



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J. R. "JOEY" HOPKINS
SECRETARY

January 3, 2024

Memorandum To: Prequalified Private Engineering Firms

From: Wiley W. Jones III, PE
State Construction Engineer

Subject: Vehicle Base Rates for Construction Engineering & Inspection

DocuSigned by:
Wiley W. Jones III
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The Department of Transportation periodically reviews specific construction engineering and inspection (CEI) contract limits to ensure applicability with current costs.

The Department reviewed the vehicle base rates that are currently used to negotiate monthly vehicle rental rates for all CEI contracts and found that an adjustment is necessary as follows. The two-wheel drive monthly vehicle rate increased from \$1015.00 to \$1074.00, and the four-wheel drive monthly base rate decreased from \$1088.00 to \$1140.00. The new base rates will be effective for new CEI project specific contracts and On-Call task orders established on or after August 1, 2020 and will remain in effect until modified by the Department in writing.

The next evaluation for vehicle base rate is scheduled for December 2025.

Firms will continue to be reimbursed for mileage based on actual mileage logs, in accordance with the July 30, 2014, memorandum from Mr. R. A. Hancock. The semi-annual review of gas prices for mileage reimbursement was performed in January 2024. Current fuel prices have dropped along the east coast; therefore, effective January 1, 2024, the mile reimbursements will be as follows: for 2WD - \$0.20 per mile; and for 4WD - \$0.23 per mile.

The new mileage reimbursement rates and monthly vehicle rates reimbursement were updated on the Maximum Allowable Non-Salary Direct Costs form for January 2024.

The Maximum Allowable Non-Salary Direct Cost form is located on the NCDOT website at the web address below. Base vehicle rates and gas reimbursement rates will be periodically adjusted at intervals allowed by the contract.

<https://connect.ncdot.gov/business/consultants/Pages/Guidelines-Forms.aspx>

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If you have any questions, please contact Ms. Michelle Gaddy, PE of my staff at (919) 707-2400 or mhgaddy@ncdot.gov.

WWJ/mai

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