



NORTH CAROLINA

Department of Transportation



Integrated Mobility Division Transit Systems Call

March 16, 2022

Hot Topics

- Fuel prices – IMD analyzing impacts and exploring ways to assist transit agencies
- CDL Training – new Entry Level Driver Training (ELDT) requirements

AGENDA

- DHHS Vaccine Update
- Healthy Opportunities Pilots
- Finance and grant administration updates
- Compliance and procurement updates
- Other Updates and Reminders
- Questions

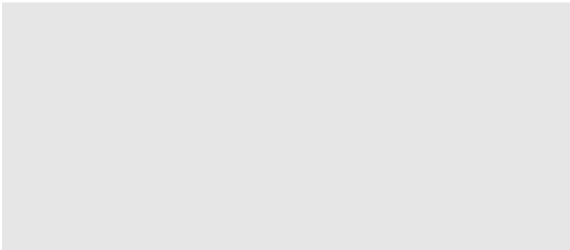
NCDHHS COVID-19 Vaccine Updates

Healthy Opportunities Pilots

Finance Updates



CLAIM COVER SHEET



INVOICE # 2

AGREEMENT # 2000048976

Agreement/Description: [2000048976 / FULL COUNTY TRANSPORTATION](#)

Program ID/Description: [P2022_5311_ADMIN / FY22 Community Transportation Admin.](#)

Claim Date: 01/14/2022

Start Date: 10/01/2021

End Date: 12/31/2021

Last Changed By/On: 2JKENNEDY1 / 03/11/2022

Employee Responsible: [Benjamin Clark](#)

External Reference: 2

REQUEST FOR PAYMENT TIME PERIOD : 1-Oct-2021 to 31-Dec-2021

REQUESTING REIMBURSEMENT IN THE FULL AMOUNT OF: \$ 19,095.00

TOTAL NET CLAIM THIS PERIOD		\$22,465
ESTIMATED LOCAL SHARE	15%	\$3,370
ESTIMATED STATE SHARE	5%	\$1,123
ESTIMATED FEDERAL SHARE	80%	\$17,972
ESTIMATED AMOUNT DUE THIS INVOICE		\$19,095

Project Sponsor: POLK COUNTY TRANSPORTATION AUTHORITY

Mailing Address: AUTHORITY
PO Box 308
COLUMBUS, NC 28722-0308

Remittance Address: Polk County Transportation
DBA/Unit or Department
PO BOX 308
Columbus, NC 28722

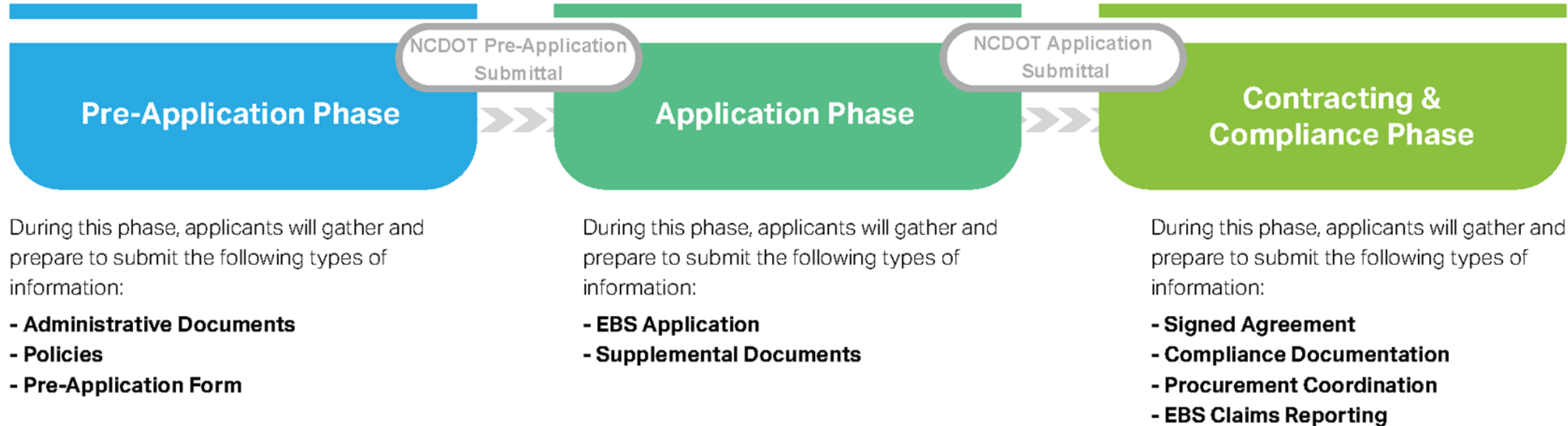
Grant Administration & Procurement Updates



Recent Grant Administration Updates

- Regional Grant Specialist Outreach on awards for:
 - ARP Operating (\$9.8M)
 - Funded requested amounts: ARP Capital, ARP/CRRSAA, Rural Capital, Urban Advanced Tech
- Fleet replacement plan request due no later March 31st
 - Regional Grant Specialist's ongoing outreach for follow-up.
- 5307 Transition Updates
 - (6) Met milestones on initial letter of intent and new recipient package submittals to FTA.
 - (2) Remaining to move forward
 - Ongoing work with FTA and Large UZAs on unobligated balances
 - Website: <https://connect.ncdot.gov/business/Transit/Pages/5307-Transition.aspx>

Unified Grant Application (UGA) Process



- Interactive, single guidance document
- Organized into 3 distinct phases
- Efficiency by pre-completing some documents in pre-application phase
- State and Federal guidance
- Extended application period

What's New and Benefits to Applicants

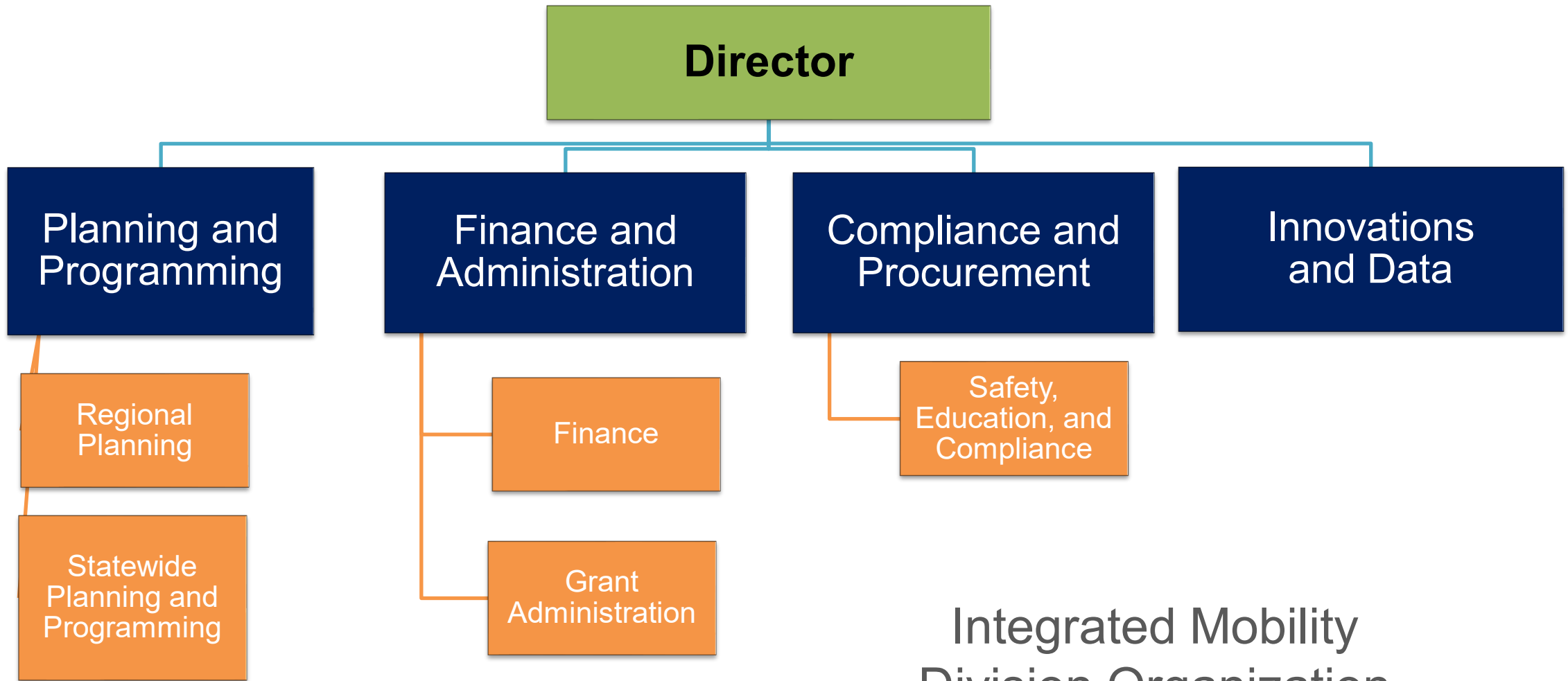
- Simplified process by integrating applications into single process
- Streamlined process and material, and outlining eligibility clearly
- Modernized process by incorporating SmartSheet and Docusign

Training Webinars

- Tuesday, March 22nd at 1:00 p.m.
- Thursday, March 24th at 10:30 a.m.
- Thursday, March 31st at 9:30 a.m.

Key Dates: April 4, 2022, Open Call for Projects – Friday, October 7, 2022, Grant Applications due in EBS

Compliance and Procurement Updates



Integrated Mobility Division Organization

Program Income

- **Definition:**
FTA recognizes program income to be gross income (minus the cost of generating program income) earned by the recipient that is directly generated by a supported activity, or earned only as a result of federal funds during a period of performance
- **Examples of Program Income:**
 - ✓ Income from fees for services performed, such as fees collected for servicing tickets for Greyhound.
 - ✓ Income from the use or rental of real or personal property
 - Rent received from leasing a portion of a facility that is owned by the transit agency
 - Income from leasing vehicle(s) to another transit system
 - ✓ Income from the sale of advertising from local businesses concessions
 - ✓ Income from the sale of commodities, such as profits from vending machines on property like a transfer station

Program Income

Activities that are NOT considered program income:

- Interest accrued on grant funds
- Refunds, credits, discounts, rebates earned on items purchased with federal funds
- Farebox revenues must be deducted from eligible operating expenses before applying for Operating Assistance
- Sale of federally-funded assets, such as vehicles, real property or equipment. This process is laid out in FTA Circular 5010 ([Award Mgmt Circular](#))

Program Income Guidance

Reporting: Quarterly Reporting

- IMD sends a spreadsheet specific to each program for the recording of program income

Utilizing Program Income:

- Any income generated must be spent on eligible transit capital and/or operating expenses for that program

References:

Section 5311 Circular ([FTA C 9040.1G](#))

Award Management Requirements ([FTA C 5010.1E](#))

Program Income Generated from Emergency Relief Funds

- **Must Reserve, Track, and Use Properly**

- Transit agencies have two options when program income is generated from CARES funding:
 1. Deduct program income from eligible expenses when submitting claims (similar to farebox revenues).
 2. Reserve and track program income and utilize in the future as match to FTA funds or for eligible transit expenses.

- **Next Steps**

- Smartsheet survey responses due by **Friday 3/18**
<https://app.smartsheet.com/b/form/eb0d2d07359841e3bbbe134f3c9496dd>
- The purpose of the survey is for the IMD to collect information on program income at the transit system level, relative to the Federal Emergency Relief funds (CARES, CRRSAA, ARP). Program Income includes things such as advertising on vehicles, concessions, income generated from the lease of building space or vehicle to another agency.
- The survey is only geared toward program income – not contract revenue.
- Future actions could include required quarterly reporting, a programmatic review by IMD, and targeted document review during proficiency reviews.

PASS Training

5 classes scheduled and 11 seats still available:

- March 24th - FULL
- April 4th - 2 seats available
- April 18th - 5 seats available
- May 3rd - FULL
- May 17th - 4 seats available

If you would like to take the training, please email Kevin Edwards ASAP with your name, agency name, contact information and first and second date choice.

**** requests will be filled in the order in which they are received ****

Procurement Updates

- Procurement (\$10,000-\$29,999)
 - Contact or send requests for quotes to at least 3 responsible vendors
 - Quotes can be informal (over the phone or email)
 - **Procurement Checklist and History Form**
 - All bids over \$25,000 require a Debarment Certification signed by vendor
 - Require E-Verify compliance for any service or installation

Procurement Updates

- Procurement (\$30,000-\$89,999) for Equipment/Supplies; \$30,000-\$499,000 for Construction
 - Contact or send requests for quotes to at least 3 responsible vendors
 - Must receive at least 3 quotes back
 - **Procurement Checklist and History Form**
 - All bids over \$25,000 require Debarment Certification signed by vendor
 - Require E-Verify compliance for any service or installation
 - Buy America certification needed for projects over \$150,000

Procurement Updates

- Procurement Sealed Bid (\$90,000 and above); \$500,000 and above for Construction
 - Must advertise bid for at least 7 full days before bid opening
 - May use electronic ad, newspaper or both (must have prior agency board approval if solely electronic)
 - **Procurement Checklist and History Form**
 - Requires Debarment Certification signed by vendor
 - All bids exceeding \$100,000 vendors and/or consultants must sign Lobbying Certification
 - Require E-Verify compliance for any service or installation
 - Buy America certification needed for all bids involving construction, equipment or materials over \$150,000

Procurement Updates

- **Raised Roof Van/LTV Contract Status Update**
 - As of 10/5/21, the previous NCDOT-specific contract for LTVs has expired
 - Currently finalizing the bid posting for an NCDOT-specific contract for LTVs and Raised Roof Vans
 - Mid-roof and high-top RR vans
 - 20ft, 22ft, 25ft and 28ft Light Transit Cutaway-type Vehicles (LTV)
 - Bid is currently undergoing final specification review by NCDOT Main Purchasing Division before submission to NC Division of Purchase and Contract
 - Bid posting expected by end of April 2022; contract awards should take place by July/August 2022

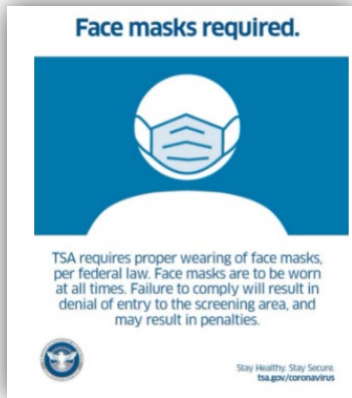
Procurement Updates

- Visit the Procurement page on the Connect NCDOT website for additional resources/documentation:
 - <https://connect.ncdot.gov/business/Transit/Pages/Transit-Procurement.aspx>
- Chris Dodson, Procurement Specialist
919-707-4696
cbdodson@ncdot.gov

Other Updates & Reminders



TSA Mask Mandate



- The Transportation Security Administration (TSA) is extending the face mask requirement for individuals across all transportation networks throughout the United States, including at airports, onboard commercial aircraft, on over-the-road buses, and on commuter bus and rail systems **April 18, 2022**.

COVID-19 Response Reporting

- Federal Transit Administration (FTA) launched an online application to collect information from recipients and subrecipients on the impacts of COVID-19. The FTA will use information submitted through the application to inform FTA actions in support of the transit industry's COVID-19 recovery efforts and implementation of the Federal mask requirement for public transportation. Information on the program can be accessed at this link: <https://www.transit.dot.gov/COVID-19Data>
- As of Dec 7, 2021, this requirement was continued indefinitely.

FTA Low-No and Bus Competitive Grant Programs FY22 Notice of Funding Opportunity

- Survey of Interest will be out no later than 03/21/22 (Monday) and will be due 03/31/22 (Thursday)
- We will review those who have submitted interest to determine applicability and readiness within the next week and move forward quickly in order to meet the deadline.

Background:

- NOFO was released 3/4/22 with a deadline of 05/31/22
- The FTA is offering \$1.1 billion under the Low or No Emission Grant Program and \$372 million under the Grants for Buses and Bus Facilities program (both competitive grants, both nationwide)

FTA Low-No and Bus Competitive Grant Programs FY22 Notice of Funding Opportunity

- Eligibility:
 - The Low-No Program provides funds to designated recipients of FTA grants, including states, local governmental authorities and Indian Tribes.
 - The Buses and Bus Facilities Program provides funds to designated recipients that allocate funds to fixed-route bus operators, states, or local governmental authorities that operate fixed- route bus service, and Indian tribes.
- Local Match – The Federal Share of the total cost for most projects is up to 80%. Applicants are expected to provide the remaining 20% in Local Match.

IMD Zero Emission Vehicle (ZEV) Transition Plan

Plan Components:

- Fleet Management Plan
 - Replacement Projections
 - Prioritization
- Available Resources
 - Financial
 - Administrative
- Policy and Legislation
- Facilities and Infrastructure Assessment
 - Local charging investments
- Utility Partnerships
 - Arrangement in other states
 - Potential for transit-specific rates
- Workforce Impact Analysis
 - Current initiatives
 - New opportunities

In Progress:

- Literature review
- Industry review
- Fleet analysis and projections
- Visualizations (charts and graphs)

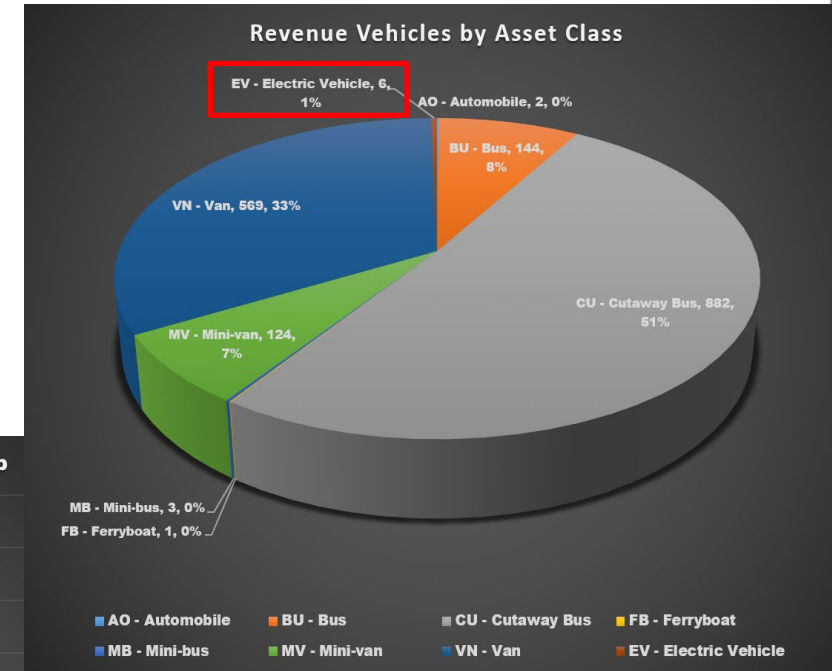
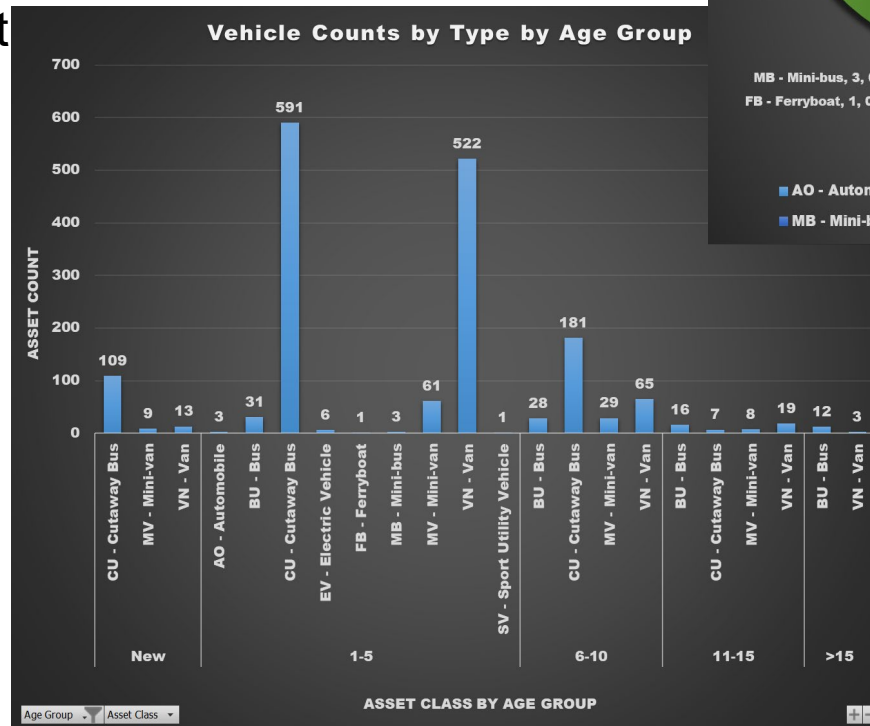


Figure 1: NC revenue vehicle counts by vehicle type
 (Source: 2021 NCDOT-Sponsored Group TAM Plan participating agency fleets)

BURLINGTON, NC'S LINK TRANSIT BUYS TWO BYD BATTERY-ELECTRIC BUSES



LOS ANGELES, CALIF. (2/10/2022) – BYD announced the City of Burlington, N.C. bought two K7M 30-foot battery-electric buses to serve the customers of its Link Transit. The sale marks BYD's first entry into the North Carolina market.

The BYD K7M has 22 seats, a range of up to 150 miles, and can be charged in 2.5 to 3 hours. The K7M is one of BYD's top products. It has no air emissions and runs quietly, improving quality of life wherever it operates. With lower fuel and maintenance costs, the K7M has lower total cost of ownership than diesel or CNG.

<https://en.byd.com/news/burlington-ncs-link-transit-buys-two-byd-battery-electric-buses/>



The NCDOT IMD Partner Survey 2022 has Launched!!!

- Distributed to transit agencies, partners, internal NCDOT units, and other community-based organizations
- Survey is open from March 7-21
- Takes approximately 15-20 minutes to complete
- <https://publicinput.com/IMDPartnerSurvey2022>

Transit Communication Hub

IMD Calendar (Website) (View Only) :
smartsheet Report Abuse Help

Calendar View Filter

October - November 2021 1 Month

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
October 10	11	12	13	14	15
Audit Report, Financial Statement, A-133 Single Audit					
FY2021 Grants for Buses and Bus Facilities Survey for Interest Window					
			Transit System		Charter Repor Training Repo Program Incor
17	18	19	20	21	22
Audit Report, Financial Statement, A-133 Single Audit					
24	25	26	27	28	29
Audit Report, Financial Statement, A-133 Single Audit					
					Monthly Claim OpStats Due
31	November 1	2	3	4	5
Audit Report, Financial Statement, A-133 Single Audit					
Second Call for Projects Application Window					
	Second Call fo				
7	8	9	10	11	12
Audit Report, Financial Statement, A-133 Single Audit					
Second Call for Projects Application Window					
			Transit System Mandatory FT#		

View Detail

Primary Column
Transit System Meeting

Start Date
10/13/21

End Date

Time
1pm

Link
<https://global.gotomeeting.com/join/20...>

Description

View Detail

Time

Link
<https://app.smartsheet.com/b/form/e4bbb7196b8a4a9ba6>


















Description
IMD is exploring opportunities to apply for federal funding under the FY 21 Buses and Bus Facilities program (5339(b)). The program allows for agencies to apply for funding for the following types of projects:

- o Capital projects to replace, rehabilitate or purchase buses, vans, or related equipment.
- o Rehabilitate, purchase or construct bus-related facilities.

FTA will give priority consideration to applications that are expected to create significant community benefits relating to the environment, including those projects that incorporate low or no emission technology or specific

Transit Communication Hub

Communications

✓ Date Sent	 Name	Subject
10/12/2021	 Webinar_ Another Way to Get from Here to There_ IMD Innovation & Technology Webinar Series_ "New Census Data and What it Means to Transit Planning" ✳	Announcements
10/8/2021	 Updated IMD Contacts List - 100221	Announcements
10/2/2021	 Program Income	Announcements
9/24/2021	 Charter Reports - Instructions for Submission	Announcements
9/21/2021	 RE_ FY 2022 ROAP and SMAP Applications Posted to IMD Website	Announcements
9/14/2021	 FY 2022 ROAP and SMAP Applications Posted to IMD Website	Announcements
9/1/2021	 Mandatory FTA COVID-19 Impact Update - Due September 10th	Survey
8/23/2021	 Update - Federal Mask Requirement Extended for Public Transportation	Announcements
8/17/2021	 Expanded DHHS CARES Act Funding Approved	Announcements
8/5/2021	 NCDOT-IMD Regional Contact Information	Announcements
8/5/2021	 OPSTAT Forms Available Now	Announcements
8/5/2021	 NCDOT-IMD Compensation Survey of North Carolina Transit Systems	Survey
8/4/2021	 Webinar_ Another Way to Get from Here to There_ IMD Innovation & Technology Webinar Series_ Learn More About Transit Tech Companies in an Upcoming IMD Tech Showcase	Announcements
8/3/2021	 FTA COVID-19 Impact Update - Due August 9th - Reminder	Survey
7/22/2021	 Statewide Transit Technology Workshop and Listening Sessions Registration	Announcements
7/22/2021	 NCDOT Survey of Interest - U.S. Department of Transportation Announces \$16 Million Funding Opportunity to Help Communities Prosper through Transit	Survey

QUESTIONS



Previous slides, recordings and FAQs:

<https://connect.ncdot.gov/business/Transit/Pages/Transit-Meeting-Resources.aspx>

Lightning Training

Business Guide