



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

J. ERIC BOYETTE  
SECRETARY

March 23, 2022

WBS No.: 2022CPT.10.18.20131  
CONTRACT NO.: DJ00406  
COUNTY: Cabarrus  
DESCRIPTION: Resurfacing of 10 Sections of Secondary Roads

J. T. Russell & Sons Inc.  
PO Box 670  
Albemarle, NC 28002

Dear Sir:

J. T. Russell & Sons Inc. has been awarded the above-mentioned project. Your bid proposal indicated adequate participation to satisfy the advertised combined MBE/WBE goal of 3.0%.

Based on your bid proposal, the Department has approved the following prequalified MBE/WBE subcontractors and dollar amounts to meet the contract goal requirements. These firms are required to be utilized under the regulations in the Special Provision contained in the contract proposal. Any changes in the work affecting a MBE/WBE firm or replacement of a MBE/WBE firm will need to follow the appropriate steps as outlined in these provisions.

<u>Committed Combined MBE/WBE Subcontractors</u>	<u>Committed Amount</u>
RRC Concrete Inc.	\$ 59,910.00

NCDOT shall proceed with award of the above project to your firm in the amount of \$1,477,901.70. Before final recommendation can be submitted for approval, we must receive the following items from you:

- A Payment Bond and a Performance Bond, each with an accompanying Power of Attorney, in the amount of \$1,477,901.70.
- A Certificate of Public Liability and Property Damage Insurance for the coverage as stated in Section 107-15 of the NCDOT Standard Specifications. This certificate must include the NC Department of Transportation as an additional insured on the policy.

*Mailing Address:*  
NC DEPARTMENT OF TRANSPORTATION  
DIVISION 10  
716 WEST MAIN STREET  
ALBEMARLE, NC 28001

*Telephone:* (704) 983-4400  
*Fax:* (704) 982-3146  
*Customer Service:* 1-877-368-4968

*Location:*  
716 WEST MAIN STREET  
ALBEMARLE, NC 28001

*Website:* [www.ncdot.gov](http://www.ncdot.gov)

- Two properly executed Execution of Contract Forms which are available on the NCDOT web site at <https://connect.ncdot.gov/letting/Pages/Central-Letting-Forms.aspx>.
- A Letter of Intent for each certified minority subcontractor listed and approved for the contract.

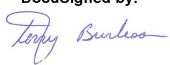
Please submit the above items to the following address:

Ms. Tanya Almond  
716 West Main Street  
Albemarle, NC 28001

No further action will be taken until we receive the correspondence listed above. It will be your responsibility to contact Christopher Fine at (704) 983-4380 to schedule a Preconstruction Conference prior to beginning work. No time extensions will be considered for delays in scheduling the Preconstruction Conference except as authorized by Section 108-10 of the Standard Specifications.

If you have any questions, please contact me at (704) 983-4400.

Sincerely,

DocuSigned by:  
  
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Terry Burleson  
Division Contract Engineer

cc: Benny Sloan, Utilization and Compliance Manager  
Schedule Maintenance Office  
Brett Canipe, PE, Division Engineer  
Jeff Littlefield, PE, Deputy Division Engineer  
Rick Baucom, PE, Division Construction Engineer  
Lee Ainsworth, PE, Division Maintenance Engineer  
Marc Morgan, PE, District Engineer  
Christopher Fine, PE, Resident Engineer  
Tonya Holloway, Office Assistant IV