



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

PAT MCCRORY  
GOVERNOR

ANTHONY J. TATA  
SECRETARY

July 9, 2013

**Notice to Prospective Bidders**  
**Small Business Enterprise**  
Contracting Opportunity

Division One      Roadside Environmental

The North Carolina Department of Transportation is requesting bids for *Plant Bed Maintenance and Mowing around Ornamental Plant Beds in District Two, Bertie and Hertford Counties*. Except as otherwise noted in the proposal, the contractor must furnish all labor, equipment and materials.

The Department of Transportation does not exclude any person from participation in, deny any person the benefits of, or otherwise discriminate against anyone in connection with the award and performance of any contract covered by this program on the basis of race, color, sex, political affiliation/ influence, or national origin.

**SBE PROGRAM INFORMATION**

This is SBE contract and to qualify for the NCDOT SBE Program a firm must have an annual gross income of \$1,500,000 or less, exclusive of materials. **Only contractors currently certified as a SBE Contractor by the Contractual Services Unit of NCDOT and is listed in the Directory of Transportation Firms at bid opening will be eligible to bid on this project.**

**Prospective bidders who qualify for the SBE Program and are not currently certified should submit a completed application packet prior to bid submittal to allow for review time. The application packet and additional information on the program may be obtained online at:**

<http://www.ncdot.org/business/ocs/sbe/>

Per G.S. 136-28.10, a NC General Contractor's license may be waived for SBE contracts. For this project, the NC General Contractor's license will be waived.

Per G.S. 136-28.10, contract payment and performance bonds may be waived. For this project, the contract and payment and performance bonds will be waived.

**MANDATORY PRE-BID CONFERENCE**

A mandatory pre-bid conference will be held at the NCDOT Roadside Environmental Office at 1130 Modlin Road, Ahoskie, NC 27910 on July 18, 2013 at 9:00 AM to review the project with all interested bidders.

**Attendance is required in order to be eligible to bid on this project.**

## **BID OPENING**

Sealed bids must be received at N.C. Department of Transportation, Attn: Barry Hobbs, PE, 113 Airport Drive, Suite 100, Edenton, NC 27932, on Wednesday July 31, 2013 by 2:00 p.m. Bids must be submitted on the official bid form included in the contract proposal and shall display the following statement on the front of the bid envelope:

**QUOTATION FOR 11252500 - PLANT BED MAINTENANCE AND MOWING AROUND ORNAMENTAL PLANT BEDS IN DISTRICT TWO, BERTIE AND HERTFORD COUNTIES, NORTH CAROLINA TO BE OPENED AT 2:00 PM, WEDNESDAY JULY 31, 2013 .**

## **CONTRACT AVAILABILTIY INFORMATION**

**The date of availability for this contract is the date the Purchase Order is issued.**

**The completion date for this project will be December 31, 2013.**

## **OTHER INFORMATION**

The contract proposal may be viewed and downloaded on the Division website at: [www.ncdot.org/doh/operations/division1/](http://www.ncdot.org/doh/operations/division1/).

Any addenda for this contract will be posted on the Division website above. Should addenda be posted, bidders shall complete and submit same along with their bid proposal. Bid proposals submitted without any posted addenda for the project will not be considered for award.

## **DIVISON CONTACT INFORMATION**

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