



PAT McCrory
Governor

NICHOLAS J. TENNYSON
Secretary

March 10, 2016

TO: Mrs. Nina Underwood
Public Works Director, City of Albemarle
PO Box 190
Albemarle, NC 28001

SUBJECT: Leonard Avenue Sidewalk Improvements, Project EB-5526, Stanly County, WBS
50042.3.FD1

Dear Mrs. Underwood,

NCDOT is in receipt of the following bid information on the subject project for which the City of Albemarle opened bids on February 22, 2016:

- A copy of the advertisement
- A copy of the bid sheets submitted by the responsive low bidder
- A copy of the Low Bidder's itemized estimate from the bid package
- A listing of DBE subcontractors from the responsive low bidder
- A copy of all bid tabulations received (comparing engineer's estimate to the responsive bids)
- Signed copy of the City Resolution to accept low bid and the letter with the recommendation to award.

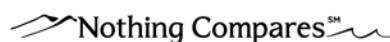
This letter is to advise that the Department of Transportation concurs with the award of the subject project to the low bidder. The low bidder and total is:

JT Russell & Sons, Inc. \$361,062.45

The low bidder met the DBE goal of 2.0%. The proposed participation amount of 4.2% was submitted by the low bidder. The committed DBE subcontractor and dollar amount submitted to meet the contract goal are as follows:

Knox Contract Seeding, Inc. \$10,387.50
Ground Effects, Inc. \$4,890.00

- Once the contract is executed, please furnish three (3) hard copies of the executed contract and three (3) hard copies of the final plans plus any addenda to my attention.
- As requested by the City, the NCDOT will provide inspection on this project. Please notify Mrs. Kellie Crump by e-mail when you plan to schedule a preconstruction meeting.



All future reimbursements from NCDOT on this project should be directed to Mrs. Kellie Crump. When requesting reimbursement from NCDOT, please provide the Subcontractor Payment Report (DBE-IS) with every invoice so that the Department can accurately track payments made to DBE subcontractors. An electronic copy can be found on the NCDOT website at the following link:

<https://connect.ncdot.gov/business/SmallBusiness/Documents/Forms/AllItems.aspx>

Also, a Sales Tax statement must be included and deducted from the invoiced amount.

If you have questions about this process, please contact Mrs. Kellie Crump for guidance.

Sincerely,

DocuSigned by:



5169D778708C4B7...
Terry W Burlison

Division Proposal Engineer

Cc: Kellie Crump, Division Construction Staff Engineer
Benny Sloan, State Contractor Utilization Engineer
James Norris, Transportation Program Management