

Chambers, Blair

From: Chambers, Blair
Sent: Monday, November 14, 2022 10:15 AM
To: Edwards, Kevin B
Subject: New Accident/Incident Reporting & IMD SmartSheet Links Resource

Good Morning,

As mentioned in our meeting last week, we are releasing our new Accident/Incident Reporting Portal in a SmartSheet Survey format effective immediately. This resource should be used going forward by IMD Subrecipients if your transit system experiences an Accident, Incident or an Occurrence. The FTA defines these the following way:

- **Occurrence** means an Event without any personal injury in which any damage to facilities, equipment, rolling stock, or infrastructure does not disrupt the operations of a transit agency.
- **Accident** means an Event that involves any of the following: A loss of life; a report of a serious injury to a person; a collision of public transportation vehicles; a runaway train; an evacuation for life safety reasons; or any derailment of a rail transit vehicle, at any location, at any time, whatever the cause.
- **Incident** means an event that involves any of the following: A personal injury that is not a serious injury; one or more injuries requiring medical transport; or damage to facilities, equipment, rolling stock, or infrastructure that disrupts the operations of a transit agency.

If your system experiences one of these, please report it through the [NCDOT-IMD Accident-Incident Report](#) survey **within two hours** with as much information as possible. If you do not have all of the information, please still submit your report and we can complete it with the missing information once available.

If you have any questions about this process or the reporting survey, please contact Kevin Edwards at kbedwards2@ncdot.gov or 919-707-4695.

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