



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

JOSH STEIN
GOVERNOR

J.R. "JOEY" HOPKINS
SECRETARY

Jan. 24, 2025

North Carolina Dealerships,

Pursuant to legislative changes enacted through S.L. 2024-30 (HB-199), the process for dealer license renewals has been impacted. These changes introduce a biennial renewal cycle for all dealership licenses beginning **January 2025**. This transition begins with dealerships whose licenses were originally issued in odd-numbered years.

Licensure Changes from an annual to biennial renewal schedule:

- **Dealership Licenses**
 - All dealership licenses will transition to a biennial renewal cycle starting in 2025. This transition will begin with dealerships whose licenses were originally issued in odd-numbered years.
 - A delay in processing two-year renewals may occur.
 - A **30-Day Temporary Dealer License** is being issued to dealers that are included in the initial two-year renewal cycle to ensure that there is no disruption to dealership operations.
 - Updated pre-printed renewal forms are anticipated to be available starting with May Renewal Packets. Online forms will be updated and available as soon as programming is completed.
 - Dealer Continuing Education will remain an annual requirement. For example, dealers renewed for two-year licenses in 2025 will have a valid license through 2027. For your 2027 renewal, the dealer must present two (2) Dealer Continuing Education Certificates, along with the renewal application, one for each year with no lapse in certification.
- **Dealer Plate Renewals**
 - Dealer plates will remain on an annual renewal cycle for all dealerships, regardless of if your dealership is on an even-year or odd-year schedule. Please calculate fees accordingly.

<p><i>MAILING ADDRESS:</i> NC DIVISION OF MOTOR VEHICLES LICENSE AND THEFT BUREAU DEALER UNIT 3129 MAIL SERVICE CENTER RALEIGH, NC 27697-3129</p>	<p><i>Telephone: (919) 615-8997 (704) 331-4545 Fax: (919) 861-3805 Customer Service: 1-877-368-4968 Website: www.ncdot.gov</i></p>	<p><i>LOCATIONS:</i> RALEIGH Dealer Unit 4121 NEW BERN AVENUE SUITE 151 RALEIGH, NC, 27610 HUNTERSVILLE DEALER UNIT 12101 MOUNT HOLLY-HUNTERSVILLE RD HUNTERSVILLE, NC 28078</p>
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- **January Renewal Packets:**

- If your dealership falls under the biennial odd-numbered year renewal transition, your packet included an insert and a label indicating:
“ATTENTION: Your dealership will begin the Biennial Renewal Cycle starting in 2025 when you submit your Renewal Application. Please ensure you remit the correct fees.”
- Forms and pre-printed renewal materials currently will not reflect the new biennial renewal information until system programming is completed.
- For dealerships seeking clarification on whether they fall under the odd- or even-year renewal schedule, we are working to include this information in the dealer list. This will allow Continuing Education providers and Dealer Associations to assist dealerships in identifying the correct renewal cycle.

- **Transition from 30-Day Temporary License Plate Markers to 60-Day Temporary License Plate Markers:**

- March 31, 2025 – 30-Day License Plate Marker inventory sold by the Division to dealers will end.
- April 1, 2025 – Only 60-Day License Plate Markers will be sold to dealers.
- July 1, 2025 – Only 60-Day License Plate Markers can be issued to customers.
- Sept. 1, 2025 – All 30-Day License Plate Markers will expire and are no longer valid.

Beginning Sept. 1, 2025, all unused 30-Day License Plate Marker inventory must be returned to the Division by utilizing one of the following locations:

- **Raleigh Dealer Unit** located at 4121 New Bern Ave., Raleigh, NC, 27610
- **Huntersville Dealer Unit** located at 12101 Mount Holly-Huntersville Rd., Huntersville, NC, 28078
- Your local **License and Theft Bureau office**, office locations can be found at <https://www.ncdot.gov/dmv/offices-services/locate-dmv-office/Pages/dmv-offices.aspx?office=licensetheft>

- **Regional Transportation Alliance (RTA) tax Increase:**

- Effective May 1, 2025, dealers located in Wake/Orange/Durham counties should expect an increase in the RTA tax per plate from fifteen dollars (\$15) to seventeen dollars (\$17).

If you have any questions, please contact the Dealer Unit at dealerunit@ncdot.gov.

Sincerely,

Signed by:



Wayne Goodwin, Commissioner