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Subject: 2022 NCDOT-IMD Training Standards
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Attachments: [image001.png](#)
[NCDOT - IMD Training Standards Adopted 01-2022.pdf](#)
[HIPAA.docx](#)

Good Afternoon,

Greetings from the Safety, Education and Compliance team. In an effort to better align with vision of the NCDOT – Integrated Mobility Division and to insure compliance with both Federal and State requirements, IMD along with consultant support have developed the attached **NCDOT Integrated Mobility Division Training Standards**. These standards are effective immediately and all future trainings should follow these standards. New in these standards is a requirement for HIPAA training. The purpose of this addition is to comply with requirements contained within the Managed Care agreements. A training and certification document has been created and is also attached to this email. The use of this HIPAA training document is voluntary (you may use your own) but it has been reviewed and approved by our compliance consultant team.

I am happy to announce that a new process for tracking and reporting training is in development. Once completed and implemented it will simplify the process and also allow you a place to attach and store training documents. The goal is to have this new procedure in place by July 1, 2022. In the meantime please continue to use the Quarterly Training Report within EBS to the best of your ability. We understand that the EBS report might not perfectly align with the new training standards but it will still provide us with the needed training numbers.

The updated Integrated Mobility Division Business Guide is in it's final review process. Once that has been completed (early next week) the updated guide will be available on the NCDOT Connect website. This is Phase 1 of what is planned for the guide. Stay tuned for more news on Phase 2 of the Business Guide **transformation**.

As always the Safety, Education and Compliance team is here to assist you when needed. Please do not hesitate to reach out to use with any questions, comments and/or concerns you may have.

Thank you,

Kevin B. Edwards, MESH
Safety, Education and Compliance Manager

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