



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

J. ERIC BOYETTE  
SECRETARY

July 24, 2020

MEMORANDUM TO: Prequalified Private Engineering Firms

FROM: for E. B. Tharrington, PE  
State Construction Engineer

DocuSigned by:  
Sherell Williams  
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SUBJECT: Vehicle Base Rates for Construction Engineering & Inspection

The Department of Transportation periodically reviews specific construction engineering and inspection (CEI) contract limits to ensure applicability with current costs.

The Department has reviewed the vehicle base rates that are currently used to negotiate monthly vehicle rental rates for all CEI contracts and found that an adjustment is necessary as follows. The two-wheel drive monthly vehicle base rate is increased from \$770.00 to \$835.00 and the four-wheel drive monthly base rate is increased from \$840.00 to \$915.00. The vehicle base rates have not been revised since July 2016. The new base rates will be effective for new CEI contracts and task orders established on or after August 1, 2020 and will remain in effect until modified by the Department in writing.

Firms will continue to be reimbursed for mileage based on actual mileage logs, in accordance with the July 30, 2014 memorandum from Mr. R. A. Hancock. The semi-annual review of gas prices for mileage reimbursement was performed in July 2020. Effective July 1, 2020 the mile reimbursements will be as follows, for 2WD - \$0.13 per mile and for 4WD - \$0.14 per mile. The new mileage reimbursement rates and monthly vehicle reimbursement will be updated on the Maximum Allowable Non-Salary Direct Costs form on August 1, 2020.

The Maximum Allowable Non-Salary Direct Cost form is located on the NCDOT website at the web address below. Base vehicle rates will not be adjusted during the life of the contract. Gasoline rates will be periodically adjusted at intervals allowed by the contract.

<https://connect.ncdot.gov/business/consultants/Pages/Guidelines-Forms.aspx>

Prequalified Private Engineering Firms

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If you have any questions, please contact Ms. Sherell Williams of my staff at (919) 707-2400 or [sherellwilliams@ncdot.gov](mailto:sherellwilliams@ncdot.gov).

EBT/SRW

cc: Mr. T. M. Little, PE  
Mr. C. A. Peoples, PE  
Mr. M. L. Sylvester, PE  
Ms. Mary Morton, C.P.A.  
Mr. R. J. Stroup, PE  
Division Engineers  
Division Construction Engineers  
District Engineers  
Resident Engineers  
Area Construction Engineers

Sincerely,

E. B. Tharrington, PE  
State Construction Engineer