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Subject: Unified Grant Application Pre-Application Training Webinar and Quick Reference Guide
Date: Wednesday, June 1, 2022 2:54:30 PM
Attachments: [image001.png](#)
[Pre Application UGA Quick Reference Guide FY 24.pdf](#)

Dear IMD Sub-Recipient,

IMD has extended the Unified Grant Application (UGA) Pre-Application period until **June 15th**. We have drafted and attached a ***Pre-Application Quick Reference Guide*** to help simplify the process and are hosting a training webinar to review the Pre-Application process and required documents.

The training webinar will walk through the pre-registration process, documentation completion, and working in the SmartSheet workspace.

If you would like to participate in this training webinar, please join us on Tuesday, June 7th at 2:00 PM. Webinar details are below.

UGA Pre-Registration Phase Technical Assistance
Tue, Jun 7, 2022 2:00 PM - 3:00 PM (EDT)

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/780757765>

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NOTE: This training is optional, if you have already completed the steps in Phase 1 or do not need this training, then you do not need to participate. The webinar will be recorded and posted to our website after it is complete.

Deadline Update: The deadline for submitting documents for Phase 1 has been extended to **June 15th** to allow sub-recipients enough time to complete the steps in Phase 1.

Your opinion is important. Please provide any UGA Feedback [here](#)

If you have questions please let your Regional Grant Specialist or me know.

Thank you.

Carolyn

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