



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

JAMES H. TROGDON, III  
SECRETARY

Passenger Ferry Terminal Improvements  
At Hatteras and Ocracoke

August 17, 2017

Pre-Bid Meeting Minutes

Contract ID: DA00388

Federal Aid No.: NCB-0012(66)

STIP No.: F-5702A & F-5702B

Counties: Dare & Hyde

Attendees:

Name	Company	Phone #	Email Address
Chris Bock	NCDOT Ferry Division	252-489-1156	cjbock@ncdot.gov
Barry Hobbs PE	NCDOT Division 1	252-482-1862	bhobbs@ncdot.gov
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Clay Willis	NCDOT Division 1 (via Skype)	252-482-1876	tcwillis@ncdot.gov
Ed Timoney	NCDOT Ferry Division	252-473-3461	ewtimoney@ncdot.gov

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William Eure	Eure & Sons Construction	252-426-3890	euresonsinc@aol.com
Jay Hawekotte	RPC Contracting	252-261-3336	jay@rpccontracting.com
Mark Melton	Suburban Electric	252-473-7561	mark@suburbanelectricobx.com

I. Introductions of all present.

II. Sign-In

III. Project Overview by Ed Timoney:

NCDOT is beginning a new ferry program with a catamaran, passenger-only, fast ferry service between Hatteras and Ocracoke. The proposed improvements are two passenger shelters, new parking lots, a new bathroom building, two floating docks, and shore-side utility improvements to support the ferry. The docks and shore-side utility improvements are not a part of this bid package and will be let separately. Bid notification will be sent to all the same contractors participating in this terminal improvement bid.

Some work will occur in a Restricted Area (RA). NCDOT Ferry Division Security is requesting the USCG to allow workers in the RA with only one authorized observer instead of one observer per four workers.

Contract dates including liquidated damages will change and are addressed at the end of the meeting minutes.

IV. Drawings and Construction Specifications Review

A. Civil Engineering by Will Letchworth

Descriptive overview of the civil scope of the project.

Q:

Is a field testing lab required for concrete?

A: NCDOT

No. On-site inspector will prepare samples to be sent to NCDOT lab.

Request:

Provide clear separation on the drawings between shelter building concrete and roadway concrete.

Q:

Do subcontractors need to be prequalified?

A:

Yes

Q:

Are background checks for all workers on-site required?

A:

No, not if they are escorted by security/ferry personnel (w/TWIC) while in Restricted Area.

Q:

Is undercut required to remove the old septic field?

A:

According to WSP, undercut to remove stone from old drainfield should not be needed.

Note: There is a 200cy. line item for undercut. If contractor exceeds that amount he will be compensated based on the unit cost in his bid.

B. Architectural Overview by John Farkas

Descriptive overview of the architectural scope of the project.

No Questions.

V. Contract Specifications Discussion

- A. Because of the delay in the boat delivery date, and the time period to receive the CAMA permit, the contract dates will be changed as follows:

<b>Contract Event</b>	<b>Original Date</b>	<b>New Date</b>
Bids Due	August 30, 2017; 2:00pm	September 20, 2017; 2:00pm
Availability	September 25, 2017	October 23, 2017
Completion	April 6, 2018	May 24, 2018

- B. Contractor's insurance documents, payment, and performance bonds are due to NCDOT within 14 days of contract award.
- C. Work progress and master construction schedule is required.
- D. Preconstruction and monthly construction conference is required.
- E. Project is federally funded and requires all steel and iron products to meet CFR 49 Subtitle B Chapter VI Part 661 - "Buy America"
- F. NCDOT Erosion Control specifications are required and will be strictly enforced.
- G. Payment requests can be submitted monthly and will be based on percent complete.
- H. All questions must be received by September 7, 2017; 12:00pm.