

From: [Freitag, Carolyn M](#)
To: [Freitag, Carolyn M](#)
Cc: [NCDOT - Integrated Mobility Division](#)
Subject: FY24 EBS Grant Applications Open
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Attachments: [image001.png](#)
[FY24 UGA Application Quick Reference Guide \(Phase 2\).pdf](#)

The Integrated Mobility Division (IMD) announces the opening of FY24 EBS grant applications for sub-recipients who have completed the Unified Grant Application (UGA) **Phase 1, Pre-Registration**. The applications opened include:

- 5311 Administration
- 5311 Operating
- 5310 Operating
- 5310 Capital Purchase of Service
- Mobility Manager
- Rural State Operating
- Traveler's Aid
- Non-STI Rural Expansion Vehicle
- ConCPT-Consolidation
- ConCPT-Operating
- Rural STI
- Urban State Match
- Urban Advanced Technology
- Urban STI

The Combined Capital (5311/5339) grant application will be opened later this fall 2022, anticipating a November 1st release date.

The EBS grant applications (UGA Phase 2) open period is **July 1 – October 7, 2022**. **All applications are due on or before Friday, October 7th**. A **Quick Reference Guide** has been posted to the newly developed [UGA website](#) to assist with questions on Phase 2.

Completing the requirements of the Pre-registration Phase is necessary to advance to Phase 2. If you haven't completed the pre-registration, please download the UGA program from the Unified Grants Application webpage on IMD's Connect site and contact your assigned [Regional Grant Specialist](#) to complete your registration. The link to the UGS webpage is: [UGA website](#)

In Partnership,

[Pam DiGiovanni](#)

Grants Administration Manager

[Carolyn Freitag](#)

Grants Administrator II

Carolyn M. Freitag
Grants Administrator II
Integrated Mobility Division

919-707-4677
cmfreitag@ncdot.gov

1 S Wilmington Street, Room 526
1550 Mail Service Center
Raleigh, NC 27699-1550



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FY24 UGA Application Quick Reference Guide (Phase 2)

Program Applications in EBS open July 1, 2022

Program EBS Applications due October 7, 2022

Step 4: Confirm that you have EBS Access : <https://www.ebs.nc.gov/irj/portal>. Start preparing all documents requiring the local Governing Body's approval, including the public hearing notice.

Step 5: Sub-Recipients will complete all documents requiring the local governing board approval and upload all files to EBS:

Required documents for application phase to be uploaded to EBS:

- 5a - Public Hearing Notice
- 5b - Public Hearing Affidavit
- 5c - Program Resolution
- 5d - Public Hearing Record
- 5e - Public Hearing Outreach
- 5f - Local Share Certification for Funding
- 5g - Public Hearing Meeting Minutes

Step 6: Gather the additional materials noted in Step 6 of the [UGA Guidance](#) for each program and upload all files to EBS.

Step 7: In the online budget in your EBS application, submit budgeted numbers as approved by your board in Step 5. Complete the online budget in your EBS application.

Note: For detailed instructions, please refer to the [UGA Guidance](#) on the IMD website.