

**From:** [Angel \(RLS and Associates, Inc.\), Kimberly P](#)  
**To:** [Angel \(RLS and Associates, Inc.\), Kimberly P](#)  
**Cc:** [Edwards, Kevin B](#); [Chambers, Blair](#)  
**Subject:** R-STEP Listening Session Reminder  
**Date:** Friday, January 10, 2025 8:54:52 AM

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Good Morning,

This is a reminder of the upcoming R-STEP Session on February 5, 2025. The meeting begins at 9:00 am and is scheduled to end by 11:00 am. R-STEP meeting goals include receiving input on current and future training topics, locations, and delivery methods (in-person or virtual). The target audience for this webinar is Training Managers, Lead Trainers, and/or Transit Directors from transit systems that receive 5311 funds.

Participation is limited to 30 attendees per R-STEP session and registration is required. NCDOT-IMD invests in NC Rural Transit Systems' success by recognizing the need to offer training and technical assistance to ensure NC rural transit programs are compliant, safe, and fully trained in all aspects of the provision of public transportation. NCDOT-IMD expects, at a minimum, the following participation guidelines to be followed:

- Participants will be determined on a first-come, first-served basis based on registration completion.
- A maximum of 2 participants per system will be registered per meeting and should include the staff person most involved in training and/or the Transit Manager.
- NCDOT-IMD expects every rural transit system to participate in at least one R-STEP session and no more than two in one year.

Click on the link below or go to the [NCDOT-IMD Communication Hub](#) to register to participate in the February R-STEP Program.

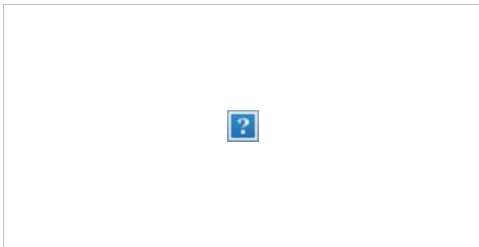
Please feel free to contact me for additional information or questions.

### [Transit Communication Hub - NCDOT](#)

Audit Reports/Financial Statements: In accordance with 09 NCAC 03M .0205 (c), these reports are due no later than 9 months after the end of the subrecipient's fiscal year ends, must be uploaded to the EBS drop box entitled "Annual Audit" and the transaction ID # sent to the Regional Grants Specialist for Compliance Recordkeeping.

[connect.ncdot.gov](http://connect.ncdot.gov)

[Rural Strategic Training Engagement Program \(R-STEP\) Registration](#)



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