

Traffic Records Coordinating Committee Meeting Minutes
Tuesday August 19, 2008
In Room 415 Main DMV Building in Raleigh, NC

Present: Brian Mayhew, Janet Greene, Mike Thomas, Pam Guptill, Sharon Schiro, Hardee Cox, John Stokes, Ethel Keen, Julian Council, Chad Lohmeier, Portia Manley, Srinivasarao Kandimacca, Brenda Freeman, Wayne Hurder, Carol Martell, and Eric Rodgman.

9:31 am Eric Rodgman welcomed the members and had everyone provide their name, their agency, and the data & system they are responsible for. Ethel Keen noted that she had asked several of her key TR managers to come to be available for answering questions, etc.

9:40 am Ethel Keen provided the keynote presentation highlighting an Overview of the Traffic Records Branch Data Systems. These systems include STARS, SADLS, TraCS, FARS, and SafetyNet. The TR objectives are to provide availability and timeliness, efficiency, form capture and design, improve the integration of STARS and Driver Licensing Data, and improve the utilization of their staff.

Some highlights for the electronic crash reporting process so far are that 78 LE agencies have TraCS installed and they are trained to use it, 110,047 crash reports have been electronically submitted, and that 600 NC SHP troopers are using TraCS.

Ethel noted that the branch would be increasing support and resources for TRS, looking to add quality and data checks, and begin to discuss possible report form enhancements at the beginning of 2009.

One big issue that is not yet resolved is the process of providing access to the key TR Branch data systems (TEAAS, etc.) to other state agencies outside of NC DOT. The IT security folks are looking and reviewing possible solutions that might make this possible one day. At this point, the MOA policy and procedure is still a work in progress.

The problem isn't getting the data, but getting the latest data in a timely fashion as noted by Carol Martell and any access as noted by Sharon Schiro.

10:40 am Janet Greene shared her impressions of the National TR Forum that was held in Florida recently. Janet noted that NHTSA was laying out new national guidelines for collecting impaired driver data. She noted that NC is already collecting the vast majority of the data in their guidelines. Carol Martell asked about the collection of time of the BAC evaluation as well as the time the person was picked up / arrested. Another issue was the location description. The arrest form provides a crude highway name description which is different from other location schemes.

Ethel noted that she has submitted a request to pay for a facilitator to oversee the process of updating the NC DMV 349 Crash Report. Like Dave Bozak who facilitated the changes in 1999 for NC. This request would be sent to John Stokes so that 408 money could pay for it if approved.

John Stokes noted that the Federal monies they receive will be greatly reduced because gas tax revenues have gone down significantly this year. It may be as much as a 34% drop in dollars going back to the states. John noted that the state would be notified of their latest 408 money awards probably shortly after August 22nd. John will email information to Eric so he can send it to all the members.

John estimated that NC should receive at least \$500,000 because NC was pre-qualified to receive money.

11:04 am Updates on current 408 projects: Ethel noted that their office was reviewing resumes and about to hire the person to oversee the "Gap Analysis" effort looking at the differences between NC crash data and the FARS crash data. That project would probably close on Sept 30th and re-open on Oct 1.

Janet Greene noted that their project was providing 750 officers with printers. Some will be HP and some Pentax. The requisition is at purchasing. This should be done before Sept 30th.

John Stokes updated the NC SHP effort of getting new MDTs out to 305 NC SHP Troopers. After being trained, there has been a positive response to using TraCS on these laptops.

John and Brian asked if everyone had been contacted by the NCSU student Molly doing the NC Resource Guide compilation. She had talked to everyone.

11:24 am Brian and John noted that requests for project money from the 408 fund could / should be submitted at any time to the two of them.

Hardee Cox filled in the committee with an update on their change in the hierarchy of NC DOT. They didn't physically move, but they are now in Assess Management rather than IT.

11:30 am The committee members discussed the possible meeting dates for the last 2 meetings for 2008. The candidate weeks are: October 14, 15, or 16th for the next meeting. The last meeting candidate week dates were December 2, 3 or 4th. These are a Tue, Wed, or Thr of those 2 possible meeting weeks.

11:38 Eric and Brian adjourned the meeting.

Respectfully submitted – Co-chair Eric Rodgman.

Important upcoming tasks /dates / deadlines:

Eric will send out the minutes and ask for members of the NC TRCC to pick their best meeting dates for the last 2 meetings of 2008.

Brian will contact the NC SHP – possible meeting location for the next NC TRCC meeting.

John Stokes will notify the NC TRCC members if NC receives an award and the amount.

For the minutes, prior assessments, and other NC TRCC information, please check out our

NC TRCC web site: <http://www.hsrb.unc.edu/nctrec/>

If you have additions, deletions, corrections, etc., please email them to eric_rodgman@unc.edu
Thx.