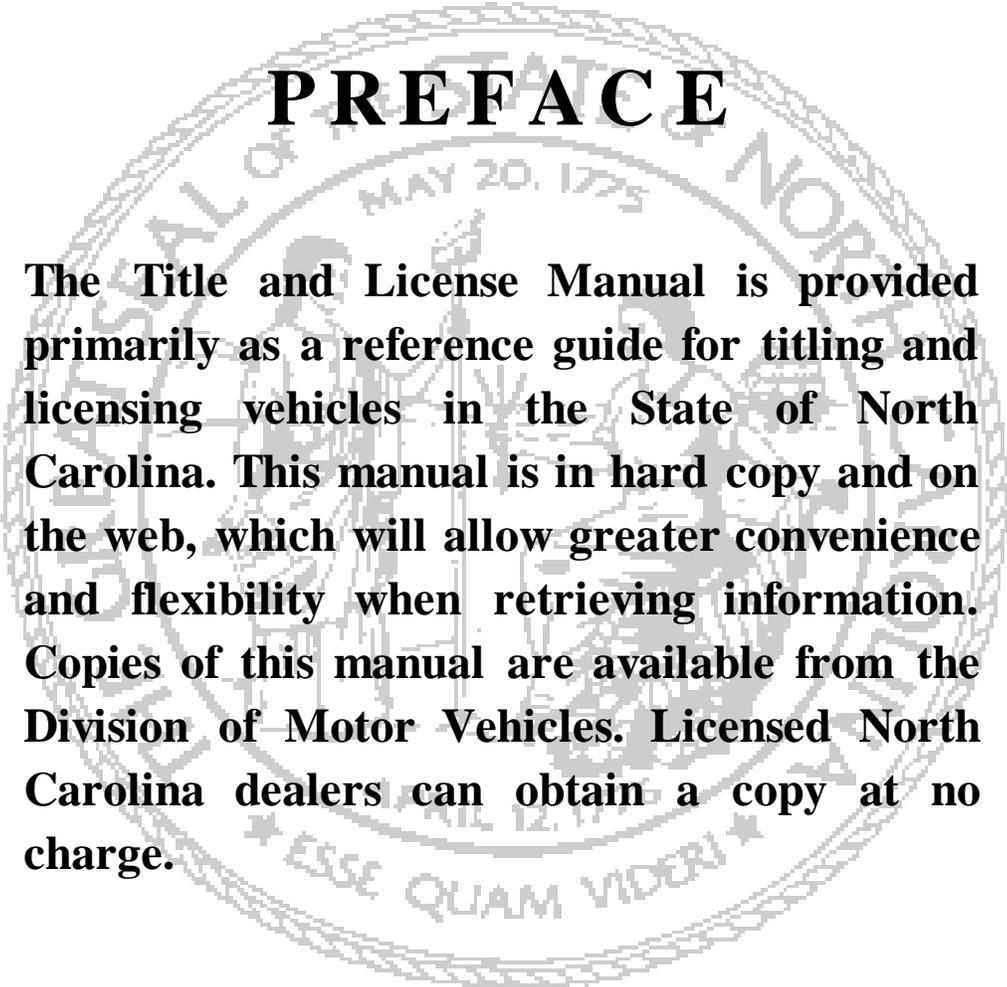




NORTH CAROLINA DIVISION OF MOTOR VEHICLES

VEHICLE REGISTRATION SECTION

15TH EDITION
Revised October 2018

The seal of the State of North Carolina is faintly visible in the background. It features a central figure of a Native American holding a bow and arrow, surrounded by a circular border with the text "SEAL OF THE STATE OF NORTH CAROLINA" and the date "MAY 20, 1775". At the bottom, the Latin motto "ESSE QUAM VIDERI" is inscribed.

PREFACE

The Title and License Manual is provided primarily as a reference guide for titling and licensing vehicles in the State of North Carolina. This manual is in hard copy and on the web, which will allow greater convenience and flexibility when retrieving information. Copies of this manual are available from the Division of Motor Vehicles. Licensed North Carolina dealers can obtain a copy at no charge.

DMV MISSION STATEMENT

The DMV Team delivers
quality motor vehicle services,
promotes highway safety and
furnishes timely and accurate information
by providing excellent customer service,
enforcing motor vehicle laws and
maintaining the integrity
of official DMV records.

**VEHICLE REGISTRATION SECTION
MISSION STATEMENT**

To deliver quality titling and licensing services, furnish timely,
accurate information, provide excellent customer service and
maintain the integrity of official vehicle registration records.

STATE TITLING AND REGISTRATION SYSTEM OVERVIEW



STARS represents a comprehensive automation of all vehicle titling and registration business functions; STARS was implemented on December 2, 1996. The most practical information technologies were utilized to develop the system.

STARS was developed over a three year period with a development cost of over 8 million dollars. It is one of North Carolina's largest systems and requires a high level of support and maintenance. STARS currently stores information on 12,700,000 vehicles; 12,100,000 active titles; 6,860,000 active registrations; and historical information on 2,900,000 cancelled titles and 25,800,000 previous years' registrations.

Registration and titling services are transacted at over 128 license plate agencies, at DMV headquarters in Raleigh or Charlotte, or by mail. As of March 1998, 250,000 registrations have been renewed by mail.

STARS shares customer name and address information with other DMV systems – SADLS (State Automated Drivers License System) and FuelAcs. Other DMV systems under development (Dealer Licensing, International Registration Plan, Liability Insurance, Emission Tracing System) will also share this database.

The main functions of STARS:

- Provide fully automated title and registration services
- Facilitate branch office services
- Provide over the counter or third day receipt of title
- Ensure proper handling of fiscal activities for titling and registration services
- Support inventory management
- Provide special dealer transaction processing
- Validate sticker/registration documentation processing
- Facilitate correspondence process
- Automate forms for titling and registration
- Maximize management of special registration
- Allow proper validation of VIN's and addresses
- Promote effective interface with external systems

The major system components of STARS include titling, registration, fiscal, correspondence, inquiry, police network, imaging, inventory, printing, interface processing, headquarters, batch, and other services. Each of these components will be addressed on a summarized level in the following paragraphs.

STATE TITLING AND REGISTRATION SYSTEM OVERVIEW

Titling records the ownership of vehicles and the liens against vehicles and prints the title. A new title is issued when a title is lost or vehicle ownership or lienholder information is changed. Vehicle titles can be issued, duplicated, corrected, cancelled, branded, and junked. Liens can be added or deleted. Unclaimed titles, returned by the Post Office, can be reissued. Homemade trailers, automobiles, and reassembled motorcycles are assigned state-controlled Vehicle Identification Numbers. Titles can be printed immediately at headquarters (instant titles) or in several days through the batch system.

Registration controls access to the public roadways by issuing operating authority to vehicles by issuing license plates (with or without stickers) and printing a registration card. Vehicles that are titled or leased, owned by temporary residents, or operated within North Carolina and subsequent states can be registered when proof of compliance with the compulsory insurance laws are provided. Over 90 different plates are issued: the staggered "First in Flight" plate (the most common plate seen on NC roads), truck plates, farm plates, trailer and motorcycle plates, personalized plates, special group plates such as Wildlife Resources, Amran Temple, in-state and out-of-state university plates, and Retired Air Force. Many elected and appointed officials qualify for official plates that show their position. Plates that have limited demand are only stocked at DMV headquarters but can be requested by the other branches. The customer receives a temporary, cardboard tag to use until the requested plate is mailed from Raleigh.

A new registration is issued when the vehicle has a new owner, the vehicle has a new lessee, a previous registration has expired, the insurance penalty fee is paid for a revoked registration, and when the customer requests replacement plates. Most registrations expire after 1 year, with a grace period for the customer's convenience, and can be renewed. NC Combined Vehicle Registration Renewal and Property Tax Notices are mailed as a reminder to renew and pay property tax. Plates and stickers can be replaced because they are damaged, lost, or stolen. They can also be returned to DMV (turned in) at any time. A lost registration card can be reprinted. Plates can be transferred from one vehicle to another, as long as both vehicles are owned by the same customer. An active plate can be exchanged with credit for one of a different plate category. The weight that a vehicle is allowed to carry can be changed. If the customer wants to terminate the insurance and remove it from the road while the plate is active, the plate must be returned to the state (turned in) before canceling the insurance on the vehicle.

Registration services can be denied because the liability insurance coverage has lapsed, county taxes are not paid, child support payments are not current, emission stops or for DWI offenses. Stolen vehicles cannot be registered.

STATE TITLING AND REGISTRATION SYSTEM OVERVIEW

Other Services include issuing handicapped placards, either permanent valid for 5 years or temporary valid for up to 6 months. Outstanding fees can be paid. Documents such as tax receipts and insurance forms can be collected and sent to headquarters for processing. Customers can be created if they are not on the database. Names and addresses can be changed. Four types of addresses are collected: residence, mailing, situs (vehicle location), and one-time addresses used for mailing titles or registrations. Transporter and dealer plates are assigned to the customer, not a specific vehicle, and can be used on any vehicle. Certified documents are printed and released to qualified persons.

Fiscal calculates fees due for titling and registration services; records payment; maintains cashdrawers for the clerks; provides end of day processing for branch reconciliation and deposits; produces files for imaging and to audit work done by the branches and releasing titles for print; compensates the branches for the services they performed; and maintains accounts receivable for the recording, billing and aging of accounts receivable. Payments can be made by cash, check, money order, draft, and credit or debit card. Overpayments in mail order work are refunded; if an underpayment was made, the service can be refused until correct payment is remitted or a letter sent requesting fees. Dealer folders containing many pieces of titling and registration work can be divided among several clerks and completed over a number of days. Refunds are created manually and systematically generated, then approved and mailed. Bad checks are posted and can restrict services in the future.

Correspondence creates and maintains letters to vehicle owners, registrants, and lienholders. These letters can result in the denial of registration or titling services until a specific problem is resolved.

Inquiry/Police Network/External Inquiry displays titling, registration, correspondence, and fiscal information. Access to portions of the information is restricted to STARS clerks, specific branches only, or to Headquarters staff. Other government agencies can obtain title and registration information. General inquiry shows current title and registration information, addresses, owner and lessee names, prior plate information for the current owner, and title history. Placards, customer plates, correspondence, plate history, fee forecast, and all fiscal information are available to STARS clerks only.

Imaging stores and retrieves vehicle title and registration source documents for future reference.

Inventory initiates and receives orders and transfers stock between branches. Contained in inventory are plates, sticker forms, receipts and title document forms.

Printing – Most STARS documents are printed using overlays onto blank paper to reduce the cost of stocking forms. Bar codes are printed on the registration cards so they can be scanned at the branches.

STATE TITLING AND REGISTRATION SYSTEM OVERVIEW

Interfaces – Stolen and stored vehicle stops are set and removed by License and Theft. Liability insurance sets insurance stops after a lapse in coverage. DWI stops are set and cleared by the court system. Child support stops are set and cleared by DHR. Registration and titling data is made available to outside companies that meet disclosure requirements.

Headquarters processes unclaimed titles, plates, and stickers. They monitor branch activity and perform quality assurance functions. They can create fee adjustments, reverse transactions done in the past 30 days, create and approve refunds, maintain special plate requests, and issue official plates. Titles that were purged can be rebuilt, current titles edited, and instant titles printed. The centralized plate distribution facility prints registration cards and mails plates to the registrant.

Batch renews registrations processed through the mail and prints most titles, combined notices and registration cards for the mail-in renewals. Registrations for personalized and other special plates are mailed from plate distribution. Imaged documents are reconciled with the required services and fiscal reports generated. Stops from other systems are set and cleared, including liability insurance and bad checks.

Helpful Hints

Personalized/Special Plates

Personalized plate fee is \$30.00 in addition to license plate fee.

Any special or personalized plate fee is due each year when renewing the plate.

Personalized plate combinations of letters or numerals that conflict with the DMV's license plate numbering system are not allowed.

Staggered/Non-Staggered Plates

Staggered plates expire last day of month of issue

■ Example: Plate issued June 11, 2017 expires June 30, 2018

Non-staggered plates all expire December 31 year of issue, valid thru February 15 of next year

Example: Plate issued August 10, 2004, expires December 31, 2004, valid thru February 15, 2005

General Plate Information

A motor vehicle 35 or more years old may operate with a license plate of the year of manufacture provided a current license plate and registration card are in the vehicle.

Out of state plates are to be returned to issuing state for cancellation.

Any operator of a motor vehicle who willfully alters, disguises, or conceals any part of a license plate shall be guilty of a misdemeanor (This includes plastic covers over plates).

Who do I notify when my license plate is lost?

Your local license plate agency and police department.

A self-propelled property carrying vehicle operated with a trailer shall include the empty weight of the vehicle plus the heaviest load to be carried. The gross weight of a trailer is not to be included when in conjunction with a self-propelled property carrying vehicle licensed for 6,000 pounds or less gross weight and the gross weight of the combination does not exceed 9,000 pounds.

Example: Pick up truck for 5,000 pounds hauling with a recreational trailer.

Handicapped Placards	Temporary Placards
\$5.00 each	\$5.00 each
Up to 2 per person	Up to 2 per person
Valid 5 years	Valid up to 6 months
Doctor's certification (MVR-37A)	Doctor's certification (MVR-37A)

Note: If a placard is lost or stolen, a replacement will be issued for a fee of \$5.00.

If the placard is mutilated or defective the Division will replace at no fee.

HELPFUL HINTS

Private Automobile License Plates	
Private passenger vehicles	\$36.00
U-Drive-It	\$66.00
Trucks 4,000 lbs.*	\$36.00
Trucks 5,000 lbs.*	\$56.50
Trucks 6,000 lbs.*	\$67.00

*Not classified for commercial licensing

*Issued the First in Flight or **First in Freedom Plate**

*May not legally park in loading zones

Renewals

- **Renewals mailed to the Division must be signed by the registered owner and include:**
 - License fee
 - Vehicle Property Tax
 - Insurance company name and policy number
- **Why did I not receive my renewal card?**
 - Failed to notify Division of change of address

Permanent Truck Plates

- **All trucks, truck tractors and trailers with gross weight of 26,001 pounds or greater:**

Must purchase a license plate with “PERMANENT” on the plate, month and year sticker.

Registration will be issued with permanent plate number.

Permanent plate will remain on the vehicle and be valid if renewal fees and vehicle property taxes are paid each year.

Combined notice mailed to customer prior to plate expiration.

Permanent plates can be transferred and replaced if lost or stolen.

Permanent commercial truck and permanent private trailer plate may be personalized, the others may not.

Plates are identified by having “NC PERMANENT” across the top and either “COMMERCIAL”, “FOR HIRE”, “TRAILER” OR “APPORTIONED” across the bottom.

(Federal Heavy Vehicle Use Tax), Schedule 1 Form 2290 is required on all vehicles with a gross vehicle weight of 55,000 pounds or more.

Transfer Plates

A plate can be transferred to another vehicle if the plate classification and names agree. A deceased owner’s plate can be transferred to the surviving spouse if allowed by the plate classification.

Transfer and renew plate in same month of plate expiration – license fee and vehicle property tax due.

Transfer plate and renew in prior month of plate expiration – license fee and vehicle property tax **plus \$20.00 transfer fee.**

ADVANTAGE OF BUYING VERSUS TRANSFERRING PLATE

BUYING PLATE	TRANSFERRING PLATE
Cost of plate	\$20.00 transfer fee
Property tax due upon purchase of plate	Property tax due upon renewal of the plate
Property tax due on current value	Property tax due on depreciated value

Property Tax

■ **How do I change the tax county?**

License plate agency can correct the county and will issue registration card at no fee.

■ **Where do I pay my property tax?**

Vehicle property taxes that are past due prior to September 1, 2013 must be paid at the County Tax Office. Vehicle property taxes due after September 1, 2013 must be paid to the DMV.

Insurance

■ **Who has to have the insurance in their name?**

The registered owner of the vehicle or lessee if vehicle leased.

■ **What length of time is considered a lapse in insurance?**

One day is considered a lapse. There is not a grace period on a lapse of insurance; however a billing period is given by insurance companies.

■ **When is a service fee due?**

Service fee is due whether license plate was turned in late or picked up by **License and Theft**.

A Prima Facie letter is sent to registered owners when it is suspected that the registered owner does not have insurance on the vehicle. A letter will be sent to the owner requesting proof of coverage, Form FS-1, Certificate of Insurance.

■ **Should I turn in my license plate first or cancel my insurance?**

Always turn in license plate before canceling insurance.

Insurance company terminated coverage at 12:01 AM as of date given. If new insurance is obtained the following day, a break or lapse in coverage exists and penalty is due.

When a form FS-5/7, Re-certification of Liability Insurance Coverage is issued and there has been a lapse in coverage, an individual may pay the civil penalty, provide proof of current liability coverage and complete a statement that the vehicle has not knowingly been involved in an automobile accident. The FS5/7 form must be completed and returned within the allowed time. This will stop any further action against the owner.

A termination of insurance and license plate is not turned in before the plate expires. The vehicle cannot be re-licensed until 30 days after the grace period of the plate.

Example: Insurance cancelled and plate is revoked

Plate expires 8-31-04, valid thru 9-15-04; vehicle must be unlicensed for 30 days. Vehicle can be re-licensed on or after 10-16-04; with payment of the restoration fee, license fee and proof of liability insurance. If an FS-44 was issued there will be an additional \$50.00 service fee.

HELPFUL HINTS

Highway Use Tax

Dealer sales—3% of purchase price (including retailer's cost of property sold, materials used, labor or service cost, interest, losses, charges necessary to complete the sale, freight fees, dealer service, preparation and closing fees) plus any administrative/document fee as well as all accessories attached to the vehicle at the time of delivery less trade in.

Casual sales—computer value of vehicle.

Vehicles with gross weight of 26,001 pounds maximum tax of \$2000 due.

All buses maximum highway use tax is \$2,000, If GVWR is over 26,001.

■ **Maximum tax of \$250.00 applies to the following:**

Out-of-state resident moving to NC, vehicle already titled in their name

Military registration

Military registration with MCO assigned

Sales Tax

■ **Mobile home purchased from an out of state dealer:**

require proof tax paid or

collect 2% sales tax not to exceed \$300.00

Dealer

\$20.00 title fee only applies to vehicles titled in the same name as dealer number issued.

Verification of dealer number/name required.

A dealer may not title a new vehicle that is to be sold as a new vehicle, but may title a new vehicle to be registered for his use and resold as a used vehicle.

Dealer titles a vehicle with a lien, copy of lien contract not required.

Fees

Instant title - \$98.00, highway use tax and other applicable fees.

Penalty fee \$20.00 due on NC title transfers and duplicate transfers, if notary date/date of sale more than 28 days from date received.

Titling

ATV's not licensed or titled in North Carolina

Pig cookers are not titled or licensed unless transporting property (including the pig.)

Duplicate titles and duplicate transfers aged 15 days from date received.

Out of state titles with MH (motor home) body style will be registered as HC (house car) or MP (multi purpose).

Wrecker (WK) with permanently attached boom used to move vehicles.

Rollback (TK) flat bed truck with pulley attached, designed for transporting vehicles and classified as a truck.

To junk a vehicle, show "junked" on title and forward to Division

To cancel a title no longer in the registered owner's possession, complete MVR-46F after 90 days and forward to Division.

Out-of-state title lost, apply to issuing state for duplicate title.

HELPFUL HINTS

Out-of-state resident must title and license when permanent residence is established in North Carolina.

A dealer license is not required to sell trailers on an MCO if trailer weighs less than 2,500 pounds.

A bill of sale that shows "amount due" or "balance due" is not considered a lien and not to be questioned. If it shows "number of payments, lienholder name or lien", declare lien on title application or request a lien release.

You cannot sell a vehicle without a title.

Our method of processing title documents does not allow retrieval of original documents; therefore, requests for the return of original title documents cannot be honored.

Length of motor homes and camping trailers is required.

Inspection

Emission counties are: Alamance, Brunswick, Buncombe, Burke, Cabarrus, Caldwell, Carteret, Catawba, Chatham, Cleveland, Craven, Cumberland, Davidson, Durham, Edgecombe, Forsyth, Franklin, Gaston, Granville, Guilford, Harnett, Haywood, Henderson, Iredell, Johnston, Lee, Lenoir, Lincoln, Mecklenburg, Moore, Nash, New Hanover, Onslow, Orange, Pitt, Randolph, Robeson, Rockingham, Rowan, Rutherford, Stanly, Stokes, Surry, Union, Wake, Wayne, Wilkes, and Wilson.

NOTE: Emission counties are subject to change as of December 1, 2018

Vehicles are inspected at an authorized inspection station.

Change Of Address

Change of address for Vehicle Registration is 60 days.

Change of address for Driver License is 60 days.

Driver License

CDL (Commercial Driver License) is required if combined weight of truck and load carried or towed is 26,001 pounds or more.

Miscellaneous Information

Vehicle stolen and found – notify agency reporting the theft.

Public Information Telephone Number is (919) 715-7000 & (919) 814-1779 for Vehicle Property Tax Questions.

Request For Motor Vehicle Information

Prior to December 2, 1996 all title and license records were microfilmed. Microfilm records can be researched to verify vehicle identification numbers, retrieve missing documents, documents cancelled, purged and dropped records.

Title and license records are accessible for fee of \$1.00. Each request for title and/or license records requires a completed Form MVR-605A (Request for Motor Vehicle Information) to

HELPFUL HINTS

accompany the request. Information requested may be insurance, plate, owner, lienholder, etc.

Certified records acceptable for court purposes are available for \$13.00 fee. All state and federal law enforcement personnel are exempt from the \$13.00 fee. Request for information requires Form MVR-605A completed in full.

Web Site www.ncdot.gov/dmv/forms/

Forms are pdf files, to view, download Adobe Acrobat

Forms Available On The Internet Are:

MVR-1	Title Application
MVR-1A	Certification of Plate and/or Address
MVR-3	Certificate of Repossession
MVR-4	Duplicate Title Application (transfer to new owner not allowed because required security features not present)
MVR-4A	Duplicate Salvage Certificate of Title
MVR-4C	Notification of Owner Retained Vehicle
MVR-4F	Affidavit and Notification to Owner
MVR-5	Corrected Title
MVR-6	Lien Recording
MVR-6A	Lien Renewal Application for Manufactured Homes
MVR-6T	Temporary Lien Recording Application
MVR-8	Application for Removal of Lien from Certificate of Title
MVR-9	Farmer Affidavit
MVR-10	Application for Duplicate and/or Additional Registration Certificates
MVR-16A	Transporter Registration and Plates
MVR-16BB	Application for Drive-Away Registration and Plates
MVR-17	Vanpool License Plate Registration
MVR-18	Application for Replacement Plate and/or Sticker
MVR-18A	Application for Plate Turn-In Verification
MVR-24A	Notice of Change of Address
MVR-28	Affidavit of Facts
MVR-34	Weight Chart
MVR-37, 37A	Handicapped Placards
MVR-46F	Affidavit for Removal of Registered Vehicle from Vehicle Registration Files
MVR-46G	Cancellation of Mobile Home Titles
MVR-51	Owner's Report for Vans or House Cars
MVR-55, 55A	Builders Affidavit
MVR-58	Affidavit of Facts for the Registration of a Moped
MVR-63	Power of Attorney
MVR-69	Affidavit to Release Instant Title
MVR-92A	Requirement to Obtain Title by filing an Indemnity Bond
MVR-92D	Indemnity Bond
MVR-92H	Affidavit of facts to accompany Indemnity Bond
MVR-106	Requirements to obtain North Carolina Registration
MVR-170	Logging Affidavit
MVR-180	Odometer Disclosure Statement
MVR-181	Damage Disclosure Statement
MVR-330	Leased Vehicles
MVR-605A	Request for Motor Vehicle Information
MVR-608	Gross Receipt Declaration for Leased or Rental Vehicles

HELPFUL HINTS

MVR-609	Claim of Sales or Use Tax Payment Under Protest
MVR-609A	Claim of Sales or Use Tax Payment Under Protest Refund Requested
MVR-609B	Highway Use Tax Exemption Refund Request
MVR-613	Highway Use Tax Exemption Certification
MVR-614	Affidavit of Military/Dependent or Principally Garaged Vehicle
MVR-618	Statement for Weight Declaration
MVR-619	Application for Permanent Registration Plate
MVR-620	Joint Tenancy with Rights of Survivorships Affidavit
MVR-622	HMMWV Affidavit from Manufacturer
LT-271	Request for Antique/Customer Vehicle Examination

ABBREVIATIONS

DBA	Doing business as
DMV	Division of Motor Vehicles
FHVUT	Federal Heavy Vehicle Use Tax
GS	General Statute
HUT	Highway Use Tax
ID#	Driver's license number or customer number
JTWROS	Joint tenants with right of survivorship
MCO	Manufacturer's Certificate of Origin
NADA	National Automobile Dealers Association
NMVTIS	National Motor Vehicle Title Information System
OS	Out of state
POA	Power of Attorney
VIN	Vehicle identification number

**GENERAL STATUTES FOR CHAPTER 20
MOTOR VEHICLE LAWS**

Acknowledgement Fees (Notary)20-42
Address Change & Name Change20-67
Administrative Code #125
Application For Title20-52
Assignment Of Ownership-Title20-72
Assignment Of Ownership – MCO20-52.1
Authority To Refuse Registration20-54
Bonds (Indemnity).....20-76
Brakes20-124
Branch Office Contracts 20-63(h)
Canceling Registration20-110
Carrying Registration In Vehicle..... 20-57(c)
Certified Copies..... 20-42(b)
Certified Copies Acceptable For Court 20-78(b)
Charge For Any Public Record (Adm Code. 0232)
Collection Of Delinquent Penalties & Taxes.....20-96
Confidential License (Administrative Decision)..... 20-39, 20-56 & 20-39(h)
Damage Disclosure.....20-71.4
Dealer License20-286
Dealer License Suspended Or Denied20-294
Definitions20-4.01
Directional Signals.....20-125.1
Disclosure Of Personal Information20-43.1
Dismantled Vehicles20-61
DMV Commissioner sets Policy & Guidelines20.39
Drafts20-94
Duplicate Title 20-68(b)
Drivers License Expiration, Renewal, Fees, Penalty Fees20-7 (f 1-5 ;i)
DL Ignition Interlock Requirement20-17.8
Drivers license Point Values20-16 (c)
Drivers License Restoration Fee.....20-7 (I 1)
Drivers License Service Fee.....20.84 (c)
Emergency Transfer20-64.2
Exempt From Registration.....20-51
Fees (Registration).....20-85
Fees For Special Registration Plates20-79.7
Government Officials Special Plates20.79.5
Federal Heavy Vehicle Use Tax 20-88(6)j
Fictitious Registration 20-39(h)
First In Flight Plates20-63
Fuel Tax Registration (MV Law).....20-88.01
Handicapped Driver.....20-37.5; 37.6
Height Off Road 20-135.4(b)
Highway Use Tax (Revenue Law).....105-165-174
Highway Use Tax.....105-187.1
 Exempt From HUT.....105-187.6
 HUT Credit 1yr reg. in NC105.187
Inspection Required20-183.2
Instant Title20-85.1
International Registration Plan20-86.1
Lease..... 20-50(a)
Lemon Law..... 20-351 & 20-351.10

GENERAL STATUTES

Liability Insurance (Prerequisite To Registration)	20-309 & 279
<i>Leased Vehicles</i>	20-281
<i>Non-Resident Insurance</i>	20-279.20
<i>NC Licensed Company Required</i>	20-279.19
<i>Requirement \$30,000-\$60,000-\$25,000</i>	20-279.1
<i>Self Insured</i>	20-279.33
License Fees	20-87 & 88
License Fee Partial Payment	20-94
License Fees Prorated	20-95
Liens <i>Duration</i>	20-58.5
<i>Lien Priority</i>	25-9-301
<i>Lien Recording Fees</i>	20-85
<i>Mechanics & Storage</i>	44a-4, 20-77(c)
<i>Perfection</i>	20-58.2
<i>Release</i>	20-58.4
Lighting Requirements	20-129
Limited Registration Plate	20-79.1.A
Logging Vehicles	20-88.02
Mobile Home Is Motor Vehicle (Case Note)	20-52
Mopeds <i>Age</i>	20-10.1
<i>Definition</i>	20-4.01(27)d 1
<i>Helmet</i>	20-140.4
Motorized Wheel Chair	20-51.12
New Owner Must Get New Certificate Of Title	20-73
Noise	20-128
Odometer	20-347
Operation Of Motorcycle	20-146.1
Order Of Forfeiture Vehicle	20-28.3
Overloaded Or Overcrowded Vehicles	20-140.2
Owner Keeps Vehicle (Salvage)	20-109.1(c)
Owner Not Responsible After Transfer	20-60
Parking	20-161
PJC 2 and 3	20-4.01 (4a)
PJC 3 (School Bus)	20-217(e)
PJC 4	20-141 (p)
Plates <i>Annual Method</i>	20-66
<i>Display Old Plates</i>	20-63(d)
<i>Display On Rear Vehicle</i>	20-63(d)
<i>First In Flight</i>	20-63
<i>License Required In Advance Of Operation</i>	20-50
<i>Property Of State</i>	20-63(a)
<i>Reflectorized Plates</i>	20-63.1
<i>Replacement (Duplicate Title)</i>	20-68(a)
<i>Staggered Renewals</i>	20-66
<i>State Owned Vehicles</i>	20-84
<i>Transfer</i>	20-64
<i>Transporter Plates</i>	20.79.2
Proceeds Of Sale	44a-5
Property Hauling Vehicle	20-88
<i>Determination Of Weight (5,000/6,000 lb)</i>	20-88(a)
Property Tax	105-330
Protection Of Buyer	25-9-307
Reciprocity	20-4.1
Reconstructed Vehicles	20-4.01(33c) & 20-53
Records Maintained	20-56

GENERAL STATUTES

Open For Public Inspection..... 20-43

Refunds.....20-64(f)

Refunds for Returned Vehicle 105.187.8

Registration Carried In Vehicle 20-57(c)

Registration Renewal By Mail.....20-85.1

Registration Without Issuance Of Title 20-53

Renewal Of Registration 20-66(g)

Annual Renewal..... 20-66(a)

Method Of Renewal 20-66(b)

Property Tax Consolidation 20-66(i)

Renewal Stickers..... 20-66(c)(g)(h)

Sticker Placement on Tag.....20.66 (C) & Reg. Card

Registration & Cert. of Title (Late Fee) 20.73

Repossession.....20-77

Revenue Law.....105-449.47

Salvage 20-109.1 & 20-71.3

Seat Belts..... 20-135.2a

Size Of Vehicles & Loads20-116

Special Registration Plates20-79.4

Thirty Day Permits20-83

Tinted Windows20-127

Towed Vehicles20-123

Transfer Of Title.....20-72

Trip Permits20-50

Waiting Period (Duplicate Title).....20-68 (b)

Weight Of Vehicles And Load20-118

Wreckers..... 20-88(b)(6)

TABLE OF CONTENTS

INTRODUCTION

Preface i
Mission Statements..... ii
STARS Overview iii
Helpful Hintsvii
General Statutes xiv
Table of Contents xvii
Quick Reference Guidexxv

SECTION 1 TITLING AND REGISTERING VEHICLES IN NC

Chapter 1 Exempt Vehicles And Fees

Subject to Registration..... 1
Exempt From Title or Registration..... 1
Exempt From Title Fees 2

Chapter 2 Basic Title Information

Fee Schedule..... 1
Completing Form MVR-1..... 2
 1. Check Appropriate Blocks 3
 2. Year Model 3
 3. Make of Vehicle 3
 4. Body Style 3
 5. Series Model 3
 6. Vehicle Identification Number 3
 Motor..... 3
 Serial Year Model..... 3
 7. Fuel Type..... 4
 8. Odometer Reading 4
 9. Owner’s Identification Number & Name 4
 10. Owner’s Address..... 4
 11. Lien Section 4
 12. Insurance Section..... 5
 13. Purchased New Or Used..... 5
 14. Purchase Date 5
 15. Vehicle Purchased From Whom..... 5
 16. NC Dealer Number 5
 17. Is Vehicle Leased?..... 5
 18. Equipment Number..... 5
 19. Disclosure Section 5
 20. Owner’s Signature 5
 21. Acknowledgements 6
Notary Duties and Requirements 7
Notary Fees for Branch Agents and Acknowledgement Fees
By Agents of the Division 7

TABLE OF CONTENTS

Chapter 3	Independent Title Documents	
	MCO	1
	Title Numbers.....	3
	Secure Title Documents	4
	Transferring Ownership on NC Title	4
	Out-of-State and MVR-57	8
	Leased Vehicles	9
	Instant Title	10
	Assignment of Serial Number for Trailers (MVR-15).....	10
	Procedure to Use When NC Title Lost After Endorsed (MVR46 Series)	11
	Selling Vehicles Using License and Theft Forms	11
	US Government Form 97	14
	Form AA123A – US Government to Department of Administration.....	14
	Form CC123 – US Govt. To Dept. of Crime Control & Public Safety	14
	Court Order.....	14
	Bonds	15
	Seizure and Forfeiture of Impounded Vehicles.....	16
	Lien Releases on Seized DWI Vehicles.....	16
	Transfer Upon Seized Property by IRS.....	16
	Abandoned Vehicle Sold By City.....	17
Chapter 4	Supporting Documents	
	Odometer Disclosure Requirements.....	1
	Truth in Mileage Regulations.....	1
	Powers of Attorney.....	4
	Deceased Owners	8
	Altered Assignments and Alterations on Documents.....	10
	Requirements for Titling Vehicles in Corporate Name	11
	Titling Vehicles in Trust.....	15
	Guardian	16
	Custodian.....	16
	Deficiency Judgment.....	16
	Transfer Upon Order in Bankruptcy	16
	Limited Liability Companies-LLC	17
	Titling Driver Education Cars on Loan from Dealer.....	17
	Canceled Mobile Homes to Real Estate	17
	Junked Vehicles	18
	Cancellation Title By Affidavit (MVR-46F)	18
	Cancellation of Mobile Home Titles (MVR-46G).....	18
	Memo Data: Not A Lien	19
	Forfeiture of Rights of Registration	19
Chapter 5	Reassignments	
	Blank or Open Assignments.....	1
	Dealer’s Reassignment of Title to a Motor Vehicle (MVR-2)	1
	Reassignment of North Carolina Title And MCO	1
	Reassignment on Out-of-State Titles	1
	Reassignment by an Insurance Company.....	2
	Reassignment by State Board of Education to County Board of Education.....	2
	Penalty Fee.....	2
Chapter 6	Modifying Title Documents	
	Duplicate Title (MVR-4).....	1
	Duplicate Title with Reassignment (MVR-4).....	1
	Title Correction and Substitute Title (MVR-5)	1

TABLE OF CONTENTS

Liens Recordings (MVR-6)	2
Temporary Lien Filing (MVR-6T)	4
Certificate of Repossession (MVR-3)	4
Recording Assignment of Lien and Application for Transfer of Lien (MVR-7)	5
Floor Plan Lien – Repossessions (MVR-2A)	6
Removal of Lien (MVR-8)	6
Chapter 7 Special Titles	
Registering Motor Vehicles from Foreign Countries	1
Grey Market Vehicle	1
US Territories	1
Provinces of Canada	1
Foreign Counties (non-military)	1
Military Registrations	2
Alterations to Motor Vehicles and Trailers	
Motor Changes	3
Frame or Body Change	5
Glider Kit	5
Assigned Numbers	6
Custom Built Motor Vehicles	6
Inoperable Vehicles	6
Salvage Vehicles	7
Vehicle Brands	8
Damage Disclosure Statement	8
Documents Required to Issue Salvage Title	9
Theft Recovered/Theft Un-Recovered Vehicles	10
Owner Retained Salvage Vehicle	11
Chapter 8 Highway Use Tax	
Sales Tax	1
Special Mobile Equipment, When Purchased From	1
Highway Use Tax	1
MVR-608 Alternate Tax Declaration	6
Appeals of Highway Use Tax	7
SECTION 2 LICENSE PLATES	
Chapter 1 General Plate Information	
License Plates Are Required In Advance of Operation	1
Residents Operating In North Carolina without Titling in North Carolina	1
Body Style Descriptions	1
Liability Insurance	5
Requirements for Self-Insuring	5
Proof of Liability Insurance	5
Insurance Requirements	7
Administrative Hearings	7
Cancellation of Liability Insurance	7
FS-20 (Receipt for Surrendered License Plate)	7
Penalties	8
Monetary Penalties	8
Surrender of Plates with or Without FS-44	8
Spouse Living Separate and Apart from Registered Owner	8
A Vehicle Titled in Joint Ownership, License Plate Revoked	8
License Plate Rules	8
Personalized and Special Plate Rules	9

TABLE OF CONTENTS

Characters Allowed on Personalized Plates	9
300 Plate Categories	10
Electric Vehicles	10
Registration Taxes	10
Registration Cards	10
Combined Notice	11
Replacement License Plate/Sticker	11
Transfer of License Plate.....	12
Regulations for License Plate Exchanges and Credit Allowed	12
Plate Turn In	13
Refunds.....	13
Property Tax & Limited Registration Plate.....	14
Property Tax Refund	14
Vehicle and Plate Stops	14
Chapter 2 License Plate Categories	
Personalized & Special Plates	1
Private Plates	8
Disabled Veterans	10
Handicapped Plates and Placards	10
Prisoner of War.....	11
Multi-Use or Temporary Plate.....	12
Taxi	12
U-Drive-It Plate or Daily Rentals	13
Transporter Plate.....	13
Vehicles Owned by State, Municipalities and Orphanages.....	14
Emergency Transfer of License Plate	14
Chapter 3 Trucks	
Private	
Commercial/Permanent Plates	1
Farm Trucks	1
Weight.....	2
Axle Weight Chart.....	4
MVR-34 License Fees	5
Special Mobile Equipment	6
Wreckers (Private Property Carrying).....	6
Federal Heavy Vehicle Highway Use Tax (FHVUT).....	7
Highway Fuel Tax Registration.....	8
Thirty-Day Permit for Non-Residents.....	8
Partial Payments or Drafts.....	9
For-Hire	
Intrastate For-Hire	11
Interstate For- Hire	14
Other For-Hire Operations	17
Penalties and Citations.....	18
For-Hire Operations Not Requiring For-Hire License.....	18
Special Schedule Limits of Liability	19
International Registration Plan	
Purpose and Principle.....	21
General Information for Apportioned Registration	21
Definitions Applicable to the Plan	21
Insurance Requirements.....	24
Payment of Fees	24
Refunds-NC Applicants	25

TABLE OF CONTENTS

Classifications	25
Taxes	26
Trip Documents.....	26
Temporary Registrations	26
Audits, Assessments and Penalties	27
IRP Audit Stop	27
Acceptable Mileage Record	27

SECTION 3 OUT-OF-STATES

Chapter 1 Out-Of-States

Reciprocity Guidelines	1
Nonresidents of NC (Passenger Cars).....	1
Requirements for Registration of Vehicles Which Are Registered But Not Titled... 2	2
Titles Mailed to Owner or Lienholder	3
Registration Rules For 50 States and District of Columbia	4

SECTION 4 FORMS

Vehicle Registration Forms

MVR-1 (Title Application)	1
MVR-1A (Certification of Plate and/or Address).....	2
MVR-2 (Dealer's Reassignment of Title to a Motor Vehicle)	3
MVR-2A (Reassignment of Title to a Motor Vehicle)	4
MVR-3 (Certification of Repossession).....	5
MVR-4 (Application for Duplicate Title)	6
MVR-4C (Notification of Owner Retained Vehicle)	8
MVR-5 (Corrected or Substitute Title Application).....	10
MVR-6 (Lien Recording Application).....	12
MVR-6A (Lien Renewal Application for Manufactured Homes).....	13
MVR-7 (Recording Assignment of Lien and Application for Transfer of Lien).....	14
MVR-8 (Application for Removal of Lien from the Certificate of Title).....	15
MVR-9 (Farmer Affidavit)	16
MVR-15 (Application for a Trailer Identification Number)	17
MVR-16A (Application for Transporter Registration and Plates)	18
MVR-16AA (Renewal Application for Transporter Registration and Plates).....	20
MVR-16BB (Application for Drive-Away Registration and Plates).....	22
MVR-17 (Van Pool License Plate Registration).....	23
MVR-18 (Application for Replacement Plate and/or Sticker)	24
MVR-18A (Plate Turn-In Verification).....	25
MVR-24A (Notice of Change of Address Required Within 30 Days).....	26
MVR-27 (Application for a Special Personalized License Plate)	27
MVR-27A B (Application for an Airborne License Plate)	28
MVR-27C (Application for a Collegiate Insignia License Plate)	29
MVR-27CC (Application for a Civic Club License Plate)	30
MVR-27CG (Application for a US Coast Guard Auxiliary License Plate)	31
MVR-27H (Handicapped Personalized License Plate).....	32
MVR-27HP (Application for Historical/State Attraction License Plate)	33
MVR-27N (Authorization to Relinquish Personalized Plate).....	34
MVR-27OG (Application for an Olympic Games License Plate)	35
MVR-27PS (Application for a Professional Sports Team License Plate)	36
MVR-27R (Application for a Military Reserve License Plate)	37
MVR-27RT (Application for a Military Retired License Plate)	38
MVR-27S (Application for a Shriner License Plate)	39
MVR-27SQ (Application for a Square Dance License Plate)	40

TABLE OF CONTENTS

MVR-27SV (Application for U.S. Navy Submarine Veteran).....	41
MVR-27W (Application for a Wildlife License Plate).....	42
MVR-28 (Affidavit of Facts Surrounding the Incorrect Assignment of a MCO or Title).....	43
MVR-32 (Application for Registration Plates without Title by a Nonresident of NC).....	44
MVR-33A (Military/ Veteran’s Registration Plate Application).....	45
MVR-35 (Application for a Special Amateur Radio Registration Plate).....	46
MVR-36 (Application for Civil Air Patrol Registration Plate).....	47
MVR-37 (Application for Handicapped Drivers Registration Plate).....	48
MVR-37A (Application for Disability Parking Placard).....	49
MVR-37AA (Application for Renewal of Permanent Disability Parking Placard).....	51
MVR-38 (Application for a Class D Citizens Band Radio Registration Plate).....	52
MVR-46A (Affidavit by North Carolina Purchaser/s).....	53
MVR-46B (Affidavit by North Carolina Registrant/s).....	54
MVR-46C (Affidavit by North Carolina Dealer).....	55
MVR-46D (Affidavit by North Carolina Lienholder).....	56
MVR-46F (Affidavit for Removal of Registered Vehicle from Vehicle Registration Files).....	57
MVR-46G (Affidavit for Removal of Manufactured Home from Vehicle Registration Files).....	58
MVR-49 (Application for Plate for Fire Department and/or Rescue Squad Member).....	59
MVR-50 (Theft Recovery Affidavit).....	60
MVR-51 (Owner’s Affidavit).....	61
MVR-55 (Affidavit for Custom/Replica Built Vehicle).....	62
MVR-55A (Requirements for Obtaining Title for Custom Built Vehicles).....	64
MVR-57 (Out-of-State Title Held by Recorded Lienholder).....	65
MVR-58 (Affidavit of Facts for the Registration of a Moped).....	66
MVR-63 (Power of Attorney).....	67
MVR-63A (Secure Power of Attorney).....	68
MVR-66 (Security Agreement).....	69
MVR-69 (Affidavit to Release Instant Title).....	70
MVR-85 (Affidavit by North Carolina Dealer New Vehicle).....	71
MVR-92A (Requirements for Obtaining Title by Filing an Indemnity Bond).....	72
MVR-92D (Indemnity Bond).....	73
MVR-92H (Affidavit of Facts to Accompany Indemnity Bond).....	75
MVR-94 (Fee Schedule).....	76
MVR-106 (Requirements for Obtaining North Carolina Registration).....	77
MVR-109 (Fleet Owner’s Affidavit).....	78
MVR-170 (Logging Affidavit).....	79
MVR-180 (Odometer Disclosure Statement).....	80
MVR-181 (Damage Disclosure Statement).....	81
MVR-295 (Special Mobile Equipment Affidavit).....	82
MVR-314 (Certification of Taxi Operators).....	83
MVR-317 (Affidavit of Authority to Assign Title).....	84
MVR-320 (Taxi Affidavit).....	86
MVR-320A (Rental Vehicle Affidavit).....	87
AOC-E-100 (Application and Assignment Year’s Allowance).....	88
AOC-E-203 (Affidavit for Collection of Personal Property of Decedent).....	89
AOC-E-403 (Letters of Testamentary or Administration).....	91
AOC-E-904M (Order of Summary Administration).....	92
MVR-330 (Application for a Plate or the Transfer of a Registration Plate).....	93
MVR-605A (Request for Motor Vehicle Information).....	94

TABLE OF CONTENTS

MVR-605B (Privacy Disclosure Statement).....	96
MVR-608 (Gross Receipt Declaration for Leased or Rental Vehicles)	97
MVR-609 (Claim of Sales or Use Tax Payment Under Protest).....	98
MVR-609A (Claim of Sales or Use Tax Payment Under Protest).....	99
MVR-609B (Highway Use Tax Refund Request).....	100
MVR-613 (Highway Use Tax Exemption Certificate)	101
MVR-614 (Affidavit of Military/Dependent or Principally Garaged Vehicle)	102
MVR-618 (Statement for Weight Declaration).....	103
MVR-619 (Application for Permanent Registration Plate).....	104
MVR-620 (Joint Tenants with Rights of Survivorship Affidavit).....	105
MVR-622 (HMMWV Affidavit from Manufacturer).....	106
Insurance Forms	
FS-1 (Certificate of Insurance).....	107
FS-4 (Termination Notice of Insurance).....	107
FS-5/7 (Recertification Notice).....	108
Federal Heavy Vehicle Use Tax Return	109
IRP Forms	
IRP-A (Apportioned Account Application)	114
IRP-F (Apportioned Fleet Application)	115
IRP-W (Apportioned Weight Group Schedule)	116
IRP-S (Apportioned Supplement Application).....	117
IRP-E (Apportioned Equipment Application)	118
IRP-M2 (Apportioned Mileage Application).....	119
Checklist for Apportioned Renewal	121
Renewal Schedule A	122
Renewal Schedule F	123
Renewal Schedule M	124
Renewal Schedule W	126
Renewal Schedule E.....	127
North Carolina Apportioned Registration Renewal Application	128
For-Hire Form	
MC 19 (Intrastate Registration Application & Equipment Listing).....	129
IRP & For-Hire Forms	
Form RS-1 (Appendix A Uniform Application for Single State Registration for Motor Carriers Operating Under Authority Issued by Federal Highway Administration)	130

QUICK REFERENCE GUIDE

S-Section, C-Chapter, P-Page

S-C-P	S-C-P		
Abandoned Vehicles Sold by City.....	1-3-17	Change in Composition of Partnership	1-4-15
Acceptable Mileage Records.....	2-3-27	Change in Ownership Transfer Fee not	
Acknowledgments.....	1-2-6,7	Due	2-1-12
Administered Estates.....	1-4-8	Change of Name (HUT)	1-8-6
Administrative Hearings	2-1-7	Change of Name and Recording of Lien.....	1-6-3
Administrative Office of Courts Forms	4-87-91	Chapter 7,11,13-Bankruptcy	1-4-17
Affidavit for Collection of Personal Property...1-4-9		Characters Allowed on Personalized Plates ..2-1-9	
Affidavit of First Lienholder on MVR4	1-6-1	Chassis and Glider Kit (HUT)	1-8-5
Affidavit of Heirs.....	1-4-8	Check Appropriate Blocks	1-2-3
Affidavit of Heirs, Form 317 (ODS).....	1-4-2	Child Support Stop	2-1-15
All Terrain Vehicles (License)	2-1-3	Citation Refund.....	2-1-13
Alterations in the Assignment.....	1-4-10	Combined Notice	2-1-14
Alterations on Odometer Disclosure		Commercial-Permanent Plates	2-3-1
Statement.....	1-4-2	Company to a Newly Formed Corporation	1-4-13
Alterations to Motor Vehicles and Trailers	1-7-3-7	Completing form MVR-1	1-2-2-7
Altered Assignments and Alterations		Correspondence Stop	2-1-15
on Documents.....	1-4-10	Corporations	1-4-11-13
Altered or Improperly Assigned MCO	1-3-2	County Tax Stop	2-1-15
Alternate Tax Declarations MVR-608	1-8-6	Court Order	1-3-14
Appeals on HUT	1-8-7	Court Orders (HUT)	1-8-6
Application for Registration and		Court Orders (ODS)	1-4-2
Certificate of Title	1-2-3	Custodian.....	1-4-16
Assigned Serial Numbers	1-7-6,7	Custom Assigned Numbers	1-7-6,7
Assignment of Lien	1-6-5	Custom Built Motor Vehicles & Trailers.....	1-3-3
Assignment of Lien & Application for Transfer		Custom Built Motor Vehicles	1-7-6
of Lien	1-6-5	Customized Vans	1-3-2,3
Assignment of MCO.....	1-3-1,2		
Assignment of Serial Number for Trailers	1-3-10,11	Daily Rentals	2-2-13
Assignment of Title by Registered Owner.....	1-3-5	Damage Disclosure Statement.....	1-7-8,9
Audits, Assessments and Penalty.....	2-3-27	Date of Certification	2-1-6
		Dealer Reassignment of Form MVR-2	1-5-1
Bad Check	2-1-14	Dealers Reassignment of Title	1-5-1
Bad Credit Warning	2-1-14	Dealer Stop	2-1-15
Bad Debt Stop	2-1-14	Death Certificate	1-4-9,10
Bankruptcy.....	1-4-16,17	Deceased Owners	1-4-8-10
Bill of Sale Shows Purchase as \$1.00, or		Deficiency Judgement.....	1-4-16
\$.01, \$.00 (HUT).....	1-8-4	Disabled Veteran Plate	2-2-10
Binder # acceptable as a Policy #	2-1-6	Disclosure Section.....	1-2-5
Blank or Open Assignment.....	1-5-1	Dissolution of Partnership	1-4-15
Boat Trailers (HUT)	1-8-3	Dissolved Corporation to a Stock-Holder	1-4-13
Body Change on Trucks & Truck- Tractors	1-7-5	Documentary Proof of Ownership.....	1-3-1
Body Change to Wrecker.....	2-3-7	Documents	1-2-7
Body Style	1-2-3	Documents Required to Issue Duplicate	
Body Style Descriptions	2-1-1-3	Salvage title.....	1-7-10
Bonds	1-3-15	Documents Required to Issue Salvage Title ..1-7-9	
Bonds not Acceptable (Indemnity)	1-3-16	Donations (HUT).....	1-8-4
		Drafts	2-3-9
Camping Trailers & Fifth Wheels (License) ...2-1-3		Duplicate Registration Cards.....	2-1-11
Canceling Mobile Home to Real Estate	1-4-17,18	Duplicate Title (MVR-4).....	1-6-1
Cancellation of Mobile Home Titles	1-4-17,18	Duplicate Title with Reassignment.....	1-6-1
Cancellation of Liability Insurance	2-1-7	Durable Power of Attorney	1-4-4
Cancellation of Title by Affidavit.....	1-4-18,19	DWI-Lien Releases on Seized Vehicles	1-3-16
Cash Bond	1-3-15		
Casual Sales (HUT)	1-8-2		

ODS – Odometer Disclosure Statement

MCO – Manufacturer Certificate of Origin

HUT – Highway Use Tax

IRP – International Registration Plan

QUICK REFERENCE GUIDE

S-C-P

DWI Customer Stop2-1-15
DWI Registered Owner Stop2-1-15

Electric Vehicles2-1-10
Emergency Transfer of License Plate2-2-14
Emission Stop2-1-16
European Command (USAREUR)1-7-2
Even Trades (HUT)1-8-5
Exceed Mechanical Limits (ODS) Brand.....1-4-3
Exempt from Title Fees1-1-2
Exempt from Title or Registration1-1-1,2
Existing Company to Another Existing
Company.....1-4-14
Existing Corporation to Another Existing
Corporation.....1-4-12
Existing Corporation to a Stockholder.....1-4-13

Far East Command.....1-7-2
Farm Truck Plates2-3-1,2
Federal Agencies (HUT)1-8-3
Federal Heavy Vehicle Highway Use Tax
.....2-3-7,8
Felony Speed to Elude Stop.....2-1-17
Forms for FHVUT4-1-106-108
Fee Schedule1-2-1
Financial Security Forms4-1-104-105
Flood Vehicle Brand1-7-8
Floor Plan Lien- Repossessions1-6-6
Foreign Countries (Regis) Non Military1-7-1,2
Forfeiture of Right of Registration.....1-4-19
For Hire.....2-3-11-19
For Hire Forms4-1-124-126
For Hire Operations not Requiring For Hire
License.....2-3-18
For Hire Plates on Leased Vehicles2-3-18
Form AA 123-A.....1-3-14
Form CC 123 US Government to Dept of
Crime Control.....1-3-14
Forms4
Frame or Body Change1-7-5
FS1 Must Contain2-1-6,7
Full Exemption on HUT.....1-8-1

General Power of Attorney.....1-4-4
General Rules for MVR-6081-8-7
Gift Exemption for HUT1-8-2
Glider Kit.....1-7-5
Global Transpark Development Zone2-1-10
Golf Cart1-1-2
Grey Market Vehicles1-7-1
Gross Vehicle Weight Rating (ODS).....1-4-2
Guardian1-4-16
Guardian HUT1-8-6

Handicapped Plates and Placards2-2-10,11
Highway Fuel Tax Registration2-3-8
Highway Use Tax1-8-1-7
Highway Use Tax on Military Registration.....1-7-3
Highway Use Tax on Out of State Vehicles
Assigned to NC Residents1-8-2,3

S-C-P

Highway Use Tax on Recreational Vehicles..1-8-3
Highway Use Tax on Vehicles Purchased
from Dealers1-8-2
Highway Use Tax Refund1-8-7
Hold Harmless Statement1-4-1,3
House Car (License)2-1-1,2
House Car (HUT)1-8-3
Hunters Permit2-2-12

Incorrect Documents Submitted-Title Issued .1-4-11
Incorrect Documents Submitted Title Not
Issued1-4-11
Incorrect Title Assigned to Dealer1-4-11
Indemnity Bonds1-3-15,16
Independent Title Documents.....1-3-1-17
Individual, Company or a Corporation to
a Corporation.....1-4-13
Individual Owner and his Solely Owned
Business1-4-14
Inoperable Vehicles.....1-7-6
Inspection Stop.....2-1-17
Inspectors Report for ODS.....1-4-1
Instant Duplicate Title1-6-1
Instant Titles1-3-10
Insurance Company Name2-1-5
Insurance Requirements2-1-7
Insurance Stop2-1-17
International Registration Plan2-3-21-27
Interstate For Hire Operation2-3-14-17
Intrastate For Hire Operation2-3-11-14
IRP Audit Stop2-1-17
IRP Forms2-3-27
IRP Forms4-1-109-123

Joint Ownership/Single Ownership (Military)..1-7-3
Joint Ownership License Plate Revoked2-1-8
Joint Ownership (ODS)1-4-1
Joint to Joint.....1-4-14
JTWROS- Joint Tenants with a Right
of Survivorship1-4-9
Junked Vehicle Brand.....1-7-8
Junked Vehicles1-4-18
Laymen’s View of Bankruptcy1-4-17
Leased Vehicles.....1-3-9,10
Leased Vehicles (HUT).....1-8-3
Leased Vehicles (Military).....1-7-3
Lending Institution Repossesses From
Dealer1-6-5
Lessee Person or Firm Leasing the Vehicle
MVR-3301-3-10
Lessor Registered Owner of the Vehicle1-3-10
Letters of Administration.....1-4-8
Liability Insurance2-1-5-8
License and Theft Forms Used to Sell1-3-12-13
License Plates2-2-1-9
License Plate Refund.....2-1-13
License Plate Required in Advance of
Operation.....2-1-1
License Plate Rules2-1-8,9
Lien Information1-3-5

ODS - Odometer Disclosure Statement

MCO - Manufacturer Certificate of Origin

HUT – Highway Use Tax

IRP– International Registration Plan

QUICK REFERENCE GUIDE

	S-C-P
Lien Left off by dealer, lienholder or owner.....	1-6-3
Lienholder must Furnish Affidavit Stating Lien	
Released in Error.....	1-6-5
Lien Problems.....	1-2-4
Lien Recording and Title Lost.....	1-6-3
Lien Recording with NC Title.....	1-6-3
Lien Recording without NC Title.....	1-6-3
Lien Recordings (MVR-6).....	1-6-2, 3
Lien Release.....	1-3-4, 5
Lien Released in Error.....	1-6-5
Lien Releases on Seized DWI Vehicles.....	1-3-16
Lien Removal.....	1-6-6, 7
Lien Section (MVR1).....	1-2-4
Liens on Military Registration.....	1-7-3
Limited Liability Companies LLC.....	1-4-17
Limited Power of Attorney.....	1-4-4
Limited Registration Plate.....	2-1-14
Living Trust.....	1-4-15
Loan Assumed (HUT).....	1-8-6
Manufacturer's Certificate of Origin.....	1-3-1-3
Maximum Weight in Pounds for any	
Group of Two or More Consecutive Axles.....	2-3-4
MCO (ODS).....	1-4-2
MCO (2) for Motor Homes.....	1-3-2
Memo Data: not a Lien (MCO).....	1-4-19
Merging of a Corporation.....	1-4-12
Migrant Farm Worker (For Hire License).....	2-3-17, 18
Mileage Discrepancy or Alterations (ODS).....	1-4-2
Military Registration.....	1-7-2
Military Service Personnel (HUT).....	1-8-4
Military Vehicles.....	1-3-13
Minor Alterations Acceptable without Affidavits	
.....	1-4-10
Minors May Own Vehicles.....	1-2-4
Mobile Homes Cancelled to Real Estate	
MCO & North Carolina Title.....	1-4-17, 18
Mobile Home (HUT).....	1-8-1, 3
Mobile Home Registered Jointly.....	1-4-10
Mobile Offices and Classrooms (HUT).....	1-8-3
Monetary Penalties.....	2-1-8
Moped (License).....	2-1-2
Motor Changes.....	1-7-3, 4
Motorcycle (License).....	2-1-2
Motor Vehicle License Fee Chart.....	2-3-5
Multi Purpose Cardboard Plate.....	2-2-12
Multi Purpose Vehicle (License).....	2-1-2
Multi use or Temporary Plate.....	2-2-12
MVR-608.....	1-8-6, 7
MVR-6 not Signed by Owner, Repossessor	
title in their Name.....	1-6-4, 5
Name Change for Corporation.....	1-4-12
Name Change for Partnership.....	1-4-14
Name Change for Proprietorship.....	1-4-13
Names on Military Registration Joint/Single.....	1-7-3
Non Administered Estates.....	1-4-8, 9
Non Residents of NC (Passenger Cars).....	3-1-1
Non USA Vehicle Brand.....	1-7-8
North Carolina Address on Out-of-State	
Registration.....	1-3-8

ODS – Odometer Disclosure Statement
MCO – Manufacturer Certificate of Origin
HUT – Highway Use Tax
IRP – International Registration Plan

	S-C-P
North Carolina Title Lost After Endorsement	
MVR-46 Series.....	1-3-11
Not Actual Mileage (ODS Brand).....	1-4-2
Notary Documents.....	1-2-7
Notary Duties and Requirements.....	1-2-7
Notary Fees and Acknowledgment Fees.....	1-2-7
Notice of Intent to Sell a Vehicle to	
Satisfy Storage (LT-262).....	1-3-12
Notice of Sale (LT-263).....	1-3-12
Notice of Sale and Notice of Purchase	
(LT-265).....	1-3-12
Notice of Sale of a Motor Vehicle (LT-261).....	1-3-12
Oath of Commissioners.....	1-4-8
Odometer Disclosure.....	1-3-5
Odometer Disclosure Requirements.....	1-4-1
Odometer Not Certified (ODS).....	1-4-3
Operation of Wrecker with Dealer Plate.....	2-3-7
Operation not requiring For Hire License.....	2-3-18
Order of Court Transfer.....	1-3-14
Order Directing Transfer.....	1-3-14
Order of Forfeiture.....	1-3-14
Other For Hire Operation.....	2-3-17, 18
Out of State & MVR57.....	1-3-8, 9
Out of States.....	3-1-4-29
Out of State Title Brands (ODS).....	1-4-2
Out of State Title is in the Name of the Registered	
Owner (Title Held by Recorded Lienholder).....	1-3-8
Out of State Title Reassigned.....	1-3-9
Owner Retained Salvage Vehicles.....	1-7-11
Owner Section.....	1-2-4
Owner will not sign MVR-6 for lienholder, Lien was	
Omitted.....	1-6-4
Owner(s) Certification for eligibility to	
register.....	1-3-5
Owner(s) Name and Address.....	1-3-4
Partial Exemption (HUT).....	1-8-2
Parent to Subsidiary Corporation.....	1-4-12
Partial Payments.....	2-3-9
Partnerships.....	1-4-14
Penalties and Citations (For Hire).....	2-3-18
Penalties (Liability Insurance).....	2-1-8
Penalty Fee.....	1-5-2
Penalty (HUT).....	1-8-7
Perfecting Lien Dates.....	1-6-3
Permanent Plate.....	2-2-14
Permanent/Commercial.....	2-3-1
Personalized and Special Plate Classification	
.....	2-2-1-7
Personalized and Special Plate Rules.....	2-1-9
Personalized Plates (300 Plate Categories).....	2-1-10
Personal Name to Personal Name/	
DBA Proprietorship.....	1-4-14
Plate or Sticker Defective or Rusted.....	2-1-11
Plate or Sticker Mutilated or Damaged.....	2-1-11
Plate or Sticker Lost or Stolen.....	2-1-11
Plate Turned In.....	2-1-13
Policy Number (Liability Insurance).....	2-1-6
Power of Attorney (ODS).....	1-4-1

QUICK REFERENCE GUIDE

	S-C-P
Powers of Attorney.....	1-4-4-7
Power of Attorney Submitted with MVR-6	1-6-2
Prima Facie-False Certification and Accident.....	2-1-6
Prisoner of War Plates	2-2-11,12
Private Plates.....	2-2-8,9
Private Sales	1-3-12
Proof of Liability Insurance.....	2-1-5
Proper Assignment of a Title Document.....	1-3-4
.....	1-4-10
Proper Sale of Vehicle	1-3-4
Property Tax.....	2-1-14
.....	2-3-26
Property Tax Refund.....	2-1-14
Proprietorship	1-4-13,14
Pro-ration of Fees (Truck License).....	2-3-3
Provinces of Canada (Registration)	1-7-1
Public Sale	1-3-12
Purchaser Defaults Co-Signer on Loan Obtains Title –(HUT)	1-8-6
Questions and Answers Concerning Power of Attorney	1-4-5,6
Raffles or Donations (HUT)	1-8-4
Reassignment by an Insurance Co.....	1-5-2
Reassignment by State Board of Education ..	1-5-2
Reassignment of NC Title and MCO.....	1-5-1
Reassignment of Out of State Titles	1-5-1
Rebates and Discounts (HUT)	1-8-4
Receipt for Surrendered License Plate (FS20).....	2-1-7
Reciprocity Guidelines.....	3-1-1
Reconstructed Vehicle Brand	1-7-8
Recreational Vehicles (License).....	2-1-4
Reduction and Increase of Weight.....	2-3-3
Refund (HUT)	1-8-7
Refunds.....	2-1-13
Regional Transportation Authority.....	2-1-10
Registering Vehicles from Foreign Countries.	1-7-1,2
Registration Cards	2-1-10
Registration Fee Not Due.....	2-1-11
Registration of Buses by Common Carrier	2-3-26
Registration Taxes	2-1-10
Regulations Concerning Vehicles Sold on License and Theft Forms	1-3-12
Regulations for License Plate Exchanges and Credit Allowed.....	2-1-12,13
Reinstate a Junked Vehicle.....	1-4-18
Reinstate Mobile Home Title Canceled to Real Estate.....	1-4-18
Release by Heirs (317).....	1-4-8
Remedy (HUT Appeals)	1-8-7
Removal of Lien (MVR8).....	1-6-6
Renewal Card (Combined Notice).....	2-1-11
Replacement of License Plate/Sticker	2-1-11
Report of Commissioners	1-4-8
Repossession-Floor Plan Lien	1-6-6
Repossession-Form MVR3.....	1-6-4,5
Repossessor Obtain Title.....	1-6-5

	S-C-P
Repossessor (HUT) Applying for Title In Their Name.....	1-8-6
Repossessor Titling When Lien Not Properly Recorded.....	1-6-4
Requirement for Registration of Vehicles which are Registered but not titled.....	3-1-2
Requirements for Filing an Indemnity and/or Cash Bond	1-3-15
Requirements for Registration of New Vehicles	1-3-1
Requirements for Processing Titles on Rebuilt Salvage Vehicles	1-7-10
Requirements for Processing Titles on Recovered Theft Vehicles	1-7-10,11
Requirements for Self Insuring.....	2-1-5
Requirements for Titling Vehicles in Corporate Name	1-4-11-15
Requirements for Titling Custom Built Vehicles	1-7-6
Requirements to Transfer into the Name of Trust.....	1-4-16
Replacement License Plate/Sticker.....	2-1-11
Residents Operating in NC Without Titling in NC.....	2-1-1
Revocable Living Trust.....	1-4-15
Rollback.....	2-3-7
Rules for Secure Power of Attorney.....	1-4-5
Sale at Public Auction for Mechanics and Storage Liens (HUT).....	1-8-5
Sale of Vehicle	1-4-10
Sales Tax.....	1-8-1
Salvage Motor Vehicle Brand.....	1-7-8
Salvage Rebuilt Vehicle Brand	1-7-8
Salvage Vehicles	1-7-7-11
Salvage Vehicles (HUT).....	1-8-5
Sample of Secure Power of Attorney	1-4-6,7
Secure Power of Attorney.....	1-4-4-7
Secure Title Document	1-3-4
Seized Property by IRS	1-3-16
Seized Vehicles-Required Documents	1-3-16
Seized and Forfeiture of Impounded Vehicles	1-3-16
Selling Vehicles Using License and Theft Forms.....	1-3-12-13
Signature of Purchaser.....	1-3-5
Signed and Hand Printed Signatures on Odometer Disclosure	1-4-1
Small Estates Act.....	1-4-9
Small Trailers (HUT).....	1-8-6
Small Trucks with Declared Gross Vehicle Weight-4,000-6,000 lbs	2-3-1
Specific Rules for Lien Recording.....	1-6-2
Special Mobile Equipment.....	2-3-6
Special Mobile Equipment Tax.....	1-8-1
Specialized Body Types.....	1-3-2,3

QUICK REFERENCE GUIDE

S-C-P	S-C-P
Special Title Section1-7-1-12	Transfer of Ownership by Court Order.....1-3-14
Special Schedule of Limits of Liability2-3-19	Transfer upon Repairs, Service, Towing and/or
Spouse Living Separate & Apart from Registered	Storage Lien-Sale and Abandoned Vehicles..1-3-13
Owner2-1-8	Transfer upon Seized Property by IRS1-3-16
Staggered Plate (Transfer).....2-1-12	Transferred into the Name of Trust1-4-16
Staggered to Staggered2-1-12	Transferring Ownership from Proprietorship to
Standard Power of Attorney.....1-4-4	Corporation or Personal Name (ODS).....1-4-2
State Owned Vehicles2-2-14	Transferring Ownership on NC title.....1-3-4-7
Stolen/Stopped Vehicle Stop2-1-17	Transporter Plate2-2-13,14
Storage and/or Mechanics Lien.....1-3-12	Trip Leasing.....2-3-26
Substitute Title (MVR-5).....1-6-1,2	Trip Permits2-3-26
Subject to Registration1-1-1	Trucks IRP2-3-21-27
Subsidiary to Parent Corporation.....1-4-12	Trust.....1-4-15,16
Summary Administration.....1-4-9	Truth in Mileage Regulations1-4-1-3
Surrender of Plates with or without (FS44)2-1-8	
	U-Drive it Motorcycle/Moped.....2-2-13
Taxi2-2-12,13	U-D rive it Plate or Daily Rentals2-2-13
Tax on Bus1-8-4	Unable to Write (ODS).....1-4-2
Tax on Motor Vehicle Body (HUT)1-8-4	US Gov't Form 971-3-13
Temporary Lien Filing1-6-4	US Gov't Form 97 (HUT).....1-8-4
Temporary Plate.....2-2-12	US Gov't to Dept of Administration1-3-14
Ten Day Tag2-2-12	US Gov't to Dept of Crime Control1-3-14
Theft Recovered/Theft Unrecovered	US Territories (Register Vehicle from
Vehicles1-7-10	Foreign Countries).....1-7-1
Thirty Day Permit for Non Residents.....2-3-8	
Title & Registration Information.....1-1-1,2	Value of Vehicle not in Tax Value
Title Assigned to Dealer in Error.....1-4-11	Schedule (HUT).....1-8-6
Title Corrections (MVR-5)1-6-1, 2	Vans (1) MCO1-3-3
Title Held pending DWI Stop2-1-15	Vehicle and Plate Stops2-1-14-18
Title in Repossessors Name1-6-4	Vehicle being Titled in NC in the Registered Owners
Title Issuance in Repossessor's Name.....1-6-6	Name and Owner has the Out of State Title ..1-3-8
Title Numbers1-3-3	Vehicle Brands1-7-8
Title Requirements using License and Theft	Vehicle Purchased from Dealer-(HUT).....1-8-2,3
Documents1-3-12-13	Vehicle Registration Forms.....4-1-1-103
Titles Mailed to Owner or LH Out of State3-1-3	Vehicle Section.....1-2-3
Titling Drivers Education Cars on Loan1-4-17	Vehicle Title by Manufacturers (HUT).....1-8-6
Titling Vehicles in Trust.....1-4-15	Vehicle Won in Raffle (HUT).....1-8-4
Toll Stops2-1-18	Vehicles Acquired by Will or Intestacy (HUT).1-8-4
Towing/Storage Liens.....1-3-13	Vehicles Owned by State and
Trade Down for Vehicle of Lesser Value	Municipalities2-2-14
(HUT)1-8-5	Vehicles Purchased from a Leasing Co
Trade in Allowance on Leased Vehicles Paid on	(HUT).....1-8-3
Gross Receipts (HUT)1-8-3	Vehicles sold to Indians for Delivery on or off
Trade Name to Personal Name1-4-13	the Reservation (HUT)1-8-5
Trade Up (HUT).....1-8-5	Vehicles without Odometer1-4-2
Traded Vehicles (HUT)1-8-3	Vehicles with Special Bodies1-3-3
Trailer Apportionment-California.....2-3-26	Volunteer Fire Departments or Volunteer
Transactions for Which Tax is Not Due.....1-8-2	Rescue Squads1-8-4
Transfer Fee not Due2-1-12	
Transfer of License During Renewal Period ..2-1-12	Weight Increase/Decrease.....2-3-3
Transfer of License Plate2-1-12	Weight Limitations2-3-3
Transfer on Out of State Title and Lien	Weight (Truck License Plates)2-3-2-5
Never Recorded.....1-6-5	Widow's Allotment1-4-8
Transfer Ownership of Vehicle and Cancel	Wreckers2-3-6,7
Title as Junked1-4-18	
Transfer upon Execution Sale1-3-12-13	Year Model1-2-3
Transfer upon Order of Bankruptcy.....1-4-16	
Transfer upon Order of Court.....1-3-14	

ODS – Odometer Disclosure Statement
MCO – Manufacturer Certificate of Origin
HUT – Highway Use Tax
IRP – International Registration Plan

Section 1

Titling and Registering Vehicles in NC

CHAPTER

- 1** Exempt Vehicles and Fees
- 2** Basic Title Information
- 3** Independent Title Documents
- 4** Supporting Documents
- 5** Reassignments
- 6** Modifying Title Documents
- 7** Special Titles
- 8** Highway Use Tax

This section presents the appropriate rules, regulations, procedures and interpretations necessary to complete title transactions in North Carolina.

Section 1
CHAPTER 1

EXEMPT VEHICLES & FEES

Subject to Registration1
Exempt from Title or Registration1
Exempt from Title Fees2

TITLE AND REGISTRATION INFORMATION**1.1 SUBJECT TO REGISTRATION G.S. 20-50**

All self-propelled vehicles and all vehicles without active power designed for carrying passengers or property and for being pulled by self-propelled vehicles, exclusive of those specifically exempt, are subject to registration. Every owner of a vehicle which is to be operated upon any street or highway of North Carolina and not exempt from registration shall before the operation apply to the Division for a certificate of title and a registration plate and attach the registration plate to the vehicle.

1.2 EXEMPT FROM TITLE OR REGISTRATION G.S. 20-51

The following shall be exempt from the requirement of registration and certificate of title.

1. Any such vehicle driven or moved upon a highway in conformance with the provisions of this Article relating to manufacturers, dealers, or non-residents.
2. Any such vehicle which is driven or moved upon a highway only for the purpose of crossing such highway from one property to another.
3. Any implement of husbandry, farm tractor, road construction or maintenance machinery or other vehicle which is not self-propelled that was designed for use in work off the highway and which is operated on the highway for the purpose of going to and from such non-highway projects.
4. Any vehicle owned and operated by the government of the United States.
5. Farm tractors equipped with rubber tires and trailers or semi-trailers when attached thereto and when used by a farmer, his tenant, agent, or employee in transporting his own farm implements, farm supplies, or farm products from place to place on the same farm, from one farm to another, from farm to market or from market to farm. This exemption shall extend also to any tractor, implement of husbandry, and trailers or semi-trailers while on any trip within a radius of ten miles from the point of loading, provided that the vehicle does not exceed a speed of 35 miles per hour. This section shall not be construed as granting any exemption to farm tractors, implements of husbandry, and trailers or semi-trailers which are operated on a for hire basis, whether money or some other thing of value is paid or given for the use of such tractors, implements of husbandry, and trailers or semi-trailers.
6. Any trailers or semi-trailer attached to and drawn by a properly licensed motor vehicle used by a farmer, his tenant, agent, or employee in transporting unginne d cotton, peanuts soybeans, corn, hay, tobacco, silage, cucumbers, potatoes, fertilizers or chemicals purchased or owned by the farmer or tenant for personal use in implementing husbandry or irrigation pipes and equipment owned by such farmer or tenant from place to place on the same farm, from one farm to another, from farm to gin, from farm to dryer or from farm to market, and when not operated on a for hire basis. The term "transporting" shall include the actual hauling of said products and all unloaded travel.
7. Those small farm trailers known generally as tobacco-handling-trailers, tobacco trucks or tobacco trailers when used by a farmer, his tenant, agent or employee, for transporting or otherwise handling tobacco in connection with the pulling, tying or curing thereof.
8. Any vehicle which is driven or moved upon a highway only for the purpose of crossing or traveling upon such highway from one side to the other provided the owner or lessee of the vehicle owns the fee or a leasehold in all the land along both sides of the highway at the place or crossing.
9. Mopeds having two or three wheels and operable pedals and equipped with a motor which does not exceed 50 cubic centimeters piston displacement and which are incapable of exceeding a speed of 30 miles per hour on a level surface. Persons operating a moped upon any highway or public vehicular area of this State must be at least 16 years of age.
10. Devices which are designated for towing private passenger motor vehicles or vehicles not exceeding 5,000 pounds gross weight. These devices are known generally as "tow dollies." A tow dolly is a two-wheeled device without motive power designed for towing disabled motor vehicles and is pulled by a motor vehicle in the same manner as a trailer.
11. Devices generally called converter gear or dollies consisting of a tongue attached to either a single or tandem axle upon which is mounted a fifth wheel and is used to convert a semi-trailer to a full trailer for the purpose of being pulled behind a truck tractor and semi-trailer.

12. Motorized wheelchairs or similar vehicles not exceeding 1,000 pounds gross weight, when used for pedestrian purposes by a handicapped person with a mobility impairment as defined in G.S. 20-37.5.
13. Any vehicle registered in another state and operated temporarily within this State by a public utility, a governmental or cooperative provider of utility services, or a contractor for one of these entities for the purpose of restoring utility services in an emergency outage.
14. Electric personal assistive mobility devices as defined in G.S. 20-4.01(7a).
15. All-terrain vehicles.
16. Exempt from registration and title for For-Hire vehicles that meet all of the following:
 - a) Is an agricultural spreader vehicle. An “agricultural spreader vehicle” is a vehicle that is designed for off-highway use on a farm to spread fertilizer, seed, lime, or other agricultural products on a field.
 - b) Is driven on the highway only for the purpose of going from the location of its supply source for fertilizer or other products to and from a farm.
 - c) Does not exceed a speed of 35 miles per hour.
 - d) Does not drive outside a radius of 50 miles from the location of its supply source for fertilizer and other products.
 - e) Is driven by a person who has a license appropriate for the class of the vehicle.
 - f) Is insured under a motor vehicle liability policy in the amount required under G.S. 20-309.
 - g) Displays a valid federal safety inspection decal if the vehicle has a gross vehicle weight rating of at least 10,001 pounds.

Note: Also approved to be exempt: welders, air compressors, horse walkers, pig cookers, hotdog cookers and concrete mixers which have wheels and are not trailer or truck mounted.

1.3 EXEMPT FROM TITLE FEES G.S. 20-85(c)

The following are exempt from payment of title fees:

1. County, Township, City and State Government Agencies
2. Board of Education
3. Civil Air Patrol
4. Incorporated Emergency Rescue Squad
5. Rural Fire Department, Agency, or Association
6. American Red Cross and used for emergency or disaster work
7. Community Colleges
8. Sanitary District created under Part 2 of Article 2 of Chapter 130A of the General Statutes
9. Federally recognized tribes
10. Nonprofit Corporation authorized under G.S. 115C-238.29D to operate a charter school and identified by a permanent decal or painted marking disclosing the name of the nonprofit corporation. The motor vehicle shall only be used for student transportation and official charter school related activities.

BASIC TITLE INFORMATION

Fee Schedule 1
Completing Form MVR-1 2
 1. Check Appropriate Blocks 3
 2. Year Model..... 3
 3. Make of Vehicle 3
 4. Body Style..... 3
 5. Series Model 3
 6. Vehicle Identification Number 3
 Motor 3
 Serial 3
 7. Fuel Type 4
 8. Odometer Reading 4
 9. Owner's Identification Number & Name 4
 10. Owner's Address 4
 11. Lien Section 4
 12. Insurance Section 5
 13. Purchased New Or Used 5
 14. Purchase Date..... 5
 15. Vehicle Purchased From Whom..... 5
 16. NC Dealer Number 5
 17. Is Vehicle Leased? 5
 18. Equipment Number 5
 19. Disclosure Section 5
 20. Owner's Signature 5
 21. Acknowledgements 6
Notary Duties and Requirements..... 7
Notary Fees For Branch Agents and Acknowledgment Fees
By Agents of the Division 7

2.1 FEE SCHEDULE

1. Certificate of Title	\$52.00
2. Instant Title	\$98.00
3. Salvage Title (Form MVR-40 - Raleigh Office only)	\$20.00
4. Repossessor Certificate of Title	\$20.00
5. Corrected Certificate of Title or Substitute Certificate of Title	\$20.00
6. Manufacturer or Dealer Certificate of Title	\$20.00
7. Duplicate Certificate of Title	\$20.00
8. Duplicate Certificate of Title & Removal of Lien(s) or Duplicate Certificate of Title with Correction	\$20.00
9. Transfer of Registration	\$20.00
10. Stock Car Replacement	\$25.00
11. Replacing Registration Plate	\$20.00
12. Recording of Supplemental Lien(s) or Recording Assignment of Lien and Application for Transfer of Lien	\$20.00
13. Removal of Lien(s) from Certificate of Title	\$20.00
14. Additional Registration Cards or Duplicate Registration Card	\$20.00
15. Failure to Transfer Title Within 28 Days	\$20.00
16. Financial Responsibility Restoration Fee (1 st Time)	\$50.00
17. Financial Responsibility Service Fee	\$50.00
18. Financial Responsibility Civil Penalty (1 st Time)	\$50.00
19. Acknowledgment Fees:	

**Raleigh
State Offices**

Contract Agents

One signature	\$2.00	\$5.00
Two signature	\$3.00	\$6.00
Three or more signatures	\$4.00	\$7.00
20. Certification Fees		\$13.00
21. Registration Information		\$1.00
22. Permanent and State Owned Plates		\$6.00

2.2 COMPLETING FORM MVR-1 APPLICATION FOR TITLE

Each of the blocks must be completed on the North Carolina Title Application. A description of each block is shown on the following pages.

- | | | |
|----------------------------------|-----------------------------|------------------------|
| 1. Check Appropriate Blocks | 9. Owner's ID# and Name | 17. Vehicle Leased |
| 2. Year Model | 10. Owner's Address | 18. Equipment Number |
| 3. Make of Vehicle | 11. Lien Information | 19. Disclosure Section |
| 4. Body Style | 12. Insurance Certification | 20. Owner's Signature |
| 5. Series Model | 13. Purchased New or Used | 21. Acknowledgement |
| 6. Vehicle Identification Number | 14. Purchase Date | |
| 7. Fuel Type | 15. Purchased from Whom | |
| 8. Odometer Reading | 16. NC Dealer Number | |

MVR-1 (Rev. 05/17) North Carolina Division of Motor Vehicles
TITLE APPLICATION

CHECK Appropriate Block/s (Application cannot be processed without certification of services)

<input type="checkbox"/> Title Only - Vehicle Not in Operation	<input type="checkbox"/> Truck Weight Desired _____ (This includes the truck, trailer and load)	For Hire Vehicle <input type="checkbox"/> Yes or <input type="checkbox"/> No
<input type="checkbox"/> Title and License Plate Class of License _____	<input type="checkbox"/> Plate No. Transferred _____ (List Plate Number and Expiration)	
<input type="checkbox"/> Inoperable Vehicle - Vehicle substantially dismantled and unfit or unsafe to be operated on the highway	<input type="checkbox"/> Limited Registration Plate (When property taxes are delinquent)	

I certify that all the above information is correct. _____ (Customer's Initials)

VEHICLE SECTION

YEAR	MAKE	BODY STYLE	SERIES MODEL	VEHICLE IDENTIFICATION NUMBER	FUEL TYPE	ODOMETER READING
------	------	------------	--------------	-------------------------------	-----------	------------------

OWNER SECTION

Owner 1 ID# _____ Full Legal Name of Owner 1 (First, Middle, Last, Initial) or Company Name

Owner 2 ID# _____ Full Legal Name of Owner 2 (First, Middle, Last, Initial) or Company Name

Joint applicants request this title to be issued with Joint Tenants with Rights of Survivorship? - Check appropriate block: Yes No

Residence Address (Individual), Business Address (Firm): _____ City and State _____ Zip Code _____

Mail Address (if different from above): _____ City and State _____ Zip Code _____

Vehicle Location Address (if different from residence address above): _____ City and State _____ Zip Code _____ Tax County _____

LIEN SECTION

FIRST LIEN	Account # _____	SECOND LIEN	Account # _____
Date of Lien _____	Maturity Date (MM/YY) _____	Date of Lien _____	Maturity Date (MM/YY) _____
Lienholder ID# _____	Lienholder Name _____	Lienholder ID# _____	Lienholder Name _____
Address _____ City _____ State _____ Zip Code _____		Address _____ City _____ State _____ Zip Code _____	

I certify for the motor vehicle described above _____ have financial responsibility as required by law.

Insurance Company authorized in N.C. _____ Policy Number _____

Purchased <input type="checkbox"/> New <input type="checkbox"/> Used	Purchase Date _____	From Whom Purchased (Name and Address) _____	N.C. Dealer No. _____	Is this vehicle leased? If Yes, Attach Form MVR-111 <input type="checkbox"/> Yes <input type="checkbox"/> No	Equipment # _____
---	---------------------	--	-----------------------	--	-------------------

DISCLOSURE SECTION

All motor vehicle records maintained by the North Carolina Division of Motor Vehicles will remain closed for marketing and solicitation unless the block below is checked.
 I (we) would like the personal information contained in this application to be available for disclosure.

APPLICATION MUST BE SIGNED IN INK BY EACH OWNER OR AUTHORIZED REPRESENTATIVE OF FIRMS OR CORPORATIONS.

I (we) am (are) the owner(s) of the vehicle described on this application and request that a North Carolina Certificate of Title be issued. I (we) certify that the information on the application is correct to the best of my (our) knowledge. The vehicle is subject to the liens named and no others. If a registration plate is issued or transferred, I (we) further certify that there has not been a registration plate revocation and that liability insurance is in effect on this vehicle on the date of this application as required by the North Carolina Financial Security Act of 1957.

OWNER'S SIGNATURE _____
Date _____ County _____ State _____

I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated. _____ (name(s) of principal(s)).

Notary Signature _____ Notary Printed or Typed Name _____
My Commission Expires _____

(SEAL) _____

2.3 APPLICATION FOR REGISTRATION AND CERTIFICATE OF TITLE G.S. 20-52

Application must be made by the owner and signed in the presence of a notary public on forms approved by the Division of Motor Vehicles. The application must contain the name and physical address of the owner, description of vehicle, existing liens and further information as may be required by the Division. Application must be signed with original signatures.

COMPLETING FORM MVR-1

CHECK APPROPRIATE BLOCKS

1. The appropriate block for title and license plate issuance, transfer of license plate, truck weight desired, limited registration plate, for hire vehicle and inoperable vehicle must be checked on title applications.

G.S. 20-52, 57, 88 – Gross weight is the basis for license fees for property carrying motor vehicles. Gross weight includes the empty weight of the truck or tractor, the empty weight of any trailer that is to be pulled and the maximum load that is to be transported at any time. Empty weight of vehicle plus the heaviest load to be carried including the driver.

VEHICLE SECTION

2. Year model – manufacturer’s designated year model
3. Make – manufacturer’s designated make of vehicle
4. Body Style – descriptive style distinguishing the vehicle

<u>CODE</u>	<u>DESCRIPTION</u>	<u>CODE</u>	<u>DESCRIPTION</u>
AM	Ambulance	MP	Multi-Purpose Vehicle
BT	Boat Trailer	RD	Roadster
		PM	Park Model RV
BU	Bus	SP	Special Mobile Equipment
CN	Convertible	SW	Station Wagon
CP	Coupe	TG	Touring Car
CT	Camping Trailer	TK	Truck
HC	House Car	TL	Trailer
HR	Hearse	TR	Truck Tractor
JP	Jeep	UL	Utility Trailer
LM	Limousine	VN	Van
LS	Low Speed	WK	Wrecker
MC	Motorcycle	2S	2 Door
MH	Mobile Home	4S	4 Door
MO	Moped		

5. Series Model – The model name assigned by the manufacturer for a particular body style.
6. Vehicle Identification Number – number assigned by the manufacturer or by the registration authorities of the various states. The numbers assigned by the various states will also include letters, abbreviated either as a prefix or suffix to show the state of issuance. For North Carolina, the letters used are NCS and are a separate plate; NCMS and NCX are stamped or cut onto the vehicle in a designated place.

Motor Number – the number with prefix and/or suffix, if any, assigned by the manufacturer or by the registration authorities of the various states when a substitution of motor occurs. Vehicles manufactured prior to 1953 are required to have motor and serial numbers with the exception of Ford, Mercury and Studebaker. The numbers assigned by the various states will have as part of the number either a prefix or a suffix in an abbreviated form indicating the state assigning the number.

Example: SOS1234 ILL (Illinois), NC1234 (North Carolina). G.S. 20-69, 70.

7. Fuel type:
 - C Gasoline combinations and mixtures
 - D Diesel
 - E Electric
 - G Gasoline
 - H Hybrid – Electric Electric and Gasoline
 - I Hybrid – Electric Electric and Non-Gasoline
 - N Liquid/Compressed Natural Gas (LNG/CNG)
 - O Other
 - P Propane

8. Odometer Reading – The odometer reading is the actual number on the odometer disclosure statement in the assignment to the applicant.

OWNER SECTION

9. Owner identification number and name - G.S. 20-39, 52
An individual must identify himself/herself by giving his/her complete name. The Division's requirement for ownership identification is as follows:
 - a. Individuals – Joint or Single Ownership
The three full names of each owner. Initials not standing for names may be indicated by (io) or (only.) Junior should be used to distinguish between father and son.
 - b. Joint ownership – complete name of each owner. Registration in the name of one person or another is not allowed in North Carolina. Joint registration with right of survivorship is permissible (**JTW**.) **JTW** will show on registration and **JTW** on title.
 - c. Corporations – The complete corporate name (Registration cannot be completed in an individual name doing business as a corporation; however registration can be allowed jointly in an individual name and a corporation name.)
 - d. Trust Agreements – When a trustee is holding title to a vehicle for the owner under a trust agreement, the full name of the trustee is required. The word "Trustee" should be added to the name to indicate the trusteeship.

Minors may own vehicles.

The fact that a title is issued to a minor which raises the question of liability or of non-liability for contracts entered into because of other statutes governing minors, has no direct or immediate application to the procedure or requirements of the certificate of title law. Any transactions concerning the status of a minor with respect to contracts are problems of the lienholder and seller.

10. Owners address – G.S. 20-52
(The giving of a false or fictitious address is a violation of the law.)
 - a. An individual must give the exact place or residence stating street name and number, or, if a rural area, RFD Route and Box number. Post Office Box numbers are accepted in addition to a physical address.
 - b. Business firms must give the business address in addition to Post Office Box number. The lienholder's address is required when registering leased or rented motor vehicles and trailers.
 - c. When the mail address is different from the residence or business address, the mail address should also be given.

LIEN SECTION G.S. 20-52, 57-59

11. The Division of Motor Vehicles is the office for recording liens and notice is given to all interested parties either electronically or by the certificate of title. All existing liens, showing the date must be declared at the time of registration in order of their priority.
Any lien noted or recorded on manufacturer's certificate of origin, out-of-state certificate of title, out-of-state registration certificate or bill of sale must be shown on the North Carolina application for title or a lien

cancellation submitted. A bill of sale that shows “amount due” is not considered a lien and would not be questioned. If it shows “number of payments, lienholder name or lien,” question if not indicated on title application.

Additional Information For Specific Lien Problems

- a. If a lien date is entered and there is not a lien, enter “none” or “N/A.”
 - b. If a lien is entered and is incorrect, a lien release is required.
 - c. If the wrong lienholder name is entered, lien release from the wrong lienholder is required.
 - d. Lien perfection – if lien date shown is more than 20 days from date application is received, the lien date will be perfected (changed) to the date the application was received.
12. Insurance G.S. 20-309
Each owner must certify:
- a. Name of liability insurance company licensed in North Carolina.
 - b. Policy number.
 - c. If policy not issued a binder number will be accepted as proof of insurance.
13. Purchased New or Used – A dealer may not obtain a certificate of title for a new vehicle that is to be sold as a new vehicle, but may obtain a certificate of title for a new vehicle that is to be registered for his use and resold as a used vehicle.
14. Purchase date – use date of sale or notary date in assignment to the applicant
15. From whom purchased – seller’s name and address.
16. N C Dealer Number – number assigned by Dealer Section of License and Theft Unit.
17. Is the vehicle leased? – yes or no G.S. 20-4.01, 50
Vehicles being leased are to be titled in the name of the lessor. Registration may be made in the name of the lessee. Lessor and lessee must complete Form MVR-330 (Application for a Registration Plate or the Transfer of a Registration Plate) to determine the ownership and length of lease, application for license in the name of the lessee operator on Form MVR-330 and certification of liability insurance signed by lessee. Vehicle must be titled in North Carolina in lessor’s name or if lessor is non-resident, he must furnish copy of title or registration. Type of lease determines type of licenseplate.
- a. Vehicles leased for less than one year are subject to For-Hire License.
 - b. Vehicles leased to the same person, firm or corporation for a term of one year or more and used exclusively in the operation of lessee’s own business are subject to private license.
 - c. Vehicles leased by a farmer for his own use in the operation of his farm may purchase farm license provided title is obtained by lessor, MVR-330 must be signed by both parties and farm affidavit and insurance certification is signed by the lessee.
18. Equipment number – five digit number that businesses use to identify their vehicles.

DISCLOSURE SECTION

19. Disclosure section – disclosure of personal information for release
20. Owner’s signature – G.S. 20-52
In the execution of an application the applicant’s signature must be in ink and conform to the following rules:
- a. Full name signed by the owner in normal way of writing. Junior must be used to distinguish between father and son.
 - b. Vehicle owned by more than one person, each must sign in the presence of the same notary.
 - c. If applicant is unable to print or sign name in the usual manner, he must make his mark. North Carolina law recognizes a mark (X) as a valid signature.
 - d. When applicant is a partnership or corporation, the signature must show the name of the firm (may be in ink, rubber stamp or typewriter) followed by the countersignature of the officer or partner signing.

- e. To insure correct spelling of names, a printed or typed version, **agreeing with the signature**, should appear on each application for registration.
 - f. Printed signatures are acceptable.
 - g. A stamped signature is acceptable by Boards of Education and a legally blind person with proper certification of vision impairment.
21. Acknowledgments G.S. 20-42, 52
- All applicants for North Carolina title and assignments of North Carolina titles must be personally acknowledged before a person having authority to administer oaths. A Notary Public or a Magistrate may administer an oath. Officers and employees of the Division of Motor Vehicles designated by the Commissioner of Motor Vehicles are for the purpose of administering the motor vehicle laws authorized to administer oaths and acknowledge signatures. In North Carolina a notary is required to affix his seal, or use a notary stamp and give the date of the expiration of his commission. A Magistrate designates his position by adding the word Magistrate to his signature, as he has no seal. Notary requirements for the different states may be found by referring to the data in the Out-of-State Section.
- a. The following persons on active duty may administer oaths for the purpose of military administration, including military justice, and have the general powers of a notary public and of a consul of the United States; in the performance of all notarial acts to be executed by members of any of the armed forces, wherever they may be, by persons serving with, employed by, or accompanying the armed forces outside the United States and outside the Canal Zone, Puerto Rico, Guam, and the Virgin Islands, and by other persons subject to this chapter outside of the United States: As amended July 5, 1960 Pub. L. 86- 589, 74 Statute. 329.
 - (1) All judge advocates of the Army and the Air Force
 - (2) All law specialists
 - (3) All summary courts-martial
 - (4) All adjutants, assistant adjutants, acting adjutants, and personnel adjutants
 - (5) All commanding officers of the Navy, Marine Corps, and Coast Guard
 - (6) All staff judge advocates and legal officers, and acting or assistant staff judge advocates and legal officers
 - (7) All other persons designated by regulations of the armed forces or by statute
 - b. The following persons on active duty may administer oaths necessary in the performance of their duties:
 - (1) The president, law officer, trial counsel, and assistant trial counsel for all general and special courts - martial
 - (2) The president and the counsel for the court of any court of inquiry
 - (3) All officers designated to take a deposition
 - (4) All persons designated to conduct an investigation
 - (5) All recruiting officers
 - (6) All other persons designated by regulations of the armed forces by statute
 - c. The signature without seal of any such person acting as notary, together with the title of his office, is prima facie evidence of his authority. Aug. 10, 1956, c. 1041, 70A Statute. 77.
 - d. The wardens and superintendents, associate wardens and superintendents, chief clerks, record clerks, and parole officers of Federal penal or correctional institutions, may administer oaths to and take acknowledgments of officers, employees, and inmates of such institutions, but shall not accept or demand any fee or compensation therefore. June 25, 1948, c. 645, 62 Stat. S4S; July 7, 1955, c. 282, 69 Stat. 282.
 - e. Designated employees of the Division of Motor Vehicles
 - f. Clerks and Assistant Clerks of Superior Court
 - g. Deputies and Assistant Registers of Deeds

NOTARY DUTIES AND REQUIREMENTS G.S. 20-42, 52

The purpose of acknowledgment is to verify and authenticate the execution of an instrument, in order that such instrument may be recorded, and to furnish prima facie evidence of its authenticity.

Acknowledgment is:

1. To describe the actual physical fact of a person appearing before a notary or other proper official and declaring to such official that a particular written instrument executed by him is genuine and has been executed voluntarily;
2. To describe the certification by the notary or other official that such instrument has been acknowledged. Both the personal appearance and the certification are necessary to constitute a valid acknowledgment by law.

In the first instance the notary “takes” the acknowledgment: in the second instance, he “certifies” it. The test of **“personal presence” as laid down by the Supreme Court will not permit any of the following methods of taking acknowledgments: telephone conversations, telegrams, cables, letter, affidavits, or any other method. The person signing and the notary must be together in the physical presence of one another.** In taking acknowledgments a notary must make sure that the person who appears before him is the person he claims to be. If a notary is not personally acquainted with the person he should require sufficient proof to satisfy that he is that person. A notary is not authorized to perform notary duties in situations where he himself is a party to, or has an interest in the subject matter of the instruments, which require notary action.

DOCUMENTS

If an out-of-state dealer uses our titles or MVR-2’s for assignments, they must be notarized as our documents require notarization.

North Carolina documents for registration are acceptable when notarized in a state that does not require the seal. Accept MVR-1, MVR-4, NC titles and etc. without seal.

Example: South Carolina does not require a seal and expiration date of commission.

NOTARY FEES FOR BRANCH AGENTS AND ACKNOWLEDGMENT FEES BY AGENTS OF THE DIVISION G.S. 20-42

The following are maximum fees that may be charged:

	<u>Raleigh State Offices</u>	<u>Contract Agents</u>
One signature	\$2.00	\$5.00
Two signature	\$3.00	\$6.00
Three or more signatures	\$4.00	\$7.00

Assessments apply to each transaction. Collections by Division employees are for taking acknowledgment of signatures on title and license application forms, with a space for attestation before a notary public.

INDEPENDENT TITLE DOCUMENTS

MCO 1
Title Numbers 3
Secure Title Documents 4
Transferring Ownership on NC Title 4
Out-of-State and MVR-57 8
Leased Vehicles 9
Instant Title 10
Assignment of Serial Number for Trailers (MVR-15) 10
Procedure to Use When NC Title Lost After Endorsed (MVR46 Series) 11
Selling Vehicles Using License and Theft Forms 11
US Government Form 97 13
 Form AA123A – US Government To Department of Administration 14
 Form CC123 – US Govt. To Department of Crime Control & Public Safety..... 14
Court Order 14
Bonds 15
Seizure and Forfeiture of Impounded Vehicles 16
 Lien Releases on Seized DWI Vehicles 16
 Transfer Upon Seized Property By IRS..... 16
Abandoned Vehicle Sold by City 17

3.1 MANUFACTURER'S CERTIFICATE OF ORIGIN

Requirements for Registration of New Vehicles

For a new and unregistered vehicle the following is required:

1. Documentary proof of ownership - usually MCO
2. Certification of liability insurance which may be made on the title, MVR-1, FS-1 or FR-2
3. Odometer Disclosure Statement
4. A bill of sale to establish the highway use tax due G.S. 105-187
5. \$52.00 title fee
6. Highway use tax or sales tax
7. Vehicle Property Tax or Limited Registration Plate (LRP)
8. Need to complete a MVR-1 title application
9. Proper ID as required by G.S. 20-52(A)
10. Vehicle must have a current North Carolina inspection prior to issuance of a license plate

Documentary Proof of Ownership

1. When application refers to a new and unregistered vehicle sold by a manufacturer, the application shall be accompanied with a MCO (written in English), properly assigned to the applicant.
2. When the application refers to a new and unregistered vehicle sold by a dealer, the application shall be accompanied with documentary proof of ownership.

Manufacturer's Certificate of Origin G.S. 20-4.01, 52.1

The MCO is a printed certificate showing the original purchaser from the manufacturer. The standard MCO forms appearing in this manual have been approved for North Carolina use. Forms that deviate somewhat from this are not to be rejected when the information on the document includes the following:

1. The date vehicle was transferred from the Manufacturer (No alterations or strikeovers permitted.)
2. The name of the distributor, dealer, or person to whom issued (No alterations or strikeovers permitted)
3. The description of the vehicle:
 - a. Trade name
 - b. Year model (No alterations or strikeovers permitted.)
 - c. Body type
 - d. Motor and serial number for motorcycles, motor scooters, 3-wheel vehicles (No alterations or strikeovers permitted.)
 - e. Identification or serial number (No alterations or strikeovers permitted.)

The manufacturer's name and address may be preprinted. Countersignature of agent may be rubber stamped or written in longhand. The information may be written in ink or typed. An authorized distributor may countersign the manufacturer's certificates. Distributors usually countersign for foreign car manufacturers.

A MCO showing Not a Lien is not referring to a valid lien against the new purchaser, but a floor plan lien between the manufacturer and the assigned dealer. A lien release is not required.

Assignment of Manufacturer's Certificate of Origin

1. If the assignment is to someone other than a dealer no further assignment is to be made.
2. If the assignment is made to an out-of-state distributor and the distributor has assigned to another, it may be assumed that the assignment is proper in that state, but a North Carolina distributor that is not a dealer may not assign.
3. The MCO assigned to a dealer must show the dealer's name to agree with his dealer's certificate number. A dealer changing his name after a MCO has been transferred or assigned, may, to avoid confusion, use the next assignment section for reassignment from the former trade name to the new trade name just as though a transfer of ownership had taken place.

If John Doe is shown as purchaser and he holds a dealer's license under the name of Doe Motor Company, he may not make an assignment as John Doe, trading as Doe Motor Company. Instead, John Doe must register as a consumer-purchaser, obtaining a North Carolina title.

4. When the assignment is to a dealer, the reverse of the MCO should be used to make further assignments. This also applies to dealers for small one or two wheel trailers (2500 pounds or less) who are exempt from the requirements of the dealer's licensing law. The law provides that any dealer transferring a new vehicle to a dealer shall, at the time of transfer, give such transferee the proper MCO assigned to the transferee. Ownership does not pass until this is done. Each subsequent sale between dealers requires an assignment of the MCO. Once all the assignments on the back of the MCO have been used, additional dealer reassignments may be made by executing Form MVR-2 and attaching it to the MCO.
5. The lien information shown on the back of the MCO must be stamped paid showing countersignature or carried forward to the purchaser's application for title.
6. The acknowledgment of any executed assignment of the MCO must show:
 - a. Signature of seller. Rubber-stamp signature not acceptable. (The Attorney General has ruled that a person holding a valid power of attorney from a dealer may execute the MCO, although G.S. 20-52.1 (c) states: "The dealer shall execute.")

The execution of the MCO by the person holding a valid power of attorney for such purpose has the same legal effect as the execution thereof by the dealer. However, when the MCO is executed by other than the dealer with a power of attorney, a copy of the power of attorney must be attached to the title file. The power of attorney should be for the execution of the specific MCO and should refer to the vehicle identification number.

- b. Person appearing before Notary Public if space provided
- c. Date of acknowledgment
- d. Seal, signature of notary and date of expiration of commission
- e. County and state in which notarization occurs

Manufacturer's Certificate of Origin - Altered or Improperly Assigned G.S. 20-39, 52.1

1. Any alteration or strikeover on the face of the certificate will void the certificate and it must be returned to the manufacturer for correction. This would include any alteration in the date, year model, motor number or identification number. Also, any alteration as to name of purchaser or transferee from the manufacturer requires a new certificate from the manufacturer.
2. When a dealer sells a vehicle and inadvertently makes an assignment of the wrong MCO, the dealer may not void the assignment but should submit the MCO to the Division. Also furnish the correctly assigned MCO and the Division will void the first assignment section of the incorrectly assigned certificate and designate the second assignment section as the section for the first assignment. The dealer and the designated buyer must furnish a notarized affidavit (Form MVR-28 Affidavit of Facts Concerning Alteration of MCO or Certificate of Title) that they did not purchase nor accept delivery of the vehicle described on the incorrect MCO. If a lien is shown on the incorrectly assigned MCO, a lien cancellation is required unless the exact same lien is shown on the correct MCO. If the original MCO has been destroyed and imaged by DMV the dealer may use Form MVR-2 for assignment to the correct purchaser with affidavits.
3. An assignment of a MCO cannot be voided after sale upon return of the vehicle to the dealer. Purchaser must apply for a certificate of title and assign to dealer.

Specialized Body Types

2 MCO's for Motor Homes

When a manufacturer sells a chassis to a motor home manufacturer to be used as a house car, two MCO's are required when titling vehicles in which the chassis and body are built by separate manufacturers one for the body and one for the chassis. Both MCO's are to be assigned to the purchaser. The make of the vehicle is determined from the body and the serial number will be determined by the chassis. If the trade name and serial number of the body are identified on the manufacturer's certificate of origin for the chassis number, only one MCO is required.

Customized Vans

Application is presented with 2 MCO's, one describing the van and one for a conversion kit. Vehicles of this type **are not** equipped with permanent living and sleeping facilities and **are not** house cars. If unable to determine the correct body style we recommend the owner complete Form MVR-51.

Vans (1) MCO

1. Any vehicle having the outward appearance of a van and being used commercially would be registered as a truck and license plate issued for the desired gross weight.
2. A van used for private passenger would be registered as a van.
3. A bus equipped to carry more than 15 passengers would be registered as a bus.

Vehicles with Special Bodies Other Than Motor Homes

When a manufacturer's certificate of origin shows a cab and chassis, cutaway or without indication of a body type, which has been assigned to a body builder, the body builder will affix a special body such as a rescue equipped, fire fighting equipment, refrigerated body, etc. It is not necessary for the special body builder to furnish a MCO for the special body; however a bill of sale is required. We register by make, year model and identification of the chassis.

Custom Built Motor Vehicles and Trailers

A motor vehicle completely reconstructed or assembled from new or used parts. The vehicle will be registered showing make as "Custom Built" and year built will be the year model. The following is required:

1. Application for title, Form MVR-1, completed in full and signed before a notary.
2. Affidavit for Custom Built Vehicle, Form MVR-55 (notarized statement explaining how the vehicle was assembled from new and used parts.)
3. Inspector's report
4. Odometer reading is required
5. Furnish certificate of title or MCO for the frame, engine and transmission as proof of ownership or file an indemnity bond.
6. Title fee of \$52.00
7. 3% highway use tax based on the total bills of sale for the entire purchase of new and used parts and labor.

3.2 TITLE NUMBERS

Effective December 2, 1996 DMV implemented STARS - State Titling and Registration System. The 15 digit title number is now computer assigned with each number or sequence of numbers indicating specific meanings. Effective August 31, 2007 some branches will have an alphanumeric number as their branch number (ex. instead of 051 will be 51A); therefore, resulting in title numbers being issued with an alphanumeric number at the end.

Example: **77 0055 99 050 4 115** or **77 0066 99 050 4 15A**

The first 2 digits indicate the type of actual title is sued

- 77 Regular title
- 60 Instant title
- 40 Salvage title
- 88 Inoperable title
- 80 Instant Inoperable title
- 10 On-line Dealer Control Number
- 20 Temporary Lien
- 32 Form MVR-32 is application for registration plate without title by a nonresident of North Carolina.
- 33 Form MVR-330 is for leased vehicles.
- 34 IRP Vehicles being registered in NC without being title.
- 57 Out-of-state resident moves to NC and is applying for title and/or license, title held by recorded lienholder. A NC title will not be issued until the out-of-state title is received.
- 58 Registration for Mopeds
- 39 Form MVR-39 is application for a temporary plate.

The 3rd - 6th digits indicate sequence number

The 7th - 8th digits indicate year title number issued

The 9th - 11th digits indicate Julian date

The 12th digit indicates a check digit

The 13th - 15th digits indicate the branch number

3.3 SECURE TITLE DOCUMENTS

All titles issued by the State of North Carolina on October 1, 1990 and thereafter are of the new design and all forms conveying ownership are printed with required security features. “**Secure**” means that a document must be printed with certain security features, which deter or detect counterfeiting and/or unauthorized reproduction allowing alterations to be visible to the naked eye.

These features are on documents which convey ownership such as MVR-2 (Dealer’s Reassignment) and on MVR-4 (Application for Duplicate Title), MVR-317 (Affidavit of Heirs), MVR-63A (Secure Power of Attorney) and North Carolina Title and Salvage Title.

2 Items Constitute a Proper Sale of a Vehicle

1. Proper assignment of the title document
2. Delivery of the vehicle

6 Items Constitute a Proper Assignment of a Title Document

1. Purchaser’s name and address
2. Date of sale or date of delivery
3. Seller’s signature
4. Odometer reading
5. Notarization
6. Damage Disclosure Statement

3.4 TRANSFERRING OWNERSHIP ON NC TITLE

1. **Vehicle information on the title must agree with all supporting documents.**
2. **Owner(s) Name and Address**
 - a. The registered owner on the front of the title must sign as seller in the presence of a notary on the reverse side of the title. Registered owner should always sign unless proper papers are furnished authorizing someone else to sign.
3. **Lien Release**
 - a. A title with a lien is mailed to the lienholder to hold until the lien is paid. **Electronic titles not printed unless electronically requested by lienholder.** The lienholder shall within 10 days deliver the title to the person legally entitled upon payment of the lien. Titles may not be held by a lienor as a means of collecting open accounts.

Different Methods to Release a Lien:

 - (1) Lien release is required if a lien is shown on the face of the title. The lien release must include a countersignature and date of release. If the lien is released on the correct line, then the name of the lienholder is not required.
 - (2) The lienholder may reassign interest in the lien to another lienholder and then that lienholder would release interest in the vehicle.
 - (3) Repossessions occur when the recorded lienholder repossesses the vehicle from the registered owner. The reposessor completes Form MVR-3, Certificate of Repossession, and makes an assignment on the title to the purchaser.
 - (4) Transfer of equity occurs when the recorded lienholder transfers the lien from one owner to another owner for the same vehicle. The lien date would remain the same.
 - (5) A lien appearing on the face of the title not marked paid and the same lienholder is shown on the title or title application, the lien on the face of the title does not have to be marked paid.
 - (6) A lien on an out-of-state title mailed to the lienholder does not require a lien release **if** the lien is transferred to a new owner. A title with lien mailed to the owner requires a lien release.

- (7) If it is impossible to obtain a lien release, the owner may furnish any evidence showing the lien is satisfied. A signed notarized statement is required from the owner explaining why they are unable to furnish a lien release. Division will send the lienholder a registered letter at last known address.

If the title is for a mobile home, a court order instructing the Division of Motor Vehicles to release the lien must be surrendered before the lien will be released.

- (8) A lien with a corporate lienholder that has dissolved, ceased to do business, or out of business for more than 3 years is considered null and void.
- (9) An original lien contract, chattel mortgage, deed of trust, etc. is acceptable if stamped “paid” or “lien satisfied” showing lienholder’s name. A countersignature is not required.
- (10) A change in the lienholder’s name may show successor to (name) or former name in lien release.

4. Assignment of Title by Registered Owner

- a. Assignments must trace from the registered owner through all dealers to the retail purchaser. Each assignment should include the seller and purchaser’s hand printed and signed signature, notarization, date of purchase and odometer reading if the vehicle is ten years old or newer.
- b. A vehicle registered in joint ownership requires both sellers to sign releasing their interest in the vehicle; however, only one owner needs to complete odometer certification.
Example: John Allen Doe and Marilyn Jones Doe signed as sellers; however, John signs and handprints his name for odometer.
- c. An alteration in the assignment will void the assignment. In this event, affidavits from all parties and a new assignment will be required.

5. Odometer Disclosure

In connection with the transfer of a motor vehicle, the transferor (seller) shall disclose the mileage to the transferee (buyer) in writing on the title or on the document used to reassign the title. Lessor to lessee would use the same procedure. This written disclosure must be signed by the transferor, including the printed name, and shall contain the following information.

- a. Certification by the transferor (seller) that to the best of his knowledge the odometer reading:
 - (1) Reflects the actual mileage
 - (2) Reflects the amount of mileage in excess of the designed mechanical odometer limit
 - (3) Does not reflect the actual mileage and should not be relied on
- b. The provisions of this disclosure statement section shall not apply to the following transfers:
 - (1) A vehicle having a gross vehicle weight rating of more than 16,000 pounds
 - (2) A vehicle that is not self-propelled
 - (3) A vehicle sold directly by the manufacturer to any agency of the United States in conformity with contractual specifications.
 - (4) A vehicle that is 10 years old or older
 - (5) A new vehicle prior to its first transfer for purposes other than resale
- c. The seller must personally sign and handprint when transferring ownership. North Carolina recognizes handprint as handprinted, not typed or computer generated. Purchaser must also handprint and sign.

6. Lien Information

All liens existing against the purchaser for the vehicle must be entered in the lien section. A lien date is always required. The lien date will be perfected (changed) by the Division if the lien date is more than 20 days from the date the application is received by the Division.

7. Owner’s Certification for Eligibility to Register

Insurance Company name and policy number are required. If policy number not assigned furnish agent’s name or agency name binding coverage.

8. Signature of Purchaser

Purchaser’s application for title must include the signature of the owner, complete physical address, odometer reading and notarization. If more than one purchaser, each must sign in the presence of the same notary.

STATE OF NORTH CAROLINA

MV-1 (Rev. 1/13)

CERTIFICATE OF TITLE

1FAPP52UXWA365149 VEHICLE IDENTIFICATION NUMBER	1	2002 YEAR MODEL	FORD MAKE	4S BODY STYLE
608469990496907 TITLE NUMBER			03/01/2013 TITLE ISSUE DATE	778438990486907 PREVIOUS TITLE NUMBER

MAIL TO: FINANCE CARS
PO BOX 81
RALEIGH NC 27602-0081

ODOMETER READING 10
ODOMETER STATUS
TITLE BRANDS

OWNERS(1) NAME AND ADDRESS
JOHN ALLEN DOE
MARILYN JONES DOE
2306 CHURCH RD
RALEIGH NC 27601-2027

2

The Commissioner of Motor Vehicles of the State of North Carolina hereby certifies that an application for a certificate of title for the herein described vehicle has been filed pursuant to the General Statutes of North Carolina and based on that application, the Division of Motor Vehicles is satisfied that the applicant is the lawful owner. Official records of the Division of Motor Vehicles reflect vehicle is subject to the liens, if any, herein enumerated at the date of issuance of this certificate.

As WITNESS, his hand and seal of this Division of the day and year appearing in this certificate as the title issue date.

COMMISSIONER OF MOTOR VEHICLES

FIRST LIENHOLDER: FINANCE CARS PO BOX 81 RALEIGH NC 27602-0081	3	DATE OF LIEN: 02/20/2002	LIEN RELEASED BY: SIGNATURE <u>Frank White</u> TITLE <u>Vice President</u> DATE <u>8-10-2002</u>
SECOND LIENHOLDER: BANK OF RALEIGH PO BOX 43 RALEIGH NC 27602-0043		DATE OF LIEN: 02/25/2002	LIEN RELEASED BY: SIGNATURE <u>Mary Jones</u> TITLE <u>Loan Officer</u> DATE <u>8-15-2002</u>
THIRD LIENHOLDER:		DATE OF LIEN:	LIEN RELEASED BY: SIGNATURE _____ TITLE _____ DATE _____
FOURTH LIENHOLDER:		DATE OF LIEN:	LIEN RELEASED BY: SIGNATURE _____ TITLE _____ DATE _____

ADDITIONAL LIENS:

90221573

ANY ALTERATIONS OR ERASURES VOID TITLE

WARNING: This document is a form. It is not intended to be used as a substitute for a deed or other instrument. It is intended to be used as a supplement to a deed or other instrument. It is not intended to be used as a substitute for a deed or other instrument. It is not intended to be used as a substitute for a deed or other instrument.

A FIRST RE-ASSIGNMENT OF TITLE BY REGISTERED OWNER

The undersigned hereby certifies that the vehicle described on this title has been transferred to the following printed name and address:

Name of Buyer: John Quincy Customer
 Address of Buyer: 283 Forest Drive Wendell, NC 27591

"I warrant solemnly to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following conditions is checked:"

1025 1. The mileage stated is in excess of its mechanical limits.
 2. The odometer reading is not the actual mileage.
WARNING - ODOMETER DISCREPANCY

Transferor Signature: Marilyn Jones Doe John Allen Doe
 Signature Hand Printed Name: Marilyn Jones Doe John Allen Doe
 Date: 10-09-02 County: Wake State: NC

I certify that the following person is personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated:
Marilyn Jones Doe John Allen Doe _____
 Notary Public Signature: Kelly Shelton
 Notary's Printed or Typed Name: Kelly Shelton
 My Commission expires: 12-7-2010
 My Commission expires: John Quincy Customer (DEAL)
 Beyond Hand Printed Name: John Quincy Customer

Date vehicle delivered to purchaser: 10-09-02

B PURCHASER'S APPLICATION FOR NEW CERTIFICATE OF TITLE

The undersigned purchaser of the vehicle described on the face of this certificate, hereby makes application for a new certificate of title and certifies that said vehicle is subject to the following named liens and other uses and that the information contained herein is true and accurate to my best knowledge and belief.

CHECK Appropriate Block(s) (Application cannot be processed without certification of accuracy)

Title Only - Vehicle Not in Operation Truck Weight Exceeds _____
 Title and Finance Plan - Private Auto Plant Not Transferred _____
 (Use Plan Number and Expiration)
 Inoperable Vehicle - Vehicle Intentionally Abandoned and not to be operated on the highway Limited Registration That (Official primary title not attached) For that vehicle Yes No

I certify that all the above information is correct. JQC (Customer's initials)

OWNERS

Owner 1 O.R. 856544 John Quincy Customer
 Full Legal Name of Owner (First, Middle, Last, Suffix) or Company

Owner 2 O.R. _____
 Full Legal Name of Owner (First, Middle, Last, Suffix) or Company

Residence Address: 283 Forest Drive Wendell NC 27591 Wake
 City State Zip Code County

Mailing Address: _____
 (If Different from Above)

Vehicle Location Address: _____
 (If Different from Residence Address Above)

FIRST LIEN	SECOND LIEN
Date of Loan: <u>09-01-02</u> _____ Loan to: <u>Wendell Bank</u> Name: _____ Address: <u>P.O. Box 38</u> City: <u>Wendell</u> State: <u>NC</u> Zip Code: <u>27591</u>	Date of Loan: _____ Loan to: _____ Name: _____ Address: _____ City: _____ State: _____ Zip Code: _____

I certify for the motor vehicle described herein that I have financial responsibility as required by law.

Insurance Company: Shelton Mutual Insurance Co Policy Number: 85475554 **Odometer Reading** 1025
 Authorized to Sign: John Quincy Customer

Date: 10-09-02 County: Wake State: North Carolina

I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated:
John Quincy Customer _____
 Notary Public Signature: Kelly Shelton
 Notary's Printed or Typed Name: Kelly Shelton
 My Commission expires: 12-7-2010 (DEAL)

FORM 1001 - MOTOR VEHICLE TITLE AND REGISTRATION - 10/09/02

3.5 OUT-OF-STATE and MVR-57

North Carolina Address on Out-Of-State Registration G.S. 20-4.4

The law prohibits residents of North Carolina from operating within North Carolina a vehicle with license plates from another state. For this reason, every person who holds an out-of-state title or registration card with a North Carolina address must establish that he was not a resident of North Carolina at the time of registration. If he is a resident of North Carolina, he must state he has not operated the vehicle within North Carolina. If he fails to do this, he must obtain a North Carolina title and pay all taxes due before selling the vehicle.

When the application for registration is for a vehicle registered in another state, district or territory the following is required. **Note:** See Section 3 for individual state information.

1. **Vehicle Being Titled In North Carolina In The Registered Owner's Name And The Owner Has The Out-Of-State Title (Any vehicles that are 35 years or older would go through your local License and Theft Office)**
 - a. Vehicles coming into North Carolina from out of state do not require a current North Carolina inspection at the time of title and registration.
 - b. Proper ID as required by G.S. 20-52(A)
 - c. Out-of-state title and lien release if applicable
 - d. MVR-1 completed in registered owner's name
 - e. Odometer reading only
 - f. \$52.00 title fee
 - g. Highway use tax with a maximum of \$250.00
 - h. License fee with proof of liability insurance
 - i. Vehicle Property Tax or Limited Registration Plate (LRP)

2. **The Out-Of-State Title Is In The Name Of The Registered Owner (Title Held By Recorded Lienholder) Any vehicles that are 35 years or older would go through your local License and Theft Office**

Registered owner has moved to North Carolina and needs to title and license his vehicle. The Division will accept the application, issue license and furnish the applicant MVR-57 to be forwarded to the lienholder instructing them to forward the out-of-state title. The lien should not be released unless the lien has been satisfied. In the event the out-of-state title is on the moving van and their previous state license plate has expired the same procedure is allowed.

- a. Vehicles coming into North Carolina from out of state do not require a current North Carolina inspection at the time of title and registration.
- b. Proper ID as required by G.S. 20-52(A)
- c. Form MVR-1 must be completed having the customer(s) sign in the presence of a notary, declaring the complete name and address of the lienholder. The customer must furnish their current registration and submit with title documents. The computer will issue a 57 title number, which indicates that the Division is waiting for the out-of-state title to be surrendered. The computer will print MVR-57 showing the customer's name, North Carolina address and complete vehicle information including the identification number. The state name must be entered on the form. The customer must submit the MVR-57 with their next payment to their lienholder and the MVR-57 will be the lienholder's authorization to forward the out-of-state title to the Division. Once the title is received, a North Carolina title will be issued and returned to the lienholder, if the lien has not been satisfied.
- d. Insurance certification with license fee
- e. Vehicle Property Tax or Limited Registration Plate (LRP)
- f. Payment of \$52.00 title fee
- g. Odometer reading only
- h. Highway use tax with a maximum of \$250.00 applies when a certificate of title is issued for a motor vehicle that has been titled in another state for at least 90 days.

Note: Customer moving to North Carolina, title in possession of the lienholder and registration expired:

- (1) Accept expired registration up to 6 months, over 6 months need a copy of the front and back of the title, and
 - (2) Notarized statement advising they do not have a current registration for the vehicle and that the vehicle has not been registered in another state.
3. **Out-Of-State Vehicle Title Reassigned**
- a. Out-of-state title with proper assignments with lien release to retail purchaser
 - b. North Carolina Inspection
 - (1) Vehicle sold by dealer – Vehicles purchased from a North Carolina dealer must have a current North Carolina inspection prior to a license plate being issued. Vehicles purchased from an Out of State dealer do not require a current North Carolina inspection at the time of title and registration.
 - (2) Vehicle sold casually – Vehicles purchased casually out of state do not require a current North Carolina inspection at the time of title and registration.
 - c. Proper ID as required by G.S. 20-52(A)
 - d. MVR-1 completed in purchaser's name declaring all existing liens and signed in the presence of a notary
 - e. \$52.00 title fee
 - f. Odometer reading and all names printed/signatures must appear on the document or a conforming document from that state.
 - g. Certification of liability insurance with license fee
 - h. Vehicle Property Tax or Limited Registration Plate (LRP)
 - i. Highway use tax
 - (1) Vehicle sold by dealer – Vehicles purchased from dealer are subject to use tax amounting to 3% of the purchase price (see Section 1, Chapter 8, Page 2) plus any administrative/document fee as well as all accessories attached to the vehicle at the time of delivery less any trade in credit. A bill of sale must accompany each application for title, showing the purchase price, less trade-in-credit and net trade difference. The bill of sale must indicate the vehicle description and identification number of the trade-in-vehicle.
 - (2) Vehicle sold casually – 3% of computer value of the vehicle

If an out of state title or other documents are surrendered in support of an application for North Carolina Title and it is found that an outstanding North Carolina certificate of title shows a prior lien, the validity of the lien must be determined before issuance of another title can be made. If the lien has not been paid, the original North Carolina title, with lien released, would be required.

Antique vehicles, 1980 model year or older coming into North Carolina from another state will be required to obtain an examination through the License and Theft Bureau within one year of applying for title and registration. If an examination is not submitted within that year, registration renewal will be denied and the title application will be cancelled.

3.6 LEASED VEHICLES G.S. 20-4.01, 50

Leased vehicles requiring registration in North Carolina must also be titled in North Carolina, even if the lessor is a non-resident. A plate and registration may be obtained in either the lessor's or lessee's name depending on the lease agreement. If a plate and registration is required in the lessee's name, the form MVR-330 must be completed by the lessee and lessor to verify the ownership, length of lease, name of the lessee and certification of liability insurance. If the vehicle is already titled to the lessor in another state, the out of state title is required at the time of title and registration. If the out of state title cannot be furnished, the lessee must provide a copy of the out of state title along with a power of attorney from the lessor. The system will issue a 57 title number, which indicates the Division is waiting for the out of state title to be surrendered before printing the North Carolina title.

1. Vehicles leased for less than one year are subject to For-Hire license.
2. Vehicles leased to the same person, firm or corporation for a term of one year or more and used exclusively in the operations of lessee's own business are subject to private license.
3. Vehicles leased by a farmer, for his own use in the operation of his farm, can be issued a farm license if title is obtained by lessor, MVR-330 is signed by both parties, and farm affidavit and insurance certification is signed by lessee.

LESSOR Registered Owner of The Vehicle, Title Will Be Issued in Lessor's Name

1. Manufacturer's Certificate of Origin assigned to lessor
2. MVR-1 in lessor's name
Show County of lessee
3. \$52.00 title fee
4. Odometer disclosure statement signed by seller and lessor
5. Highway use tax
3% of purchase price based on bill of sale or
MVR-608

LESSEE Person or Firm Leasing the Vehicle, Plate Usually Issued To Lessee

1. Proper ID as required by G.S. 20-52(A)
2. MVR-330 signed by lessor and lessee, indicating term of lease
3. License fee or \$20.00 to transfer license plate
4. Vehicle Property Tax or Limited Registration Plate (LRP)
5. Vehicle must have a current North Carolina inspection prior to issuance of a license plate

3.7 INSTANT TITLES G.S. 20-85.1

A Quick Title Service Allowing A Title To Be Issued

1. **Fast title over the counter at Raleigh or Charlotte State Office**
2. Fast title from license plate agency or mailed in, must allow mailing time
3. Title fee is \$98.00 in addition to all other fees

Instant Title Cannot Be Issued For Applications Requiring 15 Days Aging:

1. Duplicate title
2. Duplicate title transfer
3. MVR-46 series when title is reassigned and then lost

Note: Raleigh State Office issues instant duplicate titles after the aging date, which can be picked up on the 15th day at their respective office after the aging date.

3.8 ASSIGNMENT OF SERIAL NUMBER FOR TRAILERS (MVR-15) G.S. 20-4.01, 39, 69

All trailers must be identified with serial numbers. Trailers manufactured by the factory are given an identifying number. Trailers without serial numbers cannot be registered unless:

1. Ownership is established and proper ID has been furnished as required by G.S. 20-52(A)
2. If an out-of-state registration is furnished showing homemade trailer without a serial number, an NCX number will be issued to title and license the vehicle.
3. The NCX number is stamped on the rear axle and on frame near towing attachment.

MVR-15 is an assigned trailer identification number. The person who built the trailer or to whom the trailer was sold, prior to obtaining a serial number, must title in their name before selling. The MVR-15 is used as the proof of ownership in lieu of regular title documents. It cannot be used by a purchaser attempting to obtain a new number because he does not have or cannot obtain the certificate of title.

Homemade trailers will show the make as **homemade** and the year built will be the **year model**.

The MVR-15 contains 5 sections, which must be completed:

1. Section A completed by the owner
2. Section B completed by the owner signing in the presence of a notary
3. Section C is the assignment of trailer identification number completed by a DMV Agent.
4. Section D is the certification by an authorized representative of the North Carolina Division of Motor Vehicles, License and Theft Bureau or NC State Highway Patrol certifying that the assigned number has been properly cut or stamped on the rear axle and on the front frame near the towing attachment.

5. Section E includes a permit allowing the trailer to be moved without a license plate, for the sole purpose of having the serial number cut on the trailer and being inspected.

Once the serial number is assigned and affixed to the trailer, the MVR-15 must be submitted with Form MVR-1, \$52.00 title fee, license fee and vehicle property tax or Limited Registration Plate (LRP) if being operated and highway use tax based on the value of the vehicle.

If the serial number on the vehicle needs to be replaced, the North Carolina title should be submitted with Forms MVR-5 and MVR-15.

Example: Boat trailer serial number erased due to salt water, a serial number can be assigned by using MVR-15.

If MVR-15 is lost after number was cut on the vehicle, duplicate Form MVR-15 must be obtained in order to title and/or license the vehicle.

If an out-of-state registration is furnished showing the make of the vehicle as homemade, without a year model and serial number; it is presumed that they register trailers without requiring title. To title and license the vehicle in North Carolina furnish the following:

1. Proper ID as required by G.S. 20-52(A)
2. Out-of-state registration
3. Obtain an assigned serial number
4. MVR-15 properly completed and certified by law enforcement
5. MVR-1, title application
6. \$52.00 title fee
7. Highway use tax based on the value of the vehicle
8. License fee
9. Vehicle Property Tax or Limited Registration Plate (LRP)

3.9 PROCEDURE TO USE WHEN NORTH CAROLINA TITLE LOST AFTER ENDORSED (MVR-46 SERIES)

Situations When the MVR-46 Would Be Used:

Documents lost by Division	Dealership is out of business
Documents lost in the mail	Break-in at dealership or license plate office

North Carolina title has been properly assigned before a notary and delivered to the purchaser with the vehicle and the title is lost, the purchaser may obtain a title by submitting:

1. Proper ID as required by G.S. 20-52(A)
2. Affidavit by lienholder (MVR-46D) or separate lien release
3. Affidavit from the registered owner (registrant) that the title was endorsed in the presence of a notary and delivered to the purchaser (MVR-46B.)
4. Purchaser's affidavit that he accepted the title, properly assigned before a notary and disposition made of the original title document (MVR-46A.)
5. If sold by a dealer, the dealer's affidavit (MVR-46C.)
6. A secure MVR-2 (Dealer's Reassignment Form) must be used for reassignment of vehicles ten years old or newer. This is required in accordance with the Truth in Mileage Act of 1986.
7. Purchaser must complete Form MVR-1, application for title, signing in the presence of a notary declaring any existing liens.
8. \$52.00 title fee
9. Highway use tax is due:
 - a. Dealer sale requires a bill of sale, 3% of purchase price (see Section 1, Chapter 8, Page 2) plus any administrative/document fee as well as all accessories attached to the vehicle at the time of delivery less trade in
 - b. Casual sale determined by computer value of vehicle
10. Vehicle must have a current North Carolina inspection prior to issuance of a plate.
11. License fee and Vehicle Property Tax or Limited Registration Plate (LRP)

If title assigned and then lost, a mandatory 15-day waiting period will occur before the title is issued.

A vehicle that is sold on Manufacturer's Certificate of Origin and the MCO is lost will require the dealer to complete Affidavit by North Carolina Dealer (Form MVR-85.)

3.10 SELLING VEHICLES USING LICENSE AND THEFT FORMS

LT-261 Notice of Sale of a Motor Vehicle

20 Day Advance Notice to the Division of Motor Vehicles

Can be used only with court ordered sales not elsewhere addressed by statute

1. Drug sales of seized vehicles
2. Vehicles ordered sold by Courts
3. Mobile home sales after Execution of a Writ of Possession
4. Notice of sale of an abandoned vehicle pursuant to G.S. 160A-303 (city ordinance)

LT-262 Notice of Intent to Sell a Vehicle to Satisfy a Storage and/or Mechanic's Lien

1. Must be filed within 180 days following commencement of storage
2. Requires \$13.00 fee

LT-263 Notice of Sale of A Motor Vehicle

20 day advanced sale

LT-265 Record of Sale and Notice of Purchase

2 types of sale for Mechanic's and/or Storage liens

Private Sale

1. Lienor may not purchase the vehicle directly or indirectly.
2. Sale date does not have to be the same as the approved date but no more than 20 days after the approved date.
3. Any discrepancies within the form require correct information from the Division.

Public Sale

1. Lienor may purchase the vehicle.
2. Sale date must be the same date as the approved date, if not the lienor must send in an LT-265 and request a new LT-263.
3. If the lienor advises the vehicle was sold on the approved date, but purchaser did not take delivery until a later date, a notarized affidavit from the lienor and the purchaser is required.

General Regulations Concerning Vehicles Sold By:

Mechanic's and/or Storage Lien – a lien release is **never** required.

Judicial or Abandoned Vehicles – a lien release is required in some situations, check with DMV **License and Theft**.

Vehicle 10 years old or newer **requires** an odometer reading.

Late penalty is **not** due.

An indemnity bond is **not** accepted on Mechanic's and/or Storage liens

1. Vehicle must be sold by Judicial Proceedings or
2. The owner must sign a waiver

Transfer upon Execution Sale G.S. 20-114(C)

Sale of a vehicle by only a sheriff of a county as a result of a court ordered judgment

1. Sheriff of every county in the state should notify the Division at least 20 days before the date of sale on LT-261 with copy of court order.

2. Vehicle is sold due to an execution the buyer will receive a completed LT-265 and a copy of the LT-261, with an MVR-1 from the Sheriff's Department holding the sale.
3. Vehicle remains subject to all liens, which were perfected prior to the judgement lien, unless a lien release is received.

Transfer upon Repairs, Service, Towing and/or Storage Lien Sale and Abandoned Vehicles on Private Property G.S. 20-114(c)

1. Seller gives 20 day advance notice to the Division on LT-263
2. A lien release is not required

A vehicle sold to:

Satisfy a mechanic's lien and/or storage lien.

Another lien under the provisions of G.S. 44A-2, or

Judgment of possessory lien was awarded and forwarded to **License and Theft**.

LT-263 will be required and LT-265 will be sent to the seller when requirements have been met.

The purchaser should present the LT-265, attached to either a copy of the LT-261 or LT-263 with the block (record of public sale and notice of purchase) near the bottom completed, MVR-1 when making application for title, and proper ID as required by G.S. 20-52(A). Vehicle must have a current North Carolina inspection prior to issuance of a license plate.

Title Requirements Using License and Theft Documents

Proper ID as required by G.S. 20-52(A)

MVR-1 completed by purchaser declaring all existing liens and signed in the presence of a notary

\$52.00 title fee

Vehicle must have a current North Carolina inspection prior to issuance of a license plate

License fee and Vehicle Property Tax or Limited Registration Plate (LRP)

Vehicle sold by a dealer

1. Bill of sale if sold by a dealer
2. Dealer would reassign using Form MVR-2 (Dealer's Reassignment)
3. Odometer disclosure statement required

Vehicle sold direct

1. Highway use tax based on value of the vehicle
2. Odometer reading

3.11 US GOVERNMENT FORM 97

The transfer of ownership to a government-owned vehicle is completed on the Certificate of Release, Standard Form 97. This form does not require notarization. This is the only form acceptable when a vehicle is sold by federal authorities under a court order. Tennessee Valley Authority will transfer on Form TVA-97.

Form 97 is mandatory for all executive agencies of the Federal Government, Independent Federal Establishments, Government Corporations, and the US Postal Service on vehicles sold.

Military Vehicles

1. US Government Form 97 or reassigned Form 97
2. Bill of Sale
3. Inspector's Report (LT-270)
4. If NCS# is needed, apply for NCS#, attach NCS# and complete MVR-31
5. A sworn affidavit from a manufacturer, motor vehicle dealer, or seller of the HMMWV certifying that the vehicle complies with all applicable federal motor vehicle safety standards for vehicles designed for highway use.

Form AA123A

US Government to Department Of Administration

Allows transfer of vehicle from US Government to State Agency without requiring the agency to pay highway use tax.

Transfer from Department of Administration to new purchaser:

1. Title issued in new purchaser's name
2. Highway use tax due
3. \$52.00 title fee
4. Proper ID as required by G.S. 20-52(A)
5. Vehicle must have a current North Carolina inspection prior to issuance of a license plate
6. License fee and Vehicle Property Tax or Limited Registration Plate (LRP)

Form CC123

US Government to Department Of Crime Control And Public Safety

Allows the NC Department of Crime Control and Public Safety to transfer vehicle acquired from the government to local law enforcement agencies without titling in the name of Crime Control.

1. New purchaser when vehicle sold will be responsible for payment of highway use tax.

Note:

- a. Form 97 assigned to Government Agency – tax not due if supported by AA 123A
- b. Form 97 assigned to individual – tax due

A state agency that has acquired a vehicle on the Govt. 97 form and is assisting the United States Department of Defense in transferring the vehicle to a unit of local government, a volunteer fire department, or a volunteer rescue squad can reassign the vehicle without having to title in their name using an equivalent of form CC123.

3.12 COURT ORDER

Transfer Ownership by Court Order

1. Seller must present the last certificate of title if available.
2. Proper ID as required by G.S. 20-52(A)
3. MVR-1 must be signed by purchaser.
4. \$52.00 title fee
5. Highway use tax based on computer value of the vehicle
6. Out-of-State court orders and Order of Forfeiture's accepted by the Division.
7. If lien recorded on title and vehicle sold pursuant to a Mechanics and Storage Lien, lien release is not required.
8. If sold under judicial proceedings, lien release is required.
9. If registered in North Carolina a Letter of Cancellation (MVR-23) is sent to the registered owner.
10. Vehicle must have a current North Carolina inspection prior to issuance of a license plate.
11. License fee and Vehicle Property Tax or Limited Registration Plate (LRP)

Transfer upon Order of Court

Order of Forfeiture

Order Directing Transfer

1. Order must identify vehicle.
2. Order must be signed by presiding judge. If title has lien, lien release is not required and will not be brought forward unless instructed to do so by the Clerk of Court.
3. Order must specifically instruct the Division to issue title and to whom.
4. Odometer reading
5. Proper ID as required by G.S. 20-52(A)

6. MVR-1, (Application for Title), signed by purchaser
7. \$52.00 title fee
8. Highway use tax based on computer value of the vehicle
9. Vehicle must have a current North Carolina inspection prior to issuance of a license plate
10. License fee and Vehicle Property Tax or Limited Registration Plate (LRP)

3.13 BONDS G.S. 20-76 (b)

Whenever an applicant is unable to furnish the required proof of ownership, an indemnity or cash bond may be filed with the Division in order for a North Carolina title to be issued. A local License and Theft Inspector must determine if an Indemnity Bond would be required.

INDEMNITY BOND (MVR-92) is a security bond written by an insurance company licensed to write indemnity bonds.

CASH BOND (MVR-92E) is a monetary bond that must be for at least \$100.00.

1. Full value of bond
2. Payment by cash or certified check
3. Bond amount is refunded to the purchaser after 3 years. No interest is paid.

Requirements for Filing an Indemnity and/or Cash Bond

1. Application Form MVR-1 completed in the purchaser's name and signed in the presence of a notary.
2. Proper ID as required by G.S. 20-52(A)
3. Form MVR-92H signed by the applicant and notarized, showing how the vehicle was acquired and any proof of ownership. Proof of ownership may be a bill of sale, conditional sales contract, out-of-state registration, etc.
4. Inspector's Report on all vehicles.
5. Vehicle must have a current North Carolina inspection prior to issuance of a license plate.
6. Bond value
 - a. 1 ½ times the vehicle value; or
 - b. 2 appraisals on dealer letterhead if value cannot be obtained from the Division; or
 - c. Minimum \$100.00 cash bond.
7. \$52.00 title fee
8. Highway use tax is due
 - a. 3% of the vehicle value; or
 - b. 3% of the highest appraisal
 - c. Dealer sale requires a bill of sale, with 3% of purchase price (see Section 1, Chapter 8, Page 2) plus any administrative/document fee as well as all accessories attached to the vehicle at the time of delivery less trade in.
9. Vehicle Property Tax or Limited Registration Plate (LRP)

If a vehicle is titled in a dealers name for resale purposes only, dealer would pay \$20.00 title fee and no highway use tax.

If inspector's report shows the vehicle is inoperable, the owner would only pay \$52.00 title fee and receive an inoperable title. Registration will not be permitted until such time as the vehicle has been re-inspected by the License and Theft Bureau and deemed substantially assembled. Upon substantial assembly the vehicle owner must submit the inoperable title, all additional required documentation, the applicable 3% highway use tax, \$52.00 title fee, vehicle property tax or limited registration plate (LRP) and license plate fee.

Bonds Are Not Acceptable

On abandoned vehicles

Mechanic and Storage lien sales

Outstanding lien for which a lien cancellation cannot be furnished
Litigation is pending
Vehicle is not domiciled in North Carolina
Applicant is a nonresident and the vehicle is not registered in North Carolina
Vehicle is branded parts only, non-rebuild able, or declared junked
Vehicle has been declared a total loss by an insurance company and never titled in the insurance company's name (G.S. 20-109.1)
Vehicle has been declared a total loss by an insurance company and sold without a title

3.14 SEIZURE AND FORFEITURE OF IMPOUNDED VEHICLES G.S. 20-38.3, 28.5

A vehicle, driven by a person in violation of G.S. 20-138.1 or G.S. 20-138.5, is subject to be seized and sold by a judicial sale. The purchaser's application will be supported by an LT-265 with an LT-262 on the reverse side. Proceeds from the sale will pay any towing and storage liens and the cost of the sale and the remaining balance will be paid to the county school fund.

Required Documents for Seized Vehicles

1. Order directing transfer
2. Proper ID as required by G.S. 20-52(A)
3. MVR-1 title application
4. Odometer reading
5. \$52.00 title fee
6. Highway use tax based on computer value of the vehicle
7. Vehicle must have a current North Carolina inspection prior to issuance of a license plate
8. License fee and Vehicle Property Tax or Limited Registration Plate (LRP)

Lien Releases on Seized DWI Vehicles G.S. 20-28.5(a)(b)(c)

1. Proceeds of Sale
 - a. Proceeds of any sale shall first be applied to cost of sale, then satisfy towing and storage costs
 - b. Balance of proceeds of sale shall be used to satisfy any other existing liens of record that were properly recorded prior to date of initial seizure of vehicle.
2. Retention of Motor Vehicle
 - a. Retain any motor vehicle for use upon payment of towing and storage costs.
 - b. Any valid lien of record at time of initial seizure shall be satisfied by the county board of education relieving the motor vehicle owner of all liability for the obligation secured by the motor vehicle.

Transfer upon Seized Property By IRS

1. Form 2435 showing purchaser's name and address
2. Lien release for any liens
3. Proper ID as required by G.S. 20-52(A)
4. MVR-1 title application
5. Odometer reading
6. \$52.00 title fee
7. Highway use tax based on computer value of the vehicle
8. Vehicle must have a current North Carolina inspection prior to issuance of a license plate
9. License fee and Vehicle Property Tax or Limited Registration Plate (LRP)

3.15 ABANDONED VEHICLES SOLD BY CITY

1. LT-265 must be stamped “junked,” if sold to individual, instead of a dealer
2. Inspector’s report stating that the vehicle is road worthy
3. \$52.00 title fee
4. Proper ID as required by G.S. 20-52(A)
5. MVR-1, Application for Title
6. Highway use tax due based on computer value of vehicle
7. Vehicle must have a current North Carolina inspection prior to issuance of a license plate
8. License fee and Vehicle Property Tax or Limited Registration Plate (LRP)

Section 1
CHAPTER 4

SUPPORTING DOCUMENTS

Odometer Disclosure Requirements 1
Truth in Mileage Regulations 1
Powers of Attorney..... 4
Deceased Owners 8
Altered Assignments and Alterations on Documents..... 10
Requirements for Titling Vehicles in Corporate Name..... 11
Titling Vehicles in Trust 15
Guardian 16
Custodian..... 16
Deficiency Judgment..... 16
Transfer Upon Order in Bankruptcy 16
Limited Liability Companies-LLC 17
Titling Driver Education Cars on Loan from Dealer 17
Canceled Mobile Homes To Real Estate 17
Junked Vehicles 18
Cancellation of Title By Affidavit (MVR-46F) 18
Memo Data: Not A Lien 19
Forfeiture of Rights of Registration 19

4.1 ODOMETER DISCLOSURE REQUIREMENTS G.S. 20-347

1. In connection with the transfer of a motor vehicle, the transferor (seller) shall disclose the mileage to the transferee (buyer) in writing on the title or on the document used to reassign the title. The same procedure would be used by lessor to lessee. This written disclosure must be signed by the transferor, including the printed name, and shall contain the following information:
 - a. The odometer reading at the time of the transfer (not to include tenths of miles)
 - b. The date of transfer
 - c. The transferor's (seller) name and current address
 - d. The transferee's (buyer) printed name, signature and current address
 - e. The identity of the vehicle, including its make, model, body type and vehicle identification number, and the license plate number most recently used on the vehicle
 - f. Certification by the transferor (seller) that to the best of his knowledge the odometer reading:
 - (1) Reflects the actual mileage
 - (2) Reflects the amount of mileage in excess of the designed mechanical odometer limit
 - (3) Does not reflect the actual mileage and should not be relied on
2. It shall be unlawful for any transferor to violate any rules under this section or to knowingly give a false statement to a transferee in making any disclosure required by such rules.
3. The provisions of this disclosure statement section shall not apply to the following transfers:
 - a. A vehicle having a gross vehicle weight rating of more than 16,000 pounds.
 - b. A vehicle that is not self-propelled
 - c. A vehicle sold directly by the manufacturer to any agency of the United States in conformity with contractual specifications.
 - d. A vehicle that is 10 years old or older
 - e. A new vehicle prior to its first transfer for purposes other than resale.

Hold Harmless (see attached)

A hold harmless statement is required from the seller and the buyer signed in the presence of a notary when there are any discrepancies concerning the odometer reading. The hold harmless statement allows the Division to correct and/or change the odometer reading and be held harmless for any action that might be brought against them as a result of issuance of this title. Inspector's report is not required.

Inspector's Report

Inspector's report is not needed for any odometer discrepancies, alterations, etc.

Signed and Hand Printed Signatures on Odometer Disclosure

Vehicles sold in North Carolina require the seller and buyer to sign and hand print their names; however, Odometer Disclosure Statements (Form MVR-180) that are received showing a computer generated, typed or hand printed name are acceptable as long as the signature is original. Title documents received from out of state showing a typed or computer-generated signature instead of "hand printed" will also be allowed. **If computer generated, it should comply with rules and statutes set forth by the North Carolina Secretary of State Notary rules and statutes.** Each state's interpretation of hand printed on the odometer disclosure is different.

4.2 TRUTH IN MILEAGE REGULATIONS

Power of Attorney

Any Power of Attorney, either general or specific, acceptable for transfer or registration of a vehicle can be accepted for signature on Odometer Disclosure (Form MVR-180), or other conforming odometer statement. **Power of Attorney can be accepted if it causes transferor (seller) and transferee (buyer) to become the same person. If the division accepts these document as being the only documents that the buyer can produce, a brand will be placed on the title, Odometer Not Certified (ONC).**

Joint Ownership

It has been ruled that in the case of joint owners, either party may sign the Odometer Disclosure Statement. Only one signature is required.

Affidavit of Heirs, Form 317

Only one heir is required to sign the odometer disclosure statement. The individual shown on line 7 of Form 317 cannot be that party.

Out of State Title Brands

Always bring forward brands shown on out of state titles.

Vehicles without Odometer

Obtain an affidavit from applicant - Do not brand.

Transferring Ownership from Proprietorship to Corporation or Personal Name

Odometer disclosure statement not required unless buyer and seller are different people. Show reading declared and do not brand unless indicated or prior brand shown.

Alterations on Odometer Disclosure Statement

Alterations or erasures in odometer information or vehicle identification number are not acceptable. Please use good judgment when a change in address or buyer and seller sign on wrong line.

Unable to Write

When the buyer or seller cannot write his name, an X is acceptable for his signature.

MCO

The MCO has an assignment to the dealer who places the vehicle in operation. This would require odometer reading only, no odometer statement. * When MCO is assigned to an individual separate odometer statement is needed.

If mileage in assignment is different on MCO and MVR-1, show higher mileage.

Court Order

A court order transferring ownership, odometer statement is not required.

A court order requiring an assignment of title, odometer statement is required.

Gross Vehicle Weight Rating (GVWR) over 16,000

Vehicles in excess of 16,000 pounds do not require a disclosure statement.

Mileage Discrepancy or Alterations

1. If less than 1,000 miles do not question, accept odometer disclosure statement. Show mileage declared and brand accordingly.
2. If over 1,000 miles ask for Odometer Disclosure Statement, affidavits between parties where discrepancy occurred and a statement from the owner that the division will be held harmless in any action regarding the odometer disclosure. If the title has been issued, the title, MVR-5 and \$20.00 would be required to correct the mileage.

Not Actual Mileage (NAM)

1. Brand Changes:

When title branded - brand can be changed to agree with current odometer statement, unless brand is not actual mileage.

- a. Vehicles over 10 years old (regardless of the date of sale) indicating odometer broken, mileage unknown, mileage discrepancy, not actual mileage.
Show last mileage - Brand - Not Actual Mileage (NAM.)
- b. If over 10 years old and odometer broken with no mileage given - show 0 Not Actual Mileage (NAM.)
- c. Advise the customers about the law regarding repair.
Need odometer statement declaring reading on the odometer head.
Show reading on odometer head and brand - Not Actual Mileage (NAM.)

d. An odometer statement indicating broken - show mileage and brand - Not Actual Mileage (NAM.)

Odometer Not Certified (ONC)

1. Indemnity Bond and cannot obtain odometer statement from seller, applicant certifies odometer reading on MVR-1 and brand - Odometer Not Certified (ONC.)
2. Un-recovered theft- Obtain affidavit and brand - Odometer Not Certified (ONC.)
3. Government Seizure - The purchaser must declare the mileage on MVR-1 and brand Odometer Not Certified (ONC.)
On Government Form 97, odometer statement required unless it is determined that the vehicle was seized.
4. **Power of Attorney, buyer and seller are the same.**

Exceeds Mechanical Limits (EML)

Head on the odometer displays only 5 digits

(reading exceeds 99,000 and odometer shows 5,000, show as 5,000 EML)

HOLD HARMLESS STATEMENT

MAKE:

YEAR MODEL:

SERIAL NUMBER:

THIS IS TO CERTIFY THAT THE TRUE AND CORRECT MILEAGE OF SAID VEHICLE AT THE TIME OF SALE WAS _____ AND THAT THE ODOMETER HAS NOT BEEN ALTERED OR TAMPERED WITH.

I WILL ACCEPT TOTAL RESPONSIBILITY FOR ANY DAMAGES THAT MAY OCCUR AS A RESULT OF A NORTH CAROLINA TITLE BEING ISSUED.

I WILL HOLD THE DIVISION OF MOTOR VEHICLES HARMLESS FOR ANY ACTION THAT MIGHT BE BROUGHT AGAINST THEM AS A RESULT OF ISSUANCE OF THIS TITLE.

SIGNATURE

DATE

ACKNOWLEDGED BEFORE ME THIS _____

DAY OF _____

NOTARY PUBLIC _____

ADDRESS _____

MY COMMISSION EXPIRES _____

4.3 POWERS OF ATTORNEY G.S. 20-39

A registered owner may appoint an individual, corporation or a representative of a corporation as power of attorney to act on their behalf.

Power of Attorney May Be Used When:

1. Power of attorney properly assigned in the presence of a notary public by the owner of a vehicle; or in the transfer of a vehicle and of an assignment of the owner's certificate of title and bill of sale provided the authority is so granted in the power of attorney. The original power of attorney must accompany the document executed. A copy of a power of attorney, which grants unlimited authority to another, may be accepted in lieu of the original.
2. A Manufacturer's Certificate of Origin may be assigned for a dealer by power of attorney provided the power of attorney form shows the vehicle make and identification number and is attached to the Manufacturer's Certificate of Origin and the title application.
3. Any power of attorney, either General or Specific, acceptable for transfer or registration of a vehicle can be accepted for signature on odometer disclosure statement. Power of attorney cannot be accepted if it causes transferor (seller) and transferee (buyer) to be the same person.

Types of Power of Attorney Documents

Standard

1. Valid when person granting the power of attorney is able to make decisions and conduct their own business affairs.
2. Becomes nullified when person granting power of attorney can no longer act on his own behalf.

Durable

1. "Durable" power of attorney continues in effect when the person granting the power of attorney is unable to make decisions or act on their own behalf.
2. The Durable power of attorney will indicate date it becomes effective:
 - a. Document may show "This power of attorney shall not be affected by my subsequent incapacity or mental incompetence," meaning it is in effect now and will continue after incapacitated or;
 - b. Document may show "This power of attorney shall become effective after I become incapacitated or mentally incompetent", meaning it can **only** be used after incapacitated.

General/Unrestricted

Grants full power for one individual to act for another. Copies are acceptable. A double power of attorney is acceptable providing the first power of attorney is a general power of attorney.

Limited

Grants limited authority to another in all matters specified in the power of attorney. Copies are acceptable.

Specified/Restricted Grants limited authority for a specific vehicle. Requires original power of attorney.

Any power of attorney acceptable for transfer or registration of a vehicle can be accepted for signatures on an odometer disclosure statement. **Power of attorney can be accepted if it causes transferor (seller) and transferee (buyer) to be the same person. If the division accepts these documents as being the only documents that the buyer can produce, a brand will be placed on the title, Odometer Not Certified (ONC.)**

Secure Power of Attorney

A "secure" power of attorney is a power of attorney, which conforms to the federal rules pertaining to odometer disclosures. This requires the original secure power of attorney. It is printed with certain security features, which deter or detect counterfeiting and/or reproduction and will allow alterations to be visible to the naked eye. A "secure" power of attorney may be used with any North Carolina Certificate of Title and only when the following situations occur:

1. The owner's title is not available because it is held by the recorded lienholder.

2. The owner's certificate of title has been lost.

The seller/transferor must declare the odometer reading at the time of sale in "Part A" on the **secure** power of attorney form as he would on the title if the title were available. All information must be shown in "Part A", such as actual mileage or indication why it is not actual mileage, names hand printed, signed and dated. The seller/transferor should also appoint the buyer/transferee as his attorney-in-fact to apply for title or apply for duplicate title and complete the odometer declaration on his behalf on the title when it becomes available.

The person who has been appointed as attorney-in-fact must then transfer this information onto the North Carolina title when it becomes available. If the vehicle is sold before the title becomes available, the dealer may sell the vehicle by having the purchaser complete "Part B" of the **secure** power of attorney acknowledging the odometer declaration made by the dealer. The secure power of attorney gives the dealership the authority to acknowledge the odometer reading in the assignment of title on their behalf, so that a North Carolina title may be obtained.

When the title becomes available the dealer who has been granted power of attorney on the "secure" power of attorney must transfer the odometer certification onto the certificate of title. Dealer must then complete Part C, certification on the bottom of the power of attorney, indicating that he has transferred all of the odometer information on the title document as it was shown on the secure power of attorney.

The dealer named as the attorney-in-fact on a secure power of attorney must submit this power of attorney to the issuing state Motor Vehicle Division with an application for title, all required documents and fees.

Recent federal amendments to the Truth in Mileage Act will cause changes in the use and processing of the secure three-part power of attorney form. Dealers can now use secure power of attorneys in making odometer disclosures on vehicles to be sold out-of-state without having to clear title in their name. All out-of-state transactions involving the use of their secure power of attorney should be supported by the original power of attorney with the original signatures.

Many states are now participating in an Electronic lien and Title (ELT) Program where the lienholder is notified electronically by DMV that their lien has been recorded. No paper title is issued until the lien has been paid in full. At that time, a paper title is issued clear of lien. When a vehicle with a lien recorded through the ELT process is sold to a dealer, the dealer requires the owner to complete a Secure Power of Attorney since the customer does not have possession of the title. However, once the title is received by the dealer, it is clear of lien, which causes a problem with the acceptance of the Secure Power of Attorney. If the dealer attaches a statement to the title advising the vehicle was subject to a lien recorded through the ELT process and you determine the out-of-state title was issued clear of lien after the date of sale, it is acceptable to use the Secure Power of Attorney for the assignment of title.

General Rules

1. The legal counsel for AAMVA indicates that the person appointed as power of attorney and the person countersigning for the dealership can be the same person.
2. The secure power of attorney must have Part A and C, or Part A, B and C; but **never** Part B and C **only**. A secure power of attorney cannot be used with a Manufacturer's Certificate of Origin.
3. A standard power of attorney may be used with a conforming North Carolina title when the transferor/seller and the transferee/buyer are not the same person.
4. The secure power of attorney can be used with any North Carolina title.
5. The person appointed as power of attorney will personally sign their name and/or hand print; however, the person's name giving the authority can be typed, printed, or computer generated. This applies to all types of power of attorneys. **If computer generated, it should comply with the North Carolina Secretary of State Notary Rules and Statutes.**

Example: John Adams gives power of attorney to Mary Smith, Mary must personally sign and/or hand print her name; however, John Adams' name can be printed, signed, typed or computer generated. The emphasis is on the person appointed and not the grantor.

Questions and Answers

1. Can a standard power of attorney be used to sign a secure power of attorney?
No, exception – general power of attorney.

2. Can a secure power of attorney be used from dealer to dealer?
No, only from seller to dealer and dealer to buyer when the title is lost or physically held by the lienholder.
3. Can a dealership be appointed as power of attorney?
No, only an individual with the dealership.
4. If the person appointed as power of attorney and making certification on the secure power of attorney dies before completing the title, is the power of attorney form still valid?
No, the secure power of attorney becomes null and void.
5. What happens if a salesperson or title clerk is appointed as power of attorney for a dealership on secure documents and the appointed individual leaves the dealership before the title is completed?
The secure power of attorney becomes null and void. If unable to locate the former owner, the new purchaser must file an indemnity bond to title the vehicle.
6. If an error is made on the secure power of attorney, will it be acceptable?
No, requires a new secure power of attorney. The only error allowed is in the address.
7. If a title is in joint ownership, are both owners required to sign the secure power of attorney?
Yes, both owners must sign secure power of attorney, however, only one owner has to verify the odometer reading. The secure power of attorney allows for transfer of ownership so both signatures are required on the secure power of attorney. A secure power of attorney cannot be used from dealer to dealer.

SECURE POWER OF ATTORNEY SAMPLE

PART A POWER OF ATTORNEY TO DISCLOSE MILEAGE

1. Vehicle Identification Number (VIN, year model, make and body style)
2. Transferor's (seller) name – printed or typed
3. Transferee's (buyer/PA) name – printed or typed
4. Odometer reading and information
5. Transferor's (seller) signature
6. Transferor's (seller) name – hand printed
7. Statement date
8. Transferor's (seller) address
9. Transferee's (buyer/PA) signature
10. Transferee's (buyer/PA) name – hand printed
11. Transferee's (buyer/PA) name – printed or typed
12. Transferee's (buyer/PA) address

PART B POWER OF ATTORNEY TO REVIEW DOCUMENTS AND ACKNOWLEDGE DISCLOSURE

13. Transferee's (buyer) name – printed or typed
14. Transferor's (seller/PA) name – printed or typed
15. Transferee's (buyer) signature
16. Transferee's (buyer) name – hand printed
17. Statement date
18. Transferee's (buyer) name – printed or typed
19. Transferee's (buyer) address
20. Odometer reading and information
21. Transferor's (seller/PA) signature
22. Transferor's (seller/PA) hand printed name
23. Statement date
24. Transferor's (seller) address

PART C CERTIFICATION

- 25. Power of Attorney's name – printed or typed
- 26. Power of Attorney's signature
- 27. Power of Attorney's hand printed name
- 28. Power of Attorney's address
- 29. Acknowledgement

STATE OF NORTH CAROLINA
POWER OF ATTORNEY FOR ODOMETER DISCLOSURE AND/OR
REGISTERING OR TRANSFERRING OWNERSHIP OF A MOTOR VEHICLE

WARNING: This form may be used only when title is physically held by a titleholder or has been lost. This form must be submitted to the State by the person executing power of attorney. Failure to do so may result in fees and/or imprisonment.

VEHICLE IDENTIFICATION NUMBER 1FAPP5JUKWA1DD095	YEAR 96	MAKE FORD	MODEL 4J
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PART A. POWER OF ATTORNEY DISCLOSURE AND/OR REGISTRATION

I, John Allen Taylor, hereby certify that you state the mileage upon transfer of ownership. Providing a false statement may result in fees and/or imprisonment.

I, John Allen Taylor, approve COOPER FORD, INC. Winston-Salem, NC as my attorney-in-fact, in disclosure the mileage on the title for the vehicle described above, exactly as stated in my following disclosure and to sign in my final title, give and send any Certificate of Title, or other registering papers covering said motor vehicle, in whatever manner necessary to register and/or transfer ownership of said motor vehicle, and I've do hereby grant unto said attorney-in-fact full authority and power to do and perform any and all other acts necessary or incident to the execution of the powers herein expressly granted, as the grantor might or could do if personally present, with full power of substitution.

I state that the odometer now reads 36651 (NO FORMS) miles and to the best of my knowledge that it reflects the actual mileage unless one of the following statements is checked:

(1) I certify that to the best of my knowledge the odometer reading reflects the mileage in excess of the mechanical miles.

(2) I certify that the odometer reading is NOT the actual mileage.

WARNING - ODOMETER DISCREPANCY

John Allen Taylor (Signature) John Allen Taylor (Printed Name) COOPER FORD, INC. (Address)

Transferor's Name: Warren York (Signature) Warren York (Printed Name) 308 US Hwy. 17, Greensboro, NC 27404 (Address)

PART B. TRANSFER OF TITLE TO A PURCHASER'S AND ODOMETER DISCLOSURE

I, Allen Barnes, hereby certify that you state the mileage upon transfer of ownership. Providing a false statement may result in fees and/or imprisonment.

I, Allen Barnes, approve COOPER FORD, INC. Winston-Salem, NC as my attorney-in-fact, in disclosure the mileage on the title for the vehicle described above, exactly as stated in my following disclosure and to sign in my final title, give and send any Certificate of Title, or other registering papers covering said motor vehicle, in whatever manner necessary to register and/or transfer ownership of said motor vehicle, and I've do hereby grant unto said attorney-in-fact full authority and power to do and perform any and all other acts necessary or incident to the execution of the powers herein expressly granted, as the grantor might or could do if personally present, with full power of substitution.

I state that the odometer now reads 36651 (NO FORMS) miles and to the best of my knowledge that it reflects the actual mileage unless one of the following statements is checked:

(1) I certify that to the best of my knowledge the odometer reading reflects the mileage in excess of the mechanical miles.

(2) I certify that the odometer reading is NOT the actual mileage.

WARNING - ODOMETER DISCREPANCY

Allen Barnes (Signature) Allen Barnes (Printed Name) 308 US Hwy. 17, Greensboro, NC 27404 (Address)

Transferor's Name: Warren York (Signature) Warren York (Printed Name) 308 US Hwy. 17, Greensboro, NC 27404 (Address)

PART C. CERTIFICATION

I, Warren York/Cooper Ford, Inc., hereby certify that the mileage I have disclosed on this title document is consistent with that provided to me in the above power of attorney. Further, upon examination of the title and any accompanying documents for the vehicle described above, the mileage disclosure I have made on the title pursuant to the power of attorney is greater than that previously stated on the title and accompanying documents. This certification is not intended to create, nor does it create any new or additional liability under Federal or State law.

Warren York (Signature) Warren York (Printed Name) 308 US Hwy. 17, Greensboro, NC 27404 (Address)

Acknowledged before me this 18 day of April, 1996.
Notary Public: Jeff Scales
My commission expires 12/31/99

This document is void if any information entered herein has been proved or believed to be untrue and the dissemination or reproduction of this document is strictly prohibited.

4.4 DECEASED OWNERS G.S. 20-77 (b) ADMINISTERED ESTATES

The registered owner dies testate (having made a will) and administrator appointed for the estate.

Letters of Administration

The Clerk of Court's Office furnishes Letters of Administration, Testamentary or Executor based on the deceased's estate.

1. Administrator or executor would sign as seller for the registered owner in Section A of the title.
2. Title must be accompanied by the original Letters of Administration. A copy is acceptable if the seal and signature are original.
3. If more than one administrator, all administrators must sign in the assignment of title unless the court document specifically indicates that either one of them may act on behalf of the estate.
4. If more than one title is transferred by an executor:
 - a. A copy of Letters Testamentary with each application clearly showing the Clerk of Court's seal or record title number that Letters Testamentary is attached to on each of the other titles.
5. Odometer disclosure statement required on all vehicles 10 years old and newer
6. Highway use tax is due if the vehicle is transferred to a party other than spouse, child or step-child or the vehicle was acquired by will or intestacy.

Title may be issued in the name of the estate. Papers showing the appointment of the administrator to sign for the estate would not be required.

Administered Estates that are closed require:

1. Statement from Clerk of Court that the estate has been closed
2. Release of Heirs (Form MVR-317)
3. A copy of probated will

An Estate with a Public Administrator

1. Can be appointed by Clerk of Court
2. Papers showing this appointment must be furnished

NON ADMINISTERED ESTATES

An owner dies intestate (without having made a will) and no Administrator qualifies:

Release by Heirs Form MVR-317

All heirs shown in Number 6 on Form MVR-317 must sign in the presence of a notary. The name shown on line 7 must title in their name before selling, unless form shows vehicle assigned to NC dealer. An assignment on title is not required if form identifies vehicle. Clerk of Courts Office must complete the reverse side of form. **Secure Form MVR-317 must be used since transfer of ownership is involved.**

Form MVR-317 is acceptable without the signatures of the children if the deceased died intestate (no will) and the net property does not exceed \$15,000 in value. If the Clerk of Court does not refer to G.S. 29-14 or verify that signatures are not required, signature of all heirs would be required.

When an MVR-4 is used with Form MVR-317, all heirs must sign the front of the MVR-4 (Application for Duplicate Title) in the presence of a notary if the vehicle is being transferred to a disinterested party. If the transfer is to one of the heirs, that heir completes the front section of the form, signing for the deceased owner.

Widow's Allotment or Report of Commissioners or Oath of Commissioners

A widow/widower may assign the certificate of title to the new owner in Section A and the Widow's Year Allowance must be attached to the transfer. If it identifies the vehicle, showing year model, make and serial number, then an assignment is not required.

Small Estates Act - Affidavit for Collection of Personal Property

The person signing the affidavit may sell or title the vehicle in their name. An assignment on the title is not required if form describes the vehicle including year, make and serial number.

Affidavit of Collection of Personal Property of Decedent

The owner of a motor vehicle died with/without having made a will, leaving personal property not exceeding \$10,000 if decedent died on or before 9/30/09 or \$20,000 if decedent died on or after 10/01/09, transfer of title may be made by filing a certified copy of an affidavit by or on behalf of the heir. The form must furnish the following information:

1. Name and address of the person making the application and that he/she is an heir of the decedent
2. The name and address of the decedent
3. Date and place of death
4. That at least 30 days have passed since the decedent's death
5. That the value of all personal property owned by the decedent less all liens and encumbrances does not exceed \$10,000 if decedent died on or before 9/30/09 or \$20,000 if decedent died on or after 10/01/09; or
6. That applicant is the surviving spouse and is sole heir of the decedent, and the value of all personal property less liens and encumbrances does not exceed \$20,000 if decedent died on or before 9/30/09 or \$30,000 if decedent died on or after 10/01/09.
7. That an application for appointment of a personal representative has not been granted or is pending
8. Must also include all names, addresses and relationship of all heirs
9. Description of each tract of real property owned by the decedent at the time of his/her death

If the form identifies the vehicle, an assignment would not be required. If the title is attached describing the vehicle including year, make and serial number, the vehicle description does not have to appear on the form.

A copy of this affidavit must be filed with the Clerk of Superior Court of the county where the decedent resided and a copy mailed to the person shown on the affidavit as entitled to the personal property. This copy must be submitted with the application for title.

Summary Administration

A Summary Administration is an estate where surviving spouse is the sole beneficiary and is responsible for the debts of the deceased. When a decedent dies testate or intestate with the surviving spouse as the sole heir, the surviving spouse may file a petition for Summary Administration with the Clerk of Superior Court of the county where the decedent resided at the time of death. This procedure is available if the decedent died partially testate, provided the surviving spouse is the sole heir under the will and is also the sole person to whom the property has been granted.

This procedure is not available if the decedent's will provides that it is not available or if the will to the surviving spouse is in trust rather than outright.

The presentation of a certified copy of the order shall be sufficient to transfer to the spouse of any property or contract owned by the decedent at the time of death including the title and license to a motor vehicle registered in the name of the decedent. The person paying, delivering, transferring or issuing property pursuant to the order is discharged and released to same extent as if the person dealt with a duly appointed personal representative of the deceased.

An application for Probate and Petition for Summary Administration is not acceptable as an Order of Administration. The application must be submitted to the courts in order for the Order of Summary Administration to be issued.

DEATH CERTIFICATE MAY BE USED WHEN TRANSFERRING TITLE**Joint Tenants with Right of Survivorship (JTWROS)**

Titles are issued with right of survivorship, but the title must specifically provide for this and after the name of one of the joint owners should appear JTW (“As Joint Tenants With Rights of Survivorship.”) as long as both owner's sign the MVR-1. When a title is issued

showing “JTW”, a death certificate is sufficient proof to allow the survivor to transfer the title. Also acceptable are Letters of Administration or Affidavit of Heirs. Title will print showing only “JTW” after the name.

Mobile Homes Registered Jointly

If the mobile home is registered in joint ownership (spouse to spouse) and one of the parties is deceased, the survivor may sell or title in their name. The survivor must furnish a copy of the death certificate. If sold, assignment of title is needed.

4.5 ALTERED ASSIGNMENTS AND ALTERATIONS ON DOCUMENTS

2 Items Constitute the Sale of a Vehicle

1. Proper assignment of the title document
2. Delivery of the vehicle

6 Items Constitute the Proper Assignment of a Title Document

1. Purchaser's name and address
2. Date of sale or date of delivery
3. Seller's Signature
4. Odometer reading
5. Notarization
6. Damage Disclosure Statement

Affidavit of Facts Surrounding the Incorrect Assignment of a Manufacturer's Certificate of Origin or a Certificate of Title (Form MVR-28) is used when an alteration has been made in the assignment of any title document.

If an assignment is made in error on the title document and has not been notarized, affidavits from the seller/purchaser are not required; however, if a lien is shown, an affidavit from the lienholder is required.

Minor alterations acceptable without affidavits (MVR-28)

1. First name shown as Patsy, marked through and name corrected to Patricia (with statement on margin, Patsy is nickname.)
2. Title shows J.C. Harris, marked through and name shown as John Charles Harris (with statement on margin, one and same-initials.)
3. Changes in address
4. License plate number to be transferred
5. Last name spelling of sound alike names – Louis or Lewis, Reaves or Reeves, Brown or Browne

If an assignment is made to husband and wife or two different owners, it is not acceptable to rule through one name. To remove one name from the assignment you must have MVR-28 voiding the assignment and new assignment from the seller to the purchaser.

When an MVR-28 is received to void an assignment on an MCO, Title or MVR-2, the altered assignment is not acceptable to transfer ownership. A statement from the notary is not sufficient. A new assignment will be required in addition to the affidavits.

Alterations in the Assignment on Title Documents

If a seller signs (in error) on the purchaser's line.

1. A line may be drawn through the wrong name.
2. Purchaser's name entered above.
3. Seller signs in correct place.

Notarized assignment has been made and delivery date shown.

1. Purchaser must title in their name.

Alteration in the acknowledgment requires a statement of facts signed by the notary.

Alteration in the sale date requires a statement of facts by both the seller and purchaser.

Incorrect Documents Submitted - Title Issued

Incorrect title must be returned with correct document or MCO assigned, Form MVR-28, MVR-1, odometer form, \$52.00 title fee and proper ID as required by G.S. 20-52(A).

1. Determine if the vehicle described on the incorrect document has been sold or if still in the dealer's inventory.
2. If the vehicle has been sold we would require documentation for this vehicle to be submitted at the same time or if the vehicle is still in the Dealer's inventory. This information required in order to determine if documents, if available, could be returned to the dealer.
3. Documents required, if sold, would be an MVR-2, Dealer's Reassignment Form, assigned to correct owner, Form MVR-1, proper ID as required by G.S. 20-52(A), odometer form and required fees.
4. Always be sure to furnish a bill of sale for the correct vehicle.
5. Correct Vehicle must have a current North Carolina inspection prior to issuance of license plate.

Title submitted for incorrect vehicle

Retail purchaser bought 1997 Ford and all the paperwork received was for a 1997 Chevrolet. The work is processed and a title was produced for a 1997 Chevrolet. The Division failed to catch the discrepancies in the two vehicles. Once correct paperwork is received for the 1997 Ford a new title would be issued. If the 1997 Chevrolet has not been sold by the dealer, the following would be needed:

1. MVR-1 and \$20.00 would be required to issue a dealer title for the 1997 Chevrolet for purpose of resale.

Incorrect Documents Submitted – Title Not Issued

1. If application for title and incorrect MCO are available. Correct forms and documentation would be required.
2. Determine if the vehicle described on the incorrect document has been sold or if in dealer's inventory.
3. If vehicle sold, we will require an MVR-2 assigned to correct owner, Form MVR-1, proper ID as required by G.S. 20-52(A), odometer form and fees, vehicle must also have a current North Carolina inspection prior to issuance of a license plate. Correct documents assigned to the purchaser (reflecting an incorrect MCO), MVR-1 and odometer form for that vehicle.
4. Disposition of the vehicle described on the incorrect document. Form MVR-5 should not be used when wrong title document/MCO has been assigned.

Incorrect Title Assigned to Dealer

Customer has 2 vehicles, 1991 Chevrolet and 1991 Chrysler. Work is processed without detecting the title inconsistencies. Information on title does not match information on MVR-1.

1. MVR-5 and \$20.00 would be required to issue substitute title for the incorrect vehicle in owner's name.

4.6 REQUIREMENTS FOR TITLING VEHICLES IN CORPORATE NAME G.S. 20-64(b)

The following is a list of acceptable ID in order to title a vehicle in a company, corporation or LLC name in North Carolina:

- a. Articles of Incorporation as filed with Secretary of State. The first page of the corporate charter must accompany title application.
- b. Evidence of an assumed name being filed with the Register of Deeds in the county where the business is maintained.
- c. Privilege license issued by the county or city where the company is doing business.
- d. Operating authority name issued by the Federal Motor Carrier Safety Administration.
- e. Copy of official document listing federal ID number.

Name Change

Ownership remains the same and there is a change in corporate name only:

1. MVR-5
2. \$20.00 fee
3. Copy of amendment from Secretary of State showing name change
4. Odometer statement **not** required
5. Exempt from Highway Use Tax
6. Plate can be corrected
7. Must comply with one of the ID's listed at the top of this section.

Parent To Subsidiary Corporation

Ownership passes from Parent Corporation to Subsidiary Corporation, wholly owned by the Parent Corporation:

1. Assignment of title
2. \$52.00 title fee
3. Odometer disclosure statement required
4. 3% of computer value for Highway Use Tax (even if no money passed, unless accompanied by form MVR-613, "Highway Use Tax Exemption Certification", in this situation up to \$40.00 HUT is due.)
5. Plate **can** be corrected
6. Must comply with one of the ID's listed at the top of this section.

Subsidiary To Parent Corporation

1. Assignment of title
2. \$52.00 title fee
3. Odometer disclosure statement required
4. 3% of computer value for Highway Use Tax (even if no money passed, unless accompanied by form MVR-613, "Highway Use Tax Exemption Certification", in this situation up to \$40.00 HUT is due.)
5. Plate **can** be corrected
6. Must comply with one of the ID's listed at the top of this section.

Existing Corporation To Another Existing Corporation

This involves two separate corporations that are not merging together or buying each other out.

1. Assignment of title (even if stockholders are same)
2. \$52.00 title fee
3. Odometer disclosure statement required
4. 3% of computer value for Highway Use Tax (even if no money passed)
5. Plate **cannot** be corrected, license fee and Vehicle Property Tax or Limited Registration Plate (LRP)
6. Must comply with one of the ID's listed at the top of this section.

Merging Of A Corporation

When corporation merges with another corporation with assets and liabilities of retiring corporation continuing in the surviving corporation:

1. Assignment of title
2. \$52.00 title fee
3. Copy of merger agreement
4. Odometer disclosure statement required
5. Up to \$40.00 Highway Use Tax
6. Plate can be corrected
7. Must comply with one of the ID's listed at the top of this section.

Existing Corporation To A Stockholder

1. Assignment of title
2. \$52.00 title fee
3. Odometer disclosure statement required
4. 3% of computer value for Highway Use Tax (unless accompanied by form MVR-613, “Highway Use Tax Exemption Certification”, stating there was no gain or no loss arising on the transfer, then up to \$40.00 would be due.)
5. Plate **cannot** be corrected, license fee and Vehicle Property Tax or Limited Registration Plate (LRP)

Dissolved Corporation To A Stockholder

Corporation dissolves and vehicle passes to a stockholder:

1. Assignment of title
2. \$52.00 title fee
3. Copy of dissolution papers
4. Odometer disclosure statement required
5. 3% of computer value for Highway Use Tax
6. Plate **cannot** be corrected, license fee and Vehicle Property Tax or Limited Registration Plate (LRP)

Individual, Company Or A Corporation To A Corporation

Corporation going to a newly formed corporation would need to provide a form called “Highway Use Tax Exemption Certification, Form MVR-613” to be considered for partial exemptions concerning highway use tax. When a vehicle is transferred to a corporation of which he is a stockholder the following is required:

1. Assignment of title
2. \$52.00 title fee
3. Odometer disclosure statement required
4. 3% of computer value for Highway Use Tax (unless accompanied by form MVR-613, “Highway Use Tax Exemption Certification”, in this situation up to \$40.00 is due.)
5. Plate can be corrected
6. Must comply with one of the ID’s listed at the top of this section

Proprietorship**Change Of Name**

A single owner doing business under his own name or a trade name does not constitute a new ownership if he changes name under which he is doing business:

1. MVR-5
2. \$20.00 title fee
3. Odometer statement **not** required
4. Exempt from Highway Use Tax
5. Plate can be corrected
6. Must comply with one of the ID’s listed at the top of this section.

Trade Name To Personal Name

A proprietor having a vehicle registered under a trade name desiring to register in his personal name:

1. MVR-5
2. \$20.00 title fee
3. Statement that the owner is the sole owner
4. Odometer statement **not** required

5. Exempt from Highway Use Tax
6. Plate can be corrected

Personal Name To Personal Name/DbA Proprietorship

1. MVR-5
2. \$20.00 title fee
3. Odometer statement **not** required
4. Exempt from Highway Use Tax
5. Plate can be corrected
6. Must comply with one of the ID's listed at the top of this section.

Joint to Joint

A proprietor having a vehicle registered jointly in his personal name and his company name sells company and new proprietor desires to register the vehicle in his personal name and the company name (which will remain the same.)

1. Assignment of title
2. \$52.00 title fee
3. Odometer disclosure statement required
4. 3% of computer value for Highway Use Tax
5. Plate **can** be corrected
6. Must comply with one of the ID's listed at the top of this section.

Individual Owner And His Solely Owned Business

1. Assignment of title
2. \$52.00 title fee
3. Odometer disclosure statement required
4. 3% of computer value for Highway Use Tax (no exemption due since this was in company name)
5. Plate **cannot** be corrected, license fee and Vehicle Property Tax or Limited Registration Plate (LRP)
6. Must comply with one of the ID's listed at the top of this section.

Existing Company To Another Existing Company

Two separate companies and both owned by same person with owner deciding to transfer from one company to the other:

1. Assignment of title
2. \$52.00 title fee
3. Odometer disclosure statement required
4. 3% of computer value for Highway Use Tax
5. Plate **cannot** be corrected, license fee and Vehicle Property Tax or Limited Registration Plate (LRP)
6. Must comply with one of the ID's listed at the top of this section.

Partnerships

Change Of Name

A change in name under which a partnership is doing business with no change in ownership:

1. MVR-5
2. \$20.00 title fee
3. Odometer statement **not** required
4. Exempt from Highway Use Tax

5. Plate can be corrected

Dissolution Of Partnership

Dissolution of partnership with vehicles reverting to either partner:

1. Assignment of title
2. \$52.00 title fee
3. Odometer disclosure statement required
4. 3% of computer value for Highway Use Tax
5. Plate **cannot** be corrected, license fee and Vehicle Property Tax or Limited Registration Plate (LRP)

Change In Composition – G.S. 20-64(c)

A change in composition of a partnership does not constitute a change of ownership as long as one of the partners remains a partner in the new name: No gain or loss arises on the transfer.

1. MVR-5
2. \$20.00 title fee
3. Odometer statement **not** required
4. Exempt from Highway Use Tax
5. Plate can be corrected

Example: John Thomas Smith and Samuel Smith, Smith Wholesale Co., changing to Samuel Smith and Ed Smith, Smith Wholesale Co.

4.7 TITLING VEHICLES IN TRUST

Definition: A person or agent, such as a bank, holding legal title to property in order to administer it for a beneficiary.

According to the US IRC a Trust may or may not be a separate entity for tax purposes. To determine the Highway Use Tax that is due at the time of transfer the customer must advise whether the Trust is a separate entity. A trust is capable of owning property through a trustee. An Express Trust is a Trust which is created by a properly executed written instrument that outlines the terms and conditions of the Trust. Even though the identity of the owner and the trustee may be one and the same with regard to the Trust, in many cases they are two entities. Thus, when property is transferred, the legal ownership has changed.

If the Trust Agreement has several trustees, all must sign Form MVR-1. The Trust must specify if only one trustee can sign for all trustees, in order to accept only one signature on Form MVR-1. The trustee of a trust holds legal title to property, which is held in trust. Therefore, the trustee is the legal owner of the property and the title must show the name of the trustee. Vehicles titled in the name of an individual requesting a correction to the name of a trust are not acceptable.

Example: John Robert Doe, Jr. to the Health Trust will be registered as John Robert Doe, Jr. Trustee.

The trustee or receiver of an estate that possesses a vehicle acts in lieu of the owner listed on the title.

A **Living Trust** is a legal document that gives instructions on how property will pass to survivors. While living, the grantor (the person requesting the Living Trust agreement) may transfer ownership of property to the trust, yet maintains control.

A **Revocable Living Trust** includes instructions concerning what the Trustee can do with the assets (i.e. invest, give to the Grantor for living expenses, name a successor Trustee if the original Trustee dies, and what to do with the funds if the Grantor dies.) When the Grantor of a Revocable Living Trust dies, the assets in the Revocable Living Trust are not part of the Grantor's estate and are not subject to probate.

The transfer of a vehicle from the owner to the trustee of the Trust constitutes a transfer of title in every case. The division requires a copy of the front and back page of the Trust. The only means of identifying the Trust or the authority of the trustee to act on behalf of the Trust is the Trust agreement itself. Therefore, the **front and back page of the Trust** serves to identify the Trust and the Trustee.

Vehicle Being Transferred Into The Name Of A Trust Require :

1. An assignment of the title
2. Front and back page of the Trust to ensure that:
 - a. Trust is valid
 - b. The trustee is in fact authorized to act on behalf of the Trust
3. \$52.00 title fee
4. 3% Highway use tax based on computer value of the vehicle (unless accompanied by form MVR-613, “Highway Use Tax Exemption Certification”, stating transfer is being made to a non-separate entity or entity whose existence is disregarded under US IRC, then up to \$40.00 Highway Use Tax would be due) If MVR-613 “Highway Use Tax Exemption Certification”, states the transfer is being made to a revocable trust from an owner who is the sole beneficiary of the trust, then no Highway Use Tax would be due.
5. Plate cannot be corrected to the Trust
6. License fee and Vehicle Property Tax or Limited Registration Plate (LRP)

Example: John & Sally Smith, trustees of the Smith Revocable Living Trust U/A dated October 10, 1998. Once issued the title will print as:

Smith Revocable Living Trust U/A dtd. 10/10/98
John Smith, Trustee
Sally Smith, Trustee

Note:

A North Carolina Title issued in the name of a Trust or Trustee does not require a copy of the front and back of the trust when the vehicle is being sold. A research of the records is required to verify that the trust copies are on file and that the person signing is authorized by the Trust.

4.8 GUARDIAN

One who is legally responsible for the care and management of a person considered by law to be incompetent to manage his own affairs. Evidence of guardianship from the Clerk of Court is required. A copy is acceptable.

4.9 CUSTODIAN

One who guards or maintains records. Evidence of custodian is required. A copy is acceptable.

1. If seller living, the Division does not need papers appointing custodian.
2. If seller deceased, the Division requires papers appointing custodian.
3. If registering or selling the vehicle, only the custodian’s signature is required.

4.10 DEFICIENCY JUDGMENT

The Clerk of Court’s Office issues a deficiency judgment when a deficiency exists in an estate. A deficiency judgment is acceptable to register or sell a vehicle if the applicant named on the document is the surviving spouse.

If the applicant is not the surviving spouse, Form MVR-317 or administration papers are required.

The vehicle must be identified on the form.

4.11 TRANSFER UPON ORDER IN BANKRUPTCY

A Vehicle Sold As A Result Of A Bankruptcy Will Require The Following Documentation:

1. Papers appointing Receiver or Trustee or Order of Appointment of Receiver.
2. Receiver or Trustee executes Section A if title is available.

3. If title not available, the receiver or trustee must advise and execute a bill of sale for the purchaser.
4. A true copy of the Order of Sale (Trustee can certify to being a true copy) or,
5. Order of Referee approving sale.
6. All liens must be released by the trustee.
7. If possible obtain odometer disclosure form.
8. If the vehicle was registered in North Carolina, a letter of cancellation is written to the registered owner with a copy to any recorded lien holder.

If bankruptcy is being filed under Chapter 7, it is not necessary to request number 5, which is the Order of Sale. A Chapter 7 Bankruptcy gives the trustee the authority to sell assets without a court order.

A Layman's View on Bankruptcy

Chapter 7 is a straight liquidation and involves the selling of ones assets to pay debts. Party may file for bankruptcy voluntarily; however, involuntary proceedings may be brought against the owner by creditors, unless a farmer. An individual or a business may use a Chapter 7 bankruptcy.

Under Chapter 7 bankruptcy, owner must furnish the court a list of what is owned and all debts owed. The court orders the assets to be sold, distributes the money it raises to the creditors and determines who is to be paid first.

Chapter 11 is a re-organization for companies that want to stay in business. The company must file a disclosure statement outlining the business' financial condition and plans for reorganization. The plan is then voted on by the creditors and confirmed by the court. Regular payments are then made on the debt. This procedure does not require a court appointed trustee.

Chapter 13 is also known as the Wage Earner's Plan and must be used by individuals only. Must have a stable, regular income and a limited amount of debt. The goal is rehabilitation. Regular payments will be made through a court appointed Trustee.

4.12 LIMITED LIABILITY COMPANIES - LLC

The Limited Liability Company, or LLC, is an unincorporated association that offers an advantageous combination of limited liability and special tax treatment. A well-designed LLC combines the best features of both corporations and partnerships by:

1. Allowing owners to be natural persons or partnerships, corporations, or other entities.
2. Providing limited liability to its owners.
3. Permitting its owners to participate in the management and control of the LLC's business without jeopardizing their limited liability; and
4. Being classified as a partnership for tax purposes, which allows an LLC to avoid paying taxes on its income by passing through to its owners their proportionate share of the LLC's income, expenses, gains, deductions and credits; these owners will report such items on their personal tax returns.

Title transfers being made to limited liability companies should be processed in the same manner as corporations in determining whether to grant a partial exemption from the Highway Use Tax under G.S. 105-107.6(b) (2.)

4.13 TITLING DRIVER'S EDUCATION CARS ON LOAN FROM DEALER

1. Assign MCO to Board of Education who will clear title in their name.
2. After 300 days, title will be assigned back to dealer who can reassign on the title.
3. A schoolboard can be issued a permanent plate.
4. If not on loan, school will title or lease vehicle and pay appropriate fees.

4.14 CANCELING MOBILE HOMES TO REAL ESTATE

New Vehicle with MCO Canceling to Real Estate

A title will be issued in the new owner's name and canceled when the vehicle is converted to real estate. The following is required:

1. An application for title, (Form MVR-1,) with an MCO properly assigned to the purchaser.
2. A statement signed by the owner indicating the wheels and axles have been removed.
3. \$52.00 title fee is due.

NC Title Canceling to Real Estate

In order to cancel a title for a mobile or manufactured home as real property, an affidavit (Form MVR-46G, Cancellation of Mobile Home Titles) must be presented to the Division of Motor Vehicles. The affidavit must be signed by the owner and any existing lienholders and must declare that the property has been listed with Register of Deeds. The registered owner indicates on the face of the title "wheels and axles removed". The title is submitted to the Division without fee.

Reinstate Mobile Home Title Canceled to Real Estate

1. Owner must complete Application for Substitute Title (Form MVR-5.)
2. Inspector's report for verification of VIN # only
3. A notarized affidavit from owner stating that the mobile home is no longer real property
4. \$20.00 title fee

In the event there is a request to reinstate the title to the mobile home, the customer must complete a form MVR-5 with a fee of \$20.00. The customer must also present an affidavit that the mobile home has been removed from the real property and an Attorney's Opinion identifying any recorded mortgages, deeds of trust or security interests in the real property. If any liens are listed on the Attorney's Opinion, a lien release from the lienholder must be furnished or those liens should be declared on the application of title.

If an Application for Duplicate Title (Form MVR-4) is submitted for a mobile home title in which a lien release cannot be furnished due to the lien holder being out of business, a court order instructing the Division of Motor Vehicles to release the lien must be surrendered with the MVR-4 before a duplicate title will be issued clear of liens.

4.15 JUNKED VEHICLES

The certificate of title must be marked JUNKED on the face of the title and submitted to the Division with all liens released or marked paid. If the title cannot be found, Application for Duplicate Title (Form MVR-4) must be completed indicating "JUNKED" on the face of the document. Notary is not required on the MVR-4; however a lien release is required for any liens listed on the original title. Title fee is not due.

To Transfer Ownership Of A Vehicle And Cancel The Title As Junked

1. A notarized assignment is required on the reverse side of the title.
2. \$52.00 title fee.
3. Ownership is then transferred to the new owner for records only.
4. Title will not be issued.
5. 3% of computer value for Highway Use Tax.

Reinstate A Junked Vehicle

1. Owner must complete Application for Substitute title, (Form MVR-5.)
2. Inspector's report must state that vehicle is road worthy.
3. \$20.00 title fee.

Note: If the title is not issued in new purchaser's name before junking the vehicle, then the prior owner must have title reinstated in their name prior to resale.

4.16 CANCELLATION OF TITLE BY AFFIDAVIT G.S. 20-110

The Division may rescind and cancel the registration and certificate of title when presented with Affidavit for Removal of Registered Vehicle from Registration Files (Form MVR-46F) properly completed and notarized. This form should not be honored until 90 days have lapsed since date of transfer.

Most Times This Form Will Be Used When:

1. Vehicle sold and new owner fails to title in their name.
2. Vehicle salvaged and title never sent to be canceled.
3. Tax office sending tax notices for vehicle.
4. "DSS Needs Based Programs" require owners to have vehicles no longer in their possession removed from their name.

4.17 MEMODATA: NOT A LIEN

If the Manufacturer's Certificate of Origin shows **Memo Data: (Not A Lien)**, there is not a valid lien against this vehicle. The vehicle is not subject to a lien in favor of any bank or financial institution nor does it in any way indicate a joint ownership.

CERTIFICATE OF ORIGIN FOR A VEHICLE

Ford

DATE: NOVEMBER 19, 1978

VIN: 1FTRX1B10XND74563

YEAR: 1979

MAKE: FORD

MODEL: SUPERCAR 4X4 STYLESIDE

WEIGHT: 6500 LBS

NOMINAL TONNAGE: 1/2

MEMO DATA (NOT A LIEN)

FINANCE SOURCE 000001

FORD MOTOR COMPANY

John F. ...

DEARBORN, MICHIGAN

4.18 FORFEITURE OF RIGHT OF REGISTRATION G.S. 20-28.6

A person convicted of violating G.S. 20-138.1 or 20-138.5, (impaired driving and habitual impaired driving,) while the person's license is revoked for a prior impaired driver license revocation, forfeits the right to register a motor vehicle until the driver license is restored.

Section 1
CHAPTER 5

REASSIGNMENTS

Blank or Open Assignments 1
Dealer's Reassignment of Title to a Motor Vehicle (MVR-2) 1
Reassignment of North Carolina Title And MCO..... 1
Reassignment On Out-of-State Titles 1
Reassignment By An Insurance Company 2
Reassignment By State Board of Education to County Board of Education 2
Penalty Fee 2

5.1 BLANK OR OPEN ASSIGNMENT G.S.20-75

An Incomplete Assignment

1. Seller signed in presence of a notary
2. Purchaser's name omitted
3. Guilty of Class 2 Misdemeanor

5.2 DEALER'S REASSIGNMENT FORM (MVR-2)

Dealer's Reassignment Of Title To A Motor Vehicle – MVR-2

1. Countersignature required when business name is shown.
2. Full description of vehicle including identification number.
3. Titles on vehicles that are 10 years old or newer that do not have the conforming language for the odometer disclosure will require the use of a secure Dealer's Reassignment Form.

Form MVR-2 may be used by North Carolina licensed dealers and out of state dealers to assign a title and interest in vehicles previously registered in non-title states and acquired from residents of those states. A dealer may use the form if he has the required registration certificate, bill of sale, and assignment made on title or MVR-2 has been notarized even if seller/dealer's state does not require notary. Notary required even if selling in a state that does not require notary.

Example: If Virginia dealer selling vehicle on MVR-2 (Dealer's Reassignment of Title,) the form must be notarized even though Virginia does not require notary.

Reassignment Of North Carolina Title And Manufacturer's Certificate Of Origin

1. Dealer's name must match.
2. Assumed name must be filed with **License and Theft** Section of DMV.

Example: MCO shows trade name of vehicle as Hyundai and assignment by manufacturer to dealer shows vehicle sold to Anywhere Motors Hyundai; however, assignment on reverse side of MCO shows Anywhere Motors Incorporated. The assignment should show as Anywhere Motors Incorporated/DBA Anywhere Motors Hyundai.

3. Form MVR-2 must be used by North Carolina licensed dealers to make reassignments on North Carolina certificates of title and manufacturer's certificate of origin, **provided there has been a proper assignment of the North Carolina title or manufacturer's certificate of origin to the dealer.** The first assignment should be made on the North Carolina title and/or MCO, and then additional assignments may be made on the title or the MVR-2 (Dealer's Reassignment Form.) An out-of-state dealer using our MVR-2 or North Carolina title must sign and/or countersign in the presence of a notary.

Reassignment On Out-Of-State Titles G.S. 20-75

1. Form MVR-2 must be used by North Carolina licensed dealers to reassign out-of-state certificates of title that have been properly assigned to the reassigning dealer.
2. Similar forms from other states will be recognized in North Carolina for reassignment of the document described in the same manner as their use are permitted in their state.
3. If out of state dealers use our titles or MVR-2's for assignments, they must be notarized, as our documents require notarization.

Reassignment By An Insurance Company

Insurance companies licensed in North Carolina by the Commissioner of Insurance may use Form MVR-2 in the same manner as dealers for vehicles acquired as part of an insurance settlement and ownership to the vehicle is being taken by an insurance company for the purpose of salvage or resale. In all such instances, a specific signed statement is required from the insurance company which states that the company is a North Carolina licensed insurance company, and that acquisition of vehicle is part of an insurance settlement. This may be typed on the margin or separate document.

Reassignment By State Board Of Education (N.C. Department Of Public Instruction) To County Board Of Education

The State Board of Education may reassign North Carolina titles and manufacturer's certificates of origin to County Board of Education without obtaining title in their name. County Board of Education may also reassign to the State Board of Education. A stamped signature is acceptable from the Board of Education in the assignment of a North Carolina title and manufacturer's certificates of origin.

5.3 PENALTY FEE G. S. 20-73, 74

If a purchaser of a vehicle, previously registered in North Carolina, fails to make application for transfer within 28 days from the date of delivery or notary date, whichever is later, the owner will be subject to a late penalty of \$20.00 (If the 28th day falls on a Saturday, Sunday, or a holiday observed by the Division, the 29th will be the application date.) Title transfers received through the mail by the Division must be postmarked within the 28 days to avoid the penalty. The penalty also applies to vehicles purchased from dealers or repossessioners.

A penalty fee is determined by counting 1st day after notary, purchase, and/or sale date in the assignment to the applicant.

Penalty Fee Is Due Only On North Carolina Title Transfers And Duplicate Title Transfers.

Penalty Fee Is Not Due If Transfer Is From:

1. Single to joint
2. Joint to single
3. Joint to joint
4. One owner remains the same
5. Transfer upon Inheritance, Bankruptcy, Salvage
6. Dealers or repossessioners clearing title in their name
7. Title document reassigned to out-of-state dealers, out-of-state dealer reassigns to North Carolina purchaser.
8. Proof of ownership is MCO or out-of-state title and last assignment is made to a North Carolina dealer.

MODIFYING TITLE DOCUMENTS

Duplicate Title (MVR-4)..... 1
Duplicate Title With Reassignment (MVR-4)..... 1
Title Correction and Substitute Title (MVR-5)..... 1
Liens Recordings (MVR-6)..... 2
Temporary Lien Filing (MVR-6T)..... 4
Certificate of Repossession (MVR-3)..... 4
Recording Assignment of Lien and Application for Transfer of Lien (MVR-7)..... 5
Floor Plan Lien – Repossessions (MVR-2A)..... 6
Removal of Lien (MVR-8)..... 6

6.1 DUPLICATE TITLE (FORM MVR-4) G.S. 20-68

A Duplicate Title Is Applied For When The Original Title Has Been Lost.

1. \$20.00 title fee is due.
2. Application for duplicate title (Form MVR-4), must be completed and signed in the presence of a notary in the same name as the original title was issued.
3. All blocks on the form must be completed.
4. A lien on the original title must be released or carried forward to the duplicate title. Lien release on form or separate document is acceptable.
5. A mandatory 15-day waiting period must occur before a duplicate title can be issued.

Affidavit of First Lienholder

1. Title lost while in my possession -
Requires the signature of lienholder only.
Does not release the lien.
2. Never received -
Requires the signature of owner and lienholder.
Does not release the lien.
3. Surrendered to _____ upon payment of lien in full.
Does not require a separate lien release. Does release the lien.
4. Title lost while in my possession; lien has been satisfied.
Does not require a separate lien release.
Customer's signature not required.
5. **Original Title Issued Within 60 days of Applying for Duplicate Title**
Owner must notify Division when title not received within 60 days of the print date. No fee is required.
6. **Duplicate Title Instant**
Title will be issued on 15th day.
Title mailed or retrieved from Raleigh State office, unless it has a hold code.
\$98.00 title fee.

A duplicate title takes precedence over the original, therefore, if the original title is found it must be surrendered to the Division for cancellation.

City, state, county and federal governments are exempt from duplicate title fee.

6.2 DUPLICATE TITLE WITH REASSIGNMENT (MVR-4)

The vehicle has been sold and the registered owner has lost the title, the registered owner may complete application for a duplicate title (Form MVR-4) and transfer on the reverse side to the new purchaser.

1. All liens must be released against the registered owner.
2. Title fee of \$72.00 (front side of MVR-4 is \$20.00) and transfer to purchaser (reverse side of MVR-4 is \$52.00). Instant title fee \$118.00 (front side of MVR-4 is \$20.00) and transfer to purchaser (reverse side of MVR-4 is \$98.00 for an instant title). Instant title will be issued on the 15th day.
3. Highway use tax will be assessed against the new purchaser.

A mandatory 15-day waiting period is required before the title can be issued in the new purchaser's name.

A downloaded MVR-4 may be used for application of duplicate title; however, a secure MVR-4 or MVR-2 must be used to transfer ownership. **When transferring ownership, both the buyer and the seller should sign in front of a DMV Representative to avoid potential fraud.**

6.3 TITLE CORRECTION AND SUBSTITUTE TITLE (MVR-5) G.S. 20-85

Form MVR-5 may be used for corrections of a title already issued or for issuance of a substitute title. A substitute title is when the alterations are such as to render the original title void for the purpose of reassignment. To issue a substitute title the following is required.

1. North Carolina title
2. Title fee of \$20.00
3. Form MVR-5 signed by the registered owner in the presence of a notary declaring the changes or alterations and Form MVR-28 Affidavit of Facts.
4. Odometer reading is required on all vehicles 10 years old or newer.
5. Owner(s) must check the block on the form indicating disclosure of personal information or not.

Title Corrections

MVR-5, NC title, odometer reading and proof of liability insurance required for:

1. Name change due to marriage, divorce or naturalization.
 - a. Naturalization papers should be inspected and returned. Do not copy naturalization papers or submit to Division.
2. Name changed by permission of court, requires a copy of the court order.
3. Correction of title due to an error in the original title.
4. Correction of a lien requires confirmation by the incorrect lienholder.
5. Change in body style describing the changes made to the vehicle.
6. Change of name by a male due to marriage acceptable without presenting a court order authorizing the change.

If title is being corrected due to a name change, the customer must change their name on their driver's license prior to submitting change request for title. A vehicle registered in joint ownership changing name due to marriage etc, requires only the signature of the person with the name change and not both owners.

In the event the title is being held by a recorded lienholder, the registered owner must furnish all documentation, fees and the Division will recall the title from the recorded lienholder unless the title is held electronically.

6.4 LIEN RECORDINGS (MVR-6) G.S. 20-57, 58-58.8

North Carolina is the recording house for liens on motor vehicles and notice is given to all interested parties either electronically or by the certificate of title. Also, included are mobile homes **not** converted to real estate.

A lien or security interest is an interest in a vehicle created by a security agreement that secures payment or an obligation. Security interest includes:

1. Chattel mortgage
2. Conditional sales contract
3. Chattel deed of trust
4. Interest of a lessor

A promissory note is not a valid lien.

Specific Rules for Lien Recordings

1. MVR-6 must be legible and free of alterations
2. Vehicles registered in plural ownership require the signature of all owners
3. Mobile home sections require lien-recording application for each section. The lien must be against the complete vehicle, not just one section.
4. It is permissible for an owner to hold a lien against his vehicle. This normally occurs with leased vehicles.
5. If a vehicle is owned jointly, one of the joint owners may hold a lien against the vehicle.

Power Of Attorney Submitted With MVR-6

Power of attorney form must state for **mortgage or lien recording**.

General power of attorney can be used to record a lien without stating "for recording or encumbrance of a lien"

Perfecting Lien Dates

Any title application or lien recording application not received within 20 days, the lien date will be perfected or changed to the date the application was received by the Division. All liens are recorded in order of priority.

Example: Title application or MVR-6 shows:

1st lien dated 6-1-05 to Anytime Bank

2nd lien dated 7-1-05 to Finance Company

Application or MVR-6 is received on 7-6-05

The priority of the lien dates will cause the 1st lien to become the 2nd lien and the 2nd lien to become 1st lien. The title will be issued showing:

1st lien 7-1-05 to Finance Company

2nd lien 7-6-05 to Anytime Bank

Usually the first lienholder will resubmit title with both liens marked paid, new MVR-6 declaring liens and fee of \$20.00. This is to ensure that first lienholder is shown as first.

A lien perfected in another state is valid in this state, if the lien remains in effect and the lien is recorded in this state.

Lien Recording with NC Title

1. An application for recording of lien (MVR-6) properly completed (indicating lien date, lienholder's name and address), signed and notarized.
2. North Carolina title
3. Fee of \$20.00

Lien Recording without NC Title

Title held by first recorded lienholder:

1. Application for lien recording MVR-6
2. Fee of \$20.00
3. Division will recall title from the recorded lien holder unless the title is held electronically

Change of Name and Recording of Lien

1. North Carolina title
2. MVR-5 declaring name change (show the incorrect and correct name) and lien information
3. Fee of \$20.00

Lien Recording and Title Lost

1. MVR-6 declaring the lien signed by the owner in the presence of a notary
2. MVR-4 completed in the same name as the original title, signed and notarized
3. Affidavit of first lienholder, if lien on the original title, indicate disposition of the original title
4. If lien recorded:
 - a. Furnish lien release
 - b. If lien not satisfied, do not release the lien
5. Fee of \$20.00
6. Fifteen day mandatory waiting period

Title issued to owner and lien left off by dealer, lienholder or owner

1. MVR-6 signed by owner
2. Title
3. Fee of \$20.00

If owner will not sign MVR-6 for lienholder and lien was omitted

1. MVR-6 completed in owner's name and signed by lienholder
2. Copy of lien contract signed by owner
3. Affidavit by lienholder stating why the owner did not sign the MVR-6
4. Fee of \$20.00

6.5 TEMPORARY LIEN FILING (MVR-6T) G.S. 20-58(b)

Statute creates a procedure for a dealer to notify the division that they have sold a vehicle for which a title or Manufacturer's Certificate of Origin was unavailable and to record the purchaser's lien prior to proper ownership documents being submitted. The dealer will submit a fee of \$10.00 and the proper form to the division in the purchaser's name, indicating the lien. The security interest created under the agreement shall automatically expire 60 days after the date of the creation of the security interest, if the dealer does not finalize the service through the division. The Temporary Lien Filing fee does not reduce the normal title fee due at the time of finalization.

6.6 CERTIFICATE OF REPOSSESSION (MVR-3) G.S. 20-77

Repossessions occur when the recorded lienholder repossesses the vehicle from the registered owner. Form MVR-3 must be completed when a vehicle is repossessed by the lienholder. The reposessor must make an assignment on the title to the purchaser. The reposessor may title in their name as reposessor or sell the vehicle.

If the recorded lienholder assigns the title to a dealer, the dealer would complete the MVR-3 and make the assignment on the title document.

1. Lienholder shown as Anytime Bank and Anytime Bank assigns their lien to My Used Cars, then My Used Cars would complete the MVR-3 and make the assignment on the title document to the purchaser.

If a vehicle is repossessed, the lien should not be released. When a vehicle is repossessed after the lien is released, the lienholder must furnish a statement indicating that the lien was released in error. If the MVR-3 indicates that the lien was released the same date as the repossession date, the Division will accept this as it would be considered paid by repossession. No lien release is required from the second lienholder if the first lienholder repossesses the vehicle. In case of repossession by the second lienholder a release from the first lienholder is required. A first lien may be released and a second carried forward or a second lien may be released and the first carried forward.

1. Title In Repossessor's Name

Title in the registered owner's name (an assignment is not required)

MVR-3 completed by the reposessor

MVR-1, Application for Title, completed in the reposessor's name

\$20.00 reposessor title fee

Up to \$40.00 Highway Use Tax (must complete MVR-613, Highway Use Tax Exemption Certification)

The reposessor (not a dealer) may license the vehicle without additional title fee or highway use tax. Vehicle must have a current North Carolina inspection prior to issuance of a plate and vehicle property tax would be due.

2. Repossessor Titling When Lien Not Properly Recorded

Original lien contract signed by the owner

Affidavit of facts from the reposessor

MVR-3, Certificate of Repossession

MVR-1, Application for Title, completed in the reposessor's name

\$20.00 title fee

3% of highway use tax based on the value of the vehicle

3. MVR-6 Not Signed By The Owner And Repossessor Titling In Their Name

Affidavit of facts from the reposessor

MVR-3, Certificate of Repossession

- MVR-1, Application for Title, completed in the reposessor’s name
- \$20.00 title fee
- 3% of highway use tax based on the value of the vehicle
- Copy of Contract
- 4. **Lending Institution Repossesses From A Dealer; the Reposessor May Sell Or Register In Their Name.**
 - Title or MCO assigned to dealer
 - MVR-3 Certificate of Repossession
 - MVR-2A (Reassignment of Title to a Motor Vehicle)
 - Copy of Uniform Commercial Code filing from the Secretary of State’s Office
- 5. **Transfer On Out Of State Title And Lien Never Recorded**
 - Lienholder must clear title in that state if vehicle never titled in North Carolina
- 6. **Lienholder Must Furnish Affidavit Stating Lien Released In Error**
 - MVR-5 signed by the owner declaring the lien with the “old” lien date
 - Copy of Contract
 - North Carolina title
 - \$20.00 fee
 - If owner will not sign MVR-5, becomes a legal matter
- 7. **Reposessor must obtain title in their name before selling vehicle if never titled to purchaser and lien never recorded**
 - Title assigned to purchaser or affidavits (MVR-46 Series) tracing ownership to purchaser
 - Affidavit from reposessor stating why they are not in possession of title and what attempts were made to obtain title
 - Original lien contract
 - Form MVR-3
 - Form MVR-1 in reposessor’s name
 - \$20.00 title fee
 - 3% highway use tax

If purchaser signed an application for title declaring lien, the original lien contract is not required.

6.7 RECORDING ASSIGNMENT OF LIEN AND APPLICATION FOR TRANSFER OF LIEN G.S. 20-58-58.8; 85 (MVR-7)

MVR-7 Is Used When Transferring A Lien From One Lienholder To Another Lienholder On North Carolina Title. The following is required:

1. MVR-7 Application for Transfer of Lien signed and countersigned by both lienholders
2. North Carolina title. Title should be in possession of recorded first lienholder, if not, the Division will recall the title unless the title is held electronically.
3. Fee of \$20.00
4. Owner’s signature is not required on the MVR-7
5. The lien assigned may be first or second lien
6. The date of lien on the application for transfer must agree with the date indicated on the certificate of title. The lien date will not be perfected.
7. The lien on the face of the title should not be released

6.8 FLOOR PLAN LIEN – REPOSSESSIONS (MVR-2A)

Lending institutions may repossess vehicles on a floor plan lien by reassigning titles or Manufacturer's Certificate of Origins and submitting the following documents:

1. Manufacturer's Certificate of Origin, North Carolina title, or Out of State title
2. Copy of Uniform Commercial Code Filing
3. MVR-3 (Certificate of Repossession)
4. MVR-2A Reassignment by the lienholder to purchaser
5. MVR-1 completed by the purchaser or if a dealer; dealer may reassign on Form MVR-2.

The reposessor may title in his name or sell to someone else. The original lien contract is not required. Vehicles that are on a floor plan lien which are purchased by innocent parties are not subject to repossession by the floor plan lienholder. Refer any such issues to Raleigh.

Title Issuance In Repossessor's Name

1. \$20.00 repossession title fee
2. Up to \$40.00 Highway Use Tax (must complete MVR-613, Highway Use Tax Exemption Certification)

6.9 REMOVAL OF LIEN G.S. 20-58-58.8, 85 (MVR-8)

A lien is normally released when a sale occurs and the lien is properly released. Registered owners may have their lien removed with the following:

1. MVR-8 completed by the registered owner
2. Lien marked paid on the title or separate valid lien release
3. Fee of \$20.00

The title will be issued clear of lien and mailed to the registered owner.

A second lien may be removed without removal of the first lien. The release of the first lien automatically makes the second lien first.

***When a title comes back unclaimed, there is no additional fee required for an unclaimed title when a better address is furnished. An unclaimed title request with a lien release furnished, requesting title and removal of lien, requires a \$20.00 fee. The lien release properly completed is adequate. An MVR-8 is not required in addition to the lien release.

If the title is being held electronically, once the lien has been satisfied, DMV will be notified by the lienholder to remove their lien and issue a title.

The following procedure should be followed to allow a lienholder to remove a lien when the lien is satisfied and the owner cannot be located:

1. Obtain MVR-8, affidavit for removal of lien signed by the lending institution
2. Obtain affidavit from lienholder that owner cannot be located
3. Obtain North Carolina title with lien marked "Paid" and lien release signed by the lienholder's representative
4. Collect \$20.00 fee for lien removal
5. Assign new title number and have title generated clear of lien

The following procedure should be followed to allow an owner to remove a lien when the lien is satisfied and the lienholder cannot be located:

1. If it is impossible to obtain a lien release, the owner may furnish any evidence showing the lien is satisfied. A signed notarized statement is required from the owner explaining why they are unable to furnish a lien release. Division will then send the lienholder a registered letter at last known address. **If the title is for a**

- mobile home, a court order instructing the Division of Motor Vehicles to release the lien must be surrendered before the lien will be released.**
2. A lien with a corporate lienholder that has dissolved, ceased to do business or out of business for more than 3 years is considered null and void.
 3. An original lien contract, chattel mortgage, deed of trust, etc. is acceptable if stamped “paid” or “lien satisfied” showing lienholder’s name. A countersignature is not required.

SPECIAL TITLES

Registering Motor Vehicles From Foreign Countries 1
 Grey Market Vehicle 1
 US Territories 1
 Provinces of Canada 1
 Foreign Countries (non-military) 1
Military Registrations 2
Alterations to Motor Vehicles and Trailers
 Motor Changes 3
 Frame or Body Change 5
 Glider Kit 5
 Custom Built Motor Vehicles 6
Inoperable Vehicles 6
Assigned Numbers 6
Salvage Vehicles 7
 Vehicle Brands 8
Damage Disclosure Statement 8
Documents Required to Issue Salvage Title 9
Theft Recovered/Theft Un-Recovered Vehicles 10
Owner Retained Salvage Vehicle 11

7.1 REGISTERING VEHICLES FROM FOREIGN COUNTRIES

Grey Market Vehicle

Grey Market is any vehicle not built to conform to US safety standards and emission requirements. Ownership may be foreign registration, Manufacturer's Certificate of Origin or out-of-state title. Vehicle Identification Numbers may be rejected by the VIN Edit Program as non-conforming identification numbers. To register a Grey Market vehicle in North Carolina the following is required:

1. Proof of ownership – MCO, foreign registration or out-of-state title
2. MVR-1, application for title, signed in the presence of a notary declaring all existing liens.
3. Inspector's report verifying the vehicle identification number.
4. Letter of Release from Federal DOT – confirming that the vehicle meets safety standards
5. Letter of Release from Federal EPA – indicating that the vehicle meets emission requirements
6. Fees (\$52.00 title fee, license fee, vehicle property tax or limited registration plate (LRP) and a highway use tax of 3%)
7. Proof of liability insurance
8. Proper ID as required by G.S. 20-52(A)

Vehicle model 25 years and older – no Letters of Release from EPA/DOT

Vehicle model less than 25 years –require Letters of Release from EPA/DOT

US Territories

Panama - Title or Manufacturer's Certificate of Origin required in addition to Panama registration

Puerto Rico -

1. Manufacturer's Certificate of Origin – new vehicles
2. Certificate of Title (effective 7/11/87)
3. Prior to 1987 – certificate of registration, proof of purchase and inspector's report; if unable to furnish proof of purchase, 3 years registration will suffice.

Provinces of Canada

Canada issues a certificate of registration. Canadian registrant's proof of purchase and inspector's report (ENF270) required in addition to registration. If unable to furnish proof of purchase, three years registration will suffice. However, some of the Canadian provinces do issue particular documents as proof of ownership:

1. Province of Ontario – Permit Vehicle Portion/Certificat D'IMM. – Vehicule
2. Nova Scotia – issue a certificate of title
3. Alberta – Alberta Vehicle Registration Certificate
4. British Columbia – Transfer/Tax Form (Form APV-9T)
5. Quebec – Certificat D'Immatriculation

Note: A title or license cannot be issued unless an inspector's report is received confirming the vehicle identification number and the vehicle is equipped for road use and meets all DOT safety standards.

Foreign Countries (nonmilitary)

1. German – Fahrzeugbrief (no proof of purchase)
2. France – Certificat D'Immatriculation
3. Guam – Vehicle Certification of Ownership
4. Italy – Ministero Dei Trasporti
5. Belgium – Certificat D'Immatriculation
6. Japan – Japan Registration
7. Mexico – Targeta de Circulation
8. Spain – Permiso de Circulacion

9. Great Britain – British Registration Book or Certificate Permanent Export or Vehicle Registration Document V5. If the Document V5 indicates Visiting Force on registration, Manufacturer's Certificate of Origin or title is required.

Note: An inspector's report and proof of purchase or last 3 years registration required in addition to the foreign country document with the exception of Germany. The Fahrzeugbrief is a German Title.

7.2 MILITARY REGISTRATIONS

Countries, Which Issue Registration Only (Need Inspector's Report And Owner's Proof Of Purchase Or Last Three Years Registration)

Virgin Island	France
Switzerland	Belgium

Countries In Which The US Government Issues Military Registration: *

Germany	Japan
Italy	Korea

Countries That Issue Their Own Military Registration: *

Panama	Philippines
Guam	England
Belgium (NATO)	

***A certificate of title or manufacturer's certificate of origin is required with the military registration in addition to the following:**

1. Form MVR-1, application for title, declaring all existing liens and signed in the presence of a notary.
2. \$52.00 title fee
3. \$250.00 maximum highway use tax
4. Proof of liability insurance with license fee and vehicle property tax or limited registration plate (LRP)
5. Proper ID as required by G.S. 20-52(A)

Far East Command

1. Registration Certificate
2. MVR-1, application for title, declaring all existing liens and signed in presence of a notary
3. Certificate of Title or MCO
4. \$52.00 title fee
5. \$250.00 maximum highway use tax
6. Proof of liability insurance with license fee and vehicle property tax or limited registration plate (LRP)
7. Proper ID as required by G.S. 20-52(A)

European Command (USAREUR)

1. Military certificate (white, yellow, pink or blue copy)
2. MCO or certificate of title. If proof of ownership not available, must file an Indemnity Bond (if there is a lien on the vehicle, lienholder may be holding MCO or title)
3. MVR-1, application for title, declaring all existing liens and signed in the presence of a notary
4. \$52.00 title fee
5. \$250.00 maximum highway use tax
6. Proof of liability insurance with license fee and vehicle property tax or limited registration plate (LRP)
7. Proper ID as required by G.S. 20-52(A)

Names on Military Registrations

A military or foreign registration is issued only in the name of the military member; however, in cases of joint ownership, proper care must be taken to protect all owners and any lienholders.

Joint Ownership/Single Ownership

1. If we receive a military registration and application for title in one name but MCO or title submitted shows joint ownership, a new MVR-1 signed by both owners required.
2. If we receive a military registration and MVR-1 in joint ownership but the MCO is in single ownership, it is permissible to process the application in both names.

Highway Use Tax on Military Registrations

A military registration in the owner's name requires \$250.00 maximum highway use tax. If the military member purchased the vehicle overseas for delivery in the United States, 3% of purchase price from the bill of sale.

Notarization is not required from foreign countries; however, a completed assignment or a bill of sale is required.

Liens on Military Registration

1. Social Security number is the account number for liens obtained through a Federal Credit Union.
2. Most loans are obtained through branch offices located throughout Europe. The main office is in the United States, except for a foreign lienholder.
3. Military registration will indicate either "Y" or "1" in the lien section indicating a lien against the vehicle. This would require an MVR-1, application for title, declaring the lien or furnish a lien release.

Leased Vehicles

1. A military registration issued in lessee's name will not indicate that the vehicle is "leased." If the vehicle is leased, the lien section will show "leased." A copy of the title documents will be required in order to establish ownership of the vehicle. An MVR-330 (Application for a Registration Plate or the Transfer of a Registration Plate) must be submitted signed by the lessor and the lessee.
2. Canadian registration issued in lessee's name will be in three parts:
 - a. Vehicle
 - b. Plate
 - c. Insurance

7.3 ALTERATIONS TO MOTOR VEHICLES AND TRAILERS

It is a felony to alter or remove manufacturer's engine or serial number or any other distinguishing number or identification mark of a vehicle, nor shall any person place or stamp any engine, serial, or other number or mark upon a vehicle, except a number assigned by the Division G.S. 20-109.

MOTOR CHANGES G.S. 20-69, 70

Motor numbers are the numbers assigned to identify 1953 and older model vehicles. Ford, Studebaker, Lincoln and Mercury vehicles 1953 and older were assigned a serial number to identify their vehicles. Prior to 1954 the primary identifying numbers on V-8 Ford, Lincoln and Mercury automobiles were located on the frame and the changing of a motor would not affect this number. A change of frame would necessitate a correction of title. 1953 and older model vehicles registered in North Carolina are titled showing the motor and the serial number of the vehicle. A change in motor affects the vehicle identification number.

1954 and later model vehicles are registered by a serial number. A change in the motor would not affect the vehicle identification number. The brand "Motor Change" will be shown on the North Carolina title.

The certificate of title follows the vehicle and not the motor. A certificate of title is not issued for motors only. A change in the motor for 1953 and older models would require:

1. North Carolina title in the owner's name for the motor removed

2. MVR-5 (Application for Correction of Title or Substitute Title)
3. Inspector's report indicating changes made in changing the motor and verification of motor numbers
4. \$20.00 title fee
5. Title in the name of the owner for motor being replaced or file an indemnity bond for the vehicle

A Corrected Title Is Required When:

1. Installing a New Motor G.S. 20-69,70

- a. Motor with existing motor number:
 - (1) Form MVR-5 Application for Correction or Substitute Title
 - (2) Certificate of Title in the name of the owner or file an indemnity bond
 - (3) Bill of sale for replaced motor
 - (4) Inspector's report
 - (5) \$20.00 title fee
- b. Motor without motor number:
 - (1) Form MVR-5, Application for Correction or Substitute Title
 - (2) Inspector's report
 - (3) Certificate of title in the owner's name or file an indemnity bond
 - (4) Bill of sale for replaced motor
 - (5) \$20.00 title fee

After title work is received, motor number will be assigned to the vehicle and Form MVR-101 (Assignment of Special Engine Numbers) mailed to the inspector. The motor number with a prefix of NC will be stamped or cut with dies into the engine block in a legible and workmanlike manner. The inspector will inspect the vehicle and verify that the identification number is intact.

2. Installing A Used Motor G.S. 20-69, 70, 109

- a. Install motor with existing motor number
 - (1) Form MVR-5, Application for Correction or Substitute Title
 - (2) Inspector's report
 - (3) Certificate of title in the owner's name for motor removed
 - (4) Certificate of title in the owner's name for replaced motor or bill of sale
 - (5) \$20.00 title fee
- b. Install motor without motor number
 - (1) Form MVR-5, Application for Correction or Substitute Title
 - (2) Inspector's report
 - (3) Certificate of title in the owner's name or file an indemnity bond
 - (4) Bill of sale for replaced motor
 - (5) \$20.00 title fee

Motor number will be assigned to the vehicle and Form MVR-101 (Assignment of Special Engine Numbers) mailed to the inspector when title work is received. The motor number with a prefix of NC will be stamped or cut with dies into the engine block in a legible and workmanlike manner. The inspector will inspect the vehicle and verify that identification number is intact.

Motor numbers which have been altered or removed will not be registered in North Carolina if there is theft or fraud involved. It is a violation to alter the manufacturer's engine or serial number or other distinguishing number or identification mark of a vehicle, nor shall any person place or stamp any engine, serial, or other number or mark upon a vehicle unless a number is assigned by the Division.

FRAME OR BODY CHANGE G.S. 20-70

A frame or body change is when either the frame or body is removed and placed on another frame or body. The issuance of a title will depend upon how much of the running works (transmission, motor, front and rear axles) remain intact and if the vehicle is road-worthy. If a body or frame change is made, the title is branded **RECONSTRUCTED**.

A Title Correction Would Be Required If:

1. a motor vehicle is altered by the installation of another body
2. the vehicle identification number disagrees with the numbers on title

a. Factory Made

- (1) Form MVR-5, Application for Correction and Substitute Title
- (2) Inspector's report
- (3) Certificate of title in the owner's name for body removed
- (4) Certificate of title in the owner's name or indemnity bond for replaced body
- (5) \$20.00 title fee

b. Homemade Body

- (1) Form MVR-5, Application for Correction and Substitute Title
- (2) Certificate of title for body removed and body replaced in owner's name
- (3) \$20.00 title fee

If the vehicle is being operated with the chassis and motor installed in another body, the owner must apply for correction of title. If unable to furnish title for the body, the vehicle must be bonded.

GLIDER KIT G.S. 20-53, 54, 57

A glider kit is a kit of component parts, which includes a body, chassis, and complete front suspension used to reconstruct large trucks registered with the body style of a tractor. The documents required to issue a title when a glider kit has been used to reconstruct a vehicle are the following:

1. Title in the owner's name for the wrecked vehicle
2. Bills of sale for new or used parts
3. Manufacturer's Certificate of Origin for glider kit
4. Form MVR-5, Application for Corrected/Substitute Title, explaining the changes
5. Inspector's report
6. Form MVR-1, Application for Title
7. \$20.00 title fee and highway use tax (3% of the purchase price on all replaced parts and truck)

The title for the wrecked vehicle will be canceled. The reconstructed vehicle will be registered showing the year, make and Vehicle Identification Number from the MCO. Some manufacturers do not show a year model on the certificate of origin. In this event, the year of completion is shown as the year model. The North Carolina title will be branded "Reconstructed."

Body Change on Trucks and Truck-Tractors G.S. 20-70

Certificate of titles are issued for trucks and tractors. A body change from a truck or tractor requires:

1. Correction of title (Form MVR-5)
2. Inspector's report
3. Certificate of title in the owner's name for frame and cab or file an indemnity bond
4. \$20.00 title fee

CUSTOM-BUILT MOTOR VEHICLES G.S. 20-39, 53

A custom built vehicle is completely reconstructed or assembled from new or used parts. The vehicle will be registered showing the make as **Custom-Built**, and the year the vehicle was built will be the designated year model. The North Carolina title will be branded “Specially Constructed Vehicle.”

Requirements For Titling Custom-Built Vehicles

1. Proper ID as required by G.S. 20-52(A)
2. Application for title, Form MVR-1, completed in full and signed before a notary.
3. Affidavit for Custom Built Vehicle, Form MVR-55 (notarized statement explaining how the vehicle was assembled from new and used parts.)
4. Inspector’s report
5. Odometer reading is required
6. Furnish certificate of title or MCO for the frame, engine and transmission as proof of ownership or file an indemnity bond.
7. Title fee of \$52.00
8. 3% highway use tax based on the total bills of sale for the entire purchase of new and used parts and labor.

INOPERABLE VEHICLES G.S. 20-53.1(b)

An inoperable vehicle is a vehicle that is substantially disassembled and for this reason is mechanically unfit or unsafe to be operated or moved upon a public street, highway, or public vehicular area.

Requirements for Titling Inoperable Vehicles

1. Proper ID as required by G.S. 20-52(A)
2. Application for title, MVR-1, completed in full and signed before a notary.
3. Furnish Certificate of Title
4. Title fee of \$52.00 (instant title fee \$98.00)

Once issued, the North Carolina title will be printed with the words “Inoperable Vehicle NCGS 20-53.1B”.

Requirements for Re-titling an Inoperable Vehicle to an Operable Vehicle

1. Proper ID as required by G.S. 20-52(A)
2. North Carolina “Inoperable Vehicle” Title
3. Inspector’s report showing the vehicle has been deemed substantially assembled and operational.
4. 3% Highway Use Tax based on the computer value of the vehicle
5. Title Fee of \$52.00 and License Fee and vehicle property tax or limited registration plate (LRP)

A regular North Carolina title will be issued at this time

7.4 ASSIGNED NUMBERS

1. Assigned NCS Number Issued for Automobiles and Trucks*

NCS serial plate is attached to Form MVR-31. The identification number is assigned to the owner by the Division and mailed to the inspector. The owner must affix the serial plate on the vehicle. The inspector certifies that the number has been attached or riveted to the vehicle in a legible and workmanlike manner. The Form MVR-31 must be returned to the Division.

The documents required to issue NCS number are the following:

- a. Inspector’s report confirming the identification number, that the vehicle is equipped for road use and meets all DOT safety standards.
- b. An Application for Title (Form MVR-1) properly signed in the presence of a notary
- c. Certificate of title or proof of ownership
- d. Appropriate fees paid (\$52.00 title fee, 3% highway use tax, license fee and vehicle property tax or limited registration plate (LRP))

2. Assigned NCMS Number Issued for Motorcycles*

NCMS number is assigned to motorcycles without identification numbers. The number is assigned on Form MVR-31A. The inspector must request serial number by forwarding proper title documents and fees. The MVR-31A is mailed to the inspector to ensure that the number is affixed in a legible and workmanlike manner. The Form MVR-31A must be returned to the Division.

The documents required to issue NCMS number are the following:

- a. Inspector’s report confirming the identification number, that the vehicle is equipped for road use and meets all DOT safety standards.
- b. An Application for Title (Form MVR-1) properly signed in the presence of a notary
- c. Certificate of title or proof of ownership
- d. Appropriate fees paid (\$52.00 title fee, 3% highway use tax, license fee and vehicle property tax or limited registration plate (LRP))

***If the vehicle has both a public and a secondary number, we will record the assigned (NCS, NCMS or NC) number as the 1st VIN and the secondary frame number as the 2nd VIN.**

A customer may bring his title work to the Raleigh DMV Headquarters with the correct fees. The assigned serial number document is mailed to a DMV License and Theft Inspector. An assigned serial number is never given to a customer. A North Carolina title will be issued when the inspector has verified that the assigned number is properly attached to the vehicle.

A customer desiring an instant (one day) title must pay all fees and title will be issued reflecting the assigned serial number. The serial plate will be mailed to the inspector. The title will be issued once the serial number plate has been affixed to the vehicle.

It is a felony to alter or remove a manufacturer’s engine or serial number or any other distinguishing number or identification mark of a vehicle; nor shall any person place or stamp any engine, serial, or other number or mark upon a vehicle, except a number assigned by the Division.

Out of State DMV’s Issue Assigned Numbers

All states have a method of issuing serial numbers for vehicles. Some states will use prefix or suffix to identify the state with the serial number.

Example: 1992 Chevrolet and Virginia title shows 1992 Chevrolet with serial number as TEX4328190. This is an assigned serial number from the State of Texas. A North Carolina title will be issued showing serial number as TEX4328190. This is a sampling of assigned serial numbers.

STATE	PREFIX	SUFFIX	VIN PLATE ISSUED
South Carolina	DHPT	None	No
South Dakota	SD	None	Yes
Tennessee	DMV	None	No
Texas	TEX	None	Yes
Utah	U	None	Yes

Information retrieved from 1992 Passenger Vehicle Identification Manual by National Automotive Theft Bureau.

7.5 SALVAGE VEHICLES G.S. 20-109.1, 71.3, 348

Salvage vehicle is a vehicle that has been damaged by collision or other occurrence to the extent that the cost of repairs exceeds 75% of its fair market value.

Within 10 days notice must be given to the Division for salvage vehicles, when the insurance company or authorized agent has paid a claim on a vehicle:

1. Damaged by collision or other occurrence to the extent that the claim paid exceeds 75% of the fair market value.
2. When loss or damage occurred in North Carolina.
3. When the sale of the salvage vehicle occurred in North Carolina.

The certificate of title or the comparable ownership document is issued by the jurisdiction where the vehicle was last registered. The certificate of title whether NC or out of state, must be properly assigned to the insurance company by the vehicle owner.

It is unlawful and constitutes a misdemeanor if:

1. Any transferor (seller) who knows or reasonably should know that a motor vehicle has been involved in a collision or other occurrence to the extent that the cost of repairing that vehicle exceeds twenty-five percent (25%) of its fair market retail value and vehicle is 5 years old or newer.
2. Any transferor (seller) that fails to disclose in writing to transferee (buyer) for any vehicle that is or was regardless of vehicle age:
 - a. A flood vehicle
 - b. A salvage rebuilt vehicle
 - c. A theft recovered vehicle
 - d. A reconstructed vehicle
 - e. A salvage vehicle

Failure to disclose any of the above information will result in civil liability with possible monetary penalties.

Vehicle Brands

1. **Flood Vehicle** - a motor vehicle that has been submerged or partially submerged in water to the extent that damage to the body, engine, transmission or differential has occurred.
2. **Non-USA Vehicle** - a motor vehicle manufactured outside of the United States and not intended by the manufacturer for sale in the United States.
3. **Reconstructed Vehicle** – a motor vehicle of a type required to be registered hereunder that has been materially altered from original construction due to removal, addition, or substitution of new or used essential parts; and includes glider kits and custom assembled vehicles.
4. **Salvage Motor Vehicle** – any motor vehicle damaged by collision or other occurrence to the extent that the cost of repairs to the vehicle and rendering the vehicle safe for use on the public streets and highways, would exceed 75% of its fair retail market value, whether or not the motor vehicle has been declared a total loss by an insurer. Repairs shall include the cost of parts and labor; or a vehicle for which an insurance company has paid a claim that exceeds 75% of the fair market retail value. Fair market retail values are found in the NADA Pricing guidebook or other publications approved by the Commissioner.
5. **Salvage Rebuilt Vehicle** – a salvage vehicle that has been rebuilt for title and registration.
6. **Any other classification authorized by law – GS. 20-71.3**

Note: Any motor vehicle that has been branded in another state shall be branded with the nearest applicable brand specified in this section. However, no junk vehicle or vehicle that has been branded junk in another state shall be titled or registered.

7.6 DAMAGE DISCLOSURE STATEMENT G.S. 20-71.4(a), 348

A damage disclosure statement is required on any motor vehicle 5 years old and newer with more than 25% damage. The North Carolina Salvage Title Law has been amended to require damage disclosure at the time of transfer. Effective October 1, 1990:

1. It shall be unlawful and constitute a Class 2 misdemeanor for any transferor to fail to disclose in writing who knows that:

- a. A motor vehicle up to and including five model years old has been involved in a collision or other occurrence to the extent that the cost of repairing that vehicle exceeds twenty five percent (25%) of its fair market retail value at the time of the damage; or
 - b. The motor vehicle, regardless of age, is or was, a flood vehicle, a reconstructed vehicle, or a salvage motor vehicle, transferor must disclose that fact in writing to the transferee prior to the transfer of the vehicle. Failure to disclose any of the above information will also result in civil liability under G.S. 20-348. The commissioner may prepare forms to carry out the provisions of this section.
2. It shall be unlawful for any person to remove the title or supporting documents to any motor vehicle from the State of North Carolina with the intent to conceal damage (or damage which has been repaired) occurring as a result of a collision or other occurrence. Violation of this statute constitutes a Class 2 misdemeanor.

An Example Of When A Disclosure Statement Would Prove Beneficial:

1. Registered owner assigns title to dealer. Dealer obtains damage disclosure statement signed by seller and dealer.
2. Dealer resells vehicle, reassigns title and dealer and buyer both complete damage disclosure statement.
3. Later date, buyer determines that the vehicle was previously damaged.
4. Buyer contacts dealer who determines from damage disclosure statements that the vehicle was intact and not damaged. However, dealer does contact previous owner who declared on damage disclosure that the vehicle had not been damaged to the extent that 25% of its fair market retail value.
5. Seller (previous registered owner) determines that the vehicle has been damaged, repaired and seller was not made aware.
6. Dealer would then have recourse against seller for selling damaged vehicle.

The damage disclosure statement on the title, MVR-2 and MVR-4 will question if the vehicle has been a flood vehicle, a reconstructed vehicle or a salvage vehicle.

Failure to disclose damage will result in civil liability under G.S. 20-348 which is three times the value of the vehicle plus legal fees.

7.7 DOCUMENTS REQUIRED TO ISSUE A SALVAGE TITLE

1. Registered owner assigns certificate of title to insurance company.
 2. A damage disclosure statement is required on any motor vehicle.
 3. \$20.00 title fee
 4. Odometer disclosure statement (MVR-180)
 5. If the vehicle has been burned to the extent that the reading cannot be obtained, odometer is broken, or is a theft-recovered vehicle, then an Odometer disclosure affidavit (MVR-183) would be required to be filled out.
- MVR-40, Salvage Title, is issued and mailed to the Insurance Company.

Effective 2003, all MVR-40, North Carolina Salvage Titles are printed with the “Total Loss Claim” notation. The “Total Loss Claim” notation is not a brand. It is an information notation and cannot be removed. The registration card will also be issued with the “Total Loss Claim” notation. This is only displayed on North Carolina Salvage titles not out of state titles that are brought into North Carolina.

A preliminary and final inspection is required on motor vehicle six model years old and newer. An inspector’s report (LT-270) required on all out of state salvage vehicles more than six (6) model years old for vehicle identification number verification. A regular NC title cannot be issued until an inspection of the vehicle has been completed. On a vehicle more than six model years old, which does not have the affidavit of rebuilder/owner, the title will be branded Salvage Rebuilt or the applicable brand specified by G.S. 20-71.3. The rules for salvage vehicles older than six years changed to allow the rebuilder to furnish affidavits regarding the cost of repairs. The rebuilder will use the same affidavits used by **License and Theft** officers. The title would not be branded unless the cost of repairs exceeded 75%. A vehicle titled in another state and damaged by collision or other occurrence and having been repaired will be branded Salvage Rebuilt or applicable brand.

Requirements for Processing Titles on Rebuilt Salvage Vehicles

1. Salvage title with ownership properly tracing
2. Preliminary and final inspection for vehicles six year old and newer
3. An inspector's report for all out of state salvage vehicles more than six model years old (LT-270)
4. Rebuilder's affidavit stating NADA value, repairs made, cost of parts replaced, amount of hours to repair vehicle and rate per hour.
5. If the cost to rebuild vehicle does not exceed 75% of its fair market retail value and repairs were made without replacing any part, which contains vehicle identification assigned by the manufacturer, an unbranded title may be issued (This applies only to North Carolina Salvage Certificate.)
6. If for any reason a vehicle that is 6 years old and newer does not receive a preliminary inspection the title is automatically branded Reconstructed.
7. Applicant's application for title (Form MVR-1 completed in full)
8. Appropriate fees (\$52.00 title fee, highway use tax, license fee and vehicle property tax or limited registration plate (LRP))
9. Proper ID as required by G.S. 20-52(A)
10. Proof of liability insurance
11. A damage disclosure statement is required on any motor vehicle.

Note: If a title is received from another state showing a brand the Division will issue a North Carolina title branded Salvage Rebuilt or applicable brand. The Division will not remove any brands prior to issuance of title. The Division will not honor any title submitted with the brand of NON REBUILDABLE unless the title shows it can be rebuilt in their state. Once DMV has issued a branded title for a motor vehicle, all subsequent titles for that motor vehicle shall continue to reflect the branding.

A rebuilt salvage vehicle must have liability insurance, safety inspection and be properly registered before obtaining a license plate. A temporary 10-day license plate may be issued prior to titling provided an inspector's report is furnished.

Individuals not licensed as North Carolina automobile dealers may not transfer ownership of a vehicle on the North Carolina Salvage Motor Vehicle Certificate (form MVR-40) or any other state's salvage motor vehicle certificate. Individuals not licensed as motor vehicle dealers that wish to transfer ownership must convert the salvage certificate to a standard North Carolina motor vehicle title to reassign ownership.

If the Salvage title is **assigned** to the purchaser prior to May 1st, 2015 the Division will process the title according to prior policy. All assignments on or after May 1st, 2015 will be subject to the new policy and procedure. In addition, a title transferred from the insurance company to an individual on a North Carolina Salvage Title (MVR-40) must be titled in the buyer's name only unless a dealer purchases the vehicle for resale. The dealer can reassign on MVR-2 Dealer's Reassignment of Title to a Motor Vehicle.

Prior to May 1, 2015, An individual may reassign a vehicle sold in salvage condition without obtaining a title by utilizing a Form MVR-2 Dealer's Reassignment of Title to a Motor Vehicle with a notarized statement between seller and buyer vehicle sold "As Is Condition" with complete vehicle description. If the MVR-2 is reassigning the MVR-40 to another individual, that assignment would be the final assignment unless the last assignment was made to a North Carolina dealer.

Documents Required to Issue a Duplicate Salvage Title

MVR-40, Salvage title, has been lost or never received owner may:

1. Complete Form MVR-4A properly signing in the presence of a notary.
2. Fee is not due.
3. 15-day mandatory waiting period required before the duplicate salvage title can be issued.

7.8 THEFT RECOVERED/THEFT UN-RECOVERED VEHICLES

1. If theft vehicle un-recovered – salvage title issued in the name of the insurance company.
2. If theft recovered – issue regular title to individuals or insurance company
 - a. Theft Recovery Affidavit and inspector's report required on all theft recovered vehicles

Requirements for Processing Titles on Recovered Theft Vehicles

1. Salvage title with ownership properly tracing

2. Inspector's report for verification of serial number and any damage sustained prior to recovery. Preliminary and final inspection not required on recovered theft with no damage.
3. If the vehicle was purchased out of state the Division will require a statement from the selling dealer or applicant that no repairs were made prior to delivery in this state.
4. If an MVR-40 is issued, Section B (Affidavit by Insurance Company for Theft Recovery Undamaged Vehicle) or a separate theft recovery affidavit must be completed by the insurance company.
5. Application for title and appropriate fees (\$52.00 title fee, 3% highway use tax, license fee and vehicle property tax or limited registration plate (LRP)) with proof of liability insurance. If Dealer, \$20.00 title fee will be due for purpose of resale.
6. Proper ID as required by G.S. 20-52(A)
7. A damage disclosure statement is required on any motor vehicle.

7.9 OWNER RETAINED SALVAGE VEHICLE G.S. 20-109.1(c), 71.3, 71.4(a)

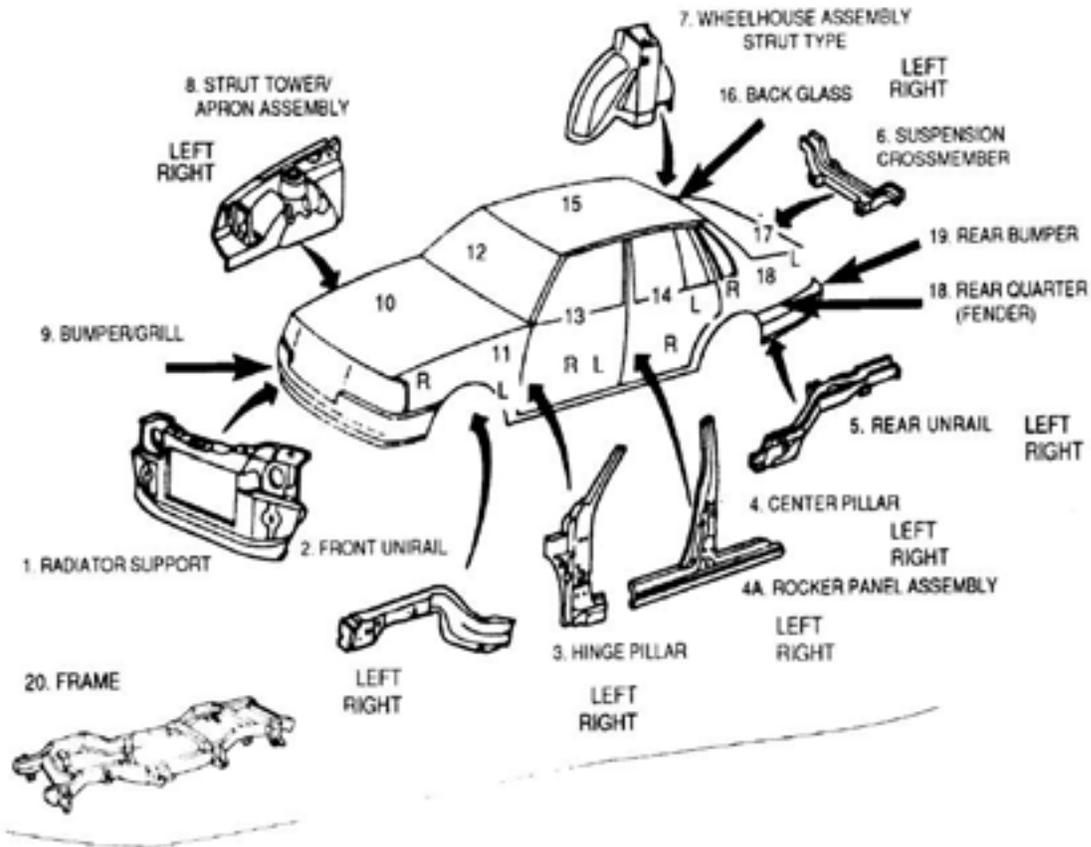
An owner retained Salvage Vehicle is when the insurance company pays a total loss claim and the owner retains the vehicle. The following is required:

1. Form MVR-4C (Notification of Owner Retained Vehicle) is completed and given to the insurer when the claim is paid.
2. The owner's signature on form must be notarized.
3. The insurer must return the completed form to the Division within 10 days after receiving it from the vehicle owner.
4. Division will brand their records "**Salvage Rebuilt**" and **the brand cannot be removed. The "Total Loss Claim" notation will also show on the record.**

When the vehicle is sold the seller must disclose damage at the time of transfer to the new owner.

Note: Bill of Sales or any source documents marked "Parts Only or Non-Rebuildable" are not acceptable to issue a title in North Carolina. DMV Inspectors have been informed not to provide an Inspector report for these vehicles because they cannot be titled by an Indemnity Bond or any other way.

VEHICLE PARTS



Section 1
CHAPTER 8

HIGHWAY USE TAX

Sales Tax 1
Special Mobile Equipment, When Purchased From 1
Highway Use Tax..... 1
 MVR-608 Alternate Tax Declaration 6
 Appeals of Highway Use Tax 7

8.1 SALES TAX G.S. 105-164.4

1. **Mobile Homes** purchased on or after 10-01-89 2% with \$300.00 maximum
 - a. If sold by NC dealer Dealer pays tax to Department of Revenue
 - b. If casual sale No tax due
 - c. If sold by OS dealer DMV collects tax or requires proof that tax paid to OS dealer

8.2 Special Mobile Equipment Tax, When Purchased From:

1. A person or firm that is engaged in the business of selling, leasing or renting special mobile equipment, effective April 1, 2017, 7.25% sales tax is due in Mecklenburg and Wake counties, 7% sales tax due in Alexander, Ashe, Buncombe, Cabarrus, Catawba, Cherokee, Cumberland, Davidson, Duplin, Edgecombe, Greene, Halifax, Harnett, Haywood, Hertford, Jackson, Lee, Martin, Montgomery, New Hanover, Onslow, Pitt, Randolph, Robeson, Rowan, Sampson, Surry and Wilkes counties, 7.5% sales tax in Durham and Orange Counties and 6.75% sales tax due in the remaining ninety-one counties. If sales tax is being remitted directly to Department of Revenue, we require the sales tax exemption number showing the tax is paid.
2. North Carolina sales tax registration number must be indicated on title application and/or supporting documents.
3. Credit for a trade-in is not allowed on the purchase of special mobile equipment.
4. Tax is not due on casual sales between a North Carolina owner or an out of state owner and North Carolina purchaser concerning Special Mobile Equipment, **unless the vehicle is being converted over from a truck to Special Mobile Equipment. Tax would be due.**

8.3 HIGHWAY USE TAX (HUT)

1. Highway use tax applies to all retail and casual sales of motor vehicles.
2. October 1, 1989 to June 30, 1993 3% of purchase price with a minimum of \$40.00 to \$1000.
3. July 1, 1993 commercial vehicles more than 26,000 pounds maximum HUT is \$1000. All other vehicles \$1500 maximum.
4. July 1, 1996 3% of purchase price not to exceed \$1500 with no \$40 minimum.
5. October 1, 2001 HUT cap of \$1500 has been removed, cap for commercial vehicles more than 26,000 pounds is still \$1,000.
6. January 1, 2016, commercial vehicles more than 26,000 pounds and recreational vehicles maximum HUT is \$2000.

Full Exemptions G.S. 105-187.6 (form MVR-613, Highway Use Tax Exemption Certification)

1. Dealer for purpose of resale. If vehicle to be licensed, subject to tax on purchase price.
2. Same owner to reflect a change or correction in the owner's name.
- 3a. To one or more of the same co-owners to reflect the removal of one or more other co-owners, when there is no consideration for the transfer.
3. By will or intestacy. (Exemption also applies to out of state vehicles acquired by will or intestacy.)
4. Gift between spouse and spouse, parent and child, or stepparent and stepchild.
5. By a distribution of marital or divisible property incident to a marital separation or divorce.
6. To a local board of education for use in the driver education program of a public school when the motor vehicle is transferred.
 - a. By a retailer and is to be transferred back to the dealer within 300 days after the transfer to the local board.
 - b. By a local board of education. (example – Durham County Board of Education to Wake County Board of Education)
7. To a State agency from a unit of local government, volunteer fire department, or volunteer rescue squad to enable the State agency to transfer the vehicle to another unit of local government, volunteer fire department, or volunteer rescue squad.

8. To a revocable trust from an owner who is the sole beneficiary of the trust.
9. To a handicapped person from the Department of Health and Human Services after the vehicle has been equipped by the Department for use by the handicapped.
10. Cherokee Indian living on the reservation (submit copy of Cherokee ID card).
11. Even Trades (computer schedule will be used to determine value of each vehicle for casual sales).

Partial Exemptions Up to \$40.00 (form MVR-613, Highway Use Tax Exemption Certification)

1. Registered lienholder as repossessor (Partial exemption also applies on out of state titles where the lien holder's lien was duly recorded.)
2. Merger of corporations or name changes
3. Transfer to separate entity where no gain or loss is recognized under section 351 or section 721 of the US IRC
4. Transfer to non-separate entity or entity whose existence is disregarded under US IRC

Vehicles Purchased from Motor Vehicle Dealers

Vehicles purchased from dealer are subject to use tax amounting to 3% of the purchase price (including retailer's cost of property sold, materials used, labor or service cost, interest, losses, charges necessary to complete the sale, freight fees, dealer service, preparation and closing fees) plus any administrative/document fee as well as all accessories attached to the vehicle at the time of delivery less any trade in credit. A bill of sale must accompany each application for title, showing the purchase price, less trade-in-credit and net trade difference. The bill of sale must indicate the vehicle description and identification number of the trade-in-vehicle.

If a dealer states he is giving a vehicle to his spouse or child, the vehicle is not exempt from highway use tax. A bill of sale is required and tax is due on the original purchase price of the vehicle. On a used vehicle the tax is due on the fair market value of the vehicle.

Casual Sales

Vehicles not purchased from a licensed dealer are subject to 3% highway use tax on value schedule provided by the Division. Where there is a trade between two parties a bill of sale signed by both parties and setting out the trade credit is required. Tax is due on the value less trade credit

Transactions for Which Tax Is Not Due

1. When purchaser returns a motor vehicle within 90 days after purchase and receives a replacement vehicle.
2. A person who applies for North Carolina title that is currently titled in another state, but was formerly registered in North Carolina where application is made within one year of the prior application for North Carolina title. This type of transaction may require research from the Raleigh office. When in doubt, collect tax from customer and provide an MVR-609 (Claim of Sales or Use Tax Payment Under Protest). In the event the credit is applicable, a refund will be processed.
3. Federal Credit Unions, American National Red Cross, Farm Credit Bank and all Federal Agencies are exempt from highway use tax when titling in their name.

Clarification on Highway Use Tax Gift Exemption

1. Dealer gives vehicle to spouse or child. If a dealer states that he is giving a vehicle to a spouse or child, the vehicle is not exempt from highway use tax. A bill of sale is required and tax is due on the original purchase price of the vehicle.
2. Company or corporation gives vehicle to spouse or child. If a company or corporation advises that the vehicle is a gift to spouse or child, the vehicle is not exempt from highway use tax. Tax is due on the computer value of the vehicle.

Highway Use Tax on Out of State Vehicles Assigned to NC Residents

1. Exemptions do not apply on vehicles where an assignment is made on an out of state title. Highway use tax is due on the value of the vehicle.

Example: An out of state resident assigns title to son and indicates vehicle is a gift. Son is not exempt from highway use tax. Tax is due on value of vehicle.

2. Exemptions do not apply between husband and wife or parents/step/children on out of state title when transferred to North Carolina resident.
3. All transactions involving a vehicle titled out of state 90 days prior to registering in North Carolina will be taxed on vehicle value, with maximum of \$250.00 being assessed. If owned less than 90 days before applying for North Carolina Title, tax credit against the highway use tax due will be allowed for amount of tax paid to the other state upon submission of proof of payment. If vehicle was titled in North Carolina after 90 days of purchase from a dealer, no credit would be allowed. Full highway use tax would be due on the purchase price (see Page 2) plus any administrative/document fee as well as all accessories attached to the vehicle at the time of delivery, less any trade-in credit.

Federal Agencies

American National Red Cross, Farm Credit Bank, all Federal Credit Unions and Federal Agencies are fully exempt, but are not listed under G.S. 105-187.6.

Leased Vehicles

If leasing company elects to report tax to Department of Revenue, Form MVR-608 is required on each application for title. Once an election is made, (either tax paid or MVR-608 submitted), the election is irrevocable.

Vehicles Purchased From a Leasing Company

Firms or persons engaged in the business of renting, leasing and selling of motor vehicles in North Carolina are defined as retailers for purpose of highway use tax levy. Therefore, when they sell a vehicle they should provide a bill of sale and tax is due on the purchase price. These retailers are not required to be licensed dealers – Ryder, Hertz, World Omni or Salem Leasing, etc. are retailers and must provide a bill of sale when selling and the tax is due on the selling price.

Trade-In Allowance on Leased Vehicles Paid On Gross Receipts

Allow trade-in allowance on leased vehicles when Highway Use Tax is being paid on gross receipts through the submission of Form MVR-608. Effective on titles issued on/or after October 1, 1995.

Mobile Homes

Tax would be paid to selling dealer, 2% not to exceed \$300.00. Casual sales after October 1, 1989, highway use tax not due.

Mobile Offices and Mobile Classrooms

Not subject to the highway use tax and should be treated (for the purpose of taxes) exactly as mobile homes. The dealer will be responsible for collecting sales tax and remitting to the Department of Revenue.

Highway Use Tax on a Recreational Vehicles and House Cars (105-187.3(a))

The maximum highway use tax on Recreational Vehicles is \$2000.00. A bill of sale is required on all casual sales of a House Car regardless if the value is listed in the tax value schedule and tax will be collected on 3% of the purchase price.

Highway Use Tax on a Boat Trailer

When purchased from a dealer, a bill of sale is needed and tax is collected on 3% of the purchase price, less any vehicle trade.

Vehicle Purchased from Dealer

An applicant, who has purchased a vehicle from a dealer and is unable to furnish a bill of sale, must pay 3% of computer value.

Traded Vehicles

If bills of sale indicate both vehicles are of equal value then no tax is due from either party.

If one vehicle is of higher value than the other, the person getting the higher valued vehicle pays 3% of difference in values and person getting lower value vehicle pays no tax.

Vehicles Acquired By Will Or Intestacy

A vehicle that is acquired by will or intestacy is fully exempt from the highway use tax; however, if a vehicle is purchased from an estate highway use tax would be due. Indicate on the margin of the MVR-1 “gift” or inheritance when exempting applicant from highway use tax. The determining factor is whether monies are exchanged for the vehicle. Purchaser would need to complete MVR-613 showing exemption.

Bill Of Sale Shows Purchase Price as \$1.00, \$.01 Or \$0.00

Nominal Leased Vehicle Buyout

\$1 Buyout – May also be referred to as a nominal (\$0) or (\$1) dollar-buyout lease. In addition to the bill of sale the lease contract indicating that at lease buyout cost of the vehicle will be \$1.00 or less is required.

Tax will be assessed based on the computer value of the vehicle or furnish a corrected bill of sale showing fair market value.

Tax on Buses

Need a bill of sale to determine the highway use tax. All buses with a weight of 26,001 pounds and up would have a maximum tax of \$2000.00, effective January 1, 2016.

Tax on Motor Vehicle Body

A motor vehicle body, which is mounted on a motor vehicle chassis prior to application for certificate of title for the vehicle, is a part of the motor vehicle subject to the Highway Use Tax. The tax is paid to the Division at the time of application for title with a 3% Highway Use Tax.

However, when a motor vehicle body is purchased to be placed on a motor vehicle chassis for which a certificate of title has previously been issued, the body manufacturer or dealer is liable for collecting the sales tax on the motor vehicle body only.

Rebates and Discounts

Rebates are paid to the customer at a later date and therefore not subtracted from sales price.

Discounts are issued by the dealer at the time of sale and can reduce the sales price.

United States Government Standard Form 97

3% Highway Use Tax

Exception-Form 97 supported by AA123A is exempt from Highway Use Tax

Raffles or Donations

Tax due on value

Military Service Personnel (Overseas Vehicles)

Tax due at 3% of the purchase price if purchased from a dealer or 3% of the computer schedule value if casual sale (whether they are a resident or non-resident).

1. Vehicles purchased overseas by military personnel with military registration are taxed at 3% not to exceed \$250.00.
2. Vehicles purchased overseas without a registration being issued no maximum tax due. 3% of Bill of Sale price will be collected.

Volunteer Fire Departments or Volunteer Rescue Squads

To be exempt, they must not be a part of a local government and cannot have more than two paid employees and must be exempt from income tax under General Statute 105-130.1.1. In order to verify their exemption, the division would need a signed statement. Purchaser would need to complete MVR-613 showing exemption.

Vehicle Sold To Indians for Delivery On/Or Off The Reservation

Enrolled Eastern Band of Cherokee Indians, who live on the reservation, are no longer required to pay highway use tax. This exemption applies to vehicles delivered on or off the reservation. In order to verify if the customer qualifies, please request to view the customer’s Tribal Enrollment Certificate (Enrollment number is located on reverse side of card.) This exemption only applies to the Cherokee Indians. Purchaser would need to complete MVR-613 showing exemption.

Vehicle Won in A Raffle

1. A MCO is assigned to the business/organization holding a raffle; the business must title the vehicle in their name before assigning to the person who won the vehicle.
2. If the MCO has not been assigned and the dealer handling the transaction will agree to make an assignment to the winner, this is acceptable with a notarized affidavit explaining that the vehicle was won in a raffle.
3. The winner can then apply for title paying tax on the value of the vehicle; tax is due at 3% of computer value.

Even Trade

This is only applicable when the value of each vehicle is the same. No tax would be due. The value would be determined by the computer value schedule for casual sales. The trade value for a dealer sale would be determined by the bill of sale and trade allowance price.

Trade Down For Vehicle of Lesser Value

If the value of vehicle being traded were greater than the vehicle being registered, no tax would be due. The value would be determined by the computer schedule for casual sales. The trade value for a dealer sale would be determined by the bill of sale and trade allowance price.

Example:	Vehicle being registered values	\$4000
	Vehicle being traded values	\$5000
	No tax is due	

Trade Up

If the value of the vehicle being traded were less than the vehicle being registered, tax would be due on the difference at 3%. The value would be determined by the computer schedule for casual sales. The trade value for a dealer sale would be determined by the bill of sale and trade allowance price.

Vehicle being registered valued	\$5000
Vehicle being traded valued	\$4000
Difference in fees	\$1000 x 3 % = \$30.00 Tax Due

Salvage Vehicles

The builder owes tax on the vehicle unless the builder is a licensed dealer, tax would be 3%.

Sale at Public Auction for Mechanics And Storage Lien

Tax is due on 3% of the compute value.

Chassis and Glider Kit

A glider kit is a kit of component parts, which includes a body, chassis and complete suspension used to reconstruct large trucks with the body style of tractor. When an owner purchases a vehicle and a glider kit is to be placed on the vehicle use the following.

1. Combine the purchase price or value of the vehicle and the glider kit and tax as one unit, tax would be 3%.
2. If an owner has title for a vehicle and purchases a glider kit or body, tax is due on glider kit or body, tax would be 3%.
3. If a vehicle has a gross weight of 26,001 pounds or more the maximum amount of highway use tax collected will be \$2000.

Small Trailers

If purchased from a North Carolina dealer, tax is due at 3% of purchase price shown on bill of sale. If casual sale, tax is calculated at 3% of computer value. Trailers purchased from retailers such as Sears, K-Mart, Lowe's, Wal-Mart or Roses a bill of sale is not required. Tax is due on computer value. If not in the division value schedule, use sale code "V" and key purchase price shown on cash register receipt.

Repossessor Applying For Title In Their Name

If a lien is properly recorded, tax is not to exceed \$40.00. However, if the lien is not properly recorded, tax is 3% of computer value. Repossessor would need to complete MVR-613 showing partial exemption for tax.

Change of Name

When the ownership remains the same and change is in the owner's name, tax is not due. This includes change of name by marriage, divorce or court order.

Value of Vehicle Not In Tax Value Schedule

Request a bill of sale signed by the seller showing the purchase price. Tax would be assessed on the purchase price.

Loan Assumed

Tax is due on the computer schedule value, which is 3%.

Purchaser Defaults and Co-Signer on Loan Obtains Title

Tax is due on computer schedule value, which is 3%.

Vehicle Titled By Manufacturers

Since no purchase price is involved highway use tax would be 3% of the calculated cost price, which is one-third of the net dealer price (found on bill of sale.)

Court Orders

Tax is due on the value, which is 3%.

Guardian

A vehicle titled in guardian's name and vehicle is given to someone else, highway use tax is due because gift status would not apply.

Inoperable Vehicles

Inoperable vehicles have a two (2) titling process. In regard to the first part, the owner will only pay the title fee and highway use tax will not be due at that time. It will be in the second part of the titling process when the vehicle becomes operable where the customer will pay the 3% highway use tax.

8.4 MVR-608 ALTERNATE TAX DECLARATION G.S. 105-187.5 (c)

A retailer who elects to pay tax on the gross receipts of the lease or rental of a motor vehicle shall make the election when applying for a certificate of title for the vehicle. To make the election, the retailer shall complete a form provided by the Division giving information needed to collect the alternate tax based on the gross receipts. Once made, an election is irrevocable.

MVR-608 Is Not Required On:

1. Wholesale sales of motor vehicles between licensed dealers
2. Motor vehicle dealers when titling their service vehicles
3. By lessor and/or lessee when titling a motor vehicle, which was leased prior to October 1, 1989 for a definite period of time, thereby subjecting the gross receipts derived to the Sales Tax, and not the Highway Use Tax

General Rules:

1. MVR-608 received with application indicating vehicle is not being leased, request 3% highway use tax.
2. MVR-608 received and name on application is other than a company, which engages in the business of renting or leasing vehicles, 3% highway use tax is always due.

Example: Anytime Leasing Corp – leases vehicles

Sometime Co. - need 3% of highway use tax, as there is no determination that the company leases or rents vehicles

3. A tax reporting number is not acceptable in lieu of payment of Highway Use Tax or MVR-608.

8.5 Appeals of Highway Use Tax G.S. 105-187.10

A taxpayer that disagrees with the presumed value of a motor vehicle must pay the tax on the value, but may apply for a refund.

A taxpayer that appeals the presumed value must submit Form MVR-609 (Claim of Sales or Use Tax Payment – Refund Requested) furnishing two estimates of the value of the vehicle or other documentation. If the Division determines that the value of the vehicle is less, the Division shall refund any overpayment of taxes to the purchaser.

When a purchaser of a motor vehicle returns the vehicle to the seller within 90 days after the purchase and receives a replacement for the returned vehicle or a refund of the price paid to the seller, the purchaser may obtain a refund of the privilege tax paid on the certificate of title issued for the returned motor vehicle by submitting form MVR-609 (Claim of Sales or Use Tax Payment – Refund Requested) if the claimant is the purchaser or form MVR-609A (Claim of Sales or Use Tax Payment – Refund Requested) if the claimant is other than the purchaser. The refund request must be submitted to the Division within 30 days of receiving the replacement vehicle or refund of the purchase price.

Penalty

If a check offered in payment is returned unpaid, and the tax for which the check was offered is not paid within 30 days after the Division demands payment, the Division may revoke the registration plate for which a certificate of title was issued.

Remedy

Taxpayer may apply for a new registration plate after all bad checks and applicable interest has been paid.

Highway Use Tax Refund

1. Applicant must furnish protest form (Form MVR-609)
2. Documentation as to why refund is requested
3. If value of the vehicle is in dispute, the Division requires two appraisals on dealer letterhead to determine the vehicle value.

All refunds are issued in the name of the registered owner unless a MVR-609A statement is received requesting the refund be made to an authorized party.

SECTION 2



LICENSE PLATES

Section 2

License Plates

CHAPTER

- 1** General Plate Information
- 2** License Plate Categories
- 3** Trucks

This section includes procedures for operating and licensing vehicles in North Carolina.

Section 2 CHAPTER 1

GENERAL PLATE INFORMATION

License Plates Are Required In Advance of Operation	1
Residents Operating In North Carolina Without Titling In North Carolina	1
Body Style Descriptions	1
Liability Insurance	5
Requirements for Self-Insuring	5
Proof of Liability Insurance	5
Insurance Requirements	7
Administrative Hearings	7
Cancellation of Liability Insurance	7
FS-20 (Receipt for Surrendered License Plate)	7
Penalties	8
Monetary Penalties	8
Surrender of Plates With or Without FS-44	8
Spouse Living Separate and Apart From Registered Owner	8
A Vehicle Titled in Joint Ownership, License Plate Revoked	8
License Plate Rules	8
Personalized and Special Plate Rules	9
Characters Allowed on Personalized Plates	9
300 Plate Categories.....	10
Electric Vehicles	10
Registration Taxes	10
Registration Cards	10
Combined Notice	11
Replacement License Plate/Sticker	11
Transfer of License Plate.....	12
Regulations For License Plate Exchanges And Credit Allowed.....	12
Plate Turn In.....	13
Refunds	13
Property Tax & Limited Registration Plate.....	14
Property Tax Refund.....	14
Vehicle and Plate Stops	14

21.1 LICENSE PLATES ARE REQUIRED IN ADVANCE OF OPERATION G.S. 20-50

1. Vehicles must be registered and licensed before operating on NC roads
2. An owner placing a vehicle into operation prior to registration will be penalized
3. Non-resident owners residing in North Carolina become subject to license in North Carolina at the expiration of the reciprocity grace period allowed.
4. Residents of North Carolina who purchase vehicles with foreign plates attached must obtain a NC license plate for the vehicle.

1.2 RESIDENTS OPERATING IN NC WITHOUT TITLING IN NC G.S. 20-39, 53(B), 66, 83

North Carolina owners must title a vehicle in NC prior to issuance of a license plate, even though they may be operating in another state and have a title issued in that state.

1. Nonresidents operating interstate or within the state temporarily may obtain a North Carolina plate without a certificate of title. Passenger or property carrying vehicles operating on a temporary basis and less than one year may license without titling.
2. Form MVR-32, Application for nonresident for license plate without title.
3. Copy of out-of-state title
4. Proof of liability insurance
5. License fee

1.3 BODY STYLE DESCRIPTIONS G.S. 20-4.01

AM Ambulance - Cab, chassis and medical equipment body designed to transport patients.

AT Cattle/Horse Trailer - Trailers that transport animals.

BT Boat Trailer - Boat trailer.

BU Bus - A motor vehicle with a seating capacity of 16 passengers or more including the driver.

CN Convertible - Passenger vehicle.

CP Coupe - Passenger vehicle.

CT Camping Trailer - Camping trailer, need length of trailer.

LS Low Speed Vehicle – must comply with the safety standards in 49 CFR part 571.500, it will be licensed as an automobile and documents to register would include:

1. Manufacturer's Certificate of Origin which states vehicle meets or exceeds the minimal Federal Safety requirements for Low Speed vehicles as set forth in Federal Regulations, Title 49 CFR part 571.500
2. In addition to the federal requirements, North Carolina General Statutes requires all vehicles to be equipped with a speedometer, odometer and windshield wiper.
3. Out of State Low Speed vehicles require an Inspector's report.
4. **\$52.00** title fee.
5. Highway use tax based on 3% of computer value.
6. **\$36.00** license fee for an automobile plate and vehicle property tax or limited registration plate (LRP)

HB Houseboat - Vehicle designed as a dwelling to operate on waterways. These vehicles are no longer titled through the Division of Motor Vehicles.

HC House Car - Self propelled vehicles equipped with permanent living and sleeping facilities and used for camping activities classified as private passenger vehicles. The body style of these vehicles will be designated as house cars. A house car must provide at least 4 of the following facilities:

1. Cooking
2. Refrigeration or ice box
3. Self contained toilet

4. Heating or Air conditioning
5. Portable water supply system including a faucet and sink
6. Separate 110-125 volt electrical power supply or an LP gas supply

A conversion of a bus or truck to living and sleeping facilities and used for camping requires the certificate of title to be surrendered for correction of the body style.

Vehicles of this class that are not permanently converted to living or sleeping facilities are classified as property carrying vehicles and the license fee is assessed on the basis of gross weight. * Need length of motor home

HR Hearse - A converted station wagon designed to transport the deceased.

JP Jeep - A passenger vehicle.

LM Limousine - A specially converted body used for transporting passengers.

MC Motorcycle (including Motor Scooters and Motorbikes) - A motor vehicle having a saddle for the use of the rider designed to travel on not more than three wheels excluding: Tractors and utility vehicles equipped with an additional form of device designed to transport property, three-wheel vehicles while being used by law enforcement agencies and mopeds are excluded.

1. Motor scooters and motor driven bicycle equipped with an additional form of device designed to transport property.
2. Three-wheeled vehicles being used by law enforcement agencies and mopeds.

Fees:

Privately owned motorcycle carrying passenger is \$24.00 (includes \$4.00 MSI)
(If sidecar attached fee is \$34.00)

Two/three wheeled motorcycle with 1 passenger is \$24.00
With 2 passenger capacity is \$34.00

Two and three wheel vehicles used for transportation of property as Cushman trucksters, utility vehicles and like vehicles are classified as "property carrying vehicles." The license fee is based on gross weight with minimum of \$36.00 for gross weight of 4,000 pounds plus 1,000 pound tolerance.

MH Mobile Home - A trailer designed and equipped to provide living and sleeping facilities.

MO Moped – A moped is defined as having: two or three wheels, no external shifter, with a motor that does not exceed 50 cubic centimeters of piston displacement and up to 30 mph propulsion on a level surface. Requirements to register this type of vehicle:

1. A Manufacturers Certificate of Origin (MCO) properly assigned along with a Certificate of Plate and/or Address form (MVR-1A), **or**
2. An Affidavit of Facts for the Registration of a Moped Form (MVR-58), completed, signed and notarized.
3. A valid NC Driver's License or NC Identification Card
4. License fee \$24.00

MP Multi-Purpose Vehicle - Vehicles having an outward appearance of passenger carrying with interiors so constructed or altered as to permit the transportation of property over and beyond the personal property usually transported in passenger cars. Manufacturers of utility sedans, couriers, sedan delivery, handyman, jeep type vehicles, vans, maxi-vans, etc design these vehicles. In addition to these are station wagons with the seat removed, and the regular passenger cars that have been altered inside to prohibit the transportation of passengers. When vehicles are commercially operated regularly in transporting property, the property-carrying rate applies, based on the owner's declared empty weight and maximum load with a 6,000 pound maximum. When the vehicle is manufactured for both property carrying and passenger carrying, the property-carrying rate prevails. These vehicles are classified as multi-purpose vehicles. Note: Multi-purpose vehicles also include a converted van used for recreational purposes that are not equipped with permanent living and sleeping facilities. A regular automobile license plate is issued.

PM Park Model RV - A park model recreational vehicle is one that is designed and marketed as temporary living quarters for recreational, camping, travel or seasonal use. Requirements to title and register this type of trailer:

1. A Manufacturers Certificate of Origin or title with proper assignments
2. Proper ID as required by G.S. 20-52 (A)
3. MVR-1 completed in registered owner's name
4. \$52.00 Title Fee
5. Highway Use Tax 3% with a maximum of \$2,000 if sold by a dealer. Casual sales will require two appraisals from licensed dealers and charged 3% on the highest appraisal with a maximum of \$2,000.
6. License fee of \$25.00
7. Property Tax are exempt but trailer must be listed with the county tax office for property tax purposes.

RD Roadster - Passenger vehicle.

SP Special Mobile Equipment - A vehicle that has a permanently attached apparatus is driven on the highway only to get to and from a non-highway job and is not designed or used primarily for the transportation of property and passengers.

SW Station Wagon - Passenger vehicle.

TG Touring Car - Passenger vehicle.

TK Truck - A motor vehicle designed, used or maintained for the transportation of property.

TL Trailer - A vehicle without motor power designed for carrying property and pulled by a motor vehicle.

TR Truck Tractor - Motor vehicle designed and used primarily for pulling other vehicles but so constructed as to carry a load other than a part of the weight of the vehicle and the load.

UL Utility Trailer - A trailer constructed solely for the purpose of carrying property and pulled by a motor vehicle.

VN Van - A body and chassis designed to carry property and/or passengers depending on the use of the vehicle.

WK Wrecker - Vehicle with permanently attached crane used to move other vehicles, provided that the vehicle is equipped with adequate brakes for units being towed.

2S 2 Door - Passenger vehicle.

4S 4 Door - Passenger vehicle.

Note: Rollback - A vehicle equipped with a tilt bed and winch. The vehicle is classified as a property carrying vehicle and should be classified and registered as a truck.

Camping Trailers and Fifth Wheels - This unit can be equipped with the same as the conventional travel trailer but is constructed with a raised forward section that allows a bi-level floor plan. This style is designed to be towed by a vehicle equipped with a device known as fifth wheel hitch. Camping trailers are not to be included in the weight declared for license on a truck, if used only for recreational purposes. License weight on the truck should include the tongue part that is in the truck only, not full weight of camper. Fee for a camping trailer is **\$14.00**.

All Terrain Vehicle (ATV) - All terrain vehicles are usually manufactured for off road use. The vehicles generally do not meet the normal DOT safety standards and will not be titled or registered.

RECREATIONAL VEHICLES

Towables

A(n) RV designed to be towed by a motorized vehicle (auto, van, or pickup truck) and of such size and weight as not to require a special highway movement permit. It is designed to provide temporary living quarters for recreational, camping or travel use and does not require permanent on-site hook-up.

Conventional Travel Trailer
Ranges typically from 12 feet to 35 feet in length, and is towed by means of a bumper or frame hitch attached to the towing vehicle.



Fifth-Wheel Travel Trailer
This unit can be equipped the same as the conventional travel trailer but is constructed with a raised forward section that allows a ball level floor to sit on. This style is designed to be towed by a vehicle equipped with a device known as a fifth-wheel hitch.



Folding Camping Trailer
A recreational camping unit designed for temporary living quarters which is mounted on wheels and connected with collapsible sidewalls that fold for towing by a motorized vehicle.



Truck Camper

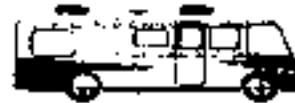
A recreational camping unit designed to be loaded onto or affixed to the bed or chassis of a truck, constructed to provide temporary living quarters for recreational camping or travel use.



Motorized

A recreational camping and travel vehicle built on or as an integral part of a self-propelled motor vehicle chassis. It may provide kitchen, sleeping, and bathroom facilities and be equipped with the ability to store and carry fresh water and sewage.

Motorhome (Type A)
The living unit has been entirely constructed on a base, specially designed motor vehicle chassis.



Van Camper (Type B)

A panel type truck to which the RV manufacturer adds any of the two following conveniences: sleeping, kitchen and toilet facilities. Also 110/120-volt hook-up, fresh water storage, city water hook-up and a top extension to provide more head room.



Motorhome (Type C)

This unit is built on an automotive manufactured van frame with an attached cab section. The RV manufacturer completes the body section containing the living area and attaches it to the cab section.



Conversion Vehicles

Vans, trucks and sport utility vehicles manufactured by or automaker then modified for transportation and recreation use by a company specializing in customized vehicles. These changes may include windows, carpeting, paneling, seats, sinks, and accessories.



1.4 LIABILITY INSURANCE G.S. 20-39, 279, 309 - 319

All motor vehicles, including trailers, licensed in North Carolina must be certified as to financial responsibility (effective December 1, 1999 all trailers required Certificate of Insurance,) by one of the following:

1. Liability insurance with a company licensed in North Carolina:
 - a. Minimum amount of \$30,000 for bodily injury or death of one person in one accident
 - b. \$60,000 for two or more persons in one accident and
 - c. \$25,000 due to destruction of property.
2. Cash bond for \$85,000 per registered vehicle
3. Surety or real estate bond for \$90,000 per registered vehicle
4. Qualifications for a self-insurer must have a minimum of 26 vehicles, provide a financial statement and possess the ability to pay any judgements that might be obtained against them.

1.5 REQUIREMENTS FOR SELF-INSURING G.S. 20-279.33

Special Taxes and Fees: - None

Minimum Number of Registered Vehicles Required:- 26

Types of Coverage that can be Self-Insured: - Public liability and/or property damage

Required Application and/or Related Forms: - Application for Self-Insurance

Initial Filing and Financial Requirements: - a current list of vehicles and a copy of its most recent profit and loss statement. Balance sheet information is requested in the application. In lieu of balance sheet information, a Form 10K from the Securities and Exchange Commission is required showing the last annual statement. The financial report must indicate an addition to cover "accrued liabilities for self-insurance."

Average Time for Application Approval: - Three weeks

Renewal Filing Requirements: - A certificate is issued upon initial self-insured approval. A self-insurer must renew each fiscal year. The request must be submitted in writing with a current listing of vehicles, including vehicle identification numbers. A recent financial statement is required.

General Provisions: - The State of North Carolina is automatically self-insured

Grounds for Cancellation of Self-Insurance Certificate: - A certificate of self-insurance can be cancelled for reasonable grounds. If any final judgement is not paid within 30 days, such failure constitutes reasonable grounds. A self-insurer must be given five days notice of any hearing to suspend its certificate.

1.6 PROOF OF LIABILITY INSURANCE

An owner must certify that liability insurance is in effect. Proof of insurance may be an FS-1 (Certificate of Insurance,) obtained from an authorized agent issuing an owner's liability insurance policy or binder. An owner must provide the insurance company name and policy number when transferring, or renewing a license plate. The North Carolina Reinsurance Facility provides that anyone seeking automobile liability insurance can contact any agent writing this type of coverage. An authorized agent will write the applicant an insurance policy of at least the minimum requirements and bind the vehicle immediately. Effective October 1, 2000 the insurer shall notify the Division of any new policy for insurance within 20 working days of its issuance unless the new coverage is a replacement insurance policy for a policy terminated by the same insurer.

Insurance Company Name

1. The full name of the insurance company affording the coverage is required; group names are not acceptable. The insurance company name must be shown correctly and the full name given when there are companies having similar names.
2. The company must be authorized to write liability insurance in North Carolina.
3. If the company is not licensed in North Carolina, applicant should be instructed to obtain insurance with a North Carolina licensed company.

Policy Number

If a policy has been issued, this number is required and is taken from the last policy issued. Owner is not required to present the policy.

Binder Number Acceptable As A Policy Number

Insurance company agents issue binder numbers pending the issuance of a policy. This number is the agent's number for the particular company they write coverage for. The binder number should not be an agent's name. The policy number is issued within a few weeks and mailed to the customer indicating a policy number. A binder number is not acceptable upon renewal of plate. Customer must provide a valid insurance number at the time of renewal. Binder numbers cannot be issued with For Hire operation.

Description of Vehicle

Identify the vehicle with a year model, make and vehicle identification number.

Signature of Owner

The owner must personally sign or provide documentation authorizing someone else to sign. If joint owners, only one signature is required. A person who cannot write may print or sign with an X-mark. Insurance certification will not be rejected if signature line shows a business name and is not countersigned.

Date of Certification

The date of certification is the date the insured certifies to the Division that coverage is in effect on the vehicle.

Prima Facie-False Certification and Accident

If insurance is not in effect on the date of certification, owner will be making a false certification and a prima facie letter will be issued revoking the license plate. When the Division is notified of an accident and if inaccurate insurance information or no coverage was provided on the date of accident the Division will issue a prima facie letter revoking the license plate.

The FS-1 must contain:

1. Vehicle description - Year model, make and vehicle identification number.
 - a. If the policy provides fleet automatic coverage or is a comprehensive automobile liability policy all vehicles owned by the insured are covered by one company.
 - b. It is permissible to substitute "All Vehicles Registered" or "All Vehicles Covered under Hazard I Garage Liability Policy" on the vehicle description line.
2. Name of the insurance company
3. Insurance Company code number
4. Policy number – The policy number must be in effect on the "effective date" shown
5. Name of the insured
6. Driver's License number (if available)
7. Date of Birth (if available)
8. Insured's address
9. Effective date – The effective date is the beginning date of the outstanding policy affording coverage for the vehicle described. The effective date on an FS-1 cannot be greater than 90 days prior to the termination date of an existing FS-4.

Example: Termination date of 5-4-01 and the effective date on the FS-1 is 11-24-00, will not clear an existing file. The effective date of FS-1 would need to fall between the dates of 2-14-to 5-14-01 to clear an existing file.
10. Preparation date – the actual date the certification (FS-1) is completed.
11. Authorized signature- someone who is authorized to sign for the company.
12. An FS-1 cannot have alterations or be handwritten.

13. Lease Vehicles: Insurance certification must be for the lessee. Form 330 must be completed showing the lessee’s insurance company name and policy number.

1.7 INSURANCE REQUIREMENTS

Dealer/Manufacturer Plates G.S. 20-281,309

Liability insurance required on all dealer and manufacturer plates. Policy must include:

1. Comprehensive automobile liability insurance or
2. Garage liability Hazard 1 insurance

30-Day Permits G.S. 20-83, 309

This is considered a form of registration. Insurance certification is required for each vehicle to be registered.

One-Way Trip Permits Without A License G.S. 20-50, 309

Requires certification of insurance unless the vehicle is a trailer. Permits issued from Raleigh Office.

1.8 ADMINISTRATIVE HEARINGS G.S. 20-316

A licensed vehicle must be properly insured before a hearing can be requested. An insurance hearing may be requested if an FS 5/7 (Recertification Notice), FS-7 (Letter of Revocation) or an FS-44 (Pick-Up Notice) has been received. The standard license plate will not be issued when requesting a hearing on an expired plate that is revoked. The Division will issue a temporary plate at full license fee for 60 days pending the hearing decision. The registered owner must provide evidence to show a lapse in coverage was not his fault. Evidence presented may be receipts, records, documents and current insurance policy.

If the Hearings Officer establishes that liability coverage has been continuous or if any lapse in coverage is not reasonably attributable to fault or neglect on the part of the insured, he may rescind the Order of Revocation or allow the penalty to be paid. If the Hearing Officer upholds the revocation and the individual has a temporary plate or regular license plate that plate must be surrendered for a period of thirty days.

A hearing may be requested by contacting the Division of Motor Vehicles, Liability Insurance Unit, 1100 New Bern Avenue, 3147 Mail Service, Raleigh, North Carolina 27697-3147.

1.9 CANCELLATION OF LIABILITY INSURANCE G.S. 20-309(e)

When liability insurance is cancelled, the insurance company submits notice of cancellation (Form FS-4.)

A cancellation notice is not required if the company issues a new policy at the same time the old policy cancels. When a notice of termination (Form FS-4) is received the insurance records are researched to determine if a certificate of insurance (Form FS-1) has been filed, plate surrendered or other action taken which would offset the FS-4. If not, a recertification form (Form FS 5/7) is mailed to the registered owner showing insurance cancelled.

The Division allows the owner 10 days from the date of the notice to:

1. Certify that liability insurance was in effect on or prior to the cancellation date.
2. If continuous liability insurance was not in effect the owner must:
 - a. pay the civil penalty
 - b. certify that coverage is in effect
 - c. furnish statement that vehicle was not knowingly operated or involved in an accident.
3. If coverage is not in effect and the owner surrenders the license plate within the time allowed:
 - a. relicense the vehicle at any time by paying the civil penalty and plate fee.

1.10 FS-20 (RECEIPT FOR SURRENDERED LICENSE PLATE)

When a license plate is turned in, a receipt (Form FS-20) is issued. Surrendered plates are retained and accounted for in accordance with administrative procedures.

Note: A license plate must be surrendered if liability insurance is cancelled on the vehicle.

1.11 PENALTIES

A penalty occurs if:

1. Operating a vehicle without liability insurance
2. A false statement that liability insurance is in effect
3. Failing to provide liability insurance information when requested

1.12 MONETARY PENALTIES G.S. 20-309 (e)

Owner may recertify and keep the plate by paying the civil penalty within 10 days of receiving the FS5-7;

1. After July 1, 2008 the civil penalty assessed varies based on the number of prior paid lapses an individual has had within a three year period. Your first lapse with no prior paid lapses will have a civil penalty of \$50.00. A second lapse with one prior paid lapse will have a civil penalty of \$100.00. Three or more lapses with two or more prior paid lapses will have a civil penalty of \$150.00.
2. A \$50.00 service fee is due after the vehicle has been unlicensed for 30 days and FS-44 has been issued

FS-44 is a revocation order sent by Liability Insurance Unit to the registered owner for surrender of the license plate. An FS-44 is issued thirty-five (35) days after an FS5-7 notice.

1.13 SURRENDER OF PLATES WITH OR WITHOUT FS-44

Owner surrenders plate after the revocation date but before the issuance of the FS-44 order

1. Owner may relicense on the 31st day after the plate is surrendered.
2. The restoration fee is due and proper plate fee and vehicle property tax or limited registration plate (LRP) before relicensing.

Example: Plate surrendered 4-1-04, eligible to relicense 5-2-04 (after 31st day), fees due are restoration fee, license fee, vehicle property tax or limited registration plate (LRP) and proof of liability insurance.

Owner Surrenders Plate After Issuance Of FS-44 Order

1. Owner may relicense on the 31st day after the plate is surrendered.
2. Restoration fee, \$50.00 service fee, license fee, vehicle property tax or limited registration plate (LRP) and proof of liability insurance.

1.14 SPOUSE LIVING SEPARATE AND APART FROM REGISTERED OWNER

Vehicle registered in single ownership, the spouse is living separate from the registered owner and the insurance is cancelled. In order for the “separated spouse” to operate the vehicle, and keep the plate following is required:

1. Separation papers or notarized affidavit from the spouse and two other individuals living outside the home stating the spouse lives separate and apart from the revoked owner prior to the insurance termination date. The separated spouse must obtain insurance before operating the vehicle.
2. Restoration or service fee not due.
3. 30 day waiting period is waived.

1.15 A VEHICLE TITLED IN JOINT OWNERSHIP, LICENSE PLATE REVOKED

1. A title cannot be transferred to a spouse, a child of the owner or from child to parent (if the plate has been revoked) until 30 days after the plate is surrendered.
2. Registering spouse, child of spouse or child of owner is required to pay the restoration fee and all other registration fees due. No service fee is due as no service order has been rendered to new applicant.
3. In case of death of a registered owner, title can be transferred to a spouse living together (prior to death), to a child of spouse or a child of the owner as long as the vehicle was in single ownership.

1.16 LICENSE PLATE RULES

Staggered – renewed by sticker, expires end of month.

Non-Staggered – annual plates, expires 12-31-year of issue, valid thru 2-15 of next year.

1. Automobile plates are issued for cars, vans, multipurpose vehicles, buses privately owned and trucks with 4,000/5,000/6000-lbs. weight.

2. Vehicles with GVWR weight of 5,000/6,000 lbs. may request additional weight (Example: Dual axle vehicles, suburban type vehicles.)
3. Staggered automobile plates not classified as commercial may not legally park in loading and unloading zones.
4. Staggered plates are renewable by validation sticker from any license plate office.
5. All plates require proof of ownership and liability insurance.
 - a. Exception: transporter and drive-away plates
 - b. Plates are not assigned to a specific vehicle
6. Replacement fee for any regular plate is \$20.00 plus notary fee.
 - a. Form MVR-18 (Application for License Replacement) signed and notarized

1.17 LATE FEE G.S. 20-88.03 (a)

A late fee will be charged to any individual who pays the applicable registration fee after the registration expires. If the registration has been expired for less than one month, a late fee of \$15.00 will be charged. If the registration has been expired for one month or greater, but less than two months, a late fee of \$20.00 will be charged. If the registration has been expired for two months or greater, a late fee of \$25.00 will be charged.

1.18 PERSONALIZED AND SPECIAL PLATE RULES

1. Personalized and special license plates can be ordered from any license plate office, online or mail.
2. Applicants desire personalized or special plates would be issued a plate or keep the existing valid plate. All new plates are mailed from the Raleigh State office within 45 days.
3. Personalized and special license plates are transferable from vehicle to vehicle provided all names agree.
4. Personalized and special plates remain the property of the owner provided the plate is renewed within 90 days of the expiration date excluding the grace period.
5. A personalized plate is \$30.00 in addition to regular license fee. A refund cannot be issued for the \$30.00 personalized plate fee once the order is processed unless it is a department error.
6. A personalized plate can carry weight up to 26,000lbs without the plate showing “weighted”.
7. Replacement of lost or stolen special or personalized plates:
 - a. Issued regular license plate for \$20.00 replacement fee plus notary fee or;
 - b. Apply for different personalized/special plate for \$20.00 replacement, \$30.00 personalized plate and notary fee
 - c. Issued a Stock Car Replacement Plate for \$25.00 plus notary fee
8. Replacing a personalized or special plate (defective):
 - a. Surrender the valid plate
 - b. Complete the application for replacement plate (Form MVR-18)
 - c. Customer will be issued a plate until the personalized/special plate is received.
 - d. No fee due
9. Replacing a personalized or special plate with same text (Not DMV fault):
 - a. \$20.00 or \$30.00 special or personalized plate fee
 - b. Surrender the valid plate
 - c. Complete the application for replacement plate (Form MVR-18)
 - d. Customer will be issued a plate until the personalized/special plate is received.
 - e. Issued a Stock Car Replacement Plate for \$25.00 plus notary fee.

1.19 CHARACTERS ALLOWED ON PERSONALIZED PLATES

Counts as ½ Space	Counts as 1 Space	Counts as 2 Spaces
Period (.)	Ampersand (&)	Double Quotes (“ ”)
Apostrophe (’)	Question Mark (?)	
Exclamation Point (!)	Dollar Sign (\$)	
Colon (:)	Equal Sign (=)	
Dash (–)	Number Sign (#)	
Comma (,)	Single Quote (‘ ’)	
	Plus Sign (+)	
	Slant Line (/)	
	Asterisk (*)	
	At (@)	

Not Allowed

Words or letter combinations which might carry connotations offensive to good taste and decency.
Any combination of letters or numerals that conflict with the numbering system adopted by the North Carolina Division of Motor Vehicles.

1.20 300 PLATE CATEGORIES

1. Contact person is responsible for collecting the first 300 applications and fees for the plate class.
2. Personalized plate section assists the contact person or organization in designing the application and plate.
3. Once 300 applications are submitted to the Division with fees:
 - a. Order is sent requesting the plates to be made
 - b. The plate series is issued
 - c. Plate series removed from the 300 list.

1.21 ELECTRIC VEHICLES

At the time of an initial registration or registration renewal, the owner of a plug-in electric vehicle that is not a low-speed vehicle and that does not rely on a nonelectric source of power shall pay a fee in the amount of one hundred thirty dollars (\$130.00) in addition to any other required registration fees.

1.22 REGISTRATION TAXES

1. **Regional Transportation Authority (RTA) G.S. 160A-613,623-624**
All vehicles having a tax situs in **Wake County** are assessed **\$15.00** in addition to license fee for the Regional Transportation Authority Registration Tax. All vehicles having a tax situs in Durham and Orange counties are assessed \$15.00 in addition to license fee for the Transit Tax. The purpose of this tax is to raise revenue for capital and operating expenses of an authority in providing a public transportation system. The fee will be due on all new issuances and renewals for **Wake, Durham and Orange counties**.
Excludes: permanent, state owned vehicles, free, special mobile equipment, driveaways and mobile homes.
2. **Piedmont Authority for Regional Transportation (PART) G.S. 105-561-562**
All vehicles having a tax situs in **Randolph County** are assessed \$1.00 in addition to license fee for the Piedmont Authority for Regional Transportation. The fee will be due on all new issuances and renewals for **Randolph County**.

1.23 REGISTRATION CARDS

REGISTRATION CARD

1. When title service is processed with an active plate on the vehicle, a registration card is printed at no fee.

2. The left side of card is the registration and right side is the receipt for fees paid.
3. Registration card should be kept in glove compartment of the vehicle.

DUPLICATE REGISTRATION CARD

1. \$20.00 fee due for duplicate registration
2. Change county or address – no fee
3. Insurance and Policy – no fee
4. Same Day Service – no fee

REGISTRATION FEE NOT DUE

- Change county or address
- Title service processed with active plate
- Insurance and policy number change
- Same day service

1.24 COMBINED NOTICE

NC Combined Vehicle Registration Renewal and Property Tax Notice (renewal card) sent to customer prior to plate expiration. Insurance company name and policy number are preprinted on form if information available by system. If company name and policy number not shown, enter insurance company name and policy number as it appears on policy. Combined Notices are not generated on mobile homes. Renewals can be handled at license plate agencies statewide, mailed to Raleigh Office or may be renewed by Internet www.ncdot.gov/dmv. Vehicle must have a current North Carolina inspection prior to renewal.

1.25 REPLACEMENT LICENSE PLATE/STICKER G.S. 20-68

Plate or Sticker Lost or Stolen:

1. Form MVR-18 (Application for Replacement of Plate or Sticker) signed in the presence of a notary.
If the owner is not available to sign the MVR-18, a Power of Attorney must be presented before another individual can sign on behalf of the owner.
2. Insurance company name/policy number
3. \$20.00 replacement fee, plus notary fee
4. Issued new plate and/or sticker

The replacement plate will expire the same month and year of expiration as the lost or stolen plate.

When a customer has purchased a sticker for a plate and has determined after sticker was issued, that plate is lost or stolen a new plate can be issued for \$20.00.

Plate or Sticker Defective or Rusted

1. Bring in defective plate/sticker
2. MVR-18
3. No fee due
4. Replace plate/sticker

The replacement plate will expire the same month and year of expiration as the defective or rusted plate.

Plate or Sticker Mutilated or Damaged

1. Bring in mutilated or damage plate/sticker
2. MVR-18
3. \$20.00, plus notary fee (Stock Car Replacement Plate fee \$25.00)
4. Replace plate/sticker

The replacement plate will expire the same month and year of expiration as the mutilated/damaged.

1.26 TRANSFER OF LICENSE PLATE G.S. 20-39, 64

When the vehicle for which a plate is issued is disposed of, the owner, if insured, can attach the plate to another vehicle of like vehicle category and operate such vehicle for period of 20 days while he is in the process of having such record transferred with the Division of Motor Vehicles. If the vehicle has not been disposed of, then the plate transfer to another vehicle must be recorded with the division and a new registration card obtained in advance of operation.

\$20.00 to transfer a license plate from one vehicle to another. The vehicle for which the plate is being transferred to must have a current inspection before the plate can be transferred.

License plates remain with the owner and not the vehicle.

License plates are transferable if the names agree.

1. License issued John Alexander Doe, title in name of Johnny Alexander Doe, Statement one and the same and plate is transferable.
2. License issued to Mary Ann Doe, title in name of Mary Doe Smith, Statement one and same and plate is transferable.
3. License issued to Jr. and title in name of Sr., plate is not transferable unless Sr. is deceased and Jr. has dropped Jr. as part of his name. Statement one and the same, plate is transferable.
4. License issued to John Allen Doe and title in name of Mary Ann Doe, the plate is not transferable.

Change In Ownership \$20.00 Transfer Fee Not Due

1. Single ownership to joint ownership
2. Joint ownership to single ownership
3. Registered owner dies and title transferred to surviving spouse
 - a. Most special plates cannot be transferred to the surviving spouse since the individual qualifies for the plate.
Examples: Military Military Retired Official Disabled Veteran Handicapped
Exception: Prisoner of War Plate is transferable to the surviving spouse if she does not remarry and continues to renew the plate each year.

Transfer of License During Renewal Period (The vehicle for which the plate is being transferred to must have a current inspection before the plate can be transferred.)

Annual Plate – Expires 12-31 year of issue. **Valid through 2-15 of the next year.**

1. Plates are not transferable to another vehicle, but may continue to be used on vehicle issued.
2. A truck or car is purchased and temporary marker issued in the last month of calendar year.
The title documents are presented in new calendar year. License fee is due for last month of last year that the temporary marker was issued plus full year license fee.
Example: 30-day marker issued for 10,000 lbs. truck, paperwork submitted in a new calendar year, license fee is due for last quarter plus full year license fee.

Staggered Plate – Expires end of each month.

1. License plate cannot be transferred during the 15-day grace period, because technically the plate expired at the end of the month.
2. Plate; however, may be renewed and then assigned to a different vehicle – only license fee and vehicle property tax due.
3. Plate expires in month of transfer, renew plate and transfer to different vehicle without payment of \$20.00 transfer fee.

1.27 REGULATIONS FOR LICENSE PLATE EXCHANGES AND CREDIT ALLOWED G.S. 20-39, 64

A valid license plate may be exchanged and credit allowed on the unused portion of the plate. The exchanged plate must be surrendered and proof of liability insurance in effect on the vehicle. Two license plates cannot be surrendered as credit for issuance of one license plate.

Staggered to Staggered

1. Credit is allowed for entire month for plate surrendered.

2. Fees for new plate due for entire month.
3. Expiration date the same as surrendered plate, if exchanging plate classification.
4. \$20.00 transfer fee due in addition to any other fees due.

Exchanging motorcycle plate for automobile plate. Plate classifications are different, therefore new plate will be issued and exchanged plate must be surrendered.

Staggered to Staggered (Farm Plate)

1. Credit is allowed for entire month for plate surrendered
2. Fees for new plate due for entire month.
3. Expiration date the same as surrendered plate, if exchanging plate classification.
4. \$20.00 transfer fee in addition to any other fees due
5. Always get the customer to initial weight.

Exchanging automobile plate for farm truck. Plate classifications are different; therefore new plate will be issued.

Staggered To Staggered (Commercial Plate to Farm Plate)

1. Credit is allowed for entire month for plate surrendered
2. Fees for new plate due for entire month.
3. Expiration date the same as surrendered plate, if exchanging plate classification.
4. \$20.00 transfer fee in addition to any other fees due.
5. Always have customer initial the weight.

Exchanging staggered plate (commercial) to staggered (farm). Plate classifications are different; therefore new plate will be issued.

1.28 PLATE TURN IN

1. Anytime vehicle sold, moved out of state, insurance canceled etc., plate is to be surrendered for cancellation.
2. Actual plate with stickers – produce FS-20 receipt for turn in.
3. Out of state plates must be surrendered to the state of issue.
4. Refund of plates – see refunds.

1.29 REFUNDS

License Plate/Sticker Returned For Refund

1. No refunds of license fees can be made on registration plates or renewal stickers on those that cost under \$60.00. No stickers shall be turned in as new.
2. Plate must be turned in before insurance is cancelled.
3. If vehicle is operated with a 30 day marker and the annual fee is under \$60.00, a refund will not be issued for the license fee.
4. A refund is not issued on 3-month farm plates.

Pursuant to G.S. 20-64(f) the Division can only partially refund payments made when a registration plate and or renewal sticker with an annual fee of \$60.00 or more are turned in. Under G.S. 20-87 and 20-88 annual fees do not include additional fees for special ordered license plates. A refund cannot exceed one half of the annual fee as required under G.S. 20-87 and 20-88.

Citation Refund

1. Citation issued for failure to have plate on vehicle
2. License plate never issued

3. Title work never received from customer
4. Vehicle registered in another state
 - a. applicant furnishes proof of license plate in another state
 - b. title documents never received by the Division
5. Refund approval required by Enforcement Section
6. Refund will be based on duration of license fee held

NOTE: All refunds are issued in the name of the registered owner unless a statement is received requesting the refund be made to an authorized party.

1.30 PROPERTY TAX AND LIMITED REGISTRATION PLATE G.S. 20-79.1A

Vehicle property tax is due when updating/renewing a plate. Interest will be charged on late vehicle property tax payments and on late registration renewals. Interest accrues at a rate of 5% for the remainder of the month following the date in which the registration renewal sticker expired and 3/4% beginning the second month following the due date and for each month thereafter until the taxes and fees are paid.

When purchasing a new plate vehicle property tax will be due or a limited registration plate (LRP) can be given. A limited registration plate allows the vehicle property taxes to be deferred for 60 days. A limited registration plate will have a temporary (T) year sticker that will expire at the end of the second full month if the vehicle's property taxes are not paid in full. Payment of vehicle property taxes for a limited registration plate must be made to the DMV in order to validate the year sticker for the remainder of the year. Interest will be charged on late vehicle property tax payments for a limited registration plate at a rate of 5% beginning the first month following the due date and 3/4% beginning the second month and each month thereafter until the taxes are paid.

The following motor vehicles are exempt from paying their vehicle property taxes to the DMV:

1. Motor vehicles that are exempt from registration pursuant to G.S. 20-51
2. Manufactured homes, mobile classrooms and mobile offices
3. Semitrailers or trailers registered on a multiyear basis
4. Motor vehicles owned or leased by a public service company and appraised under G.S. 105-335
5. Motor vehicles registered under the International Registration Plan
6. Motor vehicles issued permanent registration plates under G.S. 20-84
7. Self-propelled property carrying vehicles issued a (3) three-month registration plate at the farmer rate under G.S. 20-88
8. **Park Model Recreational Vehicles.**

Effective September 2013, DMV began collecting vehicle property tax at the time of renewal and issuance of a new plate; prior to this date the vehicle property tax was collected by the individual counties. All delinquent accounts resulted in a block being placed against the plate record. To remove the tax block:

1. MAV2 for the proper vehicle and tax year must be presented (faxed copies are acceptable) or
2. County tax office can remove

1.31 PROPERTY TAX REFUND

Registered owner transfers vehicle to new owner or moves out of state and registers in another jurisdiction; owner is to surrender plate to DMV. **Owner must request refund within one year of surrendering plate.** If more than one full calendar month remains in vehicle tax year, then a refund of prorated taxes may be requested from the property tax office.

1.32 VEHICLE AND PLATE STOPS

Bad Debt Stop

The Bad Debt Stop will be placed against any customer who owes money to any section of DMV. Once the stop is placed, it will prohibit all services for that customer from being performed by any section of the Division until the money is collected. The first phase will be used to collect returned check fees.

Bad Credit Warning

A credit warning occurs when the customer has previously given a bad check. The Division will allow only cash services or "no service." If "no service" they must clear their stop by contacting the Fiscal Section of DMV telephone (919) 861-3662. A cash only customer can pay with cash, money order, or certified/travelers check.

Child Support Stop

The county places a stop against an individual failing to pay child support. Only the Department of Human Resources can clear the stop. The stop will not allow the issuance of a license plate, driver license or transfer of license plate.

Correspondence Stop

Vehicle Stop:

1. Stop placed against the VIN (vehicle identification number.)
2. Indicates a problem with title document, application, lien, etc.

Plate Stop:

1. Stop placed against the plate
2. Indicates a problem with the plate

The stops may or may not allow the transaction to be completed. If allowed the license plate agency can continue the service.

County Tax Stop

Effective September 2013, DMV began collecting vehicle property tax at the time of renewal and issuance of a new plate; prior to this date the vehicle property tax was collected by the individual counties. All delinquent accounts resulted in a block being placed against the plate record. To remove the tax block:

1. MAV2 for the proper vehicle and tax year must be presented (faxed copies are acceptable) or
2. County tax office can remove

Plate cannot be transferred to another vehicle until MAV-2 (County Tax Receipt) is received to clear the stop.

Dealer Stop

Dealer previously titled a vehicle for resale purposes only, paid a dealer title fee of \$20.00 and no highway use tax. Dealer is now requesting a license plate for the vehicle.

1. Must pay additional \$32.00 to equal \$52.00 title fee.
2. Pay highway use tax based on computer value or bill of sale.
3. A customer cannot use a bond to register a vehicle involved in an out-of-trust case.

DWI Customer Stop

The DWI law effective December 1, 1997, requires that a vehicle being driven by a person in violation of G.S. 20-138.1 or G.S. 20-138.5 (driving while license is revoked as a result of a prior DWI) be seized and stored at a place designated by the county school board. The seized vehicle may or may not be owned by the driver. When the case goes to court, if the defendant is found guilty, the court may order the vehicle to be sold.

The court will place stops on that vehicle, regardless of the owner, as well as **All Vehicles** that the defendant owns, which will cause pick up orders to be issued for the plates. The stop will not allow a n y registration service except for the customer to turn in plate/sticker. A title service may be performed, but a plate cannot be transferred, purchased or renewed on the vehicle.

DWI Registered Owner Stop

A DWI Registered Owner stop occurs when a driver is convicted of DWI. The stop is applied and cleared only by the county Administrative Office of Courts. The stop will remain until the court renders a decision and the vehicle is either returned to the owner or is sold by the School Board. No registration service will be allowed. Customer cannot perform a title service but may perform lien recording, correction or junk title services.

Title Held Pending DWI Stop

A Title Held Pending DWI Stop is applied when the vehicle is seized before the defendant goes to court. The charging officer submits Notification to the Division of Motor Vehicles of Seizure and Impoundment of Vehicle through DCI. Once received DMV License and Theft Bureau places a stop against the vehicle that was being driven at the time the offense occurred. No registration services will be allowed. No title services other than lien recording (lien date must be before seizure date), correction or junk title may be performed. The County

Administrative Office of Courts that placed the stop can only clear stops. Any questions concerning Title Held DWI Pending Stops should be directed to DMV License and Theft Bureau at (919) 861-3187 or the county.

Emission Stop

North Carolina law (20-183.2) requires an annual safety/emission inspection of all gasoline burning 1996 or newer model vehicles registered or required to be registered in an emission county. Each vehicle that does not meet the carbon monoxide or hydrocarbon standards will be required to be repaired or receive a waiver. The system will track the inspection of vehicles and as a result, fines and penalties will be levied against owners that do not have the emissions test for their vehicles performed within four months of their compliance deadline.

The bar code on the registration card is used by the inspection station to scan the bar code and then it will match the vehicle with database. **Emission counties:** Alamance, Brunswick, Buncombe, Burke, Cabarrus, Caldwell, Carteret, Catawba, Chatham, Cleveland, Craven, Cumberland, Davidson, Durham, Edgecombe, Forsyth, Franklin, Gaston, Granville, Guilford, Harnett, Haywood, Henderson, Iredell, Johnston, Lee, Lenoir, Lincoln, Mecklenburg, Moore, Nash, New Hanover, Onslow, Orange, Pitt, Randolph, Robeson, Rockingham, Rowan, Rutherford, Stanly, Stokes, Surry, Union, Wake, Wayne, Wilkes, and Wilson.

A motorist that has permanent plates (ie, county, state vehicles, etc) and fails to have the vehicle emission inspection performed will receive a reminder letter from **DMV License and Theft Bureau** 90 days prior to the inspection due date. If the vehicle is not inspected or does not pass inspection within four months of the inspection due date, an **Emission Stop will be placed against that vehicle.** The stop has two components:

1. **Emissions Block on the Vehicle** – This block is placed against the vehicle until it passes inspection and will stop most titling and registration functions for that vehicle.
2. **Emissions Penalty** – The penalty is \$50.00 for 1996 year model vehicles and newer. The owner must pay the penalty whether or not the vehicle is inspected.

The following procedures may be allowed without having the vehicle inspected and paying the civil penalty are:

Lien Recording	Title Correction (only if a lien on the vehicle)
Lien Recording with Duplicate	Title Correction with Duplicate Title (only if a lien on the vehicle)
Transfer Services	Duplicate Title (only if a lien on the vehicle)
Junk Title	Reissue Unclaimed Title (only if a lien on vehicle)

The vehicle may be sold and the purchaser would not be subject to the penalty, but the vehicle would still be required to pass a safety/emission check. The new purchaser may purchase plates for the vehicle unless it is a gift. If the vehicle is transferred as a gift (to spouse, child, parents, etc. and exempt from highway use tax,) the block and penalty transfer to the purchaser and the new owner becomes responsible for the penalty.

1. If vehicle has been wrecked or inoperable:
 - a. License plate should be turned in and copy of plate receipt surrendered
2. If vehicle moved to a non-emission county:
 - a. Mail copy of your new registration to the Division or
3. If vehicle sold, junked or moved out of state:
 - a. Advise to whom, address and date

If the customer fails to have the vehicle inspected additional penalties may be assessed to the vehicle.

If customers have questions regarding Emission Stops, they may call the customer line at 877-421-0020.

Felony Speed to Elude Stop

A Felony Speed to Elude Stop is applied when the vehicle is seized before the defendant goes to court. The charging officer submits Notification to the Division of Motor Vehicles of Seizure and Impoundment of Vehicle through DCI. Once received DMV License and Theft Bureau places a stop against the vehicle that was being driven at the time the offense occurred. No registration services will be allowed. No title services other than lien recording (lien date must be before seizure date), correction or junk title may be performed. The County Administrative Office of Courts that placed the stop can only clear stops. Any questions concerning Felony Speed to Elude Stops should be directed to DMV License and Theft Bureau at (919) 861-3187 or the county.

Global Stop (Civil Penalty Past Due Stop)

Effective August 14, 2017, the Division of Motor Vehicles will enforce the amended version of G.S. 20-311, which provides that the “failure of an owner to pay any penalty or fee assessed pursuant to this section (lapse in financial responsibility) shall result in the Division withholding the registration renewal of any motor vehicle registered in that owner’s name.” Therefore, for all lapses in financial responsibility that become active on or after August 14, 2017, the Division will deny all registration services for any motor vehicle owner or owners who fail to timely pay any penalty or fee pursuant to G.S. 20-311. This applies to all ownership types regardless of whether the motor vehicle is owned solely or jointly. Titling services will not be affected by this.

Inspection Stop

An Inspection Stop occurs when the license plate has expired and the vehicle has not been inspected within 90 days of the plate expiration date. The vehicle must pass a safety or safety/emission inspection before plate can be renewed.

Insurance Stop

An FS-4 (Notice of Termination) is received from an insurance company showing cancellation of liability insurance. The Division will then:

1. FS5-7 sent to owner requesting either:
 - a. insurance in effect indicating continuous coverage—show insurance company name, policy number and effective date or;
 - b. a lapse in insurance did occur and now have insurance—show insurance company name, policy number and pay the civil penalty fee and keep the license plate. After July 1, 2008 the civil penalty assessed varies based on the number of prior paid lapses an individual has had within a three year period. The first lapse with no prior paid lapses will have a civil penalty of \$50.00. A second lapse with one prior paid lapse will have a civil penalty of \$100.00. Three or more lapses with two or more prior paid lapses will have a civil penalty of \$150.00.
2. The Division allows 10 days for customer to respond.
3. If customer does not respond in 10 days, the Division will issue FS7 (letter of revocation), plate must be turned in for 30 days and can relicense on 31st day by payment of the restoration fee, license fee, vehicle property tax or limited registration plate and furnishing insurance company name, policy number and effective date.
4. If customer does not respond in 10 days, the division will issue a FS44 (Plate Pick Up Order,) plate must be turned in for 30 days and can relicense on 31st day by payment of the restoration fee, \$50.00 service fee, license fee, vehicle property tax or limited registration plate and furnishing insurance company name, policy number and effective date.
5. If plate not turned in and allowed to expire, 30 days start on the 1st day after 15th day of plate (after valid thru date.)

Example: 7-31-04, valid thru 8-15-04; 30 days start 8-16-04 so relicense on 9-15-04.

If FS-1 received showing effective date on or before date of termination then insurance file will be cleared. A plate cannot be transferred if the vehicle the plate is currently on has an insurance stop.

IRP/Audit Stop

An IRP/Audit Stop will be placed against a registrant who fails to pay IRP Audit fees within 30 days from the billing date. An IRP/Audit Stop will limit the customer from titling and registering a vehicle in the IRP and STARS applications.

Passing Stopped School Bus Stop

A Passing Stopped School Bus Stop is applied when the registered owner of a vehicle has failed to pay any civil penalty imposed by any school board in North Carolina for a violation of passing a stopped school bus. The Division shall refuse any registration or transfer of registration when notified by the local school board of education of this violation. The local school board of education applies these stops and is the only one that can clear them. Any questions concerning Passing Stopped School Bus Stop should be directed to the local school board of education.

State Highway Patrol Customer Stop

The North Carolina General Assembly passed legislation under Session Law 2016-87, House Bill 1044, Section 4 under 20-54 that gives the NCDMV the authority to refuse registration or certificate of title. The Division shall refuse registration or issuance of a certificate of title or any transfer of registration upon any of the following grounds: The Division has been notified by the State Highway Patrol (SHP) that the owner of the vehicle has failed to pay any civil penalty and fees imposed by the State Highway Patrol for a violation of Part 9 of Article of this Chapter. If a customer has failed to pay any civil penalty and fees imposed by the State Highway Patrol an SHP Customer Stop will be placed against the customer's ID#. The State Highway Patrol is the only agency that can place or remove the SHP Customer Stops. If a customer has any questions about a stop, the customer will need to contact the NC Department of Public Safety, State Highway Patrol Cash Management Unit at 919-715-8193.

Stolen/Stopped Vehicle

A stop occurs when the vehicle is sold by a mechanic or lien storage sale, sold at public auction, judicial proceedings etc. A stolen vehicle stop is placed against a vehicle record when the vehicle is stolen. The agency placing stolen stops must remove the stop. Any questions concerning stop/stolen vehicles should be directed to the DMV License and Theft Bureau (919) 861-3141.

Toll Violation Stop

Toll violation stops will be applied to any registrant who owes money for passing through toll roads in North Carolina. The North Carolina Turnpike Authority will apply and remove the stops for non-payment of those fees. Registration renewal services will not be allowed on any vehicle with a toll violation stop until the stop has been cleared. Any questions concerning a toll violation stop or for removal of a toll violation stop, please contact the North Carolina Turnpike Authority at 1-877-769-7277 or www.ncquickpass.com.

Unified Carrier Registration Warning

A Unified Carrier Registration (UCR) Warning will occur when a unified carrier registration customer owes UCR fees. A UCR warning will not limit the customer from performing title or registration services in the STARS or IRP applications. A customer with a UCR warning may elect to pay the fee at the time of titling or registering their vehicle or decline by signing the UCR Decline Form. The UCR warning fees can only be paid at the Raleigh or Charlotte IRP offices.

LICENSE PLATE CATEGORIES

Personalized & Special Plates 1
Private Plates 8
Disabled Veterans 10
Handicapped Plates and Placards 10
Prisoner of War..... 11
Multi-Use or Temporary Plate 12
Taxi 12
U-Drive-It Plate or Daily Rentals 13
Transporter Plate 13
Vehicles Owned by State and Municipalities 14
Emergency Transfer of License Plate 14

PLATE CLASSIFICATIONS	GENERAL STATUTE	PLATE FEE	ADDITIONAL FEE TO PERSONALIZE	REQUIREMENTS TO OBTAIN
82 nd Airborne	20-79.4 (b)(1)	\$10.00	\$40.00	Issuable to a member of the 82 nd Airborne Department Association, Inc. MVR-27AB
Afghanistan Veteran	20-79.4(a2)(4)	NONE	\$30.00	Issuable to the registered owner of a motor vehicle that presents a completed MVR-33A form Military/Veteran’s Registration Plate Application, signed by the NC Director of the Department of Veterans Affairs or the Director’s Designee, verifying the customer’s credentials and qualifications to hold the plate applied for.
Air Medal Recipient	20-79.4(a2)(4)	NONE	\$40.00	Issuable to the registered owner of a motor vehicle that presents a completed MVR-33A form Military/Veteran’s Registration Plate Application, signed by the NC Director of the Department of Veterans Affairs or the Director’s Designee, verifying the customer’s credentials and qualifications to hold the plate applied for.
Alpha Kappa Alpha	20-79.4(b)(5)	\$10.00	\$40.00	The registered owner of motor vehicle. MVR-27KA
Amateur Radio	250-79.4(b)(9)	\$10.00	NO Personalization allowed	Issued to an Amateur Radio Operator who holds an unexpired/unrevoked amateur radio license issued by the F.C.C. MVR-35.
American Legion	20-79.4	20-79.4	\$10.00	Issuable to a member of the American Legion. MVR-27AL
Animal Lovers	20-79(b)(12)	\$30.00	\$60.00	The registered owner of motor vehicle. MVR-27IC
Antique Auto-Historical Vehicle Owners	20-79.4(b)(90)	\$10.00	NO Personalization allowed	Issuable to the registered owner of a motor vehicle that is at least 35 years old measured from the date of manufacture. If the vehicle is a model year 1943 or older the customer may opt for the plate that reads “Horseless Carriage” or “Antique Auto” G.S. 20-63(d)

Arts N.C	20-79.4(b)(16)	\$30.00	\$60.00	The registered owner of motor vehicle.
Autism Society of N.C.	20-70.4(b)(18)	\$30.00	\$60.00	The registered owner of motor vehicle.
Battle of Kings Mountain	20-79.4 (b)(21)	\$20.00	\$50.00	The registered owner of motor vehicle.
Big Rock Blue Marlin Tournament	20-79.4(b)(__)			The registered owner of motor vehicle.
Blue Ridge Parkway (suffix-BP) Blue Ridge Parkway Motorcycle (suffix BR)	20-79(b)(91)	\$30.00	\$60.00	The registered owner of a vehicle. In accordance with G.S 20-81.12(b). MVR-27HP
Breast Cancer Awareness	20-79(b)(91)	\$30.00	\$60.00	The registered owner of a vehicle.
Bronze Star Recipient	20-79.4(b)(29)	NONE	\$30.00	Issuable to the recipient of the Bronze Star Medal that presents a completed MVR-33A form Military/Veteran's Registration Plate Application, signed by the NC Director of the Department of Veterans Affairs or the Director Designee, verifying the customer's credentials and qualification to hold the plate applied for
Bronze Star Valor Recipient	20-79(b)(30)	FREE	\$30.00	Issuable to the recipient of the Bronze Star Medal that presents a completed MVR-33A form Military/Veteran's Registration Plate Application, signed by the NC Director of the Department of Veterans Affairs or the Director's Designee, verifying the customer's credentials and qualifications to hold the plate applied for. 4000-6000lbs FREE *2 nd plt registration fee.
Buddy Pelletier Surfing Foundation	20-79.4(b)(31)	\$20.00	\$50.00	The registered owner of a vehicle
Carolina Hurricanes	20-79.4(b)(185)	\$10.00	\$40.00	The registered owner of a vehicle, MVR-27PS
Carolina Panthers-FULL COLOR BACKGROUND	20-79.4(b)(185)	\$30.00	\$60.00	The registered owner of the vehicle.
Choose Life	20-79.4(b)(42)	\$25.00	\$55.00	The registered owner of the vehicle
Citizens Band Radio	29-79.4(b)(45)	\$10.00	NO Personalization allowed	Issuable to a Class D citizens radio station operator, who have been issued a Class D Citizens Radio Stations call letters by the Federal Communications Commission

Civic Club: Amran Temple, Knights of Columbus, Lions Club, Marine Corps League, Masonic Temple, NC Police Benevolence Asscoc., Oasis Temple, Prince Hall Shrine, Rotary Club, Ruritan Club, Sons of Confederate Veterans, Sudan Temple	20-79.4(b)(43)	\$10.00	\$40.00	Issuable to a Member of a nationally recognized civic organization whose member clubs is exempt from the State corporate income tax under G.S. 105-130.11(a)(5). Must submit MVR-27CC, APPLICATION FOR A CIVIC CLUB LICENSE PLATE
Civil Air Patrol*	20-79.4(b)(44)	\$10.00	NO Personalization allowed	Must be active member of the NC Wing of the Civil Air Patrol. Annual Plate is issuable from the Special License Plate Unit ONLY
Clerk of Superior Court* Retired Clerk of Superior Court	20-79.4(b)(44)	\$10.00	NO Personalization allowed	Issuable to a current or retired clerk of superior court. Annual Plate is issuable from the Special License Plate Unit ONLY.
Coast Guard Auxiliary	20-79.4(b)(47)	\$10.00	NO Personalization allowed	Issuable to an active member of the United States Coast Guard Auxiliary. Must submit (MVR-27CG form), APPLICATION FOR A U.S. COAST GUARD AUXILIARY LICENSE PLATE
Coastal Land Trust	20-79.4(b)(49)	\$30.00	\$60.00	The registered owner of a vehicle. In accordance with G.S. 20-81-12(b85). MVR-27HP
Congressional Medal of Honor	20-79.4(a1)	FREE	No Personalization allowed	Issuable to the registered owner of a motor vehicle that presents a completed MVR-33A form Military/Veteran's Registration Plate Application, signed by the NC Director of the Department of Veterans Affairs or the Director's Designee, verifying the customer's credentials and qualifications to hold the plate applied for. 4000-6000lbs FREE *2nd plt registration fee
Collegiate Insignia Plate: A&T State Univ., Appalachian State Univ., Auburn Univ., Campbell Univ., Clemson Univ., Davidson Coll., Duke Univ., East Carolina Univ., Elizabeth State Univ., Elon Univ., Fayetteville State University., Florida State Univ., Gardner Webb Univ., Georgia Tech., High Point Univ., Lenoir-Rhyne Coll., Meredith Coll., Methodist Univ., N.C. Central Univ., N.C. State Univ., Penn State Univ., Purdue Univ., Shaw Univ., UNC @ Chapel Hill, UNC @ Charlotte, UNC @ Greensboro., UNC @ Pembroke, UNC @ Wilmington, Univ. of Alabama, Univ. of South Carolina, Virginia Tech, Wake Forest Univ., Western Carolina Univ., Winston-Salem Univ.	20.79.4(b)(51)	\$25.00	\$55.00	The registered owner of a vehicle. In accordance with G.S. 20-81.12(a). MVR-27C

Consular Corps	20-79.4(b)(96)	\$10.00	NO Personalization allowed	Issuable to a current member of the Honorary Consular Corps who has been certified by the US State Department. Annual Plate is issuable from the Special License Plate Unit ONLY.
Core Waterfowl Museum	20-79.4(a)(91)	\$30.00	\$60.00	The registered owner of a vehicle. In accordance with G.S. 20-81.12(b) MVR
County Commissioner	20-79.4(a)(57)	\$10.00	No Personalization allowed	Issuable to a county commissioner of a county in the State. Annual Plate is issuable from the Special Plate Unit ONLY.
Court of Appeals	20-79.6(a1)	\$10.00	NO Personalization allowed	Issuable to a Judge of the North Carolina Court of Appeals. Annual Plate is issuable from the Special License Plate Unit ONLY.
Delta Sigma Theta	20-79.4(b)(61)	\$10.00	\$40.00	The registered owner of a vehicle
Desert Storm Veteran	20-79.4(a1)	NONE	\$30.00	Issuable to the registered owner of a motor vehicle that presents a completed MVR-33A form Military/Veteran's Registration Plate Application, signed by the NC Director
Disabled Veteran	20-79.4(a1) 20-79.4(b)(61)	FREE	\$30.00	Issuable to the registered owner of a motor vehicle that presents a completed MVR-33A form Military/Veteran's Registration Plate Application, signed by the NC Director of the Department of Veterans Affairs or the Director's Designee, verifying the customer's credentials and qualifications to hold the plate applied for, 4000-6000lbs FREE *2 nd plt registration fee
Distinguished Flying Cross *Distinguished Service Cross (ONLY issued by Special Plate Unit)	20-79.4(a1) 20-79.4(b)(61)	\$10.00 FREE	\$40.00	Issuable to the registered owner of a motor vehicle that presents a completed MVR-33A form Military/Veteran's Registration Plate Application, signed by the NC Director of the Department of Veterans Affairs or the Director's Designee, verifying the customer's credentials and qualifications to hold the plate applied for.
District Attorney	20-79.4(b)(64)	\$10.00	NO Personalization allowed	Issuable to a N.C. Attorney. Annual Plate is issuable from the Special License Plate Unit ONLY.

Donate Life	<i>20-79.4(b)(65)</i>	\$20.00	\$50.00	The registered owner of vehicle
Ducks Unlimited	<i>20-79.4(b)(67)</i>	\$20.00	\$50.00	The registered owner of a vehicle. In accordance with G.S. 20-81.12(b). MVR-27DU
Durham Bulls	<i>20-79.4(b)(185)</i>	\$10.00	\$40.00	The registered owner of a vehicle. MVR-27PS
Eagle Scouts	<i>20-79.4(b)(69)</i>	\$10.00	\$40.00	Issuable to a young man who has been certified as an Eagle Scout by the Boy Scouts of America, or to his parents/guardians by submitting MVR-27ES form, APPLICATION FOR AN EAGLE SCOUT LICENSE PLATE
Fireman	<i>20-79.4(b)(73)</i>	\$10.00	\$40.00	Issuable to an active or volunteer member of a Fire Department. MVR-49
Fireman/Rescue Squad	<i>20-79.4(b)(73)</i>	\$10.00	\$40.00	Issuable to an active or volunteer member of a Fire Department. MVR-49
First in Forestry	<i>20-79.4(b)(74)</i>	\$30.00	\$60.00	The registered owner of a vehicle. MVR-27FF
Fraternal Order of Police	20-79.4(b)(79)	\$20.00	\$50.00	A person who presents proof of active membership in the State Lodge, F.O.P. for the year in which the plate is sought.
Friends of the Appalachian Trail	20-79.4(b)(92)	\$30.00	\$60.00	The registered owner of a vehicle. In accordance with G.S. 20-81.12 (b). MVR-27HP
Friends of the Great Smoky Mountains	20-79.4(b)(92)	\$30.00	\$60.00	The registered owner of a vehicle. In accordance with G.S. 20-81.12(b). MVR-27SM
Gold Star Lapel Button	20-79.4(b)(82)	NONE	\$30.00	Issuable to the registered owner of a motor vehicle that is a recipient of the Gold Star Lapel Button and presents a completed MVR-33A form Military/Veteran's Registration Plate Application, signed by the NC Director of the Department of Veterans Affairs or the Director's Designee, verifying the customer's credentials and qualifications to hold the plate applied for.
Guilford Battleground Co.	20-79.4(b)(216)	\$20.00	\$50.00	The registered owner of a vehicle. In accordance with G.S. 20-81.12(b)(3). MVR-27GC

Harley Owner's Group		20-79.4(b)(86)	\$20.00	\$50.00	The registered owner of a vehicle. In accordance with G.S. 20-81.12(b)(3). MVR-27GC
Highway Patrol Highway Patrol M/C	Highway		\$10.00	NO Personalization allowed	Issued to State-owned vehicles/motorcycles used by the Highway Patrol. Annual Plate is issuable from the Special License Plate Unit ONLY.
Highway Patrol Highway Patrol M/C	Highway		\$10.00	NO Personalization allowed	Issued to State-owned vehicles/motorcycles used by the Highway Patrol. Annual Plate is issuable from the Special License Plate Unit ONLY.
Historic Lighthouse		20-79.4(b)(91)	\$30.00	\$60.00	The registered owner of a vehicle. In accordance with G.S. 20-81.12(b). MVR-27HP
Home Care and Hospice		20-79.4(b)(94)	\$30.00	\$60.00	The registered owner of a vehicle
Homes 4 N.C.		20-79.4(b)(96)	\$30.00	\$60.00	The registered owner of a vehicle. MVR-27RE
In God We Trust		20-9.4(b)(100)	\$30.00	\$60.00	The registered owner of a vehicle. MVR-27SA
International Assoc. of Firefighters		20-9.4(b)(101)	\$10.00	\$40.00	Issuable to a person who presents proof of active membership in the Int'l Assoc. of Fire Fighters for the year in which the license plate is sought. MVR-27PF
Iraq Veteran		20-79.4(a2)	NONE	\$30.00	Issuable to the registered owner of a motor vehicle that presents a completed MVR-33A form Military/Veteran's Registration Plate Application, signed by the NC Director of the Department of Veterans Affairs or the Director's Designee, verifying the customer's credentials and qualifications to hold the plate applied for.
Judge or Justice: Supreme Court Judge, Court of Appeals, Superior Court, District Court		20-79(b)(102)	\$10.00	NO Personalization allowed	Issued to an Active or Retired N.C. Judge, Annual Plate is issuable from the Special License Plate Unit ONLY.
Juvenile Diabetes Research Foundation		20-79.4(b)(104)	\$20.00	\$50.00	The registered owner of a vehicle
Kappa Alpha Psi-FULL COLOR BACKGROUND		20-79.4(B)(106)	\$20.00	\$50.00	The registered owner of a vehicle. MVR-27KN

Kick Cancer for Kids	20-79.4(b)			The registered owner of a vehicle
Kids First	20-79.4(b)(107)	\$25.00	\$55.00	The registered owner of a vehicle. MVR-27KF
Korean Conflict	20-79.4(a2)	NONE	\$30.00	Issuable to the registered owner of a motor vehicle that presents a completed MVR-33A form Military/Veteran's Registration Plate Application, signed by the NC Director of the Department of Veterans Affairs or the Director's Designee, verifying the customer's credentials and qualifications to hold the plate applied for.
Legion of Merit	20-79.4(b)(108)	NONE	NO Personalization allowed	Issuable to the registered owner of a motor vehicle that presents a completed MVR-33A form Military/Veteran's Registration Plate Application, signed by the NC Director of the Department of Veterans Affairs or the Director's Designee, verifying the customer's credentials and qualifications to hold the plate applied for.
Legion of Valor	20-79.4(b)(109)	FREE	NO Personalization allowed	Issuable to the registered owner of a motor vehicle that presents a completed MVR-33A form Military/Veteran's Registration Plate Application, signed by the NC Director of the Department of Veterans Affairs or the Director's Designee, verifying the customer's credentials and qualifications to hold the plate applied for. 4000-6000lbs FREE *2 nd plt registration fee
Legislator(N.C. House)	20-79.4(b)(110)	\$10.00	NO Personalization allowed	Issued based on Senator's or Representative's assigned seat number as member of the NC General Assembly. Annual Plate is issuable from the Special License Plate Unit ONLY.

Litter Prevention	20-79.4(b)(113)	\$20.00	\$50.00	The registered owner of a vehicle. MVR-27LP
Magistrate Retired Magistrate	20-79.4(b)(116)	\$10.00	No Personalization allowed	Issuable to a current N.C. Magistrate. Annual Plate is issuable from the Special License Plate Unit ONLY. Retired Magistrate plates issued upon written request received. Staggered
Marine Corp League	20-79.4(b)(118)	\$10.00	\$40.00	Issued to a MEMBER of the Marine Corps League.
Maritime Museum	20-79.4(b)	\$30.00	\$60.00	The registered owner of a vehicle. In accordance with G.S. 20-81.12(b2)(7). MVR-27HP
Marshal (U.S.)	20-79.4(b)(119)	\$10.00	No Personalization allowed	Issuable to a current United States Marshal. Annual Plate is issuable from the Special License Plate Unit ONLY.
Military Reservist: Air Force, Army, Coast Guard, Marine Corps, Navy	20-79.4(b)(120)	\$10.00	\$40.00	Issuable to a member of a reserve component of the Armed Forces of the U.S. Must submit MVR-27R, APPLICATION FOR A MILITARY RESERVE LICENSE PLATE
Military Retiree	20-79.4(b)(121)	\$10.00	\$40.00	Issuable to a member of a reserve component of the Armed Forces of the U.S. Must submit MVR-27R, APPLICATION FOR A MILITARY RESERVE LICENSE PLATE
Mountains-to-Sea Trail	20-79.4(b)(216)	\$30.00	\$60.00	The registered owner of a vehicle. In accordance with G.S. 20-81.12(b2)(b97). MVR-27HP
Nascar/Stock Car Racing Theme: view MVR-27SC for participating racers	20-79.4(b)(218)	\$30.00	\$60.00	Issued to the registered owner of a vehicle. In accordance with G.S. 20-81.12(b38). MVR-SC

National Guard-ASSIGNED	20-79.4(b)(132)	NONE	No Personalization allowed	Issued to an active member of the N.C. National Guard...issued to commissioned officer with the rank of E7, E8, or E9. Annual Plate is issuable from the Special License Plate Unit ONLY.
National Guard-Unassigned	20-79.4(b)(132)	NONE	NO Personalization allowed	Issued to an Enlisted member of the N.C. National Guard with a rank of E6 or below. Requires a Form-8 from commanding officer. Staggered Plate issuable from the Special Plate Unit ONLY.
National Multiple Sclerosis Society	20-79.4(b)(135)	\$25.00	\$55.00	The registered owner of a vehicle. MVR-27MS
National Rifle Association	20-79.4(b)(136)	\$10.00	\$40.00	The registered owner of a vehicle. MVR-27RA
National Wild Turkey Federation	20-79.4(b)(137)	\$25.00	\$55.00	The registered owner of a vehicle. MVR-27WT
Native American	20-79.4(b)(138)	\$20.00	\$50.00	The registered owner of a vehicle. MVR-27AI
Native Brook Trout	20-79.4(b)(140)	\$30.00	\$60.00	The registered owner of a vehicle.
N.C. Coastal Federation	20-79.4(b)(145)	\$30.00	\$60.00	The registered owner of a vehicle. In accordance with G.S. 20-81.12(b2)(b25). MVR-27NCCF
N.C. Department of Transportation	20-79.4(b)(231)	\$10.00	NO Personalization allowed	Issued to various members of the N.C. Departments of Transportation. Annual Plate is issuable from the Special License Plate Unit ONLY.
N.C. Horse Council	20-79.4(b)(148)	\$20.00	\$50.00	The registered owner of a vehicle. MVR-27HC
N.C. Master Gardener	20-79.4(b)(165)	\$20.00	\$50.00	The registered owner of a vehicle.
N.C. Sheriffs' Association-FULL COLOR BACKGROUND	20-79.4(B)(167)	\$30.00	\$60.00	The registered owner of a vehicle.

N.C. State Parks	20.79.4(b)(216)	\$30.00	\$60.00	The registered owner of a vehicle. In accordance with G.S. 20-81.12(b2)(9). MVR-27SP
N.C. Tennis Foundation	20.-79.4(b)(151)	\$20.00	\$50.00	The registered owner of a vehicle. MVR-27TF
N.C. Trout Unlimited	20-79.4(b)(152)	\$20.00	\$50.00	The registered owner of a vehicle. MVR-27TU
N.C. Wildlife Habitat Foundation	20.79.4(b)(166)	\$20.00	\$50.00	The registered owner of a vehicle in accordance with G.S. 20-81.12(b2)(b49)
N.C. Zoological Society	20.-79.4(b)(216)	\$30.00	\$60.00	The registered owner of a vehicle. In accordance with G.S. 20-81.12(b2)(11). MVR-27ZS
Nurses	20-79.4(b)(167)	\$25.00	\$55.00	The registered owner of a vehicle. MVR-27NUR
Olympic Games	20-79.4(b)(168)	\$25.00	\$55.00	The registered owner of a vehicle. MVR-27OG
Omega Psi Phi	20-79.4(b)(169)	\$20.00	\$50.00	The registered owner of a vehicle. MVR-27OPP
Partially Disabled Veteran	20-79.4(b)(176)	NONE	\$30.00	Issuable to the registered owner of a motor vehicle that presents a completed MVR-33A form Military/Veteran's Registration Plate Application, signed by the NC Director of the Department of Veterans Affairs or the Director's Designee, verifying the customer's credentials and qualifications to hold the plate applied for.
Pearl Harbor Survivor	20-79.4(b)(177)	NONE	NO Personalization allowed	Issued to a Veteran of the U.S. Armed Services who was present and survived the attack on Pearl Harbor on Dec. 7, 1941. Requires a form MVR-33A signed by the Director of Veterans Affairs or the Director's Designee.
PERSONALIZED	20-79.4(b)(179)	NONE	NO Personalization allowed	Issued to a Veteran of the U.S. Armed Services who was present and survived the attack on Pearl Harbor on Dec. 7, 1941. Requires a form MVR-33A signed by the Director of Veterans Affairs or the Director's Designee.

Phi Beta Sigma	20-81.12(b114)	\$10.00	\$40.00	The registered owner of a vehicle. In accordance with G.S. 20-81.12. MVR-27SI
Piedmont Airlines	20-79.4(b)(180)	\$20.00	\$50.00	The registered owner of a vehicle. In accordance with G.S. 20-81.12(b115)
Pisgah Conservancy	20-79.4			
Prince Hall Mason	20-79.4(b)(182)	\$20.00	\$50.00	The registered owner of a vehicle. MVR-27GL
Prisoner of War (Ex-Prisoner of War)	20-79.4(b)(183)	FREE	NO Personalization allowed	Issued to a member or veteran of the U.S. Armed Forces who has been captured and held prisoner by forces hostile to the U.S. while serving in the U.S. Armed Forces. Requires MVR-33A form Military/Veteran's Registration Plate Application, signed by the NC Director of the Department of Veterans Affairs or the Director's Designee. 4000-6000 FREE
Purple Heart Recipient Purple Heart Recipient Motorcycle	20-79.4(b)(187)	NONE	\$30.00	Issued to the recipient of the Purple Heart Award and presents a completed MVR-33A form Military/Veteran's Registration Plate Application, signed by the NC Director of the Department of Veterans Affairs or the Director's Designee, verifying the customer's credentials and qualifications to hold the plate applied for.
Register of Deeds	20-79.4(b)(190)	\$10.00	NO Personalization allowed	Issued to a N.C. Register of Deeds. Annual Plate is issuable from the Special License Plates Unit ONLY
Retired Clerk of Court	20-79.4(b)	\$10.00	NO Personalization allowed	Issued to a retired member of the Clerk of Superior Court. Must submit written request for plate in writing to Special Plates Unit. Staggered Renewal
Retired Law Enforcement Officers	20-79.4(b)(195)	\$10.00	\$40.00	Issued to a retired Law Enforcement Officer presenting to the Department along with application MVR27LE, a copy of the officer's retired identification card or letter of retirement
Retired Legislator (House-suffixRM/Senator-prefix RM)	20.79.4(b)(196)	\$30.00	NO Personalization allowed	Issued to a retired member of the N.C. General Assembly in accordance with G.S. 20-81.12. Must submit written request for

				plate in writing to Special Plates Unit. Staggered Renewal
Retired Highway Patrol	20-79.4(b)(197)	\$10.00	\$40.00	Issued to a retired N.C. State Hwy. Patrol presenting to the Department along with application form MVR-27LE and a copy of the officer's retired identification card or letter of retirement
Rocky Mountain Elk Foundation	20-79.4(b)(199)	\$25.00	\$55.00	The registered owner of a vehicle. In accordance with G.S. 20-81.12(b22)
Ronald McDonald House	20-79.4(b)(197)	\$30.00	\$60.00	The registered owner of a vehicle. MVR-27RH
Save the Honey Bee [HB]	20-79.4(b)(202)	\$15.00	\$45.00	The registered owner of a vehicle.
Save the Honey Bee[SB]-FULL COLOR BACKGROUND	20-79.4(b)(202)	\$15.00	\$45.00	The registered owner of a vehicle.
Save the Sea Turtles	20-79.4(b)(203)	\$20.00	\$50.00	The registered owner of a vehicle. MVR-27ST
Scuba	20-79.4(b)(207)	\$20.00	\$50.00	The registered owner of a vehicle. MVR-27DI
Shag Dancing	20-79.4(b)(208)	\$15.00	\$45.00	The registered owner of a vehicle.
Share the Road	20-79.4(b)(209)	\$30.00	\$60.00	The registered owner of a vehicle. MVR-27SR
Sheriff Retired Sheriff	20-79.4(b)(210)	\$10.00	NO Personalization allowed	Issued to a current or retired Sheriff who has served 10+ years. Annual Plate is issuable from the Special License Plate Unit ONLY

Silver Star Disabled Veteran	20-79.4(b)(213)	FREE	\$30.00	Issued to a recipient of a Veteran of the U.S. Armed Forces with 100% service connected disability and received Silver Star Medal. Requires MVR-33A form Military/Veteran's Registration Plate Application, signed by the NC Director of the Department of Veterans Affairs or the Director's Designee. 4000-6000lbs FREE. *2nd plt registration fee.
Silver Star Recipient	20-79.4(b)(212)	FREE	\$30.00	Issued to a recipient of a Veteran of the U.S. Armed Forces who has received a Silver Star Medal. Requires MVR-33A form Military/Veteran's Registration Plate Application, signed by the NC Director of the Department of Veterans Affairs or the Director's Designee. 4000-6000lbs FREE. *2nd plt registration fee
Square Dance Club	20-79.4(b)(219)	\$10.00	\$40.00	The registered owner of a vehicle. MVR-27SQ
State Government Official	20-79.4(b)(217) 20-79.5	\$10.00	NO Personalization allowed	Issued to elected and appointed members of the State Government. Annual Plate is issuable from the Special License Plate Unit ONLY
Support Our Troops	20-79.4(b)(226)	\$30.00	\$60.00	The registered owner of a vehicle. MVR-27US
Support Soccer	20-79.4(b)(227)	\$25.00	\$55.00	The registered owner of a vehicle. MVR-27FB
Surveyor's Society	20-79.4(b)(228)	\$25.00	\$55.00	The registered owner of a vehicle
Tobacco Heritage	20-79.4(b)(233)	\$10.00	\$40.00	The registered owner of a vehicle. MVR-27TH

U.S. District Attorney	20-79.4(b)	\$10.00	NO Personalization allowed	Issued to elected Attorney that represents N.C. Districts 1-Eastern, 2-Middle, 3-Western. Annual Plate is issuable from the Special License Plate Unit ONLY
U.S. House	20-79.4(b)(243)	\$10.00	NO Personalization allowed	Issued to elected U.S. Representative of North Carolina. Annual Plate is issuable from the Special License Plate Unit ONLY
U.S. Navy Submarine Veteran	20-79.4(b)(242)	\$10.00	\$40.00	Issued to a Veteran of the U.S. Navy Submarine Service. MVR-27SC
U.S. Senate	20-79.4(b)(244)	\$10.00	NO Personalization allowed	Issued to elected U.S. Representative of North Carolina. Annual Plate is issuable from the Special License Plate Unit ONLY
United States Service Academy [US Air Force Academy, US Coast Guard Academy, US Merchant Marine Academy, US Military Academy West Point].	20-79.4(b)(239)	\$30.00	\$60.00	Issuable to a GRADUATE of one of the service academies, upon furnishing the Division proof of graduation.
U.S. Supreme Court Judge	20.79.6(d)	\$10.00	NO Personalization allowed	Issued to a Justice of the U.S. Supreme Court, a Judge of the U.S. Circuit Court of Appeals, or a District Judge of the U.S.
V-Foundation	20-79.4(b)(247)	\$25.00	\$55.00	The registered owner of a vehicle.
Veterans of Foreign Wars	20.79.4(b)(248)	\$10.00	\$40.00	Issued to a member of supporter of the Veterans of Foreign Wars. MVR-27VF
Vietnam Era Veteran	20-79.4(b)(123)	NONE	\$40.00	Issued to a Vietnam Veteran of the U.S. Armed Forces. Requires MVR-33A form Military/Veteran's Registration Plate Application, signed by the NC Director of the Department of Veterans Affairs or the Director's Designee.
Watermelon	20-79.4(b)(252)	\$10.00	\$40.00	The registered owner of a vehicle. MVR-27WM

War on Terror	20-79.4(b)(123)	NONE	\$40.00	Issued to a member or veteran of the U.S. Armed Forces who served during the War on Terror. Requires MVR-33A form Military/Veteran's Registration Plate Application, signed by the NC Director of the Department of Veterans Affairs or the Director's Designee.
Wildlife Resources	20-79.4(b)(253)	\$20.00	\$50.00	The registered owner of a vehicle. In accordance with G.S. 20-81.12(b3). MVR-27W
World War II Veteran	20-79.4(b)(123)	NONE	\$40.00	Issued to a member or veteran of the U.S. Armed Services who served during World War II. Requires MVR-33A form Military/Veteran's Registration Plate Application, signed by the NC Director of the Department of Veterans Affairs or the Director's Designee.
Zeta Phi Beta Sorority, Inc.	20-79.4(b)(255)	\$20.00	\$50.00	The registered owner of a vehicle.

***Plates can be issued on automobiles, private trucks, trailers and commercial plates (not registered under IRP)**

****Plates can be issued on all of the above, plus motorcycles.**

@The Division may not issue a plate authorized by this subdivision unless it receives at least 300 applications for that plate. A personalize plate may be issued once the initial 300 applications has been received.

Pez - The abbreviation for Personalize.

- The following Collegiate Insignia Plates are issued from the Division of Motor Vehicles.**

Appalachian State University, Auburn University, Campbell University, Clemson University, Davidson College, Duke University, East Carolina University, Elizabeth City State University, Elon University, Fayetteville State University, Florida State University, Gardner Webb University, Georgia Tech, High Point University, Lenoir-Rhyne College, Meredith College, Methodist University, North Carolina A & T University, North Carolina Central University, North Carolina State University, Purdue University, Shaw University, University of Alabama, University of Florida, University of Georgia, University of Kentucky, University of Michigan, University of NC at Chapel Hill, University of NC at Charlotte, University of NC at Greensboro, University of NC at Pembroke, University of NC at Wilmington, University of South Carolina, Virginia Tech University, Wake Forest University, Western Carolina University, and Winston Salem University.

- The following Stock Car racing theme plates are issued from the Division of Motor Vehicles:**

A. J. Allmendinger, Greg Biffle, Clint Bowyer, Jeff Burton, Kurt Busch, Kyle Busch, Dale Earnhardt, Dale Earnhardt Jr., Carl Edwards, Jeff Gordon, Denny Hamlin, Kevin Harvick, Jimmie Johnson, Brad Keselowski, Matt Kenseth, Joe Logano, Mark Martin, Jamie McMurry, Juan Pablo Montoya, NASCAR, NASCAR Hall of Fame, Ryan Newman, Danica Patrick, Richard Petty Historic, David Ragan, Tony Stewart and Martin Truex Jr.

PLATE CLASSIFICATIONS	USE	GENERAL STATUTES	FEES REQUIRED	REQUIREMENTS & DEFINITIONS
Antique Auto		20-63 (d)	\$10.00 *	Vehicle must be 35 years old.
Automobile, Private	Passenger	20-87 (5)	\$36.00	Vehicles designed exclusively for passenger transportation and not for hire. Body styles include the following: ambulances, vans, hearses, station wagons, multi-purpose vehicles, golf carts, house cars and recreational vehicles.
Automobile, Private	Bus	20-87 (5)	\$40.00	Vehicles with a seating capacity of 16 passengers or more and operated for private use.
Automobile, Private (4000)	Property	20-87	\$36.00	Vehicle hauling personal property.
Automobile, Private (5000)	Lg. Property	20-87	\$56.50	Private passenger/property hauling vehicle.
Automobile, Private (6000)	Lg. Property	20-87	\$67.00	Private passenger/property hauling vehicle.
Commercial License		20-88	See weight & fee chart	Property carrying vehicles (26,000 or less pounds) that are not for-hire.
Drive-Away		20-87 (8)	\$18.00	A plate used by a business for driving new vehicles from manufacturer to a designated place. Form MVR-16B required. Renewed annually, receive new plate.
Horseless Carriage		20-79.4 (55)	\$10.00 *	Vehicle must be 50 years old.
Motorcycle and Mopeds		20-87 (6)	\$24.00 \$34.00	License fee for all privately owned motorcycles Side car is attached
Trailers		20-88 (c)	\$25.00	Vehicles designed for carrying property on their own structure & being pulled by a motor vehicle. Body styles as follows: utility, boat and animal trailers.
Trailers, Camping		20-87 (9)	\$14.00	Vehicles with sleeping quarters designed for recreational use only.
Trailers, Permanent Multi-Year		20-88 (c)	\$98.00	Issued for any type of property carrying trailer. Plate is not transferable. Not for mobile homes.
Trailers, Permanent Private		20-88 (c)	\$25.00	Issued for all trailers with a gross weight of 26,001 pounds or more.
Transporters		20-79.2	\$18.00	A plate that allows limited operation for certain vehicles, MVR-16A required. Renewed annually, receive new plate. To be used for moving mobile homes.
Truck License (Permanent)		20-88(l)	See weight & fee chart	Property carrying vehicles (more than 26,001) that are not for-hire. New registration issued, owner retains plate.
Unassigned National Guard		20-79.4(132)	\$20.00	Form 8 from commanding officer. Renewed annually, new plate issued.

PLATE CLASSIFICATIONS	USE	GENERAL STATUTES	FEES REQUIRED	REQUIREMENTS & DEFINITIONS
Van Pools		20-87	\$36.00	MVR-17 completed and signed by owner or lessee must be notarized in presence of notary. Renewed by validation sticker.

***\$10.00 in addition to license fee.**

All trailers are renewed by validation sticker with the exception of Permanent Multi-Year. No insurance requirements for trailers.

An additional \$5.00 is assessed for each vehicle domiciled in RTA (Regional Transit Authority) counties.

- RTA – Wake

Pursuant to N.C.G.S. 105-570, the Wake County Board of Commissioners approved the levy of a new Seven dollar (\$7.00) vehicle registration tax on qualifying motor vehicles with tax situs in Wake County. In accordance with N.C.G.S. 105-562, the collection of the new seven dollar (\$7.00) vehicle registration tax was effective on July 1, 2017.

- Pursuant to N.C.G.S. 105-561, the Regional Transit Authority tax on qualifying motor vehicles with tax situs in Wake County will increase an additional three dollars (\$3.00) and will become effective August 1, 2017.
- Effective July 1, 2017 all combine notices with a tax situs in Wake County will pay the additional \$7.00 new vehicle registration tax (regardless of expiration date) and beginning August 1, 2017 all combine notices with a tax situs in Wake County will pay the additional \$7.00 vehicle registration tax and the additional \$3.00 Regional Transit Authority tax increase (regardless of expiration date).

An additional \$15.00 is assessed for each vehicle domiciled in Durham and Orange counties for the “Transit Tax”

An additional \$1.00 is assessed for each vehicle domiciled in PART (Piedmont Authority for Regional Transportation) counties.

- PART – Randolph County

An additional \$130.00 is assessed for all plug-in electric vehicles.

1.1 DISABLED VETERANS – G.S. 20-79.4(43), 79.7

A veteran of World War I, World War II, Korean or Vietnam service, or international terrorist activities, having served in the armed forces of the United States and is entitled to compensation under the laws administered by the Veteran's Administration and who suffered 100% service connected disability.

1. Application is Form MVR-33A (Military/Veteran's Registration Plate Application). Section 1 and Section 2 must be completed and forwarded to the North Carolina Division of Veterans Affairs office for completion of Section 3. A rubber stamp signature on the MVR-33A from the Veterans Affairs office is acceptable.
2. This is a **free** plate which may carry up to 6,000lbs. Any weight 7,000lbs and over will require regular license fee.
3. Upon confirmation of the disability by the Veteran's Affairs, applicant may present this application to a license plate agency for the issuance of a disabled veteran's plate.
4. A standard plate is issued pending receipt of Disabled Veteran's plate from the Raleigh office. A handicapped placard is required in order to allow for parking in handicapped parking spaces.
5. Plate renewable each year by validation sticker.
6. If a Disabled Veteran plate is lost, a replacement may be obtained for \$20.00. License plate agencies will issue a temporary license awaiting a disabled veteran plate from Raleigh. A handicapped placard is not required in order to allow for parking in handicapped parking spaces as the plate displays the **International Symbol of Access – a wheelchair**.

Only one free plate per year is available. A special registration plate may not be issued for a vehicle registered under the International Registration Plan (IRP.)

May purchase a second plate at regular license fee.

Transfer of plate does not require recertification by Veterans Affairs, however section 1 and 2 of the MVR-33A must be completed.

Liability Insurance

Liability insurance must be in effect at time of registration and maintained continuously. Failure to maintain financial responsibility continuously will result in loss of plate and the privilege of obtaining another free plate will be withdrawn for the remainder of the registration year.

Refund

A refund is not allowed on any plate acquired earlier to a veteran who becomes a disabled veteran midyear of a license period.

1.2 HANDICAPPED PLATES AND PLACARDS G.S. 20-37.5, 37.6

Handicapped Drivers Registration Plate

A license plate is available to handicapped or visually impaired people for the regular license fee. The license plate shows the **International Symbol of Access – a wheelchair**.

1. Form MVR-37 (Application for Handicapped Drivers Registration Plate) requires signature of a physician or an authorized representative of the Division of Services for the Blind.
2. The handicapped license plate is renewable by sticker.
3. The vehicle must be titled in the handicapped person's name.
4. More than one plate may be issued.
5. Applicant may also purchase a handicapped placard. \$5.00 placard fee would be due; however, the MVR-37A for the placard is not required.

Handicapped Definition: A person with mobility impairment determined by a licensed physician:

1. Cannot walk 200 feet without stopping to rest.
2. Cannot walk without the use of assistance from a brace, cane, crutch, another person, prosthetic device, wheelchair, or other assisting device.

3. Restricted by lung disease to the extent that the person's forced (respiratory) expiratory volume of one second, when measured by spirometry, is less than one liter, or the arterial oxygen tension is less than 60 mm/hg on room air at rest.
4. Uses portable oxygen.
5. Has a cardiac condition to the extent that the person's functional limitations are classified in severity as Class III or Class IV according to standards set by the American Heart Association.
6. Is severely limited in their ability to walk due to an arthritic, neurological, or orthopedic condition.
7. Is totally blind or whose vision with glasses is so defective as to prevent the performance of ordinary activity for which eyesight is essential, as certified by a licensed ophthalmologist, optometrist, or the Division of Services for the Blind.

Permanent Handicapped Placards – Valid for 5 Years

1. Handicapped placards are plastic with blue background with **International Symbol of Access** – wheelchair.
2. **The expiration date and month sticker is attached to the placard.**
3. The placard must hang from the rear view mirror and should be removed when driving.
4. Handicapped placard is available to handicapped persons regardless of vehicle ownership.
5. Organizations certified by the State Vocational Rehabilitation Agency who regularly transport handicapped or visually impaired persons are also eligible. The form may be signed by an Administrator of the organization and one placard for each transporting vehicle may be issued.
6. Placards are available at license plate agencies statewide.
7. The fee for all handicapped placards is **\$5.00 each** and only two placards may be issued to an individual or one placard for each transporting vehicle for any organization that qualifies.
8. Form MVR-37A (Application for Disability Parking Placard) must be completed by the applicant and physician. MVR-37A is imaged; therefore, additional placards may be requested during the 5 year period without getting signature of the physician.
9. The renewal of a placard will require a recertification by the physician and a new application.
10. If the placard is lost, a replacement is issued to the applicant for fee of \$5.00 showing the same month and year of expiration.

Temporary Handicapped Placard – 6 Months or Less

1. Temporary handicapped placard is cardboard, with red background with **International Symbol of Access** – wheelchair and valid up to six months.
2. **The expiration date and month sticker is attached to the placard.**
3. The placard is for temporary disabilities (example: broken arm or leg, etc.)
4. Placards available at license plate agencies statewide.
5. The fee for temporary placard is \$5.00 for each with a maximum of 2.
6. Form MVR-37A (Application for Disability Parking Placard) must be completed by the applicant and physician.
7. If the placard is lost, a replacement is issued to applicant for fee of \$5.00 showing the same month and year of expiration.

1.3 PRISONER OF WAR G.S. 20-79.4 (113), 79.7

A member or veteran member of the armed forces of the United States who has been captured and held prisoner by forces hostile to the United States while serving in the armed forces.

1. Application is form MVR-33A (Military/Veteran's Registration Plate Application). Section 1 and Section 2 must be completed and forwarded to the North Carolina Division of Veterans Affairs office for completion of Section 3.
2. If an applicant has a valid plate, it may be used pending receipt of the Prisoner of War plate from the Raleigh Office.

Only one free plate per year is available up to 6,000lbs. Any weight 7,000lbs and over will require regular license fee. A special registration plate may not be issued for a vehicle registered under the International Registration Plan (IRP.)

May purchase second plate at regular license fee.

Plate Transfers

The plate remains with the owner (Prisoner of War) upon disposal of the vehicle and is transferable as other plates. Joint ownership is permissible if the ex-prisoner of war is included as one of the owners. In a joint ownership situation, the plate would not be transferable to the non ex-prisoner of war member should he become the sole owner of the vehicle. Forms MVR-33A and R-6-6923 are **not** required to transfer a Prisoner of War plate.

Liability Insurance

Liability insurance must be in effect at time of registration and maintained continuously. Failure to maintain financial responsibility continuously will result in loss of plate and the privilege of obtaining another free plate will be withdrawn for the remainder of the registration year.

Note: A widow of a Prisoner of War may retain the plate until she remarries or until she fails to renew the plate.

1.4 MULTI-USE OR TEMPORARY PLATE G.S. 20-50

Multipurpose Cardboard Plate (10 day) or Hunters Permit

An applicant may request a 10-day registration plate by submitting evidence of ownership of the vehicle to a license plate agency. These plates are not to be issued for lack of funds. Liability insurance with an insurance company licensed to do business in the State of North Carolina is necessary. Only 2 plates may be issued per vehicle for a fee of \$10.00 each.

Temporary Plate or Hunters Permit

1. Hunters permit may be issued on a truck, truck-tractor or trailer for the sole purpose of traveling within the state or to the state in which they are registering.
2. May be issued for the empty weight of the vehicle and trailer.
3. If a vehicle is carrying property with a temporary registration plate, regular license fee is due from that date.
4. Applicant must sign application. Notarization is not required. If jointly owned, the signature of either owner would be sufficient. If a business, countersignature is required. Representative of license plate agency must sign the application.

The bottom of the plate will show date of issue, date of expiration and vehicle information. The plate would expire at midnight on the tenth day, which includes the date of issuance. No credit will be given on the purchase of another license for the above registration plate. A fee of \$10.00 is required.

1.5 TAXI G.S. 20-87

1. A taxicab is a motor vehicle with a seating capacity of 15 passengers or less operated on any street soliciting passengers and being directed by the passenger being transported.
2. Taxicabs are subject to regulation by the governing branch of the cities or towns where primarily operated. If the principal operation is within a city/town we cannot issue or transfer a taxi license plate until the evidence authorizing the operation Form MVR-314 (Certification of Taxi Operators) or MVR-320 (Affidavit) has been granted.
3. Taxicab operators operating in towns unincorporated and which do not have governing boards are exempt from the requirements of MVR-314 or MVR-320 forms.
4. They must make an affidavit on MVR-320 that the operation will be outside the corporate limits and that they are exempt from the local requirements of "convenience and necessity."

Plate Prefix Is TA and TB

Plate Fee Is Based on Full Year Fee

Full Year
\$100.00

1.6 U-DRIVE-IT-PLATE OR DAILY RENTALS G.S. 20-87

Daily Rental is a passenger-carrying vehicle with 15-passenger capacity or less, rented or leased for periods of less than one year.

1. U-Drive-It plates issued for vans, station wagons and multi-purpose vehicles are required to furnish Form MVR-320A (Affidavit) stating the vehicle will not be engaged in any type of bus service or for-hire operation transporting passengers.
2. Staggered plate fee is \$66.00 for automobiles, 4,000lbs - \$58.00; 5,000lbs - \$70.00; 6,000lbs - \$84.00
3. Plate renewed by sticker.
4. 7,000 or above refer to For Hire Section.

U-DRIVE-IT MOTORCYCLE/MOPED

Plate Renewed by Sticker

Staggered Plate Fee	Full Year
One Passenger Motorcycle	\$27.00
Two Passengers Motorcycle	\$34.00
Three Passengers Motorcycle	\$38.00
One Passenger Moped	\$27.00

1.7 TRANSPORTER PLATE G.S. 20-79.2

A transporter plate is issued to an individual or business for the purpose of moving vehicles for a specific purpose. Form MVR-16A (Application for Transporter Registration and Plate) must be properly completed and signed. Proof of liability insurance is required indicating the number of transporter plates covered by the policy. The type of insurance required for transporter plates would be garage insurance. Form MVR-16AA is used by individual or business for renewals only. If operating as a business, proof that the business is properly licensed as required by applicable laws is required. All forms must be submitted by mail to Vehicle Services, RTP Unit, 3148 Mail Service Center, Raleigh, NC 2769-3148.

Applicant Must Qualify For One Of The Following:

1. To facilitate the manufacture, construction, rebuilding or delivery of new or used truck cabs or bodies between manufacturer, dealer, seller or purchaser.
2. To repossess a vehicle.
3. To pick up and deliver a motor vehicle that is to be repaired, is to undergo a safety or emission inspection, or is to otherwise be prepared for sale by a dealer, to road-test the vehicle, if it is repaired or inspected within a 20-mile radius of the place where it is repaired or inspected, and to deliver the vehicle to the dealer.
4. To move a motor vehicle that is owned by the business and is a replaced vehicle offered for sale.
5. To take a motor vehicle either to or from a motor vehicle auction where the vehicle will be or was offered for sale.
6. To road-test a repaired truck whose GVWR is at least 15,000 pounds when the test is performed within a 10-mile radius of the place where the truck was repaired and the truck is owned by a person who has a fleet of at least 5 trucks whose GVWR's are at least 15,000 pounds and who maintains the place where the truck was repaired.
7. To move a mobile office, a mobile classroom, or a mobile or manufactured home.

8. To drive a motor vehicle that is registered in this state and is at least 35 years old to and from a parade or another public event and to drive the motor vehicle in that event. A person who owns a motor vehicle that is at least 35 years old is considered to be in the business of collecting those vehicles.
9. To drive a motor vehicle that is part of the inventory of a dealer to and from a motor vehicle trade show or exhibition or to, during, and from a parade in which the motor vehicle is used.
10. To drive special mobile equipment in any of the following circumstances: from the manufacturer of the equipment to a facility of a dealer, from one facility of a dealer to another facility of a dealer, or from a dealer to the person who buys the equipment from the dealer.

License Fee Is \$18.00 For Each Plate

An additional \$15.00 is assessed for each vehicle if the vehicle is domiciled in Wake County for the RTA (Regional Transit Authority) tax.

An additional \$15.00 is assessed for each vehicle if the vehicle is domiciled in Durham or Orange County for the “Transit Tax”.

An additional \$1.00 is assessed for each vehicle if the vehicle is domiciled in Randolph County for the PART (Piedmont Authority for Regional Transportation) tax.

Notes:

1. Mobile home movers cannot be issued a transporter plate if showing an out-of-state address.
2. If traveling in another state, applicant must contact the DMV in that state to verify if that state will honor our transporter plate.
3. Trucks operating with transporter plates are not allowed to carry weight or tow a trailer or vehicle.

1.8 VEHICLES OWNED BY STATE AND MUNICIPALITIES G.S. 20-84

Permanent Plate

The permanent plate never expires. It is orange with black numbers. A weight on all property carrying vehicles must be declared. License fee of \$6.00 is due and \$20.00 when transferring a permanent plate. A license plate not used on a vehicle must be surrendered for cancellation. The following may operate with a permanent plate and must complete an Application for Permanent Registration Plate (MVR-619):

1. County, Township, City (Also you may issue a regular plate for an annual fee of \$6.00.)
2. Board of Education
3. Civil Air Patrol
4. Incorporated Emergency Rescue Squads
5. Rural Fire Departments, Agencies or Associations
6. American National Red Cross and used for emergency or disaster work
7. All Community Colleges (*Community College vehicles purchased with state equipment funds qualify for state owned black/yellow plates)
8. Sanitary District created under Part 2 of Article 2 of Chapter 130A of the General Statutes
9. Federally recognized tribes
10. Nonprofit Corporation authorized under G.S. 115C-238.29D to operate a charter school and identified by a permanent decal or painted marking disclosing the name of the nonprofit corporation. The motor vehicle shall only be used for student transportation and official charter school related activities.
11. Public Transportation Service Provider that are designated recipients or direct recipients of Federal Transit Administration Formula Grant Funds pursuant to 49 U.S.C. § 5307.

State Owned Vehicles G.S. 20-84

All vehicles owned by the State of North Carolina will display a yellow with black numeral plate. License fee of \$6.00 is due and \$20.00 when transferring a state owned plate. A plate not used on a vehicle should be returned for cancellation. Local government owned vehicles are also eligible to purchase a private auto license for \$6.00.

1.9 EMERGENCY TRANSFER OF LICENSE PLATE G.S. 20-64.2

Repealed December 1, 2010.

TRUCKS

A. Private

Commercial/Permanent Plates.....	1
Farm Trucks	1
Weight	2
Axle Weight Chart	4
MVR-34 License Fees.....	5
Special Mobile Equipment.....	6
Wreckers (Private Property Carrying).....	6
Federal Heavy Vehicle Use Tax (FHVUT).....	7
Highway Fuel Tax Registration.....	8
Thirty-Day Permit for Non-Residents	8
Partial Payments or Drafts	9

1.1 COMMERCIAL/PERMANENT PLATES G.S. 20-88

Private passenger and property hauling vehicles are those vehicles owned, operated and used solely for personal or private business purposes and are not engaged in transporting passengers or goods for compensation.

When such vehicles are commercially operated regularly in transporting property, license fees are based on the owner's declared gross vehicle weight from 7,000 pounds to 80,000 pounds. Gross vehicle weight is defined by statute as the empty weight of the vehicle plus the heaviest load to be carried including the driver.

Small Trucks With Declared Gross Vehicle Weight --4,000, 5,000 or 6,000 Pounds:

1. Not classified for commercial licensing
2. Issued the First in Flight or First in Freedom plate
3. May not legally park in loading zones

It is important to determine how the owner will use such vehicles in order to indicate on the title application the proper class of license. Civil penalties for failure to comply with registration requirements can be severe. Vehicles operating with insufficient license weight as required under G.S.20-99 (a), may be assessed fines ranging from \$10.00 to \$7,000 per vehicle violation.

Effective January 1, 2003, all vehicles with a declared weight of 7,000 to 26,000 will be issued a commercial plate showing the word "Weighted." Vehicles weighing 26,001 through 80,000 pounds will be issued a new permanent truck plate.

Five New Permanent License Plate Categories

1. Permanent Commercial Truck (PTP)
2. Permanent For-Hire Truck (PFT)
3. Permanent Private Trailer (PPL)
4. Permanent Apportioned Truck (PAT)
5. Permanent Apportioned Trailer (PAL)

Identification of Plates

1. NC PERMANENT across the top
2. Either COMMERCIAL, FOR-HIRE, TRAILER OR APPORTIONED across the bottom
3. The color scheme is blue on white

General Information

1. The benefit of the plate is that each year a new plate would not be issued upon renewal.
2. The permanent plate will remain on the vehicle and be valid as long as the renewal fees are paid each year.
3. A renewal notice will be mailed each year for the appropriate fees.
4. Registration card and sticker will be issued.
5. Permanent plates can be transferred.
6. Permanent plates can be replaced if reported lost or stolen.
7. PERMANENT COMMERCIAL plate and the PERMANENT PRIVATE TRAILER plate may be personalized. The others may not.

1.2 FARM TRUCKS G.S. 20-50, 88 (1) (2)

A farmer is defined as an individual, who raises, grows and produces farm products on a farm in North Carolina not less than ten (10) acres in area and not engaged in the business of buying farm products for resale. The applicant's sole occupation is not limited to farming, but the truck or truck-tractor, licensed at the farm rate, cannot be used for any other purpose or in any other occupation in which that person might be engaged.

1. Farmer Affidavit (Form MVR-9) must be completed in full when licensing a vehicle for the first time.

Farm Products

Farm products are all products produced on the farm owned or controlled by the farmer who is actually engaged in a general farming operation. All products would include animals, pulpwood, stove wood, logs, lumber and flower bulbs or other nursery products grown, produced or processed by the farmer.

Farm Supplies Defined

Farm supplies are any supplies of whatever nature, which the farmer might transport, for use on his farm. Includes hired workers or employees, which may be transported without charge for work on his farm.

Use of Farm Plates Restricted

Farm plates must be used exclusively for transporting the applicant's own farm products, raised and produced on his farm and farm supplies necessary to the farming operation. The term "his farm" means the farm under his direct management, supervision, control or custody and does not necessarily mean that title to the land must be actually vested to him. Farm plates cannot be on trucks transporting farm products for neighbors, farm products purchased for resale or products or supplies of any nature hauled for compensation or for-hire.

Farm Truck Plates

1. Fee is determined on monthly basis.
2. Owner must initial weight.
3. Form MVR-9, Farm Affidavit, required with all questions answered in the affirmative.

Farm Plates Expire

1. Farm plate purchased in May will expire one year of purchase.
2. 3-month farm plate purchased May will expire July 31 with no days of grace.

3 Month Farm Plate

1. Expiration date is end of the 3-month period, no grace period.
 - a. 3-month farm plate issued May 4 expires July 31 with no days of grace (July month sticker issued.)

1.3 WEIGHT G.S. 20-88

License fee determined by gross weight, which is the empty weight and maximum load to be transported (including the empty weight and maximum load of any trailer or semi-trailer that is to be pulled.) The weight of trailers is not included when operated with a truck that is licensed for 6000 pounds or less and the combined gross weight does not exceed 9000 pounds.

Passenger and property carrying vehicles used commercially require a minimum weight of 7000 pounds. Property carrying vehicles maximum weight is 80,000 pounds.

(Refer to weight and fee chart on page 5 in this section.)

Reduction and Increase of Weight

The registration card issued for trucks and truck-tractors shows the weight in even thousand pounds. During the license year an owner may transfer a plate to a previous vehicle for the weight originally on the vehicle with payment of \$20.00 transfer fee. The licensed weight can be increased anytime by surrendering the registration card and payment of additional fees. A refund is not issued when weight is decreased on a truck or truck tractor.

Weight Increase/Weight Decrease

1. License plate and expiration date will stay the same
2. License fee is determined on monthly rates at the time weight is increased
3. Customer must complete Form MVR-618 (Statement of Weight Declaration)
4. If credit allowed is more than the cost of license, a refund will not be issued

Pro-ration of Fees G.S. 20-95

Truck license plates are issued on a full year basis (except for 3-month farm truck plates). Truck license fees are no longer due on a quarterly basis. See attached rate chart (MVR-34). Effective January 1, 2006 truck license fees are no longer due on a quarterly basis. Fees are based on full year (Except when equipment is added to an IRP account during the year the fees are pro-rated depending when the account expires).

The Following Weight Limitations Shall Apply To Vehicles Operating On The Highways Of The State:

1. The single-axle weight of a vehicle or combination of vehicles shall not exceed 20,000 pounds.
2. The tandem-axle weight of a vehicle or combination of vehicles shall not exceed 38,000 pounds.
3. The gross weight imposed upon the highway by any axle group of a vehicle or combination of vehicles shall not exceed the maximum weight given for the respective distance between the first and last axle of the group of axles measured longitudinally to the nearest foot as set forth in the following table:

**MAXIMUM WEIGHT IN POUNDS FOR ANY GROUP OF TWO
OR MORE CONSECUTIVE AXLES**

*Distance between axles	1-Axle	2-Axles	3-Axles	4-Axles	5-Axles	6-Axles	7-Axles
4	38,000						
5	38,000						
6	38,000						
7	38,000						
8 or less more than 3	38,000	38,000					
9	38,000	42,000					
10	39,000	42,500					
11	40,000	43,500					
12		44,000					
13		45,000		50,000			
14		45,500		50,500			
15		46,500		51,500			
16		47,000		52,000			
17		48,000		52,500	58,000		
18		48,500		53,500	58,500		
19		49,500		54,000	59,000		
20		50,000		54,500	60,000		
21		51,000		55,500	60,500	66,000	
22		51,500		56,000	61,000	66,500	
23		52,500		56,500	61,500	67,000	
24		53,000		57,500	62,500	68,000	
25		54,000		58,000	63,000	68,500	74,000
26		54,500		58,500	63,500	69,000	74,500
27		55,500		59,500	64,000	69,500	75,000
28		56,000		60,000	65,000	70,000	75,500
29		57,000		60,500	65,500	71,000	76,500
30		57,500		61,500	66,000	71,500	77,000
31		58,500		62,000	66,500	72,000	77,500
32		59,000		62,500	67,500	72,500	78,000
33		60,000		63,500	68,000	73,000	78,500
34				64,000	68,500	74,000	79,000
35				64,500	69,000	74,500	80,000
36				65,500	70,000	75,000	
37				**66,000	70,500	75,500	
38				**66,500	71,000	76,000	
39				**67,500	72,000	77,000	
40				68,000	72,500	77,500	
41				68,500	73,000	78,000	
42				69,500	73,500	78,500	
43				70,000	74,000	79,000	
44				70,500	75,000	80,000	
45				71,500	75,500		
46				72,000	76,000		
47				72,500	76,500		
48				73,500	77,500		
49				74,000	78,000		
50				74,500	78,500		
51				75,500	79,000		
52				76,000	80,000		
53				76,500			
54				77,500			
55				78,000			
56				78,500			
57				79,500			
58				80,000			

* Distance in feet between the extremes of any group of two or more consecutive axles.

** C.S. 20-11B(c)(1) - Two consecutive sets of tandem axles may carry a gross weight of 33,000 pounds each without penalty provided the overall distance between the first and last axles of such consecutive sets of tandem axles is 46 feet or more.

MVR-34 (Rev. 01/16)

North Carolina Division of Motor Vehicles
MOTOR VEHICLE LICENSE FEES

PRIVATE, CONTRACT CARRIER, FLAT RATE COMMON
CARRIER AND EXEMPT FOR-HIRE TRUCK FEES

FARM TRUCK FEES

GROSS WEIGHT	FULL YEAR	MONTHLY PRORATE	GROSS WEIGHT	FULL YEAR	MONTHLY PRORATE
.77 Rate			.38 Rate		
4,000	\$36.00	\$3.00	4,000	\$30.00	\$2.50
1.05 Rate			.52 Rate		
5,000	\$56.50	\$4.71	5,000	\$30.00	\$2.50
6,000	\$67.00	\$5.58	6,000	\$35.20	\$2.93
7,000	\$77.50	\$6.46	7,000	\$40.40	\$3.37
8,000	\$88.00	\$7.33	8,000	\$45.60	\$3.80
9,000	\$98.50	\$8.21	9,000	\$50.80	\$4.23
1.30 Rate			.65 Rate		
10,000	\$134.00	\$11.17	10,000	\$69.00	\$5.75
11,000	\$147.00	\$12.25	11,000	\$75.50	\$6.29
12,000	\$160.00	\$13.33	12,000	\$82.00	\$6.83
13,000	\$173.00	\$14.42	13,000	\$88.50	\$7.38
1.77 Rate			.88 Rate		
14,000	\$251.80	\$20.98	14,000	\$127.20	\$10.60
15,000	\$269.50	\$22.46	15,000	\$136.00	\$11.33
16,000	\$287.20	\$23.93	16,000	\$144.80	\$12.07
17,000	\$304.90	\$25.41	17,000	\$153.60	\$12.80
2.00 Rate			1.00 Rate		
18,000	\$364.00	\$30.33	18,000	\$184.00	\$15.33
19,000	\$384.00	\$32.00	19,000	\$194.00	\$16.17
20,000	\$404.00	\$33.67	20,000	\$204.00	\$17.00
21,000	\$424.00	\$35.33	21,000	\$214.00	\$17.83
22,000	\$444.00	\$37.00	22,000	\$224.00	\$18.67
23,000	\$464.00	\$38.67	23,000	\$234.00	\$19.50
24,000	\$484.00	\$40.33	24,000	\$244.00	\$20.33
25,000	\$504.00	\$42.00	25,000	\$254.00	\$21.17
26,000	\$524.00	\$43.67	26,000	\$264.00	\$22.00
27,000	\$544.00	\$45.33	27,000	\$274.00	\$22.83
28,000	\$564.00	\$47.00	28,000	\$284.00	\$23.67
29,000	\$584.00	\$48.67	29,000	\$294.00	\$24.50
30,000	\$604.00	\$50.33	30,000	\$304.00	\$25.33
31,000	\$624.00	\$52.00	31,000	\$314.00	\$26.17
32,000	\$644.00	\$53.67	32,000	\$324.00	\$27.00
33,000	\$664.00	\$55.33	33,000	\$334.00	\$27.83
34,000	\$684.00	\$57.00	34,000	\$344.00	\$28.67
35,000	\$704.00	\$58.67	35,000	\$354.00	\$29.50
36,000	\$724.00	\$60.33	36,000	\$364.00	\$30.33
37,000	\$744.00	\$62.00	37,000	\$374.00	\$31.17
38,000	\$764.00	\$63.67	38,000	\$384.00	\$32.00
39,000	\$784.00	\$65.33	39,000	\$394.00	\$32.83
40,000	\$804.00	\$67.00	40,000	\$404.00	\$33.67
41,000	\$824.00	\$68.67	41,000	\$414.00	\$34.50
42,000	\$844.00	\$70.33	42,000	\$424.00	\$35.33
43,000	\$864.00	\$72.00	43,000	\$434.00	\$36.17
44,000	\$884.00	\$73.67	44,000	\$444.00	\$37.00
45,000	\$904.00	\$75.33	45,000	\$454.00	\$37.83
46,000	\$924.00	\$77.00	46,000	\$464.00	\$38.67
47,000	\$944.00	\$78.67	47,000	\$474.00	\$39.50
48,000	\$964.00	\$80.33	48,000	\$484.00	\$40.33
49,000	\$984.00	\$82.00	49,000	\$494.00	\$41.17
50,000	\$1,004.00	\$83.67	50,000	\$504.00	\$42.00
51,000	\$1,024.00	\$85.33	51,000	\$514.00	\$42.83
52,000	\$1,044.00	\$87.00	52,000	\$524.00	\$43.67
53,000	\$1,064.00	\$88.67	53,000	\$534.00	\$44.50
54,000	\$1,084.00	\$90.33	54,000	\$544.00	\$45.33
55,000	\$1,104.00	\$92.00	55,000	\$554.00	\$46.17
56,000	\$1,124.00	\$93.67	56,000	\$564.00	\$47.00
57,000	\$1,144.00	\$95.33	57,000	\$574.00	\$47.83
58,000	\$1,164.00	\$97.00	58,000	\$584.00	\$48.67
59,000	\$1,184.00	\$98.67	59,000	\$594.00	\$49.50
60,000	\$1,204.00	\$100.33	60,000	\$604.00	\$50.33
61,000	\$1,224.00	\$102.00	61,000	\$614.00	\$51.17
62,000	\$1,244.00	\$103.67	62,000	\$624.00	\$52.00
63,000	\$1,264.00	\$105.33	63,000	\$634.00	\$52.83
64,000	\$1,284.00	\$107.00	64,000	\$644.00	\$53.67
65,000	\$1,304.00	\$108.67	65,000	\$654.00	\$54.50
66,000	\$1,324.00	\$110.33	66,000	\$664.00	\$55.33
67,000	\$1,344.00	\$112.00	67,000	\$674.00	\$56.17
68,000	\$1,364.00	\$113.67	68,000	\$684.00	\$57.00
69,000	\$1,384.00	\$115.33	69,000	\$694.00	\$57.83
70,000	\$1,404.00	\$117.00	70,000	\$704.00	\$58.67
71,000	\$1,424.00	\$118.67	71,000	\$714.00	\$59.50
72,000	\$1,444.00	\$120.33	72,000	\$724.00	\$60.33
73,000	\$1,464.00	\$122.00	73,000	\$734.00	\$61.17
74,000	\$1,484.00	\$123.67	74,000	\$744.00	\$62.00
75,000	\$1,504.00	\$125.33	75,000	\$754.00	\$62.83
76,000	\$1,524.00	\$127.00	76,000	\$764.00	\$63.67
77,000	\$1,544.00	\$128.67	77,000	\$774.00	\$64.50
78,000	\$1,564.00	\$130.33	78,000	\$784.00	\$65.33
79,000	\$1,584.00	\$132.00	79,000	\$794.00	\$66.17
80,000	\$1,604.00	\$133.67	80,000	\$804.00	\$67.00

*Monthly prorate is divided by the number of months and rounded to the nearest dollar.
*Any vehicle fee determined under this section according to the weight of the vehicle, shall be increased by the sum of \$4.00 to arrive at the total fee. G.S.20-67 (11)

1.4 SPECIAL MOBILE EQUIPMENT G.S. 20-87(10), 140.5, 4-01(44)

The use and intended use is required in each case in order to determine whether it is special mobile equipment within the present wording of the statute.

1. A vehicle that has a permanently attached apparatus driven on the highway only to get to and from a non-highway job and is not designed or used primarily for the transportation of property or passengers.
2. A vehicle that has permanently attached special equipment and only for parade purposes.
3. A privately owned vehicle that has permanently attached fire-fighting equipment and only for firefighting purposes.
4. A vehicle that has permanently attached playground equipment and only for playground purposes.
5. Special mobile equipment may tow a single passenger vehicle that can carry 15 or less passengers not loaded with property.
6. Special mobile equipment may tow a single property-hauling vehicle that has a registered weight of 6000 pounds or less and not loaded with property.
7. A street sweeper may qualify as special mobile equipment if not picking up or transporting trash.

If the vehicle is already titled in North Carolina and the title does not indicate body style as SP, a correction of title is required.

1. Application for correction of title (Form MVR-5)
2. NC title
3. Special mobile equipment affidavit (Form MVR-295)
4. \$20.00 title fee

A Form MVR-295 must be completed before a special mobile equipment plate can be issued from Raleigh and Charlotte State offices. The fee is \$72.00.

Proof Of Ownership

States that do not title special mobile equipment require the following in order to license and title the vehicle in North Carolina.

1. Bills of sale tracing to first owner, if possible or bills of sale from last two owners with the last bill of sale being notarized.
2. A vehicle brought from a foreign country requires an inspector's report.

Note: An inspector's report may also be required if serial number is rejected by the STARS computer system.

1.5 WRECKERS (PRIVATE PROPERTY CARRYING) G.S. 20-4.01 (50), 88, 118

1. Vehicle with permanently attached crane used to move other vehicles provided that the wrecker shall be equipped with adequate brakes for units being pulled.
2. Wrecker fees are based on yearly fees.
7,000 lbs. or less \$102.00
7,001 lbs. or more \$196.00
3. A weight ticket is required on all wreckers with 7,000 lbs. or less. The weight shows on the registration card according to the weight ticket. Wreckers licensed for \$102.00 will be subject to the overload penalties and additional fee if weighed and found to be in excess of 7,000 pounds gross (no weight tolerance over 7,000 pounds). Wreckers licensed for a fee of \$196.00 will be subject to the overload penalties only when the road weights are exceeded.
4. An application for the original registration of a wrecker must include:
 - a. A signed statement by the owner indicating that the vehicle has a permanently attached crane that prohibits the transportation of property, and
 - b. Its operation is for the sole purpose of moving vehicles.

Operation of Wrecker with Dealer Plate

A dealership is permitted by statute to operate a wrecker with dealer plates when towing vehicles for **his customers**. A dealership offering general wrecking service or moving vehicles at the request of the State Highway Patrol or for law enforcement would require a Commercial Plate.

Body Change to Wrecker

When a vehicle titled as a truck, bus or automobile is converted to a wrecker, the following is required:

1. Application for correction of title (Form MVR-5) completed showing the equipment used in the conversion and the changes made to the vehicle.
2. NC Title returned for correction of body style
3. \$20.00 title correction fee
4. Proof of insurance

Note:

A weight ticket is **not** required to issue a license of minimum weight to a vehicle already titled as a wrecker with minimum weight.

Rollback is a vehicle used to transport property in addition to moving vehicles.

1. The license fee is determined by the gross weight of the combination of the truck and vehicle pulled.
2. A rollback **must** be titled as a truck.
3. May issue IRP or For Hire Plates, or be issued commercial plates for private use.

1.6 FEDERAL HEAVY VEHICLE HIGHWAY USE TAX (FHVUT) G.S. 20-88(j)

Proof of payment of the Federal Heavy Vehicle Use Tax must be presented to the Division at the time of licensing a motor vehicle if the registered weight is 55,000 pounds or more. Heavy Vehicle Use Tax Form 2290 is due August 31st for any vehicles in use in July. The tax applies only to highway motor vehicles that are at least 55,000 pounds taxable gross weight registered for highway use and used on a public highway.

The tax period is July 1 through June 30. The tax is incurred when a taxable vehicle is first used on any highway during the period. If the vehicle is first used in July, a full year's tax must be paid. If the vehicle is first used in a month after July, a partial-year tax must be paid. This tax is paid in advance.

If a vehicle is sold during the tax period, the first owner remains liable for any unpaid federal heavy vehicle highway use tax. If tax has been paid, the first owner upon sell of the vehicle can contact the IRS (Internal Revenue Service) for a refund. The subsequent owner is also liable for any unpaid federal heavy vehicle highway use tax if the vehicle is registered and used in the tax period.

The tax is suspended for vehicles used 5,000 miles or less on public highways during a tax period and for agriculture vehicles used 7,500 miles or less. If the vehicle is sold during the tax period before it has been used 5,000 miles, the former owner is not liable for the tax if they supply the new owner with a statement showing the following:

1. Former owner's name, address and taxpayer identification number
2. Vehicle identification number
3. Number of miles the vehicle was used during the tax period
4. Odometer reading at the time of sale
5. Name, address, and taxpayer identification number of the new owner

If, after the sale, the use of the vehicle exceeds 5,000 miles (including the miles used by the first owner), the new owner is liable for the entire tax. If the former owner does not provide the above statement to the new owner, they are equally liable for the tax.

Different Situations When FHVUT Would Be Required:

1. If a vehicle weights 55,000 or more pounds Schedule 1, 2290 Form is required.
2. A business owning 21 or more vehicles weighing 55,000 or more pounds, must have Form 2290 (Form may indicate "21 vehicles.")

3. A vehicle being purchased with a GVW of 55,000 pounds or more, the owner has 60 days to register with IRS and send the Schedule 1, 2290 to the Division. When licensing the vehicle, the customer will receive a letter advising requirements for FHVUT.
4. An increase in weight to 55,000 or above requires the form prior to weight increase.
5. If the owner has owned the vehicle more than 60 days and has not listed with IRS (Internal Revenue Service,) the owner must obtain the Schedule 1, 2290 before transferring the plate.
6. A new owner must apply for an "EIN" number (employee identification number) Form SS-4 which is obtained from the IRS office.

Proof Of Payment

1. An original, fax, or copy of Schedule 1 portion of Form 2290 listing the vehicle being licensed (unless the schedule 1 covers more than 21 vehicles) received by the Internal Revenue Service.
2. A copy of Form 2290 with Schedule 1, as filed with IRS, with a copy of front and back of canceled check-covering payment of tax to IRS or validated receipt for payment from local IRS Office.
3. A confirmation page showing tax was paid electronically or copy of Form 2290 with Schedule 1 showing stamped E-File.

Schedule 1, 2290

1. Schedule 1, 2290 must show correct fiscal year.
2. Serial number of the vehicle is required on the form and not the tax identification number.

1.7 HIGHWAY FUEL TAX REGISTRATION

An application for highway fuel tax registration is required for:

1. 2-axle vehicle with a gross weight or registered gross vehicle weight over 26,000 pounds.
2. 3 axle vehicle with 26,000 pounds or more regardless of weight, or
3. Vehicle used in combination when the weight of the combination exceeds 26,000 pounds.

1.8 THIRTY-DAY PERMIT FOR NONRESIDENTS G.S. 20-83

Owners of motor vehicles duly registered in a state or territory which is not allowed exemptions under the reciprocity provision desiring to make occasional trips into and through North Carolina may secure a thirty-day permit for one-tenth of the annual fee. This privilege is also extended to non-residents who wish to operate within the state for a period of thirty days. Should the operation exceed the thirty-day period, liability for license shall accrue for the weight indicated on the permit or additional weight as of the first date of operation and the amount paid for the thirty-day permit may be applied to the license fee. Under no circumstances may a thirty-day permit be renewed.

The number of permits obtained for any vehicle shall not exceed one in a calendar year. The issuance of a thirty-day permit is contingent upon the proper registration of a vehicle in the state of residence of the owner, and the registration certificates would be required as evidence of registration. Thirty-day permits may be secured from any of the Division of Motor Vehicles' Enforcement Officers or from the Division.

There is no special application form for a thirty-day permit—regular receipt books are used. The receipt must show a description of the vehicle, license number, the date of issuance, the type of operation, and the gross weight if it is a property carrying vehicle, and the fee. Proof of liability insurance, including insurance company name and policy number are required.

1.9 PARTIAL PAYMENTS OR DRAFTS G.S. 20-94

Registrants may execute a draft for one half of their license fee, if the full amount equals more than \$200.00, and if the Commissioner of Motor Vehicles is satisfied with the required statement from their financial institution.

1. Half of the payment may be deferred until six months from the month of renewal upon execution of a draft in an amount equivalent to one-half plus a carrying charge of (3%) three percent. Any owner whose gross license fee amounts to more than \$200.00, but not more than \$400.00 may also be permitted to sign a draft during the license renewal period.
2. Any owner who executes a draft for one-half of his license fees cannot surrender plates in payment for the draft.
3. Drafts can only be processed at Raleigh State Office.

TRUCKS

B. For-Hire

Intrastate For-Hire Operations 11
Interstate For-Hire Operations 14
Other For-Hire Operations 17
Penalty..... 18
For-Hire Operations Not Requiring For-Hire License 18
Special Schedule of Limits of Liability 19

2.1 FOR-HIRE G.S. 20-4.01, 50, 86, 87

DEFINITION: A Person (Carrier) Transporting Passengers or Property By Motor Vehicle For Compensation.

APPLICATION: A person/carrier operating as For-Hire is required to purchase For-Hire license plates and may be subject to regulation by North Carolina Division of Motor Vehicles, North Carolina Utilities Commission, or the Federal Highway Administration. Operations subject to regulation by any of these agencies cannot obtain For-Hire or Permanent For-Hire license plates until they meet the requirements of the regulating agency.

QUESTIONS TO ASK TO IDENTIFY A FOR-HIRE OPERATION

1. **Are you paid to haul?** (pull, transport, or carry)
Yes = For-Hire (load belongs to someone other than the licensee)
No = Private (load belongs to the licensee)
2. **What do you haul?** (passengers, property belonging to others, pulling mobile homes)
3. **Where do you haul?** (within boundaries of North Carolina or Crossing state line into one or more other states)
4. **Do you cross state lines loaded or empty?**
 Loaded: Truck/Tractor/Trailer is hauling or pulling a load when crossing state border
 Empty: Truck/Tractor/Trailer is **not** hauling or pulling a load when crossing state border

2.2 INTRASTATE FOR-HIRE OPERATIONS

DEFINITION: Transporting Property or Passengers for Compensation by Motor Vehicle WITHIN THE STATE of North Carolina.

INTRASTATE FOR-HIRE OPERATIONS have two categories.

1. REGULATED by North Carolina Utilities Commission or DMV
2. EXEMPT from regulations

2.2.1 INTRASTATE REGULATED FOR-HIRE

Federal Legislation of 1995 deregulated all INTRASTATE FOR HIRE operations with two (2) exceptions. These are:

Household Goods Movers

Picking-Up and Delivering (household goods)

Passengers - Regular Route & Irregular Route

Picking-Up and Discharging passengers along the route

HOUSEHOLD GOODS MOVER DEFINITION:

Carriers paid to move personal effects and property used in a dwelling. Also includes property to be used in a dwelling when the householder has purchased such property from a factory or store with intent to use in his dwelling and the householder or another party has requested the carrier and paid the transportation charges to the carrier for moving these goods.

Carriers who are householder goods retail delivery are used in connection with transportation, which means property or goods from a factory or store purchased by a householder with intent to use in his or her dwelling and the transportation is arranged and paid for by the householder or another party.

EXCEPTIONS: This does **not** include property moving from a factory or store when the seller is providing the transportation of the property for the householder. This does **not** include the contents of a mobile home when it is being moved.

PASSENGERS: regular route & irregular route passengers on a bus or other passenger carrying body style listed in the FOR-HIRE VEHICLE USE/BODY STYLE MATRIX in Section 2.7.

EXCEPTION: This does **not** include passengers transported by Intrastate Charter operations.

2.2.2 INTRASTATE REGULATED FOR-HIRE REGULATING AGENCIES

NORTH CAROLINA UTILITIES COMMISSION REGULATES:

MOVERS OF HOUSEHOLD GOODS/FURNISHINGS

Loading & unloading within North Carolina. A **C#** is issued for this type operation as proof of authority to engage in this business.

Effective January 1, 2003, all Intra-State and Intra-City Movers of Household Goods will be regulated by the North Carolina Utilities Commission. There will no longer be any DMV Regulated Accounts for Household Movers, which means that there will be no more E-Numbers issued by DMV.

Examples

1. Householder is moving from Raleigh to Greensboro and hires DeHaven's Transfer & Storage of Raleigh, Inc. to transport the property in his house to the new residence in Greensboro.
2. Same scenario as above with this addition: householder purchased new items for the new residence and pays the carrier/mover to pick-up the items at the store and moves them with his other household property to the new residence.
3. Sgt. Jones & his family live in a condominium in Jacksonville, N.C. They purchased a house in Jacksonville. Sgt. Jones is away on temporary duty assignment when they need to move from the condo to the house. Sgt. Jones hires Advantage Moving & Storage, Inc (UC Regulated) to move them from one residence in Jacksonville to another residence in Jacksonville.

REQUIREMENTS: UTILITIES COMMISSION AUTHORITY HOUSEHOLD GOODS MOVER

◆ Proof of Insurance – Form E & Form H Customer's Name
INSURANCE

◆ Form E – Liability Insurance (GS20-4.01)

- **Commercial Vehicle**
License Weight 26001 + lbs.
\$750,000 Combined Single Limits (CSL)
- **Non-Commercial Property Vehicle**
License Weight 26000 – lbs.
\$100/\$300/\$50 Split Limits Liability

◆ Form H – Cargo Insurance

- Limits determined by Carrier & Insurance Co.

CUSTOMER SHOULD RECEIVE

- ◆ For – Hire License Plate
- ◆ Registration Card

CARRIERS OF PASSENGERS BY BUS (16+ passengers) ON A REGULAR ROUTE (COMMON CARRIER)

Picking-up and discharging passengers along the regular route defined in the Certificate of Authority.

A **B#** is issued for this type operation as proof of authority to engage in this business.

Example: Carolina Coach Company (a Utilities Commission Regulated bus account B# 15) begins their regular route at Roanoke Rapids traveling South on I 95. They stop at designated bus stops/terminals along their route while picking-up and discharging passengers as they travel to the last stop in Lumberton.

**REQUIREMENTS: UTILITIES COMMISSION AUTHORITY
REGULAR ROUTE BUS**

- ◆ MC19 – Equipment List
- ◆ Proof of Insurance – Form E in Customer’s Name

INSURANCE

- ◆ Form E – Liability Insurance: \$5 Million Combined Single Limits (CSL)
- ◆ Certificate of Insurance with complete vehicle description & limits of liability

CUSTOMER SHOULD RECEIVE

- ◆ For – Hire License Plate
- ◆ Registration Card

NORTH CAROLINA DIVISION OF MOTOR VEHICLES REGULATES:

PASSENGER CARRIERS BY BUS OR OTHER PASSENGER CARRYING BODY STYLE

An **EB#** is issued for this type operation as proof of authority to engage in this business.

CATEGORY 4 PASSENGERS INCLUDES:

- ◆ **Passengers** to & from **church** or **Pupils & Employees** to & from private or parochial **schools** and/or **school functions**.
- ◆ **Bona fide employees** to & from place(s) of regular employment.
- ◆ **Passengers** to & from airports & terminals when transportation is incidental to **travel by aircraft (Examples limousines and vans.)**
- ◆ **Passengers** by motor vehicles owned or operated by or for hotels & used exclusively for the **transportation of hotel patrons** between hotels, local railroad, bus, or other **common carrier terminals or stations**.

REQUIREMENTS: DMV AUTHORITY PASSENGER CARRIER

- ◆ MC19 – Equipment List
- ◆ Proof of Insurance – Form E in Customer’s Name

INSURANCE

BUS (16+ passengers)

- ◆ Form E – Liability Insurance: \$5 Million Combined Single Limits (CSL)
- ◆ Certificate of Insurance with complete vehicle description & limits of liability

OTHER BODY STYLES (15- passengers)

- ◆ Form E – Liability Insurance: \$1.5 Million CSL
- ◆ Certificate of Insurance with complete vehicle description & limits of liability

CUSTOMER SHOULD RECEIVE

- ◆ For – Hire License Plate
- ◆ Registration Card
- ◆ MC39B – Exemption Certificate Number (if new account)

2.2.3 INTRASTATE EXEMPT FOR-HIRE OPERATIONS
(Not Subject to Regulating Agencies)

PROPERTY: For-Hire **within the state** boundaries is EXEMPT (not regulated.)

Picking-Up and Delivering Everything except Household Goods & Passengers

Pulling or Towing (mobile homes)

1. Examples: Logs, Lumber, Fresh Vegetables & Fruits, Canned Vegetables & Fruits, Livestock, Fresh & Frozen Meats, Furniture (not household goods), etc.
2. Pulling or Towing Mobile Homes is considered Exempt Property (within the state.)

REQUIREMENTS: INTRASTATE EXEMPT PROPERTY CARRIER

- ◆ MC 19
- ◆ Proof of Insurance – Form E

INSURANCE

Property

- ◆ Form E – Liability Insurance (GS20-4.01)
 - Commercial Vehicle
License Weight 26001 + lbs.
\$750,000 Combined Single Limits (CSL)
 - Non-Commercial Property Vehicle
License Weight 26000 – lbs.
\$100/\$300/\$50 Split Limits Liability

CUSTOMER SHOULD RECEIVE

- ◆ For – Hire License Plate
- ◆ Registration Card

PASSENGERS: Transported **within the state boundaries** under CHARTER are EXEMPT from regulation (15 – or 16 + passengers.)

A CHARTER operation consists of a group of passengers on a chartered (pre-planned) trip/tour. This type of operation was deregulated by federal legislation and became effective on July 1, 1998.

Examples

1. 15 – Passengers: The local dance school hires two vans to transport them to competitions at UNC in Chapel Hill on Saturday and UNC at Wilmington on Sunday.
2. 16 + Passengers: The local high school band backers organization hires two buses to transport the band to competitions at NC State in Raleigh on Saturday and Appalachian State on Sunday.

REQUIREMENTS: INTRASTATE PASSENGER CHARTER OPERATION

- ◆ MC 19
- ◆ Proof of Insurance – Form E

INSURANCE

BUS (16+)

- ◆ Form E – Liability Insurance: \$5 Million CSL
- ◆ Certificate of Insurance with complete vehicle description & limits of liability

OTHER PASSENGER BODY STYLES (15-)

- ◆ Form E – Liability Insurance: \$1.5 Million CSL
- ◆ Certificate of Insurance with complete vehicle description & limits of liability

CUSTOMER SHOULD RECEIVE

- ◆ For – Hire License Plate
- ◆ Registration Card

NOTE: Refer to the table in Section 2.7 for additional information on INTRASTATE FOR – HIRE operations

2.3 INTERSTATE FOR-HIRE OPERATIONS (vehicle weight is more than 26,001 pounds and crossing state lines needs to be processed at Raleigh and Charlotte IRP offices.)

DEFINITION: Transporting Property or Passengers by Motor Vehicle Between or Through Two or More States For Compensation (Crossing State Lines).

FMCSA – FEDERAL MOTOR CARRIER SAFETY ADMINISTRATION

UCR – UNIFIED CARRIER REGISTRATION PROGRAM - The Unified Carrier Registration (UCR) Program replaced the Single State Registration (SSR) Program and this program requires individuals and companies that operate commercial motor vehicles in interstate or international commerce to register their business with a participating state and pay an annual fee based on the size of their fleet. Also under the

UCR Program companies operating solely as brokers, freight forwarders or leasing companies are also required to register and pay a fee associated with the lowest fleet size.

All property and passengers transported INTERSTATE is classified either **Regulated** by the FHWA or **Exempt** from FHWA regulation.

2.3.1 INTERSTATE REGULATED FOR-HIRE

PROPERTY (processed commodities/property)

Processed should be interpreted as manufactured, not in it's natural state (raw.)

Examples

1. Lumber, furniture, household goods, automobiles, mobile homes, bagged fertilizer, cigarettes, beverages, equipment, metals, gravel, sand, and concrete
2. Pulling or Towing Mobile Homes

PASSENGERS - Regular and Irregular Route

Picking-Up & Discharging Passengers Along the Route:

Example: You decide to take a bus trip to Washington, D.C. You Board a Greyhound bus at the Bus Terminal in Raleigh, N.C. The bus you boarded may make several stops at terminals in other cities. Some passengers may exit, while other passengers may board before you reach your destination of Washington, D.C.

PASSENGERS - Charter

Same Group of Passengers on a Planned Route (Charter must be kept in the bus)

Examples

1. American Classic Coach Company (USA & Canada) is hired/chartered by the North Carolina Order of the Eastern Star to take them on a tour to Niagara Falls. The group will visit both the American and Canadian sides of the falls
2. LaGrange Bus Co. (USA) is hired/chartered by the local high school band backers to take the group to a competition in Orlando, FL.

2.3.2 INTERSTATE REGULATED FOR HIRE REGULATING AGENCIES

FEDERAL HIGHWAY ADMINISTRATION (FHWA)

Authority to operate as Interstate Regulated For-Hire is acquired from the FHWA. A Motor Carrier Number (MC#) and a Certificate of Authority to operate as a Common or Contract Carrier is issued when all the requirements have been met.

- ◆ **COMMON CARRIER:** any carrier for-hire to the general public engaging in the transportation by motor vehicle of property or passengers for compensation.
- ◆ **CONTRACT CARRIER:** any carrier for-hire under contract to a particular person, firm, or corporation engaging in the transportation by motor vehicle of property or passengers for compensation.

REQUIREMENTS

FEDERAL HIGHWAY AUTHORITY & INSURANCE IS IN THE CUSTOMER'S NAME

- ◆ Motor Carrier Certificate of Authority (new authority)
- ◆ Proof of Insurance – BMC91(X) (new authority & change insurance)
- ◆ Authority and Insurance must be posted on FMCSA website
- ◆ Proof of Payment of UCR Fees

CUSTOMER SHOULD RECEIVE

- ◆ For – Hire License Plate
- ◆ Registration Card

AUTHORITY & INSURANCE IS NOT IN THE CUSTOMER'S NAME

- ◆ Lease Agreement or Letter between Leasing Authority and person using the authority for the current year
- ◆ Insurance Identification Card For the Current Year In the Carrier's Name
- ◆ Proof of Payment of UCR Fees

CUSTOMER SHOULD RECEIVE

- ◆ For – Hire License Plate
- ◆ Registration Card

AUTHORITY IS NOT IN CUSTOMER'S NAME

INSURANCE IS IN CUSTOMER'S NAME

- ◆ Lease Agreement or Letter for the current year from the Carrier
- ◆ Form-E in Customer's Name
- ◆ Form MC-A1 in Customer's Name to build Interstate Exempt Account in Customer's Name (if new For – Hire Carrier) with LEAS as commodity type. Form-E only Y (YES)
- ◆ If Customer's Interstate Exempt Account Exists: Lease Agreement or Letter for the current year from the Carrier is the only requirement.
- ◆ Proof of Payment of UCR Fees

CUSTOMER SHOULD RECEIVE

- ◆ For – Hire License Plate
- ◆ Registration Card

INSURANCE REQUIREMENTS

Property

- ◆ License Weight of 26,000 lbs or less
Minimum of \$100/\$300/\$50 Combined Single Limits (CSL)
- ◆ License Weight of 26,001 lbs. or greater than
Minimum of \$750,000 Combined Single Limits (CSL)

Passengers

- ◆ **BUS** Body Style (16+ Passengers)
- ◆ Minimum of \$5 Million CSL

Passengers

- ◆ Other Passenger Body Styles (15- Passengers)
- ◆ Minimum of \$1.5 Million CSL

Household Goods Movers

- ◆ Same as Property
- ◆ Form H – Cargo Insurance Required

2.3.3 INTERSTATE EXEMPT FOR-HIRE

Property For-Hire crossing state lines is EXEMPT (Not Regulated by the FHWA) only when it is in the natural state or raw, not manufactured or processed.

PROPERTY (LOADED OR EMPTY)

LOADED

Carrying or Pulling a load when crossing state lines. Picking-Up or Delivering (Exempt property)

Examples: Logs, Wood Chips, Sawdust, Firewood, Produce (Fresh Vegetables & Fruits,) Livestock (hogs, cows, poultry, horses & exhibit animals, Grain (corn, wheat, oats, milo, barley, popcorn, rice,) Hay, Nuts, Eggs, Cotton, Milk, Fertilizer in Bulk, Fish, Mail, Newspapers, etc. For a more detailed list of Interstate Exempt Property, refer to STARS Inquiry Code Table for Interstate Exempt Commodity Codes.

EMPTY

No Load when crossing state lines. These carriers generally do an intrastate operation in North Carolina then cross the border to another state empty and perform an intrastate operation in that state.

Example: Dump Truck hauling sand or gravel within North Carolina (intrastate; picking-up and delivering) then crossing over to Virginia with no load and performing an intrastate operation within the state of Virginia.

Exception: **Sand or Gravel is Regulated Property if the vehicle is crossing state lines loaded.**

2.3.4 INTERSTATE EXEMPT FOR-HIRE REGULATING AGENCY

REQUIREMENTS: INTERSTATE EXEMPT FOR HIRE

Loaded Crossing State Lines

- ◆ Proof of Insurance – Form E (new account or change of insurance)
- ◆ Proof of Payment of UCR Fees

Empty Crossing State Lines

- ◆ Proof of Insurance – Form E (new account or change of insurance)
- ◆ Proof of Payment of UCR Fees

CUSTOMER SHOULD RECEIVE

- ◆ For – Hire License Plate
- ◆ Registration Card

INSURANCE (loaded or empty) Form E

- ◆ License Weight of 26,000 lbs or less
Minimum of \$100/\$300/\$50 Combined Single Limits (CSL)
- ◆ License Weight of 26,001 lbs or greater than
Minimum of \$750,000 Combined Single Limits (CSL)

NOTE: Refer to the table in Section 2.7 for additional information on INTERSTATE FOR – HIRE operations

2.4 OTHER FOR-HIRE OPERATIONS

MIGRANT FARM WORKER TRANSPORTATION INTRASTATE (G.S.20-215.1)

A driver receiving compensation for transporting five or more migratory farm workers to or from their employment by any motor vehicle other than a passenger automobile or station wagon must have For-Hire License plate.

REQUIREMENTS: DMV REGULATED AUTHORITY –EB # MIGRANT FARM WORKERS (INTRASTATE ONLY)

REQUIREMENTS:

- ◆ MC19 – Equipment List
- ◆ Proof of Insurance – Form E
- ◆ EB #

INSURANCE

- ◆ Form E – Liability Insurance: \$1 Million Combined Single Limits
- ◆ Certificate of Insurance with complete vehicle description & limits of liability

CUSTOMER SHOULD RECEIVE

- ◆ For – Hire License Plate
- ◆ Registration Card

**EXCEPTIONS TO ISSUANCE OF FOR-HIRE PLATES TO MIGRANT WORKERS
(G.S.20.215.1)**

1. A Migrant worker transporting his or her own family.
2. Transporting migrant farm workers on a vehicle owned by a farmer when the migrant farm workers are employed by or to be employed by the farmer to work on a farm owned or controlled by the farmer.

LEASED VEHICLES (G.S.20-50)

When the owner (lessor) is leasing the vehicle to the For-Hire Carrier (lessee) the For-Hire plate must be purchased by the Carrier/Lessee.

2.5 PENALTY

OPERATING FOR-HIRE WITHOUT FOR-HIRE LICENSE (G.S.20-86)

Persons, firms or corporations operating For-Hire without For-Hire plates are subject to a penalty of \$25.00 for each motor vehicle in addition to the For-Hire tax (License Fee.) When there is a combination of tractor-trailer each unit is taxed \$25.00.

**FAILURE TO COMPLY WITH REGISTRATION OR INSURANCE VERIFICATION
REQUIREMENTS
(G.S.20-387)**

Motor Carriers failing to comply with registration or insurance verification requirements are subject to a civil penalty of \$1,000.

CIVIL PENALTY (G.S.20-88)

Failure to comply with registration requirements can be severe. Vehicles operating with insufficient license weight as required Under G.S.20-88 (a) may be assessed fines ranging from \$10 to \$7,000 per vehicle violation.

2.6 OPERATIONS NOT REQUIRING FOR-HIRE LICENSE

PASSENGER TRANSPORTATION EXEMPT FROM FOR-HIRE (GS20-4.01(27) b)

1. Ambulances
2. Vehicles operated by the owner where the costs of operation are shared by the passengers; vehicles operated pursuant to a ridesharing arrangement as defined in G.S.136-44.21.
3. Vehicles transporting students for the public school system under contract with the State Board of Education.
4. Vehicles leased to the United States of America or any of its agencies on a nonprofit basis.
5. Vehicles used for human services or volunteer transportation.

PROPERTY TRANSPORTATION EXEMPT FROM FOR-HIRE (GS20-4.01(31) a)

All exemptions for Property-Hauling Vehicles were repealed by Session Laws of 1995 and made effective June 21, 1996.

2.7 SPECIAL SCHEDULE OF LIMITS OF LIABILITY

FEDERAL MOTOR CARRIER REGULATIONS
&
UTILITIES COMMISSION
SCHEDULE OF LIMITS OF LIABILITY INSURANCE FOR MOTOR CARRIERS
OPERATING AS FOR – HIRE

INTRASTATE	INTERSTATE	“INTRA” & “INTER” STATE
<ul style="list-style-type: none"> ◆ Hazardous Material NOT listed In 49CFR171.8 <u>OR</u> ◆ Oil listed in 49CFR172.101 In BULK GVWR 10,000 lbs. + \$1 Million CSL 	<ul style="list-style-type: none"> ◆ Property Carrying Vehicle License Weight 26,000 – lbs \$100/\$300/\$50 CSL License Weight 26,000 + lbs \$750,000 CSL 	<ul style="list-style-type: none"> ◆ Hazardous Material listed in 49CFR171.8 Transported in Tanks GVWR 10,000 lbs. + \$5 Million CSL
<ul style="list-style-type: none"> ◆ Household Goods License Weight 26,000 - lbs \$100/\$300/\$50 CSL License Weight 26,000 + lbs \$750,000 CSL Cargo Insurance – Form H 	<ul style="list-style-type: none"> ◆ Hazardous Material NOT listed In 49CFR171.8 <u>OR</u> ◆ Oil listed in 49CFR172.101 In ANY quantity GVWR 10,000 lbs. + \$1 Million CSL 	
<ul style="list-style-type: none"> ◆ Passenger Carrying Vehicle 15 – Passengers \$1.5 Million CSL 16 + Passengers \$5 Million CSL 	<ul style="list-style-type: none"> ◆ Passenger Carrying Vehicle 15 – Passengers \$1.5 Million CSL 16 + Passengers \$5 Million CSL 	
<ul style="list-style-type: none"> ◆ Property Carrying Vehicle License Weight 26,000 – lbs \$100/\$300/\$50 CSL License Weight 26,000 + lbs \$750,000 CSL 	<ul style="list-style-type: none"> ◆ Household Goods License Weight 26,000 – lbs \$100/\$300/\$50 CSL License Weight 26,000 + lbs \$750,000 CSL Cargo Insurance – Form H 	

Notes

TRUCKS

C. International Registration Plan

Purpose and Principle	21
General Information for Apportioned Registration	21
Definitions Applicable to the Plan	21
Insurance Requirements	24
Payment of Fees	24
Refunds-NC Applicants	25
Classifications	25
Taxes.....	26
Trip Documents	26
Temporary Registrations	26
Audits, Assessments And Penalties	27
Acceptable Mileage Record	27

3.1 INTERNATIONAL REGISTRATION PLAN G.S. 20-86.1

PURPOSE AND PRINCIPLE

Effective with licensing year 1977, North Carolina became a member of the International Registration Plan.

The International Registration Plan is a registration reciprocity compact among 48 states of the United States, District of Columbia and Provinces of Canada (Alberta, British Columbia, Manitoba, New Brunswick, New Foundland, Nova Scotia, Ontario, Quebec, Prince Edward Island and Saskatchewan) providing for payment of license fees on the basis of fleet miles operated in various jurisdictions.

The unique feature of this plan is that even though license fees are paid to the various jurisdictions in which fleet vehicles are operated, only one (1) license plate and one (1) cab card is issued for each fleet vehicle when registered under the Plan. A fleet vehicle is known as an apportionable vehicle.

It is the purpose of this agreement to (1) grant full intrastate and/or interstate reciprocity to proportionally registered vehicles owned and/or operated by registrants of member jurisdictions, provided the registrant has proper intrastate and/or interstate authority from the appropriate regulatory agency or is exempt from regulation by the regulatory agency; and, (2) to provide for the continuance of interstate reciprocity granted to those properly registered vehicles owned and/or operated by registrants of non-member jurisdictions.

In the concept of one plate per vehicle rule, license fees will be computed according to percentage of mileage in each jurisdiction for the preceding year (See definition of preceding year.)

3.2 GENERAL INFORMATION FOR APPORTIONED REGISTRATION

Under the International Registration Plan, North Carolina registrants operating apportionable vehicles into or through one or more member jurisdiction shall file each year with the North Carolina Division of Motor Vehicles a uniform application for each apportionable fleet. All applicants for apportioned registration shall make application in such manner on forms, as the Commissioner shall furnish. A complete vehicle description of power units, and other information as required shall be listed on each application. If fleet(s) of apportioned vehicles operate in certain jurisdictions, the applicant shall list semi-trailers, full trailers and auxiliary axles in addition to the power units.

Permanent apportion plates are issued to tractors and trucks with a weight greater than 26,000 pounds. All trailers are issued permanent apportion plates unless requested. A sticker is attached to all permanent plates displaying the month and year that the registration expires. Regular commercial apportion plates are issued to tractors and trucks with a weight of 26,000 pounds or less.

3.3 DEFINITIONS APPLICABLE TO THE PLAN

Allocated Vehicle-a vehicle to which a jurisdiction's registration plate or apportioned registration plate is attached upon payment of this jurisdiction's full basic registration fee. A portion of each fleet of one-way vehicles is allocated to each jurisdiction into or through which the fleet travels (each vehicle of the fleet need not enter every jurisdiction.)

Applicant Registration-a person, firm or corporation in whose name the uniform application is filed and vehicles properly registered with a base jurisdiction.

Apportionable Fee-any recurring fee required for licensing or registering vehicles.

Apportionable Vehicle-any vehicle, except recreational vehicles, vehicles displaying restricted plates, city pick-up and delivery vehicles, buses used in transportation of chartered parties, and government owned vehicles, used or intended for use in two or more member jurisdictions that allocate or proportionally register vehicles and is used for the transportation of persons for hire or designed, used or maintained primarily for the transportation of property and:

1. A power unit having two axles and a gross vehicle weight or registered gross vehicle weight in excess of 26,000 pounds; or
2. A power unit having three or more axles, regardless of weight; or
3. Used in combination, when the weight of such combination exceeds 26,000 pounds gross vehicle weight.

Vehicles, or combinations thereof, having a gross vehicle weight of 26,000 pounds or less and two-axle vehicles and buses used in transportation of chartered parties, may be proportionally registered at the option of the registrant.

Auxiliary Axle-an auxiliary undercarriage assembly with a fifth wheel and tow bar used to convert a semi-trailer to a full trailer (sometimes called a “converter gear” or “dolly.”)

Axle-an assembly of a vehicle consisting of two or more wheels, whose centers are in one horizontal plane by means of which a portion of the weight of a vehicle and its load, if any, is continually transmitted to the roadway.

Base Jurisdiction-the jurisdiction where the registrant has an established place of business.

Base Plate-the plate issued by the Base Jurisdiction.

Cab Card-a registration card issued only by the Base Jurisdiction.

Chartered Party-a group of persons traveling as a group to a specified destination or for a particular itinerary.

Combination of Vehicles-a power unit used in combination with trailers and/or semi-trailers.

Commissioner-the jurisdiction official in charge of registration of vehicles.

Converter Gear-an auxiliary undercarriage assembly with a fifth wheel and tow bar used to convert a semi-trailer to a full trailer (sometimes called “auxiliary axle” or “dolly.”)

Deadhead-to operate a commercial vehicle from one point to another without transporting any type of cargo.

Established Place of Business-a physical structure owned, leased or rented by the applicant, the location of which is designated by street number or road location, and which is open during normal business hours; and in which are located:

1. A telephone or telephones publicly listed in the name of the applicant,
2. A person or persons conducting the applicant’s business, and,
3. The operational records of the fleet.

FHWA-Federal Highway Administration

FHVUT-Federal Heavy Vehicle Use Tax paid to Internal Revenue Service for motor vehicles registered at 55,000 lbs. or more.

Fleet-one or more apportionable vehicles.

Fleet Miles-Mileage generated by all power vehicles, which were a part of the apportioned fleet during the period July 1 through June 30 preceding the year for which registration is sought.

GTP (Global Transpark)- Development zone established for the following counties: Carteret, Craven, Duplin, Edgecombe, Greene, Jones, Lenoir, Nash, Onslow, Pamlico, Pitt, Wayne, and Wilson. Fee of \$5.00 per motor vehicle is collected with the exception of trailers. Tax was rescinded on July 1, 1999.

Hunter’s Permit-10 day temporary registration permit issued for the empty weight of motor vehicle.

Interstate Operations-vehicle movement between or through two or more jurisdictions.

Intrastate Operations-vehicle movement from one point within a state to another point within a state.

IRP-the abbreviation for the International Registration Plan.

LV.MR.-individual vehicle mileage record is the original record of actual vehicle operation and used as a source document to verify the registrant’s accuracy.

Jurisdiction-a U.S. State, the District of Columbia, or Canadian Province.

Lease-a written document giving exclusive possession, control of and responsibility of the vehicle to the lessee for a specific period of time (See “Trip Lease.”)

Lessor-Legal owner of vehicle, firm or corporation which under the terms of a lease, grants the legal right of possession, control of and responsibility for the operation of the vehicle to another person, firm or corporation.

Long Term-any period of time exceeding 29 days.

Mileage

In-Jurisdiction Miles-the total number of miles operated by a fleet of vehicles in a jurisdiction during the preceding year.

Total Miles-the total number of miles operated by a fleet of proportionally registered vehicles in all jurisdictions during the preceding year.

Motor Carrier-an individual, partnership, or corporation engaged in the transportation of goods or persons.

Common Carrier-any motor carrier which hires itself out to the general public to engage in the transportation by motor vehicle of passengers or property for compensation.

Contract Carrier-any motor carrier transporting persons or property for compensation for hire under contract to a particular person, firm, or corporation.

For Hire Carrier-an individual, partnership, or corporation engaged in the business of transporting exempt goods or persons for compensation.

Private Carrier-a person, firm or corporation which uses its own trucks to transport its own freight.

Motor Vehicle-every vehicle self-propelled by power other than muscular power.

Bus (BS)-a motor vehicle designed for carrying more than 10 passengers.

Tractor (TR)-every motor vehicle designed and used for pulling other vehicles, but not so constructed as to carry a load other than a part of the weight of the vehicle and load.

Truck (TK)-every motor vehicle designed, used or maintained for the transportation of property.

Truck Tractor (TT)-every motor vehicle designed and used primarily for pulling other vehicles but so constructed as to carry a load other than a part of the weight of the vehicle and load.

Trailers

Full Trailer (FT)- every vehicle without motor power designed for carrying persons or property and pulled by a motor vehicle so constructed that no part of its weight rest upon the towing vehicle.

Semi Trailer (ST)-every vehicle without motor power designed for carrying persons or property and pulled by a motor vehicle constructed that some part of its weight and load rests upon or is carried by the towing vehicle.

Utility Trailer-any full trailer or semi-trailer constructed solely for the purpose of carrying property and not to exceed 6,000 lbs. declared gross vehicle weight.

Operational Records-documents supporting miles traveled in each jurisdiction and total miles traveled.

Owner-Operator-the legal owner of a vehicle who leases his vehicular equipment with driver to another.

Pool Fleet-a fleet of rental company and semi-trailers having a gross weight in excess of 6,000 pounds, and used solely in pool operation, with no permanent base.

Power Unit-self-propelled motor vehicle.

Preceding Year-the period of twelve consecutive months immediately prior to July 1st of the year immediately preceding the commencement of the registration or license year for which proportional registration is sought.

RTA (Regional Transit Authority)-mass transportation fee collected at \$5.00 per motor vehicle for the following county: Wake and at \$15.00 per motor vehicle for the following counties: Durham and Orange.

Reciprocity-a vehicle properly registered, exempt from further registration by any other member jurisdiction.

Reciprocity Agreement-an agreement, arrangement or understanding governing the reciprocal grant of rights and/or privileges to vehicles which are based in and properly registered under the applicable laws of the jurisdictions which are parties to such an agreement, arrangement or understanding.

Recreational Vehicle-used for personal pleasure or travel. Example “campers (CT,)” “house trailers and/or motor homes (HC.)”

Registered Weight-the weight for which a vehicle or combination of vehicles have been licensed or registered.

Registration Year-the twelve-month period during which the registration plates issued by the base jurisdiction are valid according to the laws of the base jurisdiction.

Rental Owner-an owner principally engaged, with respect to one or more rental fleets, in renting to others or offering for rental the vehicles of such fleets, with or without drivers.

Rental Fleet-one or more vehicles that are rented or offered for rental with or without drivers, and which are designated by a rental owner as a rental fleet.

Rental Vehicle-a vehicle of a rental fleet.

Renting and Leasing-the giving of possession and control of a vehicle for valuable consideration for a specified period of time.

Rental Transaction-for the rental of a vehicle shall be deemed to occur in the jurisdiction where such vehicle first comes into possession of the user.

Rental Vehicle: Base Jurisdiction-the jurisdiction from or in which the vehicle is most frequently dispatched, garaged, serviced, maintained, operated or otherwise controlled.

Restricted Plate-one that has time (less than a registration year,) geographic area, mileage, or commodity restriction (Example farm plate.)

Service Representative-one who furnishes facilities and services including sales, ware-housing, motorized equipment and drivers under contract or other arrangements to a carrier for transportation of property by a household goods carrier.

Trip Lease-a lease of a vehicle to a carrier (lessee) for a single movement.

Trip Permit-a temporary permit issued by a member jurisdiction to travel through that jurisdiction instead of regular apportioned registration.

UCR – Unified Carrier Registration – The Unified Carrier Registration (UCR) Program replaced the Single State Registration (SSR) Program and this program requires individuals and companies that operate commercial motor vehicles in interstate or international commerce to register their business with a participating state and pay an annual fee based on the size of their fleet. Also under the UCR Program companies operating solely as brokers, freight forwarders or leasing companies are also required to register and pay a fee associated with the lowest fleet size.

3.4 INSURANCE REQUIREMENTS

Each motor carrier regulated by the Federal Highway Administration (FHWA) must have a Motor Carrier Bodily Injury and Property Damage Liability Certificate of Insurance (Form BMC91) on file with the Division of Motor Vehicles, before an apportioned license can be purchased.

Each for hire interstate motor carrier must have a uniform Motor Carrier Bodily Injury and Property Damage Liability Certificate of Insurance (Form E) on file with the Division of Motor Vehicles before an apportioned license can be purchased. Proper limits of insurance coverage must be in force at all times. Cancellation of liability insurance requires surrender of license plate or recertification of insurance.

3.5 PAYMENT OF FEES

Registrants may execute a draft for one half of their North Carolina license fee, should the gross amount be more than four hundred dollars (\$400.00). Half of this payment may be deferred until six months from the month of renewal of the registration year, plus a carrying charge of three percent. If a draft has never been executed or there has been a change of banks, a letter of recommendation from the bank and voided check must be submitted. By law a ten- percent penalty is due on drafts returned unpaid by the bank. Surrender of license plates prior to execution of draft does not void payment of draft.

3.6 REFUNDS-NORTH CAROLINA APPLICANTS

A refund may be issued on the unexpired portion of a surrendered apportion license plate. Refunds are prorated on a monthly basis, based on the North Carolina percentage. Refunds are processed in North Carolina for North Carolina fees only. If a registrant thinks they are entitled to a refund from other jurisdiction(s), they must make their request in writing to that jurisdiction(s) IRP Office. They must provide supporting facts for the refund as required by each jurisdiction.

1. If billing error was made by the Division.
2. If there is a duplication of vehicles apportioned and fees paid twice.
3. If registrant purchases full fee plate(s) when apportioned registration is required, partial credit may be applied toward North Carolina apportioned fees.
4. If an audit results in overpayment of an apportioned carrier.

3.7 CLASSIFICATIONS

OWNER-OPERATOR VEHICLES

1. The owner-operator (lessor) may be the registrant and the vehicle may be registered in the name of the owner-operator. The allocation of fees shall be according to the operational records of the owner-operator. The identification plate and cab card shall be the property of the lessor; or
2. The lessee may be the registrant at the option of the lessor and the vehicle may be registered by the carrier, but in both the owner-operator's name and that of the carrier as lessee, with the allocation of fees according to the records of the carrier.

HOUSEHOLD GOODS CARRIERS

Service representatives (household movers) may operate under their own regulated authority as well as acting as a service representative or an agent for one of the National Household Goods Carriers. The service representative (registrant) may also trip lease any apportioned vehicles to a household goods carrier.

ALLOCATED RENTAL VEHICLES

Rental owners engaged in the business of renting or leasing fleets of such vehicles in North Carolina and any other jurisdictions are required to file with the North Carolina Division of Motor Vehicles, the appropriate application. See Article XI of the IRP, Inc. manual. This manual can be obtained from IRP or the DMV Supply Room.

1. TRAILERS AND SEMI-TRAILERS (POOL FLEETS)

Trailers and semi-trailers over 6,000 pounds gross vehicle weight, and used solely in pool fleets. Form IRPTA - 19 must be maintained and furnished to North Carolina Department of Motor Vehicles upon request.

2. UTILITY TRAILERS

Owners of utility trailers 6,000 pounds gross vehicle weight, and under engaged in the business of renting such trailers for use in a jurisdiction. Forms IRPTA-20 must be maintained and furnished to North Carolina Department of Motor Vehicles upon request.

3. ONE-WAY TRUCKS

Owners of trucks of less than 26,000 pounds gross vehicle weight operated as part of an identifiable one-way fleet. Form IRPTA-21 must be maintained and furnished to North Carolina Department of Motor Vehicles upon request.

Proper limits of insurance coverage must be in force at all times. Cancellation of liability insurance requires surrender of license plate or recertification of insurance.

RECORDS REQUIRED FOR FLEET OF ALLOCATED RENTAL VEHICLES

Registrants engaged in the business of renting or leasing in more than one jurisdiction shall prepare and maintain monthly and yearly records which will reflect gross revenue earned in each jurisdiction where rented. The monthly summaries must be supported by rental settlement contracts. The yearly earnings G.S. must be supported by company financial statements and/or copies of income tax returns (in-jurisdiction and/or federal.)

REGISTRATION OF BUSES BY COMMON CARRIERS

The apportionment of motor bus registration fees is based solely on the relationship of base jurisdiction miles versus total miles operated.

TRAILER APPORTIONMENT-CALIFORNIA

No longer require apportion trailer plates in the state of California.

3.8 TAXES

FEDERAL HEAVY VEHICLE USE TAX

Proof of payment of the Federal Heavy Vehicle Use Tax must be presented to the Division at the time of licensing a motor vehicle if the registered weight is 55,000 pounds or more. Proof of payment is the original or copy of the receipted Internal Revenue Service Heavy Vehicle Use Tax Return, Schedule 1 (Form 2290,) or a copy of the Form 2290 with Schedule 1 along with a copy of the front and back of cancelled check covering payment to Internal Revenue Service.

PROPERTY TAX

General Statute 105-330, adopted by the North Carolina General Assembly in 1991, allows the renewal of a license plate to serve as a property tax listing for motor vehicles. The Statute allows the Division to refuse to renew a vehicle license plate when a stop has been placed on the vehicle registration file showing property tax has not been paid in accordance with the new provisions.

3.9 TRIP DOCUMENTS

TRIP LEASING

Registrant may trip lease equipment to another apportioned or nonapportioned carrier. The registrant shall be responsible for reporting all miles traveled by power units listed on the apportioned application.

TRIP PERMITS

If not proportionally registered, a trip permit must be obtained before entering any other member jurisdiction. Permit must be carried in the cab of the vehicle for which issued or the vehicle may be subject to full registration in that jurisdiction. Trip permits are available from each member jurisdiction or may be ordered in advance from Transmitter Services.

3.10 TEMPORARY REGISTRATIONS

SPECIAL TEMPORARY REGISTRATION (HUNTER) PERMIT

Form MVR-39, application for 10-day temporary registration plate, must be completed and signed by an agent of the Division, along with a \$10.00 fee. Permit is valid only for the empty weight of the vehicle.

3.11 AUDITS G.S. 20-91, ASSESSMENTS AND PENALTIES

It is mandatory for registrants licensed under the International Registration Plan to maintain an adequate mileage accounting system for a period of three years. Audits may be conducted for one, two or three years immediately preceding the current registration year.

If an audit is conducted and it becomes necessary to assess the registrant for deficiencies in registration fees or taxes due based on the audit, the assessment will be determined based on the schedule of rates for that registration year, adding a five percent (5%) penalty to the tax to be collected.

3.12 IRP AUDIT STOP G.S. 20-54

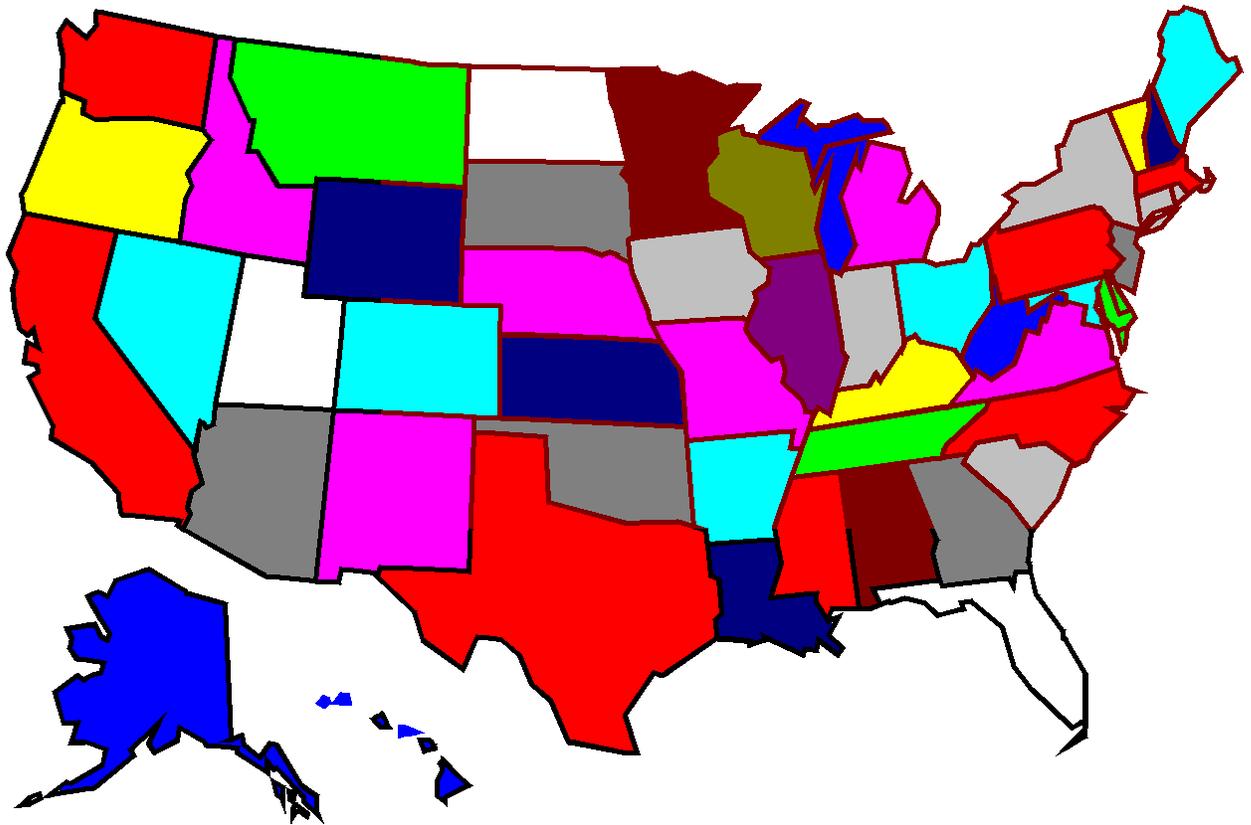
An IRP/Audit Stop will be placed against a registrant who fails to pay IRP Audit fees within 30 days from the billing date. An IRP/Audit Stop will limit the customer from titling and registering a vehicle in the IRP and STARS application.

3.13 ACCEPTABLE MILEAGE RECORDS

Mileage operated is to be recorded on an “Individual Vehicle Mileage Record” document, with the following information:

1. Date of Trip (Beginning and Ending)
2. Trip origin and destination
3. Routes (Highway Numbers) traveled and/or odometer or hub odometer reading G.S. recorded at the beginning and ending of each trip, and when a state line is crossed.
4. Total trip miles
5. Mileage by Jurisdiction
6. Unit number or vehicle identification number of power unit
7. Fleet number
8. Registrant’s name
9. Trailer number
10. Driver’s signature or name

SECTION 3



OUT OF STATE

Section 3

Out-Of-States

CHAPTER

1 Out-Of-States

This section includes requirements for titling out-of-state vehicles in North Carolina.

Section 3
CHAPTER 1

Out-of-States

Reciprocity Guidelines 1
Nonresidents of NC (Passenger Cars)..... 1
Requirements for Registration of Vehicles Which Are Registered But Not Titled..... 2
Titles Mailed to Owner or Lienholder 3
Registration Rules For 50 States And District of Columbia 4

1.1 RECIPROcity GUIDELINES

The State of North Carolina is authorized by law (G.S. 20-4.1 thru G.S. 20-4.12) to exempt nonresidents from the North Carolina licensing requirements for motor vehicles for the same time and to the same extent as like exemptions are granted by other jurisdictions to residents of North Carolina.

1. Members of armed services returning from overseas are allowed 60 days to obtain home state license for their passenger vehicles that are properly registered by a foreign jurisdiction. When returning from an assignment in another state where there has been a proper registration of the vehicle, North Carolina license is required upon expiration of such plate.
2. Residents of North Carolina who are carrying on a business in another state may operate into and through North Carolina (interstate) a vehicle which is based and properly licensed in the base-point state.
3. When a resident carrier of this State interchanges a properly licensed trailer or semi-trailer with another carrier who is a resident of another state, and adequate records are on file in this office to verify such interchanges, the North Carolina licensed carrier may use the trailer licensed in such other state the same as if it were his own during the time the nonresident carrier is using the North Carolina licensed trailer.

1.2 NONRESIDENTS OF NORTH CAROLINA (PASSENGER CARS)

1. Visitors-Tourists-Students:
Full reciprocity (meaning complete exemption from North Carolina registration) is granted to nonresident visitors, tourists and students. This includes visitors, tourists and students from foreign countries.
2. Commuters-Residents of South Carolina, Virginia and Tennessee:
Residents of South Carolina and Virginia who work in North Carolina but who maintain their residence and domicile in their home state, to which they return each day or each weekend, are permitted to use home state plates. Residents of Tennessee working in North Carolina must commute daily to be exempt from North Carolina license.
3. Salesmen:
Salesmen entering North Carolina from other states and establishing a residence or headquarters are subject to the same reciprocal provisions as other nonresidents. The basing of a vehicle in this state by a nonresident firm or corporation for the use of a representative who is a resident or who has established a residence or headquarters in North Carolina to represent such firm would make the nonresident subject to the registration of such vehicle in North Carolina.
4. Members of the Armed Services:
Under the Soldiers and Sailors Civil Relief Act, nonresident servicemen are relieved from the payment of motor vehicle license taxes and fees levied by the states in which they may be stationed, "provided that the license fee or excise tax required by the state, territory, possession, or District of Columbia of which the person is a resident or in which he is domiciled has been paid." This in effect means that a valid operator's license and registration plate is required from North Carolina (the state of residence) or from the home state (the state of domicile.)
Servicemen transferring to North Carolina with their cars not properly registered in their home state, but properly registered in the state where stationed at the time of registration must, upon expiration of the plate then in effect, either register in North Carolina or in the home state. A serviceman may not legally license his car in any state just because he is a member of the military but, only in his home state or in the state where he is stationed.
Members of the armed services returning from foreign duty have 60 days in which to exchange foreign tags for home state plates or obtain North Carolina license plates.
5. Teachers:
Nonresident members of the teaching profession temporarily residing in North Carolina for the purpose of gainful employment, who do not commute to their home state each weekend are subject to the same reciprocal privileges granted other nonresidents who establish a North Carolina temporary residence to engage in gainful employment.

1.3 REQUIREMENTS FOR REGISTRATION OF VEHICLES WHICH ARE REGISTERED BUT NOT TITLED

1. **Owner is applying for North Carolina registration:**
 - a. Current registration certificate
 - b. Proof of purchase (bill of sale, sales contract, invoice or any document establishing purchase.
 - c. Three years consecutive registration certificate

2. **Owner sells to North Carolina purchaser:**
 - a. Current registration certificate
 - b. Proof of purchase (bill of sale, sales contract, invoice, etc.)
 - c. Notarized bill of sale from the seller to the buyer
 - d. Lien shown against the seller must be marked paid or carried forward to the purchaser

3. **Owner sells to a dealer and dealer sells to North Carolina purchaser:**
 - a. Current registration certificate
 - b. Out of state owners' proof of purchase
 - c. Bill of sale from the registered owner to the dealer
 - d. Notarized bill of sale from the dealer to the purchaser

4. **Trailers:**

Registration for a small trailer in another state just prior to titling in North Carolina, the Division requires bills of sale from the last two out of state owners.

 - a. Owner is able to furnish only one bill of sale, the Division requires an affidavit of facts
 - b. Allows a license plate to be issued, but delays issuance of a North Carolina title for 4 months to ensure that there are no undisclosed liens and that the trailer is not stolen.

5. **Out of State Registration for homemade trailer:**
 - a. Out of state registration shows trade name as homemade and no serial number
 - b. Owner must apply for serial number using MVR-15, the numbers attached and inspected
 - c. Title will be issued showing trade name as home with serial number starting with NCX
 - d. Out-of-state registration must be furnished

TITLES MAILED TO OWNER OR LIENHOLDER

STATE	MAIL TO	STATE	MAIL TO	STATE	MAIL TO
Alabama	LH	Kentucky	Owner	North Dakota	LH
Alaska	LH	Louisiana	LH	Ohio	LH or DMV
Arizona	LH or DMV	Maine	LH	Oklahoma	Owner
Arkansas	LH	Maryland	Owner	Oregon	LH
California	LH or DMV	Massachusetts	LH or DMV	Pennsylvania	LH or DMV
Colorado	LH	Michigan	Owner	Rhode Island	LH
Connecticut	LH	Minnesota	Owner	South Carolina	LH or DMV
Delaware	LH	Mississippi	LH	South Dakota	Owner or DMV
District of Columbia	LH	Missouri	Owner	Tennessee	LH
Florida	LH or DMV	Montana	Owner	Texas	LH or DMV
Georgia	LH or DMV	Nebraska	DMV	Utah	LH
Hawaii	LH	Nevada	LH	Vermont	LH
Idaho	LH or DMV	New Hampshire	LH	Virginia	LH or DMV
Illinois	LH	New Jersey	LH	Washington	LH
Indiana	LH	New Mexico	LH	West Virginia	LH
Iowa	LH	New York	Owner	Wisconsin	LH or DMV
Kansas	DMV	North Carolina	LH or DMV	Wyoming	LH or Owner

LH – Lienholder

DMV-Electronic Lien and Title (ELT)

ALABAMA

ADDRESS:

State Department of Revenue
Motor Vehicle Division
PO Box 327610
Montgomery, Alabama 36132-7640

TELEPHONE: (334) 242-9000

RECIPROCITY:

PERMANENT DOMICILE: 30 days
TEMPORARY RESIDENT: 30 days
NON-RESIDENT (EMPLOYED): 30 days
NON-RESIDENT (UNEMPLOYED): 30 days

TITLES: Motor vehicles 34 years old or newer, RV's, motorcycles and mopeds. Mobile homes and travel trailers with a 1990 year model & subsequent year models are titled.

EXEMPT FROM TITLE:

20 year old mobile homes & travel trailers, boats & pole trailers, 2 wheel luggage trailers, farm trailers, special mobile equipment, motor vehicles 35 years old or older

TITLES MAILED: To Lienholder

NOTARY: Not required on Certificate of Title or MCO

TITLE TRANSFER:

“joint” - both signatures required
“or” - either signature required
“and/or” - either signature required

REPOSSESSION:

Title & Notarized Repossession Affidavit
(Form MVT15-1)

ALASKA

ADDRESS:

Department of Administration
Division of Motor Vehicles
1300 W. Benson Blvd, STE 900
Anchorage, Alaska 99503

TELEPHONE: (907) 269-5559

RECIPROCITY:

PERMANENT DOMICILE: 10 days
TEMPORARY RESIDENT: 10 days
NON-RESIDENT (EMPLOYED): 60 days
NON-RESIDENT (UNEMPLOYED): 10 days

TITLES: Motor vehicles, recreational vehicles, trailers, mopeds, motorcycles titled in compliance with safety regulations, and new & used mobile homes effective August 8, 1994.

EXEMPT FROM TITLE:

ATV's, snowmobiles, special mobile equipment and off road vehicles.

TITLES MAILED: To Lienholder

NOTARY: Not required on Certificate of Title or MCO

TITLE TRANSFER:

“joint” - both signatures required
“and” - both signatures required
“or” - either signature required
“and/or” - not acceptable

REPOSSESSION:

Title & Notarized Repossession Affidavit

ARIZONA

<p>ADDRESS: Arizona Department of Transportation Motor Vehicle Division 1801 W. Jefferson Phoenix, Arizona 85007</p> <p>TELEPHONE: (602) 255-0072</p> <p>RECIPROCITY: PERMANENT DOMICILE: <u>30 days</u> TEMPORARY RESIDENT: <u>30 days</u> NON-RESIDENT (EMPLOYED): <u>6 months</u> NON-RESIDENT (UNEMPLOYED): <u>30 days</u></p> <p>TITLES: Motor vehicles, trailers, motor homes, ATV's, mobile homes and motorcycles</p>	<p>EXEMPT FROM TITLE: Watercraft, snowmobiles, special mobile equipment and mopeds</p> <p>TITLES MAILED: Kept with DMV until lien is paid off or mailed to lien holder</p> <p>NOTARY: Date of expiration of commission, signature of notary & the stamp or embossed seal required</p> <p>TITLE TRANSFER: "and" - both signatures required "and/or" - both signatures required "or" - either signature required</p> <p>REPOSSESSION: Title & Notarized Repossession Affidavit</p>
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ARKANSAS

<p>ADDRESS: Department of Finance and Administration Motor Vehicle Division Joel Y. Ledbetter Building Little Rock, Arkansas 72203</p> <p>TELEPHONE: (501) 682-4692</p> <p>RECIPROCITY: PERMANENT DOMICILE: <u>30 days</u> TEMPORARY RESIDENT: <u>90 days</u> NON-RESIDENT (EMPLOYED): <u>90 days</u> NON-RESIDENT (UNEMPLOYED): <u>30 days</u></p> <p>TITLES: Motor vehicles, trailers, pole trailers, mobile homes, motorcycles, and RV's</p>	<p>EXEMPT FROM TITLE: Snowmobiles, special mobile equipment, boats and mopeds</p> <p>TITLES MAILED: To Lienholder</p> <p>NOTARY: Not required on Certificate of Title or MCO</p> <p>TITLE TRANSFER: "or" - either signatures required "and" - both signatures required "and/or" - both signatures required</p> <p>REPOSSESSION: Title & Notarized Repossession Affidavit</p>
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CALIFORNIA

ADDRESS:

Department of Motor Vehicles
Division of Headquarters Operations
PO Box 942869
Sacramento, California 94269-0001

TELEPHONE: (800) 777-0133 or (916) 229-0370

RECIPROCITY:

PERMANENT DOMICILE: Until plate expires
TEMPORARY RESIDENT: Until plate expires
NON-RESIDENT (EMPLOYED): Until plate expires
NON-RESIDENT (UNEMPLOYED): Until plate expires

TITLES:

Motor vehicles, motor homes, RV's, off road vehicles, motorcycles, and trailers

Mobile homes not exceeding 40 "ft" in length, 8 "ft" in width

EXEMPT FROM TITLE:

ATV's, snowmobiles, special mobile equipment and off road vehicles

TITLES MAILED: Kept with DMV until lien is paid off or mailed to lien holder

NOTARY: Not required on Certificate of Title

TITLE TRANSFER:

“joint” - both signatures required
“and” - both signatures required
“or” - either signature required
“and/or” - not acceptable

REPOSSESSION:

Title & Notarized Repossession Affidavit

COLORADO

ADDRESS:

Department of Revenue
Division of Motor Vehicles
Title and Registration Sections
Denver, Colorado 80217-3350

TELEPHONE: (303) 205-5608

RECIPROCITY:

PERMANENT DOMICILE: 30 days
TEMPORARY RESIDENT: 30 days
NON-RESIDENT (EMPLOYED): 90 days
NON-RESIDENT (UNEMPLOYED): Immediately

TITLES:

Motor vehicles, trailers, motorcycles and motor homes

EXEMPT FROM TITLE:

ATV's, boats, snowmobiles, special mobile equipment, mopeds and mobile homes

TITLES MAILED: To Lienholder

NOTARY: Not required on documents related to titling a motor vehicle

TITLE TRANSFER:

Joint owners both signatures required

REPOSSESSION: Title & Repossession Affidavit (Form DR 2393)

CONNECTICUT

<p>ADDRESS: Department of Motor Vehicles Title Division Room 305, 60 State Street Wethersfield, Connecticut 06161</p> <p>TELEPHONE: (860) 263-5700</p> <p>RECIPROCITY: PERMANENT DOMICILE: <u>60 days</u> TEMPORARY RESIDENT: <u>60 days</u> NON-RESIDENT (EMPLOYED): <u>Full Reciprocity</u> NON-RESIDENT (UNEMPLOYED): <u>60 days</u></p> <p>TITLES: Motor vehicles, motorcycles, and motor homes</p>	<p>EXEMPT FROM TITLE: Mobile homes, mopeds, ATVs, wheelchairs, snowmobiles and special mobile equipment All trailers not exceeding 3,000 pounds GVW Vehicles manufactured 20 years or more are not issued a title.</p> <p>TITLES MAILED: To Lienholder</p> <p>NOTARY: Not required on Certificate of Title or MCO</p> <p>TITLE TRANSFER: "and" - both signatures required "or" - either signature required</p> <p>REPOSSESSION: Title & Notarized Repossession Affidavit (Form Q-1)</p>
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DELAWARE

<p>ADDRESS: Department of Transportation Motor Vehicle Division PO Box 698 Dover, Delaware 19903</p> <p>TELEPHONE: (302) 744-2502</p> <p>RECIPROCITY: PERMANENT DOMICILE: <u>Until plate expires</u> TEMPORARY RESIDENT: <u>Full Reciprocity</u> NON-RESIDENT (EMPLOYED): <u>Full Reciprocity</u> NON-RESIDENT (UNEMPLOYED): <u>Until plate expires</u></p> <p>TITLES: Motor vehicles, trailers, mopeds, motor homes, mobile homes, pole trailers and motorcycles</p>	<p>EXEMPT FROM TITLE: ATVs, boats, special mobile equipment and snowmobiles</p> <p>TITLES MAILED: To Lienholder</p> <p>NOTARY: Not required on Certificate of Title or MCO</p> <p>TITLE TRANSFER: "and" - both signatures required "and/or" - either signature required "or" - either signature required</p> <p>REPOSSESSION: Title & Notarized Repossession Affidavit (Form MV-195)</p>
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DISTRICT OF COLUMBIA

ADDRESS:

Department of Motor Vehicles
PO Box 90120
Washington, DC 20090

TELEPHONE: (202) 737-4404

RECIPROCITY:

PERMANENT DOMICILE: Until plate expires
TEMPORARY RESIDENT: Until plate expires
NON-RESIDENT (EMPLOYED): Until plate expires
NON-RESIDENT (UNEMPLOYED): Until plate expires

TITLES:

Motor vehicles, special mobile equipment, trailers,
mobile homes, mopeds, motorcycles, and RV's

EXEMPT FROM TITLE:

ATV's and snowmobiles

TITLES MAILED: To Lienholder

NOTARY: Not required on Certificate of Title or
MCO

TRANSFER:

"joint" - all signatures required

REPOSSESSION:

Copy of instrument creating the lien certified to be a
true copy of the recorder's receipt.
Also a certification from an Inspection Station as to
the serial number and engine number. The
application need not be accompanied by outstanding
Certificate of Title, if accompanied by an executed
statement explaining its absence to the satisfaction of
the Director.

FLORIDA

ADDRESS:

Department of Highway Safety and Motor Vehicles
Division of Motor Vehicles
Neil Kirkman Building
Tallahassee, Florida 32399

TELEPHONE: (850) 617-2000

RECIPROCITY:

PERMANENT DOMICILE: 10 days
TEMPORARY RESIDENT: Until plate expires
NON-RESIDENT (EMPLOYED): Until plate expires
NON-RESIDENT (UNEMPLOYED): 10 days

TITLES:

Motor homes, special mobile equipment, motorcycles,
mobile homes, motor vehicles, and trailers 2,000 pounds
and over

EXEMPT FROM TITLE:

Trailers less than 2,000 pounds
ATV's, snowmobiles, mopeds, and slide-on-campers

TITLES MAILED: Kept with DMV until lien is
paid off or mailed to lien holder.

NOTARY: Not required on title or MCO

TITLE TRANSFER:

"and" - all signatures required
"or" - either signature required

REPOSSESSION:

Title and Certified Copy of Conditional Sales
Contract or Chattel Mortgage (Form HSMV82040)

GEORGIA

<p>ADDRESS: Department of Revenue Motor Vehicle Division PO Box 740381 Atlanta, Georgia 30374-0381</p> <p>TELEPHONE: (855) 406-5221</p> <p>RECIPROCITY: PERMANENT DOMICILE: <u>30 days</u> TEMPORARY RESIDENT: <u>Until plate expires</u> NON-RESIDENT (EMPLOYED): <u>Full Reciprocity</u> NON-RESIDENT (UNEMPLOYED): <u>Until plate expires</u></p> <p>TITLES: 1963 & later model vehicles, mobile homes, and motorcycles</p>	<p>EXEMPT FROM TITLE: ATV's, snowmobiles, special mobile equipment, mopeds, boat trailers, homemade trailers and vehicles 15 years or older</p> <p>TITLES MAILED: Kept with DMV until lien is paid off or mailed to lien holder</p> <p>NOTARY: Notary date & signature is required on affidavits & powers of attorney, but not required on title or MCO.</p> <p>TITLE TRANSFER: "joint" - each must sign</p> <p>REPOSSESSION: Title & Affidavit of Repossession (Form T-16)</p>
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HAWAII

<p>ADDRESS: City and County of Honolulu Department of Customer Service Division of Motor Vehicles and Licensing PO Box 30330 Honolulu, Hawaii 96820-0330</p> <p>TELEPHONE: (808) 532-7700</p> <p>RECIPROCITY: PERMANENT DOMICILE: <u>Until plate expires</u> TEMPORARY RESIDENT: <u>Until plate expires</u> NON-RESIDENT (EMPLOYED): <u>Until plate expires</u> NON-RESIDENT (UNEMPLOYED): <u>Until plate expires</u></p> <p>TITLES: Motor vehicles and motorcycles</p>	<p>EXEMPT FROM TITLE: Trailers, special mobile equipment, ATV's, snowmobiles, mobile homes, and mopeds</p> <p>TITLES MAILED: To Lienholder</p> <p>NOTARY: Not required on Certificate of Title</p> <p>TITLE TRANSFER: "joint" - all signatures required</p> <p>REPOSSESSION: Title, Certificate of Repossession Repossessed vehicle must be first titled in lienholder's name before resale to a subsequent owner.</p>
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IDAHO

ADDRESS:

Idaho Transportation Department
Division of Motor Vehicles
PO Box 7129
Boise, Idaho 83707-1129

TELEPHONE: (208) 334-8663

RECIPROCITY:

PERMANENT DOMICILE: 90 days
TEMPORARY RESIDENT: 90 days
NON-RESIDENT (EMPLOYED): 90 days
NON-RESIDENT (UNEMPLOYED): 90 days

TITLES:

Motor vehicles, buses, mobile homes, travel trailers, tent trailers, motorcycles, ATV's
Snowmobiles are titled if purchased after January 1, 1991

EXEMPT FROM TITLE:

Mopeds with engine less than or equal to 50 cc's.
Farm equipment, road construction equipment, utility or boat trailers under 2,000 pounds.

TITLES MAILED: Kept with DMV until lien is paid off or mailed to lien holder

NOTARY: Not required on title or MCO

TITLE TRANSFER:

"and" - both required
"or" - either signature required

REPOSSESSION:

Title & Repossession Affidavit

ILLINOIS

ADDRESS:

Secretary of State
Vehicle Services Department
501 S 2nd Street, Howlett Building Room 312
Springfield, Illinois 62756

TELEPHONE: (217) 785-3000

RECIPROCITY:

PERMANENT DOMICILE: 30 days
TEMPORARY RESIDENT: 60 days
NON-RESIDENT (EMPLOYED): Full Reciprocity
NON-RESIDENT (UNEMPLOYED): 60 days

TITLES:

Motor vehicles, boat trailers, motor homes, travel trailers, motorcycles and ATV's are titled

EXEMPT FROM TITLE:

Special mobile equipment and snowmobiles are registered but not titled.

TITLES MAILED: To Lienholder

NOTARY: Not required on Title or MCO

TITLE TRANSFER:

"joint" - all signatures required

REPOSSESSION:

Title and Affidavit of Repossession (Form VSD-258.5B) Lienholder must clear title before resale.

INDIANA**ADDRESS:**

Bureau of Motor Vehicles
Vehicle Services, IGCN, Room N440
100 North Senate Avenue
Indianapolis, Indiana 46204

TELEPHONE: (888) 692-6841

RECIPROCITY:

PERMANENT DOMICILE: 60 days
TEMPORARY RESIDENT: 60 days
NON-RESIDENT (EMPLOYED): 60 days
NON-RESIDENT (UNEMPLOYED): 60 days

TITLES:

Motor vehicles, RV's, motorcycles, mobile homes, semi-trailers and utility trailers
Effective January 1, 1990 all trailers are titled
Camping trailers of any size manufactured after
January 1, 1986

EXEMPT FROM TITLE:

Snowmobiles, special mobile equipment, ATVs, mopeds less than 2.0 brake HP and less than 50 cc engine

TITLES MAILED: To Lienholder

NOTARY: Not required on Certificate of Title or MCO

TITLE TRANSFER:

"joint" - all signatures required

REPOSSESSION:

Certificate of Repossession, certified copy of Security Agreement and lienholder must clear title.

IOWA**ADDRESS:**

Department of Transportation
Motor Registration Division
Office of Vehicle and Motor Carrier Services
PO Box 9278
Des Moines, Iowa 50306

TELEPHONE: (515) 237-3110

RECIPROCITY:

PERMANENT DOMICILE: Until plate expires
TEMPORARY RESIDENT: Until plate expires
NON-RESIDENT (EMPLOYED): Full Reciprocity
NON-RESIDENT (UNEMPLOYED): 90 days

TITLES:

Motor vehicles, trailers, mobile homes and snowmobiles acquired after January 1, 1998.
ATV's acquired after January 1, 2000

EXEMPT FROM TITLE:

ATV's acquired prior to January 1, 2000, special mobile equipment, implements of husbandry, semi-trailers and trailers with unladen weight of 2,000 pounds or less

TITLES MAILED: To Lienholder

NOTARY: Not required on Certificate of Title or MCO

TITLE TRANSFER:

"and/or" - both must sign
"and" - both must sign
"or" - either may sign

REPOSSESSION:

Certificate of Title and Affidavit of Foreclosure Sale

KANSAS

ADDRESS:

Department of Revenue
Division of Vehicles
State Office Building
Topeka, Kansas 66626

TELEPHONE: (785) 296-3621

RECIPROCITY:

PERMANENT DOMICILE: 90 days
TEMPORARY RESIDENT: 90 days
NON-RESIDENT (EMPLOYED): 90 days
NON-RESIDENT (UNEMPLOYED): 90 days

TITLES:

Motor vehicles, motorcycles, RVs and mopeds

EXEMPT FROM TITLE:

ATVs, special mobile equipment, farm tractors, trailers
under 2,000 pounds GVWR, farm trailers under 6,000

pounds load weight, road rollers and road machinery
temporarily operated or moved upon highways

TITLES MAILED: Kept with DMV until lien is
paid off.

NOTARY: Lien releases and Motor Vehicles Dealer
Bonds require notarization.

TITLE TRANSFER:

"and/or" - one signature required
"and" - both signatures required
"or" - either signature required

REPOSSESSION: Title, Affidavit of Repossession
and certified copy of instrument creating lien

KENTUCKY

ADDRESS:

Department of Vehicle Regulation
Division of Motor Vehicle Licensing
200 Mero Street
Frankfort, Kentucky 40622

TELEPHONE: (502) 564-1257

RECIPROCITY:

PERMANENT DOMICILE: Until plate expires
TEMPORARY RESIDENT: Until plate expires
NON-RESIDENT (EMPLOYED): Full Reciprocity
NON-RESIDENT (UNEMPLOYED): 30 Days

TITLES:

Motor vehicles, mobile homes, RV's, motorcycles, and
trailers

EXEMPT FROM TITLE:

ATVs, special mobile equipment, snowmobiles, off
road vehicles, mopeds, and farm tractors

TITLES MAILED: To Registered Owner

NOTARY: Signature and date of commission
required on Certificate of Title.

TITLE TRANSFER:

"joint" - all signatures required

REPOSSESSION:

Title, Certified copy of Security Agreement, and an
Affidavit of Repossession

LOUISIANA

<p>ADDRESS: Department of Public Safety Motor Vehicle Division PO Box 64886 Baton Rouge, Louisiana 70896</p> <p>TELEPHONE: (225) 925-6146</p> <p>RECIPROCITY: PERMANENT DOMICILE: <u>30 days</u> TEMPORARY RESIDENT: <u>30 days</u> NON-RESIDENT (EMPLOYED): <u>30 days</u> NON-RESIDENT (UNEMPLOYED): <u>30 days</u></p> <p>TITLES: Motor vehicles, off road vehicles, motorcycles, ATVs, 3 wheelers, mobile homes, mopeds, RVs, and trailers</p>	<p>EXEMPT FROM TITLE: Special mobile equipment, farm tractors, road rollers and snowmobiles</p> <p>TITLES MAILED: To Lienholder</p> <p>NOTARY: Notary's signature required on title</p> <p>TITLE TRANSFER: "joint" - all signatures required</p> <p>REPOSSESSION: Title and a voluntary surrender form executed by lienholder and signed by the debtor or the Division, will accept affidavit from lienholder stating the vehicle was voluntarily surrendered.</p>
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MAINE

<p>ADDRESS: Secretary of State Bureau of Motor Vehicles State House Station No. 29 Augusta, Maine 04333</p> <p>TELEPHONE: (207) 624-9000</p> <p>RECIPROCITY: PERMANENT DOMICILE: <u>30 days</u> TEMPORARY RESIDENT: <u>Full Reciprocity</u> NON-RESIDENT (EMPLOYED): <u>Full Reciprocity</u> NON-RESIDENT (UNEMPLOYED): <u>Full Reciprocity</u></p> <p>TITLES: Motor vehicles 1995 or newer, motor-cycles if over 300 cc, and RVs</p>	<p>EXEMPT FROM TITLE: Trailers with an unladen weight of 3,000 pounds or less, ATVs, snowmobiles, mobile homes, mopeds and special mobile equipment</p> <p>TITLES MAILED: To Lienholder effective October 1, 1996</p> <p>NOTARY: Not required on Certificate of Title or MCO</p> <p>TITLE TRANSFER: "joint" -all signatures required</p> <p>REPOSSESSION: Title and Repossession Affidavit MVT-5 Lienholder must obtain title in lienholder's name before transferring to another state.</p>
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MARYLAND

ADDRESS:

Department of Transportation
Motor Vehicle Administration
6601 Ritchie Highway, NE
Glen Burnie, Maryland 21062

TELEPHONE: (800) 950-1682

RECIPROCITY:

PERMANENT DOMICILE: 30 days
TEMPORARY RESIDENT: 30 days
NON-RESIDENT (EMPLOYED): 30 days
NON-RESIDENT (UNEMPLOYED): 30 days

TITLES:

Motor vehicles, RVs and trailers
Effective January 1, 1997, boat and utility trailers with a
2500 GVWR or less, have the option to register only
and not title. Motorcycles, off road vehicles and mobile
homes optional

EXEMPT FROM TITLE:

Implements of husbandry, ATVs, ATC's, special
mobile equipment, mopeds and snowmobiles

TITLES MAILED: To registered owner

NOTARY: Not required on Certificate of Title or
Maryland forms.

TITLE TRANSFER:

"joint" - all signatures required
"and" - all signatures required

REPOSSESSION:

Notice of Security Interest completed on the reverse
side may be utilized to obtain title in lienholder name
for resale or may be used to assign ownership to new
buyer.

MASSACHUSETTS

ADDRESS:

Registry of Motor Vehicles
PO Box 55889
Boston, Massachusetts 02205

TELEPHONE: (857) 368-8000

RECIPROCITY:

PERMANENT DOMICILE: Until plate expires
TEMPORARY RESIDENT: Until plate expires
NON-RESIDENT (EMPLOYED): Until plate expires
NON-RESIDENT (UNEMPLOYED): Until plate expires

TITLES:

Motor vehicles effective September 1, 1972
Motor homes, RVs, motorcycles, government owned
vehicles and buses

EXEMPT FROM TITLE:

Special mobile equipment, off road vehicles, mobile
homes, mopeds, snowmobiles, ATVs, and trailers
having gross weight of 3,000 pounds or less

TITLES MAILED: Kept with DMV until lien is
paid off or mailed to lien holder

NOTARY: Not required on Certificate of Title or
MCO

TITLE TRANSFER:

"and" - both signatures required

REPOSSESSION:

Title and Affidavit of Repossession Form

MICHIGAN**ADDRESS:**

Department of State
Department of State Information Center
Lansing, Michigan 48918

TELEPHONE: (888) 767-6424

RECIPROCITY:

PERMANENT DOMICILE: 90 days
TEMPORARY RESIDENT: 90 days
NON-RESIDENT (EMPLOYED): 90 days
NON-RESIDENT (UNEMPLOYED): 90 days

TITLES:

Motor vehicles, motorcycles, ATVs and off road vehicles (7-15-91), trailer coaches, pickup campers (1-1-91) and mobile homes

EXEMPT FROM TITLE:

Special mobile equipment, trailers less than 2,500 pounds, snowmobiles, and mopeds

TITLES MAILED: Title retained by Owner unless the owner authorizes title to be mailed to Lienholder using Form TR-114

NOTARY: Not required on Certificate of Title or MCO

TITLE TRANSFER:

"joint" - all signatures required

REPOSSESSION:

Certification of Repossession (TR-10)
Repossessor must clear title in their name.

MINNESOTA**ADDRESS:**

Department of Public Safety
Driver and Vehicle Services Division
445 Minnesota Street
Saint Paul, Minnesota 55101

TELEPHONE: (651) 296-6911

RECIPROCITY:

PERMANENT DOMICILE: 60 days
TEMPORARY RESIDENT: 60 days
NON-RESIDENT (EMPLOYED): 60 days
NON-RESIDENT (UNEMPLOYED): 60 days

TITLES:

Motor vehicles effective October 1, 1972
Mobile home, RV's, and motorcycles

EXEMPT FROM TITLE:

Special mobile equipment, implement of husbandry, trailers having gross weight of 4,000 pounds or less, farm trailers, ATVs, snowmobiles and off road vehicles

TITLES MAILED: Effective July 1, 1990 mailed to Owner

NOTARY: Not required on Certificate of title or MCO

TITLE TRANSFER:

"joint" - all signatures required

REPOSSESSION:

Affidavit of Repossession, Title and lienholder must clear title in their name.

MISSISSIPPI

ADDRESS:

Department of Revenue
PO Box 1140
Jackson, Mississippi 39205

TELEPHONE: (601) 923-7200

RECIPROCITY:

PERMANENT DOMICILE: 30 days
TEMPORARY RESIDENT: 30 days
NON-RESIDENT (EMPLOYED): 30 days
NON-RESIDENT (UNEMPLOYED): 30 days

TITLES:

Effective July 1, 1969 title law
Motor vehicles, RVs, motorcycles, and mopeds

EXEMPT FROM TITLE:

Special mobile equipment, mobile homes, implements of husbandry, pole trailers, utility trailers less than 5,000 pounds GVWR, ATVs, snowmobiles, and off road vehicles

TITLES MAILED: To Lienholder

NOTARY: Not required on Certificate of Title or MCO

TITLE TRANSFER:

"and/or" - both signatures required
"and" - all signatures required
"joint" - all signatures required
"or" – only one signature required

REPOSSESSION:

Title, Affidavit of Repossession or Affidavit of Sale under lien and Affidavit of Facts from Lienholder.

MISSOURI

ADDRESS:

Department of Revenue
Division of Motor Vehicles and Driver Licensing
Jefferson City, Missouri 65105

TELEPHONE: (573) 526-3669

RECIPROCITY:

PERMANENT DOMICILE: 30 days
TEMPORARY RESIDENT: Full Reciprocity
NON-RESIDENT (EMPLOYED): Full Reciprocity
NON-RESIDENT (UNEMPLOYED): Full Reciprocity

TITLES:

Motor vehicles, motorcycles, ATVs, mobile Homes, and RVs

EXEMPT FROM TITLE:

Special mobile equipment, mopeds, snowmobiles, vehicles used as ambulances, patrol wagons, and fire apparatus

TITLES MAILED: To registered owner

NOTARY: Not required on Certificate of Title or MCO

TITLE TRANSFER:

"joint" - all signatures required
"TOD" – only first owner’s signature required if still living, if deceased, only requires second owner’s signature

REPOSSESSION:

Title, Affidavit for Repossession Title (DOR-5005) or Notice of Lien (DOR-4809). Lienholder must clear title in their name.

MONTANA

<p>ADDRESS: Department of Justice Motor Vehicle Division Title & Registration Bureau 1003 Buckskin Drive Deer Lodge, Montana 59722</p> <p>TELEPHONE: (406) 444-3661</p> <p>RECIPROCITY: PERMANENT DOMICILE: <u>30 days</u> TEMPORARY RESIDENT: <u>30 days</u> NON-RESIDENT (EMPLOYED): <u>No Reciprocity</u> NON-RESIDENT (UNEMPLOYED): <u>Full Reciprocity</u></p> <p>TITLES: Motor vehicles, mobile homes, trailers, ATVs, snowmobiles, motorcycles, and RVs Effective October 1, 1991 slide-in-campers</p>	<p>EXEMPT FROM TITLE: Mopeds and special mobile equipment</p> <p>TITLES MAILED: to registered owner unless lienholder requests special mailing signed by registered owner</p> <p>NOTARY: Notary signature, seal impression stamper and date commission expires required on Certificate of Title. Seller's signature must be notarized.</p> <p>TITLE TRANSFER: "joint" - all signatures required</p> <p>REPOSSESSION: Affidavit of Repossession Lienholder must clear title before selling.</p>
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NEBRASKA

<p>ADDRESS: Department of Motor Vehicles PO Box 94789 301 Centennial Mall South Lincoln, Nebraska 68509</p> <p>TELEPHONE: (402) 471-3918</p> <p>RECIPROCITY: PERMANENT DOMICILE: <u>Until plate expires</u> TEMPORARY RESIDENT: <u>Until plate expires</u> NON-RESIDENT (EMPLOYED): <u>Full Reciprocity</u> NON-RESIDENT (UNEMPLOYED): <u>Full Reciprocity</u></p> <p>TITLES: Motor vehicles, travel and fold-down-camping-trailers, mobile homes, and motorcycles, ATV's purchased new after 1-1-04, mopeds & mini-bikes purchased new after 1-1-04, UTV's purchased new after 1-1-11, low-speed vehicles purchased new after 1-1-12</p>	<p>EXEMPT FROM TITLE: Special mobile equipment, ATVs, mopeds, farm trailers, snowmobiles, off road vehicles, non commercial trailers with gross weight of 9,000 pounds or less</p> <p>TITLES MAILED: Kept with DMV until lien is paid off.</p> <p>NOTARY: Not required on Certificate of Title effective July 16, 1994</p> <p>TITLE TRANSFER: "joint" - all signatures required</p> <p>REPOSSESSION: Affidavit of Repossession</p>
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NEVADA

ADDRESS:

Department of Motor Vehicles
Registration Division
555 Wright Way
Carson City, Nevada 89711

TELEPHONE: (775) 684-4368

RECIPROCITY:

PERMANENT DOMICILE: 45 days
TEMPORARY RESIDENT: 45 days
NON-RESIDENT (EMPLOYED): 45 days
NON-RESIDENT (UNEMPLOYED): Until plate expires

TITLES:

Motor vehicles, off road vehicles, mobile homes, RV's,
motorcycles, kit vehicles, ATVs, mopeds and trailers

EXEMPT FROM TITLE:

Special mobile equipment, crawler type vehicles
and snowmobiles

TITLES MAILED: To Lienholder

NOTARY: Not required on Certificate of Title or
MCO

TITLE TRANSFER:

"joint" - all signatures required
"and" – only one signature
"or" - only one signature
"and/or" - only one signature

REPOSSESSION:

Title and Notarized Repossession Affidavit

NEW HAMPSHIRE

ADDRESS:

Division of Motor Vehicles
23 Hazen Drive
Concord, New Hampshire 03305

TELEPHONE:

Title Information – (603) 227-4150
Registration Information – (603) 227-4030
Lemon Law Information – (603) 227-4020

RECIPROCITY:

Permanent Domicile: 60 Days
Temporary Resident: Full Reciprocity
Non-Resident (Employed): Full Reciprocity
Non-Resident (Unemployed): Full Reciprocity

TITLES:

Motor vehicles 15 model years old and newer,
motorcycles, RV'S

EXEMPT FROM TITLE:

Implement of husbandry, special mobile equipment,
self-propelled wheel chairs or invalid tricycle, snow
traveling vehicles and trailers having a gross weight
of less than 3,001 pounds, off-road vehicles,
ATV's, snowmobiles, mobile homes and mopeds
Any vehicle older than 16 years, except heavy
trucks and truck-tractors whose gross weight exceed
18,000 pounds.

TITLES MAILED: To lienholder

NOTARY: Not required on Certificate of Title

TITLE TRANSFER:

"joint" - all signatures required
"and" - all signatures required
"or" - either signature required

REPOSSESSION:

Title & Affidavit of Repossession

NEW JERSEY

<p>ADDRESS: Motor Vehicle Commission 225 East State Street Trenton, New Jersey 08666</p> <p>TELEPHONE: (609) 292-6500</p> <p>RECIPROCITY: PERMANENT DOMICILE: <u>60 days</u> TEMPORARY RESIDENT: <u>Full Reciprocity</u> NON-RESIDENT (EMPLOYED): <u>60 days</u> NON-RESIDENT (UNEMPLOYED): <u>Full Reciprocity</u></p> <p>TITLES: Motor vehicles, mobile homes, motorcycles, travel trailers, mopeds and trailers weighing more than 2,500 pounds.</p>	<p>EXEMPT FROM TITLE: Special mobile equipment, snowmobiles, ATVs, all trailers weighing less than 2,500 pounds</p> <p>TITLES MAILED: To Lienholder</p> <p>NOTARY: Not required on Certificate of Title or MCO</p> <p>TITLE TRANSFER: "joint" - all signatures required</p> <p>REPOSSESSION: Title, Notice of Seizure and Application for Repossession</p>
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NEW MEXICO

<p>ADDRESS: Joseph M. Montoya State Building Motor Vehicle Division P.O. Box 1028 Santa Fe, New Mexico 87504</p> <p>TELEPHONE: (888) 683-4636</p> <p>RECIPROCITY: PERMANENT DOMICILE: <u>Until plate expires</u> TEMPORARY RESIDENT: <u>Until plate expires</u> NON-RESIDENT (EMPLOYED): <u>30 Days</u> NON-RESIDENT (UNEMPLOYED): <u>180 Days</u></p> <p>TITLES: Motor vehicles, trailers, commercial bus, government owned vehicles, motorcycles, motor homes, pole trailers, semi-trailers, ATVs, snowmobiles, off-road vehicles and mobile homes</p>	<p>EXEMPT FROM TITLE: Special mobile equipment</p> <p>TITLES MAILED: To Lienholder</p> <p>NOTARY: Not required on Certificate of Title or MCO</p> <p>TITLE TRANSFER: "joint" -both signatures required "or" -either signature required "and/or" -both signatures required "and" -both signatures required</p> <p>REPOSSESSION: Title, Repossession Affidavit and Lien Release</p>
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NEW YORK

ADDRESS:

Department of Motor Vehicles
6 Empire State Plaza
Albany, New York 12228

TELEPHONE: (518) 486-4714

RECIPROCITY:

PERMANENT DOMICILE: 30 days
TEMPORARY RESIDENT: Registration can be
maintained
NON-RESIDENT (EMPLOYED): Full Reciprocity
NON-RESIDENT (UNEMPLOYED): Full Reciprocity

TITLES:

Titles are issued for 1973 and newer year models.
RVs, motorcycles, buses, government owned cars, and
mobile homes 1995 year model and newer

EXEMPT FROM TITLE:

Implement of husbandry, special mobile equipment,
mopeds, off-highway motorcycles, self-propelled
wheel chairs, invalid tricycles, pole trailers, trailers
with an unladen weight of less than 1,000 pounds,
ATV's, snowmobiles and mobile homes 1994 and
older

TITLES MAILED: Mailed to owner and notice of
recorded lien sent to lienholder or filed electronically

NOTARY: Not required on Certificate of Title or
MCO

TITLE TRANSFER: Plural ownership requires
signature of any one of the owners.

REPOSSESSION:
Affirmation of Repossession and Bill of Sale
(MV-950)

NORTH CAROLINA

ADDRESS:

Division of Motor Vehicles
1100 New Bern Avenue
Raleigh, North Carolina 27697

TELEPHONE: (919) 715-7000
Vehicle Property Tax – (919) 814-1779

RECIPROCITY:

PERMANENT DOMICILE: 30 days
TEMPORARY RESIDENT: 30 days
NON-RESIDENT (EMPLOYED): 30 days
NON-RESIDENT (UNEMPLOYED): Full Reciprocity

TITLES:

Motor vehicles including trailers, special mobile
equipment, mobile homes, buses, motorcycles and motor
homes

EXEMPT FROM TITLE:

Construction equipment, implements of husbandry,
golf carts, ATV's and tow dollies

TITLES MAILED: Kept with DMV until lien is
paid off or mailed to lien holder

NOTARY: Required on certificate of title and MCO

TITLE TRANSFER:
“plural” – ownership requires signature of all owners

REPOSSESSION:
Title and Certificate of Repossession, Form MVR-3

NORTH DAKOTA

<p>ADDRESS: Department of Transportation Motor Vehicle Division 608 East Boulevard Avenue Bismarck, North Dakota 58505-0780</p> <p>TELEPHONE: (701) 328-2725</p> <p>RECIPROCITY: PERMANENT DOMICILE: <u>30 days</u> TEMPORARY RESIDENT: <u>30 days</u> NON-RESIDENT (EMPLOYED): <u>30 days</u> NON-RESIDENT (UNEMPLOYED): <u>Full Reciprocity</u></p> <p>TITLES: Motor vehicles, trailers, mobile homes, motorcycles, travel trailers, mopeds, ATVs and snowmobiles</p>	<p>EXEMPT FROM TITLE: Special mobile equipment, boat trailers, luggage, non-farm private trailers with a gross weight less than 1,500 pounds</p> <p>TITLES MAILED: To Lienholder</p> <p>NOTARY: Not required on Certificate of Title or MCO</p> <p>TITLE TRANSFER: "and" - all signatures required "or" - only one signature required</p> <p>REPOSSESSION: Title and Repossession Affidavit</p>
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OHIO

<p>ADDRESS: Bureau of Motor Vehicles PO Box 16520 Columbus, Ohio 43266-0020</p> <p>TELEPHONE: Titles – (614) 752-7671 Registrations – (614) 752-7800</p> <p>RECIPROCITY: PERMANENT DOMICILE: <u>Until plate expires</u> TEMPORARY RESIDENT: <u>Full Reciprocity</u> NON-RESIDENT (EMPLOYED): <u>Full Reciprocity</u> NON-RESIDENT (UNEMPLOYED): <u>Full Reciprocity</u></p> <p>TITLES: Motor vehicles, mobile homes, travel trailers, camping trailers, motor homes, motorcycles, buses and government vehicles</p>	<p>EXEMPT FROM TITLE: Trailers with manufacturer's weight of 4,000 pounds or less, construction equipment, farm machinery, ATVs, snowmobiles, off-road vehicles, mopeds and special mobile equipment</p> <p>TITLES MAILED: Kept with DMV until lien is paid off or mailed to lien holder</p> <p>NOTARY: Notary signature, seal and date commission expires is required on Certificate of Title.</p> <p>TITLE TRANSFER: "joint" - all signatures required</p> <p>REPOSSESSION: Title and Certified copy of original Mortgage Contract, Security Agreement or Conditional Sales Contract</p>
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OKLAHOMA

ADDRESS:

Oklahoma Tax Commission
Motor Vehicle Division
2501 Lincoln Boulevard
Oklahoma City, Oklahoma 73194

TELEPHONE: (405) 521-3221

RECIPROCITY:

PERMANENT DOMICILE: 30 days
TEMPORARY RESIDENT: 30 days
NON-RESIDENT (EMPLOYED): 30 days
NON-RESIDENT (UNEMPLOYED): 60 days

TITLES:

Motor vehicles, commercial trailers, travel trailers, pop-up tent trailers, special mobile equipment, mopeds, motorcycles, RVs, and mobile homes
ATV's after July 1, 2005

EXEMPT FROM TITLE:

Snowmobiles, off-road vehicles, boat, luggage and utility trailers, boat trailers

TITLES MAILED: To Registered Owner

NOTARY: Notary signature, seal and date
commission expires required on Certificate of Title

TITLE TRANSFER:

"plural" - all signatures required
"or" - requires one signature
"and/or" - requires one signature
"and" – all signatures required

REPOSSESSION:

Repossession Affidavit, Security Agreement and Lien Release

OREGON

ADDRESS:

Department of Transportation
Driver and Motor Vehicle Services (DMV)
1905 Lana Avenue N.E.
Salem, Oregon 97314

TELEPHONE: (503) 945-5000

RECIPROCITY:

PERMANENT DOMICILE: 6 months
TEMPORARY RESIDENT: Full Reciprocity
NON-RESIDENT (EMPLOYED): 6 months
NON-RESIDENT (UNEMPLOYED): Full Reciprocity

TITLES:

Motor vehicles, special mobile equipment, travel trailers, for hire trailers, snowmobiles and all-terrain vehicles unless owned and operated by the government. Mobile homes, mopeds, motorcycles, Class 1 ATV's, and snowmobiles are titled unless used exclusively for farming, agricultural or forestry operations.

EXEMPT FROM TITLE:

Trailers with a loaded weight of 1,800 pounds or less, tow dollies, converter gears, implements of husbandry, Class III ATV's, (off-road motorcycles), well-drilling machinery and fire fighting apparatus

TITLES MAILED: To Lienholder

NOTARY: Not required on Certificate of Title

TITLE TRANSFER:

JOINT TENANCY - When ownership is a joint tenancy with right of survivorship the words "or survivor" shall follow the names of the owners on titles issued prior to January 1, 1986. On titles issued after January 1, 1986, joint tenancy is indicated by "YES" in the box entitled "SURVIVOR" or if "Y" or "N" separated by a "/" followed by another "Y" or "N". The first "Y" or "N" indicates survivorship between registered owners, the second "Y" or "N" indicates survivorship between security interest holders. All must sign Certificate of Title to transfer ownership if all are living.

REPOSSESSION:

Title and Certificate of Repossession

PENNSYLVANIA

<p>ADDRESS: Department of Transportation Bureau of Motor Vehicles 1101 S. Front Street Harrisburg, Pennsylvania 17104-2516</p> <p>TELEPHONE: (717) 412-5300 (800) 932-4600</p> <p>RECIPROCITY: PERMANENT DOMICILE: <u>30 days</u> TEMPORARY RESIDENT: <u>Full Reciprocity</u> NON-RESIDENT (EMPLOYED): <u>Full Reciprocity</u> NON-RESIDENT (UNEMPLOYED): <u>Full Reciprocity</u></p> <p>TITLES: Motor vehicles, trailers, ATVs, off-road vehicles, mobile homes, mopeds, motorcycles and RV's Snowmobiles as of October 23, 2001</p>	<p>EXEMPT FROM TITLE: Special mobile equipment</p> <p>TITLES MAILED: Kept with DMV until lien is paid off or mailed to lien holder</p> <p>NOTARY: Dealer agent verify owner's signature in lieu of notarization. Requires verification date, signature and printed name of agent, dealership name and dealership number. All others require notary signature, execution date, stamp or seal.</p> <p>TITLE TRANSFER: "plural" - all signatures required</p> <p>REPOSSESSION: Title, copy of security agreement, copy of notice sent to debtor, statement from lienholder that vehicle was seized and sold according to law and bill of sale to purchaser.</p>
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RHODE ISLAND

<p>ADDRESS: Division of Motor Vehicles 600 New London Avenue Cranston, Rhode Island 02920</p> <p>TELEPHONE: (401) 462-4368</p> <p>RECIPROCITY: PERMANENT DOMICILE: <u>30 days</u> TEMPORARY RESIDENT: <u>Full Reciprocity</u> NON-RESIDENT (EMPLOYED): <u>30 days</u> NON-RESIDENT (UNEMPLOYED): <u>Full Reciprocity</u></p> <p>TITLES: All motor vehicles 10 years old or newer, RV's, motorcycles and mobile homes</p> <p>EXEMPT FROM TITLE: Special mobile equipment, snowmobiles, ATVs, off-road vehicles, implement of husbandry</p>	<p>Self-propelled invalid wheel chair or tricycle, motorized bicycles, trailers having a carrying capacity of 3,000 pounds or less</p> <p>TITLE MAILED: To Lienholder</p> <p>NOTARY: Notary's signature with the words "Notary Public" required on applications and affidavits. Not required on certificate of titles.</p> <p>TITLE TRANSFER: "and" - both signatures required "or" - one signature required "and/or" - one signature required</p> <p>REPOSSESSION: Title and Affidavit of Repossession</p>
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SOUTH CAROLINA

ADDRESS:

Division of Motor Vehicles
PO Box 1498
Blythewood, South Carolina 29016

TELEPHONE: (803) 896-5000

RECIPROCITY:

PERMANENT DOMICILE: 30 days
TEMPORARY RESIDENT: Full Reciprocity
NON-RESIDENT (EMPLOYED): 30 days
NON-RESIDENT (UNEMPLOYED): 90 days

TITLES:

Motor vehicles, motorcycles, off-road vehicles, mobile homes, motor homes, campers, homemade vehicles and trailers

***Customer may request a title for trailers, pole trailers, utility and boat trailers in South Carolina. Customer comes in with a registration for a trailer, pole trailer, utility and boat trailer; they will need to present a title from South Carolina.

EXEMPT FROM TITLE:

Implement of husbandry, mopeds, ATVs, snowmobiles and pole trailers and special mobile equipment

TITLES MAILED: Kept with DMV until lien is paid off or mailed to lien holder

NOTARY: Not required on Certificate of Title

TITLE TRANSFER:

"joint" - both signatures required
"and" - both signatures required
"or" - either signature required

REPOSSESSION:

Title, Affidavit of Repossession and bill of sale to new purchaser

SOUTH DAKOTA

ADDRESS:

Department of Revenue
Motor Vehicle Division
445 East Capital Avenue
Pierre, South Dakota 57501

TELEPHONE: (605) 773-3541

RECIPROCITY:

PERMANENT DOMICILE: 90 days
TEMPORARY RESIDENT: 90 days
NON-RESIDENT (EMPLOYED): 90 days
NON-RESIDENT (UNEMPLOYED): 90 days

TITLES:

Motor vehicles, special mobile equipment, trailers, mobile homes, motorcycles, snowmobiles, off-road vehicles, motor homes, buses and ATVs

EXEMPT FROM TITLE:

Mopeds

TITLE MAILED: Mailed to owner or kept with DMV until lien is paid off

NOTARY: Not required on Certificate of Title or MCO

TITLE TRANSFER:

"or" - one signature required
"and" - both signatures required

REPOSSESSION:

Certificate of Title if available, Affidavit of Repossession and certified copy of lien instrument

TENNESSEE

<p>ADDRESS: Department of Revenue Vehicle Service Section 44 Vantage Way, Suite 160 Nashville, Tennessee 37243-8050</p> <p>TELEPHONE: (615) 741-3101</p> <p>RECIPROCITY: PERMANENT DOMICILE: <u>30 days</u> TEMPORARY RESIDENT: Full Reciprocity to daily commuters, <u>otherwise, 30 days</u></p> <p>NON-RESIDENT (EMPLOYED): <u>30 days</u> NON-RESIDENT (UNEMPLOYED): <u>30 days</u></p> <p>TITLES: Motor vehicles, motorcycles, mopeds, camping trailers, mobile homes, off-road vehicles, snowmobiles and ATV's</p>	<p>EXEMPT FROM TITLE: Special mobile equipment, implements of husbandry, boat, animal, farm and utility trailers</p> <p>TITLES MAILED: To Lienholder</p> <p>NOTARY: Not required on Certificate of Title</p> <p>TITLE TRANSFER: "joint" - both signatures required "or" - either may sign</p> <p>REPOSSESSION: Certificate of Title and Certificate of Sale under Special Condition Form</p>
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TEXAS

<p>ADDRESS: Texas Department of Motor Vehicles Austin, Texas 78731</p> <p>TELEPHONE: (888) 368-4689</p> <p>RECIPROCITY: PERMANENT DOMICILE: <u>30 days</u> TEMPORARY RESIDENT: <u>30 days</u> NON-RESIDENT (EMPLOYED): <u>30 days</u> NON-RESIDENT (UNEMPLOYED): <u>Full Reciprocity</u></p> <p>TITLES: Motor vehicles, off highway motorcycles, ATV's, motor homes, motorcycles, mopeds, buses, and government owned vehicles</p>	<p>EXEMPT FROM TITLE: Special mobile equipment, trailers with empty weight of 4,000 pounds or less, semi-trailers with gross weight of 4,000 pounds or less, mobile homes, and snowmobiles</p> <p>TITLES MAILED: Kept with DMV until lien is paid off or mailed to lien holder</p> <p>NOTARY: Not required on Certificate of Title</p> <p>TITLE TRANSFER: "joint" - all signatures are required</p> <p>REPOSSESSION: Title and Affidavit of Repossession</p>
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UTAH

ADDRESS:

Utah State Tax Commission
Motor Vehicle Division
210 North 1950 West
Salt Lake City, Utah 84116

TELEPHONE: (800) 368-8824

RECIPROCITY:

PERMANENT DOMICILE: 60 days
TEMPORARY RESIDENT: 60 days
NON-RESIDENT (EMPLOYED): 30 days
NON-RESIDENT (UNEMPLOYED): Full Reciprocity

TITLES:

Motor vehicles, motorcycles, mopeds, mobile homes, snowmobiles, off-road vehicles, ATVs and RVs

EXEMPT FROM TITLE:

Implement of husbandry, special mobile equipment and trailers with an unladen weight of 750 pounds or less

TITLES MAILED: To Lienholder

NOTARY: Not required on Certificate of Title or MCO

TITLE TRANSFER:

alternative co-owners - either one may sign
conjunctive co-owners - all signatures required

REPOSSESSION:

Title and Affidavit of Repossession

VERMONT

ADDRESS:

Agency of Transportation
Department of Motor Vehicles
120 State Street
Montpelier, Vermont 05603

TELEPHONE: (802) 828-2000

RECIPROCITY:

PERMANENT DOMICILE: 30 days
TEMPORARY RESIDENT: 30 days
NON-RESIDENT (EMPLOYED): Immediately
NON-RESIDENT (UNEMPLOYED): 120 days

TITLES:

Motor vehicles 15 years old or less, RV's, and special mobile equipment
ATV's and snowmobiles 2004 model year or newer

EXEMPT FROM TITLE:

Trailers with an unladen weight of 1,500 pounds or less, motorcycles with less than 300 cc of engine displacement, mopeds, off-road-vehicles, mobile homes and ATV's and snowmobiles 2003 model year and older

TITLES MAILED: To Lienholder

NOTARY: Not required on Certificate of Title or MCO

TITLE TRANSFER:

"and" - all signatures required
"and/or" - all signatures required
"or" - either may sign

REPOSSESSION:

Title, Affidavit of Repossession and bill of sale

VIRGINIA

<p>ADDRESS: The Department of Motor Vehicles 2300 West Broad Street PO Box 27412 Richmond, Virginia 23269</p> <p>TELEPHONE: (804) 497-7100</p> <p>RECIPROCITY: PERMANENT DOMICILE: <u>30 days</u> TEMPORARY RESIDENT: <u>Full Reciprocity</u> NON-RESIDENT (EMPLOYED): <u>30 days</u> NON-RESIDENT (UNEMPLOYED): <u>Full Reciprocity</u></p> <p>TITLES: Motor vehicles, special mobile equipment, trailers, semi-trailers, motorcycles, RVs, and mobile homes</p>	<p>EXEMPT FROM TITLE: ATVs, snowmobiles, off-road vehicles, mopeds and manufactured homes</p> <p>TITLES MAILED: Kept with DMV until lien is paid off or mailed to lienholder.</p> <p>NOTARY: Not required on Certificate of Title</p> <p>TITLE TRANSFER: "joint" - all signatures required</p> <p>REPOSSESSION: Title and Affidavit of Repossession Lienholder must clear title in their name.</p>
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WASHINGTON

<p>ADDRESS: Department of Licensing PO Box 9909 Olympia, Washington 98507</p> <p>TELEPHONE: (360) 902-3770</p> <p>RECIPROCITY: PERMANENT DOMICILE: <u>30 days</u> TEMPORARY RESIDENT: <u>6 months</u> NON-RESIDENT (EMPLOYED): <u>6 months</u> NON-RESIDENT (UNEMPLOYED): <u>6 months</u></p> <p>TITLES: Motor vehicles, off-road vehicles, ATVs, mopeds, campers, mobile homes, and motorcycles</p>	<p>EXEMPT FROM TITLE: Snowmobiles and special mobile equipment</p> <p>TITLES MAILED: To Lienholder</p> <p>NOTARY: Notary signature, stamp and date commission expires required for affidavits, but not for Certificate of Title.</p> <p>TITLE TRANSFER: "joint" - all parties sign</p> <p>REPOSSESSION: Title and notarized Affidavit of Repossession</p>
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WEST VIRGINIA

ADDRESS:

Division of Motor Vehicles - Building 3
1800 Kanawha Boulevard, East
Charleston, West Virginia 25317

TELEPHONE: (304) 558-3900

RECIPROCITY:

PERMANENT DOMICILE: 30 days
TEMPORARY RESIDENT: 30 days
NON-RESIDENT (EMPLOYED): 30 days
NON-RESIDENT (UNEMPLOYED): 30 days

TITLES:

Motor vehicles, mobile homes, trailers, semi-trailers,
pole trailers, ATVs, motor homes, mopeds, motorcycles,
and RVs

EXEMPT FROM TITLE:

Special mobile equipment, implements of husbandry
and snowmobiles

TITLES MAILED: To Lienholder

NOTARY: Not required on Certificate of Title

TITLE TRANSFER:

"and" - both signatures required
"or" - only one signature
"and/or" - either may sign

REPOSSESSION:

Title and Affidavit of Repossession (DMV129-TR)

WISCONSIN

ADDRESS:

Department of Transportation
Division of Motor Vehicles
4802 Sheboygan Avenue
Madison, Wisconsin 53702

TELEPHONE: (608) 266-1466

RECIPROCITY:

PERMANENT DOMICILE: Until plate expires
TEMPORARY RESIDENT: Full Reciprocity
NON-RESIDENT (EMPLOYED): Full Reciprocity
NON-RESIDENT (UNEMPLOYED): Full Reciprocity

TITLES:

Motor vehicles, special mobile equipment, mobile
homes, RVs, mopeds and motorcycles

EXEMPT FROM TITLE:

Snowmobiles, ATVs, off-road vehicles, and trailers
under 3,000 pounds

TITLES MAILED: Kept with DMV until lien is
paid off or mailed to the lien holder

NOTARY: Not required on Certificate of Title

TITLE TRANSFER:

"or" - only one signature required
"and" - both signatures required

REPOSSESSION:

Certificate of Title, if available, Repossession
Affidavit (MV-2117) and security agreement

WYOMING**ADDRESS:**

Department of Transportation
 Motor Vehicle Services
 5300 Bishop Blvd
 Cheyenne, Wyoming 82009-3340

TELEPHONE:

(307) 777-4883 – Department of Transportation
 (307) 777-7961 – Department of Revenue

RECIPROCITY:

PERMANENT DOMICILE: 30 days
 TEMPORARY RESIDENT: 30 days
 NON-RESIDENT (EMPLOYED): Immediately
 NON-RESIDENT (UNEMPLOYED): 120 days

TITLES:

Motor vehicles, mobile homes, motorcycles, RV's,
 ATV's and/or off-road vehicles

EXEMPT FROM TITLE:

Special mobile equipment, trailers 1,000 pounds or less unladen weight and mopeds

TITLES MAILED: To either Owner or the Lienholder as requested.

NOTARY: Notary signature, seal and date commission expires required on Certificate of Title when selling vehicle and on dealer reassignment.

TITLE TRANSFER:

"joint" - all signatures required

REPOSSESSION:

Must file "Affidavit of Default in Payment" with the County Clerk Office that issued the original title.

SECTION 4

MVR-1

MVR-6

MVR-5

MVR-634

FORMS

MVR-2

MVR-3

MVR-4

MVR-7

Section 4

Forms

CHAPTER

1 Forms

This section includes copies of all the forms indicated in the title manual.

Section 4
CHAPTER 1

FORMS

Vehicle Registration 1
 Administrative Office of Courts (AOC) 87
 Vehicle Registration 92
 Federal Heavy Vehicle Use Tax 106
 International Registration Plan 109
 For Hire 124

MVR-1
(Rev. 05/17)

North Carolina Division of Motor Vehicles
TITLE APPLICATION

CHECK Appropriate Block/s (Application cannot be processed without certification of services)						
<input type="checkbox"/> Title Only – Vehicle Not in Operation	<input type="checkbox"/> Truck Weight Desired _____ (This includes the truck, trailer and load)	For Hire Vehicle <input type="checkbox"/> Yes or <input type="checkbox"/> No				
<input type="checkbox"/> Title and License Plate Class of License _____	<input type="checkbox"/> Plate No. Transferred _____ (List Plate Number and Expiration)					
<input type="checkbox"/> Inoperable Vehicle – Vehicle substantially disassembled and unfit or unsafe to be operated on the highway	<input type="checkbox"/> Limited Registration Plate (When property taxes are deferred)					
I certify that all the above information is correct. _____ (Customer's Initials)						
VEHICLE SECTION						
YEAR	MAKE	BODY STYLE	SERIES MODEL	VEHICLE IDENTIFICATION NUMBER	FUEL TYPE	ODOMETER READING
OWNER SECTION						
Owner 1 ID # _____ Full Legal Name of Owner 1 (First, Middle, Last, Suffix) or Company Name _____						
Owner 2 ID # _____ Full Legal Name of Owner 2 (First, Middle, Last, Suffix) or Company Name _____						
Joint applicants request this title to be issued with Joint Tenants with Rights of Survivorship? Check appropriate block: Yes <input type="checkbox"/> No <input type="checkbox"/>						
Residence Address (Individual) Business Address (Firm)			City and State		Zip Code	
Mail Address (if different from above)			City and State		Zip Code	
Vehicle Location Address (if different from residence address above)				City and State		Tax County
LIEN SECTION						
FIRST LIEN			SECOND LIEN			
Date of Lien		Account #	Date of Lien		Account #	
		Maturity Date (MH)			Maturity Date (MH)	
Lienholder ID #	Lienholder Name		Lienholder ID #	Lienholder Name		
Address _____			Address _____			
City _____ State _____ Zip Code _____			City _____ State _____ Zip Code _____			
I certify for the motor vehicle described above that I have financial responsibility as required by law.						
Insurance Company authorized in N.C. _____			Policy Number _____			
Purchased	Purchase Date	From Whom Purchased (Name and Address)	N.C. Dealer No.	Is this vehicle leased? If Yes, Attach Form MVR-330	Equipment #	
<input type="checkbox"/> New <input type="checkbox"/> Used				<input type="checkbox"/> Yes <input type="checkbox"/> No		
DISCLOSURE SECTION						
All motor vehicle records maintained by the North Carolina Division of Motor Vehicles will remain closed for marketing and solicitation unless the block below is checked. <input type="checkbox"/> I (We) would like the personal information contained in this application to be available for disclosure.						
APPLICATION MUST BE SIGNED IN INK BY EACH OWNER OR AUTHORIZED REPRESENTATIVE OF FIRMS OR CORPORATIONS.						
I (we) am (are) the owner(s) of the vehicle described on this application and request that a North Carolina Certificate of Title be issued. I (we) certify that the information on the application is correct to the best of my (our) knowledge. The vehicle is subject to the liens named and no others. If a registration plate is issued or transferred, I (we) further certify that there has not been a registration plate revocation and that liability insurance is in effect on this vehicle on the date of this application as required by the North Carolina Financial Security Act of 1957.						
OWNER'S SIGNATURE _____						
Date _____		County _____			State _____	
I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated: _____ (name(s) of principal(s)).						
Notary Signature _____			Notary Printed or Typed Name _____			
(SEAL)			My Commission Expires _____			

MVR-1A
(Rev. 06/15)

North Carolina Division of Motor Vehicles
CERTIFICATION OF PLATE AND/OR ADDRESS

CHECK Appropriate Block/s (Application cannot be processed without certification of services)						
<input type="checkbox"/> Title Only – Vehicle Not in Operation		<input type="checkbox"/> Truck Weight Desired _____ (This includes the truck, trailer and load)		<input type="checkbox"/> For Hire Vehicle <input type="checkbox"/> Yes or <input type="checkbox"/> No		
<input type="checkbox"/> Title and License Plate Class of License _____		<input type="checkbox"/> Plate No. Transferred _____ (List Plate Number and Expiration)				
<input type="checkbox"/> Inoperable Vehicle – Vehicle substantially disassembled and unfit or unsafe to be operated on the highway		<input type="checkbox"/> Limited Registration Plate (When property taxes are deferred)		<input type="checkbox"/> Moped Registration Plate Only		
I certify that all the above information is correct. _____ (Customer's Initials)						
VEHICLE SECTION						
YEAR	MAKE	BODY STYLE	SERIES MODEL	VEHICLE IDENTIFICATION NUMBER	FUEL TYPE	ODOMETER READING
OWNER SECTION						
Owner 1 ID # _____		Full Legal Name of Owner 1 (First, Middle, Last, Suffix) or Company Name _____				
Owner 2 ID # _____		Full Legal Name of Owner 2 (First, Middle, Last, Suffix) or Company Name _____				
Residence Address (Individual) Business Address (Firm)			City and State		Zip Code	
Mall Address (if different from above)			City and State		Zip Code	
Vehicle Location Address (if different from residence address above)				City and State		Zip Code
MOPED CUSTOMERS ONLY						
I attest to the following: (Must Initial)						
1. This vehicle has two or three wheels, no external shifting device and a motor that does not exceed 50 cubic centimeters piston displacement. _____ (owner's initial)						
2. This vehicle cannot propel at a speed greater than 30 miles per hour on a level surface. _____ (owner's initials)						
I declare the foregoing is true and correct.						
OWNER'S SIGNATURE _____						

MVR-2 (Rev. 03/08)	North Carolina Division of Motor Vehicles	NO FEE
DEALER'S REASSIGNMENT OF TITLE TO A MOTOR VEHICLE		
<p>To be used by North Carolina licensed dealers to reassign out-of-state assigned certificates of title, non-title state registration certificates and/or bills of sale or other documents acceptable for obtaining a certificate of title in North Carolina for vehicles acquired by North Carolina dealers. May also be used to reassign manufacturer's certificates of origin and North Carolina certificates of title when the space or spaces provided on these documents for dealer's assignments have been used.</p>		
YEAR _____	MAKE _____	BODY STYLE _____ VIN _____
<p>Federal and State law requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment.</p>		
RE-ASSIGNMENT OF TITLE BY LICENSED DEALER		
<p>The undersigned hereby certifies that the vehicle described in this title has been transferred to the following printed name and address:</p> <p>_____</p>		
<p>"I certify to the best of my knowledge that the odometer reading is: _____ (NO TENTHS) and reflects the actual mileage of this vehicle unless one of the following statements is checked."</p> <p><input type="checkbox"/> 1. The mileage stated is in excess of its mechanical limits. <input type="checkbox"/> 2. The odometer reading is not the actual mileage. WARNING — ODOMETER DISCREPANCY</p>		
<p>DATE VEHICLE DELIVERED TO PURCHASER _____ To my knowledge the vehicle described herein:</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/> Has been involved in a collision or other occurrence to the extent that the cost to repair exceeds 25% of fair market retail value.</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/> Has been a flood vehicle, a reconstructed vehicle or a salvage vehicle.</p>		
Hand Printed Name and Signature of Dealer or Agent _____		Dealer No. _____
Printed Firm Name _____		State _____
Date _____ County _____		Notary Printed or Typed Name _____
<p>I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated: _____ seller(s)/name(s) of principal(s)</p> <p>Notary Signature _____ My Commission Expires _____ (SEAL)</p> <p>I am aware of the above odometer certification and damage disclosure made by the seller.</p>		
Hand Printed Name and Signature(s) of Buyer(s) _____		
RE-ASSIGNMENT OF TITLE BY LICENSED DEALER		
<p>The undersigned hereby certifies that the vehicle described in this title has been transferred to the following printed name and address:</p> <p>_____</p>		
<p>"I certify to the best of my knowledge that the odometer reading is: _____ (NO TENTHS) and reflects the actual mileage of this vehicle unless one of the following statements is checked."</p> <p><input type="checkbox"/> 1. The mileage stated is in excess of its mechanical limits. <input type="checkbox"/> 2. The odometer reading is not the actual mileage. WARNING — ODOMETER DISCREPANCY</p>		
<p>DATE VEHICLE DELIVERED TO PURCHASER _____ To my knowledge the vehicle described herein:</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/> Has been involved in a collision or other occurrence to the extent that the cost to repair exceeds 25% of fair market retail value.</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/> Has been a flood vehicle, a reconstructed vehicle or a salvage vehicle.</p>		
Hand Printed Name and Signature of Dealer or Agent _____		Dealer No. _____
Printed Firm Name _____		State _____
Date _____ County _____		Notary Printed or Typed Name _____
<p>I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated: _____ seller(s)/name(s) of principal(s)</p> <p>Notary Signature _____ My Commission Expires _____ (SEAL)</p> <p>I am aware of the above odometer certification and damage disclosure made by the seller.</p>		
Hand Printed Name and Signature(s) of Buyer(s) _____		
RE-ASSIGNMENT OF TITLE BY LICENSED DEALER		
<p>The undersigned hereby certifies that the vehicle described in this title has been transferred to the following printed name and address:</p> <p>_____</p>		
<p>"I certify to the best of my knowledge that the odometer reading is: _____ (NO TENTHS) and reflects the actual mileage of this vehicle unless one of the following statements is checked."</p> <p><input type="checkbox"/> 1. The mileage stated is in excess of its mechanical limits. <input type="checkbox"/> 2. The odometer reading is not the actual mileage. WARNING — ODOMETER DISCREPANCY</p>		
<p>DATE VEHICLE DELIVERED TO PURCHASER _____ To my knowledge the vehicle described herein:</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/> Has been involved in a collision or other occurrence to the extent that the cost to repair exceeds 25% of fair market retail value.</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/> Has been a flood vehicle, a reconstructed vehicle or a salvage vehicle.</p>		
Hand Printed Name and Signature of Dealer or Agent _____		Dealer No. _____
Printed Firm Name _____		State _____
Date _____ County _____		Notary Printed or Typed Name _____
<p>I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated: _____ seller(s)/name(s) of principal(s)</p> <p>Notary Signature _____ My Commission Expires _____ (SEAL)</p> <p>I am aware of the above odometer certification and damage disclosure made by the seller.</p>		
Hand Printed Name and Signature(s) of Buyer(s) _____		
<p>LIEN OR ENCUMBRANCE - ENTER IN OWNER'S APPLICATION FOR TITLE.</p> <p><i>This form contains the conforming odometer statement and must have the hand printed name and signature of both the buyer and seller.</i></p> <p><small>Buyer's Signature, Firm Name, Date, County, State, and Notary Printed or Typed Name, My Commission Expires, and Notary Seal are required.</small></p>		

MVR-2A (Rev. 7/13)

North Carolina Division of Motor Vehicles

REASSIGNMENT OF TITLE TO A MOTOR VEHICLE

(FOR USE WITH FLOOR PLAN AGREEMENTS ONLY)

To be used by North Carolina lending institutions for reassigning certificates of title or manufacturer's certificates of origin covering vehicles acquired by said North Carolina lending institutions upon repossession under floor plan agreements pursuant to the Uniform Commercial Code.

Year _____ Make _____ Body style _____ Serial model _____

Vehicle identification number _____

REASSIGNMENT BY REPOSSESSOR: For value received, the undersigned hereby transfers the vehicle described above to the purchaser(s) whose name(s) appears in this block and hereby warrants the title to said vehicle and certifies that at the time of delivery the same is subject to the liens or encumbrances named in the purchaser's application for new certificate of title and none other.

PURCHASER'S FIRST, MIDDLE AND LAST NAMES (PRINT IN INK OR TYPE)

STREET OR R.F.D.

CITY OR TOWN

FEDERAL AND STATE REGULATIONS REQUIRE YOU TO STATE THE ODOMETER MILEAGE UPON TRANSFER OF OWNERSHIP (G.S. 20-347)

I certify to the best of my knowledge that the odometer reading is: _____ (NO TENTHS)
and reflects the actual mileage of this vehicle unless one of the following statements is checked:

- 1. The mileage stated is in excess of its mechanical limits.
- 2. The odometer reading is not the actual mileage. **WARNING - ODOMETER DISCREPANCY**

To my knowledge the vehicle described herein has been has not been involved in collision or other occurrence to the extent that the cost to repair exceeds 25% of fair market value.

(DATE)

(FIRST LIENHOLDER)

(ADDRESS)

(DATE)

(SECOND LIENHOLDER)

(ADDRESS)

(HAND PRINT OF PURCHASER/S)

(SIGNATURE/S OF PURCHASER/S)

Date _____ County _____ State _____

I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated:

(NAME(S) OF PRINCIPALS(S))

Notary Signature _____

Printed or typed name _____

(SEAL)

My commission expires _____

MVR-3 (Rev. 1/06) 	North Carolina Department of Transportation DIVISION OF MOTOR VEHICLES CERTIFICATION OF REPOSSESSION			
This is to certify that the undersigned has repossessed the motor vehicle described because of the failure of the former owner to meet his obligation in the matter of settlement of the lien described on the face of the attached certificate of title. No suit is now pending in court concerning this repossession. We hereby warrant title to this described vehicle to be free from all indebtedness and agree to defend it against all claims.				
NAME OF DEFAULTING OWNER				
ADDRESS OF DEFAULTING OWNER	STREET ADDRESS (NUMBER AND STREET OR R.F.D. AND BOX NUMBER)			
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">CITY</td> <td style="width: 10%;">STATE</td> <td style="width: 10%;">ZIP CODE</td> <td style="width: 20%;">COUNTY</td> </tr> </table>	CITY	STATE	ZIP CODE
CITY	STATE	ZIP CODE	COUNTY	
SECURITY INTEREST	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">DATE OF LIEN</td> <td style="width: 30%;">DATE OF REPOSSESSION</td> <td style="width: 40%;">STATE ISSUED</td> </tr> </table>	DATE OF LIEN	DATE OF REPOSSESSION	STATE ISSUED
	DATE OF LIEN	DATE OF REPOSSESSION	STATE ISSUED	
	NAME OF SECURED PARTY			
ADDRESS OF SECURED PARTY				
YEAR	MAKE	BODY STYLE	SERIES MODEL	
TITLE NUMBER	VEHICLE IDENTIFICATION NUMBER			
Current Odometer Reading <input style="width: 100px;" type="text"/>				
North Carolina General Statute 20-77(a) provides that whenever the title or interest of an owner in or to a vehicle shall pass to another by operation of law, as upon order in bankruptcy, execution sale, repossession upon default in performing the terms of a lease or executory sales contract, or otherwise than by voluntary transfer, the transferee shall secure a new certificate of title upon proper application, payment of the fees provided by law, and presentation of the last certificate of title, if available, and such instruments or documents of authority or certified copies thereof as may be sufficient or required by law to evidence or effect a transfer of interest in or to chattels in such cases.				
_____ NAME OF SECURED PARTY				
BY: _____ AUTHORIZED REPRESENTATIVE				
Date: _____ County: _____ State: _____				
I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated: _____ (name(s) of principal(s)).				
Notary Signature: _____				
Printed or typed name: _____				
(SEAL)		My commission expires: _____		

MVR-4 online (Rev. 05/18)	North Carolina Division of Motor Vehicles	\$20.00 Fee
<p>There is a 15-day mandatory waiting period after an application for duplicate title is received by the Division of Motor Vehicles before a certificate of title can be issued. Mail to: NCDMV, 3148 Mail Service Center, Raleigh, NC 27697-3148.</p>		
VEHICLE DESCRIPTION		
		Title No. _____
Year _____	Make _____	Body Style _____ Series Model _____
Vehicle Identification Number _____		Fuel Type _____
Name of Registered Owner(s) _____		
	First Name	Middle Name Last Name
Residential Address _____	City	State Zip Code County
Mailing Address _____		
(IF DIFFERENT FROM ABOVE)		
Vehicle Location Address _____		
(IF DIFFERENT FROM ABOVE)		
LIEN RECORD AS SHOWN ON ORIGINAL TITLE		
First Lien _____	Date _____	Lien Holder _____ Address _____
Second Lien _____	Date _____	Lien Holder _____ Address _____
Third Lien _____	Date _____	Lien Holder _____ Address _____
DISCLOSURE SECTION		
All motor vehicle records maintained by the North Carolina Division of Motor Vehicles will remain closed for marketing and solicitation unless the block below is checked.		
<input type="checkbox"/> I (We) would like the personal information contained in this application to be available for disclosure.		
CHECK APPLICABLE BLOCK		
<input type="checkbox"/> Application for Duplicate Certificate of Title and Assignment by Registered Owner <input type="checkbox"/> Application for Duplicate Certificate of Title as Recorded <input type="checkbox"/> Application for Duplicate Certificate of Title and Removal of Lien		
If original title was issued subject to a lien and it has been satisfied, lien holder must certify to that effect.		
I (we), the registered owner(s) of the above described vehicle, hereby make application for a duplicate certificate of title and certify that the original has been:		
(Check applicable block) <input type="checkbox"/> Lost <input type="checkbox"/> Never Received		
I understand that upon issuance of the duplicate, the original title becomes void and that I am required to return the original title to the Division of Motor Vehicles immediately should it be found.		
Current Odometer Reading <input style="width: 100px;" type="text"/>		
I (we) certify that the information on the application is correct to the best of my (our) knowledge.		
Signature(s) of registered owner(s) _____		
Date _____	County _____	State _____
I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated: _____ (name(s) of principal(s)).		
Notary Signature _____		Notary Printed or Typed Name _____
(SEAL)		My Commission Expires _____
AFFIDAVIT OF FIRST LIEN HOLDER		
I (we), support the application for a duplicate certificate of title covering the above described vehicle and certify that the original title was:		
(CHECK APPLICABLE BLOCK) <input type="checkbox"/> Title lost while in my possession; lien has been satisfied <input type="checkbox"/> Lost while in my possession		
<input type="checkbox"/> Never Received <input type="checkbox"/> Surrendered to _____ upon payment of lien in full.		
Lien holder's signature by: _____		
Date _____	County _____	State _____
I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated: _____ (name(s) of principal(s)).		
Notary Signature _____		Notary Printed or Typed Name _____
(SEAL)		My Commission Expires _____
<p>The duplicate title will be issued subject to such liens as were recorded on the last title and mailed to the first lien holder of record, unless lien release is submitted. The lien holder may apply for a duplicate title, without the signature(s) of the registered owner(s), if the original title was lost while in the lien holder's possession. When a title, mailed to a lien holder by the Division of Motor Vehicles, is not received, affidavits by the registered owner(s) and lien holder(s) are required in order to obtain a duplicate title.</p>		

MVR-4 (Revised)

Federal and State law requires that you state the mileage in connection with the transfer of ownership. Providing a false statement or failing to properly complete this form may result in fines and/or imprisonment.

A FIRST RE-ASSIGNMENT OF TITLE BY REGISTERED OWNER	
<p>The undersigned hereby certifies that the vehicle described in this title has been transferred to the following person name and address:</p> <p>Name of Buyer: _____</p> <p>Address of Buyer: _____</p> <p>I, seller, certify to the best of my knowledge that the statement relating to the actual mileage of the vehicle before one of the following statements is checked:</p> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p><input type="checkbox"/> 1. The mileage stated is in excess of its mechanical limit.</p> <p><input type="checkbox"/> 2. The odometer reading is not the actual mileage.</p> <p style="text-align: center;">MILEAGE - ODOMETER DISCREPANCY</p> </div> <div style="width: 45%;"> <p>Seller's Signature: _____</p> <p>Seller's Hand Printed Name: _____</p> <p>Date: _____ County: _____ State: _____</p> <p>I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and to the capacity indicated:</p> <p>_____ (State name(s) of person(s))</p> <p>Notary Public Signature: _____</p> <p>Notary's Printed or Typed Name: _____</p> <p>My Commission expires: _____ (MAY)</p> <p>Buyer's Signature: _____</p> <p>Buyer's Hand Printed Name: _____</p> </div> </div> <p>To my knowledge the vehicle described herein:</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/> Has been involved in a collision or other occurrence in the event that the car is repair exceeds 25% of its market value.</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/> Has been a flood vehicle.</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/> Has been a reconstructed or salvage vehicle.</p> <p>Date vehicle delivered to purchaser: _____</p>	
B PURCHASER'S APPLICATION FOR NEW CERTIFICATE OF TITLE	
<p>The undersigned purchaser of the vehicle described on the face of this certificate, hereby makes application for a new certificate of title and certifies that said vehicle is subject to the following stated liens and none other and that the information contained herein is true and correct to my best knowledge and belief.</p> <p>CHECK Appropriate Block(s) (Application cannot be processed without certification of vehicles)</p> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p><input type="checkbox"/> Title Only - Vehicle Not in Operation</p> <p><input type="checkbox"/> Title and License Plate</p> <p>Class of License: _____</p> <p><input type="checkbox"/> Inoperable Vehicle - Vehicle voluntarily dismantled and not intended to be operated on the highway</p> </div> <div style="width: 45%;"> <p><input type="checkbox"/> Truck Weight Exceeds _____</p> <p><input type="checkbox"/> Plate for Construction _____ (State Plate Number and Expiration)</p> <p><input type="checkbox"/> Limited Registration Plate (When property taxes are deferred)</p> <p style="text-align: right;">For This Vehicle <input type="checkbox"/> Yes or <input type="checkbox"/> No</p> </div> </div> <p>I certify that all the above information is correct. _____ (purchaser's address)</p>	
<p>OWNERS</p> <p>Owner 1 D.O.B. _____ Full Legal name of Owner (First, Middle, Last, Initial or Complete)</p> <p>Owner 2 D.O.B. _____ Full Legal name of Owner (First, Middle, Last, Initial or Complete)</p> <p>Residence Address: _____ City: _____ State: _____ Zip Code: _____ County: _____</p> <p>Mailing Address (if Different from Above): _____</p> <p>Vehicle Location Address (if Different from Residence Address Above): _____</p>	
<p>FIRST LIEN</p> <p>Due of Date: _____ Amt \$: _____ Lien holder (S): _____</p> <p>Lien holder Name: _____</p> <p>Address: _____</p> <p>City: _____ State: _____ Zip Code: _____</p>	<p>SECOND LIEN</p> <p>Due of Date: _____ Amt \$: _____ Lien holder (S): _____</p> <p>Lien holder Name: _____</p> <p>Address: _____</p> <p>City: _____ State: _____ Zip Code: _____</p>
<p>I certify for the above vehicle described herein that I have assumed responsibility as required by law.</p> <p>Insurance Company _____ Policy Number: _____</p> <p>Assembled in NJ _____</p> <p>Signature of Owner(s): _____</p> <p>Date: _____ County: _____ State: _____</p> <p>I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and to the capacity indicated:</p> <p>_____ (State name(s) of person(s))</p> <p>Notary Public Signature: _____</p> <p>Notary's Printed or Typed Name: _____</p> <p>My Commission expires: _____ (MAY)</p>	

NOTE: RETAIL PURCHASER MUST APPLY FOR NEW TITLE WITHIN 20 DAYS AFTER PURCHASE OR PAY STATUTORY PENALTY. ALTERATIONS OR ERASURES WILL VOID THIS TITLE.

MVR-4C
(Rev. 2000)

North Carolina Department of Transportation
DIVISION OF MOTOR VEHICLES

NOTIFICATION OF OWNER RETAINED VEHICLE

PLEASE COMPLETE IN FULL AND ATTACH COPY OF TITLE

VEHICLE SECTION				
TITLE NUMBER	YEAR	MAKE	VEHICLE IDENTIFICATION NUMBER	STATE
OWNER SECTION				
Owner 1 ID # _____ <small>Full Legal Name of Owner 1 (First, Middle, Last, Suffix) or Company Name</small>				
Owner 2 ID # _____ <small>Full Legal Name of Owner 2 (First, Middle, Last, Suffix) or Company Name</small>				
Business Address (Individual) Business Address (Firm)				
City and State		Zip Code	Tax County	
Mail Address (if different from above)				
INSURANCE COMPANY SECTION				
Name of Insurance Company		Name of Claims Person		
Claim #	Date of Payment	Phone # of Claims Person		
Street Address		City	N.C.	Zip Code
<p>The insurance company listed above has paid a total loss claim for the vehicle identified. In accordance with North Carolina General Statute 20-109.1 and in cooperation with the Division of Motor Vehicles, the insurance company has notified DMV that it did not acquire your vehicle as a result of the claims process and that you, the vehicle owner, have retained the damaged vehicle ("salvage or water/flood vehicle").</p> <p>If you transfer title to this vehicle, you must disclose that this is a salvage or water/flood vehicle.</p> <p>I have read and understand the above.</p> <p style="text-align: right;">_____ Signature of Owner</p> <p>Date _____ County _____ State _____</p> <p>I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated: _____ (name(s) of principal(s)).</p> <p>Notary Signature _____ Notary Printed or Typed Name _____</p> <p style="text-align: center;">(SEAL) My Commission Expires _____</p>				
<small>See Reverse Side</small>				

G.S. 20-109.1. Surrender of titles to salvage vehicles.

(a) Option to Keep Title. — When a vehicle is damaged to the extent that it becomes a salvage vehicle and the owner submits a claim for the damages to the insurer of the vehicle, the insurer must determine whether the owner wants to keep the vehicle after payment of the claim, the procedures in subsection (b) of this section apply. If the owner wants to keep the vehicle after payment of the claim, the procedures in subsection (c) of this section apply.

(b) Transfer to Insurer. — If a salvage vehicle owner does not want to keep the vehicle, the owner must assign the vehicle's certificate of title to the insurer when the insurer pays the claim. The insurer must send the assigned title to the Division within 10 days after receiving it from the vehicle owner. The Division must then send the insurer a form to use to transfer title to the vehicle from the insurer to a person who buys the vehicle from the insurer. If the insurer sells the vehicle, the insurer must complete the form and give it to the buyer. If the buyer rebuilds the vehicle, the buyer may apply for a new certificate of title to the vehicle.

(c) Owner Keeps Vehicle. — If a salvage vehicle owner wants to keep the vehicle, the insurer must give the owner an owner-retained salvage form. The owner must complete the form and give it to the insurer when the insurer pays the claim. The owner's signature on the owner-retained salvage form must be notarized. The insurer must send the completed form to the Division within 10 days after receiving it from the vehicle owner. The Division must then note in its vehicle registration records that the vehicle listed on the form is a salvage vehicle.

(d) Theft Claim on Salvage Vehicle. — An insurer that pays a theft loss claim on a vehicle and, upon recovery of the vehicle, determines that the vehicle has been damaged to the extent that it is a salvage vehicle must send the vehicle's certificate of title to the Division within 10 days after making the determination. The Division and the insurer must then follow the procedures set in subsection (b) of this section.

(e) Out-of-State Vehicle. — A person who acquires a salvage vehicle that is registered in a state that does not require surrender of the vehicle's certificate of title must send the title to the Division within 10 days after the vehicle enters this State. The Division and the person must then follow the procedures set in subsection (b) of this section.

(f) Sanctions. — Violation of this section is a Class 1 misdemeanor. In addition to this criminal sanction, a person who violates this section is subject to a civil penalty of up to one hundred dollars (\$100.00), to be imposed in the discretion of the Commissioner.

G.S. 20-85 sets the fee for issuing a salvage certificate of title.

MVR-5
(Rev. 05/17)

North Carolina Division of Motor Vehicles

Corrected or Substitute Title Application

VEHICLE SECTION					
YEAR	MAKE	BODY STYLE	SERIES MODEL	TITLE NUMBER	
VEHICLE IDENTIFICATION NUMBER			TYPE OF FUEL	ODOMETER READING	ODOMETER BRAND
OWNER SECTION					
Owner 1 ID # _____	Full Legal Name of Owner 1 (First, Middle, Last, Suffix) or Company Name _____				
Owner 2 ID # _____	Full Legal Name of Owner 2 (First, Middle, Last, Suffix) or Company Name _____				
Residence Address (Individual) Business Address (Firm) _____					
City and State _____			Zip Code _____	Tax County _____	
Mailing Address (if different from above) _____					
I certify for the motor vehicle described above that I have financial responsibility as required by law.					Plate Number _____
Insurance company authorized in N.C. _____				Policy Number _____	
LIEN SECTION					
FIRST LIEN			SECOND LIEN		
Date of Lien _____	Account # _____		Date of Lien _____	Account # _____	
Maturity Date _____			Maturity Date _____		
Lienholder ID# _____	Lienholder Name _____		Lienholder ID# _____	Lienholder Name _____	
Address _____			Address _____		
City _____	State _____	Zip Code _____	City _____	State _____	Zip Code _____
DISCLOSURE SECTION					
All motor vehicle records maintained by the North Carolina Division of Motor Vehicles will remain closed for marketing and solicitation unless the block below is checked.					
<input type="checkbox"/> I (We) would like the personal information contained in this application to be available for disclosure.					
CHECK REASON FOR CORRECTION OF TITLE				ODOMETER READING	
<input type="checkbox"/> Spelling of name incorrect <input type="checkbox"/> Change of name (See notes A & B) <input type="checkbox"/> Identification number (See note C) <input type="checkbox"/> Body style <input type="checkbox"/> Joint applicants request this title to be issued with Joint Tenants with Rights of Survivorship				<input type="checkbox"/> Year model in error <input type="checkbox"/> Wrong lien holder (see note D) <input type="checkbox"/> Change of motor or body (See note E) <input type="checkbox"/> Title incorrectly assigned (See note F)	
Give detailed explanation of alterations and changes: _____					
I, the undersigned, owner of the vehicle described above, hereby certify that the information contained herein is true and accurate to the best of my knowledge.					
Signature of owner(s) _____					
Date _____	County _____			State _____	
I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated: _____ (name(s) of principal(s)).					
Notary Signature _____		Notary Printed or Typed Name _____			
(seal)		My Commission Expires _____			

(See reverse side for lienor's confirmation, regulations and notes)

MVR-5 (Reverse)

Certificate of Confirmation by Lienor	
I, the undersigned, do hereby join with the owner in confirming the statements made on the reverse side as they relate to the matter of lien and lienholder.	
Signature of Lienor _____	
Address _____	
Date _____ County _____ State _____	
I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated:	
_____ (name(s) of principal(s)).	
Notary Signature _____	Notary Printed or Typed Name _____
(SEAL)	My Commission Expires _____

RULES AND REGULATIONS CONCERNING CHANGES OF MOTORS, BODIES, FRAMES, ETC.

1. A certificate of title follows the vehicle rather than the motor. When another motor is placed in a vehicle, an application for correction of the certificate of title should be filed with the Division of Motor Vehicles. (Exceptions: The V-8 Ford, Mercury and Lincoln products are not assigned motor numbers. Therefore, the change of motor will not affect the identification numbers located on the frame and will require no notice to the division. The registration of vehicles manufactured in 1954 and subsequent years is by the identification number (serial number), consequently, when motors are changed in these vehicles, a notice to the Division of Motor Vehicles is not required.)
2. If the replacement motor is a new one, a bill of sale covering the purchase of it should be attached to the application for correction; and if the motor is used and currently registered in North Carolina, the title property assigned to the applicant is required for cancellation or correction, depending on the disposition of the body and chassis from which the motor was removed. If the motor is used but not currently registered in North Carolina, a bill of sale is required to establish ownership.
3. Body changes require a correction of the certificate of title. When one body is removed and another factory-built body is used to replace it, the certificate of title for both vehicles should accompany the application for cancellation or correction, depending on the disposition of the chassis and motor from which the body was removed.
4. The certificate of title for a vehicle in which a motor is being placed must accompany the application for correction. If the certificate of title is lost, an application for a duplicate certificate of title must accompany the application for correction.

NOTES
Note A – If the registered owner's name has been changed by permission of the courts, a certified copy of the court order, authorizing the change, must accompany the application.
Note B – Firm and trade names may be corrected when the ownership remains principally the same. The incorporation of partnerships and proprietorships requires a transfer of the title and a correction of the registration plate record.
Note C – If the application is to correct an error in the motor or serial number(s), it is recommended that a pencil rubbing be made and attached to the application.
Note D – A change in the name of the lienholder requires a confirmation by the lienholder whose name is recorded incorrectly.
Note E – If the application is to correct the identification number(s) due to a change of a motor or a body, give the former number(s) replaced, the date and the source of purchase of the motor or body used for replacement and whether purchased new or used.
Note F – An assignment of a certificate of title by an owner(s) can be voided only if no sale occurred. An application for a substitute title must be accompanied by affidavits, signed by all parties concerned, that no sale was made.

MVR-6
(Rev. 5/17)

North Carolina Division of Motor Vehicles

LIEN RECORDING APPLICATION

APPLICATION MUST BE FILED WITHIN 20 DAYS OF DATE OF SECURITY AGREEMENT OR LIEN DATE WILL BE PERFECTED BY THE DIVISION TO THE DATE OF RECEIPT OF APPLICATION.
This application must be accompanied with the certificate of title unless it is in the possession of a prior lienholder. The Division, upon receipt of the application, will procure the title from the prior lienholder for the purpose of recording the new lien and will return the title to the first lienholder and notify the subsequent lienholder(s) that additional lien(s) has been noted on the certificate of title.

VEHICLE SECTION					Title #
YEAR	MAKE	BODY STYLE	SERIES MODEL	VEHICLE IDENTIFICATION NUMBER	
OWNER SECTION					
Owner 1 ID # _____ Full Legal Name of Owner 1 (First, Middle, Last, Suffix) or Company Name _____					
Owner 2 ID# _____ Full Legal Name of Owner 2 (First, Middle, Last, Suffix) or Company Name _____					
Residence Address (Individual) Business Address(Firm) _____					
City and State _____			Zip Code _____	Tax County _____	
Mailing Address (if different from above) _____					
LIEN SECTION					
FIRST LIEN			SECOND LIEN		
Date of Lien	Maturity Date (MH)	Account #	Date of Lien	Maturity Date (MH)	Account #
Lienholder ID #	Lienholder Name		Lienholder ID #	Lienholder Name	
Address _____			Address _____		
City _____ State _____ Zip Code _____			City _____ State _____ Zip Code _____		
THIRD LIEN			FOURTH LIEN		
Date of Lien	Maturity Date (MH)	Account #	Date of Lien	Maturity Date (MH)	Account #
Lienholder ID #	Lienholder Name		Lienholder ID #	Lienholder Name	
Address _____			Address _____		
City _____ State _____ Zip Code _____			City _____ State _____ Zip Code _____		
DISCLOSURE SECTION					
All motor vehicle records maintained by the North Carolina Division of Motor Vehicles will remain closed for marketing and solicitation unless the block below is checked.					
<input type="checkbox"/> I (we) would like the personal information contained in this application to be available for disclosure.					
APPLICATION MUST BE SIGNED IN INK BY EACH OWNER OR AUTHORIZED REPRESENTATIVE OF FIRMS OR CORPORATIONS.					
I, the owner(s) of the vehicle described on this application, certify that the information on the application is true and accurate.					
OWNER SIGNATURE _____					
Date _____		County _____		State _____	
I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated: _____ (name(s) of principal(s)).					
Notary Signature _____			Notary Printed or Typed Name _____		
(SEAL)			My Commission Expires _____		

MVR-6A
(Rev. 5/17)

North Carolina Division of Motor Vehicles

LIEN RENEWAL APPLICATION FOR MANUFACTURED HOMES

This form is to certify that an agreement has been executed between the borrower and the lender to renew the maturity date for the manufactured home listed below. This application must be accompanied with the certificate of title unless it is in the possession of a prior lienholder. The Division, upon receipt of the application, will procure the title from the prior lienholder for the purpose of recording the new lien and will return the title to the first lienholder and notify the subsequent lienholder(s) that additional lien(s) has been noted on the certificate of title.

VEHICLE SECTION					Title #
YEAR	MAKE	BODY STYLE	SERIES MODEL	VEHICLE IDENTIFICATION NUMBER	
		MH			
OWNER SECTION					
Owner 1 ID# _____ Full Legal Name of Owner 1 (First, Middle, Last, Suffix) or Company Name _____					
Owner 2 ID# _____ Full Legal Name of Owner 2 (First, Middle, Last, Suffix) or Company Name _____					
Residence Address (Individual) Business Address(Firm) _____					
City and State _____			Zip Code _____	Tax County _____	
Mailing Address (if different from above) _____					
RENEWAL OF LIEN					
The lien, dated _____, shown in favor of the undersigned lienholder on the attached certificate of title covering a					
(YEAR)	(MAKE)	(BODY STYLE)	(VEHICLE IDENTIFICATION NUMBER)		
issued in the name of _____					
will reflective a new maturity date of _____.					
Lienholder (assignor) _____					
By: _____ (AUTHORIZED REPRESENTATIVE)					
Date _____		County _____		State _____	
I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated:					
Notary Signature _____ (SEAL)		Notary Printed _____ or Typed Name _____ My Commission Expires _____			
I the owner(s) of the manufacturer home described on this application certify that the information is true and accurate.					
Owner's Signature _____					
Date _____		County _____		State _____	
I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated.					
Notary Signature _____ (SEAL)		Notary Printed _____ or Typed Name _____ My Commission Expires _____			

MVR-7 (Rev. 5/17)		North Carolina Division of Motor Vehicles RECORDING ASSIGNMENT OF LIEN AND APPLICATION FOR TRANSFER OF LIEN (Original North Carolina certificate of title must accompany this application)			
VEHICLE SECTION					
YEAR	MAKE	BODY STYLE	SERIES MODEL	TITLE NUMBER	
VEHICLE IDENTIFICATION NUMBER		TYPE OF FUEL	ODOMETER READING	ODOMETER BRAND	
OWNER SECTION					
Owner 1 ID# _____		Full Legal Name of Owner 1 (First, Middle, Last, Suffix) or Company Name _____			
Owner 2 ID# _____		Full Legal Name of Owner 2 (First, Middle, Last, Suffix) or Company Name _____			
Residence Address (Individual) Business Address (Firm) _____					
City and State _____		Zip Code _____	Tax County _____		
Mailing Address (if different from above) _____					
ASSIGNMENT OF LIEN					
The lien, dated _____, shown in favor of the undersigned assignor on the attached certificate of title covering a					
(YEAR)	(MAKE)	(BODY STYLE)	(VEHICLE IDENTIFICATION NUMBER)		
issued in the name of _____					
is assigned to: _____					
The date of the assignment is _____					
Lienholder (assignor) _____					
By: _____					
(AUTHORIZED REPRESENTATIVE)					
Acknowledged before me this _____ day of _____					
My commission expires _____					
Notary Public _____					
Address _____					
APPLICATION FOR RECORDING OF TRANSFER OF LIEN					
The undersigned assignee confirms transfer of the lien described above and hereby makes application for a new certificate of title subject to the following named lien(s) and none other:					
FIRST LIEN -- Date of lien _____		SECOND LIEN -- Date of lien _____			
Maturity Date _____		Maturity Date _____			
_____ (LIENHOLDER)		_____ (LIENHOLDER)			
_____ (STREET OR RFD)		_____ (STREET OR RFD)			
(CITY)	(STATE)	(ZIP CODE)	(CITY)	(STATE)	
			(ZIP CODE)		
Lienholder (assignee) _____					
By: _____					
(AUTHORIZED REPRESENTATIVE)					
Acknowledged before me this _____ day of _____					
My commission expires _____					
Notary Public _____					
Address _____					

MVR-8
(Rev. 3/17)

North Carolina Division of Motor Vehicles

APPLICATION FOR REMOVAL OF LIEN FROM THE CERTIFICATE OF TITLE

The certificate of title must accompany this application unless it is in possession of a prior recorded lienholder.

VEHICLE SECTION				
YEAR	MAKE	BODY STYLE	SERIES MODEL	VEHICLE IDENTIFICATION NUMBER
OWNER SECTION				
Owner 1 ID # _____		Full Legal Name of Owner 1 (First, Middle, Last, Suffix) or Company Name _____		
Owner 2 ID # _____		Full Legal Name of Owner 2 (First, Middle, Last, Suffix) or Company Name _____		
Address _____				
(Street or RFD)		(City)	(STATE)	(Zip Code) (County)
Mail Address (if different from above) _____				
LIEN SECTION				
The lien(s) described on certificate of title number _____				
as: <input type="checkbox"/> First Lien <input type="checkbox"/> Second Lien <input type="checkbox"/> Third Lien				
has/have been satisfied. Application is hereby made for the removal of such lien(s) from the certificate of title.				
NOTE: EVIDENCE OF RELEASE OF LIEN(S) IS ATTACHED HERETO AND MADE A PART OF THIS APPLICATION.				
DISCLOSURE SECTION				
All motor vehicle records maintained by the North Carolina Division of Motor Vehicles will remain closed for marketing and solicitation unless the block below is checked.				
<input type="checkbox"/> I (We) would like the personal information contained in this application <i>to be available for disclosure.</i>				
SIGNATURE OF OWNER(S) _____				
Date _____		County _____		State _____
I certify that the following personal(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose state therein and in the capacity indicated:				
Name(s) of Principal(s)				
Notary Signature _____		Notary Printed or Typed Name _____		
(SEAL)		My Commission Expires _____		

NVR 9 (Rev 9/11/7)

North Carolina Division of Motor Vehicles Raleigh, N.C. 27697 FARMER AFFIDAVIT (for a farm truck registration plate to be issued by the farmer making application)						
Owner of the vehicle to be licensed at the farm truck rate: _____						
Residence address: _____ <div style="display: flex; justify-content: space-between; font-size: small;"> Street OR RFD City State Zip Code County </div>						
Q1. Is the applicant a person engaged in raising and growing farm products?						YES <input type="checkbox"/> NO <input type="checkbox"/>
Q2. Is the farm under the management, supervision, control or custody of the applicant?						YES <input type="checkbox"/> NO <input type="checkbox"/>
Q3. Is the farm 10 acres or more in area and located in North Carolina?						YES <input type="checkbox"/> NO <input type="checkbox"/>
Q4. Does the applicant affirm that the vehicle, to which a farm truck registration plate is to be affixed, will be operated for the primary purpose of carrying or transporting the applicant's farm products, feed or produce on the applicant's farm, and farm supplies?						YES <input type="checkbox"/> NO <input type="checkbox"/>
Q5. Does the applicant affirm that he will not use nor permit the use of the vehicle, for which a farm truck registration plate has been issued, including for hire, in the carrying, farm products acquired by him, to, in addition to transporting products owned or sold by another?						YES <input type="checkbox"/> NO <input type="checkbox"/>
Q6. Does the applicant understand that, in any case, when a vehicle has been so licensed for farm use, for any purpose other than that set out in item number four of this affidavit, the Division of Motor Vehicles shall have the authority to summarily revoke such registration state and procure the purchase of a new registration plate of the proper classification?						YES <input type="checkbox"/> NO <input type="checkbox"/>
I swear (or affirm) that the information given above, including the answers to all questions appearing therein, has been examined by me, and to the best of my knowledge and belief is true, complete and made in good faith.						
Signature of Applicant _____ Date _____ County _____ State _____						
I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated:						
(NAME) OF PERSON(S)						
Notary Signature _____ Print or Typed Name _____						
(SEAL) My commission expires _____						
If all questions above cannot be answered in the affirmative, applicant is not entitled to a farm truck registration plate.						

North Carolina Division of Motor Vehicles
Application for a Trailer Identification Number

MVR-15 (Rev 3/96)

OF OWNERS	OWNER SECTION	
Owner 1 ID # _____	Full Legal Name of Owner 1 (First, Middle, Last, Suffix) _____	
Owner 2 ID # _____	Full Legal Name of Owner 2 (First, Middle, Last, Suffix) _____	
Residence Address (Individual) Business Address (Firm) _____		
City and State _____	Zip Code _____	Fax County _____
Mail Address (if different from above) _____		

1. Indicate whether trailer is homemade or factory built _____
2. If homemade, was trailer built by you or for you? _____
3. If built for you, give name and address of builder _____
4. If factory built, give make or trade name of trailer _____
5. Has a serial number ever been assigned to trailer? _____ If yes, give number _____
6. If originally identified with a number, explain need for another number _____
7. Has a certificate of title ever been issued for the trailer? _____
If yes, give number and state whether it is in your name or assigned to you, _____
If registered in another state, give name of state _____
8. Advise if trailer is designed for hauling any particular type of products or property _____
9. Give number of wheels _____ Number of axles _____ Width _____ Year built _____

CERTIFICATION BY OWNER	
I, the owner of the trailer described above, do hereby attest to the statements made in the application for trailer identification number and certify that the statements are true to the best of my knowledge. Further, I understand that I cannot tow this trailer without an overweight permit if the width exceeds 102 inches.	
Signature of Owner _____	Date: _____
I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated: _____ Name(s) of principal(s)	
(SEAL)	Notary Public Signature _____ Notary's Printed or typed name _____
My commission expires _____	

ASSIGNMENT OF TRAILER IDENTIFICATION NUMBER BY N. C. DIVISION OF MOTOR VEHICLES

Permission is granted to the above named owner to stamp or have stamped in raised numerals and letters on the trailer herein described, the following identification:

Notice to Owner N. C. X. _____

The special number shown above must be stamped or cut on the rear axle and on the front in the frame near the towing attachment of the above described trailer with dyes in a workmanlike manner, and certified by an agent of the Division of Motor Vehicles (North Carolina License and Theft Officer, Weigh Stations, Field Representatives) or by a member of the State Highway Patrol, that said special serial number has been found to be on said trailer, as required under the rules and regulations of the Division of Motor Vehicles.

Title of agent _____ MICHAEL D. ROBERTSON,
Commissioner of Motor Vehicles.
Address _____ By: _____
(Motor Vehicle Agent)

CERTIFICATION BY NORTH CAROLINA LICENSE AND THEFT OFFICER OR NORTH CAROLINA STATE HIGHWAY PATROL	
<i>(This certification must be signed and returned to the Division of Motor Vehicles before a title can be issued.)</i>	
This is to certify that I have made an examination of the trailer described above and found on the rear axle and on the front in the frame near the towing attachment the following number: _____	
I further certify that this trailer is: <input type="checkbox"/> Homemade <input type="checkbox"/> Factory Built	
This number has been cut in said axle and on the front in the frame near the towing attachment with dyes in a workmanlike manner and said number is plain and distinct and readily identified as described above.	
Signature _____	Address _____
Title of agent or highway patrolman _____	Date _____

PERMIT FOR OPERATION WITHOUT A REGISTRATION PLATE	
This grants to the person named above a trip permit to move the trailer without a registration plate for the purpose of hauling the assigned number cut and certified by an agent of the Division of Motor Vehicles (North Carolina License and Theft Officer, Weigh Stations, Field Representatives) or by a member of the State Highway Patrol. Movement of the trailer shall be for no other purpose.	
MICHAEL D. ROBERTSON, Commissioner	

MVR-16A
(Rev. 09/17)

North Carolina Division of Motor Vehicles Application for Transporter Registration and Plates

ATTENTION: Incomplete or unsigned applications will be returned.

You must choose one:	<input type="checkbox"/> Business	<input type="checkbox"/> Individual
Owner 1 NC DL or ID# _____	Business Name or Full Legal Name of Owner (First Middle Last)	
Owner 2 NC DL or ID# _____	Business Name or Full Legal Name of Owner (First Middle Last)	

Business Address (Firm) or Residence Address (Individual):

_____ Street, City, Zip Code _____ County

Mailing Address (# different from above):

_____ Street, City, Zip Code _____ County

_____(Office) Area Code-Telephone Number _____(Home) Area Code – Telephone Number

I have financial responsibility as required by law:

_____ NC Insurance Company _____ Policy Number _____ Number of Plates Insured

I am qualified to obtain this plate(s) under qualification number(s) _____ (Listed on the reverse side)	Number of Plate(s) Requested: _____
--	-------------------------------------

If #3 or #10 were selected, you must declare your NC Dealer Number: _____ or the name of your repair facility: _____

If #8 was selected, you must indicate the following:

NC Title number: _____	Year _____	Make _____	Model _____
NC Title number: _____	Year _____	Make _____	Model _____
NC Title number: _____	Year _____	Make _____	Model _____

***If you have more than three vehicles to list under qualification #8, please submit a separate form.*

I certify that this application and the information contained above is true and correct to the best of my knowledge and further acknowledge that making false application or providing false information on this application is a Class I Felony pursuant to G.S. 20-71 and G.S. 20-177.

_____ Date _____ Applicant's signature _____ Applicant's typed/handprinted name

FEE: \$18.00 per plate. **See below for additional charges:

\$19.00 per plate for Randolph County Residents. (\$1.00 Piedmont Authority for Regional Transportation (PART) Tax)

\$33.00 per plate for Durham, Orange, and Wake County Residents. (\$8.00 for Regional Transit Authority (RTA) Tax & \$7.00 for County Vehicle Registration Tax.)

Return application and fee to:

North Carolina Division of Motor Vehicles, 3148 Mail Service Center, Raleigh NC 27697

REQUIREMENTS AND CONSIDERATIONS FOR OBTAINING A TRANSPORTER PLATE

G.S. 20-79.2 – A business or a dealer licensed pursuant to Article 12 of Chapter 20 requiring the limited operation of a motor vehicle of any of the following purposes may obtain a transporter plate authorizing the movement of the vehicle for the specific purpose:

1. To a business or a dealer to facilitate the manufacture, construction, rebuilding or delivery of new or used truck cabs or bodies between manufacturer, dealer, seller, or purchaser.
2. To a financial institution that has a recorded lien on a motor vehicle to repossess the motor vehicle.
3. To a dealer or repair facility to pick up and deliver a motor vehicle that is to be repaired, is to undergo a safety or emission inspection, or is to otherwise be prepared for sale by a dealer, to road-test the vehicle, if it is repaired or inspected within a 20-mile radius of the place where it is repaired or inspected, and to deliver the vehicle to the dealer. A repair facility may not receive more than two transporter plates for this purpose.
4. To a business that has at least 10 registered vehicles to move a motor vehicle that is owned by the business and is a replaced vehicle offered for sale.
5. To a dealer or a business that contracts with a dealer and has a business privilege license to take a motor vehicle either to or from a motor vehicle auction where the vehicle will be or was offered for sale. The title to the vehicle, a bill of sale, or written authorization from the dealer or auction must be inside the vehicle when the vehicle is operated with a transporter plate.
6. To a business or dealer to road test a repaired truck whose GVWR is at least 15,000 pounds when the test is performed within a 10 mile radius of the place where the truck was repaired and the truck is owned by a person who has a fleet of at least 5 trucks whose GVWR's are at least 15,000 pounds and who maintains the place where the truck was repaired.
7. To a business or dealer to move a mobile office, a mobile classroom, or mobile or manufactured home, or to transport a newly manufactured travel trailer, fifth-wheel trailer, or camping trailer between a manufacturer and a dealer. Any transporter plate used under this subdivision may not be used on the power unit.
8. To a business to drive a motor vehicle that is registered in this State and is at least 35 years old to and from a parade or another public event and to drive the motor vehicle in that event. A person who owns one of these motor vehicles is considered to be in the business of collecting those vehicles.
9. To a dealer to drive a motor vehicle that is part of the inventory of a dealer to and from a motor vehicle trade show or exhibition or to, during, and from a parade in which the motor vehicle is used.
10. To drive special mobile equipment in any of the following circumstances: From the manufacturer of the equipment to a facility of a dealer, from one facility of a dealer to another facility of a dealer, or from a dealer to the person who buys the equipment of the dealer.

Article 3, Motor Vehicle Act of 1937, § 20-71. Altering or forging certificate of title, registration card or application, a felony; reproducing or possessing blank certificate of title.

(a) Any person who, with fraudulent intent, shall alter any certificate of title, registration card issued by the Division, or any application for a certificate of title or registration card, or forge or counterfeit any certificate of title or registration card purported to have been issued by the Division under the provisions of this Article, or who, with fraudulent intent, shall alter, falsify or forge any assignment thereof, or who shall hold or use any such certificate, registration card, or application, or assignment, knowing the same to have been altered, forged or falsified, shall be guilty of a felony and upon conviction thereof shall be punished in the discretion of the court.

(b) It shall be unlawful for any person with fraudulent intent to reproduce or possess a blank North Carolina certificate of title or facsimile thereof. Any person, firm or corporation violating the provisions of this section shall be guilty of a Class I felony. (1937, c. 407, s. 35; 1959, c. 1264, s. 2; 1971, c. 99; 1975, c. 716, s. 5; 1979, c. 499; 1993, c. 539, s. 1251; 1994, Ex. Sess., c. 24, s. 14(c).)

Article 3, Motor Vehicle Act of 1937, § 20-177. Penalty for felony.

Any person who shall be convicted of a violation of any of the provisions of this Article herein or by the laws of this State declared to constitute a felony shall, unless a different penalty is prescribed herein or by the laws of this State, be punished as a Class I felon. (1937, c. 407, s. 138; 1979, c. 780, s. 5; 1979, 2nd Sess., c. 1316, s. 47; 1981, c. 63, s. 1; c. 179, s. 14.)

MVR-16AA
(Rev. 01-16)

ATTENTION: Incomplete or unsigned applications will be returned.

North Carolina Division of Motor Vehicles
**Renewal Application for
Transporter Registration and Plates**

You must choose one:		Business	<input type="checkbox"/>	Individual	<input type="checkbox"/>
Owner 1 NC DL or ID# _____		Business Name or Full Legal Name of Owner (First Middle Last) _____			
Owner 2 NC DL or ID# _____		Business Name or Full Legal Name of Owner (First Middle Last) _____			
Business Address (Firm) or Residence Address (Individual):					
_____		Street, City, Zip Code _____		County _____	
Mailing Address (if different from above):					
_____		Street, City, Zip Code _____		County _____	
(Office) Area Code-Telephone Number _____			(Home) Area Code – Telephone Number _____		
I have financial responsibility as required by law:					
_____		Policy Number _____		Number of Plates Insured _____	
I am qualified to obtain this plate(s) under Qualification number(s) _____ (Listed on the reverse side.)		Number of plate(s) Requested: _____ Number of plate(s) to be Renewed: _____			
If #3 or #10 were selected, you must declare your NC Dealer Number: _____ or the name of your repair facility: _____					
If #8 was selected, you must indicate the following:					
NC Title number: _____		Year _____	Make _____	Model _____	
NC Title number: _____		Year _____	Make _____	Model _____	
NC Title number: _____		Year _____	Make _____	Model _____	
<i>**If you have more than three vehicles to list under qualification #8, please submit a separate form.</i>					
I certify that this application and the information contained above is true and correct to the best of my knowledge and further acknowledge that making a false application or providing false information on this application is a Class I Felony pursuant to G.S. 20-71 and G.S. 20-177.					
_____		Applicant's signature _____		Applicant's typed/handprint name _____	
Date _____					
FEE: \$18.00 per plate **See below for additional charges: \$19.00 per plate for Randolph County Residents. (\$1.00 Piedmont Authority for Regional Transportation (PART) Tax \$23.00 per plate for Wake County Residents. (\$5.00 for Regional Transit Authority (RTA) Tax) \$33.00 per plate for Durham and Orange County Residents. (\$5.00 for Regional Transit Authority (RTA) Tax) and (\$10.00 for County Vehicle Registration Tax.) Return application and fee to: North Carolina Division of Motor Vehicles, 3148 Mail Service Center, Raleigh NC 27699					

REQUIREMENTS AND CONSIDERATIONS FOR OBTAINING A TRANSPORTER PLATE

G.S. 20-79.2 – A business or a dealer licensed pursuant to Article 12 of Chapter 20 requiring the limited operation of a motor vehicle of any of the following purposes may obtain a transporter plate authorizing the movement of the vehicle for the specific purpose:

1. To a business or a dealer to facilitate the manufacture, construction, rebuilding or delivery of new or used truck cabs or bodies between manufacturer, dealer, seller, or purchaser.
2. To a financial institution that has a recorded lien on a motor vehicle to repossess the motor vehicle.
3. To a dealer or repair facility to pick up and deliver a motor vehicle that is to be repaired, is to undergo a safety or emission inspection, or is to otherwise be prepared for sale by a dealer, to road-test the vehicle, if it is repaired or inspected within a 20-mile radius of the place where it is repaired or inspected, and to deliver the vehicle to the dealer. A repair facility may not receive more than two transporter plates for this purpose.
4. To a business that has at least 10 registered vehicles to move a motor vehicle that is owned by the business and is a replaced vehicle offered for sale.
5. To a dealer or a business that contracts with a dealer and has a business privilege license to take a motor vehicle either to or from a motor vehicle auction where the vehicle will be or was offered for sale. The title to the vehicle, a bill of sale, or written authorization from the dealer or auction must be inside the vehicle when the vehicle is operated with a transporter plate.
6. To a business or dealer to road test a repaired truck whose GVWR is at least 15,000 pounds when the test is performed within a 10 mile radius of the place where the truck was repaired and the truck is owned by a person who has a fleet of at least 5 trucks whose GVWR's are at least 15,000 pounds and who maintains the place where the truck was repaired.
7. To a business or dealer to move a mobile office, a mobile classroom, or mobile or manufactured home, or to transport a newly manufactured travel trailer, fifth-wheel trailer, or camping trailer between a manufacturer and a dealer. Any transporter plate used under this subdivision may not be used on the power unit.
8. To a business to drive a motor vehicle that is registered in this State and is at least 35 years old to and from a parade or another public event and to drive the motor vehicle in that event. A person who owns one of these motor vehicles is considered to be in the business of collecting those vehicles.
9. To a dealer to drive a motor vehicle that is part of the inventory of a dealer to and from a motor vehicle trade show or exhibition or to, during, and from a parade in which the motor vehicle is used.
10. To drive special mobile equipment in any of the following circumstances: From the manufacturer of the equipment to a facility of a dealer, from one facility of a dealer to another facility of a dealer, or from a dealer to the person who buys the equipment of the dealer.

Article 3, Motor Vehicle Act of 1937, § 20-71. Altering or forging certificate of title, registration card or application, a felony; reproducing or possessing blank certificate of title.

(a) Any person who, with fraudulent intent, shall alter any certificate of title, registration card issued by the Division, or any application for a certificate of title or registration card, or forge or counterfeit any certificate of title or registration card purported to have been issued by the Division under the provisions of this Article, or who, with fraudulent intent, shall alter, falsify or forge any assignment thereof, or who shall hold or use any such certificate, registration card, or application, or assignment, knowing the same to have been altered, forged or falsified, shall be guilty of a felony and upon conviction thereof shall be punished in the discretion of the court.

(b) It shall be unlawful for any person with fraudulent intent to reproduce or possess a blank North Carolina certificate of title or facsimile thereof. Any person, firm or corporation violating the provisions of this section shall be guilty of a Class I felony. (1937, c. 407, s. 35; 1959, c. 1264, s. 2; 1971, c. 99; 1975, c. 716, s. 5; 1979, c. 499; 1993, c. 539, s. 1251; 1994, Ex. Sess., c. 24, s. 14(c).)

Article 3, Motor Vehicle Act of 1937, § 20-177. Penalty for felony.

Any person who shall be convicted of a violation of any of the provisions of this Article herein or by the laws of this State declared to constitute a felony shall, unless a different penalty is prescribed herein or by the laws of this State, be punished as a Class I felon. (1937, c. 407, s. 138; 1979, c. 760, s. 5; 1979, 2nd Sess., c. 1316, s. 47; 1981, c. 63, s. 1; c. 179, s. 14.)

MVR-1688
(Rev. 08/17)

North Carolina Division of Motor Vehicles
Application for Drive-Away Registration and Plates

***** ATTENTION: Incomplete or unsigned applications will be returned. *****

APPLICANT	You must choose one: <input type="checkbox"/> Business <input type="checkbox"/> Individual		
	Owner 1 ID # _____	Full Legal Name of Owner 1 (First, Middle, Last, Suffix) or Company Name: _____	
	Owner 2 ID # _____	Full Legal Name of Owner 2 (First, Middle, Last, Suffix) or Company Name: _____	
	Residence Address (Individual) / Business Address (Firm): _____		
	City and State _____	Zip Code _____	Tax County _____
Mail Address (if different from above): _____			
I have financial responsibility as required by law.			
_____ <small>Insurance company authorized in N.C.</small> <small>Policy Number</small> <small># of plates covered</small>			
_____ <small>Owner's Signature</small> <small>Date of Certification</small>			
FEE	Fee (each) \$18.00* Number of Plates: _____	CONTACT	_____ <small>(Home) Area Code – Telephone Number</small>
	<small>*Note: An additional \$15.00 per plate will be charged for residents of Durham, Orange, and Wake Counties (\$8.00 for Regional Transit Authority (RTA) Tax & \$7.00 for County Vehicle Registration Tax). An additional \$1.00 per plate (Piedmont Authority for Regional Transportation (PART) Tax will be charged for residents of Randolph County.</small>		_____ <small>(Office) Area Code – Telephone Number</small>
Qualifications			
G.S. 20-87.8 - Driveaway Companies. – Any person engaged in the business of driving new motor vehicles from the place of manufacture to the place of sale in this State for compensation shall pay a fee of one-half of the amount that would otherwise be payable under this section for each set of plates.			
FOR CORRECTION OF NAME AND ADDRESS ONLY			
_____ <small>Rem Name</small>			
_____ <small>ADDRESS</small>			
_____	_____	_____	_____
<small>City</small>	<small>State</small>	<small>Zip Code</small>	<small>County</small>
CHANGE OF NAME AND ADDRESS: The preprinted name and address is identical to your license. Any change requires a full explanation. If name is to be corrected, a new certification of financial responsibility (Form FR-2) must be furnished.			
FINANCIAL RESPONSIBILITY: No drive-away plates shall be issued unless there is in effect, for the benefit of the drive-away company, insurance which would cover any new vehicle being driven by such company.			
Return application and fee to:		North Carolina Division of Motor Vehicles 3148 Mail Service Center Raleigh, North Carolina 27697-3148	
I certify that this application and the information contained herein is true and correct to the best of my knowledge and further acknowledge that making false application or providing false information on this application is a Class I Felony pursuant to G.S. 20-71 and G.S. 20-177.			
_____	_____	_____	
<small>Date of Certification</small>	<small>Applicant's Signature</small>	<small>Applicant's Hand-Printed or Typed Name</small>	

MVR-17 (REV. 01/16)
FEE: \$36.00

North Carolina Division of Motor Vehicles
3148 Mall Service Center
Raleigh, NC 27699-2138

VANPOOL LICENSE PLATE REGISTRATION

Registered Owner _____

Address _____

Insurance Company _____

Vehicle Make _____ Style _____ Year _____

Vehicle Identification Number _____

I hereby certify that I am a resident of North Carolina, engaged in van pooling where the cost of the operation is shared by the passengers being transported. If the vehicle identified above should cease to operate as a van pool, the license plate will be exchanged with the Division of Motor Vehicles for a plate of the proper classification.

Route: Origin _____ Destination _____

Round Trip Miles _____ Daily Estimated Fuel Consumption _____

Average Number of Riders Per Day (not to exceed 15) _____

Sponsor (where applicable) _____

Signature of Registered Owner

Signature of Lessee

Date _____ County _____ State _____

I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated: _____
(name(s) of principal(s))

Notary _____ Notary Printed _____
Signature _____ or Type Name _____

(SEAL) My Commission Expires _____

Driver/Coordinator (if different) _____
Vehicle Identification Number _____

Approved By: _____
Ridesharing Program Manager (if applicable)

Van Pool License Number _____ Valid Thru: _____

North Carolina Division of Motor Vehicles
3148 Mail Service Center
Raleigh, NC 27697-3148

Application for Replacement Plate and/or Sticker

MVR-1B Online (Rev. 7/15)

\$20.00 fee

VEHICLE SECTION				
YEAR	MAKE	BODY STYLE	SERIES MODEL	VEHICLE IDENTIFICATION NUMBER
OWNER SECTION				
Owner 1 ID# _____ <small>Full Legal Name of Owner 1 (First, Middle, Last, Suffix) or Company Name</small>				
Owner 2 ID# _____ <small>Full Legal Name of Owner 2 (First, Middle, Last, Suffix) or Company Name</small>				
<small>Residence Address (optional) Residence Address (FPO)</small>				
<small>City and State</small>			<small>Zip Code</small>	<small>Tax County</small>
<small>Mail Address (if different from above)</small>				
I certify for the motor vehicle described above that I have financial responsibility as required by law.				
_____ <small>Insurance company authorized in N.C.</small>			_____ <small>Policy Number</small>	

Plate # being replaced _____

Sticker # being replaced _____

REASON FOR REPLACEMENT PLATE AND/OR STICKER

Check applicable block below

If the registration plate is mutilated, faded or rusted, or if an incorrect sticker has been attached, the plate must be returned with this application. If the sticker is mutilated, defective or for the incorrect year or month, same must be attached in the upper left corner of this application.

- | | | | |
|---------------------------------|------------------------------------|--|---|
| <input type="checkbox"/> Lost | <input type="checkbox"/> Mutilated | <input type="checkbox"/> Rusted | <input type="checkbox"/> Incorrect year sticker |
| <input type="checkbox"/> Stolen | <input type="checkbox"/> Faded | <input type="checkbox"/> Defective Sticker | <input type="checkbox"/> Other _____ |

I, the owner(s) of the vehicle described on this application, do hereby certify that the registration plate, the year sticker, the month sticker or all as identified in this application has/have not been taken up by an enforcement officer and that I am entitled to a replacement of same as provided by law. I further certify there has been no registration plate revocation and I have, as of this date, financial responsibility as required by law covering the vehicle as described.

Signature of owner(s) _____

Date _____ County _____ State _____

I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated: _____ (name(s) of principal(s)).

Notary Signature _____ Notary Printed or Typed Name _____

(SEAL)

My Commission Expires _____

MVR-18A
(Rev. 4/18)

License Plate Turn in Verification

North Carolina Division of Motor Vehicles
3148 Mail Service Center
Raleigh NC 27697-3148

<i>VEHICLE SECTION</i>				
Year	Make	Body Style	Series Model	VIN
<i>OWNER SECTION</i>				
Owner 1 ID# _____		Full Legal Name of Owner 1 (First, Middle, Last, Suffix) or Company Name _____		
Owner 2 ID# _____		Full Legal Name of Owner 2 (First, Middle, Last, Suffix) or Company Name _____		
Residence Address (Individual) Business Address (Firm) _____				
City and State _____				
Mail Address (if different from above) _____				

Plate # _____

REASON FOR TURN IN

Check applicable block below:

- Lost** **Stolen**

I, the owner(s) or designee of the vehicle described on this application, do hereby certify that the registration plate as identified on this application, along with the year sticker and the month sticker, are being reported lost/stolen

Signature of owner(s) or designee _____

Printed name of owner(s) or designee _____

Relationship _____

Address _____

MVR 244 (Rev. 1008)

North Carolina Division of Motor Vehicles

NOTICE OF CHANGE OF ADDRESS REQUIRED WITHIN 60 DAYS

Year model _____ Make _____ Body style _____

VIN _____ Registration plate # _____

Title # _____ Handcapped Placard # _____

Registered Owner(s) _____

P.O. Box can be included in address, however, P.O. Box only is not acceptable.

Street, Road or RFD _____

_____ CITY _____ STATE _____ ZIP CODE _____

County _____ Driver License# _____

Please mail to:

NC Division of Motor Vehicles
3148 Mail Service Center
Raleigh, NC 27699-3148

MVR-27
(Rev 10/03)

NORTH CAROLINA DIVISION OF MOTOR VEHICLES
3155 Mail Service Center
Raleigh, N.C. 27699-3155

APPLICATION FOR PERSONALIZED LICENSE PLATE

Remit a \$30.00 check or money order with this application.

The \$30.00 personalized fee is an (ANNUAL) fee due in addition to the regular annual license fee.

- Automobile
- Private Small Truck
- Commercial Vehicle
- Motorcycle (7digit limit)
- Trailer

Home
AREA CODE-TELEPHONE NUMBER

Office
AREA CODE-TELEPHONE NUMBER

NAME (To agree with certificate of title)			
_____	_____	_____	_____
FIRST	MIDDLE	LAST	

ADDRESS			

_____	_____	_____	_____
CITY	STATE	ZIP CODE	
Current North Carolina		_____	
_____		VEHICLE IDENTIFICATION NUMBER	
_____		_____	
PLATE NUMBER	YEAR	MODEL	MAKE BODY STYLE

(USE 1 TO 8 SPACES, BUT ONLY 7 SPACES AVAILABLE FOR MOTORCYCLES.)

**SHOW CHOICES
IN ORDER OF
PREFERENCE...**

- | | |
|----------|----------|
| 1. _____ | 4. _____ |
| 2. _____ | 5. _____ |
| 3. _____ | 6. _____ |

Owner's Certification of Liability Insurance

I CERTIFY FOR THE MOTOR VEHICLE DESCRIBED ABOVE THAT I HAVE FINANCIAL RESPONSIBILITY AS REQUIRED BY LAW.

Print or type full name of insurance company authorized in N.C. - not agency or group

Policy number - if policy not issued, name of agency binding coverage

SIGNATURE OF OWNER

DATE OF CERTIFICATION

**INSTRUCTIONS FOR OBTAINING A
PERSONALIZED REGISTRATION PLATE**

- The issuance of a personalized registration plate is restricted to private passenger automobile, motorcycle, trailer, a private small truck or commercial vehicle.
- An application for personalized registration plate must be filed with the Division of Motor Vehicles, Raleigh, North Carolina, on a form approved by the Division. The fee for a personalized plate is \$30.00 annually and is in addition to the regular registration plate fee.
- Revocation of a personalized plate for insurance purposes forfeits the owner's right to that plate.

NOT ALLOWED-

- Words or letter combinations which might carry connotations offensive to good taste and decency.
- Any combination of letters or numerals that conflict with the numbering system adopted by the North Carolina Division of Motor Vehicles.

CHARACTERS ALLOWED

Your personalized plate choice may be selected from letter, number, and character combinations not exceeding eight spaces. Refer to the chart below for assistance.

Ampersand (&) counts as one space	Number Sign (#) counts as one space
Period (.) counts as 1/2 space	Colon (:) counts as 1/2 space
Double Quotes (" ") counts as two spaces	Single Quote (') counts as one space
Apostrophe (') counts as 1/2 space	Dash (-) counts as 1/2 space
Question mark (?) counts as one space	Comma (,) counts as 1/2 space
Exclamation Point (!) counts as 1/2 space	Plus Sign (+) counts as one space
Dollar Sign (\$) counts as one space	Slant Line (/) counts as one space
Equal Sign (=) counts as one space	Asterisk (*) counts as one space
At Sign (@) counts as one space	

MVR-270C
(Revised 9/2017)

North Carolina Division of Motor Vehicles
3155 Mail Service Center
Raleigh, NC 27697-3155

APPLICATION FOR A CIVIC CLUB LICENSE PLATE

Remit a \$10.00/\$40.00 check or money order with this application.

I HEREBY CERTIFY THAT I AM A MEMBER OF THE _____
I WOULD LIKE TO APPLY FOR ONE OF THE SPECIAL LICENSE PLATES BEARING THE INSIGNIA OF THIS ORGANIZATION.
SIGNATURE OF MEMBER _____

- | | |
|--|---|
| <input type="checkbox"/> First in Flight Background | <input type="checkbox"/> Regular Civic Club \$10.00 |
| <input type="checkbox"/> First in Freedom Background | <input type="checkbox"/> Personalized Civic Club \$40.00 |

NOTE: You are allowed four (4) spaces for a personalized message. _____

When applying for a Personalized Civic Club license plate, the prefix/suffix will be the first/last letters on the plate. This leaves only four (4) spaces for a Personalized message. The four spaces may be a combination of letters and numbers, but cannot be numbers only. Choice cannot conflict with another class of license plates.

The \$10.00/\$40.00 special fee is an (ANNUAL) fee due in addition to the regular license fee.

<p>Home</p> <p>_____ AREA CODE-TELEPHONE NUMBER</p>	<p>NAME(To agree with certificate of title)</p> <p>_____</p> <p style="text-align: center;">FIRST MIDDLE LAST</p>		
<p>Office/Cell</p> <p>_____ AREA CODE-TELEPHONE NUMBER</p>	<p>_____</p> <p style="text-align: center;">ADDRESS</p>		
	<p>_____</p> <p style="text-align: center;">CITY STATE ZIP CODE</p>		
	<p>Current North Carolina</p> <p>_____</p> <p style="text-align: center;">Plate Number</p> <p>_____</p> <p style="text-align: center;">Driver License #</p>	<p>_____</p> <p style="text-align: center;">Vehicle Identification Number</p> <p>_____</p> <p style="text-align: center;">Year Model Make Body Style</p>	
<p>Owner's Certification of Liability Insurance</p> <p>I CERTIFY FOR THE MOTOR VEHICLE DESCRIBED ABOVE THAT I HAVE FINANCIAL RESPONSIBILITY AS REQUIRED BY LAW.</p> <p>_____</p> <p style="text-align: center;">PRINT OR TYPE FULL NAME OF INSURANCE COMPANY AUTHORIZED IN N.C. – NOT AGENCY OR GROUP</p> <p>_____</p> <p style="text-align: center;">POLICY NUMBER – IF POLICY NOT ISSUED, NAME OF AGENCY BINDING COVERAGE</p> <p>_____</p> <p style="text-align: center;">SIGNATURE OF OWNER</p> <p style="text-align: right;">_____</p> <p style="text-align: right;">DATE OF CERTIFICATION</p>			

MVR-27CG
(Revised 9/2017)

North Carolina Division of Motor Vehicles
3155 Mail Service Center
Raleigh, NC 27697-3155

APPLICATION FOR A CAROLINA GOLF ASSOCIATION LICENSE PLATE

Remit a \$30.00/\$60.00 check or money order with this application.

- | | |
|---|---|
| <input type="checkbox"/> First in Flight Background
<input type="checkbox"/> First in Freedom Background | <input type="checkbox"/> Regular Carolina Golf Association \$30.00
<input type="checkbox"/> Personalized Carolina Golf Association \$60.00 |
|---|---|

NOTE: You are allowed four (4) spaces for a personalized message. _____ C
_____ G

When applying for a Personalized Carolina Golf Association license plate, the suffix CG will be the last letters on the plate. This leaves only four (4) spaces for a Personalized message. The four spaces may be a combination of letters and numbers, but cannot be numbers only. Choice cannot conflict with another class of license plates.

The \$30.00/\$60.00 special fee is an (ANNUAL) fee due in addition to the regular license fee.

Home _____ AREA CODE-TELEPHONE NUMBER	NAME(To agree with certificate of title) _____ FIRST MIDDLE LAST		
Office _____ AREA CODE-TELEPHONE NUMBER	_____ ADDRESS		
	_____ CITY STATE ZIP CODE		
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 5px;"> Current North Carolina _____ Plate Number _____ Driver License # </td> <td style="width: 50%; padding: 5px;"> _____ Vehicle Identification Number _____ Year Model Make Body Style </td> </tr> </table>	Current North Carolina _____ Plate Number _____ Driver License #	_____ Vehicle Identification Number _____ Year Model Make Body Style
Current North Carolina _____ Plate Number _____ Driver License #	_____ Vehicle Identification Number _____ Year Model Make Body Style		
Owner's Certification of Liability Insurance I CERTIFY FOR THE MOTOR VEHICLE DESCRIBED ABOVE THAT I HAVE FINANCIAL RESPONSIBILITY AS REQUIRED BY LAW. _____ PRINT OR TYPE FULL NAME OF INSURANCE COMPANY AUTHORIZED IN N.C. – NOT AGENCY OR GROUP _____ POLICY NUMBER – IF POLICY NOT ISSUED, NAME OF AGENCY BINDING COVERAGE _____ SIGNATURE OF OWNER			
_____ DATE OF CERTIFICATION			

MVR-27H
(Rev. 12/03)



NORTH CAROLINA DIVISION OF MOTOR VEHICLES
3155 Mail Service Center
Raleigh, North Carolina 27699-3155

APPLICATION FOR A HANDICAPPED PERSONALIZED LICENSE PLATE

The \$30.00 personalized fee is an (ANNUAL) fee due in addition to the regular license fee.

Remit a \$30.00 check or money order with this application—Annual Fee G.S. 20-79.7

Home AREA CODE TELEPHONE NUMBER	NAME (To agree with certificate of title)				
	FIRST	MIDDLE	LAST		
Office AREA CODE TELEPHONE NUMBER	ADDRESS				
	CITY		STATE	ZIP CODE	
	Current North Carolina PLATE NUMBER		VEHICLE IDENTIFICATION NUMBER		
	DRIVER LICENSE #	YEAR	MODEL	MAKE	BODY STYLE

use 1 to 6 spaces

SHOW CHOICES IN ORDER OF PREFERENCE

1. _____ 3. _____ 5. _____
2. _____ 4. _____ 6. _____

Your personalized plate choice may be selected from letter, number and character combinations not exceeding six spaces. See chart below for assistance.

Ampersand (&) counts as one space Number Sign (#) counts as one space Period (.) counts as 1/2 space Colon (:) counts as 1/2 space Double Quotes (") counts as two spaces Single Quote (') counts as one space	Apostrophe (') counts as 1/2 space Dash (-) counts as 1/2 space Question mark (?) counts as one space Comma (,) counts as 1/2 space Exclamation Point (!) counts as 1/2 space At Sign (@) counts as one space	Plus Sign (+) counts as one space Dollar Sign (\$) counts as one space Slant Line (/) counts as one space Equal Sign (=) counts as one space Asterisk (*) counts as one space
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THIS APPLICATION MUST BE SIGNED BY YOU AND YOUR PHYSICIAN

G.S. 20-37.5 HANDICAPPED—definitions.—As used in this Article, handicapped shall mean: (1) any person who has an obvious physical disability that requires the use of a wheelchair, braces, walkers, or crutches, and those who have lost the use of one or both legs; or (2) any person who, as determined and certified by a physician, is severely restricted in mobility by a pulmonary or cardiovascular disability, arthritic condition, orthopedic or neurologic impairment; or (3) any person who is visually impaired as defined by G.S. 111-11, and certified by a licensed ophthalmologist, optometrist, or the Division of Services for the Blind. Any person who falls within these definitions of handicapped shall be allowed to park for unlimited periods in parking zones restricted as to the length of time parking is permitted. This section shall have no application to those zones or during times in which the stopping, parking or standing of all vehicles is prohibited or which are reserved for special types of vehicles. (G.S. 20-37.6)

I hereby apply for a handicapped personalized license plate under the above statutory provisions and certify that my physical condition entitles me to the issuance thereof.

(APPLICANT'S SIGNATURE)

(DATE)

I hereby certify that the physical condition of the above named applicant constitutes the applicant a handicapped driver as defined above under statutory provisions G.S. 20-37.5 and G.S. 20-37.6.

(PHYSICIAN'S SIGNATURE)

(DATE)

(These plates are issued from Raleigh Office only)

MVR-27HP
(Revised 9/2017)

North Carolina Division of Motor Vehicles
3155 Mail Service Center
Raleigh, NC 27697-3155

APPLICATION FOR A HISTORICAL/STATE ATTRACTION LICENSE PLATE

Remit a \$30.00/\$60.00 check or money order with this application.

NAME OF HISTORICAL/STATE ATTRACTION _____

- | | |
|---|---|
| <input type="checkbox"/> First in Flight Background
<input type="checkbox"/> First in Freedom Background | <input type="checkbox"/> Regular Historical/State Attraction \$30.00
<input type="checkbox"/> Personalized Historical/State Attraction \$60.00 |
|---|---|

NOTE: You are allowed four (4) spaces for a personalized message. _ _ _ _

When applying for a Personalized Historical/State Attraction license plate, the prefix/suffix will be the first/last letters on the plate. This leaves only four (4) spaces for a Personalized message. The four spaces may be a combination of letters and numbers, but cannot be numbers only. Choice cannot conflict with another class of license plates.

The \$30.00/\$60.00 special fee is an (ANNUAL) fee due in addition to the regular license fee.

<p>Home</p> <p>_____</p> <p>AREA CODE-TELEPHONE NUMBER</p>	<p>NAME (To agree with certificate of title)</p> <p>_____</p> <p style="text-align: center;">FIRST MIDDLE LAST</p>	
<p>Office</p> <p>_____</p> <p>AREA CODE-TELEPHONE NUMBER</p>	<p>_____</p> <p style="text-align: center;">ADDRESS</p>	
	<p>_____</p> <p>CITY</p>	<p>_____</p> <p>STATE</p>
	<p>_____</p> <p>ZIP CODE</p>	
	<p>Current North Carolina</p> <p>_____</p> <p>Plate Number</p>	<p>_____</p> <p>Vehicle Identification Number</p>
	<p>_____</p> <p>Driver License #</p>	<p>_____</p> <p>Year Model Make Body Style</p>
<p>Owner's Certification of Liability Insurance</p> <p>I CERTIFY FOR THE MOTOR VEHICLE DESCRIBED ABOVE THAT I HAVE FINANCIAL RESPONSIBILITY AS REQUIRED BY LAW.</p> <p>_____</p> <p style="text-align: center;">PRINT OR TYPE FULL NAME OF INSURANCE COMPANY AUTHORIZED IN N.C. – NOT AGENCY OR GROUP</p> <p>_____</p> <p style="text-align: center;">POLICY NUMBER – IF POLICY NOT ISSUED, NAME OF AGENCY BINDING COVERAGE</p> <p>_____</p> <p style="text-align: center;">SIGNATURE OF OWNER</p> <p style="text-align: right;">_____</p> <p style="text-align: right;">DATE OF CERTIFICATION</p>		

MVR-27N
(Rev. 9/17)

**AUTHORIZATION TO
RELINQUISH PERSONALIZED PLATE**

To the N.C. Department of Transportation, Division of Motor Vehicles:

I, _____, relinquish

all of my rights to personalized plate number _____

to _____.

Signature: _____

Date: _____

***Personalized plate must be turned in with the completed form.**

NC DMV, RTP Unit
3148 Mail Service Center
Raleigh NC 27697-3148

MVR-270G
(Revised 9/17)

North Carolina Division of Motor Vehicles
3155 Mail Service Center
Raleigh, NC 27697-3155

APPLICATION FOR AN OLYMPIC GAMES LICENSE PLATE

Remit a \$25.00/\$55.00 check or money order with this application.

- | | |
|---|---|
| <input type="checkbox"/> First in Flight Background
<input type="checkbox"/> First in Freedom Background | <input type="checkbox"/> Regular Olympic Games \$25.00
<input type="checkbox"/> Personalized Olympic Games \$55.00 |
|---|---|

NOTE: You are allowed four (4) spaces for a personalized message. G

When applying for a Personalized Olympic Games license plate, the suffix G will be the last letter on the plate. This leaves only four (4) spaces for a Personalized message. The four spaces may be a combination of letters and numbers, but cannot be numbers only. Choice cannot conflict with another class of license plates.

The \$25.00/\$55.00 special fee is an (ANNUAL) fee due in addition to the regular license fee.

Home _____ <small>AREA CODE-TELEPHONE NUMBER</small>	NAME (To agree with certificate of title) <table style="width: 100%; border: none;"> <tr> <td style="border: none; text-align: center;">_____</td> <td style="border: none; text-align: center;">_____</td> <td style="border: none; text-align: center;">_____</td> </tr> <tr> <td style="border: none; text-align: center;"><small>FIRST</small></td> <td style="border: none; text-align: center;"><small>MIDDLE</small></td> <td style="border: none; text-align: center;"><small>LAST</small></td> </tr> </table>	_____	_____	_____	<small>FIRST</small>	<small>MIDDLE</small>	<small>LAST</small>				
_____	_____	_____									
<small>FIRST</small>	<small>MIDDLE</small>	<small>LAST</small>									
Office _____ <small>AREA CODE-TELEPHONE NUMBER</small>	_____ ADDRESS										
_____ <small>AREA CODE-TELEPHONE NUMBER</small>	<table style="width: 100%; border: none;"> <tr> <td style="border: none; text-align: center;">_____</td> <td style="border: none; text-align: center;">_____</td> <td style="border: none; text-align: center;">_____</td> </tr> <tr> <td style="border: none; text-align: center;"><small>CITY</small></td> <td style="border: none; text-align: center;"><small>STATE</small></td> <td style="border: none; text-align: center;"><small>ZIP CODE</small></td> </tr> </table>	_____	_____	_____	<small>CITY</small>	<small>STATE</small>	<small>ZIP CODE</small>				
_____	_____	_____									
<small>CITY</small>	<small>STATE</small>	<small>ZIP CODE</small>									
<table style="width: 100%; border: none;"> <tr> <td colspan="2" style="border: none;">Current North Carolina</td> </tr> <tr> <td style="border: none; text-align: center;">_____</td> <td style="border: none; text-align: center;">_____</td> </tr> <tr> <td style="border: none; text-align: center;"><small>Plate Number</small></td> <td style="border: none; text-align: center;"><small>Vehicle Identification Number</small></td> </tr> <tr> <td style="border: none; text-align: center;">_____</td> <td style="border: none; text-align: center;">_____</td> </tr> <tr> <td style="border: none; text-align: center;"><small>Driver License #</small></td> <td style="border: none; text-align: center;"><small>Year Model Make Body Style</small></td> </tr> </table>	Current North Carolina		_____	_____	<small>Plate Number</small>	<small>Vehicle Identification Number</small>	_____	_____	<small>Driver License #</small>	<small>Year Model Make Body Style</small>	
Current North Carolina											
_____	_____										
<small>Plate Number</small>	<small>Vehicle Identification Number</small>										
_____	_____										
<small>Driver License #</small>	<small>Year Model Make Body Style</small>										
Owner's Certification of Liability Insurance I CERTIFY FOR THE MOTOR VEHICLE DESCRIBED ABOVE THAT I HAVE FINANCIAL RESPONSIBILITY AS REQUIRED BY LAW. _____ <small>PRINT OR TYPE FULL NAME OF INSURANCE COMPANY AUTHORIZED IN N.C. – NOT AGENCY OR GROUP</small> _____ <small>POLICY NUMBER – IF POLICY NOT ISSUED, NAME OF AGENCY BINDING COVERAGE</small> <table style="width: 100%; border: none;"> <tr> <td style="width: 60%; text-align: center;">_____</td> <td style="width: 40%; text-align: center;">_____</td> </tr> <tr> <td style="text-align: center;"><small>SIGNATURE OF OWNER</small></td> <td style="text-align: center;"><small>DATE OF CERTIFICATION</small></td> </tr> </table>		_____	_____	<small>SIGNATURE OF OWNER</small>	<small>DATE OF CERTIFICATION</small>						
_____	_____										
<small>SIGNATURE OF OWNER</small>	<small>DATE OF CERTIFICATION</small>										

MVR-2795
(Revised 9/17)

North Carolina Division of Motor Vehicles
3155 Mail Service Center
Raleigh, NC 27697-3155

APPLICATION FOR A PROFESSIONAL SPORTS TEAM LICENSE PLATE

Remit a \$10.00/\$40.00 check or money order with this application.

As a professional sports fan, I hereby make application for a license plate bearing the emblem of the team listed below:

(LIST NAME OF PROFESSIONAL TEAM HERE)

- First in Flight Background Regular Professional Sports Team **\$10.00**
 First in Freedom Background Personalized Professional Sports Team **\$40.00**

NOTE: You are allowed four (4) spaces for a personalized message. _ _ _ _

When applying for a Personalized Professional Sports Team license plate, the prefix/suffix will be the first/last letters on the plate. This leaves only four (4) spaces for a Personalized message. The four spaces may be a combination of letters and numbers, but cannot be numbers only. Choice cannot conflict with another class of license plates.

The \$10.00/\$40.00 special fee is an (ANNUAL) fee due in addition to the regular license fee.

<p>Home</p> <p>_____</p> <p>AREA CODE-TELEPHONE NUMBER</p>	<p>NAME (To agree with certificate of title)</p> <p>_____</p> <p style="text-align: center;">FIRST MIDDLE LAST</p>			
<p>Office</p> <p>_____</p> <p>AREA CODE-TELEPHONE NUMBER</p>	<p>_____</p> <p style="text-align: center;">ADDRESS</p>			
	<p>_____</p> <p>CITY</p>	<p>_____</p> <p>STATE</p>	<p>_____</p> <p>ZIP CODE</p>	
	<p>Current North Carolina</p> <p>_____</p> <p>Plate Number</p>		<p>_____</p> <p>Vehicle Identification Number</p>	
	<p>_____</p> <p>Driver License #</p>		<p>_____</p> <p>Year</p>	<p>_____</p> <p>Model</p>
	<p>_____</p> <p>Make</p>	<p>_____</p> <p>Body Style</p>		
<p>Owner's Certification of Liability Insurance</p>				
<p>I CERTIFY FOR THE MOTOR VEHICLE DESCRIBED ABOVE THAT I HAVE FINANCIAL RESPONSIBILITY AS REQUIRED BY LAW.</p>				
<p>_____</p> <p>PRINT OR TYPE FULL NAME OF INSURANCE COMPANY AUTHORIZED IN N.C. – NOT AGENCY OR GROUP</p>				
<p>_____</p> <p>POLICY NUMBER – IF POLICY NOT ISSUED, NAME OF AGENCY BINDING COVERAGE</p>				
<p>_____</p> <p>SIGNATURE OF OWNER</p>			<p>_____</p> <p>DATE OF CERTIFICATION</p>	

MVR-278T
(Revised 9/2017)

North Carolina Division of Motor Vehicles
3155 Mail Service Center
Raleigh, NC 27697-3155

APPLICATION FOR A **MILITARY RETIRED** LICENSE PLATE

Remit a \$10.00/\$40.00 check or money order and a copy of your military ID card with this application.

- | | |
|---|--|
| <input type="checkbox"/> First in Flight Background | <input type="checkbox"/> U.S. Army Retired |
| <input type="checkbox"/> First in Freedom Background | <input type="checkbox"/> U.S. Air Force Retired |
| <input type="checkbox"/> Regular Military Reserve \$10.00 | <input type="checkbox"/> U.S. Coast Guard Retired |
| <input type="checkbox"/> Personalized Military Reserve \$40.00 | <input type="checkbox"/> U.S. Marine Corps Retired |
| | <input type="checkbox"/> U.S. Navy Retired |

NOTE: You are allowed four (4) spaces for a personalized message. _____

When applying for a Military Retired license plate, the prefix/suffix will be the first/last letters on the plate. This leaves only four (4) spaces for a Personalized message. The four spaces may be a combination of letters and numbers, but cannot be numbers only. Choice cannot conflict with another class of license plates.

The \$10.00/\$40.00 special fee is an (ANNUAL) fee due in addition to the regular license fee.

<p>Home</p> <p>_____</p> <p>AREA CODE-TELEPHONE NUMBER</p> <p>Office</p> <p>_____</p> <p>AREA CODE-TELEPHONE NUMBER</p>	<p>NAME (To agree with certificate of title)</p> <p>_____</p> <p style="text-align: center;">FIRST MIDDLE LAST</p> <hr/> <p style="text-align: center;">ADDRESS</p> <hr/> <p style="text-align: center;">CITY STATE ZIP CODE</p>		
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;"> <p>Current North Carolina</p> <p>_____</p> <p>Plate Number</p> <p>_____</p> <p>Driver License #</p> </td> <td style="width: 50%; text-align: center;"> <p>_____</p> <p>Vehicle Identification Number</p> <p>_____</p> <p>Year Model Make Body Style</p> </td> </tr> </table>	<p>Current North Carolina</p> <p>_____</p> <p>Plate Number</p> <p>_____</p> <p>Driver License #</p>	<p>_____</p> <p>Vehicle Identification Number</p> <p>_____</p> <p>Year Model Make Body Style</p>
<p>Current North Carolina</p> <p>_____</p> <p>Plate Number</p> <p>_____</p> <p>Driver License #</p>	<p>_____</p> <p>Vehicle Identification Number</p> <p>_____</p> <p>Year Model Make Body Style</p>		
<p>Owner's Certification of Liability Insurance</p> <p>I CERTIFY FOR THE MOTOR VEHICLE DESCRIBED ABOVE THAT I HAVE FINANCIAL RESPONSIBILITY AS REQUIRED BY LAW.</p> <p>_____</p> <p style="text-align: center;">PRINT OR TYPE FULL NAME OF INSURANCE COMPANY AUTHORIZED IN N.C. – NOT AGENCY OR GROUP</p> <p>_____</p> <p style="text-align: center;">POLICY NUMBER – IF POLICY NOT ISSUED, NAME OF AGENCY BINDING COVERAGE</p> <p>_____</p> <p style="text-align: center;">SIGNATURE OF OWNER</p> <p style="text-align: right;">_____</p> <p style="text-align: right;">DATE OF CERTIFICATION</p>			

MV-28 (Rev. 10/0)

North Carolina Division of Motor Vehicles

AFFIDAVIT OF FACTS SURROUNDING THE INCORRECT ASSIGNMENT OF A MANUFACTURER'S CERTIFICATE OF ORIGIN OR A CERTIFICATE OF TITLE

1	<p>Seller's _____ (NAME AND ADDRESS)</p> <p>This will certify that I/we did not sell or deliver a _____ (YEAR) (MAKE) (BODY STYLE) _____ (VEHICLE IDENTIFICATION NUMBER) to _____ (PURCHASER'S) I/we did sell and deliver a _____ (YEAR) (MAKE) (BODY STYLE) (VEHICLE IDENTIFICATION NUMBER) The incorrect manufacturer's certificate of origin or the incorrect certificate of title number _____ was assigned.</p> <p>_____ (SIGNATURES OF SELLER(S))</p> <p>By: _____ (AUTHORIZED REPRESENTATIVE)</p> <p>Date _____ County _____ State _____</p> <p>I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated: _____ (NAME(S) OF PRINCIPAL(S))</p> <p>Notary Signature _____ Notary Printed or Typed Name _____ (SEAL) My Commission Expires _____</p>
2	<p>Purchaser's _____ (NAME AND ADDRESS)</p> <p>This will certify that I/we did not purchase or take delivery of _____ (YEAR) (MAKE) (BODY STYLE) _____ (VEHICLE IDENTIFICATION NUMBER) from _____ (SELLER'S NAME(S)) I/we did purchase and take delivery of _____ (YEAR) (MAKE) (BODY STYLE) (VEHICLE IDENTIFICATION NUMBER) The incorrect manufacturer's certificate of origin or the incorrect certificate of title number _____ was assigned.</p> <p>_____ (SIGNATURES OF PURCHASER(S))</p> <p>Date _____ County _____ State _____</p> <p>I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated: _____ (NAME(S) OF PRINCIPAL(S))</p> <p>Notary Signature _____ Notary Printed or Typed Name _____ (SEAL) My Commission Expires _____</p>
3	<p>Lienholder _____ (NAME AND ADDRESS)</p> <p>This will certify that we hold no interest whatsoever in a _____ (YEAR) (MAKE) (BODY STYLE) _____ (VEHICLE IDENTIFICATION NUMBER) for which the manufacturer's certificate of origin or certificate of title number _____ was assigned in error to _____</p> <p>We do hold a security agreement on a _____ (YEAR) (MAKE) (BODY STYLE) (VEHICLE IDENTIFICATION NUMBER)</p> <p>_____ (LIENHOLDER)</p> <p>By: _____ (AUTHORIZED REPRESENTATIVE)</p> <p>Date _____ County _____ State _____</p> <p>I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated: _____ (NAME(S) OF PRINCIPAL(S))</p> <p>Notary Signature _____ Notary Printed or Typed Name _____ (SEAL) My Commission Expires _____</p>

MVR-32
(Rev. 8/96)

North Carolina Division of Motor Vehicles

Application for Registration Plates without Title by a Nonresident of North Carolina

VEHICLE SECTION				
YEAR	MAKE	BODY STYLE	SERIES MODEL	
VEHICLE IDENTIFICATION NUMBER		TYPE OF FUEL	ODOMETER READING	ODOMETER BRAND
N.C. DEALER NO.	PURCHASE DATE	PREVIOUS TITLE STATE	DISCLOSE INFORMATION	
OWNER SECTION				
____ OF ____ OWNERS				
Owner 1 ID # _____		Full Legal Name of Owner 1 (First, Middle, Last, Suffix) or Company Name _____		
Owner 2 ID # _____		Full Legal Name of Owner 2 (First, Middle, Last, Suffix) or Company Name _____		
Residence Address (Individual) Business Address (Firm) _____				
City and State _____		Zip Code _____	Tax County _____	
Mail Address (if different from above) _____				
I certify for the motor vehicle described above that I have financial responsibility as required by law.				
_____		_____		
<i>INSURANCE COMPANY AUTHORIZED IN N.C.</i>		<i>POLICY NUMBER</i>		
Vehicle titled in state of _____		Title number _____		
Vehicle licensed in state of _____		Registration plate number _____		
If vehicle operated for hire, give certificate number issued by: _____				
N.C. Utilities Commission _____		Interstate Commerce Commission _____		
Date vehicle placed into operation in North Carolina _____				
Explain in detail the North Carolina operation giving length of operation: _____				

_____		By: _____		
<i>(OWNER)</i>		<i>(AUTHORIZED REPRESENTATIVE)</i>		
<i>(Name, address, official position of representative approving application for North Carolina Division of Motor Vehicles)</i>				

MVR-33A
Rev 9/2017

North Carolina Division of Motor Vehicles
3155 Mail Service Center
Raleigh, NC 27697-3155

VA FILE NUMBER _____

Military/Veteran's Registration Plate Application

Please submit application to the Department of Military and Veterans Affairs with supporting documents prior to submitting to NCDMV

Section 1 I would like to apply () for the following license plate:
Please select only one (1) plate for each application

<input type="checkbox"/> **Afghanistan Veteran (suffix AV) - none	<input type="checkbox"/> **Partially Disabled Veteran (prefix PD) - none
<input type="checkbox"/> Air Medal Recipient (suffix AM) - \$10.00	<input type="checkbox"/> **Pearl Harbor Survivor - none
<input type="checkbox"/> *Bronze Star Combat Recipient (Suffix V) – Free	<input type="checkbox"/> **Purple Heart Recipient Motorcycle (suffix PV) - none
<input type="checkbox"/> **Bronze Star Recipient (suffix BS) - none	<input type="checkbox"/> **Purple Heart Recipient (prefix PH) - none
<input type="checkbox"/> *Congressional Medal of Honor - Free	<input type="checkbox"/> *Silver Star Disabled Veteran (prefix SD) - Free
<input type="checkbox"/> **Desert Storm Veteran (suffix GV) - none	<input type="checkbox"/> *Silver Star Recipient (suffix SS) - Free
<input type="checkbox"/> *Disabled Veteran (suffix DV) - Free	<input type="checkbox"/> **US Military Air Force Veteran (suffix VF) - none
<input type="checkbox"/> Distinguished Flying Cross (suffix FC) - \$10.00	<input type="checkbox"/> **US Military Army Veteran (suffix VA) - none
<input type="checkbox"/> *Distinguished Service Cross (suffix DC) - Free	<input type="checkbox"/> **US Military Coast Guard Veteran (suffix VC) - none
<input type="checkbox"/> *Ex-Prisoner of War - Free	<input type="checkbox"/> **US Military Marine Veteran (suffix VM) – none
<input type="checkbox"/> **Gold Star Lapel Button (suffix GS) - none	<input type="checkbox"/> **US Military Navy Veteran (suffix VN) – none
<input type="checkbox"/> **Iraq Veteran (suffix IV) - none	<input type="checkbox"/> **Vietnam Era (suffix VV) - none
<input type="checkbox"/> **Korean Conflict (suffix KV) – none	<input type="checkbox"/> ** War on Terror (suffix WT) - none
<input type="checkbox"/> **Legion of Merit (suffix LM) – none	<input type="checkbox"/> **World War II Veteran (suffix WV) - none
<input type="checkbox"/> *Legion of Valor – Free	

*One free plate per person, **No special fee – license fee is due

First in Flight Background First in Freedom Background

When applying for a personalized Military/Veteran license plate, please remember the prefix/suffix representing the plate will be the first/last letters on the plate. Personalized special plate choice must contain at least one alpha character. The personalized plate choice cannot be numbers only. Please note the prefix/suffix for the plate. If you choose to personalize the plate, the cost will be an additional \$30.00 personalized fee. Personalization may not be available on certain plates. You are allowed four (4) spaces for a personalized message _____

THE SPECIAL/PERSONALIZED FEE IS AN ANNUAL FEE DUE IN ADDITION TO LICENSE FEE

Section 2

Name (To agree with certificate of Title): _____

CONTACT INFORMATION:
HOME PHONE: _____
OFFICE/CELL PHONE: _____

Address _____

VEHICLE INFORMATION:
VEHICLE IDENTIFICATION NUMBER _____

City _____ State _____ Zip Code _____

YEAR _____ MAKE _____ BODY SYTLE _____

Driver License # _____ State _____ Current NC Plate Number _____

Owner's Certificate of Insurance
I certify for the motor vehicle described above that I have financial responsibility as required by law.

Print or Type Full Name of Insurance Company _____ Policy Number _____
Authorized in N.C. - Not Agency or Group

SIGNATURE OF OWNER _____ DATE OF CERTIFICATION _____

Section 3 North Carolina Department of Military and Veterans Affairs
4001 Mail Service Center- Raleigh, NC 27697-4001

Must be completed by the Department Of Military and Veterans Affairs prior to submitting to NC Department of Motor Vehicles
The records of the Department of Military and Veterans Affairs indicates that the above applicant qualifies for a _____ special license plate
(Type of plate desired from the list above)

Printed Name of the Director of the Department of Military and Veterans Affairs or the Director's designee _____

Signature of the Director of the Department of Military and Veterans Affairs or the Director's designee _____ Date _____

MVR-35
(Rev. 9/17)

North Carolina Division of Motor Vehicles
3155 Mail Service Center
Raleigh, North Carolina 27697-3155

Do not write in this space

APPLICATION FOR A SPECIAL AMATEUR RADIO REGISTRATION PLATE

(Remit a \$10.00 check or money order with this application.)

Name _____ (THE CALL LETTERS AND CERTIFICATE OF TITLE MUST AGREE IN NAME)
Home Phone _____ Work Phone _____
Address _____

(CITY) _____ (STATE) _____ (ZIP CODE) _____ (COUNTY) _____

I, the undersigned, do hereby certify that I hold an unrevoked and unexpired amateur radio license, of a renewable nature, issued by the Federal Communications Commission, and, that I have purchased a portable radio unit suitable for use in emergencies.

My call letters are: _____ Current plate number _____ Suffix * desired _____
Make _____ Body style _____ Title number _____
Vehicle identification number _____ Year Model _____
Signature of owner _____ Date _____

* Only for second or subsequent plate with same call letters.

MVR-36
(Rev. 9/93)

North Carolina Division of Motor Vehicles
Raleigh, North Carolina 27697-0001

Do not write in this space

APPLICATION FOR A CIVIL AIR PATROL REGISTRATION PLATE—Year _____

Name _____ Telephone number _____
(TO AGREE WITH CERTIFICATE OF TITLE)

Address _____

(CITY) (STATE) (ZIP CODE) (COUNTY)

I, the undersigned, do hereby certify that I am a member of the North Carolina Wing of the Civil Air Patrol and my unit charter number is _____.

I do further certify that I am the owner of the following described automobile:

Year model _____ Make _____ Body style _____

Vehicle identification number _____ Title number _____

Signature of owner _____ Date _____

(Remit a \$10.00 check or money order with this application, made payable to the N.C. Division of Motor Vehicles, not later than September 20th to the N.C. Wing, Civil Air Patrol, P.O. Box 2082, Burlington, N.C. 27216-2082).

(SEE REVERSE SIDE)

MVR-36 (Reverse)

**INSTRUCTIONS FOR OBTAINING
DISTINCTIVE CIVIL AIR PATROL PLATES**

1. The issuance of Civil Air Patrol registration plates is restricted to private vehicles. If said private vehicle is a pickup truck, the gross weight may not exceed 5,000 pounds.
2. The vehicle must be registered in the name of the applicant, or jointly, so long as the applicant is part owner.
3. Applications must be filed prior to ninety (90) days before the day when annual registration plates for the year are made available to motor vehicle owners (by October 1).
4. Should a member be discharged under other than honorable conditions, he should exchange the plate for a regular registration plate within thirty (30) days.
5. The fee for the Civil Air Patrol plate is \$10.00 annually and is in addition to the regular registration plate fee.

MVR-37 (Rev. 07/17)



Do not write in this space

NORTH CAROLINA
DIVISION OF MOTOR VEHICLES
3148 Mail Service Center
Raleigh, NC 27699-3148

APPLICATION FOR HANDICAPPED DRIVERS REGISTRATION PLATE

VEHICLE SECTION				
YEAR	MAKE	BODY STYLE	SERIES MODEL	VEHICLE IDENTIFICATION NUMBER
OWNER SECTION				
_____		_____		
Owner ID Number		Full Legal Name of Owner (First, Middle, Last, Suffix) or Company Name		
Residence Address (Individual) Business Address (Firm)				
City and State				
Mail Address (if different from above)				
I certify for the motor vehicle described above that I have financial responsibility as required by law.				
_____			_____	
Insurance company authorized in NC			Policy Number	
<i>(This application must be signed by your Medical Provider)</i>				
				Year _____
<p>G.S. 20-37.5 Handicapped—definitions and parking privileges. (1) “Handicapped” shall mean a person with a mobility impairment who, as determined by a licensed physician; (a) Cannot walk 200 feet without stopping to rest; (b) Cannot walk without the use of, or assistance from, a brace, cane, crutch, another person, prosthetic device, wheelchair, or other assistive device; (c) Is restricted by lung disease to such an extent that the person’s forced (respiratory) expiratory volume of one second, when measured by spirometry, is less than one liter, or the arterial oxygen tension is less than 60 mm/hg on room air at rest; (d) Uses portable oxygen; (e) Has a cardiac condition to the extent that the person’s functional limitations are classified in severity as Class III or Class IV according to standards set by the American Heart Association; (f) Is severely limited in their ability to walk due to an arthritic, neurological, or orthopedic condition; or (g) Is totally blind or whose vision with glasses is so defective as to prevent the performance of ordinary activity for which eyesight is essential, as certified by a licensed ophthalmologist, optometrist, or the Division of Services for the Blind. Any person who falls within the definition of handicapped shall be allowed to park for unlimited periods in parking zones restricted as to length of time parking is permitted. This provision has no application to those zones or during times in which the stopping, parking, or standing of all vehicles is prohibited or which are reserved for special types of vehicles. As a condition to this privilege the vehicle shall display a distinguishing license plate or removable windshield placard.</p>				
I hereby apply for a handicapped drivers’ registration plate under the above statutory provisions and certify that my physical condition entitles me to the issuance thereof.				
_____			_____	
(Applicant’s Signature)			(Date)	
I hereby certify that the physical condition of the above named applicant constitutes the applicant a handicapped driver as defined under statutory provision G.S. 20-37.5 and G.S. 20-37.6.				
_____			_____	
(Medical Provider’s Signature)			(Medical Provider’s Printed Name) (Date)	
_____			_____	
(Medical Provider’s Address)			(Medical Provider’s Telephone Number)	
FEE: REGULAR REGISTRATION PLATE FEE				

MVR-37A Front (Rev. 7/17)
Fee \$5.00 Each (Limit 2)



MEDICAL CERTIFICATION FOR APPLICATION & RENEWAL OF DISABILITY PARKING PLACARD
North Carolina Division of Motor Vehicles
3148 Mail Service Center, Raleigh, NC 27697-3148

Application instructions:			
1. Applicant must select the number of placards desired. (Limit of two per applicant.)			
2. Applicant must complete and sign only the applicant section.			
- Parent may sign for minors			
- If signing with a Power of Attorney, a certified copy must be attached or shown at the time of issuance.			
3. Medical provider must complete and sign the medical provider's section if applicable or present documentation from the U.S. Department of Veterans Affairs.			
4. Application and fee (\$5.00 per placard) can be taken to your local License Plate Agency or mailed to the address above.			
Find local DMV License Plate Agencies at www.ncdot.gov/dmv			
APPLICANT SECTION			
I would like:		<input type="checkbox"/> ONE placard \$5.00	<input type="checkbox"/> TWO placards \$10.00
APPLICANT'S NC DRIVER LICENSE / ID NUMBER		APPLICANT'S/ORGANIZATION'S PRINTED NAME	
STREET ADDRESS			
CITY	STATE	ZIP CODE	COUNTY
MAILING ADDRESS IF DIFFERENT FROM ABOVE			
PHONE NUMBER		APPLICANT'S/ORGANIZATION REPRESENTATIVE'S SIGNATURE	
MEDICAL PROVIDER'S SECTION			
Disability parking placards and license plates are governed by the Motor Vehicle Laws of North Carolina General Statute Chapter 20, Article 2A, Afflicted, Disabled or Handicapped Persons. G. S. 20-37.5 Definitions (2) "Handicapped" shall mean a person with a mobility impairment who, as determined by a licensed medical provider: (check all that apply)			
<input type="checkbox"/> Cannot walk 200 feet without stopping to rest <input type="checkbox"/> Cannot walk without the use of, or assistance from, a brace, cane, crutch, another person, prosthetic device, wheelchair, or other assistive device <input type="checkbox"/> Is restricted by lung disease to such an extent that the person's forced (respiratory) expiratory volume of one second, when measured by spirometry, is less than one liter, or the arterial oxygen tension is less than 60 mmHg on room air at rest <input type="checkbox"/> Uses portable oxygen <input type="checkbox"/> Has a cardiac condition to the extent that the person's functional limitations are classified in severity as Class III or Class IV according to standards set by the American Heart Association <input type="checkbox"/> Is severely limited in their ability to walk due to an arthritic, neurological, or orthopedic condition <input type="checkbox"/> Is totally blind or whose vision with glasses is so defective as to prevent the performance of ordinary activity for which eyesight is essential, as certified by a licensed ophthalmologist, optometrist, or the Division of Services for the Blind			
The medical provider certifies that the applicant qualifies for one of the parking placards listed below: (circle one)			
1. Disability Parking Placard - Placard issued for 5 years and requires medical provider recertification upon renewal.			
2. Temporary Disability Parking Placard - Placard issued for 1 to 6 months then expires. If needed beyond expiration a new application must be completed and requires recertification from a medical provider.			
Temporary placard expiration in months (circle one):		1 2 3 4 5 6	
3. Total and Permanent Disability Parking Placard - Placard issued for 5 years and does not require medical provider recertification upon renewal.			
MEDICAL PROVIDER'S SIGNATURE		MEDICAL PROVIDER'S ADDRESS	
MEDICAL PROVIDER'S PRINTED NAME		MEDICAL PROVIDER'S PHONE NUMBER	DATE
MEDICAL PROVIDER'S LICENSE NUMBER		PATIENT'S PRINTED NAME	

MVR-37A Back (Rev. 07/17)

Authorized Medical Certifiers
<p>Medical certification and recertification requirements for handicapped parking privileges must be satisfied by the certification of a licensed physician, a licensed physician assistant, a licensed nurse practitioner, a licensed ophthalmologist, a licensed optometrist or the Division of Services for the Blind or by a disability determination by the United States Department of Veterans Affairs that the applicant is handicapped.</p> <p>For an initial application for temporary placard only, the certification that the applicant is handicapped may be made by a licensed certified nurse midwife.</p>
Disability Parking Placards
<p>A licensed medical provider certifies that the applicant is a person with an affliction, disability or handicap defined under G.S. 20-37.5. The Disability Parking Placard is issued for five years and requires a medical provider's re-certification upon re-issuance to continue parking in disability accessible areas. Applicants will be mailed a renewal application to be re-certified by their medical provider. Applicants may renew their Disability Parking Placard up to 90 days prior to the expiration date of the placard.</p>
Temporary Disability Parking Placards
<p>A licensed medical provider certifies that the applicant is a person with an affliction, disability or handicap defined under G.S. 20-37.5. The Temporary Disability Parking Placard is issued for a period of one to six months. If an extension is needed beyond the expiration date, a new application with medical provider's re-certification will be required. Upon expiration, Temporary Disability Parking Placards should be destroyed.</p>
Total and Permanent Disability Parking Placards
<p>A licensed medical provider certifies that the applicant is a person with an affliction, disability or handicap defined under G.S. 20-37.5 and is of a total and permanent nature. The Total and Permanent Disability Parking Placard is issued for five years and does not require a medical provider's re-certification upon re-issuance to continue parking in disability accessible areas. Applicants will be mailed a renewal application. Applicants may renew their Total and Permanent Disability Parking Placard up to 90 days prior to the expiration date of the placard.</p>
Parking Privileges for Handicapped Drivers and Passengers
<p>G. S. 20-37.6 (a) General Parking – Any vehicle that is driven by or is transporting a person who is handicapped and that displays a distinguishing license plate, a removable windshield placard, or a temporary removable windshield placard may be parked for unlimited periods in parking zones restricted as to the length of time parking is permitted. This provision has no application to those zones or during times in which the stopping, parking, or standing of all vehicles is prohibited or which are reserved for special types of vehicles. Any qualifying vehicle may park in spaces designated as restricted to vehicles driven by or transporting the handicapped.</p>
Rules that govern the Parking Placard for the Afflicted, Disabled or Handicapped Person
<ul style="list-style-type: none"> • The placard is portable from one vehicle to another. • Hang the placard from the rearview mirror or place on the driver's side dash if there is no rearview mirror. • The placard registration card must remain with each placard while in use. • The fee is \$20.00 to replace the registration card for your placard if it becomes lost. • The fee to replace a lost/stolen placard itself is \$5.00. • Damaged placards will be replaced at no fee. • Any organization certified by State Vocational Rehabilitation Agency that regularly transports handicapped persons may apply. G. S. 20-37.6 (c).
<p>www.ncdot.gov/dmv</p>

MVR-37AA (Rev. 07/17)
Fee \$5.00 Each (Limit 2)



**APPLICATION FOR RENEWAL OF DISABILITY PARKING PLACARD
OR TOTAL AND PERMANENT DISABILITY PARKING PLACARD**
North Carolina Division of Motor Vehicles
3148 Mail Service Center, Raleigh, NC 27697-3148

Application instructions:
1. Applicant must complete and sign only the applicant section. - Parent may sign for minors. - If signing with a Power of Attorney, a certified copy must be attached or shown at the time of issuance.
2. Medical Provider must complete and sign the medical provider's section if applicable or present documentation from the U.S. Department of Veterans Affairs.
3. Application and fee (\$5.00 per placard) can be mailed to the address above with a check or money order made payable to NCDMV.
4. You can also renew at your local License Plate Agency.
Find local DMV License Plate Agencies at www.ncdot.gov/dmv

APPLICANT SECTION				
APPLICANT'S ID NUMBER		APPLICANT'S NAME		
STREET ADDRESS				
CITY		STATE	ZIP CODE	COUNTY
MAILING ADDRESS IF DIFFERENT FROM ABOVE				
PHONE NUMBER		APPLICANT'S/ORGANIZATION REPRESENTATIVE'S SIGNATURE		
Placard 1	Issued	Expires	Placard 2	Issued
				Expires

MEDICAL PROVIDER'S SECTION		
<input type="checkbox"/> MEDICAL PROVIDER'S RECERTIFICATION REQUIRED		<input type="checkbox"/> MEDICAL PROVIDER'S RECERTIFICATION NOT REQUIRED
<p>Disability parking placards and license plates are governed by the Motor Vehicle Laws of North Carolina General Statute Chapter 20, Article 2A. Afflicted, Disabled or Handicapped Persons. G.S. 20-37.5 Definitions (2) "Handicapped" shall mean a person with a mobility impairment who, as determined by a licensed Medical Professional: (check all that apply)</p>		
<input type="checkbox"/> Cannot walk 200 feet without stopping to rest <input type="checkbox"/> Cannot walk without the use of, or assistance from, a brace, cane, crutch, another person, prosthetic device, wheelchair, or other assistive device <input type="checkbox"/> Is restricted by lung disease to such an extent that the person's forced (respiratory) expiratory volume of one second, when measured by spirometry, is less than one liter, or the arterial oxygen tension is less than 60 mm/hg on room air at rest <input type="checkbox"/> Uses portable oxygen <input type="checkbox"/> Has a cardiac condition to the extent that the person's functional limitations are classified in severity as Class III or Class IV according to standards set by the American Heart Association <input type="checkbox"/> Is severely limited in their ability to walk due to an arthritic, neurological, or orthopedic condition <input type="checkbox"/> Is totally blind or whose vision with glasses is so defective as to prevent the performance of ordinary activity for which eyesight is essential, as certified by a licensed ophthalmologist, optometrist, or the Division of Services for the Blind		
MEDICAL PROVIDER'S SIGNATURE		MEDICAL PROVIDER'S ADDRESS
MEDICAL PROVIDER'S PRINTED NAME		MEDICAL PROVIDER'S PHONE NUMBER
		DATE
MEDICAL PROVIDER'S LICENSE NUMBER		PATIENT'S PRINTED NAME

Rules that govern the Parking Placard for the Afflicted, Disabled or Handicapped Persons
<ul style="list-style-type: none"> • The placard is portable from one vehicle to another. • Hang the placard from the rearview mirror or place on the driver's side dash if there is no rearview mirror. • The placard registration card must remain with each placard while in use. • The fee is \$20.00 to replace the registration card for your placard if it becomes lost. • The fee to replace a lost/stolen placard itself is \$5.00. • Damaged placards will be replaced at no fee. • Any organization certified by State Vocational Rehabilitation Agency that regularly transports handicapped persons may apply. G. S. 20-37.6 (c)

Parking Privileges for Handicapped Drivers and Passengers
<p>G. S. 20-37.6 (a) General Parking – Any vehicle that is driven by or is transporting a person who is handicapped and that displays a distinguishing license plate, a removable windshield placard, or a temporary removable windshield placard may be parked for unlimited periods in parking zones restricted as to the length of time parking is permitted. This provision has no application to those zones or during times in which the stopping, parking or standing of all vehicles is prohibited or which are reserved for special types of vehicles. Any qualifying vehicle may park in spaces designated as restricted to vehicles driven by or transporting the handicapped.</p>

MVR-38
(Rev. 8/83)

North Carolina Division of Motor Vehicles
Raleigh, North Carolina 27697

Do not write in this space

APPLICATION FOR A CLASS D CITIZENS BAND RADIO REGISTRATION PLATE

(Remit a \$10.00 check or money order with this application.)

Name _____ Telephone Number _____

Address _____

(CITY) (STATE) (ZIP CODE) (COUNTY)

I, the undersigned, do hereby certify that I hold an unrevoked and unexpired Class D Citizens Band Radio Station license, of a renewable nature, issued by the Federal Communications Commission.

My call letters are: _____ Current plate number _____ Sticker number _____
(PLEASE PRINT CLEARLY)

Year model _____ Make _____ Body style _____

Vehicle identification number _____ Title number _____

Signature of owner _____ Date _____

(SEE REVERSE SIDE)

MVR-45A (Rev. 1/06)

AFFIDAVIT BY NORTH CAROLINA PURCHASER/S

I/we, _____
(PURCHASER/S NAME/S)

do hereby certify that I/we purchased a _____
(YEAR) (MAKE) (BODY STYLE)

(VEHICLE IDENTIFICATION NUMBER)

from _____
(NAME/S OF SELLER/S)

on _____ and that I/we did receive the North Carolina certificate of title duly
(DATE OF SALE)

endorsed to me and the following disposition was made of the title: _____

I further certify that this vehicle is subject to the following described lien/s and none other.

_____ (DATE) _____ (FIRST LIENHOLDER)

_____ (ADDRESS)

_____ (DATE) _____ (SECOND LIENHOLDER)

_____ (ADDRESS)

_____ (SIGNATURE/S OF PURCHASER/S)

_____ (SIGNATURE/S OF PURCHASER/S)

Date _____ County _____ State _____

I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated:

_____ (NAME/S) OF PRINCIPAL/S(S)

Notary Signature _____

Printed or typed name _____

(SEAL)

My commission expires _____

MVR-65B (Rev. 1/05)

AFFIDAVIT BY NORTH CAROLINA REGISTRANT/S

I/we, _____
(NAME/S OF REGISTRANT/S)

the North Carolina registered owner/s of a _____
(YEAR) (MAKE) (BODY STYLE)

do hereby certify that I/we sold the herein described vehicle to
(VEHICLE IDENTIFICATION NUMBER)

_____ (NAME/S OF BUYER/S)

on _____ (DATE OF SALE) subject to the following described lien and that I/we duly endorsed
the certificate of title issued for this vehicle and delivered it to the said buyer. The odometer read-
ing was _____ when this vehicle was delivered.

_____ (DATE) _____ (FIRST LIENHOLDER)

_____ (ADDRESS)

_____ (DATE) _____ (SECOND LIENHOLDER)

_____ (ADDRESS)

_____ (SIGNATURE/S OF REGISTRANT/S)

_____ (SIGNATURE/S OF REGISTRANT/S)

Date _____ County _____ State _____

I certify that the following person(s) personally appeared before me this day, each acknowledging
to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in
the capacity indicated:

_____ (NAME/S OF PRINCIPAL/S)

Notary Signature _____

Printed or typed name _____

(SEAL)

My commission expires _____

MV16-10C (Rev. 1/00)

AFFIDAVIT BY NORTH CAROLINA DEALER

I/we, _____
(NORTH CAROLINA DEALER)

do hereby certify that I/we purchased a _____
(YEAR) (MAKE) (BODY STYLE)

(VEHICLE IDENTIFICATION NUMBER)

from _____
(NAME(S) OF SELLER(S))

on _____ and that I/we did receive the North Carolina certificate of title duly
(DATE OF SALE)

endorsed. It is further certified that this vehicle was sold and the title was duly assigned to _____

and the following disposition was made of the title: _____

The odometer reading was _____ when this vehicle was delivered.

I further certify that this vehicle is subject to the following described lien/s and none other.

_____ (DATE) _____ (FIRST LIENHOLDER)

_____ (ADDRESS)

_____ (DATE) _____ (SECOND LIENHOLDER)

_____ (ADDRESS)

_____ (DEALER'S NAME)

By: _____
(AUTHORIZED REPRESENTATIVE)

Date _____ County _____ State _____

I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated:

_____ (NAME(S) OF PRINCIPAL(S))

Notary Signature _____

Printed or typed name _____

(SEAL) My commission expires _____

MVR-46D (Rev. 1/86)

AFFIDAVIT BY NORTH CAROLINA LIENHOLDER

This will confirm that the lien as indicated on North Carolina certificate of title number _____, in the name of _____,

covering a _____
(YEAR) (MAKE) (BODY STYLE)

(VEHICLE IDENTIFICATION NUMBER)

has been satisfied in full and the title was delivered to

(NAME OF PERSON OR FIRM TO WHOM CERTIFICATE OF TITLE WAS DELIVERED)

It is further certified that we have no further interest in the above described vehicle.

(LIENHOLDER)

By: _____
(AUTHORIZED REPRESENTATIVE)

Date _____ County _____ State _____

I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated:

(NAME(S) OF PRINCIPAL(S))

Notary Signature _____

Printed or typed name _____

(SEAL)

My commission expires _____

MVR-46G (Rev 06/16)

North Carolina Division of Motor Vehicles

AFFIDAVIT FOR REMOVAL OF MANUFACTURED HOME FROM VEHICLE REGISTRATION FILES

VEHICLE SECTION			
Year	Make	Body Style	Title Number
Vehicle Identification (Serial) Number		Manufacturer	Model Name
OWNER SECTION			
Affiant 1 ID# _____		Full Legal Name of Affiant 1 (First, Middle, Last Suffix) _____	
Affiant 2 ID# _____		Full Legal Name of Affiant 2 (First, Middle, Last Suffix) _____	
Residence Address (Individual) Business Address (Firm) _____			
City and State		Zip Code	Tax County
LIEN SECTION			
FIRST LIEN		SECOND LIEN	
Date of Lien	Lienholder ID#	Date of Lien	Lienholder ID#
Lien Holder Name _____		Lien Holder Name _____	
Address _____		Address _____	
City _____ State _____ Zip Code _____		City _____ State _____ Zip Code _____	
<i>Affidavit of Registered Owner(s)</i>			
I/We, the owner(s) of the above described manufactured home, hereby certify that the moving hitch, wheels, and axles have been removed and that the home has been placed upon a permanent foundation of land owned or leased according to G.S. 20-109.2. The home is now to be considered real property as defined in G.S.105.273 (13)(i). I/We have attached a tax record showing the home listed for ad valorem taxes as real property pursuant to Article 17 of Ch.105 of the G.S. I/We affirm that a notice of cancellation (if applicable) was sent to the last known address of owner listed on certificate of title prior to filing this affidavit with the Division.			
Per G.S. 20-109.2 (b) 6 The affiant is (i) the record owner of the real property on which the home is affixed or (ii) a lessee that has entered into a lease property with a primary term of at least 20 years for the real property on which the home is affixed.			
The deed to the land upon which the home is permanently affixed is described in deed recorded in _____ County Registry, Book _____, Page _____ (or legal description is attached to this affidavit).			
I/We request that the North Carolina title number _____ be cancelled.			
Signature of Registered Affiant(s): _____			
County _____ State _____			
Sworn and subscribed by _____, before me, a Notary Public, this the _____ day of _____, 20____ . Further, I, _____, a Notary public of the above county and state, hereby certify that _____, personally came before me this day and acknowledged the due execution of this Affidavit.			
Notary Public: _____		Printed Name: _____ My Commission Expires: _____	
<i>Affidavit of Lienholder</i> I/We acknowledge and consent to the application for cancellation of the above described North Carolina title, that the home is now real property and that our lien is hereby released from the manufactured home. Any remaining lien is secured solely by duly recorded deed of trust on the land, including permanent improvements. _____ Name and Signature of Lienholder		<i>Affidavit of the Division of Motor Vehicles</i> This is to certify that the title for the above mentioned manufactured home has been cancelled with an indication that the home is now real property according to the provisions set for the under G.S. 20-109.2(a) or (a1). Branch Agent Signature: _____ Branch Office Number: _____ Date: _____	
No Right of Action – A person damaged by the cancellation of a certificate of title pursuant to NCGS 20-109.2(a1) does not have a right of action against the Division.			

MVR-49
(Rev. 8/18)

NORTH CAROLINA DIVISION OF MOTOR VEHICLES
3155 Mail Service Center
Raleigh, North Carolina 27697-3155

**APPLICATION FOR A SPECIAL REGISTRATION PLATE
FOR A MEMBER OF A FIRE DEPARTMENT AND/OR A RESCUE SQUAD**

(Fee \$10.00 regular/\$40.00 personalized – Remit check or money order with application)

The \$10.00/\$40.00 special fee is an annual fee due in addition to the regular fee.

NOTE: You are allowed four (4) spaces for a personalized message.

<input type="checkbox"/> Personalized Fire Department	V F _____	<input type="checkbox"/> Regular Fire Department	V F
<input type="checkbox"/> Personalized Rescue Squad	R S _____	<input type="checkbox"/> Regular Rescue Squad	R S
<input type="checkbox"/> Personalized Fire Rescue Squad	R F _____	<input type="checkbox"/> Regular Fire Rescue Squad	R F

Choose one: First in Flight background
 First in Freedom background

Name _____ Home/Cell Telephone _____
(TO AGREE WITH CERTIFICATE OF TITLE)

Residence Address _____

City _____ State _____ Zip Code _____ County _____

I, the undersigned, do hereby certify that I am a member of a Fire Department or Rescue Squad
or both and that I am entitled to this special registration plate as provided for under G.S. 20-79.4.

Year model _____ Make _____ Body style _____

Vehicle identification number _____ Title number _____

Current plate number _____
SIGNATURE OF OWNER

TO BE COMPLETED BY THE FIRE DEPARTMENT CHIEF AND/OR THE RESCUE SQUAD CHIEF

This will certify that the above named individual is a member of a Fire Department or a Rescue Squad, or both, and is entitled to receive one of these special registration plates.

SIGNATURE OF CHIEF Address _____
 FIRE DEPARTMENT RESCUE SQUAD BOTH Date _____

Owner's Certification of Liability Insurance	
I CERTIFY FOR THE MOTOR VEHICLE DESCRIBED ABOVE THAT I HAVE FINANCIAL RESPONSIBILITY AS REQUIRED BY LAW.	
_____ <small>PRINT OR TYPE FULL NAME OF INSURANCE COMPANY AUTHORIZED IN N. C. NOT AGENCY OR GROUP</small>	
_____ <small>POLICY NUMBER IF POLICY NOT ISSUED, NAME OF AGENCY BINDING COVERAGE</small>	
_____ <small>SIGNATURE OF OWNER</small>	_____ <small>DATE OF CERTIFICATION</small>

**INSTRUCTIONS FOR OBTAINING SPECIAL REGISTRATION PLATES
FOR MEMBERS OF FIRE DEPARTMENTS AND/OR RESCUE SQUADS**

1. The issuance of special registration plates to members of fire departments and members of rescue squads is restricted to private passenger motor vehicles or pickup trucks not exceeding a gross weight of 26,000 pounds.
2. These special registration plates are restricted to active regular or volunteer members of a fire department or a rescue squad or both.
3. This application must be filed with the Division of Motor Vehicles, Raleigh, N.C. 27697-0001 on a form approved by the Division.
4. The fee for this special registration plate is \$10.00 annually and is in addition to the regular registration plate fee. A check or money order in the amount of \$10.00, payable to the Division of Motor Vehicles, must accompany this application.
5. This application must be signed by the chief of a fire department or a rescue squad who is certifying that the applicant is an active

MVR-51 (Rev. 01/16)

North Carolina Division of Motor Vehicles

OWNER'S REPORT FOR VANS OR HOUSE CARS

The following information must be furnished in detail:

Vehicle make _____ Year model _____ Body style _____

Vehicle identification number _____

Owner's name _____

Owner's address _____

DECLARATION BY OWNER

1. Is the vehicle equipped with permanent living and sleeping facilities? Yes No

2. Enter the name of the chassis manufacturer _____ If the manufacturer of the body is different, enter the name of the body manufacturer _____

3. Describe the interior in detail _____

4. Describe the use of the vehicle _____

5. Check the block below that correctly identifies the classification and use of the vehicle for which this application for registration and registration plate is hereby being made:

BUS: A private passenger vehicle with a capacity of sixteen (16) or more passengers. Fee \$40.00—Auto registration plate (BUS).

HOUSE CAR (HC): A vehicular unit, designed to provide temporary living quarters, built into as an integral part, or permanently attached to, a self-propelled motor vehicle chassis or van. The vehicle must provide at least 4 of the following facilities:

- | | |
|--|---|
| <input type="checkbox"/> cooking | <input type="checkbox"/> refrigeration or ice box |
| <input type="checkbox"/> heating or air conditioning | <input type="checkbox"/> self-contained toilet |
| <input type="checkbox"/> separate 110-125 volt electrical power supply | <input type="checkbox"/> LP gas supply |
| <input type="checkbox"/> portable water system including faucet and sink | |

STATION WAGON: Vehicles transporting fifteen (15) passengers or less. Fee \$36.00 Auto registration plate (SW).

MULTI-PURPOSE VEHICLE: A converted van used for recreational purposes which is not equipped with permanent living and sleeping facilities. Fee \$36.00 Auto registration plate. (A vehicle registered as a recreational vehicle with a private passenger registration plate cannot be used for property carrying purposes. To be used for property carrying purposes, a plate of the private truck series is required.) (MP)

VAN: Vehicle used for passenger and property carrying purposes with gross weight of less than 7,000 pounds. Requires private automobile plate. (VN)

TRUCK: Vehicle used for property carrying with gross weight of 7,000 pounds or more. Fee based on gross weight declared. (TK)

I hereby certify that the vehicle described above, owned by me, and the declaration of its use is true and correct to the best of my knowledge and belief, and that such declaration is subject to the penalties of the General Statutes of North Carolina.

Acknowledged before me this

_____ day of _____, _____ (SIGNATURE OF OWNER)

My commission expires _____

(SEAL)

_____ (SIGNATURE OF NOTARY PUBLIC)

MVR-55A
(Rev. 09/12)

REQUIREMENTS FOR OBTAINING TITLE FOR CUSTOM BUILT VEHICLES

1. A report of inspection by an Inspector with the License and Theft Bureau.
2. Application for title (Form MVR-1) completed in full and signed before a notary.
3. MVR-55-Notarized statement explaining how the vehicle was acquired and why valid evidence of ownership cannot be furnished, accompanied by evidence of ownership in the applicant's possession.
Note: If the vehicle was constructed prior to the purchase, please note this information on the form.
4. Proof of ownership (Title, MCO, Bill of Sale) must be included. If no proof of ownership is available, an Indemnity Bond written by an insurance company licensed to write Surety Bonds in North Carolina. The bond must be for one and one-half (1½) times the fair market value of the vehicle. Two appraisals on dealer letterhead must be submitted. The value is based off of the higher of the two appraisals.
5. If customer has to title vehicle by Indemnity Bond, a MVR-92A (Requirements/Instructions for Obtaining Title by Filing an Indemnity Bond) is needed and a MVR-92H (Affidavit of Facts to Accompany Indemnity Bond) will need to be completed by the customer.
6. All custom built vehicles are branded RECONSTRUCTED.
7. Title Fee and Highway Use Tax is due at time of titling vehicle.

BONDS ARE NOT ACCEPTABLE:

1. On abandoned vehicles. (G.S. 20-77)
2. Mechanics and Storage Liens. (G.S. 44A)
3. When there is an outstanding lien for which a lien cancellation cannot be furnished (G.S. 20-58.4).
Vehicle must be free of all liens including customers. After new title is issued, lien can then be added.
4. When litigation is pending (e.g. Death, civil suits, divorce, repo, or a party to legal action).
5. When the vehicle is not domiciled in North Carolina.
6. When the applicant is a non-resident and the vehicle is not registered in North Carolina.
7. When a vehicle is branded parts only, non-rebuildable, or declared junked.
8. When a vehicle has been declared a total loss by an insurance company and never titled in the insurance company's name. (G.S. 20-109.1)
9. When a vehicle has been declared a total loss by an insurance company and sold without a title.

MVR-58
(Rev. 10/16)

**North Carolina Division of Motor Vehicles
AFFIDAVIT OF FACTS FOR THE REGISTRATION OF A MOPED**

North Carolina General Statute 20-4.01 (27)(D1) defines a moped as, "A vehicle, other than a motor-driven bicycle or electric assisted bicycle, that has two or three wheels, no external shifting device, and a motor that does not exceed 50 cubic centimeters piston displacement and cannot propel the vehicle at a speed greater than 30 miles per hour on a level surface. The motor may be powered by electricity, alternative fuel, motor fuel or a combination of each."

Instructions: The following questions must be answered in detail and this form must be presented as an application for the registration of a moped for which a Manufacturer's Certificate of Origin cannot be furnished. Furnish any documents in your possession that will show proof of ownership. Examples include titles, bill of sale, conditional sales contract, invoices, or out of state registrations.

A valid North Carolina Driver License or North Carolina ID Card must be presented when applying for registration.

VEHICLE SECTION			
YEAR	MAKE	BODY STYLE MOPED	VEHICLE IDENTIFICATION NUMBER*
OWNER SECTION			
OWNER 1 ID #	FULL LEGAL NAME OF OWNER		
OWNER 2 ID #	FULL LEGAL NAME OF OWNER		
STREET ADDRESS			
CITY	STATE	ZIP CODE	COUNTY
MAILING ADDRESS IF DIFFERENT FROM ABOVE		VEHICLE LOCATION IF DIFFERENT FROM ABOVE	
I certify for the moped described above that I have financial responsibility as required by law.			
_____ Insurance company authorized in N.C.		_____ Policy Number	
<p>1. I attest to the following: (Must Initial)</p> <p>(a) This vehicle has two or three wheels, no external shifting device and a motor that does not exceed 50 cubic centimeters piston displacement. _____ (owner's initials)</p> <p>(b) This vehicle cannot propel at a speed greater than 30 miles per hour on a level surface. _____ (owner's initials)</p> <p>2. I am the true and legal owner of the above described moped. I acquired the vehicle on or about _____, 20 _____</p> <p>3. From whom did you purchase this vehicle? (check one):</p> <p><input type="checkbox"/> Private Party (Individual) - Name _____ Address _____</p> <p><input type="checkbox"/> Business - Name _____ Address _____</p> <p>4. I do not have a Manufacturer's Certificate of Origin because (check one):</p> <p><input type="checkbox"/> One was not provided to me by the dealer at the time of purchase; or</p> <p><input type="checkbox"/> Moped was purchased used from individual</p> <p><input type="checkbox"/> Other (explain): _____</p> <p>I affirm under penalty of perjury and/or punishment pursuant to N.C.G.S. 20-112, that the foregoing information is based upon my personal knowledge and is true and accurate to the best of my knowledge.</p> <p>Signature of Owner(s) _____</p> <p>Date _____ County _____ State _____</p> <p>I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated herein and in the capacity indicated:</p> <p>_____ (name(s) of principal(s)).</p> <p>Notary Signature _____ Notary Printed or Typed Name _____</p> <p>(SEAL) My Commission Expires _____</p>			

*If the VIN cannot be located, you will need to contact your local NCDMV License & Theft Inspector.

MVR-63
(Rev. 1/06)

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, That the undersigned:

_____ (BUYER) (SELLER) OR (LEGAL OWNER)

of the following described motor vehicle:

Make _____ Type _____

Motor Number _____ Serial Number _____

Year Built _____ Model _____

does hereby authorize and irrevocably appoint:

_____ (ATTORNEY)

my (or our) true and lawful attorney to sign in the name, place and stead of the undersigned, any certificate of title covering the vehicle described above in whatever manner necessary to effect the transfer of such title, application for a duplicate of such title, or application for a new certificate of title of said vehicle as (he) (she) may deem fit and proper, hereby ratifying and confirming whatever action said Attorney shall or may take by virtue hereof in the premises.

IN WITNESS WHEREOF, the undersigned has executed this instrument this

_____ day of _____,

_____ (FULL SIGNATURE OF OWNER)

Date: _____ County _____ State _____

I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated:

_____ (NAME(S) OF PRINCIPAL(S))

Notary Signature _____

Printed or typed name _____

(SEAL)

My commission expires: _____

MV99-63A (Rev. 07/00)

STATE OF NORTH CAROLINA
**POWER OF ATTORNEY FOR ODOMETER DISCLOSURE AND/OR
REGISTERING OR TRANSFERRING OWNERSHIP OF A MOTOR VEHICLE**

WARNING: This form may be used only when title is physically held by a landholder or has been lost. This form must be submitted to the State by the person exercising powers of attorney. Failure to do so may result in fines and/or imprisonment.

VEHICLE IDENTIFICATION NUMBER (VIN)	YEAR	MAKE	BODY
-------------------------------------	------	------	------

PART A. POWER OF ATTORNEY TO DISCLOSE MILEAGE

Federal law requires that you state the mileage upon transfer of ownership. Providing a false statement may result in fines and/or imprisonment.

I, _____, appoint _____

as my attorney-in-fact, to disclose the mileage, on the title for the vehicle described above, exactly as stated in my following disclosure and to sign in my/our name, place, and stead any Certificate of Title, or other supporting papers, covering said motor vehicle, in whatever manner necessary to register and/or transfer ownership of said motor vehicle; and I/we do hereby grant unto said attorney-in-fact full authority and power to do and perform any and all other acts necessary or incident to the execution of the powers herein expressly granted, as the grantor might or could do if personally present, with full power of substitution.

I state that the odometer now reads _____ (NO TENTHS) miles and to the best of my knowledge that it reflects the actual mileage unless one of the following statements is checked:

- (1) I certify that to the best of my knowledge the odometer reading reflects the mileage in excess of its mechanical limits.
- (2) I certify that the odometer reading is NOT the actual mileage.

WARNING - ODOMETER DISCREPANCY

Transferor's Address: _____
(TRANSFEROR'S SIGNATURE) (HAND PRINTED NAME) (STATEMENT DATE)
(STREET) (CITY) (STATE) (ZIP CODE)

Transferee's Name: _____
(TRANSFEE'S SIGNATURE) (HAND PRINTED NAME OF INDIVIDUAL SIGNING AS TRANSFEE)
(FIRST OR TYPE NAME OF BUSINESS OR COMPANY)
 Transferee's Address: _____
(STREET) (CITY) (STATE) (ZIP CODE)

PART B. POWER OF ATTORNEY TO REVIEW DOCUMENTS AND ACKNOWLEDGE DISCLOSURE

(Part B is Not Valid Unless Part A. Has Been Completed)

I, _____, appoint _____

as my attorney-in-fact, to disclose the mileage, on the title for the vehicle described above, exactly as stated in my following disclosure and to sign in my/our name, place, and stead any Certificate of Title, or other supporting papers, covering said motor vehicle, in whatever manner necessary to register and/or transfer ownership of said motor vehicle; and I/we do hereby grant unto said attorney-in-fact full authority and power to do and perform any and all other acts necessary or incident to the execution of the powers herein expressly granted, as the grantor might or could do if personally present, with full power of substitution.

Transferee's Name: _____
(TRANSFEE'S SIGNATURE) (HAND PRINTED NAME) (STATEMENT DATE)
(FIRST OR TYPE NAME OF BUSINESS OR COMPANY)

Transferee's Address: _____
(STREET) (CITY) (STATE) (ZIP CODE)

Federal law requires that you state the mileage upon transfer of ownership. Providing a false statement may result in fines and/or imprisonment.

I state that the odometer now reads _____ (NO TENTHS) miles and to the best of my knowledge that it reflects the actual mileage unless one of the following statements is checked:

- (1) I certify that to the best of my knowledge the odometer reading reflects the mileage in excess of its mechanical limits.
- (2) I certify that the odometer reading is NOT the actual mileage.

WARNING - ODOMETER DISCREPANCY

Transferor's Address: _____
(TRANSFEROR'S SIGNATURE) (HAND PRINTED NAME) (STATEMENT DATE)
(STREET) (CITY) (STATE) (ZIP CODE)

PART C. CERTIFICATION

I, _____, hereby certify that the mileage I have disclosed on

the title document is consistent with that provided to me in the above power of attorney. Further, upon examination of the title and any reassignment documents for the vehicle described above, the mileage disclosure I have made on the title pursuant to the power of attorney is greater than that previously stated on the title and reassignment documents. This certification is not intended to create, nor does it create any new or additional liability under Federal or State law.

Address: _____
(SIGNATURE) (HAND PRINTED NAME)
(STREET) (CITY) (STATE) (ZIP CODE)

Date _____ County _____ State _____

(SEAL) I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated: _____

_____, transferee/name of principal, Notary Public Signature

Notary's Printed or Typed Name _____ My Commission expires _____

This document is void if any information entered herein has been erased or altered by any means. Unauthorized printing or reproduction of this document is strictly prohibited.

COPY OF TITLING STATE

MVR-66 (Rev. 1/06)

SECURITY AGREEMENT

I, _____, do hereby promise to pay
\$ _____ per month
for _____ until the amount of \$ _____ is paid in full. If I fail to
make payments as promised _____
has authority to repossess this vehicle. The first payment is due _____
Make _____ Year _____ V.I.N. _____

(BUYER'S NAME)

(LIENHOLDER'S NAME)
Date _____ County _____ State _____
I certify that the following person(s) personally appeared before me this day, each acknowledging
to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in
the capacity indicated:

(NAME(S) OF PRINCIPAL(S))
Notary Signature _____
Printed or typed name _____
(SEAL) My commission expires _____

MVR-69
(Rev. 1/08)

North Carolina Division of Motor Vehicles
Affidavit to Release Instant Title
North Carolina Department of Transportation
Division of Motor Vehicles

I, _____ the owner of a
(REGISTERED OWNER(S))

YEAR MAKE VIN

herby authorize the North Carolina Division of Motor Vehicles to release the certificate of title covering the above described vehicle to:

(NAME AND ADDRESS OF PERSON AUTHORIZED TO RECEIVE TITLE)

Signed _____
(REGISTERED OWNER)

(ADDRESS)

Date _____ County _____ State _____

I certify that following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in capacity indicated:

(NAME(S) OF PRINCIPAL(S))

Notary Signature _____ Notary Printed or Typed Name _____
(SEAL) My Commission Expires _____

MVR-85 (Rev. 1/06)

**AFFIDAVIT BY NORTH CAROLINA DEALER
NEW VEHICLE**

I/we, _____
(NORTH CAROLINA DEALER)

hereby certify that I/we purchased a _____
(YEAR) (MAKE) (BODY STYLE)

from _____
(VEHICLE IDENTIFICATION NUMBER)

and that I/we received the Manufacturer's Certificate of Origin duly endorsed to this dealership and that I/we sold this vehicle and made the required assignment on the Manufacturer's Certificate of Origin to _____ on _____
(DATE OF SALE)

The odometer reading was _____ when this vehicle was delivered.

I/we further certify this vehicle is subject to the following described lien/s and none other.

(DATE) (LIENHOLDER)

(ADDRESS)

(DEALER)

By: _____
(COUNTERSIGNATURE)

Date _____ County _____ State _____

I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated:

(NAME(S) OF PRINCIPALS(S))

Notary Signature _____

Printed or typed name _____

(SEAL) My commission expires _____

MVR-92A
(Rev. 09/12)

**REQUIREMENTS/INSTRUCTIONS FOR OBTAINING TITLE BY FILING AN
INDEMNITY BOND**
THE DIVISION HAS THE RIGHT TO REJECT ANY BOND AND REFUSE ISSUANCE OF TITLE.
(G.S. 20-76)

BONDS ARE NOT ACCEPTABLE:

1. On abandoned vehicles. (G.S. 20-77)
2. Mechanics and Storage Liens. (G.S. 44A)
3. When there is an outstanding lien for which a lien cancellation cannot be furnished. (G.S. 20-58.4) Vehicle must be free of all liens including customers. After new title is issued, lien can then be added.
4. When litigation is pending (e.g. Death, civil suits, divorce, repo, or a party to legal action).
5. When the vehicle is not domiciled in North Carolina.
6. When the applicant is a nonresident and the vehicle is not registered in North Carolina.
7. When a vehicle is branded parts only, non-rebuildable, or declared junked.
8. When a vehicle has been declared a total loss by an insurance company and never titled in the insurance company's name. (G.S. 20-109.1)
9. When a vehicle has been declared a total loss by an insurance company and sold without a title.

DO NOT OBTAIN BOND BEFORE COMPLETING STEPS 1 THRU 3.

STEPS TO COMPLETE:

1. Affidavit of Facts (Form MVR-92H) must be completed in full detail. Any omissions or incomplete answers could result in a delay or denial in the issuance of a title by bond. This form must be signed in the presence of a notary. Any evidence of ownership must be attached to the MVR-92H. If there is a lien on the vehicle, lien release must be attached. This form must be completed prior to Step #2.
2. The vehicle must be inspected by a NCDMV License & Theft Bureau Inspector. The inspector will provide a report of inspection (LT-270). If the vehicle is not in operable condition at the time of inspection then an Inoperable Title will be issued and no registration will be issued until the vehicle has been deemed operable by a NCDMV License & Theft Bureau Inspector.
3. The value of motor vehicles is determined from the current Value Schedule, which can be obtained from any license plate agency or by calling the NCDMV Customer Contact Center (919-715-7000). For mobile homes and vehicles not listed in the Value Schedule, two appraisals from North Carolina dealers will be required. The appraisals must be on the dealer's letterhead and must be submitted with the bond. The bond must be for one and one-half (1½) times the highest appraisal.
4. An Indemnity Bond written by an insurance company licensed to write Surety Bonds in North Carolina. The bond must be for one and one-half (1½) times the value of the vehicle as shown in the Value Schedule provided by the Division and must be for a minimum of \$100.00. The bond must be signed and witnessed on reverse side by the bonding company and applicant. Power of Attorney from the bonding company must be attached. No alterations are allowed on the bond. The bond must remain on file with the Division for a period of three years. Upon issuance of said new certificate of title, the said bond shall become effective and remain in full force and effect until surrendered by the State of North Carolina, Division of Motor Vehicles, as provided in Section 76 of Chapter 20 of the General Statutes of North Carolina.
5. Application for title (Form MVR-1) completed in full and signed in the presence of a notary. The name on the MVR-1 must be identical to the name listed on the Indemnity Bond and the Inspector's Report (LT-270). The VIN (See Note 1), vehicle year, make and body style (See Note 2) on the MVR-1 must be identical to the Indemnity Bond and the Inspector's Report (LT-270).
6. Title Fee and Highway Use Tax is due at time of titling vehicle.

Note 1: 1981 or newer vehicles should have 17 digit VINs.

Note 2: Acceptable body style codes to use: **2S** – 2 Door/**4S** – 4 Door/**CN** – Convertible/**MP** – Multi Purpose/
SW – Station Wagon/**TK** – Truck/**TL** – Trailer/**UL** – Utility Trailer/**BT** – Boat Trailer/
CT – Camping Trailer/**MC** – Motorcycle/ **HC** – House Car/ **MH** – Mobile Home

MVR-920
(Rev. 09/12)

**INDEMNITY BOND
(N.C. General Statute 20-76)**

NORTH CAROLINA

_____ COUNTY

KNOW ALL MEN BY THESE PRESENTS:

That we _____, as principal and
(FULL LEGAL NAME OF APPLICANT(S))
_____ a corporation,
(NAME OF SURETY COMPANY)

authorized to do business in the State of North Carolina, and duly licensed by the North Carolina Commissioner of Insurance for the purpose of making, guaranteeing or becoming sole surety on bonds or undertakings, required or authorized by the state of North Carolina, as surety, are held and firmly bound to the State of North Carolina, Division of Motor Vehicles, in the sum of _____ (\$ _____), lawful money of the United States of America, for the payment whereof well and truly to be made, we bind ourselves, our heirs, executors, successors and assigns, jointly and severally, firmly by these presents.

The condition of the foregoing obligation is such that,

WHEREAS, the above bound principal has made application to the Division of Motor Vehicles for a new motor vehicle certificate of title to _____ under Chapter 20 of the General Statutes of North Carolina; and
(YEAR) (MAKE) (BODY STYLE) (VEHICLE IDENTIFICATION NUMBER)

WHEREAS, the said principal states that he is unable to present a certificate of title to said motor vehicle because the same has been lost, or is being unlawfully retained by one in possession, or is not otherwise available; and

WHEREAS, the Division of Motor Vehicles has advised said principal that a new certificate of title would be issued upon the filing of a bond as required by Section 76 of Chapter 20 of the General Statutes of North Carolina; and

WHEREAS, under the terms of said Section a surety bond is required of said principal with good and sufficient surety, conditioned to indemnify any prior owner or lienholder, any subsequent purchaser of the vehicle or person acquiring any security interest therein, and their respective successors in interest, against any expense, loss or damage by reason of the issuance of a new certificate of title or on account of any defect in or undisclosed interest in the right, title and interest of the principal in and to said motor vehicle; and

WHEREAS, an action for damages on said bond may be instituted by any person injured by the issuance of the new certificate of title to said principal;

NOW, THEREFORE, and in consideration of the issuance of a new certificate of title by the Division of Motor Vehicles, this bond is given by the above bound principal in compliance with Section 76 of Chapter 20 of the General Statutes of North Carolina and conditioned upon the rights and remedies provided therein.

MVR-92D
(Rev. 09/12)

Upon issuance of said new certificate of title, the said bond shall become effective and remain in full force and effect until surrendered by the State of North Carolina, Division of Motor Vehicles, as provided in Section 76 of Chapter 20 of the General Statutes of North Carolina.

PROVIDED, HOWEVER, that the aggregate liability of the surety to all persons for damage by reason of the issuance of said new certificate of title shall not exceed the amount of the bond.

IN WITNESS WHEREOF, the above bound parties have executed this instrument under their several seals this _____ day of _____, _____, the name and corporate seal of each corporate party being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body. In presence of:

(INDIVIDUAL PRINCIPAL) (SEAL)

(INDIVIDUAL PRINCIPAL) (SEAL)

Attest: _____
(CORPORATE PRINCIPAL)

(BUSINESS ADDRESS)

_____ By _____ (Affix Corporate Seal)

Attest: _____
(SURETY)

(BUSINESS ADDRESS)

_____ By _____ (Affix Corporate Seal)

Note: Surety bond must be executed by a surety company authorized to do business in North Carolina; must be executed or countersigned by North Carolina resident agent; when executed by an attorney-in-fact, copy of power of attorney must be attached. Any alteration of this document necessitates the issuance of a new bond or an attached amendment from the Surety Company.

MVR-92H
(Rev. 09/12)

AFFIDAVIT OF FACTS TO ACCOMPANY INDEMNITY BOND

The following questions must be answered *in detail* and this form must be attached to any application for title that is supported by an Indemnity Bond. Furnish any document in your possession showing proof of ownership. (Examples would be a Title, Bill of Sale, Conditional Sales Contract, Invoices, Out of State Registrations).

Year	Make	Body Style	Vehicle Identification Number																				

1. How did you acquire the vehicle? List the seller's full name, full address, and phone number.
2. List the date you acquired the vehicle.
3. Is the vehicle currently titled in North Carolina? If no, list the last title state.
4. Does the VIN plate appear on the vehicle? If so, please give the location.
5. Are there any liens outstanding on the vehicle? If so, list the lienholder's name and provide a lien release.
6. Has the vehicle been wrecked? If so, list the major parts replaced.
7. If you were given a title at the time of purchase, why can it not be furnished at the present time?
8. Explain, *in detail*, why the seller did not give you a properly assigned title for the vehicle.

_____ have you taken to contact the seller/previous owner to obtain proper ownership documentation?

I (we) certify that the above information is correct to the best of my knowledge.
OWNER'S SIGNATURE _____

Date _____ County _____ State _____

I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated.

[NAME(S) OF PRINCIPALS(S)]

Notary Signature _____ Notary Printed or Typed Name _____

(SEAL) My Commission Expires _____

North Carolina Department of Transportation
DIVISION OF MOTOR VEHICLES



FEE SCHEDULE

Effective August 1, 2017

1. Certificate of Title	\$52.00
2. Instant Title	\$98.00
3. Salvage Title (Form MVR-40)	\$20.00
4. Repossessor Certificate of Title	\$20.00
5. Corrected Certificate of Title or Substitute Certificate of Title	\$20.00
6. Manufacturer or Dealer Certificate of Title	\$20.00
7. Duplicate Certificate of Title	\$20.00
8. Duplicate Certificate of Title & Removal of Lien(s)	\$20.00
9. Duplicate Certificate of Title with Correction	\$20.00
10. Transfer of Registration	\$20.00
11. Replacing Registration Plate	\$20.00
12. Stock Car Replacement Plate	\$25.00
13. Recording of Supplemental Lien(s)	\$20.00
14. Recording Assignment of Lien and Application for Transfer of Lien	\$20.00
15. Removal of Lien(s) from Certificate of Title	\$20.00
16. Additional Registration Cards or Duplicate Registration Card	\$20.00
17. Failure to Transfer Title Within 28 Days	\$20.00
18. Financial Responsibility Restoration Fee	\$50.00
19. Financial Responsibility Service Fee	\$50.00
20. Financial Responsibility Civil Penalty	\$50.00
21. Acknowledgement Fees:	
One Signature	\$2.00
Two Signatures	\$3.00
Three Signatures	\$4.00
22. Certification Fees	\$13.00
23. Registration Information	\$1.00
24. Permanent and State Owned Plates	\$6.00

REGISTRATION FEES

The following shows the registration plate fee due according to the plate classification:

Passenger	\$36.00
4,000-Pound Private Truck	\$36.00
Trailer or Semitrailer	\$25.00
Multi-Year Trailer Plate (Permanent)	\$98.00
House Trailer and/or Camping Trailer	\$14.00
Motorcycle/Moped	\$24.00
U-Drive-It Passenger Car	\$66.00
U-Drive-It Motorcycle - One Passenger	\$27.00
U-Drive-It Motorcycle - Two Passengers	\$34.00
U-Drive-It Motorcycle - Three Passengers	\$38.00
Private Bus (16 Passengers and More)	\$40.00
10-Day Tags	\$10.00

*Vehicles Registered in WAKE County, Add Regional Transit Authority Registration Tax of \$4.60 and County Vehicle Registration Tax of \$7.00

*Vehicles Registered in DURHAM County, Add Regional Transit Authority Registration Tax of \$5.00 and County Vehicle Registration Tax of \$7.00

*Vehicles Registered in ORANGE County, Add Regional Transit Authority Registration Tax of \$8.00 and County Vehicle Registration Tax of \$7.00

*Vehicles Registered in RANDOLPH County, Add Piedmont Authority for Regional Transportation Tax of \$1.00

MVR-106
(Rev. 09/17)

North Carolina Division of Motor Vehicles
REQUIREMENTS FOR OBTAINING NORTH CAROLINA REGISTRATION

1. OUT OF STATE RESIDENTS MOVING TO NORTH CAROLINA MUST OBTAIN A NORTH CAROLINA DRIVER LICENSE PRIOR TO TITLING A VEHICLE.

2. APPLICATION (FORM MVR-1)

- a) Driver License Number: Each owner of the vehicle must present a valid North Carolina Driver License or Special Identification Card to register the vehicle in North Carolina. The name on the Driver License and application should be the same. After successfully completing the driver license process, you will be given a Temporary Driver Certificate. A Temporary Driving Certificate is valid for 20 days from the date issued. The driver license is mailed to your residence within 20 days of application. In order to register a vehicle you must have your valid out of state driver license along with your valid Temporary Driving Certificate.
- b) Name: For single or joint ownership, the full name of each owner is required. No initials are accepted unless they stand in lieu of a name. For corporations, the full corporate name is required. For partnership and proprietorship, the trade name is required, if one is used, or if partnership, both partners' full names are required.
- c) Address: The North Carolina residence address, including the zip code and county (not post office number), is required for individuals; for business firms, the business address is required. Include the mailing address when it is different from the residence address. The county declared is the North Carolina county in which the vehicle is located.
- d) Liens: All liens must be declared in order of their priority.
- e) Odometer Disclosure Statement (MVR-180): Seller shall disclose the mileage to the buyer in writing on the application with signatures and hand printed name. If a vehicle is 10 years old and older, odometer reading is not required.
- f) Witness: The application must be witnessed by a notary public or other person authorized to act in the capacity.

3. FINANCIAL RESPONSIBILITY

To obtain or transfer a North Carolina registration plate, the law requires your vehicle be insured by a company licensed to do business in the State of North Carolina in minimum amounts of \$30,000/\$60,000/\$25,000. This certification must be furnished at the time of application for registration.

4. DOCUMENTS OF OWNERSHIP REQUIRED

- a) **New Unregistered Vehicles**
The manufacturer's certificate of origin, properly assigned, is required with a bill of sale showing price and trade-in vehicle and credit.
- b) **New or Used Vehicles Registered in Certificate of Title States**
The certificate of title in the name of the applicant (properly assigned) must include the purchaser's name and address, date of sale or date of delivery, seller's signature and notarization. If the title is in the possession of a lienholder who can produce evidence of registration and lien, the Division of Motor Vehicles will accept the application without the title and will issue a plate.
- c) **New or Used Vehicles Registered in Non-Title States**
If the vehicle was last registered in a state with no title requirement for registration, the North Carolina Division of Motor Vehicles requires current registration certificate, proof of purchase, and evidence of registration for three consecutive years.

5. TITLE AND REGISTRATION FEES

Effective September 2013, property taxes are due at the time of license plate renewals and issuances.

Certificate of Title	\$52.00
Plate Fee, Private Passenger Vehicles	\$36.00
Plate Fee, Private Truck Under 4,000 lbs.	\$36.00
Vehicles Registered in Wake County (in addition to regular license plate fee)	
Regional Transit Authority Registration Tax	\$8.00
County Vehicle Registration Tax	\$7.00
Vehicles Registered in Durham County (in addition to regular license plate fee)	
Regional Transit Authority Registration Tax	\$8.00
County Vehicle Registration Tax	\$7.00
Vehicles Registered in Randolph County (in addition to regular license plate fee)	
Piedmont Authority for Regional Transportation Tax	\$1.00
Vehicles Registered in Orange County (in addition to regular license plate fee)	
Regional Transit Authority Registration Tax	\$8.00
County Vehicle Registration Tax	\$7.00
Highway Use Tax (HUT)	
Dealer Sale - 3% of sale price plus any Administrative/Document Fee less any trade-in price	
Casual Sale - 3% of computer value of vehicle	
Out of State - Up to \$250.00 Max. (*If tax is paid on the vehicle to taxing jurisdiction within 90 days, credit may be allowed - proof of payment is required)	
Vehicle Property Tax - Calculated by a computerized taxing system	

MVR-109
(Rev. 1/2000)

FLEET OWNER'S AFFIDAVIT

APPLICANT'S NAME: _____

ADDRESS: _____

_____ Zip Code _____

This is to certify that I/we own and operate 25 or more vehicles registered in the same name in North Carolina. I further certify that vehicles in this fleet are subject to registration under the North Carolina Staggered Registration System and they have been permanently assigned the month of _____. I fully understand a false statement in this affidavit will be cause for the cancellation of all plates issued pursuant to its presentation. This is to request that this or these vehicles be added to the fleet in the same month as shown above.

Signature of Applicant

Acknowledged before me this

_____ day of _____.

Notary Public _____

My commission expires _____.

(SEAL)

NVH-178
(Rev. 09/12)

North Carolina Division of Motor Vehicles

Logging Affidavit

YEAR	MAKE	BODY STYLE	SERIES MODEL	VEHICLE IDENTIFICATION NUMBER
Full Legal Name of Taxpayer (First, Middle, Last, Suffix) or Company				
Full Legal Name of Taxpayer (First, Middle, Last, Suffix) or Company				
Residence Address (Individual) Business Address (Firm)				
City			State	Zip Code
Tax County				
<p>N.C.G.S. 20-88.02 Registration of logging vehicles.</p> <p>Upon receipt of an application on a form prescribed by it, the Division shall register trucks and tractor trucks used exclusively in connection with logging operations, as provided in section 4483(e) of the Internal Revenue Code and 26 C.F.R. § 41.4483-6 for the collection of the federal heavy vehicle use tax. For the purposes of this section, "logging" shall mean the harvesting of timber and transportation from a forested site to places of sale.</p> <p>Fees for the registration of vehicles under this section shall be the same as those ordinarily charged for the type of vehicle being registered.</p>				
<p>This is to certify that the vehicle listed above is used exclusively in the transportation of harvesting forest products as defined under N.C.G.S. 20-88.02 for registration of logging vehicles.</p> <p>I declare the information contained herein is true and understand that confirmation of this statement may be provided to the U.S. Internal Revenue Service.</p>				
<p>_____</p> <p>Date of Certification</p>			<p>_____</p> <p>Signature of Taxpayer</p>	

MVR-180 (Rev. 5/89)

ODOMETER DISCLOSURE STATEMENT

Federal and State law require that you state the mileage upon transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment.

I, _____ state that
(SELLER'S NAME, PRINT)

the odometer now reads _____ miles and to the best of my knowledge that it reflects
(NO TENTHS)

the actual mileage of the vehicle described below, unless one of the following statements is checked.

- (1) I hereby certify that the odometer reading reflects the amount of mileage in excess of its mechanical limits.
- (2) I hereby certify that the odometer reading is *not* the actual mileage. **WARNING — ODOMETER DISCREPANCY.**

MAKE	BODY STYLE	YEAR MODEL	SERIES MODEL
VEHICLE IDENTIFICATION NUMBER		LAST PLATE STATE YEAR NUMBER	

(SELLER'S SIGNATURE) (SELLER'S NAME, HAND PRINTED)

(SELLER'S ADDRESS) (STREET)

(CITY) (STATE) (ZIP CODE)

(BUYER'S SIGNATURE—ACKNOWLEDGING MILEAGE READING AS CERTIFIED)

(BUYER'S NAME, HAND PRINTED)

(BUYER'S ADDRESS) (STREET)

(CITY) (STATE) (ZIP CODE)

(DATE OF CERTIFICATION)

The provisions of this disclosure statement section shall not apply to the following transfers:

- (1) A vehicle having a gross vehicle weight rating of more than 16,000 pounds;
- (2) A vehicle that is not self-propelled;
- (3) A vehicle that is 10 years old or older; or
- (4) A new vehicle prior to its first transfer for purposes other than resale.
- (5) A new vehicle sold directly by the manufacturer to any agency of the United States in conformity with contractual specifications.

ALTERATIONS OR ERASURES VOID THIS FORM!

SVR-181
(Rev. 12/2011)

DAMAGE DISCLOSURE STATEMENT

Questions 1 & 4 apply only to five (5) model years old and newer.
Alterations or erasures void this form.

NOTICE TO SELLER:

STATE LAW REQUIRES THAT EVERY SELLER DISCLOSE TO THE BUYER IF HE/SHE KNOWS THE INFORMATION LISTED BELOW.
FAILURE TO DO SO MAY RESULT IN CIVIL AND/OR CRIMINAL LIABILITY.

NOTICE TO BUYER:

RETAIN THIS INFORMATION.
STATE LAW REQUIRES YOU TO DISCLOSE SIMILAR DAMAGE INFORMATION WHEN YOU SELL OR TRANSFER TITLE TO THIS VEHICLE.

<input style="width: 100%; height: 20px;" type="text"/> Year	<input style="width: 100%; height: 20px;" type="text"/> Make	<input style="width: 100%; height: 20px;" type="text"/> Body Style	<input style="width: 100%; height: 20px;" type="text"/> Vehicle Identification Number
--	--	--	---

1. Has this vehicle been damaged by collision or other occurrence to the extent that damages exceed 25% of its value at the time of the collision or other occurrence? (Applies to 5 Model Years old and newer) Yes No
 If yes, list parts that were damaged: _____
2. Was this vehicle a salvage motor vehicle? (Applies to All Model Years) Yes No
 If yes, in which state was it titled? _____
3. Is this vehicle a flood vehicle? (Applies to All Model Years) Yes No
4. Is this vehicle a recovered theft vehicle? (Applies to 5 Model Years old and newer) Yes No
 If yes, list parts that were damaged: _____
5. Has this vehicle been reconstructed? (Applies to All Model Years) Yes No

As the Seller, I declare that the above information is true to the best of my knowledge.

SELLER'S SIGNATURE: _____ DATE: _____

SELLER'S ADDRESS: _____

BUYER'S ACKNOWLEDGEMENT AND SIGNATURE: _____

Damage Disclosure Definitions

Five (5) Model Years - The term "five model years" shall be calculated by counting the model year of the vehicle's manufacture as the first model year and the current calendar year as the final model year.

Flood Vehicle - A motor vehicle that has been submerged or partially submerged in water in the extent that damage to the body, engine, transmission, or differential has occurred.

Non-U.S.A. Vehicle - A motor vehicle manufactured outside of the United States and not intended by the manufacturer for sale in the United States.

Reconstructed Vehicle - A motor vehicle of a type required to be registered hereunder that has been materially altered from original construction due to removal, addition or substitution of new or used essential parts; and includes glider kits and custom assembled vehicles.

Salvage Motor Vehicle - Any motor vehicle damaged by collision or other occurrence to the extent that the cost of repairs to the vehicle and rendering the vehicle safe for use on the public streets and highways would exceed seventy-five percent (75%) of its fair retail market value, whether or not the motor vehicle has been declared a total loss by an insurer. Repairs shall include the cost of parts and labor; or a vehicle for which an insurance company has paid a claim that exceeds 75% of the fair market retail value. Fair market retail values shall be as found in the NADA Pricing Guide Book or other publications approved by the Commissioner.

Salvage Rebuilt Vehicle - A salvage vehicle that has been rebuilt for title and registration.

Junk Vehicle - A motor vehicle which is incapable of operation or use upon the highways and has no resale value except as a source of parts or scrap, and shall not be titled or registered.

North Carolina Division of Motor Vehicles
Special Mobile Equipment Affidavit

MVR-295 (Rev 3/06)

VEHICLE SECTION				
YEAR	MAKE	BODY STYLE	SERIES MODEL	VEHICLE IDENTIFICATION NUMBER

OWNER SECTION		
1 OF 1 OWNERS		
Owner 1 ID # _____	Full Legal Name of Owner 1 (First, Middle, Last, Suffix) or Company Name _____	
Owner 2 ID # _____	Full Legal Name of Owner 2 (First, Middle, Last, Suffix) or Company Name _____	
Residence Address (Individual) Business Address (Firm) _____		
City and State _____	Zip Code _____	Tax County _____
Mailing Address (if different from above) _____		
I certify for the motor vehicle described above that I have financial responsibility as required by law.		
_____ Insurance company authorized in N.C.		_____ Policy Number

USE OF VEHICLE SECTION
Describe fully the equipment permanently attached to the vehicle which places it within the definition of special mobile equipment as defined below: _____ _____
Is the vehicle equipped with a tank which permits liquids other than fuel for propulsion of vehicle and equipment to be transported? _____
In connection with what business, if any, is the vehicle generally used? _____
Is the vehicle's operation on the highways restricted to getting from one non-highway job to another? _____
If so, state the length of time it will normally remain at a given site _____
Is the vehicle used to transport a person or persons to and from the job site? _____
Is the vehicle used to transport property, liquid or solid when moved over the highway? _____

This is to certify that the vehicle described above is owned by the undersigned, that it is special mobile equipment as defined below and that its use on the highway is fully described herein.

Signature of owner _____
(If not in equal amounts to applicant, if two or responsible, by individual signatories)

By _____
(Authorized representative of firm or partnership)
County, State _____ Date _____

I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated: _____

Name(s) of principal(s).

(SEAL)

Notary Public Signature

Notary's Printed or typed name
My Commission Expires _____

SPECIAL MOBILE EQUIPMENT DEFINED: A vehicle that has a permanently attached crane, lift, well-being apparatus, ditch-digging apparatus, air compressors, electric welder, diesel motor, generator, or other similar apparatus. It drives on the highway only to get to and from a non-highway job, and is not designed or used primarily for the transportation of persons or property. A vehicle that has permanently attached special equipment and is used only for outside purposes. A vehicle that is permanently attached fire-fighting equipment, and is used only for fire-fighting purposes. A vehicle that has permanently attached playground equipment and is used only for playground purposes.
Special mobile equipment may include any of the following vehicles: A single passenger vehicle that can carry no more than nine passengers and is not loaded, in whole or in part, with passengers or property. A single property-hauling vehicle that has a registered weight of 5,000 pounds or less, and is not loaded, in whole or in part, with passengers or property.

MVR-314 (Rev. 8/00)

North Carolina Division of Motor Vehicles

CERTIFICATION OF TAXI OPERATORS

(To be forwarded to the Division of Motor Vehicles,
Title & License Unit, 3157 Mail Service Center
Raleigh, N.C. 27699-3157)

Name _____ Date _____

Address _____

DESCRIPTION OF EQUIPMENT TO BE LICENSED AS TAXIS

1. Make of Motor Vehicle	1	2	3	4	5
2. Year Model					
3. Identification Number					
4. Title Number					
1. Make of Motor Vehicle	6	7	8	9	10
2. Year Model					
3. Identification Number					
4. Title Number					

TO THE COMMISSIONER OF MOTOR VEHICLES OF NORTH CAROLINA:

In accordance with the provisions of Section 20-87 of the General Statutes, I hereby certify that the above named operator has furnished proof of financial responsibility and the convenience and necessity of the public requires his operation of the above described vehicles as taxis and the Division of Motor Vehicles is hereby authorized to issue taxi registration plates for such vehicles.

Town or City of _____

By: _____

Official Title _____

MVR-317 (Rev. 7/00)

North Carolina Department of Transportation
Division of Motor Vehicles

AFFIDAVIT OF AUTHORITY TO ASSIGN TITLE

(ATTACHED TO AND MADE A PART OF THE ASSIGNMENT OF TITLE TO A VEHICLE WHEN THE OWNER DIES AND NO PERSONAL REPRESENTATIVE QUALIFIES OR IS EXPECTED TO QUALIFY)
(If minor or mentally incompetent children included among heirs, the surviving parent may act for such children.)
(Certificate of Clerk of Superior Court on reverse side must be executed.)

(I) (We) the undersigned, being first duly sworn, deposes and says:

- That _____ died on the _____ day of _____ County
 (a) Leaving a will which is on file in the office of the Clerk of Superior Court of _____ County
 (b) Leaving no known will.
- That the aforesaid _____ died owning a motor vehicle described as follows:
 Make _____, identification number _____, and that the motor vehicle hereinabove described was the only property of which the aforesaid _____ died seized, except _____

Check applicable block: Title attached Title lost

- That no administrator, executor or other personal representative has qualified or is expected to qualify to administer his or her estate.
- That his or her debts have been paid or that the proceeds from the sale of this vehicle will be used to apply against the debts.
- That decedent was unmarried, or married and is survived by: (wife) (husband) _____ and _____ children.
- That the following are all of the heirs of said decedent:

NAME	ADDRESS	RELATIONSHIP	AGE

- That the heirs hereby assign interest in said vehicle to: _____ (NO TENTHS) and reflects
 I certify to the best of my knowledge that the odometer reading is _____ the actual mileage of this vehicle unless one of the following statements is checked.
 1. The mileage stated is in excess of its mechanical limits.
 2. The odometer reading is not the actual mileage. **WARNING-ODOMETER DISCREPANCY.**

DATE VEHICLE DELIVERED TO NEW OWNER _____ To my knowledge the vehicle described herein has been has not been involved in collision or other occurrence to the extent that the cost to repair exceeds 20% of fair and net retail value.

"I am aware of the above odometer certification made by the seller."

Hand Printed Name and

Signature(s) of New Owner(s) _____

(SIGNATURE OF HEIR AND HAND PRINTED NAME)

AFFIDAVIT

Date _____ County _____ State _____

I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated: _____ seller(s)/name(s) of principal(s).

Notary
Signature _____

Notary Printed
or Typed Name _____

(SEAL)

My Commission expires _____

(See reverse side for additional affidavit space)

MVR-317 (Reverse)

AFFIDAVIT

Date _____ County _____ State _____

I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated:

_____ seller(s)/name(s) of principal(s).

Notary Signature _____ Notary Printed or Typed Name _____

(SEAL)

My Commission expires _____

AFFIDAVIT

Date _____ County _____ State _____

I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated:

_____ seller(s)/name(s) of principal(s).

Notary Signature _____ Notary Printed or Typed Name _____

(SEAL)

My Commission expires _____

AFFIDAVIT

Date _____ County _____ State _____

I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated:

_____ seller(s)/name(s) of principal(s).

Notary Signature _____ Notary Printed or Typed Name _____

(SEAL)

My Commission expires _____

CERTIFICATE

STATE OF NORTH CAROLINA

COUNTY OF _____

As of the date hereof based upon the records on file in the office of the Clerk of Superior Court of aforesaid County and upon the foregoing affidavit of heirs in the opinion of the undersigned Clerk of the Superior Court for said County, the estate of _____ does not justify the expense of probate and administration. No demand is of record in this office for probate and administration of aforesaid estate by any interested party entitled by law to demand same.

This Certificate is given for the purpose set out in G.S. 20-77(b) and no other purpose and is based entirely on records on file in this office and the foregoing affidavit of heirs and should not be interpreted as precluding the existence of hidden or unreported assets of the aforesaid estate.

This _____ day of _____

(SEAL)

CLERK OF SUPERIOR COURT

MYR-220 (Rev. 8/94)

North Carolina Department of Transportation
Division of Motor Vehicles

AFFIDAVIT

State of North Carolina

County of _____ }
}

TO THE COMMISSIONER OF MOTOR VEHICLES:

I, the undersigned, hereby make application for a taxi registration plate for the vehicle described below:

YEAR	MAKE	BODY STYLE	VEHICLE IDENTIFICATION NUMBER
------	------	------------	-------------------------------

I certify that the above described vehicle will not be operated in a city or town, but will be operated in a territory five (5) miles outside the corporate limits of a city or town, and that I am not required to obtain a certificate of convenience and necessity. My principal operation of this vehicle will be as follows:

I understand that my registration plate will be subject to cancellation if I begin operating in an incorporated city or town without obtaining a certificate from the governing body of such town, and that I will not be entitled to a refund.

SIGNATURE OF APPLICANT

Acknowledged before me this _____
day of _____ 19 _____.

(NOTARY PUBLIC)

(SEAL)

My Commission expires _____

STATE OF NORTH CAROLINA		File No. In The General Court Of Justice Superior Court Division Before The Clerk
_____ County		
IN THE MATTER OF THE ESTATE OF:		APPLICATION AND ASSIGNMENT YEAR'S ALLOWANCE G.S. 30-15, 30-21
Name Of Decedent _____		
Date Of Death _____		
Name Of Decedent's Surviving Spouse, If Any _____		
I apply for an allowance for a year's support for the person(s) named below, and state:		
1. The decedent died a resident of this county on the date shown above.		
2. The surviving spouse named above is entitled to an allowance from the personal property of the decedent of the value of ten thousand dollars (\$10,000) for a year's support and has not forfeited that right, and the child(ren) named on the reverse side of this Application is entitled to an allowance of two thousand (\$2,000) for a year's support.		
3. I request assignment of ten thousand dollars (\$10,000) from the funds or other personal property of the decedent for a year's support for the surviving spouse named above and an additional two thousand dollars (\$2,000) for each child(ren) named on the reverse.		
Name And Address Of Applicant (Type Or Print) _____		Date _____
		Signature _____
		<input type="checkbox"/> Spouse <input type="checkbox"/> Personal Representative <input type="checkbox"/> Guardian ad Litem
ASSIGNMENT OF YEAR'S ALLOWANCE		
I have examined the above application and have determined the money and other personal property of the decedent. I find that the allegations in the application are true and that each person(s) named in the application is entitled to the allowance requested.		
I ASSIGN to the applicant the funds or other items of the personal property of the decedent listed below, which I have valued as indicated. This property is assigned free and clear of any lien by judgment or execution against the decedent and is to be paid by the applicant to the person(s) entitled. I assess as a DEFICIENCY the amount, if any, shown below, which is to be paid or delivered to the proper person when any additional personal assets of the decedent are discovered.		
NAME OF ARTICLE	VALUE	
	\$	
TOTAL ➔	\$	
DEFICIENCY ➔	\$	
Date _____	Signature _____	
	<input type="checkbox"/> Assistant CSC <input type="checkbox"/> Clerk Of Superior Court <input type="checkbox"/> Magistrate	
AOC-E-100, Rev.10/97 © 1997 Administrative Office of the Courts		(Over) Original - File Copy - Applicant

(TYPE OR PRINT IN BLACK INK)

STATE OF NORTH CAROLINA

County _____

File No. _____
In The General Court Of Justice
Superior Court Division
Before The Clerk

IN THE MATTER OF THE ESTATE OF:
Name, Street Address, City, State And Zip Code Of Decedent _____

**AFFIDAVIT FOR COLLECTION OF
PERSONAL PROPERTY OF DECEDENT
(For Decedents Dying On Or Before Dec. 31, 2011)**
 INTESTATE **TESTATE**
G.S. 28A-25-1; 28A-25-1.1

Social Security No. (Last Four Digits) _____ County Of Domicile At Time Of Death _____

Date Of Death _____ Date Of Will _____ Place Of Death (If Different From County Of Domicile) _____

Name, Street Address, PO Box, City, State And Zip Code Of Affiant 1 _____ Name, Street Address, PO Box, City, State And Zip Code Of Affiant 2 _____

Telephone No. _____ Telephone No. _____

Legal Residence (County, State) _____ Legal Residence (County, State) _____

Name, Street Address, PO Box, City, State And Zip Code Of Attorney _____ Attorney Bar No. _____
Telephone No. _____

I, the undersigned affiant, being first duly sworn, say that:

- I am an heir. an executor named in the will. a devisee named in the will. the public administrator a creditor of the decedent. I am not disqualified under G.S. 28A-4-2.
- At least thirty (30) days have passed since the date of the decedent's death.
- The decedent died intestate. testate.
- (a) The decedent died on or before 9/30/09 and the value of all personal property owned by the decedent less liens and encumbrances thereon, does not exceed \$10,000.
 (b) I am the surviving spouse and sole heir/devisee of the decedent, the decedent died on or before 9/30/09, and the value of all personal property, less liens and encumbrances thereon, does not exceed \$20,000.
 (c) The decedent died on or after 10/1/09 and the value of all personal property owned by the decedent less liens and encumbrances thereon, does not exceed \$20,000.
 (d) I am the surviving spouse and sole heir/devisee of the decedent, the decedent died on or after 10/1/09, and the value of all personal property, less liens and encumbrances thereon, does not exceed \$30,000.
- (Check if decedent died testate.) Decedent's will dated as shown above has been probated in each county in which is located any real property owned by the decedent as of the date of death; and a certified copy of the decedent's will is attached to this Affidavit.
- No application or petition for appointment of a personal representative is pending or has been granted in any jurisdiction.
- After diligent inquiry, I have determined that the persons listed below are all the persons entitled to share in the decedent's estate. (If there is a court-appointed guardian for any such person(s), list the guardian's name and address on an attachment.)

NAME	AGE	RELATIONSHIP	MAILING ADDRESS

Original - File Copy - Fiduciary Copy - Clerk Mails Copy To Each Person Listed In Item No. 7
(Over)

PRELIMINARY INVENTORY	
<i>(Give values as of date of decedent's death. Continue on separate attachment if necessary.)</i>	
PART I. PROPERTY OF THE ESTATE	
1. Accounts in sole name of decedent <i>(List bank, etc., each account no. and balance)</i>	Est. Market Value
	\$
2. Joint accounts without right of survivorship <i>(List bank, etc., each account no., balance and joint owners.)</i>	
	% Owned By Dec.
3. Stocks/bonds/securities in sole name of decedent or jointly owned without right of survivorship.....	% Owned By Dec.
4. Cash and undeposited checks on hand.....	
5. Household furnishings.....	
6. Farm products, livestock, equipment and tools.....	
7. Vehicles (include or attach descriptions)	
8. Interest in partnership or sole proprietor businesses.....	
9. Insurance, Retirement Plan, I.R.A., etc., payable to Estate.....	
10. Notes, judgments, and other debts due decedent.....	
11. Miscellaneous personal property.....	
12. Real estate willed to the Estate.....	\$
13. Estimated annual income of Estate.....	
<i>(Base bond on this amount, if applicable.)</i> TOTAL PART I. ▶ \$	
PART II. PROPERTY WHICH CAN BE ADDED TO ESTATE IF NEEDED TO PAY CLAIMS	
1. Joint accounts with right of survivorship <i>(List bank, etc., each account no., balance and joint owners.)</i>	\$
2. Stocks/bonds/securities registered in beneficiary form and immediately transferred on death or jointly owned with right of survivorship	
3. Other personal property recoverable G.S. 28A-15-10	
4. Real estate owned by decedent and not listed elsewhere <i>(attach description)</i>	
TOTAL PART II. ▶ \$	
PART III. OTHER PROPERTY	
1. There <input type="checkbox"/> is <input type="checkbox"/> is not entireties real estate owned by decedent and spouse	
2. There <input type="checkbox"/> are <input type="checkbox"/> are not Insurance, Retirement Plan, I.R.A., accounts, etc., payable to named beneficiaries.....	
Signature Of Collector By Affidavit 1	
Signature Of Collector By Affidavit 2	
Name (Type Or Print)	
SWORN/AFFIRMED AND SUBSCRIBED TO BEFORE ME	
Date	Signature Of Person Authorized To Administer Oaths
<input type="checkbox"/> Deputy CSC <input type="checkbox"/> Assistant CSC <input type="checkbox"/> Clerk Of Superior Court	<input type="checkbox"/> Deputy CSC <input type="checkbox"/> Assistant CSC <input type="checkbox"/> Clerk Of Superior Court
<input type="checkbox"/> Notary	Date Commission Expires
SEAL	County Where Notarized
SWORN/AFFIRMED AND SUBSCRIBED TO BEFORE ME	
Date	Signature Of Person Authorized To Administer Oaths
<input type="checkbox"/> Deputy CSC <input type="checkbox"/> Assistant CSC <input type="checkbox"/> Clerk Of Superior Court	<input type="checkbox"/> Deputy CSC <input type="checkbox"/> Assistant CSC <input type="checkbox"/> Clerk Of Superior Court
<input type="checkbox"/> Notary	Date Commission Expires
SEAL	County Where Notarized
CERTIFICATION	
I certify that the foregoing is a true and accurate copy as taken from and compared with the original on record in this office.	
Date	Signature
<input type="checkbox"/> Deputy CSC <input type="checkbox"/> Assistant CSC <input type="checkbox"/> Clerk Of Superior Court	SEAL
NOTE: This Affidavit for Collection of Personal Property of Decedent authorizes the named collector by affidavit to receive and administer ALL of the personal property belonging to the named decedent pursuant to G.S. Chapter 28A, Article 25.	
AOC-E-203A, Side Two, Rev. 5/12 © 2012 Administrative Office of the Courts	

STATE OF NORTH CAROLINA		File No. _____
_____ County		In The General Court Of Justice Superior Court Division Before the Clerk
IN THE MATTER OF THE ESTATE OF:		LETTERS <u>OF TESTAMENTARY OR ADMINISTRATION</u> <small>G.S. 28A-6-1</small>
Name _____		
<p>The Court in the exercise of its jurisdiction of the probate of wills and the administration of estates, and upon application of the fiduciary, has adjudged legally sufficient the qualification of the fiduciary named below and orders that Letters be issued in the above estate.</p>		
<p>The fiduciary is fully authorized by the laws of North Carolina to receive and administer all of the assets belonging to the estate, and these Letters are issued to attest to that authority and to certify that it is now in full force and effect.</p>		
		
Witness my hand and the Seal of the Superior Court.		
Name And Title Of Fiduciary 1 _____ Address _____ City, State, Zip _____	Date Of Qualification _____ Clerk Of Superior Court _____	
EX OFFICIO JUDGE OF PROBATE		
Name And Title Of Fiduciary 2 _____ Address _____ City, State, Zip _____	Date Of Issuance _____ Signature _____	
SEAL		<input type="checkbox"/> Deputy CSC <input type="checkbox"/> Assistant CSC
<small>AOC-E-403 Rev. 5/96 © 1997 Administrative Office of the Courts</small>		

STATE OF NORTH CAROLINA		File No. _____
_____ County		Film No. _____
		In The General Court Of Justice Superior Court Division Before The Clerk
IN THE MATTER OF THE ESTATE OF:		ORDER OF SUMMARY ADMINISTRATION
Name Of Decedent _____		
Name And Mailing Address Of Petitioner/Spouse _____ _____		
Telephone No. _____		
Legal Residence (County, State) _____	County Will Admitted To Probate _____	G.S. 28A-28-1 et. seq. File No. _____
Name And Address Of Attorney, If Any _____		Telephone No. _____

The Court, in the exercise of its jurisdiction over the probate of wills and the administration of estates, finds that the Petition For Order Of Summary Administration, and supporting evidence, if any, comply with the requirements of G.S. 28A-28-2, and that the above named petitioner/spouse is entitled to summary administration.

Based upon these findings, the Court orders that the estate listed above be administered in accordance with Article 28 of Chapter 28A of the General Statutes of North Carolina, that no further or other administration of the estate is necessary, that the above named petitioner/spouse is fully authorized by the laws of North Carolina to receive, administer, and dispose of all of the assets belonging to the estate, including but not limited to wages and salary of the decedent, accounts and deposits in financial institutions, ownership rights in stocks and securities, the title and license to any motor vehicle registered to the decedent, and the right to convey, lease, sell or mortgage any real estate devised to or inherited by the petitioner from the decedent, and that the above named petitioner/spouse, to the extent of the value of the property received by the petitioner/spouse under the will of the decedent or by intestate succession, assumes all liabilities of the decedent that were not discharged by reason of death, and assumes liability for all taxes and valid claims against decedent or against the estate.

The Court notes that under G.S. 28A-28-5, the person paying, delivering, transferring or issuing property or evidence thereof pursuant to this Order is discharged and released to the same extent as if the person dealt with a duly qualified personal representative of the decedent's estate. If any person to whom the order is presented refuses to pay, deliver, transfer, or issue any property or evidence thereof, the property may be recovered in an action brought for that purpose by the petitioner/spouse, and the court costs and attorney's fees incident to the action shall be taxed against the person whose refusal made the action necessary.

Date _____
Name Of Presiding Official (Type Or Print) _____
EX OFFICIO JUDGE OF PROBATE
Signature Of Presiding Official _____
<input type="checkbox"/> Assistant CSC <input type="checkbox"/> Clerk Of Superior Court

SEAL

CERTIFICATION

I certify that this is a true and complete copy of the original Order Of Summary Administration on file in this office.

Date _____	Signature _____
<input type="checkbox"/> Deputy CSC <input type="checkbox"/> Assistant CSC <input type="checkbox"/> Clerk Of Superior Court	

MVR-330
(Rev. 09/12)

North Carolina Division of Motor Vehicles

Application for a Registration Plate or the Transfer of a Registration Plate
Non-Owner – Lessee

CHECK Appropriate Block/s (Application cannot be processed without certification of services)			
Limited Registration Plate <input type="checkbox"/> Yes or <input type="checkbox"/> No		<input type="checkbox"/> Truck Weight Desired _____	
For Hire Vehicle <input type="checkbox"/> Yes or <input type="checkbox"/> No		<input type="checkbox"/> Plate No. Transferred _____ (Let Plate Number and Expiration)	
I certify that all the above information is correct. _____ (Customer's Initials)			
VEHICLE SECTION			
YEAR	MAKE	BODY STYLE	SERIES MODEL
VEHICLE IDENTIFICATION NUMBER		TYPE OF FUEL	ODOMETER READING
			ODOMETER BRAND
NAME OF OWNER (Lessor)		STATE IN WHICH VEHICLE REGISTERED	TERM OF LEASE
DISCLOSURE SECTION			
All motor vehicle records maintained by the North Carolina Division of Motor Vehicles will remain closed for marketing and solicitation unless the block below is checked. <input type="checkbox"/> I (We) would like the personal information contained in this application to be available for disclosure.			
LESSEE SECTION			
Lessee 1 ID # _____		Full Legal Name of Lessee 1 (First, Middle, Last, Suffix) or Company Name _____	
Lessee 2 ID # _____		Full Legal Name of Lessee 2 (First, Middle, Last, Suffix) or Company Name _____	
Residence Address (Individual) Business Address (Firm)		City and State	Zip Code
Mall Address (if different from above)		City and State	Zip Code
Vehicle Location Address (if different from residence address above)		City and State	Zip Code
			Tax County
I, (We) certify that the described vehicle is leased from the owner and that this vehicle is to be used by me and that the information on the application is correct to the best of my (our) knowledge. I further certify the above listed vehicle is properly insured as required under G.S. 20-309 by:			
_____ Insurance Company Authorized in N.C.		_____ Policy Number	
Signature of lessee <small>(Must be personally signed on ink by the lessee, if firm or corporation, by one of its authorized representatives, or, if in joint ownership, signature by each must be affixed)</small>			
LESSOR CERTIFICATION SECTION			
As owner of the above described motor vehicle, I do certify that it has been leased to the person, firm or corporation whose name appears as lessee and further certify that it is being used by such lessee. Consent for the licensing of this vehicle in the name of the lessee is hereby given. The vehicle is properly insured, by the company listed above, as required by G.S. 20-309.			
Signature of lessor <small>(Must be personally signed on ink by the lessor, if firm or corporation, by one of its authorized representatives, or, if in joint ownership, signature by each must be affixed)</small>			

Instructions: A certificate of title must be vested and recorded in the name of the owner before a registration plate can be issued. If the vehicle is owned by a nonresident and is registered in a state other than North Carolina, the certificate of title, or registration certificate, must accompany this application. Proof of financial responsibility is required.

MVR-605A (Rev. 05/17)

North Carolina Division of Motor Vehicles

Request for Motor Vehicle Information

The Federal Driver's Privacy Protection Act requires that personal information in DMV records be closed to the public. Personal information from these records may be released to individuals or organizations that qualify under one of the fourteen exceptions listed on the back of this form.

<p><input type="checkbox"/> I REQUEST CERTIFIED COPY OF COMPLETE TITLE HISTORY</p> <p><input type="checkbox"/> I REQUEST CERTIFIED COPY OF PARTIAL TITLE HISTORY</p> <p><input type="checkbox"/> I REQUEST AN IDENTIFICATION OF THE FOLLOWING: (Check applicable block below)</p> <p><input type="checkbox"/> License number: _____</p> <p><input type="checkbox"/> Identification number: _____</p> <p><input type="checkbox"/> Name (Full Name Registered) _____</p> <p><input type="checkbox"/> Name of Insurance Company _____</p> <p><input type="checkbox"/> Insurance Policy Number _____</p> <p>I am qualified to obtain this information under exception number _____ listed on reverse side. I understand that I may not redisclose this information except as provided by statute. _____ (Requester Must Initial)</p> <p>Reason for Identification: _____ _____ _____</p> <p>NOTE: Improper release of this information and/or false representation to gain information are prohibited acts under both state and federal law. (Class 2 misdemeanor G.S.20-43.1).</p>
<p>Requested by:</p> <p>Signature: _____ (First) (Middle) (Last)</p> <p>Address: _____ (Street)</p> <p>_____ (City) (State) (Zip Code)</p> <p>Telephone: _____</p> <p>Driver License Number: _____ Date: _____</p>

Vehicle Information - \$1.00 fee. Mail form & fee to N.C. Division of Motor Vehicles RTP Unit,
3148 Mail Service Center, Raleigh, NC 27697-3148

Certified Copies - \$13.00 fee. Mail form & fee to N.C. Division of Motor Vehicles, Certification Unit,
3158 Mail Service Center, Raleigh, NC 27697-3158

(SEE REVERSE SIDE)

FEDERAL DRIVER'S PRIVACY PROTECTION ACT

Enacted by Congress August 24, 1994

Chapter 123, Section 2721 requires that personal information in DMV records be closed to the public. This refers to photos, social security numbers, driver license numbers, names, addresses, telephone numbers and medical information.

General Purpose: A State Department of Motor Vehicles, and any officer, employee or contractor, thereof, shall not knowingly disclose or otherwise make available to any person or entity personal information about any individual obtained by the department in connection with a motor vehicle record.

Permissible Uses: Personal information SHALL be disclosed for use in connection with matters of:

- A. Motor vehicle or driver safety and theft
- B. Motor vehicle emissions
- C. Motor vehicle product alterations, recalls or advisories
- D. Performance monitoring of motor vehicles and dealers by motor vehicle manufacturers
- E. Removal of non-owner records from the original owner records of motor vehicle manufacturers to carry out purposes of the Automobile Information Act, the Motor Vehicle Information and Cost Saving Act, the National Traffic and Motor Safety Act of 1966, the Anti-Car Theft Act of 1992 and the Clean Air Act

Exceptions:

Personal information MAY be disclosed as follows: (List qualifying number on reverse)

1. For use by any government agency, or any private person or entity acting on behalf of a Federal, State, or local agency in carrying out its functions
2. For use in matters of motor vehicle or driver safety and theft, motor vehicle emissions, motor vehicle product alterations, recalls or advisories, performance monitoring of motor vehicles, motor vehicle parts and dealers, motor vehicle market research activities, including survey research, and removal of non-owner records from the original owner records of motor vehicle manufacturers
3. For use in the normal course of business by a legitimate business, but only:
 - a. To verify accuracy of personal information
 - b. To obtain correct information, but only for purposes of:
 - Preventing fraud by the individual
 - Pursuing legal remedies against the individual
 - Recovering on a debt or security interest against the individual
4. For use in connection with any civil, criminal, administrative, or arbitral proceeding in any Federal, State or local court or agency (includes the execution or enforcement of judgments and orders or court orders)
5. For use in research activities and statistical reports
 - a. Personal information must not be:
 - Published
 - Redisclosed
 - Used to contact individuals
6. For use by insurance companies in connection with claims investigation, antifraud activities, rating or underwriting
7. For use in providing notice to owners of towed or impounded vehicles
8. For use by private investigators or licensed security service
9. For use by employer to verify information regarding CDL
10. For use in connection with private toll facilities
11. For any other use if person has opportunity to refuse disclosure on DMV forms (Prohibited by N.C. General Statute 20-43.1)
12. For bulk surveys, marketing or solicitations, if person has opportunity to refuse disclosure on DMV forms. (Prohibited by N.C. General Statute 20-43.1)
13. For use by any requester that has obtained written consent of the individual to whom the information pertains
14. For any use authorized by state law

MVR-605B
(Rev. 7/98)

North Carolina Division of Motor Vehicles
PRIVACY DISCLOSURE STATEMENT

North Carolina General Statute 20-43.1, in compliance with the Federal Privacy Protection Act of 1994, restricts release to the public of certain personal information contained with the records of the Division of Motor Vehicles, including names and addresses. If you choose not to have the information disclosed, please provide the following information.

I would like the personal information in my vehicle registration records

not to be available for disclosure.

Information on your driver license and vehicles must be furnished to identify all records requiring a change of disclosure.

Driver License Number: _____

License Plate Number or Vehicle Identification Number:

Vehicle 1 _____

Vehicle 2 _____

Vehicle 3 _____

Vehicle 4 _____

(list additional vehicles on the reverse side)

Signature _____

Date _____

Return completed application to: North Carolina Division of Motor Vehicles
Vehicle Registration Section
P.O. Box 29619
Raleigh, N.C. 27626-0619

MVR-608 (6/16)

**GROSS RECEIPT DECLARATION
FOR LEASED OR RENTAL VEHICLES**

This is to certify that I purchased a _____
[YEAR] [MAKE]
_____ for lease or rental purposes.
(VEHICLE IDENTIFICATION NUMBER)

- I elect to pay a tax on the gross receipts of the lease or rental of the vehicle directly to the North Carolina Department of Revenue under Motor Vehicle Lease and Rental Tax registration number _____.
- I will be leasing this vehicle to the person listed below who will re-lease it and pay tax on the gross receipts of the lease or rental of the vehicle directly to the North Carolina Department of Revenue under Motor Vehicle Lease and Rental Tax registration number _____.

Our firm's Motor Vehicle Lease and Rental Tax registration number is _____

(NAME OF OWNER)

(SIGNATURE OF OWNER)

(STREET ADDRESS)

(CITY) (STATE) (ZIP CODE)

(NAME OF LESSEE)

(STREET ADDRESS)

(CITY) (STATE) (ZIP CODE)

MVR-609 (Rev. 9/17)

Claim of Sales or Use Tax Payment Under Protest
-Refund Requested-

TO: N.C.D.M.V., Vehicle Registration Section
3148 Mail Service Center, Raleigh, N.C. 27697-3148 (919) 715-7000

FROM: _____
CLAIMANT'S NAME

ADDRESS

VEHICLE DESCRIPTION: _____
MAKE YEAR VEHICLE IDENTIFICATION NUMBER

LICENSE PLATE # _____

SCHEDULE OF VALUE: \$ _____

TAX DUE ACCORDING TO SCHEDULE OF VALUE: \$ _____

This is to request a refund of the overpayment of Highway Use Tax for the reason indicated below. This vehicle was purchased from:

SELLER'S NAME ADDRESS

_____ on _____
DATE

Reason for Highway Use Tax Adjustment Request:

- Tax Credit-requires receipt for out of state tax paid;
- Damaged by accident, rusted out, or other occurrence - requires two (2) appraisals from garage or licensed dealer stating present value of the vehicle;
- Other-requires satisfactory documentation to support request.
- Further Explanation -- _____

I agree to furnish any further evidence needed to support this claim.

For DMV Use Only	
Tax Paid	_____
Tax Due	_____
Credit Refund	_____
Approved By	_____
Date	_____

CLAIMANT'S SIGNATURE

DATE

TELEPHONE NUMBER

MVR-609A
(Rev. 09/09)

North Carolina Division of Motor Vehicles

**Claim of Sales or Use Tax Payment Under Protest
Refund Requested**

TO: North Carolina Division of Motor Vehicles, Vehicle Registration Section
3148 Mail Service Center
Raleigh NC 27697-3148 919-715-7000

From: Claimants Name **Vehicle Description:**

FIRST _____ MIDDLE _____ LAST _____ Vehicle Identification Number: _____

ADDRESS _____ Year: _____ Make : _____

CITY _____ STATE _____ ZIP CODE _____ License Plate: _____

Phone Number _____ Schedule of Value: _____

Claimant's Signature _____ Date _____ Tax Due According to Schedule of Value: _____

I agree to furnish any further evidence needed to support this claim. _____ Date Originally Purchased: _____
This vehicle was purchased from: _____

Seller's Name _____

Seller's Address _____

City _____ State _____ Zip _____

ATTENTION: Pursuant to G.S. 105.187.8
When a purchaser of a motor vehicle returns the motor vehicle to the seller of the motor vehicle within 90 days after the purchase and receives a vehicle replacement for the returned vehicle or a refund of the price paid the seller, whether from the seller or the manufacturer of the vehicle, the purchaser may obtain a refund of the privilege tax paid on the certificate of title issued for the returned motor vehicle.
To obtain a refund, the purchaser must apply to the Division for a refund **within 30 days** after receiving the replacement vehicle or refund of the purchase price.

APPLICATION MUST BE SIGNED IN INK BY OWNER AND NOTARIZED.

This application is to request a refund of the payment / overpayment of Highway Use Tax for the reason listed below. I hereby affirm that I returned the vehicle on _____ (date) and **authorize the CLAIMANT** to receive the refund indicated. I agree to furnish any further evidence needed to support this claim.

Reason for Highway Use Tax Adjustment Request:

Full Refund pursuant to G.S. 105.187.8 – returned vehicle Partial Refund (based on replacement of vehicle, requesting tax difference between the two vehicles)

PREVIOUS PURCHASER'S SIGNATURE _____ Date _____

Previous Purchaser's Printed Name: _____ Previous Purchaser's Phone Number: _____

I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated: _____ (name(s) of principal(s)).

Notary Signature _____ Notary Printed or Typed Name _____

(SEAL) My Commission Expires _____

FOR NCDMV USE ONLY

Credit Refund: _____ Tax Paid: _____ Tax Due: _____

Approved By: _____ Date: _____

MVR-609B
(Rev. 02/2016)

North Carolina Division of Motor Vehicles
Highway Use Tax Exemption Refund Request
(In accordance with US Code 351 and 721 and NC General Statute 105-187.6)

I, _____ certify that I paid Highway Use Tax for the following vehicle,
Year _____ Make _____ Body Style _____ VIN _____ Fuel _____
However, I should have been exempt based on one of the following reasons:

- Check Applicable Box
- To a co-owner when there is no compensation for the transfer.
 - Will or intestacy when no compensation has been paid to the estate.
 - Gift between spouse and spouse.
 - Gift between parent and child.
 - Gift between stepparent and stepchild.
 - By distribution of marital property due to separation or divorce.
 - To a local board of education for use in the driver education program of a public school when the motor vehicle is transferred:
 - a. By a retailer and is to be transferred back to the retailer within 300 days after the transfer to the local board.
 - b. By a local board of education.
 - To a handicapped person from the Department of Health and Human Services after the vehicle has been equipped by the Department for use by the handicapped.
 - Cherokee Indian living on the reservation (submit copy of Cherokee ID card).
 - To a volunteer fire department or volunteer rescue squad that is not part of a unit of local government, has no more than two paid employees, and is exempt from State income tax under G.S. 105-130.11, when the motor vehicle is one of the following:
 - a. A fire truck, a pump truck, a tanker truck, or a ladder truck used to suppress fire.
 - b. A four-wheel drive vehicle intended to be mounted with a water tank and hose and used for forest fire fighting.
 - c. An emergency services vehicle.
 - To a State agency from a unit of local government, volunteer fire department, or volunteer rescue squad to enable the State agency to transfer the vehicle to another unit of local government, volunteer fire department, or volunteer rescue squad.
 - To a revocable trust from an owner who is the sole beneficiary of the trust.
 - Even Trades (computer schedule will be used to determine value of each vehicle for casual sales).
 - Partial credits pursuant to G.S. 105.187.7.

- PARTIAL EXEMPTION - \$40 MAXIMUM TAX**
(In accordance with US Revenue Code (IRC) and NC General Statute 105-187.6)
- Repossessor applying for title in their name when lien has been properly recorded.
 - Merger of corporations or name changes (consult title manual for variations).
 - Transfer to separate entity where no gain or loss is recognized under US Code section 351 or 721 of the US IRC.
 - Transfer to non-separate entity or entity whose existence is disregarded under US IRC.

Under penalty of law, I certify the above declaration is true and I am entitled to a refund of Highway Use Tax.

OWNER'S SIGNATURE _____
OWNER'S ADDRESS _____
Date _____ County _____ State _____
I certify that the following person(s) _____ personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated.
Notary Signature _____
Notary Printed or Typed Name _____ (Seal)
My Commission Expires _____

MVR-613
(Rev. 02/2016)

North Carolina Division of Motor Vehicles
Highway Use Tax Exemption Certification
(In accordance with US Code 351 and 721 and NC General Statute 105-187.6)

As purchaser of a Year _____ Make _____ Body Style _____ VIN _____ Fuel _____ I, _____ certify that I qualify for the Highway Use Tax exemption based on one of the following reasons:
Check Applicable Box <input type="checkbox"/> To a co-owner when there is no compensation for the transfer. <input type="checkbox"/> Will or Intestacy when no compensation has been paid to the estate. <input type="checkbox"/> Gift between spouse and spouse. <input type="checkbox"/> Gift between parent and child. <input type="checkbox"/> Gift between stepparent and stepchild. <input type="checkbox"/> By distribution of marital property due to separation or divorce. <input type="checkbox"/> To a local board of education for use in the driver education program of a public school when the motor vehicle is transferred: a. By a retailer and is to be transferred back to the retailer within 300 days after the transfer to the local board. b. By a local board of education. <input type="checkbox"/> To a handicapped person from the Department of Health and Human Services after the vehicle has been equipped by the Department for use by the handicapped. <input type="checkbox"/> Cherokee Indian living on the reservation (submit copy of Cherokee ID card). <input type="checkbox"/> To a volunteer fire department or volunteer rescue squad that is not part of a unit of local government, has no more than two paid employees, and is exempt from State income tax under G.S. 105-130.11, when the motor vehicle is one of the following: a. A fire truck, a pump truck, a tanker truck, or a ladder truck used to suppress fire. b. A four-wheel drive vehicle intended to be mounted with a water tank and hose and used for forest fire fighting. c. An emergency services vehicle. <input type="checkbox"/> To a State agency from a unit of local government, volunteer fire department, or volunteer rescue squad to enable the State agency to transfer the vehicle to another unit of local government, volunteer fire department, or volunteer rescue squad. <input type="checkbox"/> To a revocable trust from an owner who is the sole beneficiary of the trust. <input type="checkbox"/> Even Trades (computer schedule will be used to determine value of each vehicle for casual sales). Partial <input type="checkbox"/> credits pursuant to G.S. 105-187.7.
PARTIAL EXEMPTION - \$40 MAXIMUM TAX <i>(In accordance with US Revenue Code (IRC) and NC General Statute 105-187.6)</i> <input type="checkbox"/> Repossessor applying for title in their name when lien has been properly recorded. <input type="checkbox"/> Merger of corporations or name changes (consult title manual for variations). <input type="checkbox"/> Transfer to separate entity where no gain or loss is recognized under US Code section 351 or 721 of the US IRC. <input type="checkbox"/> Transfer to non-separate entity or entity whose existence is disregarded under US IRC.
Under penalty of law, I certify the above declaration is true.
OWNER'S SIGNATURE _____ OWNER'S ADDRESS _____ Date _____ County _____ State _____ I certify that the following person(s) _____ personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated. Notary Signature _____ Notary Printed or Typed Name _____ (Seal) My Commission Expires _____

MVR-614
(Rev. 08/16)

Affidavit of Military/Dependent or Principally Garaged Vehicle
North Carolina Department of Transportation
Division of Motor Vehicles

I, _____, being first duly sworn or affirmed, do state:

1. My full legal name (including first, middle, and last) is _____
2. I am an active duty service member or dependent; or, it is my intention to principally garage the vehicle described below in North Carolina pursuant to G.S. 20-52. ("Principally garaged" means the vehicle is garaged for six or more months of the year on property in this State which is owned, leased or otherwise lawfully occupied by me.) I understand that I may not be a resident of the State of North Carolina for registration purposes, but I am present in this state due to my active military or dependent status; or I am not a resident and I am not present in the state due to active military or military dependent status, but intend to principally garage my vehicle here in this State for six months or more in a single calendar year pursuant to G.S. 20-52.

Vehicle Description	
Year _____	Make _____ Model _____
VIN _____	
Body Style _____	Fuel _____

3. The address of the location where said vehicle will be registered and/or principally garaged is:

 Address _____ City and Zip Code _____
4. I understand it is a violation of the Motor Vehicle Laws of North Carolina to use a false or fictitious name or address or to conceal a material fact in my application to verify my proof of residency. I also understand it is a Class I felony to make a false statement under G.S. 20-112 and G.S. 20-71.
5. I understand I must notify the Division of an address change within 60 days after the change occurs to be in compliance with G.S. 20-67 and may no longer be eligible to keep the above-listed vehicle titled or registered in the State of North Carolina if the vehicle is no longer principally garaged in this State or if my military or military dependent status or domicile changes to a different state.
6. I am a resident of the State of _____ and my permanent address in this home state is as follows:

 Address _____ City, State and Zip Code _____
7. My out-of-state Driver's License/Identification Card number is _____ and is issued by the State of _____.
8. I understand that a copy of my Driver's License must be provided to the Division at the time my title is processed.
9. Dealers and processing agents must attach a copy of the customer's Driver's License with the application when submitted.

I declare the foregoing is true and correct:

Owner's Signature

Date _____ County _____ State of _____

I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated: _____ (name(s) of principal(s))

Notary Signature _____ Notary Printed or typed Name _____

(SEAL)

My Commission Expires _____

Completed by License Plate Agent

I, _____, certify that I have viewed the applicant's active military or military dependent ID and valid out-of-state Driver's License.

MVR-618
(Rev. 02/12)

North Carolina Division of Motor Vehicles
Statement for Weight Declaration



YEAR	MAKE	BODY STYLE	SERIES MODEL	VEHICLE IDENTIFICATION NUMBER
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APPLICANT	Owner 1 ID # _____ <small>Full Legal Name of Owner 1 (First, Middle, Last, Suffix) or Company Name</small>
	Owner 2 ID # _____ <small>Full Legal Name of Owner 2 (First, Middle, Last, Suffix) or Company Name</small>
	Residence Address (Individual) / Business Address (Firm)
	City _____ State _____ Zip Code _____ Tax County _____
Mailing Address (if different from above)	

WEIGHT	Plate Number: _____
	Plate Category: _____ Plate Use: _____
	WEIGHT DECLARED: _____

NOTE: THE WEIGHT DECLARED ON THIS REGISTRATION MUST BE SUFFICIENT TO COVER THE WEIGHT OF THE VEHICLE PLUS ANY AMOUNT HAULED OR PULLED. IF THE VEHICLE IS OVERWEIGHT, YOU ARE SUBJECT TO A CITATION. A VEHICLE WITH A COMBINED WEIGHT EXCEEDING 26,000 LBS OR HAVING 3 AXLES REGARDLESS OF WEIGHT MUST DISPLAY A FUEL DECAL GS. 105-449.7 (NOT INCLUDING RECREATIONAL VEHICLES)

_____ <small>Date of Certification</small>	_____ <small>Signature of owner or designee</small>	_____ <small>Printed name of owner or designee</small>
_____ <small>Date of Certification</small>	_____ <small>Signature of owner or designee</small>	_____ <small>Printed name of owner or designee</small>

MVR-619
(Rev. 07/16)

North Carolina Division of Motor Vehicles
APPLICATION FOR PERMANENT REGISTRATION PLATE
(In accordance with General Statute 20-84)

The Division may issue a permanent registration plate for a motor vehicle owned by one of the entities authorized to have a permanent registration plate. To obtain a permanent registration plate, an authorized representative of the entity must provide proof of ownership, provide proof of financial responsibility as required by General Statute 20-309, and pay a fee of six dollars (\$6.00). A permanent plate may be transferred as provided in General Statute 20-78 to a replacement vehicle of the same classification for a fee of twenty dollars (\$20.00) and if lost may be replaced for a fee of twenty dollars (\$20.00). Please make checks payable to NCDMV.

VEHICLE SECTION				
YEAR	MAKE	BODY STYLE	SERIES MODEL	VEHICLE IDENTIFICATION NUMBER
OWNER SECTION				
OWNER 1 ID #		FULL LEGAL NAME OF OWNER		
OWNER 2 ID #		FULL LEGAL NAME OF OWNER		
STREET ADDRESS				
CITY		STATE	ZIP CODE	COUNTY
MAILING ADDRESS IF DIFFERENT FROM ABOVE				
CHECK APPLICABLE BLOCK				
<input type="checkbox"/> A motor vehicle owned by a county, city or town <input type="checkbox"/> A motor vehicle owned by a board of education <input type="checkbox"/> A motor vehicle owned by the civil air patrol <input type="checkbox"/> A motor vehicle owned by an incorporated emergency rescue squad <input type="checkbox"/> A motor vehicle owned by a rural fire department, agency, or association <input type="checkbox"/> A motor vehicle owned by a local chapter of the American National Red Cross and used for emergency or disaster work <input type="checkbox"/> A motor vehicle owned by a community college. (*Community college vehicles purchased with State equipment funds qualify for a state-owned black/yellow plate.) <input type="checkbox"/> A motor vehicle that is owned and operated by a sanitary district created under Part 2 of Article 2 of Chapter 130A of the General Statutes. <input type="checkbox"/> A motor vehicle owned by a federally recognized tribe <input type="checkbox"/> A motor vehicle that is owned and exclusively operated by a nonprofit corporation authorized under G.S. 115C-238.29D to operate a charter school and identified by a permanent decal or painted marking disclosing the name of the nonprofit corporation. The motor vehicle shall only be used for student transportation and official charter school related activities. <input type="checkbox"/> A motor vehicle that is owned by a public transportation service provider that is a designated recipient or direct recipient of Federal Transit Administration 47 formula grants funds pursuant 49 U.S.C. 5311 or 49 U.S.C. 5307				
I understand that it is a violation of Motor Vehicle Laws of North Carolina for a person who knowingly makes any false affidavit or knowingly swears or affirms falsely to any matter or thing required by the terms of this Application for Permanent Registration Plate shall be guilty of a Class I felony under General Statute 20-112.				
I affirm the foregoing is true and correct.				
_____ Signature of Applicant (if firm or corporation, form requires hand printed name of firm or corporation and signature and hand printed name of authorized representative)				

MVR-620
(REV 1/17)

North Carolina Division of Motor Vehicles

Joint Tenants with Right of Survivorship Affidavit

VEHICLE SECTION				
YEAR	MAKE	BODY STYLE	SERIES MODEL	VEHICLE IDENTIFICATION NUMBER
OWNER'S SECTION				
Owner 1 ID # _____		_____		
		Full Legal Name of Owner 1 (First, Middle, Last, Suffix) or Company Name		
Owner 2 ID # _____		_____		
		Full Legal Name of Owner 2 (First, Middle, Last, Suffix) or Company Name		
Joint applicants request this title to be issued with Joint Tenants with Rights of Survivorship?				
Yes		<input type="checkbox"/>	No	
		<input type="checkbox"/>		
Residence Address _____		City and State _____		Zip code _____
Mail Address (if different from above) _____		City and State _____		Zip code _____
Vehicle Location Address (if different from above) _____		City and State _____		Zip code _____
OWNER'S SIGNATURES				

Date: _____		County: _____		State: _____
I certify that the following persons personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated:				
_____ (names of principals)				
Notary Signature: _____				
Notary Printed or Typed Name _____				(SEAL)
My Commission Expires: _____				

MVR-622
Rev. 6-17

North Carolina Division of Motor Vehicles
HMMWV Affidavit from Manufacturer

North Carolina General Statute 20-4.01(12h) defines a High-Mobility Multipurpose Wheeled Vehicle (HMMWV) as a four-wheel drive vehicle produced for military or government use and commonly referred to as a "HMMWV" or "Humvee".

MAKE _____

YEAR/MODEL _____

VIN _____

This form must be signed by the manufacturer or seller

I attest that the above described HMMWV complies with all applicable federal motor vehicle safety standards for vehicles designed for highway use.

I affirm under penalty of perjury and/or punishment pursuant to N.C.G.S. 20-112, that the foregoing information is based upon my personal knowledge and is true and accurate to the best of my knowledge.

Signature/Title _____

Date _____

Date _____ County _____ State _____

I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated:

_____ (name(s) of principal(s)).

Notary Signature _____

Notary Printed or Typed Name _____

(SEAL)

My Commission Expires _____

FS-1 NORTH CAROLINA CERTIFICATE OF LIABILITY INSURANCE

YEAR NAME VEHICLE IDENTIFICATION NUMBER

INSURANCE COMPANY NAME COMPANY CODE

POLICY NUMBER

REGISTERED OWNERS NAME

DRIVERS LICENSE DATE OF BIRTH

STREET ADDRESS

TOWN OR CITY STATE ZIP CODE

HR DD YYYY
EFFECTIVE DATE

HR DD YYYY
PREPARATION DATE

AUTHORIZED SIGNATURE

FS-4 NOTICE OF TERMINATION OF LIABILITY INSURANCE

YEAR NAME VEHICLE IDENTIFICATION NUMBER

INSURANCE COMPANY NAME COMPANY CODE

POLICY NUMBER

REGISTERED OWNERS NAME

DRIVERS LICENSE DATE OF BIRTH

STREET ADDRESS

TOWN OR CITY STATE ZIP CODE

HR DD YYYY
TERMINATION DATE

HR DD YYYY
INCEPTION DATE

HR DD YYYY
PREPARATION DATE

AUTHORIZED SIGNATURE

<p>Form 2290 (Rev. July 2009) Department of the Treasury Internal Revenue Service (IRS)</p>	<p>Heavy Highway Vehicle Use Tax Return For the period July 1, 2009, through June 30, 2010 ▶ Attach both copies of Schedule 1 to this return. ▶ See the separate instructions.</p>	<p>Keep a copy of this return for your records. OMB No. 1545-0143</p>
<p>Type or Print</p>	<p>Name _____</p> <p>Address (number, street, and room or suite no.) _____</p> <p>City, state, and ZIP code (if for Canadian or Mexican address, see page 5 of the instructions.) _____</p>	<p>FOR IRS USE ONLY</p> <p>T _____</p> <p>FF _____</p> <p>FP _____</p> <p>I _____</p> <p>T _____</p>

Check if applicable:

<p><input type="checkbox"/> Address change</p> <p><input type="checkbox"/> Amended Return Check this box if reporting (a) additional tax from an increase in taxable gross vehicle weight or (b) suspended vehicles exceeding the mileage use limit. Do not check this box for any other reason.</p>	<p><input type="checkbox"/> VIN Correction Check this box if you are correcting a vehicle identification number (VIN) listed on a previously filed Schedule 1 (Form 2290). Do not check this box for any other reason.</p> <p><input type="checkbox"/> Final Return Check this box if you no longer have taxable vehicles to report.</p>
--	--

Part I Figuring the Tax

		Y	Y	Y	M	S
1 Was the vehicle(s) reported on this return used on public highways during July 2009? If YES, enter 200907 in the boxes to the right. If NO, see the table on page 3 of the instructions. ▶	1					
2 Tax. Enter the Total from Form 2290, page 2, column (4) ▶	2					
3 Additional tax from increase in taxable gross weight. See page 5 of the instructions ▶	3					
4 Total tax. Add lines 2 and 3 ▶	4					
5 Credits. See page 5 of the instructions ▶	5					
6 Balance due. Subtract line 5 from line 4. This is the amount you owe, if payment through EFTPS, check here <input type="checkbox"/> ▶	6					

Part II Statement in Support of Suspension (Complete the statements that apply. Attach additional sheets if needed.)

7 I declare that the vehicles listed in Part II of Schedule 1 are expected to be used on public highways (check the boxes that apply): 5,000 miles or less 7,500 miles or less for agricultural vehicles during the period July 1, 2009, through June 30, 2010, and are suspended from the tax. Complete and attach Schedule 1.

8a I declare that the vehicles listed as suspended on the Form 2290 filed for the period July 1, 2008, through June 30, 2009, were not subject to the tax for that period except for any vehicles listed on line 8b. Check this box if applicable. ▶

8b Vehicle identification numbers _____

8 I declare that vehicle identification numbers _____ were listed as suspended on the Form 2290 filed for the period July 1, 2008, through June 30, 2009. These vehicles were sold or transferred to _____ on _____ At the time of the transfer, the vehicles were still eligible for the suspension of the tax. Attach a separate list if needed.

Third Party Designee (Do you want to allow another person to discuss this return with the IRS (see instructions)? Yes. Complete the following. No

Designee's name ▶ _____ Phone no. ▶ _____ Personal identifier number (PIN) ▶ _____

Sign Here

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and, to the best of my knowledge and belief, they are true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

Signature _____ Date _____

Type or print name below signature _____ Telephone number _____

Paid Preparer's Use Only

Preparer's signature ▶ _____ Date _____ Check if self-employed Preparer's SSN or PTIN _____

Firm's name or yours if self-employed, address, and ZIP code ▶ _____ EIN _____

Phone no. _____

Tax Computation

Category	Taxable Gross Weight (in pounds)	(1) Annual tax (vehicles used during July)		(2) Partial-period tax (vehicles first used after July) (See the tables on page 10 of the instructions.)		(3) Number of vehicles		(4) Amount of tax (col. (1) or (2) times col. (3))	Category
		(a) Vehicles Except Logging*	(b) Logging Vehicles*	(a) Vehicles Except Logging*	(b) Logging Vehicles*	(a) Vehicles Except Logging*	(b) Logging Vehicles*		
A	55,000	800.00	875.00	\$	\$			5	A
B	55,001 – 56,000	122.00	91.50						B
C	56,001 – 57,000	144.00	108.00						C
D	57,001 – 58,000	166.00	124.50						D
E	58,001 – 59,000	188.00	141.00						E
F	59,001 – 60,000	210.00	157.50						F
G	60,001 – 61,000	232.00	174.00						G
H	61,001 – 62,000	254.00	190.50						H
I	62,001 – 63,000	276.00	207.00						I
J	63,001 – 64,000	298.00	223.50						J
K	64,001 – 65,000	320.00	240.00						K
L	65,001 – 66,000	342.00	256.50						L
M	66,001 – 67,000	364.00	273.00						M
N	67,001 – 68,000	386.00	289.50						N
O	68,001 – 69,000	408.00	306.00						O
P	69,001 – 70,000	430.00	322.50						P
Q	70,001 – 71,000	452.00	339.00						Q
R	71,001 – 72,000	474.00	355.50						R
S	72,001 – 73,000	496.00	372.00						S
T	73,001 – 74,000	518.00	388.50						T
U	74,001 – 75,000	540.00	405.00						U
V	Over 75,000	560.00	412.50						V
Totals. Add the number of vehicles in columns (3a) and (3b). Enter the total here and on Schedule 1, Part III, line a. Add the amounts in column (4). Enter the total here and on Form 2290, line 2.								\$	
W	Tax-Suspended Vehicles (See Part V on page 6 of the instructions.)								

Complete both copies of Schedule 1 (Form 2290) and attach them to Form 2290.

* See page 2 of the instructions for information on logging vehicles.

Consent to Disclosure of Tax Information

For the period July 1, 2009, through June 30, 2010

By signing, dating, and entering my employer identification number below, I hereby consent to the Internal Revenue Service (IRS) disclosing information about my payment of the Heavy Highway Vehicle Use Tax (HVUT) for the tax period listed above to the federal Department of Transportation (DOT), U.S. Customs and Border Protection (CBP), and to state Departments of Motor Vehicles (DMV). The information disclosed to the DOT, CBP, and state DMVs will be my Vehicle Identification Number (VIN) and verification that I have paid the HVUT. The IRS may disclose the information to the DOT, CBP, and to the DMVs of the 50 states and the District of Columbia who have other taxing, registration, or information collecting authority.

I understand that the information to be disclosed is generally confidential under the laws applicable to the IRS and that the agency receiving the HVUT information is not bound by these laws and may use the information for any purpose as permitted by other federal laws and/or state law. To be effective, this consent must be submitted to the IRS within 60 days of the date below.

If signed by a corporate officer or party other than the taxpayer, I certify that I have the authority to execute this consent to disclosure of tax information.

Sign Here	▶ _____ Signature	▶ _____ Date
	_____ Type or print name below signature.	_____ Employer identification number

Form 2290-V, Payment Voucher

Purpose of Form

Complete Form 2290-V if you are making a payment by check or money order with Form 2290, Heavy Highway Vehicle Use Tax Return. We will use Form 2290-V to credit your payment more promptly and accurately, and to improve our service to you.

If you have your return prepared by a third party and a payment is required, provide Form 2290-V to the return preparer.

Do not file Form 2290-V if you are paying the balance due on line 6 of Form 2290 using EFTPS or electronic funds withdrawal (direct debit).

Specific Instructions

Box 1. If you do not have an EIN, you may apply for one online. Go to the IRS website at www.irs.gov/businesses/small and click on the "Employer ID Numbers (EIN)" link. You may also apply for an EIN by calling 1-800-829-4933, or you can fax or mail Form SS-4, Application for Employer Identification Number, to the IRS.

Box 2. Enter the amount paid from line 6 of Form 2290.

Box 3. Enter the date as shown on line 1 of Form 2290.

Box 4. Enter your name and address as shown on Form 2290.

• Enclose your check or money order made payable to the "United States Treasury." Be sure to enter your EIN, "Form 2290," and the tax period on your check or money order. Do not send cash. Do not staple Form 2290-V or your payment to Form 2290 (or to each other).

• Detach Form 2290-V and send it with your payment and Form 2290. See Where to file on page 3 of the instructions for Form 2290.

▲ Detach here ▲

Form 2290-V Rev. July 2008 Department of the Treasury Internal Revenue Service	Payment Voucher For the period July 1, 2008, through June 30, 2010 See How to Make Your Payment on page 7 of the instructions. ► Do not staple or attach this voucher or your payment to your return.		OMB No. 1545-0143	
	1 Employer identification number	2 Enter the amount of your payment.	Dollars	Cents
3 Enter date as shown on line 1 of Form 2290. Y Y Y Y M M Send Form 2290, this voucher, and payment to: Internal Revenue Service P.O. Box 604025 Cincinnati, OH 45260-4025	4 Name Address City, state, and ZIP code (if for Canadian or Mexican address, see instructions.)			

IRP-A
(Rev. 12/98)

North Carolina Division of Motor Vehicles

TYPE OR PRINT (blue or black ink)

APPORTIONED ACCOUNT APPLICATION

NEW ACCOUNT FORMS: IRP-A, IRP-F, IRP-M1, IRP-W, AND IRP-B

1. FIRST REGISTRANT US DOT NUMBER: _____

TYPE (check one) I (individual) or B (business)

REGISTRANT ID: _____ RELATIONSHIP: * _____ SSN: _____ FEIN: _____
Individual Name (First, Middle, Last, Suffix (Sr, Jr, I,II,etc))

Business name _____

ACCOUNT PHYSICAL ADDRESS (must be street or road in NC) PO BOX IS NOT VALID _____

City: _____ State: NC Zip: _____ County: _____

ACCOUNT MAILING ADDRESS (if different from physical address) PO BOX IS VALID _____

City: _____ State: _____ Zip: _____

ACCOUNT CONTACT PERSON: _____

Phone: () _____ Ext: _____ Alternate Phone: () _____ Fax: () _____

2. SECOND REGISTRANT

TYPE (check one) I (individual) or B (business)

REGISTRANT ID: _____ RELATIONSHIP: * _____ SSN: _____ FEIN: _____
Individual Name (First, Middle, Last, Suffix (Sr, Jr, I,II,etc))

Business name _____

3. ** RELATIONSHIP NAME (Complete only if a relationship is indicated in Section 1 and / or 2)

TYPE (check one) I (individual) or B (business)

REGISTRANT ID: _____ SSN: _____ FEIN: _____
Individual Name (First, Middle, Last, Suffix (Sr, Jr, I,II,etc))

Business name _____

4. DISCLOSURE SECTION (Privacy)

In 1997, the North Carolina Legislature passed a bill, which allows citizens to protect the personal information contained in the records of the Division of Motor Vehicles. Failure to check the block below will allow the Division of Motor Vehicles to release your name and address for marketing and solicitation after July 1, 1999.

I (We) would like the personal information contained in this application NOT TO BE RELEASED.

SIGNATURE: _____ DATE: / /
MUST BE SIGNED IN INK BY ACCOUNT HOLDER OR AUTHORIZED REPRESENTATIVE OF FIRM OR BUSINESS

* A RELATIONSHIP MAY EXIST FOR THE FIRST OR SECOND REGISTRANT OR BOTH
IF A RELATIONSHIP EXISTS FOR THE FIRST and SECOND REGISTRANTS, IT MUST BE THE SAME.

DBA: Doing business as DIV: A Division of TRU: Trustee GUA: Guardian CUS: Custodian LIP: For life then JTW: Joint w right of survivorship

**ENTER THE FULL NAME OF THE RELATIONSHIP IN SECTION 3.

OFFICE USE

ACCOUNT NUMBER: _____

IRP-F

(Rev. 08/07)

North Carolina Division of Motor Vehicles

TYPE OR PRINT (blue or black ink)

APPORTIONED FLEET APPLICATION

NEW FLEET FORMS: IRP-F, IRP-F2 pages, IRP-W, AND IRP-E

1. IRP ACCOUNT NUMBER: _____ (new account numbers are system generated; for existing accounts, enter account number)

FLEET NUMBER: _____ (new fleet numbers are system generated unless otherwise indicated)

ACCOUNT NAME (indicate full name(s) for the above indicated account)

(Form Required)

Account Register

Business Name

OFFICE USE

SUPPLEMENT NUMBER: _____

2. REGISTRATION PERIOD EFFECTIVE DATE: _____ EXPIRATION DATE: _____

3. FLEET PHYSICAL ADDRESS (must be street or road in NC) PO BOX IS NOT VALID

City: _____ State: NC Zip: _____ County: _____

FLEET MAILING ADDRESS (if different from physical address) PO BOX IS VALID

City: _____ State: _____ Zip: _____

FLEET CONTACT PERSON: _____

Phone: _____ Ext: _____ Alternate Phone: _____ Fax: _____

INTERNET ADDRESS: _____

4. FLEET TYPE (check only one block to indicate the type of operation for all the vehicles in this fleet)

- PRIVATE (PVT) Hauls property belonging only to this Account Holder
- COMMON CARRIER (COM) Hauls federally regulated property/passengers under FHWA/MC Number _____
- CONTRACT CARRIER (CON) Hauls federally regulated commodities under FHWA/MC Number _____
- FOR HIRE EXEMPT (FHE) Hauls property interstate which are exempt from federal regulation (Form E required)
- FOR HIRE LEASED (FHL) Hauls property interstate operating under another carrier's authority FHWA/MC Number* _____
- FOR HIRE RENTAL (FHR) Rent vehicles to others for transportation of property (Form E required)

* When the vehicle is loaded, do you carry the full liability? NO - If not in NC, enter Base State of authority holder _____ (copy of Lease Agree. and Ins ID required)
 YES - I am using my own Insurance (Form E & copy of Lease Agree. required)

ALLOCATED FLEETS

- ONE-WAY RENTAL Minimum Number of Vehicles: _____ GVWR (NC WT): _____
- POOL FLEET TRAILERS Minimum Number of Trailers: _____ GVWR (Greater than 6,000 pounds)

REQUIREMENTS: ONE-WAY RENTAL FLEET USE FORM (IRPTA-21) POOL FLEET TRAILER FLEE USE FORM (IRPTA-19)

5. COMMODITY CLASS (check only one block to indicate the type of property transported by all the vehicles in this fleet)

- ALL COMMODITIES (A) All Kinds of Commodities/Goods (used with fleet types PVT, COM, CON, or FHL)
- LOGS (L) Logs (used with fleet types PVT or FHE)
- EXEMPT (E) Interstate Exempt Commodities (used with fleet types FHE or FHR)
- HOUSEHOLD GOODS (H) Household Goods Mover (used with fleet type COM)
- PASSENGER BUS (P) Passengers (used with fleet type COM)

6. INSURANCE CERTIFICATION

I certify that I have Financial Responsibility as required by law for the motorvehicles operating in this fleet.

Insurance Co Name: _____

Insurance Policy Number: _____

SIGNATURE: _____ DATE: ____/____/____

MUST BE SIGNED IN THE BY ANY UNIT MEMBER OR AUTHORIZED REPRESENTATIVE OF FIRM OR ORGANIZATION

OFFICE USE

INS CO CODE _____

North Carolina Division of Motor Vehicles
APPORTIONED SUPPLEMENT APPLICATION

IRP-S
(Rev. 6/99)

TYPE OR PRINT [blue or black ink] _____

1. IRP ACCOUNT NUMBER: _____ FLEET NUMBER: _____
ACCOUNT NAME [indicate the full name(s) for the above account] _____
[First Registrant] _____
[Second Registrant] _____
[Relationship Name] _____

OFFICE USE
SUPPLEMENT NUMBER: _____

2. REGISTRATION PERIOD: EFFECTIVE DATE _____ EXPIRATION DATE _____

3. SUPPLEMENT INFORMATION [Place an X by the type(s) of supplement(s) you are filing, and complete the necessary forms]
THESE SUPPLEMENT TYPES CAN BE COMBINED WITHIN A SINGLE SUPPLEMENT [same vehicle cannot be involved]

IRP FORM(S) REQUIRED

DUPLICATE CAB CARD IRP-S & IRP-E
 AMEND EQUIPMENT * [correct vehicle information] IRP-S, IRP-E, & IRP-W
 STARS ** [replacement plate transaction--IRP vehicles only] IRP-S & IRP-E [surrender cab card(s)]

TITLE/REGISTRATION FORM(S) REQUIRED

NONE
 TITLE DOCS, MVR-330(s), MVR-32(s), etc [if applicable]
 MVR-18 [for each plate]

IRP FORM(S) REQUIRED

ADD EQUIPMENT [issue, transfer, exchange or exchange/transfer] IRP-S, IRP-E, & IRP-W [surrender cab card on transfer(s)]
 WEIGHT GROUP CHANGE IRP-S & IRP-W [surrender cab card(s)]
 CHANGE INSURANCE IRP-S (for PVT) IRP-S & Form E (for FHE, FHL, FHR)
 TURN-IN PLATE(S) IRP-S & IRP-E [surrender cab card(s)]
 ADD JURISDICTION(S) IRP-S, IRP-M2 [pages 1&2], & IRP-W
 CHANGE ACCOUNT NAME IRP-S, IRP-A, & IRP-E [must be changed for each fleet]
 CHANGE FLEET TYPE/COMMODITY CLASS IRP-S & IRP-F
 RESERVED FOR FUTURE USE
 FLEET TO FLEET [transfer vehicle & plate] IRP-S, IRP-E, & IRP-W

TITLE/REGISTRATION FORM(S) REQUIRED

NONE
 TITLE DOCS, MVR-330(s), MVR-32(s), etc [if applicable]
 FS20 [receipt for surrendered plate will be generated by the system]
 NONE
 TITLE DOCS, MVR330(s), MVR-32(s), etc [if applicable]
 NONE
 TITLE DOCS, MVR-330(s), MVR-32(s), etc [if applicable]

4. INSURANCE: IS THIS A CHANGE OF INSURANCE COMPANY OR POLICY NUMBER? YES NO
INSURANCE CERTIFICATION: I certify that I have Financial Responsibility as required by law for the motor vehicles operating in this fleet.

Insurance Co Name: _____ Insurance Policy Number: _____ DATE: _____

SIGNATURE: _____ MUST BE SIGNED IN INK BY ACCOUNT HOLDER OR AUTHORIZED REPRESENTATIVE OF FIRM OR BUSINESS

* AMEND EQUIPMENT SUPPLEMENTS involve corrections to any vehicle information captured in IRP or on Title Documents. EXAMPLES: Year, Make, Body Style, VIN, Fuel Type, Titled Owner, Branded Title Code, Tax County/Situs, Equipment Number, Purchase Price, Purchase Date, Factory Price, Unladen Weight, Adles, Seats, Colorado Indicator, or Weight Group Number. Double Transfers & Title Corrections for IRP vehicles should be processed in AMEND EQUIPMENT supplement.

** STARS SUPPLEMENT Replacement Plate is the only plate transaction performed with the STARS Supplement. THESE ARE: Duplicate Title, Lien Recording, and Duplicate Title with Lien Recording. Three types of TITLE Transactions may be processed in the STARS Supplement.

North Carolina Division of Motor Vehicles
APPORTIONED MILEAGE APPLICATION

TYPE OR PRINT (Ink or black ink)

IRP ACCOUNT NUMBER: _____ FLEET NUMBER: _____ EXPIRATION DATE: _____

ESTIMATED MILES: _____ ACTUAL MILES: _____

OTHER USE: _____

NO TRAVEL MILES

ESTIMATED MILES

ACTUAL MILES

NO TRAVEL MILES

1. REGISTRATION PERIOD: EFFECTIVE DATE: _____ THROUGH JUNE 30, _____

2. MILEAGE REPORTING YEAR: JULY 01, _____ THROUGH JUNE 30, _____

3. JURISDICTION MILEAGE (continued on page 2)

- MARK AN X in the block to the left of each state to indicate a state of travel for the vehicles in this fleet.
- LIST ACTUAL MILES in the ACTUAL MILES column for each state traveled by all vehicles in this fleet during the mileage-reporting period.
- PLACE AN E in the ESTIMATED column to indicate ESTIMATED MILEAGE. The NC ESTIMATED MILEAGE FORMULA is used. Or (see next line)
- WHITE your own ESTIMATES in the center column & explain them in section 5 on page 2.
- LIST NO TRAVEL INTENDED MILES in the third column. These are Trip Permit Miles and Actual Miles traveled during the reporting period in a state you NO LONGER deliver appointments.
- ADDED JURISDICTIONS: SUPPLEMENTS should use the ESTIMATED MILES column.

OTHER USE	ACTUAL MILES	ESTIMATED MILES	NO TRAVEL MILES	ACTUAL MILES	ESTIMATED MILES	NO TRAVEL MILES	OTHER USE	ACTUAL MILES	ESTIMATED MILES	NO TRAVEL MILES
<input type="checkbox"/> AK ALASKA							<input type="checkbox"/> LA LOUISIANA			
<input type="checkbox"/> AL ALABAMA							<input type="checkbox"/> MA MASSACHUSETTS			
<input type="checkbox"/> AR ARKANSAS							<input type="checkbox"/> MD MARYLAND			
<input type="checkbox"/> AZ ARIZONA							<input type="checkbox"/> ME MAINE			
<input type="checkbox"/> CA CALIFORNIA							<input type="checkbox"/> MI MICHIGAN			
<input type="checkbox"/> CO COLORADO							<input type="checkbox"/> MN MINNESOTA			
<input type="checkbox"/> CT CONNECTICUT							<input type="checkbox"/> MO MISSOURI			
<input type="checkbox"/> DC DIST OF COLUMBIA							<input type="checkbox"/> MS MISSISSIPPI			
<input type="checkbox"/> DE DELAWARE							<input type="checkbox"/> MT MONTANA			
<input type="checkbox"/> FL FLORIDA							<input checked="" type="checkbox"/> NC NORTH CAROLINA			
<input type="checkbox"/> GA GEORGIA							<input type="checkbox"/> ND NORTH DAKOTA			
<input type="checkbox"/> IA IOWA							<input type="checkbox"/> NE NEBRASKA			
<input type="checkbox"/> ID IDAHO							<input type="checkbox"/> NH NEW HAMPSHIRE			
<input type="checkbox"/> IL ILLINOIS							<input type="checkbox"/> NJ NEW JERSEY			
<input type="checkbox"/> IN INDIANA							<input type="checkbox"/> NM NEW MEXICO			
<input type="checkbox"/> KS KANSAS							<input type="checkbox"/> NV NEVADA			
<input type="checkbox"/> KY KENTUCKY							<input type="checkbox"/> NY NEW YORK			

THIS IS A TWO-PART FORM. PLEASE CONTINUE TO THE NEXT PAGE.

North Carolina Division of Motor Vehicles
APPORTIONED MILEAGE APPLICATION

IRP-02
 (Rev. 05-07)

TYPE OR PRINT (blue or black ink) _____

VEHICLE OR SUPPLIER NUMBER _____

1. IRP ACCOUNT NUMBER: _____ FLEET NUMBER: _____ EXPIRATION DATE: _____

2. REGISTRATION PERIOD: EFFECTIVE DATE: _____ THROUGH: _____

3. MILEAGE REPORTING YEAR: JULY 01, _____ THROUGH: JUNE 30, _____

4. JURISDICTION MILEAGE (continued from page 1)

VEHICLE USE	ACTUAL MILES	ESTIMATED MILES	NO TRAVEL MILES	VEHICLE USE	ACTUAL MILES	ESTIMATED MILES	NO TRAVEL MILES
<input type="checkbox"/> OH OHIO				<input type="checkbox"/> AB ALBERTA			
<input type="checkbox"/> OK OKLAHOMA				<input type="checkbox"/> BC BRITISH COLUMBIA			
<input type="checkbox"/> OR OREGON				<input type="checkbox"/> MB MANITOBA			
<input type="checkbox"/> PA PENNSYLVANIA				<input type="checkbox"/> NB NEW BRUNSWICK			
<input type="checkbox"/> RI RHODE ISLAND				<input type="checkbox"/> NL NEWFOUNDLAND			
<input type="checkbox"/> SC SOUTH CAROLINA				<input type="checkbox"/> NS NOVA SCOTIA			
<input type="checkbox"/> SD SOUTH DAKOTA				<input type="checkbox"/> NT NORTHWEST TERR.			
<input type="checkbox"/> TN TENNESSEE				<input type="checkbox"/> ON ONTARIO			
<input type="checkbox"/> TX TEXAS				<input type="checkbox"/> PE PRINCE EDWARD IS.			
<input type="checkbox"/> UT UTAH				<input type="checkbox"/> QC QUEBEC			
<input type="checkbox"/> VA VIRGINIA				<input type="checkbox"/> SK SASKATCHEWAN			
<input type="checkbox"/> VT VERMONT				<input type="checkbox"/> YT YUKON TERRITORY			
<input type="checkbox"/> WA WASHINGTON							
<input type="checkbox"/> WI WISCONSIN							
<input type="checkbox"/> WV WEST VIRGINIA							
<input type="checkbox"/> WY WYOMING				<input type="checkbox"/> MX MEXICO			

MILEAGE TOTALS (pages 1 & 2)
 ACTUAL: _____ ESTIMATED: _____ NO TRAVEL: _____ GRAND TOTAL: _____

5. EXPLANATION OF ESTIMATED MILES: If you did not use the NC ESTIMATED MILEAGE FORMULA, please explain your method for mileage estimates. _____

6. MILEAGE CERTIFICATION: I CERTIFY THE MILEAGE ON THIS SCHEDULE REPRESENTS THE ACTUAL MILES AND NO TRAVEL MILES FOR THE VEHICLES OPERATING IN THIS FLEET. I AM DECLARING ESTIMATED MILES IN THE STATES I DID NOT TRAVEL, BUT NEED ON MY LICENSE CAR CARD.
 SIGNATURE: _____ DATE: ____/____/____

MUST BE SIGNED BY A PERSON HAVING AUTHORITY TO REPRESENT YOU AT THE TIME SIGNED

ACCOUNT _____ FLEET _____ APPORTIONED RENEWAL CHECKLIST

AVOID DELAYS: READ this checklist. COMPLETE the renewal application. COMPARE the completed application with the items on this checklist to ensure accuracy.

Please provide the necessary documents to CLEAR the STOPS. Without them, we may be unable to Renew the vehicle and/or fleet!

SCHEDULE REN-A**ACCOUNT INFORMATION**

1. ACCOUNT NAME(S): If a name is changing, please call the IRP for instructions. Each type of name change may require different documents.
2. ACCOUNT ADDRESSES: For the HEADQUARTERS Office for all fleets in this account.
 PHYSICAL: always a street or road location in NC. PO Box is NOT allowed.
 MAILING: PO Box IS allowed, and IS NOT limited to NC.
3. ACCOUNT CONTACT PERSON: Person in service (in the headquarters office) to contact by phone or fax. MAY BE DIFFERENT FOR EACH FLEET.
4. DISCLOSURE-PRIVACY: Mark the block with an X to ensure that your personal information (ie: name & address, etc) are kept private by the DMV.
5. SIGNATURE: Sign & Date the form.

SCHEDULE REN-F**FLEET INFORMATION**

1. FLEET ADDRESSES: OFFICE/TERMINAL location for all vehicles operating in this fleet.
 PHYSICAL: always a street or road location in NC. PO Box is NOT allowed.
 MAILING: PO Box IS allowed, and is NOT limited to NC.
2. FLEET CONTACT PERSON: Person (fleet administrator) or Service (at the fleet level) to contact by phone or fax for information about this fleet.
3. FLEET TYPE: If the type is changing, please call the IRP for instructions. Each fleet type requires different documents.
4. COMMODITY CLASS: If the kind of goods you haul changes, please call the IRP for instructions. Documents may be required.
5. FOR-HIRE LEASED CARRIERS: Are required to submit a copy of lease agreement & authority holders insurance card. Form-F may be required if you carry the full liability insurance on vehicle when loaded.
6. INSURANCE CERTIFICATION: Write in the insurance co name & policy number which covers the vehicle(s) in this fleet with FULL LIABILITY. Change of insurance may require you to submit proof of insurance documents. Please call IRP for specific instructions.
7. SIGNATURE: Sign & Date the form.

SCHEDULE REN-M**MILEAGE INFORMATION**

1. ACCOUNT NAME: If a change of name was indicated on REN-A, it should also be indicated in this block.
2. MILEAGE REPORTING YEAR: Refer to mileage reporting period printed on Schedule M forms.
3. JURISDICTION MILEAGE: If this is the first renewal since you established this fleet, you are not subject to actual mileage reporting. Mark YES for COMPUTE ESTIMATES. You should continue to keep your mileage records. When this fleet has been active for a minimum of 13 months, you will be required to report the actual miles you accrued.
4. MILEAGE TOTALS: Add the miles from the ACTUAL column on pages 1 & 2 and write it on the ACTUAL line. Repeat for the ESTIMATED & NO TRAVEL lines. The GRAND TOTAL is the sum of the 3 subtotals.
5. EXPLANATION OF ESTIMATED MILES: If you were unable to report actual miles, you should explain your method for estimating miles. (ie: 1 round trip from IRP Chart; Based on Previous Operations; or Regular Route Deliveries.)
6. MILEAGE CERTIFICATION: Read, Sign, & Date the form.

SCHEDULE REN-W**WEIGHT GROUP INFORMATION**

1. WEIGHT GROUP NUMBER: Displays the weight group number from previous year. SHOULD NOT BE CHANGED.
2. NUMBER OF VEHICLES IN THIS WEIGHT GROUP: Displays the number of active vehicles in this weight group at the print date. SHOULD BE CHANGED if vehicles were added to or deleted from the weight group since the print date.
3. UNIT/EQUIPMENT NUMBERS ASSIGNED TO THIS WEIGHT GROUP: Displays the unit numbers for active vehicles in this fleet at the print date.
 TO DELETE A UNIT: draw one line through the unit number on this schedule, and line through it on the equipment schedule (REN-E).
 TO ADD A UNIT: write in the unit number on this schedule and complete the equipment additions schedule (REN-EA).
4. NORTH CAROLINA WEIGHT: Displayed from the previous year. Also indicates that this is a FIXED weight group (NC & all other jurisdictions have the SAME weight and CANNOT BE CHANGED) or VARIABLE weight group (weights in other jurisdictions may vary within 10% of NC weight and MAY BE CHANGED). If a VARIABLE weight group is changed, ALL VEHICLES in that weight group are changed. WEIGHT CHANGE FOR A VEHICLE WITHIN A WEIGHT GROUP requires delete from the current weight group and add to the other/new weight group. CAUTION: weight changes which took place after the PRINT DATE should be indicated on your renewal.
5. US JURISDICTIONS & WEIGHTS: Displays the jurisdictions & weights from previous year. SHOULD BE CHANGED, when states are added on the mileage schedule REN-M. You should declare the weight for that state in each of the weight groups. It SHOULD BE CHANGED when states are dropped from the mileage schedule. You should line through the weights in that state.
6. NON-US JURISDICTIONS & WEIGHTS: Same as #5.
7. SIGNATURE: Sign & Date the form.

SCHEDULE REN-E**EQUIPMENT INFORMATION**

1. VERIFY equipment information. MAKE necessary corrections including WEIGHT GROUP NUMBER if it changes. SEE ARTICLE NO. 4 IN THE SECTION ABOVE FOR INSTRUCTIONS.
2. DELETE (draw one line through) any vehicle you do not wish to renew. Be sure to delete vehicles you took out of service after the PRINT DATE.
3. ADD vehicles to this renewal (use form REN-EA) which were put into service after the Print Date.
4. ENCLOSE FORM 2290 SCR 1: proof of payment for Federal Heavy Vehicle Use Tax for the current tax year on vehicles with a declared weight of 5500 lbs or more.

RENEWAL SCHEDULE A
(Rev. 12/98)

North Carolina Division of Motor Vehicles

TYPE OR PRINT (blue or black ink)

REGISTRATION RENEWAL APPLICATION

<p>1. FIRST REGISTRANT</p> <p>US DOT NUMBER: _____</p> <p>TYPE (check one) <input type="checkbox"/> I (individual) or <input type="checkbox"/> B (business)</p> <p>REGISTRANT ID: _____ RELATIONSHIP: * _____ SSN: _____ FEIN: _____</p> <p>Individual Name (First, Middle, Last, Suffix/Sr, Jr, III, etc.) _____</p> <p>Business name _____</p> <p>ACCOUNT PHYSICAL ADDRESS (must be street or road in NC) PO BOX IS NOT VALID</p> <p>_____</p> <p>City: _____ State: _____ Zip: _____ County: _____</p> <p>ACCOUNT MAILING ADDRESS (if different from physical address) PO BOX IS VALID</p> <p>_____</p> <p>City: _____ State: _____ Zip: _____</p> <p>ACCOUNT CONTACT PERSON _____</p> <p>Phone: _____ Ext: _____ Alternate Phone: _____ Fax: _____</p>	<p>Draw one line through the information to be corrected, and write in the correction.</p>
--	--

<p>2. SECOND REGISTRANT</p> <p>TYPE (check one) <input type="checkbox"/> I (individual) or <input type="checkbox"/> B (business)</p> <p>REGISTRANT ID: _____ RELATIONSHIP: * _____ SSN: _____ FEIN: _____</p> <p>Individual Name (First, Middle, Last, Suffix/Sr, Jr, III, etc.) _____</p> <p>Business name _____</p>

<p>3. ** RELATIONSHIP NAME (Complete only if a relationship is indicated in Section 1 and / or 2)</p> <p>TYPE (check one) <input type="checkbox"/> I (individual) or <input type="checkbox"/> B (business)</p> <p>REGISTRANT ID: _____ SSN: _____ FEIN: _____</p> <p>Individual Name (First, Middle, Last, Suffix/Sr, Jr, III, etc.) _____</p> <p>Business name _____</p>
--

<p>4. DISCLOSURE SECTION (Privacy)</p> <p>In 1997, the North Carolina Legislature passed a bill, which allows citizens to protect the personal information contained in the records of the Division of Motor Vehicles. Failure to check the block below will allow the Division of Motor Vehicles to release your name and address for marketing and solicitation after July 1, 1999.</p> <p><input type="checkbox"/> I (We) would like the personal information contained in this application NOT TO BE RELEASED.</p> <p>SIGNATURE: _____ DATE: ____ / ____ / ____</p> <p style="text-align: center;">MUST BE SIGNED IN INK BY ACCOUNT HOLDER OR AUTHORIZED REPRESENTATIVE OF FIRM OR BUSINESS</p>

* A RELATIONSHIP MAY EXIST FOR THE FIRST OR SECOND REGISTRANT OR BOTH
IF A RELATIONSHIP EXISTS FOR THE FIRST and SECOND REGISTRANTS, IT MUST BE THE SAME.

DBA: Doing business as DIV: A Division of TRU: Trustee GUA: Guardian CUS: Custodian LIF: For life then JTW: Joint w right of survivorship

**ENTER THE FULL NAME OF THE RELATIONSHIP IN SECTION 3.

<p>OFFICE USE</p> <p>ACCOUNT NUMBER: _____</p>
--

NORTH CAROLINA APPORTIONED REGISTRATION RENEWAL APPLICATION

ACCOUNT NUMBER: NC _____ FLEET NUMBER: _____ SUPPLEMENT NUMBER: 000

EFFECTIVE DATE: _____ EXPIRATION DATE: _____ RENEWAL MONTH _____ PRINT DATE: _____
RENEWAL SCHEDULE F FLEET INFORMATION

1. FLEET ADDRESSES

PHYSICAL (ST or RD) _____

CITY: _____ STATE: NC ZIP: _____ COUNTY: _____

MAILING: (PO BOX only) _____

CITY: _____ STATE: _____ ZIP: _____

CORRECTIONS ?
Draw one line through the information to be corrected, and write in the corrections.

2. FLEET CONTACT PERSON: _____

PHONE: _____ EXT: _____ ALTERNATE PHONE: _____ FAX: _____

INTERNET ADDRESS: _____

CORRECTIONS ?
Draw one line through the information to be corrected, and write in the corrections.

3. FLEET TYPE (from previous year)

PRIVATE

COMMON CARRIER

CONTRACT CARRIER

FOR HIRE EXEMPT

FOR HIRE LEASED

FOR HIRE RENTAL

TO CHANGE FLEET TYPE: Place an X in the appropriate block and provide insurance & authority filings if necessary.

PRIVATE

COMMON CARRIER

CONTRACT CARRIER

FOR HIRE EXEMPT

FOR HIRE LEASED

FOR HIRE RENTAL

* When the vehicle is leased, do you carry the full liability insurance? NO - If not registered in NC, enter base state of authority holder _____ (copy of Lease Agreement & Insurance ID required)
 YES - I am using my own insurance (Form F & copy of Lease Agreement required)

ALLOCATED FLEETS

ONE-WAY RENTAL TRUCKS Minimum Number of Trucks _____ (See Form IRPTA-21) GYWR (NC WT) _____

POOL FLEET TRAILERS Minimum Number of Trailers _____ (See Form IRPTA-10) GYWR (Greater than 6,000 pounds)

4. COMMODITY CLASS (from previous year)

ALL COMMODITIES

LOGS

EXEMPT

HOUSEHOLD GOODS

PASSENGER BUS

TO CHANGE COMMODITY CLASS: Place an X in the appropriate block.

ALL COMMODITIES All kinds of Commodities/Goods, to be used with fleet types PVT, COM, CON, or FHR only

LOGS to be used with fleet types PVT or FHR only

EXEMPT Interstate Exempt Commodities/Goods, to be used with fleet types FHE or FHR only

HOUSEHOLD GOODS Household Goods/Mover, to be used with fleet type COM only

PASSENGER BUS Passengers, to be used with fleet type COM only

5. INSURANCE CERTIFICATION: I certify that I have financial responsibility as required by law for the motor vehicles operating in this fleet.

Insurance Co Name: _____ Insurance Policy Number: _____

OFFICE USE

INS CO CODE: _____

6. SIGNATURE _____ DATE: _____

NOTE: BE HEAD IN OR BY ACCOUNT HOLDER OR AUTHORIZED REPRESENTATIVE OF HEAD OF FLEETS

North Carolina Division of Motor Vehicles

PAGE 1 OF 2

RENEWAL SCHEDULEM
(Rev. 12/98)

TYPE OR PRINT (blue or black ink)

REGISTRATION RENEWAL MILEAGE APPLICATION

1. IRP ACCOUNT NUMBER _____ FLEET NUMBER _____ OFFICE USE SUPPLEMENT NUMBER _____

2. REGISTRATION PERIOD: EFFECTIVE DATE _____ EXPIRATION DATE _____

3. MILEAGE REPORTING YEAR: JULY 01, _____ THROUGH JUNE 30, _____

4. JURISDICTION MILEAGE (continued on page 2)

- MARK AN X in the block to the left of each state to indicate a state of travel for the vehicles in this fleet.
- LIST ACTUAL MILES in the ACTUAL MILES column for each state traveled by all vehicles in this fleet during the mileage-reporting period.
- PLACE AN X in the ESTIMATED column to indicate ESTIMATED MILEAGE. The NC ESTIMATED MILEAGE FORMULA (one round trip of miles in a state) is used. Or (see next line)
- WRITE your own ESTIMATES in the center column & *explain them in section 5 on page 2.
- LIST NO TRAVEL INTENDED MILES in the third column. These are Trip Permit Miles and Actual Miles traveled during the reporting period in a state you NO LONGER desire apportionment.
- COMPUTE ESTIMATES YES NO Use ESTIMATES if First Renewal or less than 13 months of Operation

	OFFICE USE	ACTUAL MILES	ESTIMATED MILES	NO TRAVEL MILES	OFFICE USE	ACTUAL MILES	ESTIMATED MILES	NO TRAVEL MILES
<input type="checkbox"/> AK ALASKA								
<input type="checkbox"/> AL ALABAMA								
<input type="checkbox"/> AR ARKANSAS								
<input type="checkbox"/> AZ ARIZONA								
<input type="checkbox"/> CA CALIFORNIA								
<input type="checkbox"/> CO COLORADO								
<input type="checkbox"/> CT CONNECTICUT								
<input type="checkbox"/> DC DIST OF COLUMBIA								
<input type="checkbox"/> DE DELAWARE								
<input type="checkbox"/> FL FLORIDA								
<input type="checkbox"/> GA GEORGIA								
<input type="checkbox"/> IA IOWA								
<input type="checkbox"/> ID IDAHO								
<input type="checkbox"/> IL ILLINOIS								
<input type="checkbox"/> IN INDIANA								
<input type="checkbox"/> KS KANSAS								
<input type="checkbox"/> KY KENTUCKY								
<input type="checkbox"/> LA LOUISIANA								
<input type="checkbox"/> MA MASSACHUSETTS								
<input type="checkbox"/> MD MARYLAND								
<input type="checkbox"/> ME MAINE								
<input type="checkbox"/> MI MICHIGAN								
<input type="checkbox"/> MN MINNESOTA								
<input type="checkbox"/> MO MISSOURI								
<input type="checkbox"/> MS MISSISSIPPI								
<input type="checkbox"/> MT MONTANA								
<input type="checkbox"/> NC NORTH CAROLINA								
<input type="checkbox"/> ND NORTH DAKOTA								
<input type="checkbox"/> NE NEBRASKA								
<input type="checkbox"/> NH NEW HAMPSHIRE								
<input type="checkbox"/> NJ NEW JERSEY								
<input type="checkbox"/> NM NEW MEXICO								
<input type="checkbox"/> NV NEVADA								
<input type="checkbox"/> NY NEW YORK								

THIS IS A TWO-PART FORM. PLEASE CONTINUE TO THE NEXT PAGE.

RENEWAL SCHEDULEM (Rev. 12/98) North Carolina Division of Motor Vehicles
TYPE OR PRINT (blue or black ink) REGISTRATION RENEWAL MILEAGE APPLICATION PAGE 2 OF 2

1. IRP ACCOUNT NUMBER _____ FLEET NUMBER: _____ OFFICE USE SUPPLEMENT NUMBER: _____

2. REGISTRATION PERIOD: EFFECTIVE DATE _____ EXPIRATION DATE _____

3. MILEAGE REPORTING YEAR: JULY 01, _____ THROUGH JUNE 30, _____

4. JURISDICTION MILEAGE (continued from page 1)

	OFFICE USE	ACTUAL MILES	ESTIMATED MILES	NO TRAVEL MILES	OFFICE USE	ACTUAL MILES	ESTIMATED MILES	NO TRAVEL MILES
<input type="checkbox"/> OH OHIO					<input type="checkbox"/> AB ALBERTA			
<input type="checkbox"/> OK OKLAHOMA					<input type="checkbox"/> BC BRITISH COLUMBIA			
<input type="checkbox"/> OR OREGON					<input type="checkbox"/> MB MANITOBA			
<input type="checkbox"/> PA PENNSYLVANIA					<input type="checkbox"/> NB NEW BRUNSWICK			
<input type="checkbox"/> RI RHODE ISLAND					<input type="checkbox"/> NF NEWFOUNDLAND			
<input type="checkbox"/> SC SOUTH CAROLINA					<input type="checkbox"/> NS NOVA SCOTIA			
<input type="checkbox"/> SD SOUTH DAKOTA					<input type="checkbox"/> NT NORTHWEST TERR			
<input type="checkbox"/> TN TENNESSEE					<input type="checkbox"/> ON ONTARIO			
<input type="checkbox"/> TX TEXAS					<input type="checkbox"/> PE PRINCE EDWARD IS			
<input type="checkbox"/> UT UTAH					<input type="checkbox"/> QC QUEBEC			
<input type="checkbox"/> VA VIRGINIA					<input type="checkbox"/> SK SASKATCHEWAN			
<input type="checkbox"/> VT VERMONT					<input type="checkbox"/> YT YUKON TERRITORY			
<input type="checkbox"/> WA WASHINGTON								
<input type="checkbox"/> WI WISCONSIN								
<input type="checkbox"/> WV WEST VIRGINIA								
<input type="checkbox"/> WY WYOMING					<input type="checkbox"/> MX MEXICO			

MILEAGE TOTALS (pages 1 & 2) ACTUAL: _____ ESTIMATED: _____ NO TRAVEL: _____ GRAND TOTAL: _____

5. EXPLANATION OF ESTIMATED MILES: If you did not use the NC ESTIMATED MILEAGE FORMULA, please explain your method for mileage estimates. _____

6. MILEAGE CERTIFICATION: I CERTIFY THE MILEAGE ON THIS SCHEDULE REPRESENTS THE ACTUAL MILES AND NO TRAVEL MILES FOR THE VEHICLES OPERATING IN THIS FLEET. I AM DECLARING ESTIMATED MILES IN THE STATES I DID NOT TRAVEL BUT NEED ON MY LICENSE CAB CARD.
SIGNATURE: _____ DATE: ____/____/____
MUST BE SIGNED IN INK BY ACCOUNT HOLDER OR AUTHORIZED REPRESENTATIVE OF FIRM OR BUSINESS

RENEWAL SCHEDULE W
(Rev. 3/99)
TYPE OR PRINT (blue or black ink)

North Carolina Division of Motor Vehicles
CREATE NEW WEIGHT GROUP

PAGE OF

PRINT DATE: / /

1 IRP ACCOUNT NUMBER: _____
 FLEET NUMBER: _____
 OFFICE USE:
 SUPPLEMENT NUMBER: _____ (system generated)

2 REGISTRATION PERIOD EFFECTIVE DATE: _____ EXPIRATION DATE: _____

3. WEIGHT DECLARATION NORTH CAROLINA WEIGHT: _____
 FIXED WEIGHT: Do you carry the same weight in ALL your apportioned jurisdictions AS IN NORTH CAROLINA?
 YES (It is NOT necessary to write the weights in each jurisdiction.)
 NO (It is necessary to write what you want in EACH jurisdiction.)
 ALL WEIGHTS MUST BE WITHIN 10% OF THE NORTH CAROLINA WEIGHT (EXCEPTION: Passenger/Bus Fleets)
 OFFICE USE:
 WT GRP NUMBER _____
 (system generated)

JUR	WEIGHT								
AK		GA		ME		NM		TN	
AL		IA		MI		NV		TX	
AR		ID		MN		NY		UT	
AZ		IL		MO		OH		VA	
CA		IN		MS		OK		VT	
CO		KS		MT		OR		WA	
CT		KY		ND		PA		WI	
DC		LA		NE		RI		WV	
DE		MA		NH		SC		WY	
FL		MD		NJ		SD			

NON-US JURISDICTIONS

AB		NB		NT		QC		MX	
BC		NP		ON		SK			
MB		NS		PE		YT			

4. EQUIPMENT (UNIT) NUMBERS (8 character maximum). Up to 100 vehicles may be added on this schedule. Use additional schedules for more than 100 units. List equipment/unit number for the vehicles operating with the WEIGHTS (weight group) declared on this schedule.

5. HOW MANY VEHICLES WILL BE PROCESSED FOR THIS WEIGHT GROUP (this supplement) _____

6. SIGNATURE: _____ DATE: / /
 MUST BE SIGNED IN INK BY ACCOUNT HOLDER OR AUTHORIZED REPRESENTATIVE OF FIRM OR BUSINESS

NORTH CAROLINA APPORTIONED REGISTRATION RENEWAL APPLICATION
ACCOUNT NUMBER NC _____ FLEET NUMBER _____ SUPPLEMENT NUMBER 000
REGISTRATION PERIOD _____ EFFECTIVE DATE _____ EXPIRATION DATE _____
RENEWAL SCHEDULE E

NUMBER OF VEHICLES IN THIS FLEET		EQUIPMENT INFORMATION		PAGE _____ OF _____		PRINT DATE _____ / ____ / ____								
OFFICE USE M D R	EQUIP N U M B E R	PLATE N U M B E R	S T O P D A T E	TR M A K E	TK V E H I C L E I D E N T I F I C A T I O N N U M B E R (PRIMARY & SECONDARY)	TL Y E S O R N O V E H I C L E T R A V E L O V E R 1 0 0 0 0 M I P E R Y E A R	TITLE O R C O N T R O L N U M B E R	UNLADEN W E I G H T (empty)	2290 S T A T U S					
1														
2														
3														
4														
5														
6														
7														
8														
9														
10														
11														
12														
13														
14														
15														
16														
17														
18														
19														
20														
***** TO ADD VEHICLES ***** USE THE ATTACHED FORM RENEWAL SCHEDULE EA (EQUIPMENT ADDITIONS)														
OFFICE USE: Write in the number of vehicles to Modify, Delete, and Renew														
NUMBER TO MODIFY					NUMBER TO DELETE					NUMBER TO RENEW				
THIS PAGE					THIS PAGE					THIS PAGE				
ALL PAGES:					ALL PAGES:					ALL PAGES:				

MC 19

North Carolina Division of Motor Vehicles

Rev 04/99

INTRASTATE REGISTRATION APPLICATION & EQUIPMENT LISTING PAGE _____ OF _____

1. ACCOUNT INFORMATION: ACCOUNT NO. _____ SUPP NO. _____ RENEWAL REGISTRATION YEAR _____

FOR IN HOUSE USE ONLY
 UTILITIES COMM NUMBER UC _____ (Utilities Commission Regulated) Household Goods Mover or Regular Route Passengers

TYPE OF OPERATION FOR THIS EQUIPMENT LISTING (check one)
 EXEMPT NUMBER E _____ (DMV Regulated) Household Goods Mover INTRACITY
 EXEMPT NUMBER (Passenger) EB _____ (DMV Regulated) Passenger Carrier NOT A Regular Route
 EXEMPT MOTOR CARRIER Same as Account No. on line 1 (Not Regulated) Property or Passenger Carrier

FIRST REGISTRANT US DOT NUMBER: _____

TYPE (check one) I (individual) or B (business)

REGISTRANT ID: _____ RELATIONSHIP: * _____ SSN: _____ FEIN: _____
 Individual Name (First, Middle, Last, Suffix Sr, Jr, I,II,etc)
 Business name _____

ACCOUNT PHYSICAL ADDRESS (must be street or road in NC) PO BOX IS NOT VALID

 City: _____ State: NC Zip: _____

ACCOUNT MAILING ADDRESS (if different from physical address) PO BOX IS VALID

 City: _____ State: _____ Zip: _____

ACCOUNT CONTACT PERSON: _____
 Phone: (____) _____ Ext: _____ Alternate Phone: (____) _____ Fax: (____) _____

2. SECOND REGISTRANT

TYPE (check one) I (individual) B (business)

REGISTRANT ID: _____ RELATIONSHIP: * _____ SSN: _____ FEIN: _____
 Individual Name (First, Middle, Last, Suffix Sr, Jr, I,II,etc)
 Business name _____

3. ** RELATIONSHIP NAME (Complete only if a relationship is indicated in Section 1 and / or 2)

TYPE (check one) I (individual) B (business)

REGISTRANT ID: _____ SSN: _____ FEIN: _____
 Individual Name (First, Middle, Last, Suffix Sr, Jr, I,II,etc)
 Business name _____

(Applicable for UC Regulated only)

4. PROCESS AGENT NAME: _____
 ADDRESS: _____ CITY: _____ NC ZIP: _____

5. COMMODITY (Select One) HOUSEHOLD GOODS PASSENGERS OTHER

6. EQUIPMENT LISTING Please list all vehicles which operate under the authority number listed in the first section. (include your leased vehicles)

YEAR	MAKE	BODY STYLE	SEATING CAPACITY	FEE DUE	VEHICLE IDENTIFICATION NUMBER	UNIT NUMBER
1						
2						
3						
4						
5						

7. DISCLOSURE SECTION (Privacy)
 In 1997, the North Carolina Legislature passed a bill, which allows citizens to protect the personal information contained in the records of the Division of Motor Vehicles. Failure to check the block below will allow the Division of Motor Vehicles to release your name & address for marketing and solicitation after July 1, 1999. I (We) would like the personal information contained in this application NOT TO BE RELEASED.

SIGNATURE: _____ DATE: ____ / ____ / ____

Rev 04/99

FORM RS-1

APPENDIX A PAGE 1 OF 2

UNIFORM APPLICATION FOR SINGLE STATE REGISTRATION FOR MOTOR CARRIERS OPERATING UNDER AUTHORITY ISSUED BY THE FEDERAL HIGHWAY ADMINISTRATION

AUTHORITY REGISTRATION: (check one) NEW RENEWAL CHANGE NAME
 CHANGE STATE Prior State: _____ FHWA NUMBER: MC _____ REG YEAR: _____

OFFICE USE
SUPP NO: _____

TO MAKE CORRECTIONS ON THESE FORMS:

Draw a single line through the incorrect information & WRITE IN or CHECK the correct information

1. DISCLOSURE SECTION [Privacy]
 In 1997, the North Carolina Legislature passed a bill, which allows citizens to protect the personal information contained in the records of the Division of Motor Vehicles. Failure to check the block below will allow the Division of Motor Vehicles to release your name and address for marketing and solicitation after July 1, 1999.
 I (We) would like the personal information contained in this application NOT TO BE RELEASED.

2. FIRST REGISTRANT US DOT NUMBER: _____
TYPE (check one) I [individual] or B [business]
REGISTRANT ID: _____ **RELATIONSHIP: *** _____ **SSN:** _____ **FEIN:** _____
 Individual Name [First, Middle, Last, Suffix (Sr, Jr, I,II,etc)] _____
 Business name _____

3. SECOND REGISTRANT
TYPE (check one) I [individual] or B [business]
REGISTRANT ID: _____ **RELATIONSHIP: *** _____ **SSN:** _____ **FEIN:** _____
 Individual Name [First, Middle, Last, Suffix (Sr, Jr, I,II,etc)] _____
 Business name _____

4. ** RELATIONSHIP NAME [Complete only if a relationship is indicated in Section 1 and / or 2]
TYPE (check one) I [individual] or B [business]
REGISTRANT ID: _____ **SSN:** _____ **FEIN:** _____
 Individual Name [First, Middle, Last, Suffix (Sr, Jr, I,II,etc)] _____
 Business name _____

5. CONTACT NUMBERS
 Phone: () _____ Ext: _____ Fax: () _____

6. ADDRESSES
PHYSICAL ADDRESS (must be a street or road location) PO BOX IS NOT VALID

 City: _____ State: _____ Zip: _____
MAILING ADDRESS (if different from physical address) PO BOX IS VALID

 City: _____ State: _____ Zip: _____

* A RELATIONSHIP MAY EXIST FOR THE FIRST OR SECOND REGISTRANT OR BOTH
IF A RELATIONSHIP EXISTS FOR THE FIRST and SECOND REGISTRANTS, IT MUST BE THE SAME.

DBA: Doing business as DIV: A Division of TRU: Trustee GUA: Guardian CUS: Custodian LIP: For life then JTW: Joint w right of survivorship

**ENTER THE FULL NAME OF THE RELATIONSHIP IN SECTION 3.

RENEWALS MUST BE COMPLETED AND RETURNED BY NOVEMBER 30

DMV ASSIGNED
ACCOUNT NUMBER

THIS IS A TWO-PART FORM, PLEASE CONTINUE TO THE NEXT PAGE.

Rev 04/99

FORM RS-1

APPENDIX A
PAGE 2 OF 2

FHWA NUMBER: MC _____ REGISTRATION YEAR: _____ RENEWAL

OFFICE USE
SUPP NO: _____

TO MAKE CORRECTIONS ON THESE FORMS:

Draw a single line through the incorrect information & WRITE IN or CHECK the correct information

7. TYPE OF MOTOR CARRIER (check one)

COMMON CARRIER CONTRACT CARRIER

8. BUSINESS TYPE (check one)

INDIVIDUAL PARTNERSHIP CORPORATION STATE OF INCORPORATION: _____

LIST THE NAMES OF PARTNERS IN A PARTNERSHIP OR OFFICERS OF A CORPORATION BELOW

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

9. TYPE OF OPERATION (check one)

TRANSPORTER OF PROPERTY - Using freight vehicles with a gross vehicle weight rating of 10,000 pounds or MORE

TRANSPORTER OF PROPERTY - Using ONLY freight vehicles with a gross vehicle weight rating of LESS than 10,000 pounds

TRANSPORTER OF PASSENGERS - Using vehicles with a seating capacity of 16 passengers or MORE

TRANSPORTER OF PASSENGERS - Using ONLY vehicles with a seating capacity of 15 passengers or LESS

BUS TYPE (check one) CHARTER REGULAR ROUTE

10. FHWA AUTHORITY (check one)

FIRST YEAR REGISTRATION

ADDITIONAL AUTHORITY GRANTED

NO CHANGE FROM PRIOR YEAR

11. HAZARDOUS MATERIALS (check one)

The carrier WILL NOT haul hazardous materials in any quantity

The carrier WILL haul hazardous materials requiring 1 million dollars in Public Liability & Property Damage Insurance Title 49 CFR §1043.2

The carrier WILL haul hazardous materials requiring 5 million dollars in Public Liability & Property Damage Insurance Title 49 CFR §1043.2

12. PROCESS AGENT FORM BOC-3 (check one)

NEW REGISTRATION

CHANGE DESIGNATION OF PROCESS AGENTS

NO CHANGE FROM PRIOR YEAR

13. CERTIFICATION

I the undersigned, under penalty for false statement, certify that the above information is true and correct and that I am authorized to execute and file this document on behalf of the applicant. (Penalty provisions subject to the laws of the registration state.)

PRINTED NAME: _____ DATE: _____

SIGNATURE: _____ TITLE: _____

