



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

JAMES H. TROGDON, III  
SECRETARY

January 23, 2019

WBS No.: 10.106011B, 10.106031A & 10.206011B  
CONTRACT NO.: 10-02-123  
COUNTY: Mecklenburg  
DESCRIPTION: Tree Removal & Brush Cutting at Various Locations

Vegetation Management Specialist Inc.  
3248 Union Cross Church Road  
Yadkinville, NC 27055

Dear Sir:

Vegetation Management Specialist Inc. has been awarded the above-mentioned project. Your bid proposal indicated adequate participation to satisfy the advertised combined MBE/WBE goal of 0.0%.

NCDOT shall proceed with award of the above project to Vegetation Management Specialist Inc. in the amount of \$89,800.00. Before final recommendation can be submitted for approval, we must receive the following item from you:

- A Certificate of Public Liability and Property Damage Insurance for the coverage as stated in Section 107-15 of the NCDOT Standard Specifications. This certificate must include the NC Department of Transportation as an additional insured on the policy.

Please submit the above items to the following address:

Ms. Cindy Iorlano  
716 West Main Street  
Albemarle, NC 28001

No further action will be taken until we receive the correspondence listed above. It will be your responsibility to contact Mike Campbell at (704) 847-0378 to schedule a Preconstruction

*Mailing Address:*  
NC DEPARTMENT OF TRANSPORTATION  
DIVISION 10  
716 WEST MAIN STREET  
ALBEMARLE, NC 28001

*Telephone:* (704) 983-4400  
*Fax:* (704) 982-3146  
*Customer Service:* 1-877-368-4968

*Location:*  
716 WEST MAIN STREET  
ALBEMARLE, NC 28001

*Website:* [www.ncdot.gov](http://www.ncdot.gov)

Conference prior to beginning work. No time extensions will be considered for delays in scheduling the Preconstruction Conference except as authorized by Section 108-10 of the Standard Specifications.

If you have any questions, please contact me at (704) 983-4400.

Sincerely,

A handwritten signature in cursive script that reads "Terry Burleson".

Terry Burleson  
Division Contract Engineer

cc: Adrian Atkinson, State Contractor Utilization Technician  
Jeff Littlefield, P. E., Division Maintenance Engineer  
Wendy Taylor, P. E., District Engineer  
Jon Hinson, Senior County Maintenance Engineer  
Mike Campbell, Project Manager  
Tonya Holloway, Office Assistant IV