Delete a Library

When you delete a library, all of the library content (folders, documents, metadata, etc.) is also deleted. A deleted library may be restored from the Recycle Bin if necessary. See the help file for Restore Selection from Recycle Bin.

Note: You cannot remove “system” libraries that are automatically created by SharePoint. Additionally, governance policies, records management policies, and retention and disposition rules may prohibit the deletion of libraries.

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## Delete a Library – Method 1

1. Navigate to the library.
2. On the ribbon, click the **LIBRARY** tab. In the **Settings** group, click **Library Settings**.

3. On the **Settings** page under **Permissions and Management**, click **Delete this document library** or **Delete this picture library**.
4. Click **OK** to confirm the deletion. The content is moved to the Recycle Bin.

## Delete a Library – Method 2

1. Click the **Settings** gear, and click **Site contents**.

2. Hover over the name of the library, click the ellipsis that appears, and click **REMOVE**. The content is moved to the Recycle Bin.