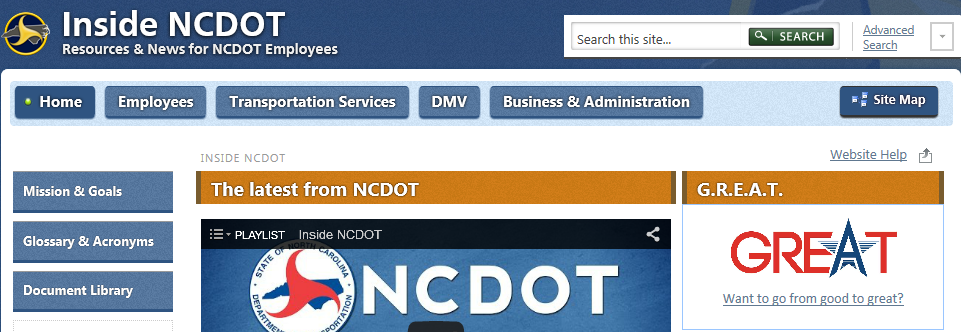
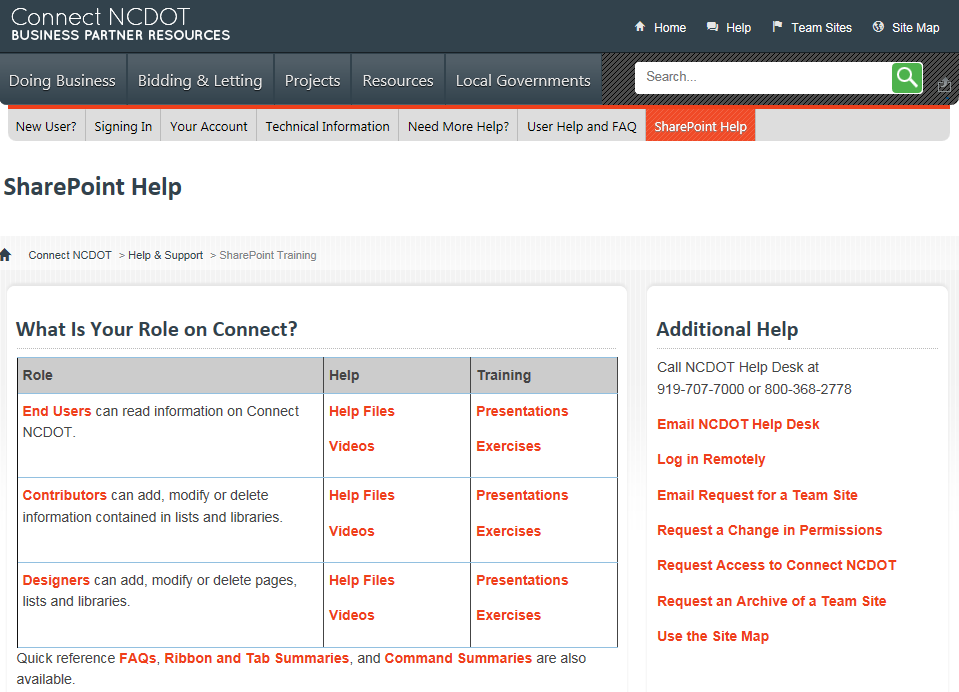
SharePoint Help Site – Inside NCDOT

A link to the SharePoint help site is available on all pages of Inside NCDOT.

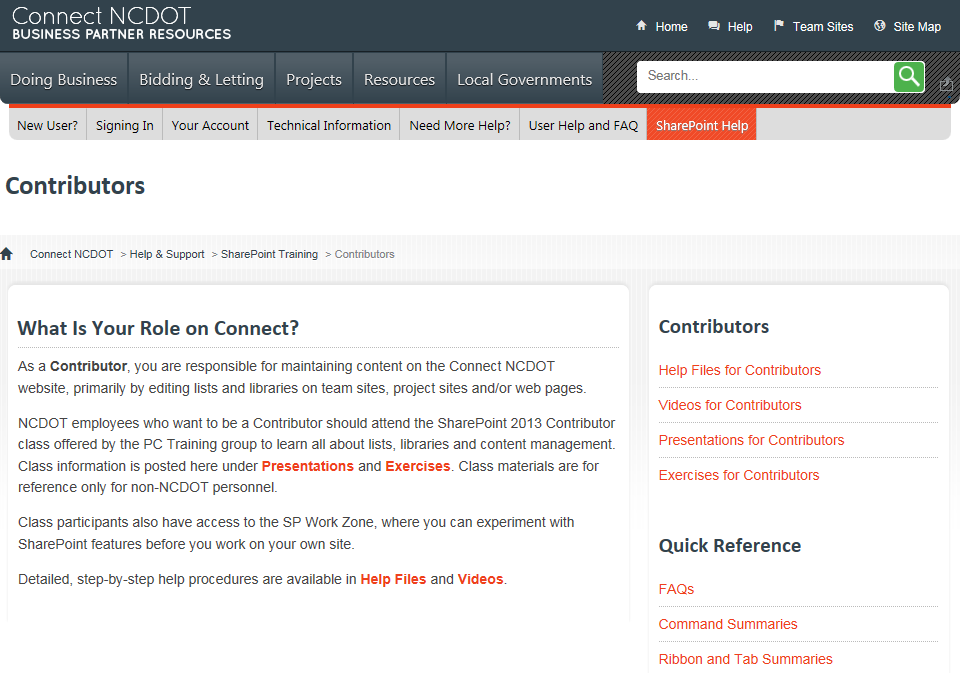


The SharePoint help site is located on Connect NCDOT at <https://connect.ncdot.gov/help/SharePoint-Training/Pages/default.aspx>.

The home page is organized by roles – End User, Contributor and Designer – and contains links for help, training and quick reference materials. Click your role for information specific to your permissions.



The role-specific page gives a brief description of responsibilities as well as links to comprehensive help information. This is an example of the SharePoint help for Contributors.



* **Help Files** – Step-by-step directions with screenshots for common procedures
* **Videos** – “How-to” explanations for common procedures
* **Presentations**– Slide deck from the PC Training class focusing on explanations, context and demos
* **Exercises** – Class exercises from the PC Training class focusing on “hands-on” examples of how to use SharePoint
* **FAQs** – Frequently-asked questions
* **Command Summaries** – Abbreviated descriptions of SharePoint commands
* **Ribbon and Tab Summaries** – Overviews of options on various tabs