

**Permits Information Management System (PIMS)  
Online User Account Application Form**

A logon account is required to access PIMS online. If you have a customer number, please include it.  
\*If you do not have a customer number, please leave that space blank.

<b>Company Name</b>		<b>Company Email Address</b>	
<b>Address</b>		<b>Phone Number</b>	
<b>City</b>		<b>Customer Number*</b>	
<b>State</b>			
<b>Zip Code</b>			

Logon accounts are associated with exactly one company. If you submit for more than one company, the accounts must have separate account numbers and different email addresses. Sharing account information may result in the loss of online privileges. *Each individual user must have a unique email address and users may not share one email address.*

Please write legibly and ensure the email address is accurate on both the top and bottom sections. All correspondence for the account will go to the Company email address. Applications are NOT accepted in person or by phone, and are processed on a first come, first served basis.

**\*If you are a permit agency applying for an account, please be sure to include your Articles of Incorporation with your application.**

If the email address is incorrect or not legible, NCDOT will be unable to respond to you.

<b>First Name*</b>	<b>Last Name**</b>	<b>Email Address**</b>

\*\*-Required Information

Return this completed form to the Oversize Overweight Permit Unit via:

**Email:** [PIMSaccounting@ncdot.gov](mailto:PIMSaccounting@ncdot.gov)

**Fax:** 919-662-4320

**US Mail:**

NC Department of Transportation  
Oversize/Overweight Permit Unit  
750 N Greenfield Parkway  
Garner, NC 27529