# STATE OF NORTH CAROLINA DEPARTMENT OF TRANSPORTATION **HIGHWAY DIVISION 10**

# **PROPOSAL**

DATE AND TIME OF BID OPENING: Wednesday May 17, 2017 AT 2:00

**EONTRACT ID:** 10-02-056

| WBS ELEMENT N  | O.: 10.106036  |
|----------------|--|
| FEDERAL AID NO | .: State Funded  |
| COUNTY:        | Mecklenburg  |
| TIP NO.:       | None   |
| MILES:         | NA   |
| LOCATION:      | Existing MSE Wall for End Bent #2 on I-85 North at Exit 42 |
| TYPE OF WORK:  | Panel Repair for MSE Retaining Wall                        |

**AVAILABILITY DATE: June 1, 2017 to September 1, 2017** 

**COMPLETION DATE:** Thirty (30) Calendar Days

# NOTICE:

ALL BIDDERS SHALL COMPLY WITH ALL APPLICABLE LAWS REGULATING THE PRACTICE OF GENERAL CONTRACTING AS CONTAINED IN CHAPTER 87 OF THE GENERAL STATUTES OF NORTH CAROLINA WHICH REQUIRES THE BIDDER TO BE LICENSED BY THE N.C. LICENSING BOARD FOR CONTRACTORS WHEN BIDDING ON ANY NON-FEDERAL AID PROJECT WHERE THE BID IS \$30,000 OR MORE, EXCEPT FOR CERTAIN SPECIALTY WORK AS DETERMINED BY THE LICENSING BOARD. BIDDERS SHALL ALSO COMPLY WITH ALL OTHER APPLICABLE LAWS **REGULATING THE PRACTICES OF ELECTRICAL, PLUMBING, HEATING AND AIR CONDITIONING** AND REFRIGERATION CONTRACTING AS CONTAINED IN CHAPTER 87 OF THE GENERAL STATUTES OF NORTH CAROLINA. NOTWITHSTANDING THESE LIMITATIONS ON BIDDING, THE BIDDER WHO IS AWARDED ANY FEDERAL - AID FUNDED PROJECT SHALL COMPLY WITH CHAPTER 87 OF THE GENERAL STATUTES OF NORTH CAROLINA FOR LICENSING **REQUIREMENTS WITHIN 60 CALENDAR DAYS OF BID OPENING.** 

THIS IS A ROADWAY PROJECT.

**BID BONDS ARE NOT REQUIRED.** 

NAME OF BIDDER

ADDRESS OF BIDDER

PROPOSAL FOR THE CONSTRUCTION OF

#### CONTRACT No. 10-02-056 IN MECKLENBURG COUNTY, NORTH CAROLINA

Date

#### 20

#### DEPARTMENT OF TRANSPORTATION,

#### **RALEIGH, NORTH CAROLINA**

The Bidder has carefully examined the location of the proposed work to be known as Contract No. <u>10-02-056</u>; has carefully examined the plans and specifications, which are acknowledged to be part of the proposal, the special provisions, the proposal, the form of contract; and thoroughly understands the stipulations, requirements and provisions. The undersigned Bidder further agrees to provide all necessary machinery, tools, labor, and other means of construction; and to do all the work and to furnish all materials, except as otherwise noted, necessary to perform and complete the said contract in accordance with *the 2012 Standard Specifications for Roads and Structures* by the dates(s) specified in the Project Special Provisions and in accordance with the requirements of the Engineer, and at the unit or lump sum prices, as the case may be, for the various items given on the sheets contained herein.

The Bidder shall provide and furnish all the materials, machinery, implements, appliances and tools, and perform the work and required labor to construct and complete State Highway Contract No. <u>10-00-056</u> in <u>MECKLENBURG COUNTY</u>, for the unit or lump sum prices, as the case may be, bid by the Bidder in his bid and according to the proposal, plans, and specifications prepared by said Department, which proposal, plans, and specifications show the details covering this project, and hereby become a part of this contract.

The published volume entitled North Carolina Department of Transportation, Raleigh, Standard Specifications for Roads and Structures, January 2012 with all amendments and supplements thereto, is by reference incorporated into and made a part of this contract; that, except as herein modified, all the construction and work included in this contract is to be done in accordance with the specifications contained in said volume, and amendments and supplements thereto, under the direction of the Engineer.

If the proposal is accepted and the award is made, the contract is valid only when signed either by the Contract Officer or such other person as may be designated by the Secretary to sign for the Department of Transportation. The conditions and provisions herein cannot be changed except over the signature of the said Contract Officer or Division Engineer.

The quantities shown in the itemized proposal for the project are considered to be approximate only and are given as the basis for comparison of bids. The Department of Transportation may increase or decrease the quantity of any item or portion of the work as may be deemed necessary or expedient.

An increase or decrease in the quantity of an item will not be regarded as sufficient ground for an increase or decrease in the unit prices, nor in the time allowed for the completion of the work, except as provided for the contract.

# **INSTRUCTIONS TO BIDDERS**

# PLEASE READ ALL INSTRUCTIONS CAREFULLY BEFORE PREPARING AND SUBMITTING YOUR BID.

All bids shall be prepared and submitted in accordance with the following requirements. Failure to comply with any requirement shall cause the bid to be considered irregular and may be grounds for rejection of the bid.

#### TRADITIONAL PAPER BIDS:

- **1.** Download the entire proposal from the Connect NCDOT website and return the entire proposal with your bid.
- 2. All entries on the bid sheet, including signatures, shall be written in ink.
- **3.** The Bidder shall submit a unit price for every item on the bid form. The unit prices for the various contract items shall be written in figures. **\*\*\*Unit prices shall be limited to FOUR decimal places.\*\*\***
- 4. An amount bid shall be entered on the bid sheet for every item. The amount bid for each item shall be determined by multiplying each unit bid by the quantity for that item, and shall be written in figures in the "Amount Bid" column of the sheet.
- 5. The total amount bid shall be written in figures in the proper place on the bid sheet. The total amount shall be determined by adding the amounts bid for each item.
- 6. Changes in any entry shall be made by marking through the entry in ink and making the correct entry adjacent thereto in ink. A representative of the Bidder shall initial the change in ink.
- 7. The bid shall be properly executed. All bids shall show the following information:
  - a. Name of individual, firm, corporation, partnership, or joint venture submitting bid.
  - b. Name of individual or representative submitting bid and position or title.
  - c. Name, signature, and position or title of witness.
  - d. Federal Identification Number
  - e. Contractor's License Number
- 8. Bids submitted by corporations shall bear the seal of the corporation.
- 9. The bid shall not contain any unauthorized additions, deletions, or conditional bids.
- **10.** The bidder shall not add any provision reserving the right to accept or reject an award, or to enter into a contract pursuant to an award.
- 11. <u>THE ENTIRE PROPOSAL WITH THE BID SHEET STILL ATTACHED</u> SHALL BE PLACED IN A SEALED ENVELOPE AND SHALL HAVE BEEN DELIVERED TO AND RECEIVED IN THE DIVISION OFFICE AT 716 WEST MAIN ST, ALBEMARLE, NC 28001 BY 2:00 PM ON WEDNESDAY MAY 17, 2017.
- 12. If delivered by mail, the sealed envelope shall be addressed as follows:

Mr. Terry Burleson NC Department of Transportation 716 West Main St. Albemarle NC, 28001

13. The sealed bid must display the following statement on the bottom left-hand corner of the sealed envelope:

## QUOTATION FOR MSE RETAINING WALL REPAIR IN MECKLENBURG CO TO BE OPENED AT 2:00 P.M. ON WEDNESDAY, MAY 17, 2017.

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# 6 Mecklenburg PROJECT SPECIAL PROVISIONS (GENERAL)

All work and materials shall be in accordance with the provisions of the General Guidelines of this contract, the Project Special Provisions, the North Carolina Department of Transportation <u>Standard Specifications for Roads and Structures 2012</u>, the North Carolina Department of Transportation <u>Roadway Standards Drawings 2012</u>, the current edition of the <u>Manual on Uniform Traffic Control Devices (MUTCD)</u>.

The Contractor shall keep himself/herself fully informed of all Federal, State and local laws, ordinances, and regulations, and shall comply with the provisions of Section 107 of the <u>Standard</u> <u>Specifications</u>.

#### CONTRACT TIME AND LIQUIDATED DAMAGES (NO PERMITS): (7-1-95) (Rev. 12-18-07) 108

SP1 G05 B

The date of availability for this contract is the date the Contractor begins work but not before **June 1, 2017** or later than **September 1, 2017**.

The completion date for this contract is the date that is **Thirty (30)** consecutive calendar days after and including the date of availability.

Except where otherwise provided by the contract, observation periods required by the contract will not be a part of the work to be completed by the completion date and/or intermediate contract times stated in the contract. The acceptable completion of the observation periods that extend beyond the final completion date shall be a part of the work covered by the performance and payment bonds.

The liquidated damages for this contract are **Two Hundred Fifty Dollars (\$250.00)** per calendar day. At the preconstruction conference the Contractor shall declare his expected date for beginning work. Should the Contractor desire to revise this date after the preconstruction conference, he shall notify the Engineer in writing at least thirty (30) days prior to the revised date.

# **INTERMEDIATE CONTRACT TIME #1 AND LIQUIDATED DAMAGES:**

The Contractor shall complete the required work of installing, maintaining and removing the traffic control devices for lane closures and restoring traffic to its normal pattern. The Contractor shall not close or narrow a lane of traffic during the following day and time restrictions:

| Roadway       | DAY AND TIME RESTRICTIONS  |
|---------------|--|
| LANE CLOSURES | 6:00 a.m. to 9:00 p.m. Monday – Friday<br>9:00 a.m. to 6:00 p.m. Saturday and Sunday |

In addition, the Contractor shall not close or narrow a lane of traffic on **any roadway**, detain and/or alter the traffic flow on or during holidays, holiday weekends, special events, or any other time when traffic is unusually heavy, including the following schedules:

10.106036

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# HOLIDAY AND HOLIDAY WEEKEND LANE CLOSURE RESTRICTIONS

- For any **unexpected occurrence** that creates unusually high traffic volumes, as directed by the Engineer.
- For **New Year's Day**, between the hours of 6:00 a.m. December 31st and 9:00 a.m. January 2nd. If New Year's Day is on a Friday, Saturday, Sunday or Monday, then until 9:00 a.m. the following Tuesday.
- For **Easter**, between the hours of 6:00 a.m. Thursday and 9:00 a.m. Monday.
- For **Memorial Day**, between the hours of 6:00 a.m. Friday and 9:00 a.m. Tuesday.
- For **Independence Day**, between the hours of 6:00 a.m. the day before Independence Day and 9:00 a.m. the day after Independence Day.

If **Independence Day** is on a Friday, Saturday, Sunday or Monday, then between the hours of 6:00 a.m. the Thursday before Independence Day and 9:00 a.m. the Tuesday after Independence Day.

- For **Labor Day**, between the hours of 6:00 a.m. Friday and 9:00 a.m. Tuesday.
- For **Thanksgiving Day**, between the hours of 6:00 a.m. Wednesday and 9:00 a.m. Monday.
- For **Christmas**, between the hours of 6:00 a.m. the Friday before the week of Christmas Day and 9:00 a.m. the following Tuesday after the week of Christmas Day.
- For **Spring and Fall Nascar or Drag Races** at the Lowe's Motor Speedway, and Z Max Dragway between the hours of 6:00 a.m. the Thursday the week of the event until 9:00 a.m. the Monday after the last race, or directed by the Engineer.
- For any **Football game** at the Bank of America Stadium, **Basketball game** at Time Warner Cable Arena or **Baseball game** at BB&T Ballpark, from three hours before the game until 3 hours after the game.

Holidays and holiday weekends shall include New Year's, Easter, Memorial Day, Independence Day, Labor Day, Thanksgiving, and Christmas. The Contractor shall schedule his work so that lane closures are not required during these periods, unless otherwise directed by the Engineer.

The time of availability for this intermediate contract work shall be the time the Contractor begins to install all traffic control devices for lane closures according to the time restrictions listed herein.

The completion time for this intermediate contract work shall be the time the Contractor is required to complete the removal of all traffic control devices for lane closures according to the time restrictions stated herein and place traffic in the original pattern.

# The liquidated damages are ONE THOUSAND DOLLARS (\$1000.00) per hour or any portion thereof.

# 10.106036 **8** DIVISION LET CONTRACT PREQUALIFICATION: (07-01-14)

Any firm that wishes to bid as a prime contractor shall be prequalified as a Bidder or PO Prime Contractor prior to submitting a bid. Information regarding prequalification can be found at: <u>https://connect.ncdot.gov/business/Prequal/Pages/default.aspx</u>.

In addition, the prime contractor and/or subcontractor(s) shall be prequalified in the work code(s) for which they identify as work items in the prime contractor's construction progress schedule that they will complete themselves. Any contractor identified as working outside their expertise may be considered in default of contract.

#### **BOND REQUIREMENTS – No Bonds Required:** (06-01-16)

The provisions of Articles 102-10 and 103-7 of the 2012 Standard Specifications for Roads and Structures are waived for this project. No bonds required.

# **AUTHORITY OF THE ENGINEER:**

The Engineer for this project shall be the Division Engineer, Division 10, Division of Highways, North Carolina Department of Transportation, acting directly or through his duly authorized representatives.

The Engineer will decide all questions which may arise as to the quality and acceptability of work performed and as to the rate of progress of the work; all questions which may arise as to the interpretation of the contract; and all questions as to the acceptable fulfillment of the contract on the part of the Contractor. His decision shall be final and he shall have executive authority to enforce and make effective such decisions and orders as the Contractor fails to carry out promptly.

The Contractor will be required to obtain written approval from the Engineer for any subcontract work performed on this project prior to the subcontracted work being performed in accordance with Article 108-6 of the NCDOT Standard Specifications for Roads and Structures.

# **PRECONSTRUCTION CONFERENCE:**

In accordance with Section 108-3 of the Standard Specifications, a preconstruction conference will be required prior to beginning work.

# BASIS OF PAYMENT AND CLAIMS:

The quantity of unit or lump sum prices and payment will be full compensation for all work, including, but not limited to supervision, labor, transportation, fuels, lubricants, repair parts, equipment, machinery and tools, materials necessary for the prosecution and completion of the work. The quantities contained herein are estimated only and the quantity to be paid for shall be the actual quantities which were used on the project.

Mecklenburg

SPD 01-420B

9 Mecklenburg The Contractor may submit a request for partial payment on a monthly basis, or other interval as approved by the Engineer. Compensation for all pay items shall be in accordance with the Standard Specifications. The amount of partial payments will be based on the work accomplished and accepted as the last day of the approved pay period.

Requests for payment can be made on the form furnished to the Contractor by the Department of Transportation. All invoice items and unit costs shall correspond to contract pay items. In the event of error or discrepancy in items or unit costs, the Department may return the invoice to the contractor for correction. The form shall be completely and legibly filled out with all appropriate information supplied and shall be signed by an authorized representative of the Contractor.

If the request for payment is made by Contractor's Invoice, the Invoice shall be submitted to:

Mr. Brad Eagle **NC Department of Transportation** 802 Coble Ave Albemarle, NC 28001

# CLAIMS FOR ADDITIONAL COMPENSATION OR EXTENSION OF TIME

The Contractor's attention is directed to the fact that Article 104-5 pertaining to revised contract unit prices will not apply to this contract. Any claims for additional compensation and/or extension of the completion date shall be submitted to the Division Engineer with detailed justification with the final invoice. The failure to submit the claim(s) with the final invoice may be a bar to recovery. Please be advised that General Statute 136-29 of the Road and Highway Laws of North Carolina provides that a contractor who has not received the amount he claims he is due under the contract may submit a written verified claim to the State Highway Administrator within sixty (60) days after receipt of the final statement. The mailing address for the State Highway Administrator is: N. C. Department of Transportation, 1536 Mail Service Center, Raleigh, NC 27699-1536.

# **SUPERVISION BY CONTRACTOR:**

At all times during the life of the project the Contractor shall provide one permanent employee who shall have the authority and capability for overall responsibility of the project and who shall be personally available at the work site within 24 hours notice. Such employee shall be fully authorized to conduct all business with the subcontractors, to negotiate and execute all supplemental agreements, and to execute the orders or directions of the Engineer.

At all times that work is actually being performed, the Contractor shall have present on the project one competent individual who is authorized to act in a supervisory capacity over all work on the project, including work subcontracted. The individual who has been so authorized shall be experienced in the type of work being performed and shall be fully capable of managing, directing, and coordinating the work; of reading and thoroughly understanding the contract, and plans; and receiving and carrying out directions from the Engineer or his authorized representatives. He shall be an employee of the Contractor unless otherwise approved by the Engineer.

The Contractor may, at his option, designate one employee to meet the requirements of both positions. However, whenever the designated employee is absent from the work site, an authorized individual qualified to act in a supervisory capacity on the project shall be present.

# **DEFAULT OF CONTRACT:**

The Department of Transportation shall have the right to declare a default of contract for breach by the Contractor of any material term or condition of the contract. Default of contract shall be in accordance with the terms, conditions, and procedures of Article 108-9 of the <u>Standard Specifications</u>.

# **BANKRUPTCY:**

The Department of Transportation, at its option, may terminate the contract upon filing by the Contractor of any petition for protection under the provisions of the Federal Bankruptcy Act.

# **BIDS:**

In accordance with GS 136-28.1(b), if the total bid amount of the contract exceeds \$5,000,000, the bid will not be considered for award.

# **EXTENSION OF CONTRACT TIME:**

Failure on the part of the Contractor to furnish bonds or certifications, or to satisfy preliminary requirements necessary to issue the purchase order will not constitute grounds for extension of the contract time. If the Contractor has fulfilled all preliminary requirements for the issuance of a purchase order, and the purchase order authorization is not available by the date of availability, the Contractor shall be granted an extension equal to the number of calendar days the purchase order authorization is delayed after the date of availability.

# **NOTIFICATION OF OPERATIONS:**

The Contractor shall notify the Engineer 48 hours in advance of beginning work on this project. The Contractor shall give the Engineer sufficient notice of all operations for any sampling, inspection or acceptance testing required.

# **NIGHT OPERATIONS:**

Verification of any city or county permits, required for night work, shall be provided to the Engineer if the contractor wants to work at night. Also, before the contractor begins his operations during night hours, he shall submit in writing, a full and complete plan for traffic control and construction lighting which shall be approved by the engineer prior to construction.

# 11

All traffic control devices used outside of closure areas shall meet the requirements for night use as set forth in the North Carolina Department of Transportation Standard Specifications for Roads and Structures, North Carolina Department of Transportation Roadway Standard Drawings, and the current Manual of Uniform Traffic Control Devices (MUTCD).

# **PROSECUTION OF WORK:**

The Contractor will be required to prosecute the work in a continuous and uninterrupted manner from the time he begins the work until completion and final acceptance of the project. The Contractor will not be permitted to suspend his operations except for reasons beyond his control or except where the Engineer has authorized a suspension of the Contractor's operations in writing.

It is further the intent that the Contractor shall pursue the work diligently with workmen in sufficient numbers, abilities, and supervision, and with the equipment, materials, and methods of construction as may be required to complete the work described in the contract, or as may be amended, by the completion date.

In the event that the Contractor's operations are suspended in violation of the above provisions, the sum of **\$500.00** will be charged to the contractor for each and every calendar day that such suspension takes place. The said amount is hereby agreed upon as liquidated damages. Liquidated damages chargeable due to suspension of the work will be additional to any liquidated damages that may become chargeable due to failure to complete the work by the completion date.

# SAFETY AND ACCIDENT PROTECTION:

In accordance with Article 107-21 of the Standard Specifications, the Contractor shall comply with all applicable Federal, State, and local laws, ordinances, and regulations governing safety, health, and sanitation, and shall provide all safeguards, safety devices, and protective equipment, and shall take any other needed actions, on his own responsibility that are reasonably necessary to protect the life and health of employees on the job and the safety of the public, and to protect property in connection with the performance of the work covered by the contract.

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# NO MAJOR CONTRACT ITEMS

(2-19-02) (Rev. 8-21-07)

None of the items included in this contract will be major items.

# **NO SPECIALTY ITEMS**

(7-1-95)

108-6

SP1 G34

SP1 G31

None of the items included in this contract will be specialty items (see Article 108-6 of the 2012 Standard Specifications).

# 10.106036 **12 FUEL AND ASPHALT PRICE ADJUSTMENT** (1-3-12)

Mecklenburg

#### SP1 G44

No fuel or asphalt price adjustments will be made on this project.

# MINORITY BUSINESS ENTERPRISE AND WOMEN BUSINESS ENTERPRISE (DIVISIONS):

(10-16-07)(Rev. 1-17-17)

102-15(J)

SP1 G67

# Description

The purpose of this Special Provision is to carry out the North Carolina Department of Transportation's policy of ensuring nondiscrimination in the award and administration of contracts financed in whole or in part with State funds.

# Definitions

*Additional MBE/WBE Subcontractors* - Any MBE/WBE submitted at the time of bid that will <u>not</u> be used to meet either the MBE or WBE goal. No submittal of a Letter of Intent is required.

*Committed MBE/WBE Subcontractor* - Any MBE/WBE submitted at the time of bid that is being used to meet either the MBE or WBE goal by submission of a Letter of Intent. Or any MBE or WBE used as a replacement for a previously committed MBE or WBE firm.

*Contract Goals Requirement* - The approved MBE and WBE participation at time of award, but not greater than the advertised contract goals for each.

*Goal Confirmation Letter* - Written documentation from the Department to the bidder confirming the Contractor's approved, committed MBE and WBE participation along with a listing of the committed MBE and WBE firms.

*Manufacturer* - A firm that operates or maintains a factory or establishment that produces on the premises, the materials or supplies obtained by the Contractor.

*MBE Goal* - A portion of the total contract, expressed as a percentage, that is to be performed by committed MBE subcontractor(s).

*Minority Business Enterprise (MBE)* - A firm certified as a Disadvantaged Minority-Owned Business Enterprise through the North Carolina Unified Certification Program.

*Regular Dealer* - A firm that owns, operates, or maintains a store, warehouse, or other establishment in which the materials or supplies required for the performance of the contract are bought, kept in stock, and regularly sold to the public in the usual course of business. A regular dealer engages in, as its principal business and in its own name, the purchase and sale or lease of the products in question. A regular dealer in such bulk items as steel, cement, gravel, stone, and petroleum products need not keep such products in stock, if it owns and operates distribution equipment for the products. Brokers and packagers are not regarded as manufacturers or regular dealers within the meaning of this section.

10.106036 **13** Mecklenburg North Carolina Unified Certification Program (NCUCP) - A program that provides comprehensive services and information to applicants for MBE/WBE certification. The MBE/WBE program follows the same regulations as the federal Disadvantaged Business Enterprise (DBE) program in accordance with 49 CFR Part 26.

*United States Department of Transportation (USDOT)* - Federal agency responsible for issuing regulations (49 CFR Part 26) and official guidance for the DBE program.

*WBE Goal* - A portion of the total contract, expressed as a percentage, that is to be performed by committed WBE subcontractor(s).

*Women Business Enterprise (WBE)* - A firm certified as a Disadvantaged Women-Owned Business Enterprise through the North Carolina Unified Certification Program.

# Forms and Websites Referenced in this Provision

*Payment Tracking System* - On-line system in which the Contractor enters the payments made to MBE and WBE subcontractors who have performed work on the project. https://apps.dot.state.nc.us/Vendor/PaymentTracking/

DBE-IS *Subcontractor Payment Information* - Form for reporting the payments made to all MBE/WBE firms working on the project. This form is for paper bid projects only. https://connect.ncdot.gov/business/Turnpike/Documents/Form%20DBE-IS%20Subcontractor%20Payment%20Information.pdf

RF-1 *MBE/WBE Replacement Request Form* - Form for replacing a committed MBE or WBE. http://connect.ncdot.gov/projects/construction/Construction%20Forms/DBE%20MBE%20WBE %20Replacement%20Request%20Form.pdf

SAF *Subcontract Approval Form* - Form required for approval to sublet the contract. http://connect.ncdot.gov/projects/construction/Construction%20Forms/Subcontract%20Approval %20Form%20Rev.%202012.zip

JC-1 *Joint Check Notification Form* - Form and procedures for joint check notification. The form acts as a written joint check agreement among the parties providing full and prompt disclosure of the expected use of joint checks.

http://connect.ncdot.gov/projects/construction/Construction%20Forms/Joint%20Check%20Notif ication%20Form.pdf

*Letter of Intent* - Form signed by the Contractor and the MBE/WBE subcontractor, manufacturer or regular dealer that affirms that a portion of said contract is going to be performed by the signed MBE/WBE for the amount listed at the time of bid.

http://connect.ncdot.gov/letting/LetCentral/Letter%20of%20Intent%20to%20Perform%20as%20 a%20Subcontractor.pdf

*Listing of MBE and WBE Subcontractors Form* - Form for entering MBE/WBE subcontractors on a project that will meet this MBE and WBE goals. This form is for paper bids only. http://connect.ncdot.gov/municipalities/Bid%20Proposals%20for%20LGA%20Content/09%20M BE-WBE%20Subcontractors%20(State).docx

*Subcontractor Quote Comparison Sheet* - Spreadsheet for showing all subcontractor quotes in the work areas where MBEs and WBEs quoted on the project. This sheet is submitted with good faith effort packages.

http://connect.ncdot.gov/business/SmallBusiness/Documents/DBE%20Subcontractor%20Quote %20Comparison%20Example.xls

# MBE and WBE Goal

The following goals for participation by Minority Business Enterprises and Women Business Enterprises are established for this contract:

- (A) Minority Business Enterprises **0** %
  - (1) *If the MBE goal is more than zero*, the Contractor shall exercise all necessary and reasonable steps to ensure that MBEs participate in at least the percent of the contract as set forth above as the MBE goal.
  - (2) *If the MBE goal is zero*, the Contractor shall make an effort to recruit and use MBEs during the performance of the contract. Any MBE participation obtained shall be reported to the Department.
- (B) Women Business Enterprises **0** %
  - (1) *If the WBE goal is more than zero*, the Contractor shall exercise all necessary and reasonable steps to ensure that WBEs participate in at least the percent of the contract as set forth above as the WBE goal.
  - (2) *If the WBE goal is zero*, the Contractor shall make an effort to recruit and use WBEs during the performance of the contract. Any WBE participation obtained shall be reported to the Department.

# **Directory of Transportation Firms (Directory)**

Real-time information is available about firms doing business with the Department and firms that are certified through NCUCP in the Directory of Transportation Firms. Only firms identified in the Directory as MBE and WBE certified shall be used to meet the MBE and WBE goals respectively. The Directory can be found at the following link. https://partner.ncdot.gov/VendorDirectory/default.html

The listing of an individual firm in the directory shall not be construed as an endorsement of the firm's capability to perform certain work.

# Listing of MBE/WBE Subcontractors

At the time of bid, bidders shall submit <u>all</u> MBE and WBE participation that they anticipate to use during the life of the contract. Only those identified to meet the MBE goal and the WBE goal will be considered committed, even though the listing shall include both committed MBE/WBE subcontractors and additional MBE/WBE subcontractors. Any additional MBE/WBE subcontractor participation submitted at the time of bid will be used toward overall race-neutral goals. Only those firms with current MBE and WBE certification at the time of bid

opening will be acceptable for listing in the bidder's submittal of MBE and WBE participation. The Contractor shall indicate the following required information:

- (A) If either the MBE or WBE goal is more than zero,
  - (1) Bidders, at the time the bid proposal is submitted, shall submit a listing of MBE/WBE participation, including the names and addresses on *Listing of MBE and WBE Subcontractors* contained elsewhere in the contract documents in order for the bid to be considered responsive. Bidders shall indicate the total dollar value of the MBE and WBE participation for the contract.
  - (2) If bidders have no MBE or WBE participation, they shall indicate this on the Listing of MBE and WBE Subcontractors by entering the word "None" or the number "0." This form shall be completed in its entirety. <u>Blank forms will not</u> <u>be deemed to represent zero participation</u>. Bids submitted that do not have MBE and WBE participation indicated on the appropriate form will not be read publicly during the opening of bids. The Department will not consider these bids for award and the proposal will be rejected.
  - (3) The bidder shall be responsible for ensuring that the MBE/WBE is certified at the time of bid by checking the Directory of Transportation Firms. If the firm is not certified at the time of the bid-letting, that MBE's or WBE's participation will not count towards achieving the corresponding goal.
- (B) *If either the MBE or WBE goal is zero,* entries on the *Listing of MBE and WBE Subcontractors* are not required for the zero goal, however any MBE or WBE participation that is achieved during the project shall be reported in accordance with requirements contained elsewhere in the special provision.

# **MBE or WBE Prime Contractor**

When a certified MBE or WBE firm bids on a contract that contains MBE and WBE goals, the firm is responsible for meeting the goals or making good faith efforts to meet the goals, just like any other bidder. In most cases, a MBE or WBE bidder on a contract will meet one of the goals by virtue of the work it performs on the contract with its own forces. However, all the work that is performed by the MBE or WBE bidder and any other similarly certified subcontractors will count toward the goal. The MBE or WBE bidder shall list itself along with any MBE or WBE subcontractors, if any, in order to receive credit toward the goals.

For example, on a proposed contract, the WBE goal is 10%, and the MBE goal is 8%. A WBE bidder puts in a bid where they will perform 40% of the contract work and have a WBE subcontractor which will perform another 5% of the work. Together the two WBE firms submit on the *Listing of MBE and WBE Subcontractors* a value of 45% of the contract which fulfills the WBE goal. The 8% MBE goal shall be obtained through MBE participation with MBE certified subcontractors or documented through a good faith effort. It should be noted that you cannot combine the two goals to meet an overall value. The two goals shall remain separate.

MBE/WBE prime contractors shall also follow Sections A or B listed under *Listing of MBE/WBE Subcontractors* just as a non-MBE/WBE bidder would.

The bidder shall submit written documentation for each MBE/WBE that will be used to meet the MBE and WBE goals of the contract, indicating the bidder's commitment to use the MBE/WBE in the contract. This documentation shall be submitted on the Department's form titled *Letter of Intent*.

The documentation shall be received in the office of the Engineer no later than 2:00 p.m. of the fifth calendar day following opening of bids, unless the fifth day falls on Saturday, Sunday or an official state holiday. In that situation, it is due in the office of the Engineer no later than 10:00 a.m. on the next official state business day.

If the bidder fails to submit the Letter of Intent from each committed MBE and WBE to be used toward the MBE and WBE goals, or if the form is incomplete (i.e. both signatures are not present), the MBE/WBE participation will not count toward meeting the MBE/WBE goal. If the lack of this participation drops the commitment below either the MBE or WBE goal, the Contractor shall submit evidence of good faith efforts for the goal not met, completed in its entirety, to the Engineer no later than 2:00 p.m. of the eighth calendar day following opening of bids, unless the eighth day falls on Saturday, Sunday or an official state holiday. In that situation, it is due in the office of the Engineer no later than 10:00 a.m. on the next official state business day.

# **Banking MBE/WBE Credit**

If the committed MBE/WBE participation submitted by Letter of Intent exceeds the algebraic sum of the MBE or WBE goal by \$1,000 or more, the excess will be placed on deposit by the Department for future use by the bidder. Separate accounts will be maintained for MBE and WBE participation and these may accumulate for a period not to exceed 24 months.

When the apparent lowest responsive bidder fails to submit sufficient participation by MBE firms to meet the contract goal, as part of the good faith effort, the Department will consider allowing the bidder to withdraw funds to meet the MBE goal as long as there are adequate funds available from the bidder's MBE bank account.

# **Submission of Good Faith Effort**

If the bidder fails to meet or exceed either the MBE or the WBE goal, the apparent lowest responsive bidder shall submit to the Department documentation of adequate good faith efforts made to reach that specific goal(s).

One complete set and 6 copies of this information shall be received in the office of the Engineer no later than 2:00 p.m. of the fifth calendar day following opening of bids, unless the fifth day falls on Saturday, Sunday or an official state holiday. In that situation, it is due in the office of the Engineer no later than 10:00 a.m. on the next official state business day.

Note: Where the information submitted includes repetitious solicitation letters, it will be acceptable to submit a representative letter along with a distribution list of the firms that were solicited. Documentation of MBE/WBE quotations shall be a part of the good faith effort submittal. This documentation may include written subcontractor quotations, telephone log notations of verbal quotations, or other types of quotation documentation.

# Consideration of Good Faith Effort for Projects with MBE/WBE Goals More Than Zero

Adequate good faith efforts mean that the bidder took all necessary and reasonable steps to achieve the goal which, by their scope, intensity, and appropriateness, could reasonably be expected to obtain sufficient MBE/WBE participation. Adequate good faith efforts also mean that the bidder actively and aggressively sought MBE/WBE participation. Mere *pro forma* efforts are not considered good faith efforts.

The Department will consider the quality, quantity, and intensity of the different kinds of efforts a bidder has made. Listed below are examples of the types of actions a bidder will take in making a good faith effort to meet the goals and are not intended to be exclusive or exhaustive, nor is it intended to be a mandatory checklist.

- (A) Soliciting through all reasonable and available means (e.g. attendance at pre-bid meetings, advertising, written notices, use of verifiable electronic means through the use of the NCDOT Directory of Transportation Firms) the interest of all certified MBEs/WBEs that are also prequalified subcontractors. The bidder must solicit this interest within at least 10 days prior to bid opening to allow the MBEs/WBEs to respond to the solicitation. Solicitation shall provide the opportunity to MBEs/WBEs within the Division and surrounding Divisions where the project is located. The bidder must determine with certainty if the MBEs/WBEs are interested by taking appropriate steps to follow up initial solicitations.
- (B) Selecting portions of the work to be performed by MBEs/WBEs in order to increase the likelihood that the MBE and WBE goals will be achieved.
  - (1) Where appropriate, break out contract work items into economically feasible units to facilitate MBE/WBE participation, even when the prime contractor might otherwise prefer to perform these work items with its own forces.
  - (2) Negotiate with subcontractors to assume part of the responsibility to meet the contract MBE/WBE goals when the work to be sublet includes potential for MBE/WBE participation (2<sup>nd</sup> and 3<sup>rd</sup> tier subcontractors).
- (C) Providing interested certified MBEs/WBEs that are also prequalified subcontractors with adequate information about the plans, specifications, and requirements of the contract in a timely manner to assist them in responding to a solicitation.
- (D) (1) Negotiating in good faith with interested MBEs/WBEs. It is the bidder's responsibility to make a portion of the work available to MBE/WBE subcontractors and suppliers and to select those portions of the work or material needs consistent with the available MBE/WBE subcontractors and suppliers, so as to facilitate MBE/WBE participation. Evidence of such negotiation includes the names, addresses, and telephone numbers of MBEs/WBEs that were considered; a description of the information provided regarding the plans and specifications for the work selected for subcontracting; and evidence as to why additional agreements could not be reached for MBEs/WBEs to perform the work.

- (2) A bidder using good business judgment would consider a number of factors in negotiating with subcontractors, including MBE/WBE subcontractors, and would take a firm's price and capabilities as well as contract goals into consideration. However, the fact that there may be some additional costs involved in finding and using MBEs/WBEs is not in itself sufficient reason for a bidder's failure to meet the contract MBE or WBE goals, as long as such costs are reasonable. Also, the ability or desire of a prime contractor to perform the work of a contract with its own organization does not relieve the bidder of the responsibility to make good faith efforts. Bidding contractors are not, however, required to accept higher quotes from MBEs/WBEs if the price difference is excessive or unreasonable.
- (E) Not rejecting MBEs/WBEs as being unqualified without sound reasons based on a thorough investigation of their capabilities. The bidder's standing within its industry, membership in specific groups, organizations, or associates and political or social affiliations (for example, union vs. non-union employee status) are not legitimate causes for the rejection or non-solicitation of bids in the bidder's efforts to meet the project goal.
- (F) Making efforts to assist interested MBEs/WBEs in obtaining bonding, lines of credit, or insurance as required by the recipient or bidder.
- (G) Making efforts to assist interested MBEs/WBEs in obtaining necessary equipment, supplies, materials, or related assistance or services.
- (H) Effectively using the services of available minority/women community organizations; minority/women contractors' groups; Federal, State, and local minority/women business assistance offices; and other organizations as allowed on a case-by-case basis to provide assistance in the recruitment and placement of MBEs/WBEs. Contact within 7 days from the bid opening the Business Opportunity and Work Force Development Unit at <u>DBE@ncdot.gov</u> to give notification of the bidder's inability to get MBE or WBE quotes.
- (I) Any other evidence that the bidder submits which shows that the bidder has made reasonable good faith efforts to meet the MBE and WBE goal.

In addition, the Department may take into account the following:

- (1) Whether the bidder's documentation reflects a clear and realistic plan for achieving the MBE and WBE goals.
- (2) The bidders' past performance in meeting the MBE and WBE goals.
- (3) The performance of other bidders in meeting the MBE and WBE goals. For example, when the apparent successful bidder fails to meet the goals, but others meet it, you may reasonably raise the question of whether, with additional reasonable efforts the apparent successful bidder could have met the goals. If the apparent successful bidder fails to meet the MBE and WBE goals, but meets or exceeds the average MBE and WBE participation obtained by other bidders, the Department may view this, in conjunction with other factors, as evidence of the apparent successful bidder having made a good faith effort.

If the Department does not award the contract to the apparent lowest responsive bidder, the Department reserves the right to award the contract to the next lowest responsive bidder that can satisfy to the Department that the MBE and WBE goals can be met or that an adequate good faith effort has been made to meet the MBE and WBE goals.

# Non-Good Faith Appeal

The Engineer will notify the contractor verbally and in writing of non-good faith. A contractor may appeal a determination of non-good faith made by the Goal Compliance Committee. If a contractor wishes to appeal the determination made by the Committee, they shall provide written notification to the Engineer. The appeal shall be made within 2 business days of notification of the determination of non-good faith.

# **Counting MBE/WBE Participation Toward Meeting MBE/WBE Goals**

(A) Participation

The total dollar value of the participation by a committed MBE/WBE will be counted toward the contract goal requirements. The total dollar value of participation by a committed MBE/WBE will be based upon the value of work actually performed by the MBE/WBE and the actual payments to MBE/WBE firms by the Contractor.

(B) Joint Checks

Prior notification of joint check use shall be required when counting MBE/WBE participation for services or purchases that involves the use of a joint check. Notification shall be through submission of Form JC-1 (*Joint Check Notification Form*) and the use of joint checks shall be in accordance with the Department's Joint Check Procedures.

(C) Subcontracts (Non-Trucking)

A MBE/WBE may enter into subcontracts. Work that a MBE subcontracts to another MBE firm may be counted toward the MBE contract goal requirement. The same holds for work that a WBE subcontracts to another WBE firm. Work that a MBE subcontracts to a non-MBE firm does <u>not</u> count toward the MBE contract goal requirement. Again, the same holds true for the work that a WBE subcontracts to a non-WBE firm. If a MBE or WBE contractor or subcontractor subcontracts a significantly greater portion of the work of the contract than would be expected on the basis of standard industry practices, it shall be presumed that the MBE or WBE is not performing a commercially useful function. The MBE/WBE may present evidence to rebut this presumption to the Department. The Department's decision on the rebuttal of this presumption may be subject to review by the Office of Inspector General, NCDOT.

(D) Joint Venture

When a MBE or WBE performs as a participant in a joint venture, the Contractor may count toward its contract goal requirement a portion of the total value of participation with the MBE or WBE in the joint venture, that portion of the total dollar value being a distinct clearly defined portion of work that the MBE or WBE performs with its forces.

(E) Suppliers

A contractor may count toward its MBE or WBE requirement 60 percent of its expenditures for materials and supplies required to complete the contract and obtained from a MBE or WBE regular dealer and 100 percent of such expenditures from a MBE or WBE manufacturer.

(F) Manufacturers and Regular Dealers

A contractor may count toward its MBE or WBE requirement the following expenditures to MBE/WBE firms that are not manufacturers or regular dealers:

- (1) The fees or commissions charged by a MBE/WBE firm for providing a *bona fide* service, such as professional, technical, consultant, or managerial services, or for providing bonds or insurance specifically required for the performance of a DOT-assisted contract, provided the fees or commissions are determined to be reasonable and not excessive as compared with fees and commissions customarily allowed for similar services.
- (2) With respect to materials or supplies purchased from a MBE/WBE, which is neither a manufacturer nor a regular dealer, count the entire amount of fees or commissions charged for assistance in the procurement of the materials and supplies, or fees or transportation charges for the delivery of materials or supplies required on a job site (but not the cost of the materials and supplies themselves), provided the fees are determined to be reasonable and not excessive as compared with fees customarily allowed for similar services.

# **Commercially Useful Function**

(A) MBE/WBE Utilization

The Contractor may count toward its contract goal requirement only expenditures to MBEs and WBEs that perform a commercially useful function in the work of a contract. A MBE/WBE performs a commercially useful function when it is responsible for execution of the work of the contract and is carrying out its responsibilities by actually performing, managing, and supervising the work involved. To perform a commercially useful function, the MBE/WBE shall also be responsible with respect to materials and supplies used on the contract, for negotiating price, determining quality and quantity, ordering the material and installing (where applicable) and paying for the material itself. To determine whether a MBE/WBE is performing a commercially useful function, the Department will evaluate the amount of work subcontracted, industry practices, whether the amount the firm is to be paid under the contract is commensurate with the work it is actually performing and the MBE/WBE credit claimed for its performance of the work, and any other relevant factors.

(B) MBE/WBE Utilization in Trucking

The following factors will be used to determine if a MBE or WBE trucking firm is performing a commercially useful function:

- (1) The MBE/WBE shall be responsible for the management and supervision of the entire trucking operation for which it is responsible on a particular contract, and there shall not be a contrived arrangement for the purpose of meeting the MBE or WBE goal.
- (2) The MBE/WBE shall itself own and operate at least one fully licensed, insured, and operational truck used on the contract.
- (3) The MBE/WBE receives credit for the total value of the transportation services it provides on the contract using trucks it owns, insures, and operates using drivers it employs.
- (4) The MBE may subcontract the work to another MBE firm, including an owner-operator who is certified as a MBE. The same holds true that a WBE may subcontract the work to another WBE firm, including an owner-operator who is certified as a WBE. When this occurs, the MBE or WBE who subcontracts work receives credit for the total value of the transportation services the subcontracted MBE or WBE provides on the contract. It should be noted that every effort shall be made by MBE and WBE contractors to subcontract to the same certification (i.e., MBEs to MBEs and WBEs to WBEs), in order to fulfill the goal requirement. This, however, may not always be possible due to the limitation of firms in the area. If the MBE or WBE firm shows a good faith effort has been made to reach out to similarly certified transportation service providers and there is no interest or availability, and they can get assistance from other certified providers, the Engineer will not hold the prime liable for meeting the goal.
- (5) The MBE/WBE may also subcontract the work to a non-MBE/WBE firm, including from an owner-operator. The MBE/WBE who subcontracts the work to a non-MBE/WBE is entitled to credit for the total value of transportation services provided by the non-MBE/WBE subcontractor not to exceed the value of transportation services provided by MBE/WBE-owned trucks on the contract. Additional participation by non-MBE/WBE subcontractors receives credit only for the fee or commission it receives as a result of the subcontract arrangement. The value of services performed under subcontract agreements between the MBE/WBE and the Contractor will not count towards the MBE/WBE contract requirement.
- (6) A MBE/WBE may lease truck(s) from an established equipment leasing business open to the general public. The lease must indicate that the MBE/WBE has exclusive use of and control over the truck. This requirement does not preclude the leased truck from working for others during the term of the lease with the consent of the MBE/WBE, so long as the lease gives the MBE/WBE absolute priority for use of the leased truck. This type of lease may count toward the MBE/WBE's credit as long as the driver is under the MBE/WBE's payroll.

(7) Subcontracted/leased trucks shall display clearly on the dashboard the name of the MBE/WBE that they are subcontracted/leased to and their own company name if it is not identified on the truck itself. Magnetic door signs are not permitted.

# **MBE/WBE Replacement**

When a Contractor has relied on a commitment to a MBE or WBE firm (or an approved substitute MBE or WBE firm) to meet all or part of a contract goal requirement, the contractor shall not terminate the MBE/WBE for convenience. This includes, but is not limited to, instances in which the Contractor seeks to perform the work of the terminated subcontractor with another MBE/WBE subcontractor, a non-MBE/WBE subcontractor, or with the Contractor's own forces or those of an affiliate. A MBE/WBE may only be terminated after receiving the Engineer's written approval based upon a finding of good cause for the termination. The prime contractor must give the MBE/WBE firm five (5) calendar days to respond to the prime contractor's notice of termination and advise the prime contractor and the Department of the reasons, if any, why the firm objects to the proposed termination of its subcontract and why the Department should not approve the action.

All requests for replacement of a committed MBE/WBE firm shall be submitted to the Engineer for approval on Form RF-1 (*Replacement Request*). If the Contractor fails to follow this procedure, the Contractor may be disqualified from further bidding for a period of up to 6 months.

The Contractor shall comply with the following for replacement of a committed MBE/WBE:

(A) Performance Related Replacement

When a committed MBE is terminated for good cause as stated above, an additional MBE that was submitted at the time of bid may be used to fulfill the MBE commitment. The same holds true if a committed WBE is terminated for good cause, an additional WBE that was submitted at the time of bid may be used to fulfill the WBE goal. A good faith effort will only be required for removing a committed MBE/WBE if there were no additional MBEs/WBEs submitted at the time of bid to cover the same amount of work as the MBE/WBE that was terminated.

If a replacement MBE/WBE is not found that can perform at least the same amount of work as the terminated MBE/WBE, the Contractor shall submit a good faith effort documenting the steps taken. Such documentation shall include, but not be limited to, the following:

- (1) Copies of written notification to MBEs/WBEs that their interest is solicited in contracting the work defaulted by the previous MBE/WBE or in subcontracting other items of work in the contract.
- (2) Efforts to negotiate with MBEs/WBEs for specific subbids including, at a minimum:
  - (a) The names, addresses, and telephone numbers of MBEs/WBEs who were contacted.

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- (b) A description of the information provided to MBEs/WBEs regarding the plans and specifications for portions of the work to be performed.
- (3) A list of reasons why MBE/WBE quotes were not accepted.
- (4) Efforts made to assist the MBEs/WBEs contacted, if needed, in obtaining bonding or insurance required by the Contractor.
- (B) Decertification Replacement
  - (1) When a committed MBE/WBE is decertified by the Department after the SAF (*Subcontract Approval Form*) has been received by the Department, the Department will not require the Contractor to solicit replacement MBE/WBE participation equal to the remaining work to be performed by the decertified firm. The participation equal to the remaining work performed by the decertified firm will count toward the contract goal requirement.
  - (2) When a committed MBE/WBE is decertified prior to the Department receiving the SAF (*Subcontract Approval Form*) for the named MBE/WBE firm, the Contractor shall take all necessary and reasonable steps to replace the MBE/WBE subcontractor with another similarly certified MBE/WBE subcontractor to perform at least the same amount of work to meet the MBE/WBE goal requirement. If a MBE/WBE firm is not found to do the same amount of work, a good faith effort must be submitted to NCDOT (see A herein for required documentation).

# **Changes in the Work**

When the Engineer makes changes that result in the reduction or elimination of work to be performed by a committed MBE/WBE, the Contractor will not be required to seek additional participation. When the Engineer makes changes that result in additional work to be performed by a MBE/WBE based upon the Contractor's commitment, the MBE/WBE shall participate in additional work to the same extent as the MBE/WBE participated in the original contract work.

When the Engineer makes changes that result in extra work, which has more than a minimal impact on the contract amount, the Contractor shall seek additional participation by MBEs/WBEs unless otherwise approved by the Engineer.

When the Engineer makes changes that result in an alteration of plans or details of construction, and a portion or all of the work had been expected to be performed by a committed MBE/WBE, the Contractor shall seek participation by MBEs/WBEs unless otherwise approved by the Engineer.

When the Contractor requests changes in the work that result in the reduction or elimination of work that the Contractor committed to be performed by a MBE/WBE, the Contractor shall seek additional participation by MBEs/WBEs equal to the reduced MBE/WBE participation caused by the changes.

A SAF (*Subcontract Approval Form*) shall be submitted for all work which is to be performed by a MBE/WBE subcontractor. The Department reserves the right to require copies of actual subcontract agreements involving MBE/WBE subcontractors.

When using transportation services to meet the contract commitment, the Contractor shall submit a proposed trucking plan in addition to the SAF. The plan shall be submitted prior to beginning construction on the project. The plan shall include the names of all trucking firms proposed for use, their certification type(s), the number of trucks owned by the firm, as well as the individual truck identification numbers, and the line item(s) being performed.

Within 30 calendar days of entering into an agreement with a MBE/WBE for materials, supplies or services, not otherwise documented by the SAF as specified above, the Contractor shall furnish the Engineer a copy of the agreement. The documentation shall also indicate the percentage (60% or 100%) of expenditures claimed for MBE/WBE credit.

# **Reporting Minority and Women Business Enterprise Participation**

The Contractor shall provide the Engineer with an accounting of payments made to all MBE and WBE firms, including material suppliers and contractors at all levels (prime, subcontractor, or second tier subcontractor). This accounting shall be furnished to the Engineer for any given month by the end of the following month. Failure to submit this information accordingly may result in the following action:

- (A) Withholding of money due in the next partial pay estimate; or
- (B) Removal of an approved contractor from the prequalified bidders' list or the removal of other entities from the approved subcontractors list.

While each contractor (prime, subcontractor, 2nd tier subcontractor) is responsible for accurate accounting of payments to MBEs/WBEs, it shall be the prime contractor's responsibility to report all monthly and final payment information in the correct reporting manner.

Failure on the part of the Contractor to submit the required information in the time frame specified may result in the disqualification of that contractor and any affiliate companies from further bidding until the required information is submitted.

Failure on the part of any subcontractor to submit the required information in the time frame specified may result in the disqualification of that contractor and any affiliate companies from being approved for further work on future projects until the required information is submitted.

Contractors reporting transportation services provided by non-MBE/WBE lessees shall evaluate the value of services provided during the month of the reporting period only.

At any time, the Engineer can request written verification of subcontractor payments. The Contractor shall report the accounting of payments through the Department's DBE Payment Tracking System. Failure to meet contract requirements in accordance with Subarticle 102-15(J) of the 2012 Standard Specifications may be cause to disqualify the Contractor.

# LOCATING EXISTING UNDERGROUND UTILITIES:

(3-20-12)

.05

SP1 G115

Revise the 2012 Standard Specifications as follows:

Page 1-43, Article 105-8, line 28, after the first sentence, add the following:

Identify excavation locations by means of pre-marking with white paint, flags, or stakes or provide a specific written description of the location in the locate request.

# **UTILITY CONFLICTS:**

It shall be the responsibility of the Contractor to contact all affected utility owners and determine the precise locations of all utilities prior to beginning construction. Utility owners shall be contacted a minimum of 48 hours prior to the commencement of operations. Special care shall be used in working around or near existing utilities, protecting them when necessary to provide uninterrupted service. In the event that any utility service is interrupted, the Contractor shall notify the utility owner immediately and shall cooperate with the owner, or his representative, in the restoration of service in the shortest time possible. Existing fire hydrants shall be kept accessible to fire departments at all times.

The Contractor shall adhere to all applicable regulations and follow accepted safety procedures when working in the vicinity of utilities in order to insure the safety of construction personnel and the public. Utilities damaged by the Contractor due to his negligence will be repaired at the Contractor's expense.

# **RESOURCE CONSERVATION AND ENVIRONMENTALLY SUSTAINABLE**

| PRACTICES:               |        |          |
|--------------------------|--------|----------|
| (5-21-13) (Rev. 5-19-15) | 104-13 | SP1 G118 |

In accordance with North Carolina Executive Order 156, NCGS 130A-309.14(3), and NCGS 136-28.8, it is the objective of the Department to aid in the reduction of materials that become a part of our solid waste stream, to divert materials from landfills, to find ways to recycle and reuse materials, to consider and minimize, where economically feasible, the environmental impacts associated with agency land use and acquisition, construction, maintenance and facility management for the benefit of the Citizens of North Carolina.

To achieve the mission of reducing environmental impacts across the state, the Department is committed to supporting the efforts to initiate, develop and use products and construction methods that incorporate the use of recycled, solid waste products and environmentally sustainable practices in accordance with Article 104-13 of the *Standard Specifications*.

# Mecklenburg

Report the quantities of reused or recycled materials either incorporated in the project or diverted from landfills and any practice that minimizes the environmental impact on the project annually on the Project Construction Reuse and Recycling Reporting Form. The Project Construction Reuse and Recycling Reporting for local recycling facilities are available at:

http://connect.ncdot.gov/resources/Environmental/Pages/North-Carolina-Recycling-Locations.aspx.

Submit the Project Construction Reuse and Recycling Reporting Form by August 1 annually to <u>valuemanagementunit@ncdot.gov</u>. For questions regarding the form or reporting, please contact the State Value Management Engineer at 919-707-4810.

# DOMESTIC STEEL:

(4-16-13)

Revise the 2012 Standard Specifications as follows:

Page 1-49, Subarticle 106-1(B) Domestic Steel, lines 2-7, replace the first paragraph with the following:

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All steel and iron products that are permanently incorporated into this project shall be produced in the United States except minimal amounts of foreign steel and iron products may be used provided the combined material cost of the items involved does not exceed 0.1% of the total amount bid for the entire project or \$2,500, whichever is greater. If invoices showing the cost of the material are not provided, the amount of the bid item involving the foreign material will be used for calculations. This minimal amount of foreign produced steel and iron products permitted for use is not applicable to high strength fasteners. Domestically produced high strength fasteners are required.

# **IRAN DIVESTMENT ACT:**

(5-17-16)

As a result of the Iran Divestment Act of 2015 (Act), Article 6E, N.C. General Statute § 147-86.55, the State Treasurer published the Final Divestment List (List) which includes the Final Divestment List-Iran, and the Parent and Subsidiary Guidance-Iran. These lists identify companies and persons engaged in investment activities in Iran and will be updated every 180 days. The List can be found at <u>https://www.nctreasurer.com/inside-the-</u> <u>department/OpenGovernment/Pages/Iran-Divestment-Act-Resources.aspx</u>

By submitting the Offer, the Contractor certifies that, as of the date of this bid, it is not on the then-current List created by the State Treasurer. The Contractor must notify the Department immediately if, at any time before the award of the contract, it is added to the List.

As an ongoing obligation, the Contractor must notify the Department immediately if, at any time during the contract term, it is added to the List. Consistent with § 147-86.59, the Contractor shall not contract with any person to perform a part of the work if, at the time the subcontract is signed, that person is on the then-current List.

During the term of the Contract, should the Department receive information that a person is in violation of the Act as stated above, the Department will offer the person an opportunity to

SP1 G120

SP01 G151

respond and the Department will take action as appropriate and provided for by law, rule, or contract.

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# **OUTSOURCING OUTSIDE THE USA:**

(9-21-04) (Rev. 5-16-06)

All work on consultant contracts, services contracts, and construction contracts shall be performed in the United States of America. No work shall be outsourced outside of the United States of America.

*Outsourcing* for the purpose of this provision is defined as the practice of subcontracting labor, work, services, staffing, or personnel to entities located outside of the United States.

The North Carolina Secretary of Transportation shall approve exceptions to this provision in writing.

# **GIFTS FROM VENDORS AND CONTRACTORS:**

(12-15-09)

By Executive Order 24, issued by Governor Perdue, and *N.C. G.S.*§ *133-32*, it is unlawful for any vendor or contractor (i.e. architect, bidder, contractor, construction manager, design professional, engineer, landlord, offeror, seller, subcontractor, supplier, or vendor), to make gifts or to give favors to any State employee of the Governor's Cabinet Agencies (i.e. Administration, Commerce, Correction, Crime Control and Public Safety, Cultural Resources, Environment and Natural Resources, Health and Human Services, Juvenile Justice and Delinquency Prevention, Revenue, Transportation, and the Office of the Governor). This prohibition covers those vendors and contractors who:

- (1) have a contract with a governmental agency; or
- (2) have performed under such a contract within the past year; or
- (3) anticipate bidding on such a contract in the future.

For additional information regarding the specific requirements and exemptions, vendors and contractors are encouraged to review Executive Order 24 and G.S. § 133-32.

Executive Order 24 also encouraged and invited other State Agencies to implement the requirements and prohibitions of the Executive Order to their agencies. Vendors and contractors should contact other State Agencies to determine if those agencies have adopted Executive Order 24.

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Revise the 2012 Standard Specifications as follows:

**Page 1-60, Article 107-15 LIABILITY INSURANCE, line 16,** add the following as the second sentence of the third paragraph:

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Prior to beginning services, all contractors shall provide proof of coverage issued by a workers' compensation insurance carrier, or a certificate of compliance issued by the Department of Insurance for self-insured subcontractors, irrespective of whether having regularly in service fewer than three employees.

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# **EMPLOYMENT:**

(11-15-11) (Rev. 1-17-12)

Revise the 2012 Standard Specifications as follows:

Page 1-20, Subarticle 102-15(O), delete and replace with the following:

(O) Failure to restrict a former Department employee as prohibited by Article 108-5.

**Page 1-65, Article 108-5 Character of Workmen, Methods, and Equipment, line 32**, delete all of line 32, the first sentence of the second paragraph and the first word of the second sentence of the second paragraph.

# STATE HIGHWAY ADMINISTRATOR TITLE CHANGE:

(9-18-12)

Revise the 2012 Standard Specifications as follows:

Replace all references to "State Highway Administrator" with "Chief Engineer".

# **SUBLETTING OF CONTRACT:**

(11-18-2014)

Revise the 2012 Standard Specifications as follows:

Page 1-66, Article 108-6 Subletting of Contract, line 37, add the following as the second sentence of the first paragraph:

All requests to sublet work shall be submitted within 30 days of the date of availability or prior to expiration of 20% of the contract time, whichever date is later, unless otherwise approved by the Engineer.

Page 1-67, Article 108-6 Subletting of Contract, line 7, add the following as the second sentence of the fourth paragraph:

Purchasing materials for subcontractors is not included in the percentage of work required to be performed by the Contractor. If the Contractor sublets items of work but elects to purchase

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material for the subcontractor, the value of the material purchased will be included in the total dollar amount considered to have been sublet.

30 Mecklenburg **PROJECT SPECIAL PROVISIONS (ROADWAY)** 

# **SCOPE OF WORK:**

The Contractor shall install necessary signage and close the shoulder adjacent to the work site using portable concrete barrier. The Contractor shall remove the cracked and damaged concrete panels on the existing MSE wall and replace the damaged panels in accordance with the Project Special Provisions and details in the contract proposal.

The Contractor shall furnish all labor and materials for the project in accordance with the 2012 Standard Specifications and/or Special Provisions herein.

# **MOBILIZATION**

The Contractor will be required to mobilize within the specified time frame. Mobilization shall be considered incidental to the other bid items in this contract. No direct payment will be made for Mobilization.

# MSE RETAINING WALL REPAIR: 3-28-17

# Description

The Contractor shall repair the damaged wall panels at the location shown on the vicinity map, in accordance with details included in Appendix A, as directed by the Engineer and in accordance with the following provisions.

# **Materials**

All Concrete shall meet the requirements of Section 1000 of the 2012 Standard Specifications for class AA concrete.

All reinforcing steel shall conform to the applicable requirements of Section 425 & Section 1070 of the 2012 Standard Specifications.

Bearing pads shall be <sup>3</sup>/<sub>4</sub>" Black High Density Polyethylene or an approved equal.

Connector pins shall be W20 0.504"Ø cold-drawn steel wire conforming to the minimum requirements of ASTM A-82. Galvanization shall conform to the minimum requirements of ASTM A-123 or equivalent.

Clevis Loops shall be 0.375"Ø cold-drawn steel wired conforming to the minimum requirements of ASTM A-82/A 82M-07a. Tensile Strength 75ksi min. Galvanization shall conform to the minimum requirements of ASTM A-123 or equivalent. All welds shall be in compliance with American Welding Society and the Institute of Steel Construction specifications.

# **Construction Methods**

The damaged portions of the existing wall panels shall be removed and new panels cast in place.

Install L7"x 4"x 3/8"x 20' brace at location shown. Use at least 2 Hilti KB TZ 5/8" x 4  $\frac{1}{2}$ " per panel. Field drill angle and panels and install per manufacturer directions.

Backfill must be stabilized prior to removing damaged panels. Stabilize backfill material by injecting fluid grout or by other means approved by the Engineer.

Sawcut and remove damaged panels. Carefully expose the existing looped ends of the wire mesh soil reinforcements.

Remove stabilized backfill in order to achieve a 6" minimum thickness of the new cast in place panel.

Straighten and align the exposed ends of the existing wire mesh soil reinforcements. Install new galvanized clevis loops and connector rods. Plastic ties may be used to securely hold new components in their proper orientation.

Install new reinforcing bars consisting of #4 rebar @ 12" oc.

Install  $\frac{1}{2}$ " or  $\frac{3}{4}$ " expansion joint material as needed to match adjacent joints. Expansion joint material shall create tongue and groove edges on sides and bottom of repair casting to match existing panels. Form  $\frac{3}{4}$ " open joints where existing panels have been cut.

Install <sup>3</sup>/<sub>4</sub>" bearing pads where shown and per manufacture recommendations.

Form and pour repair casting. Equipment to be used in fabricating the concrete panels, including forms; handling, measuring and batching of mix materials; mixing, placing, vibrating, finishing and curing of concrete; and form removal shall be in accordance with the applicable requirements of Sections 420 of the Specifications. Rod and/or vibrate adequately to completely fill the void. Stop the pour approximately 4" below the bottom of the existing precast panels above.

Once casting has reached adequate strength, pump a non-shrinking, non-metallic grout meeting the approval of the Engineer through ports at the top of the formwork to fill the top 4" of the void. Grout pressure must be maintained in order to completely fill void.

Strip form, remove steel brace, patch spall holes and apply a hand rubbed finish to blend repair into existing wall.

The Contractor shall remove all construction debris and bring the work area back to original condition.

# **Measurement and Payment**

The quantity of *MSE Retaining Wall Repair* to be paid for will be the actual square feet of the repair area completed and accepted. Such prices and payments will be full compensation for the work covered by this provision including but not limited to bracing existing panels, stabilizing

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wall backfill, removal of existing panels, formwork, furnishing, placing and finishing concrete, grout, joint material, reinforcing steel, cleanup and disposal of construction debris, seeding and mulching and all incidentals necessary to complete the wall repair.

Payment will be made under:

# Pay Item

MSE Retaining Wall Repair

**Pay Unit** Square Foot

# WASTE MATERIAL DISPOSAL:

All construction waste material shall be removed from the project site prior to 100% project completion. All waste disposal shall be in accordance with federal, state and local regulations regarding the disposal of waste material(s). All permit and fees for any such disposal shall be the responsibility of the Contractor, and NCDOT shall not be held liable for any such disposal of material(s).

# **MATERIALS:**

 (2-21-12) (Rev. 11-22-16)
 1000, 1002, 1005, 1016, 1018, 1024, 1050, 1074, 1078, 1080, 1081, 1086, 1084, 1087, 1092
 SP10 R01

 Revise the 2012 Standard Specifications as follows:

**Page 10-1, Article 1000-1, DESCRIPTION, lines 9-10,** replace the last sentence of the first paragraph with the following:

Type IL, IP, IS or IT blended cement may be used instead of Portland cement.

# Page 10-1, Article 1000-1, DESCRIPTION, line 14, add the following:

If any change is made to the mix design, submit a new mix design (with the exception of an approved pozzolan source change).

If any major change is made to the mix design, also submit new test results showing the mix design conforms to the criteria. Define a major change to the mix design as:

- (1) A source change in coarse aggregate, fine aggregate or cement.
- (2) A pozzolan class or type change (e.g. Class F fly ash to Class C fly ash).
- (3) A quantitative change in coarse aggregate (applies to an increase or decrease greater than 5%), fine aggregate (applies to an increase or decrease greater than 5%), water (applies to an increase only), cement (applies to a decrease only), or pozzolan (applies to an increase or decrease greater than 5%).

Use materials which do not produce a mottled appearance through rusting or other staining of the finished concrete surface.

Page 10-1, Article 1000-2, MATERIALS, line 16; Page 10-8, Subarticle 1000-7(A), Materials, line 8; and Page 10-18, Article 1002-2, MATERIALS, line 9, add the following to the table of item references:

| Item                   | Section |
|------------------------|---------|
| Type IL Blended Cement | 1024-1  |

**Page 10-1, Subarticle 1000-3(A), Composition and Design, lines 25-27,** replace the second paragraph with the following:

Fly ash may be substituted for cement in the mix design up to 30% at a rate of 1.0 lb of fly ash to each pound of cement replaced.

**Page 10-2, Subarticle 1000-3(A), Composition and Design, lines 12-21,** delete the third paragraph through the sixth paragraph beginning with "If any change is made to the mix design, submit..." through "...(applies to a decrease only)."

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| Page 10-5, Table 1000-1 | , REQUIREMENTS FOR CONCRETE, | replace with the following: |
|-------------------------|------------------------------|-----------------------------|
|                         | ,                            |                             |

| TABLE 1000-1<br>REQUIREMENTS FOR CONCRETE |  |                           |                           |                                   |                           |   |                       |              |              |               |              |      |
|---|--|---------------------------|---------------------------|-----------------------------------|---------------------------|---|-----------------------|--------------|--------------|---------------|--------------|------|
| Class of<br>Concrete                      | Min. Comp.<br>Strength<br>at 28 days                         | Maxin                     | num Wate                  | Consiste                          | ncy Max.                  |   | Cement Content        |              |              |               |              |      |
|   |  | Air-Entrained<br>Concrete |                           | Non Air-<br>Entrained<br>Concrete |                           | Vibrated  | Non-<br>Vibrated      | Vibrated     |              | d Non- Vibrat |              |      |
| 00  | Mi<br>S<br>at  | Rounded<br>Aggregate      | Angular<br>Aggre-<br>gate | Rounded<br>Aggregate              | Angular<br>Aggre-<br>gate | Vib   | Vib                   | Vib          | Min.         | Max.          | Min.         | Max. |
| Units                                     | psi  |                           | U                         |                                   | 0                         | inch  | inch                  | lb/cy        | lb/cy        | lb/cy         | lb/cy        |      |
| AA  | 4,500  | 0.381                     | 0.426                     | -                                 | -                         | 3.5   | -                     | 639          | 715          | -             | -            |      |
| AA Slip<br>Form                           | 4,500  | 0.381                     | 0.426                     | -                                 | -                         | 1.5   | -                     | 639          | 715          | -             | -            |      |
| Drilled Pier                              | 4,500  | -                         | -                         | 0.450                             | 0.450                     | -   | 5-7 dry<br>7-9<br>wet | -            | -            | 640           | 800          |      |
| А   | 3,000  | 0.488                     | 0.532                     | 0.550                             | 0.594                     | 3.5   | 4                     | 564          | -            | 602           | -            |      |
| В   | 2,500  | 0.488                     | 0.567                     | 0.559                             | 0.630                     | 1.5<br>machine-<br>placed<br>2.5<br>hand-<br>placed | 4                     | 508          | -            | 545           | -            |      |
| Sand Light-<br>weight                     | 4,500  | -                         | 0.420                     | -                                 | -                         | 4   | -                     | 715          | -            | -             | -            |      |
| Latex<br>Modified                         | 3,000<br>7 day   | 0.400                     | 0.400                     | -                                 | -                         | 6   | -                     | 658          | -            | -             | -            |      |
| Flowable<br>Fill<br>excavatable           | 150 max.<br>at 56 days                                       | as needed                 | as needed                 | as needed                         | as needed                 | -   | Flow-<br>able         | -            | -            | 40            | 100          |      |
| Flowable<br>Fill<br>non-excavatable       | 125  | as needed                 | as needed                 | as needed                         | as needed                 | -   | Flow-<br>able         | -            | -            | 100           | as<br>needed |      |
| Pavement                                  | 4,500<br>design,<br>field<br>650<br>flexural,<br>design only | 0.559                     | 0.559                     | -                                 | -                         | 1.5 slip<br>form<br>3.0 hand<br>place               | -                     | 526          | -            | -             | -            |      |
| Precast                                   | See<br>Table<br>1077-1                                       | as needed                 | as needed                 | -                                 | -                         | 6   | as<br>needed          | as<br>needed | as<br>needed | as<br>needed  | as<br>needed |      |
| Prestress                                 | per<br>contract  | See Table<br>1078-1       | See<br>Table<br>1078-1    | -                                 | -                         | 8   | -                     | 564          | as<br>needed | -             | -            |      |

**Page 10-6, Subarticle 1000-4(I), Use of Fly Ash, lines 36-2,** replace the first paragraph with the following:

Fly ash may be substituted for cement in the mix design up to 30% at a rate of 1.0 lb of fly ash to each pound of cement replaced. Use Table 1000-1 to determine the maximum allowable water-cementitious material (cement + fly ash) ratio for the classes of concrete listed.

Page 10-7, Table 1000-3, MAXIMUM WATER-CEMENTITIOUS MATERIAL RATIO, delete the table.

Page 10-7, Article 1000-5, HIGH EARLY STRENGTH PORTLAND CEMENT CONCRETE, lines 30-31, delete the second sentence of the third paragraph.

Page 10-19, Article 1002-3, SHOTCRETE FOR TEMPORARY SUPPORT OF EXCAVATIONS, line 30, add the following at the end of Section 1002:

# (H) Handling and Storing Test Panels

Notify the Area Materials Engineer when preconstruction or production test panels are made within 24 hours of shooting the panels. Field cure and protect test panels from damage in accordance with ASTM C1140 until the Department transports panels to the Materials and Tests Regional Laboratory for coring.

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# Page 10-23, Table 1005-1, AGGREGATE GRADATION-COARSE AGGREGATE, replace with the following:

| - 100<br>- 100<br>- 100 | - 100<br>- 100<br>- 100<br>- 100 | - 100 93-100<br>- 100<br>- 100<br>- 100 | 100<br>100<br>  | 100<br>100<br>   | 100<br>100<br>  |  | $\begin{array}{c ccccccccccccccccccccccccccccccccccc$  | $\begin{array}{c ccccccccccccccccccccccccccccccccccc$   |
|-------------------------|----------------------------------|---|---|--|---|--|--|---|
| 1                       | 1 1                              | 90-100                                  | -<br>-<br>90-100<br>90-100  | -<br>-<br>90-100<br>90-100<br>100  | -<br>-<br>-   | -<br>-   | -  |   |
| 25-60                   | 25-60<br>25-45                   | 25-60<br>25-45<br>20-55                 | 25-60<br>25-45<br>20-55   | 25-60<br>25-45<br>20-55<br>-<br>-<br>98-100  | 25-60<br>25-45<br>20-55<br>-<br>-<br>98-100<br>100  | 25-60<br>25-45<br>20-55<br>-<br>-<br>98-100<br>100   | 25-60<br>22-45<br>20-55<br>-<br>-<br>98-100<br>100<br>100<br>55-80   | 25-60<br>25-45<br>20-55<br>-<br>-<br>-<br>98-100<br>98-100<br>100<br>100<br>55-80<br>45-79  |
|                         | I                                | - 0-20                                  | -<br>0-20<br>20-55  | -<br>0-20<br>20-55<br>75-100   | -<br>0-20<br>20-55<br>75-100<br>98-100  | -<br>0-20<br>20-55<br>75-100<br>98-100<br>98-100   | -<br>0-20<br>20-55<br>75-100<br>98-100<br>98-100   | -<br>0-20<br>20-55<br>75-100<br>98-100<br>98-100<br>-   |
|                         | 0-10                             | 0-10<br>0-8                             | 0-10<br>0-8<br>0-10   | 0-10<br>0-8<br>0-10<br>20-45   | 0-10<br>0-8<br>0-10<br>20-45<br>35-70   | 0-10<br>0-8<br>0-10<br>20-45<br>35-70<br>85-100  | 0-10<br>0-8<br>0-10<br>20-45<br>35-70<br>85-100<br>35-55   | 0-10<br>0-8<br>0-10<br>20-45<br>20-45<br>35-70<br>85-100<br>35-55<br>20-40  |
| ר-ע<br>0-ג              | 0-5<br>0-5                       | - 0-5                                   | 0-5<br>0-5  | 0-5<br>-<br>0-5<br>0-15  | 0-5<br>-<br>0-5<br>0-15<br>5-20   | 0-5<br>-<br>-<br>0-5<br>0-15<br>5-20   | 0-5<br>-<br>0-5<br>0-15<br>5-20<br>-   | 0-5<br>0-5<br>0-5<br>0-15<br>5-20<br>10-40  |
| I                       | 1 1                              |   |   |  |   |  | 25-45  | 0-25  |
| 1                       | · ·                              |   |   | · · · · ·  | °-8 ' ' ' ' ' '   | 0-10   | - 0-10 - 8   |   |
|                         |                                  | т т                                     | 1 I I   | · · · ·  |   |  | 14-30  | - 14-30   |
|                         | А                                | AA                                      | A A A   | A A A  | A A A A   | A A A A A  | А<br>А<br>А<br>А<br>А<br>А<br>А<br>4-12 <sup>в</sup>   | А<br>А<br>А<br>А<br>А<br>А<br>А<br>А<br>А<br>А<br>А<br>А<br>А<br>А<br>А<br>А<br>А<br>А<br>А   |
| Sediment Control Stone  | AST, Concrete Pavement           | AST, Concrete Pavement<br>AST           | AST, Concrete Pavement<br>AST<br>Asphalt Plant Mix, AST,<br>Structural Concrete | AST, Concrete Pavement<br>AST<br>Asphalt Plant Mix, AST,<br>Structural Concrete<br>Asphalt Plant Mix, AST,<br>Structural Concrete, Weep<br>Hole Drains | AST, Concrete Pavement<br>AST<br>Asphalt Plant Mix, AST,<br>Structural Concrete<br>Asphalt Plant Mix, AST,<br>Structural Concrete, Weep<br>Hole Drains<br>Hole Drains | AST, Concrete Pavement<br>AST<br>Asphalt Plant Mix, AST,<br>Structural Concrete<br>Hole Drains<br>Asphalt Plant Mix, AST,<br>Structural Concrete, Weep<br>Hole Drains<br>Asphalt Plant Mix, AST, | AST, Concrete Pavement<br>AST<br>Asphalt Plant Mix, AST,<br>Structural Concrete<br>Hole Drains<br>Asphalt Plant Mix, AST,<br>Structural Concrete, Weep<br>Hole Drains<br>Asphalt Plant Mix, AST,<br>Structural Concrete, Weep<br>Hole Drains<br>AST<br>Aggregate Base Course,<br>Aggregate Stabilization | AST, Concrete Pavement<br>AST<br>Asphalt Plant Mix, AST,<br>Structural Concrete<br>Asphalt Plant Mix, AST,<br>Structural Concrete, Weep<br>Hole Drains<br>Structural Concrete, Weep<br>Hole Drains<br>Asphalt Plant Mix, AST,<br>Structural Concrete, Weep<br>Hole Drains<br>Aggregate Base Course,<br>Aggregate Stabilization<br>Maintenance Stabilization |

B. See Subarticle 1005-4(B).
 C. For Lightweight Aggregate used in Structural Concrete, see Subarticle 1014-2(E)(6).
# 10.106036 **37** Mecklenburg Page 10-39, Article 1016-3, CLASSIFICATIONS, lines 27-32, replace with the following:

Select material is clean, unweathered durable, blasted rock material obtained from an approved source. While no specific gradation is required, the below criteria will be used to evaluate the materials for visual acceptance by the Engineer:

- (A) At least 50% of the rock has a diameter of from 1.5 ft to 3 ft,
- (B) 30% of the rock ranges in size from 2" to 1.5 ft in diameter, and
- (C) Not more than 20% of the rock is less than 2" in diameter. No rippable rock will be permitted.

**Page 10-40, Tables 1018-1 and 1018-2, PIEDMONT, WESTERN AND COASTAL AREA CRITERIA FOR ACCEPTANCE OF BORROW MATERIAL,** under second column in both tables, replace second row with the following:

Acceptable, but not to be used in the top 3 ft of embankment or backfill

Page 10-46, Article 1024-1, PORTLAND CEMENT, line 33, add the following as the ninth paragraph:

Use Type IL blended cement that meets AASHTO M 240, except that the limestone content is limited to between 5 and 12% by weight and the constituents shall be interground. Class F fly ash can replace a portion of Type IL blended cement and shall be replaced as outlined in Subarticle 1000-4(I) for Portland cement. For mixes that contain cement with alkali content between 0.6% and 1.0% and for mixes that contain a reactive aggregate documented by the Department, use a pozzolan in the amount shown in Table 1024-1.

Page 10-46, Table 1024-1, POZZOLANS FOR USE IN PORTLAND CEMENT CONCRETE, replace with the following:

| POZZOLANS F             | TABLE 1024-1<br>POZZOLANS FOR USE IN PORTLAND CEMENT CONCRETE   |  |  |  |
|-------------------------|---|--|--|--|
| Pozzolan                | Rate  |  |  |  |
| Class F Fly Ash         | 20% - 30% by weight of required cement content<br>with 1.0 lb Class F fly ash per lb of cement replaced |  |  |  |
| Ground Granulated Blast | 35%-50% by weight of required cement content  |  |  |  |
| Furnace Slag            | with 1.0 lb slag per lb of cement replaced  |  |  |  |
| Microsilica             | 4%-8% by weight of required cement content<br>with 1.0 lb microsilica per lb of cement replaced         |  |  |  |

**Page 10-47, Subarticle 1024-3(B), Approved Sources, lines 16-18,** replace the second sentence of the second paragraph with the following:

Tests shall be performed by AASHTO's designated National Transportation Product Evaluation Program (NTPEP) laboratory for concrete admixture testing.

Page 10-65, Article 1050-1, GENERAL, line 41, replace the first sentence with the following:

All fencing material and accessories shall meet Section 106.

Page 10-115, Subarticle 1074-7(B), Gray Iron Castings, lines 10-11, replace the first two sentences with the following:

Supply gray iron castings meeting all facets of AASHTO M 306 excluding proof load. Proof load testing will only be required for new casting designs during the design process, and conformance to M306 loading (40,000 lb.) will be required only when noted on the design documents.

# **Page 10-126, Table 1078-1, REQUIREMENTS FOR CONCRETE,** replace with the following:

| TABLE :<br>REQUIREMENTS H                 |   |   |
|---|---|---|
| Property                                  | 28 Day Design<br>Compressive<br>Strength<br>6,000 psi or less | 28 Day Design<br>Compressive<br>Strength<br>greater than<br>6,000 psi |
| Maximum Water/Cementitious Material Ratio | 0.45  | 0.40  |
| Maximum Slump without HRWR                | 3.5"  | 3.5"  |
| Maximum Slump with HRWR                   | 8"  | 8"  |
| Air Content (upon discharge into forms)   | 5 + 2%  | 5 + 2%  |

**Page 10-151, Article 1080-4, INSPECTION AND SAMPLING, lines 18-22,** replace (B), (C) and (D) with the following:

- (B) At least 3 panels prepared as specified in 5.5.10 of AASHTO M 300, Bullet Hole Immersion Test.
- (C) At least 3 panels of 4"x6"x1/4" for the Elcometer Adhesion Pull Off Test, ASTM D4541.
- (D) A certified test report from an approved independent testing laboratory for the Salt Fog Resistance Test, Cyclic Weathering Resistance Test, and Bullet Hole Immersion Test as specified in AASHTO M 300.
- (E) A certified test report from an approved independent testing laboratory that the product has been tested for slip coefficient and meets AASHTO M253, Class B.

**Page 10-161, Subarticle 1081-1(A), Classifications, lines 29-33,** delete first 3 sentences of the description for Type 2 and replace with the following:

**Type 2 -** A low-modulus, general-purpose adhesive used in epoxy mortar repairs. It may be used to patch spalled, cracked or broken concrete where vibration, shock or expansion and contraction are expected.

**Page 10-162, Subarticle 1081-1(A), Classifications, lines 4-7,** delete the second and third sentences of the description for Type 3A. Lines 16-22, delete Types 6A, 6B and 6C.

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**Page 10-162, Subarticle 1081-1(B), Requirements, lines 26-30,** replace the second paragraph with the following:

For epoxy resin systems used for embedding dowel bars, threaded rods, rebar, anchor bolts and other fixtures in hardened concrete, the manufacturer shall submit test results showing that the bonding system will obtain 125% of the specified required yield strength of the fixture. Furnish certification that, for the particular bolt grade, diameter and embedment depth required, the anchor system will not fail by adhesive failure and that there is no movement of the anchor bolt. For certification and anchorage, use 3,000 psi as the minimum Portland cement concrete compressive strength used in this test. Use adhesives that meet Section 1081.

List the properties of the adhesive on the container and include density, minimum and maximum temperature application, setting time, shelf life, pot life, shear strength and compressive strength.

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**Page 10-163, Table 1081-1, PROPERTIES OF MIXED EPOXY RESIN SYSTEMS,** replace with the following:

| TABLE 1081-1<br>PROPERTIES OF MIXED EPOXY RESIN SYSTEMS   | <b>FIES OF</b>  | TABLE 1081-1<br>MIXED EPOX | 1081-1<br>EPOXY F | RESIN SY        | STEMS      |            |        |
|---|-----------------|----------------------------|-------------------|-----------------|------------|------------|--------|
| Property  | Type 1          | Type 2                     | Type 3            | Type<br>3A      | Type<br>4A | Type<br>4B | Type 5 |
| Viscosity-Poises at 77°F $\pm$ 2°F                        | Gel             | 10-30                      | 25-75             | Gel             | 40-150     | 40-150     | 1-6    |
| Spindle No.   | I               | ω                          | 4                 | 1               | 4          | 4          | 2      |
| Speed (RPM)   | I               | 20                         | 20                | ł               | 10         | 10         | 50     |
| Pot Life (Minutes)  | 20-50           | 30-60                      | 20-50             | 5-50            | 40-80      | 40-80      | 20-60  |
| Minimum Tensile Strength at<br>7 days (psi)               | 1,500           | 2,000                      | 4,000             | 4,000           | 1,500      | 1,500      | 4,000  |
| Tensile Elongation at 7 days (%)                          | 30 min.         | 30 min.                    | 2-5               | 2-5             | 5-15       | 5-15       | 2-5    |
| Min. Compressive Strength of 2". mortar cubes at 24 hours | 3,000<br>(Neat) | 4,000-                     | 6,000-            | 6,000<br>(Neat) | 3,000      | 3,000      | 6,000  |
| Min. Compressive Strength of 2" mortar cubes at 7 days    | 5,000<br>(Neat) | ı                          | ı                 | I               | I          | 5,000      | ı      |
| Maximum Water Absorption (%)                              | 1.5             | 1.0                        | 1.0               | 1.5             | 1.0        | 1.0        | 1.0    |
| Min. Bond Strength Slant Shear<br>Test at 14 days (psi)   | 1,500           | 1,500                      | 2,000             | 2,000           | 1,500      | 1,500      | 1,500  |

**Page 10-164, Subarticle 1081-1(E), Prequalification, lines 31-33,** replace the second sentence of the first paragraph with the following:

Manufacturers choosing to supply material for Department jobs must submit an application through the Value Management Unit with the following information for each type and brand name:

Page 10-164, Subarticle 1081-1(E)(3), line 37, replace with the following:

(3) Type of the material in accordance with Articles 1081-1 and 1081-4,

**Page 10-165, Subarticle 1081-1(E)(6), line 1,** in the first sentence of the first paragraph replace "AASHTO M 237" with "the specifications".

Page 10-165, Subarticle 1081-1(E), Prequalification, line 9-10, delete the second sentence of the last paragraph.

Page 10-165, Subarticle 1081-1(F), Acceptance, line 14, in the first sentence of the first paragraph replace "Type 1" with "Type 3".

Page 10-169, Subarticle 1081-3(G), Anchor Bolt Adhesives, delete this subarticle.

**Page 10-170, Article 1081-3, HOT BITUMEN, line 9,** add the following at the end of Section 1081:

#### **1081-4 EPOXY RESIN ADHESIVE FOR BONDING TRAFFIC MARKINGS**

#### (A) General

This section covers epoxy resin adhesive for bonding traffic markers to pavement surfaces.

#### (B) Classification

The types of epoxies and their uses are as shown below:

**Type I** – Rapid Setting, High Viscosity, Epoxy Adhesive. This type of adhesive provides rapid adherence to traffic markers to the surface of pavement.

**Type II** – Standard Setting, High Viscosity, Epoxy Adhesive. This type of adhesive is recommended for adherence of traffic markers to pavement surfaces when rapid set is not required.

**Type III** – Rapid Setting, Low Viscosity, Water Resistant, Epoxy Adhesive. This type of rapid setting adhesive, due to its low viscosity, is appropriate only for use with embedded traffic markers.

**Type IV** – Standard Set Epoxy for Blade Deflecting-Type Plowable Markers.

# (C) Requirements

Epoxies shall conform to the requirements set forth in AASHTO M 237.

#### (D) Prequalification

Refer to Subarticle 1081-1(E).

#### (E) Acceptance

Refer to Subarticle 1081-1(F).

Page 10-173, Article 1084-2, STEEL SHEET PILES, lines 37-38, replace first paragraph with the following:

Steel sheet piles detailed for permanent applications shall be hot rolled and meet ASTM A572 or ASTM A690 unless otherwise required by the plans. Steel sheet piles shall be coated as required by the plans. Galvanized sheet piles shall be coated in accordance with Section 1076. Metallized sheet piles shall be metallized in accordance to the Project Special Provision "Thermal Sprayed Coatings (Metallization)" with an 8 mil, 99.9% aluminum alloy coating and a 0.5 mil seal coating. Any portion of the metallized sheet piling encased in concrete shall receive a barrier coat. The barrier coat shall be an approved waterborne coating with a low-viscosity which readily absorbs into the pores of the aluminum thermal sprayed coating. The waterborne coating shall be applied at a spreading rate that results in a theoretical 1.5 mil dry film thickness. The manufacturer shall issue a letter of certification that the resin chemistry

of the waterborne coating is compatible with the 99.9% aluminum thermal sprayed alloy and suitable for tidal water applications.

#### Page 10-174, Subarticle 1086-1(B)(1), Epoxy, lines 18-24, replace with the following:

The epoxy shall meet Article 1081-4.

The 2 types of epoxy adhesive which may be used are Type I, Rapid Setting, and Type II, Standard Setting. Use Type II when the pavement temperature is above 60°F or per the manufacturer's recommendations whichever is more stringent. Use Type I when the pavement temperature is between 50°F and 60°F or per the manufacturer's recommendations whichever is more stringent. Epoxy adhesive Type I, Cold Set, may be used to attach temporary pavement markers to the pavement surface when the pavement temperature is between 32°F and 50°F or per the manufacturer's recommendations whichever is more stringent.

Page 10-175, Subarticle 1086-2(E), Epoxy Adhesives, line 27, replace "Section 1081" with "Article 1081-4".

Page 10-177, Subarticle 1086-3(E), Epoxy Adhesives, line 22, replace "Section 1081" with "Article 1081-4".

**Page 10-179, Subarticle 1087-4(A), Composition, lines 39-41,** replace the third paragraph with the following:

All intermixed and drop-on glass beads shall not contain more than 75 ppm arsenic or 200 ppm lead.

**Page 10-180, Subarticle 1087-4(B), Physical Characteristics, line 8,** replace the second paragraph with the following:

All intermixed and drop-on glass beads shall comply with NCGS § 136-30.2 and 23 USC § 109(r).

**Page 10-181, Subarticle 1087-7(A), Intermixed and Drop-on Glass Beads, line 24,** add the following after the first paragraph:

Use X-ray Fluorescence for the normal sampling procedure for intermixed and drop-on beads, without crushing, to check for any levels of arsenic and lead. If any arsenic or lead is detected, the sample shall be crushed and repeat the test using X-ray Fluorescence. If the X-ray Fluorescence test shows more than a LOD of 5 ppm, test the beads using United States Environmental Protection Agency Method 6010B, 6010C or 3052 for no more than 75 ppm arsenic or 200 ppm lead.

#### GEOSYNTHETICS: (2-16-16)

1056

SP10 R25

Revise the 2012 Standard Specifications as follows:

Replace Section 1056 with the following:

# SECTION 1056 GEOSYNTHETICS

Provide geosynthetics for subsurface drainage, separation, stabilization, reinforcement, erosion control, filtration and other applications in accordance with the contract. Use geotextiles, geocomposite drains and geocells that are on the NCDOT Approved Products List. Prefabricated geocomposite drains include sheet, strip and vertical drains (PVDs), i.e., "wick drains" consisting of a geotextile attached to and/or encapsulating a plastic drainage core. Geocells are comprised of ultrasonically welded polymer strips that when expanded form a 3D honeycomb grid that is typically filled with material to support vegetation.

If necessary or required, hold geotextiles and sheet drains in place with new wire staples, i.e., "sod staples" that meet Subarticle 1060-8(D) or new anchor pins. Use steel anchor pins with a diameter of at least 3/16" and a length of at least 18" and with a point at one end and a head at the other end that will retain a steel washer with an outside diameter of at least 1.5".

#### **1056-2 HANDLING AND STORING**

Load, transport, unload and store geosynthetics so geosynthetics are kept clean and free of damage. Label, ship and store geosynthetics in accordance with Section 7 of AASHTO M 288. Geosynthetics with defects, flaws, deterioration or damage will be rejected. Do not unwrap geosynthetics until just before installation. Do not leave geosynthetics exposed for more than 7 days before covering except for geosynthetics for temporary wall faces and erosion control.

#### **1056-3 CERTIFICATIONS**

Provide Type 1, Type 2 or Type 4 material certifications in accordance with Article 106-3 for geosynthetics. Define "minimum average roll value" (MARV) in accordance with ASTM D4439. Provide certifications with MARV for geosynthetic properties as required. Test geosynthetics using laboratories accredited by the Geosynthetic Accreditation Institute (GAI) to perform the required test methods. Sample geosynthetics in accordance with ASTM D4354.

#### **1056-4 GEOTEXTILES**

When required, sew geotextiles together in accordance with Article X1.1.4 of AASHTO M 288. Provide sewn seams with seam strengths meeting the required strengths for the geotextile type and class specified.

Provide geotextile types and classes in accordance with the contract. Geotextiles will be identified by the product name printed directly on the geotextile. When geotextiles are not marked with a product name or marked with only a manufacturing plant identification code, geotextiles will be identified by product labels attached to the geotextile wrapping. When identification is based on labels instead of markings, unwrap geotextiles just before use in the presence of the Engineer to confirm that the product labels on both ends of the outside of the geotextile roll core. Partial geotextile rolls without the product name printed on the geotextile or product labels affixed to the geotextile roll core may not be used.

Use woven or nonwoven geotextiles with properties that meet Table 1056-1. Define "machine direction" (MD) and "cross-machine direction" (CD) in accordance with ASTM D4439.

| 10.106036                                    | 44  |   |                      | Meckler                           | nburg  |               |
|--|---|---|----------------------|-----------------------------------|--|---------------|
| TABLE 1056-1<br>GEOTEXTILE REQUIREMENTS      |   |   |                      |                                   |  |               |
| Droporty                                     |   |   | Require              |                                   |  |               |
| Property                                     | Type 1                                      | Type 2                                      | Type 3 <sup>A</sup>  | Type 4                            | Type 5 <sup>B</sup>  | Test          |
| Typical                                      | Shoulder                                    | Under                                       | Silt Fence           | Soil                              | Temporary  | Method        |
| Application                                  | Drains                                      | Rip Rap                                     | Fabric               | Stabilization                     | Walls  |               |
| Elongation<br>(MD & CD)                      | $\geq 50\%$                                 | ≥ 50%                                       | ≤25%                 | < 50%                             | < 50%  | ASTM<br>D4632 |
| Grab<br>Strength<br>(MD & CD)                |   |   | 100 lb <sup>c</sup>  |                                   |  | ASTM<br>D4632 |
| Tear<br>Strength<br>(MD & CD)                | Table 1 <sup>D</sup> ,<br>Class 3           | Table 1 <sup><b>D</b></sup> ,<br>Class 1    | _                    | Table 1 <sup>D</sup> ,<br>Class 3 | _  | ASTM<br>D4533 |
| Puncture<br>Strength                         | -   |   | _                    | -                                 |  | ASTM<br>D6241 |
| Ultimate<br>Tensile<br>Strength<br>(MD & CD) | _   | _   | _                    | _                                 | 2,400 lb/ft <sup>C</sup><br>(unless<br>required<br>otherwise in<br>the contract) | ASTM<br>D4595 |
| Permittivity                                 | Table 2 <sup>D</sup> ,                      | Table 6 <sup>D</sup> ,                      |                      |                                   | 0.20 sec <sup>-1,C</sup>   | ASTM<br>D4491 |
| Apparent<br>Opening<br>Size                  | 15% to<br>50% <i>in</i><br><i>Situ</i> Soil | 15% to<br>50% <i>in</i><br><i>Situ</i> Soil | Table 7 <sup>D</sup> | Table 5 <sup>D</sup>              | 0.60 mm <sup>E</sup>   | ASTM<br>D4751 |
| UV Stability<br>(Retained<br>Strength)       | Passing<br>0.075 mm                         | Passing<br>0.075mm                          |                      |                                   | 70% <sup>C</sup><br>(after 500 hr<br>of exposure)                                | ASTM<br>D4355 |

**A.** Minimum roll width of 36" required.

**B.** Minimum roll width of 13 ft required.

**C.** MARV per Article 1056-3.

**D.** AASHTO M 288.

**E.** Maximum average roll value.

#### **1056-5 GEOCOMPOSITE DRAINS**

Provide geocomposite drain types in accordance with the contract and with properties that meet Table 1056-2.

| (                               | TAB<br>GEOCOMPOSITE I                                      | BLE 1056-2<br>DRAIN REQUIRE | MENTS                |        |
|---------------------------------|--|-----------------------------|----------------------|--------|
| Duonoutry                       |  | Requirement                 |                      | Test   |
| Property                        | Sheet Drain  | Strip Drain                 | Wick Drain           | Method |
| Width                           | ≥ 12"<br>(unless required<br>otherwise in the<br>contract) | 12" ±1/4"                   | 4" ±1/4"             | N/A    |
| In-Plane Flow Rate <sup>A</sup> | 6 gpm/ft   | 15 gpm/ft                   | 1.5 gpm <sup>B</sup> | ASTM   |

| 10.106036             | 4                | 5                  | Mecklen          | burg  |
|-----------------------|------------------|--------------------|------------------|-------|
| (with gradient of 1.0 | @ applied normal | @ applied normal   | @ applied normal | D4716 |
| and 24-hour seating   | compressive      | compressive        | compressive      |       |
| period)               | stress of 10 psi | stress of 7.26 psi | stress of 40 psi |       |

A. MARV per Article 1056-3.

**B.** Per 4" drain width.

For sheet and strip drains, use accessories (e.g., pipe outlets, connectors, fittings, etc.) recommended by the Drain Manufacturer. Provide sheet and strip drains with Type 1 geotextiles heat bonded or glued to HDPE, polypropylene or high impact polystyrene drainage cores that meet Table 1056-3.

| ]                    |             | E 1056-3<br>E REQUIREMENT | ۲S                  |
|----------------------|-------------|---------------------------|---------------------|
| Duonorter            | Requireme   | nt (MARV)                 | Test Method         |
| Property             | Sheet Drain | Strip Drain               |                     |
| Thickness            | 1/4"        | 1"                        | ASTM D1777 or D5199 |
| Compressive Strength | 40 psi      | 30 psi                    | ASTM D6364          |

For wick drains with a geotextile wrapped around a corrugated drainage core and seamed to itself, use drainage cores with an ultimate tensile strength of at least 225 lb per 4" width in accordance with ASTM D4595 and geotextiles with properties that meet Table 1056-4.

| TABLE 1056-4<br>WICK DRAIN GEOTEXTILE REQUIREMENTS |                                   |             |  |  |
|--|-----------------------------------|-------------|--|--|
| Property   | Requirement                       | Test Method |  |  |
| Elongation   | ≥ 50%                             | ASTM D4632  |  |  |
| Grab Strength                                      | T-11- 1A                          | ASTM D4632  |  |  |
| Tear Strength                                      | Table 1 <sup>A</sup> ,<br>Class 3 | ASTM D4533  |  |  |
| Puncture Strength                                  | Class 5                           | ASTM D6241  |  |  |
| Permittivity                                       | 0.7 sec <sup>-1,<b>B</b></sup>    | ASTM D4491  |  |  |
| Apparent Opening Size (AOS)                        | Table 2 <sup>A</sup> ,            | ASTM D4751  |  |  |
| UV Stability                                       | > 50% in Situ Soil                |             |  |  |
| (Retained Strength)                                | Passing 0.075 mm                  | ASTM D4355  |  |  |

**A.** AASHTO M 288.

**B.** MARV per Article 1056-3.

For wick drains with a geotextile fused to both faces of a corrugated drainage core along the peaks of the corrugations, use wick drains with an ultimate tensile strength of at least 1,650 lb/ft in accordance with ASTM D4595 and geotextiles with a permittivity, AOS and UV stability that meet Table 1056-4.

# 1056-6 GEOCELLS

Geocells will be identified by product labels attached to the geocell wrapping. Unwrap geocells just before use in the presence of the Engineer. Previously opened geocell products will be rejected.

Manufacture geocells from virgin polyethylene resin with no more than 10% rework, also called "regrind", materials. Use geocells made from textured and perforated HDPE strips with an open area of 10% to 20% and properties that meet Table 1056-5.

| TABLE 1056-5<br>GEOCELL REQUIREMENTS  |                     |                                |  |  |
|---|---------------------|--------------------------------|--|--|
| Property  | Minimum Requirement | Test Method                    |  |  |
| Cell Depth  | 4"                  | N/A                            |  |  |
| Sheet Thickness   | 50 mil -5%, +10%    | ASTM D5199                     |  |  |
| Density   | 58.4 lb/cf          | ASTM D1505                     |  |  |
| Carbon Black Content  | 1.5%                | ASTM D1603 or D4218            |  |  |
| ESCR <sup>A</sup>   | 5000 hr             | ASTM D1693                     |  |  |
| Coefficient of Direct Sliding<br>(with material that meets AASHTO<br>M 145 for soil classification A-2) | 0.85                | ASTM D5321                     |  |  |
| Short-Term Seam (Peel) Strength<br>(for 4" seam)  | 320 lb              | USACE <sup>C</sup> Technical   |  |  |
| Long-Term Seam (Hang) Strength <sup>B</sup><br>(for 4" seam)  | 160 lb              | Report GL-86-19,<br>Appendix A |  |  |

A. Environmental Stress Crack Resistance.

**B.** Minimum test period of 168 hr with a temperature change from 74°F to 130°F in 1-hour cycles.

C. US Army Corps of Engineers.

Provide geocell accessories (e.g., stakes, pins, clips, staples, rings, tendons, anchors, deadmen, etc.) recommended by the Geocell Manufacturer.

#### **GROUT PRODUCTION AND DELIVERY:**

(3-17-15)

1003

SP10 R20

Revise the 2012 Standard Specifications as follows:

Replace Section 1003 with the following:

#### SECTION 1003 GROUT PRODUCTION AND DELIVERY

#### **1003-1 DESCRIPTION**

This section addresses cement grout to be used for structures, foundations, retaining walls, concrete barriers, embankments, pavements and other applications in accordance with the contract. Produce non-metallic grout composed of Portland cement and water and at the Contractor's option or as required, aggregate and pozzolans. Include chemical admixtures as

required or needed. Provide sand cement or neat cement grout as required. Define "sand cement grout" as grout with only fine aggregate and "neat cement grout" as grout without aggregate.

The types of grout with their typical uses are as shown below:

**Type 1** – A cement grout with only a 3-day strength requirement and a fluid consistency that is typically used for filling subsurface voids.

**Type 2** – A nonshrink grout with strength, height change and flow conforming to ASTM C1107 that is typically used for foundations, ground anchors and soil nails.

**Type 3** – A nonshrink grout with high early strength and freeze-thaw durability requirements that is typically used in pile blockouts, grout pockets, shear keys, dowel holes and recesses for concrete barriers and structures.

**Type 4** – A neat cement grout with low strength, a fluid consistency and high fly ash content that is typically used for slab jacking.

**Type 5** – A low slump, low mobility sand cement grout with minimal strength that is typically used for compaction grouting.

#### 1003-2 MATERIALS

Refer to Division 10.

| Item                                 | Section |
|--------------------------------------|---------|
| Chemical Admixtures                  | 1024-3  |
| Fine Aggregate                       | 1014-1  |
| Fly Ash                              | 1024-5  |
| Ground Granulated Blast Furnace Slag | 1024-6  |
| Portland Cement                      | 1024-1  |
| Silica Fume                          | 1024-7  |
| Water                                | 1024-4  |

Do not use grout that contains soluble chlorides or more than 1% soluble sulfate. At the Contractor's option, use an approved packaged grout instead of the materials above except for water. Use packaged grouts that are on the NCDOT Approved Products List.

Use admixtures for grout that are on the NCDOT Approved Products List or other admixtures in accordance with Subarticle 1024-3(E) except do not use concrete additives or unclassified or other admixtures in Type 4 or 5 grout. Use Class F fly ash for Type 4 grout and Type II Portland cement for Type 5 grout.

Use well graded rounded aggregate with a gradation, liquid limit (LL) and plasticity index (PI) that meet Table 1003-1 for Type 5 grout. Fly ash may be substituted for a portion of the fines in the aggregate. Do not use any other pozzolans in Type 5 grout.

| TABLE 1003-1         AGGREGATE REQUIREMENTS FOR TYPE 5 GROUT |                                     |              |                  |  |
|--|-------------------------------------|--------------|------------------|--|
| Gradation  |                                     | Maximum      | Maximum          |  |
| Sieve Designation<br>per AASHTO M 92                         | Percentage Passing<br>(% by weight) | Liquid Limit | Plasticity Index |  |
| 3/8"   | 100                                 | N/A          | N/A              |  |
| No. 4  | 70 - 95                             | -            |                  |  |
| No. 8  | 50 - 90                             | -            |                  |  |
| No. 16   | 30 - 80                             | -            |                  |  |
| No. 30   | 25 - 70                             |              |                  |  |
| No. 50   | 20 - 50                             | 1            |                  |  |
| No. 100  | 15 - 40                             |              |                  |  |
| No. 200  | 10 - 30                             | 25           | 10               |  |

#### **1003-3 COMPOSITION AND DESIGN**

When using an approved packaged grout, a grout mix design submittal is not required. Otherwise, submit proposed grout mix designs for each grout mix to be used in the work. Mixes for all grout shall be designed by a Certified Concrete Mix Design Technician or an Engineer licensed by the State of North Carolina. Mix proportions shall be determined by a testing laboratory approved by the Department. Base grout mix designs on laboratory trial batches that meet Table 1003-2 and this section. With permission, the Contractor may use a quantity of chemical admixture within the range shown on the current list of approved admixtures maintained by the Materials and Tests Unit.

Submit grout mix designs in terms of saturated surface dry weights on Materials and Tests Form 312U at least 35 days before proposed use. Adjust batch proportions to compensate for surface moisture contained in the aggregates at the time of batching. Changes in the saturated surface dry mix proportions will not be permitted unless revised grout mix designs have been submitted to the Engineer and approved.

Accompany Materials and Tests Form 312U with a listing of laboratory test results of compressive strength, density and flow or slump and if applicable, aggregate gradation, durability and height change. List the compressive strength of at least three 2" cubes at the age of 3 and 28 days.

The Engineer will review the grout mix design for compliance with the contract and notify the Contractor as to its acceptability. Do not use a grout mix until written notice has been received. Acceptance of the grout mix design or use of approved packaged grouts does not relieve the Contractor of his responsibility to furnish a product that meets the contract. Upon written request from the Contractor, a grout mix design accepted and used satisfactorily on any Department project may be accepted for use on other projects.

| Property                         | Test Method                   |
|----------------------------------|-------------------------------|
| Aggregate Gradation <sup>A</sup> | AASHTO T 27                   |
| Compressive Strength             | AASHTO T 106                  |
|                                  | AASHTO T 121,                 |
| Density (Unit Weight)            | AASHTO T $133^{\mathbf{B}}$ , |

Perform laboratory tests in accordance with the following test procedures:

Mecklenburg

|               | ANSI/API RP <sup>C</sup> 13B-1 <sup>B</sup> (Section 4, Mud Balance) |
|---------------|--|
| Durability    | AASHTO T 161 <sup>D</sup>  |
| Flow          | ASTM C939 (Flow Cone)  |
| Height Change | ASTM C1090 <sup>E</sup>  |
| Slump         | AASHTO T 119   |

- **A.** Applicable to grout with aggregate.
- **B.** Applicable to Neat Cement Grout.
- C. American National Standards Institute/American Petroleum Institute Recommended Practice.
- **D.** Procedure A (Rapid Freezing and Thawing in Water) required.
- **E.** Moist room storage required.

#### **1003-4 GROUT REQUIREMENTS**

Provide grout types in accordance with the contract. Use grouts with properties that meet Table 1003-2. The compressive strength of the grout will be considered the average compressive strength test results of three 2" cubes at each age. Make cubes that meet AASHTO T 106 from the grout delivered for the work or mixed on-site. Make cubes at such frequencies as the Engineer may determine and cure them in accordance with AASHTO T 106.

| TABLE 1003-2<br>GROUT REQUIREMENTS |                                       |                      |                  |   |                       |
|------------------------------------|---------------------------------------|----------------------|------------------|---|-----------------------|
| Type of<br>Grout                   | Minimum<br>Compressive<br>Strength at |                      | Height<br>Change | Flow <sup>A</sup> /Slump <sup>B</sup>                           | Minimum<br>Durability |
|                                    | 3 days                                | 28 days              | at 28 days       |   | Factor                |
| 1                                  | 3,000 psi                             | _                    | _                | 10 - 30  sec  | _                     |
| 2                                  |                                       | Table 1 <sup>C</sup> |                  | Fluid Consistency <sup>C</sup>                                  | _                     |
| 3                                  | 5,000 psi                             | _                    | 0-0.2%           | Per Accepted<br>Grout Mix Design/<br>Approved<br>Packaged Grout | 80                    |
| 4 <sup>D</sup>                     | 600 psi                               | 1,500 psi            | _                | 10 - 26  sec  | _                     |
| 5                                  | _                                     | 500 psi              | _                | 1 – 3"  | -                     |

**A.** Applicable to Type 1 through 4 grouts.

**B.** Applicable to Type 5 grout.

**C.** ASTM C1107.

**D.** Use Type 4 grout with proportions by volume of 1 part cement and 3 parts fly ash.

#### **1003-5 TEMPERATURE REQUIREMENTS**

When using an approved packaged grout, follow the manufacturer's instructions for grout and air temperature at the time of placement. Otherwise, the grout temperature at the time of placement shall be not less than 50°F nor more than 90°F. Do not place grout when the air temperature measured at the location of the grouting operation in the shade away from artificial heat is below 40°F.

# **1003-6 ELAPSED TIME FOR PLACING GROUT**

Agitate grout continuously before placement. Regulate the delivery so the maximum interval between the placing of batches at the work site does not exceed 20 minutes. Place grout before exceeding the times in Table 1003-3. Measure the elapsed time as the time between adding the mixing water to the grout mix and placing the grout.

|                                     | TABLE 1003-3<br>ED TIME FOR PLACIN<br>(with continuous agitation |                                |
|-------------------------------------|--|--------------------------------|
| Air or Grout                        | n Elapsed Time   |                                |
| Temperature,<br>Whichever is Higher | No Retarding<br>Admixture<br>Used                                | Retarding<br>Admixture<br>Used |
| 90°F or above                       | 30 minutes   | 1 hr. 15 minutes               |
| 80°F through 89°F                   | 45 minutes   | 1 hr. 30 minutes               |
| 79°F or below                       | 60 minutes   | 1 hr. 45 minutes               |

#### **1003-7 MIXING AND DELIVERY**

Use grout free of any lumps and undispersed cement. When using an approved packaged grout, mix grout in accordance with the manufacturer's instructions. Otherwise, comply with Articles 1000-8 through 1000-12 to the extent applicable for grout instead of concrete.

#### **TRAFFIC CONTROL**

Maintain traffic in accordance with Divisions 10, 11 and 12 of the *Standard Specifications* and the following provisions:

Use a lane closure (refer to the *Roadway Standard Drawings* Nos. 1101.02, 1101.11, 1110.02, 1130.01 and details for the Advance Work Zone signing in contract) or a slow-moving operation as shown in details of this contract. Use a moving operation only if the minimum speed maintained at all times is 3 mph with no stops that narrow or close a lane of travel. If the moving operation is progressing slower than 3 mph at any time, install a lane closure. Maintain the existing traffic pattern at all times, except in the immediate work zone where lane closures are allowed as determined by the Engineer.

Refer to Attached Details and the *Roadway Standard Drawings* Nos. 1101.02, 1101.03, 1101.04, 1101.05, 1101.11, 1110.01, 1110.02, 1115.01, 1130.01, 1135.01, 1145.01, 1150.01, 1165.01, 1170.01 and 1180.01 when closing a lane of travel in a stationary work zone such as pavement patching resurfacing, or pavement marking removal. Properly ballasted cones may be used instead of drums for lane closures during daylight hours. However, drums are required for the upstream taper portion of lane closures in all applications. The stationary work zone shall be a maximum of 3 miles in length at any given time unless otherwise directed by the Engineer. A pilot vehicle operation may be used in conjunction with flaggers and the appropriate pilot vehicle warning signing as directed by the Engineer. During periods of construction inactivity, return the traffic pattern to the existing alignment and remove or cover any work zone signs. When covering work zone signs, use an opaque material that prevents reading of the sign at night by a

driver using high beam headlights. Use material, which does not damage the sign sheeting. Replace any obliterated markings as required by other sections of the *Standard Specifications* and the Engineer.

When personnel and equipment are working on the shoulder adjacent to an undivided facility and within 5 feet of an open travel lane, close the nearest open travel lane using the *Roadway Standard Drawings* No. 1101.02 unless the work area is protected by barrier or guardrail. When personnel and equipment are working on the shoulder, adjacent to a divided facility and within 10 feet of an open travel lane, close the nearest open travel lane using the *Roadway Standard Drawings* No. 1101.02 unless the work area is protected by barrier or guardrail. When personnel and equipment are working within a lane of travel of an undivided or divided facility, close the lane according to the traffic control plans, *Roadway Standard Drawings* or as directed by the Engineer. Conduct the work so that all personnel and equipment remain within the closed travel lane. Do not work simultaneously, on both sides of an open travel way, within the same location, on a two-lane, two-way road. Do not perform work involving heavy equipment within 15 feet of the edge of travel way. Perform work only when weather and visibility conditions allow safe operations as directed by the Engineer.

When utilizing a slow-moving operation for such items as pavement marking placement, pavement marker installation and pesticide spraying, the slow moving operation caravan shall consist, as a minimum, of the vehicles and devices shown on the Moving Operation Caravan Detail(s) herein. Traffic cones may be used when necessary to provide additional protection of wet pavement markings. Ballast all traffic cones so they will not be blown over by traffic.

Submit a written sequence of operation for all maps to the Engineer at the first pre-construction meeting for approval by the Engineer. Approved sequence cannot be altered without written permission of the Engineer.

Maintain vehicular access in accordance with Section 1101-13 of the *Standard Specifications* using suitable backfill material approved by the Engineer.

Operate equipment and conduct operations in the same direction as the flow of traffic. Do not cross medians with equipment, except at properly designated interchanges.

Provide appropriate lighting in accordance with Section 1413 of the Standard Specifications.

#### **Measurement and Payment**

Payment will be made for the traffic control items that have been included in the contract. No direct payment will be made for providing other traffic control as required herein, as the cost of same will be considered incidental to the work being paid for under those various traffic control items that have been included. Where the Contractor maintains traffic as required herein but no specific pay items have been included in the contract, all associated costs will be considered incidental to the work being paid for under the contract.

# WORK ZONE SIGNING:

Description

Install and maintain signing in accordance with Divisions 11 and 12 of the *Standard Specifications*, the *Roadway Standard Drawings* and the latest revisions thereto, and the following provisions:

Furnish, install, maintain, and remove advance warning work zone signs and any required lane closure signing.

When construction is completed in any given area of the project, relocate signs to the next work site, as directed by the Engineer. Remove these signs at the completion of the project.

# **Construction Methods**

#### (A) General

Install all warning work zone signs before beginning work on a particular map. If signs are installed three days prior to the beginning of work on a particular map, cover the signs until the work begins. Install each work zone warning sign separately and not on the same post(s) with any other sign except where an advisory speed plate or directional arrow is used.

(B) Advance Warning Work Zone Signs

Install advance warning work zone signs (see attached Details and the *Roadway Standard Drawings* Nos. 1101.02 and 1110.01 and advance signing details) prior to beginning of work and remove upon final completion of the project. If there is a period of construction inactivity longer than two weeks, remove or cover advance warning work zone signs. Uncover advance warning work zone signs no more than 3 days before work resumes. All other operations could be suspended upon failure to comply with the above requirements. Such suspended operations would not be resumed until the above requirements are fulfilled.

(C) Lane Closure Work Zone Signs

Install any required lane closure signing needed during the life of the project in accordance with the *Roadway Standard Drawings* Nos. 1101.02, 1101.11 and 1110.02.

(D) Shoulder Closure Work Zone Signs

Install any required shoulder closure signing needed during the life of the project in accordance with the *Roadway Standard Drawings* Nos. 1101.04.

#### Measurement and Payment

The work of satisfactorily installing and removing work zone advance and/or general warning signs, including, but not limited to, furnishing, locating, installing, covering, uncovering and removing stationary signs will be measured for each required sign and paid at the contract price for Work Zone Advance/General Warning Signing (SF). Payment for Work Zone Advance/General Warning Signing will be limited to a maximum of 90% of the total installed quantity. The remaining 10% will be paid once all signs have been removed.

10.106036 Payment will be made under:

**Pay Item** Work Zone Advance/General Warning Signing

**Pay Unit** Square Foot

# 54 STANDARD SPECIAL PROVISIONS

#### AVAILABILITY OF FUNDS – TERMINATION OF CONTRACTS:

(5-20-08)

*General Statute 143C-6-11.* (*h*) *Highway Appropriation* is hereby incorporated verbatim in this contract as follows:

(h) Amounts Encumbered. - Transportation project appropriations may be encumbered in the amount of allotments made to the Department of Transportation by the Director for the estimated payments for transportation project contract work to be performed in the appropriation fiscal year. The allotments shall be multiyear allotments and shall be based on estimated revenues and shall be subject to the maximum contract authority contained in General Statute 143C-6-11(c). Payment for transportation project work performed pursuant to contract in any fiscal year other than the current fiscal year is subject to appropriations by the General Assembly. Transportation project contracts shall contain a schedule of estimated completion progress, and any acceleration of this progress shall be subject to the approval of the Department of Transportation provided funds are available. The State reserves the right to terminate or suspend any transportation project contract, and any transportation project contract shall be so terminated or suspended if funds will not be available for payment of the work to be performed during that fiscal year pursuant to the contract. In the event of termination of any contract, the contractor shall be given a written notice of termination at least 60 days before completion of scheduled work for which funds are available. In the event of termination, the contractor shall be paid for the work already performed in accordance with the contract specifications.

Payment will be made on any contract terminated pursuant to the special provision in accordance with Article 108-13(E), of the *North Carolina Department of Transportation Standard Specifications for Roads and Structures*, dated January 1, 2012.

#### ERRATA:

(1-17-12) (Rev. 04-21-15)

Revise the 2012 Standard Specifications as follows:

#### **Division 2**

Page 2-7, line 31, Article 215-2 Construction Methods, replace "Article 107-26" with "Article 107-25".

Page 2-17, Article 226-3, Measurement and Payment, line 2, delete "pipe culverts,".

Page 2-20, Subarticle 230-4(B), Contractor Furnished Sources, change references as follows: Line 1, replace "(4) Buffer Zone" with "(c) Buffer Zone"; Line 12, replace "(5) Evaluation for Potential Wetlands and Endangered Species" with "(d) Evaluation for Potential Wetlands and Endangered Species"; and Line 33, replace "(6) Approval" with "(4) Approval".

#### **Division 3**

#### Page 3-1, after line 15, Article 300-2 Materials, replace "1032-9(F)" with "1032-6(F)".

#### **Division 4**

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Page 4-77, line 27, Subarticle 452-3(C) Concrete Coping, replace "sheet pile" with "reinforcement".

#### **Division 6**

**Page 6-7, line 31, Article 609-3 Field Verification of Mixture and Job Mix Formula Adjustments,** replace "30" with "45".

**Page 6-10, line 42, Subarticle 609-6**(C)(2), replace "Subarticle 609-6(E)" with "Subarticle 609-6(D)".

**Page 6-11, Table 609-1 Control Limits,** replace "Max. Spec. Limit" for the Target Source of  $P_{0.075}/P_{be}$  Ratio with "1.0".

**Page 6-40, Article 650-2 Materials,** replace "Subarticle 1012-1(F)" with "Subarticle 1012-1(E)"

#### **Division 7**

**Page 7-1, Article 700-3, CONCRETE HAULING EQUIPMENT,** line 33, replace "competion" with "completion".

#### **Division 8**

**Page 8-23, line 10, Article 838-2 Materials,** replace "Portland Cement Concrete, Class B" with "Portland Cement Concrete, Class A".

#### **Division 10**

**Page 10-166, Article 1081-3 Hot Bitumen,** replace "Table 1081-16" with "Table 1081-2", replace "Table 1081-17" with "Table 1081-3", and replace "Table 1081-18" with "Table 1081-4".

#### **Division 12**

Page 12-7, Table 1205-3, add "FOR THERMOPLASTIC" to the end of the title.

Page 12-8, Subarticle 1205-5(B), line 13, replace "Table 1205-2" with "Table 1205-4".

**Page 12-8, Table 1205-4 and 1205-5,** replace "THERMOPLASTIC" in the title of these tables with "POLYUREA".

Page 12-9, Subarticle 1205-6(B), line 21, replace "Table 1205-4" with "Table 1205-6".

Page 12-11, Subarticle 1205-8(C), line 25, replace "Table 1205-5" with "Table 1205-7".

#### Division 15

**Page 15-4, Subarticle 1505-3(F) Backfilling, line 26,** replace "Subarticle 235-4(C)" with "Subarticle 235-3(C)".

**Page 15-6, Subarticle 1510-3(B), after line 21,** replace the allowable leakage formula with the following:  $W = LD\sqrt{P} \div 148,000$ 

Page 15-6, Subarticle 1510-3(B), line 32, delete "may be performed concurrently or" and replace with "shall be performed".

Page 15-17, Subarticle 1540-3(E), line 27, delete "Type 1".

#### **Division 17**

Page 17-26, line 42, Subarticle 1731-3(D) Termination and Splicing within Interconnect Center, delete this subarticle.

**1633.01 Sheet 1 of 1, English Standard Drawing for Matting Installation,** replace "1633.01" with "1631.01".

#### PLANT AND PEST QUARANTINES: (Imported Fire Ant, Gypsy Moth, Witchweed, Emerald Ash Borer, And Other Noxious Weeds)

(3-18-03) (Rev. 12-20-16)

#### Within Quarantined Area

This project may be within a county regulated for plant and/or pests. If the project or any part of the Contractor's operations is located within a quarantined area, thoroughly clean all equipment prior to moving out of the quarantined area. Comply with federal/state regulations by obtaining a certificate or limited permit for any regulated article moving from the quarantined area.

#### **Originating in a Quarantined County**

Obtain a certificate or limited permit issued by the N.C. Department of Agriculture/United States Department of Agriculture. Have the certificate or limited permit accompany the article when it arrives at the project site.

#### Contact

Contact the N.C. Department of Agriculture/United States Department of Agriculture at 1-800-206-9333, 919-707-3730, or *http://www.ncagr.gov/plantindustry/* to determine those specific project sites located in the quarantined area or for any regulated article used on this project originating in a quarantined county.

#### **Regulated Articles Include**

- 1. Soil, sand, gravel, compost, peat, humus, muck, and decomposed manure, separately or with other articles. This includes movement of articles listed above that may be associated with cut/waste, ditch pulling, and shoulder cutting.
- 2. Plants with roots including grass sod.
- 3. Plant crowns and roots.
- 4. Bulbs, corms, rhizomes, and tubers of ornamental plants.
- 5. Hay, straw, fodder, and plant litter of any kind.
- 6. Clearing and grubbing debris.
- 7. Used agricultural cultivating and harvesting equipment.
- 8. Used earth-moving equipment.
- 9. Any other products, articles, or means of conveyance, of any character, if determined by an inspector to present a hazard of spreading imported fire ant, gypsy moth, witchweed, emerald ash borer, or other noxious weeds.

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(7-21-09)

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- The Fair Labor Standards Act provides that with certain exceptions every FEDERAL: employer shall pay wages at the rate of not less than SEVEN DOLLARS AND TWENTY FIVE CENTS (\$7.25) per hour.
- STATE: The North Carolina Minimum Wage Act provides that every employer shall pay to each of his employees, wages at a rate of not less than SEVEN DOLLARS AND TWENTY FIVE CENTS (\$7.25) per hour.

The minimum wage paid to all skilled labor employed on this contract shall be SEVEN DOLLARS AND TWENTY FIVE CENTS (\$7.25) per hour.

The minimum wage paid to all intermediate labor employed on this contract shall be SEVEN DOLLARS AND TWENTY FIVE CENTS (\$7.25) per hour.

The minimum wage paid to all unskilled labor on this contract shall be SEVEN DOLLARS AND TWENTY FIVE CENTS (\$7.25) per hour.

This determination of the intent of the application of this act to the contract on this project is the responsibility of the Contractor.

The Contractor shall have no claim against the Department of Transportation for any changes in the minimum wage laws, Federal or State. It is the responsibility of the Contractor to keep fully informed of all Federal and State Laws affecting his contract.

#### **AWARD OF CONTRACT:**

(6-28-77)(Rev 2/16/2016)

"The North Carolina Department of Transportation, in accordance with the provisions of *Title VI* of the Civil Rights Act of 1964 (78 Stat. 252) and the Regulations of the Department of Transportation (49 C.F.R., Part 21), issued pursuant to such act, hereby notifies all bidders that it will affirmatively insure that the contract entered into pursuant to this advertisement will be awarded to the lowest responsible bidder without discrimination on the ground of race, color, or national origin".

#### TITLE VI AND NONDISCRIMINATION

#### I. **Title VI Assurance**

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

(1) Compliance with Regulations: The contractor shall comply with the Regulation relative to nondiscrimination in Federally-assisted programs of the Department of Transportation (hereinafter, "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

(2) Nondiscrimination: The Contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or national origin in the selection

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and retention of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

(3) Solicitations for Subcontractors, Including Procurements of Materials and Equipment: In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.

(4) Information and Reports: The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the North Carolina Department of Transportation (NCDOT) or the Federal Highway Administration (FHWA) to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information the contractor shall so certify to the NCDOT, or the FHWA as appropriate, and shall set forth what efforts it has made to obtain the information.

(5) Sanctions for Noncompliance: In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the NCDOT shall impose such contract sanctions as it or the FHWA may determine to be appropriate, including, but not limited to:

(a) Withholding of payments to the contractor under the contract until the contractor complies, and/or

(b) Cancellation, termination or suspension of the contract, in whole or in part.

(6) **Incorporation of Provisions:** The contractor shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto.

The contractor shall take such action with respect to any subcontractor procurement as the NCDOT or the FHWA may direct as a means of enforcing such provisions including sanctions for noncompliance: provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request the NCDOT to enter into such litigation to protect the interests of the NCDOT, and, in addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

# II. <u>Title VI Nondiscrimination Program</u>

Title VI of the 1964 Civil Rights Act, 42 U.S.C. 2000d, provides that: "No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance." The broader application of nondiscrimination law is found in other statutes, executive orders, and regulations (see Section III, Pertinent Nondiscrimination Authorities), which provide additional protections based on age, sex, disability and religion. In addition, the 1987 Civil Rights Restoration Act extends nondiscrimination coverage to all programs and activities of federal-aid recipients and contractors, including those that are not federally-funded.

The North Carolina Department of Transportation (NCDOT) hereby gives assurance that no person shall on the ground of race, color, national origin, sex, age, and disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity conducted by the recipient, as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, and any other related Civil Rights authorities, whether those programs and activities are federally funded or not.

# Obligation

During the performance of this contract, the Contractor and its subcontractors are responsible for complying with NCDOT's Title VI Program. The Contractor must ensure that NCDOT's Notice of Nondiscrimination is posted in conspicuous locations accessible to all employees and subcontractors on the jobsite, along with the Contractor's own Equal Employment Opportunity (EEO) Policy Statement. The Contractor shall physically incorporate this "TITLE VI AND NONDISCRIMINATION" language, in its entirety, into all its subcontracts <u>on federally-assisted and state-funded NCDOT-owned projects</u>, and ensure its inclusion by subcontractors into all subsequent lower tier subcontracts. The Contractor and its subcontracts and subsequent lower tier subcontracts <u>on Federal-aid highway construction contracts only</u>. The Contractor is also responsible for making its subcontractors aware of NCDOT's Discrimination Complaints Process, as follows:

# FILING OF COMPLAINTS

- **1. Applicability** These complaint procedures apply to the beneficiaries of the NCDOT's programs, activities, and services, including, but not limited to, members of the public, contractors, subcontractors, consultants, and other sub-recipients of federal and state funds.
- 2. Eligibility Any person or class of persons who believes he/she has been subjected to discrimination or retaliation prohibited by any of the Civil Rights authorities, based upon race, color, sex, age, national origin, or disability, may file a written complaint with NCDOT's Civil Rights office. The law prohibits intimidation or retaliation of any sort. The complaint may be filed by the affected individual or a representative, and must be in writing.
- **3.** Time Limits and Filing Options A complaint must be filed no later than 180 calendar days after the following:
  - > The date of the alleged act of discrimination; or
  - > The date when the person(s) became aware of the alleged discrimination; or
  - Where there has been a continuing course of conduct, the date on which that conduct was discontinued or the latest instance of the conduct.

Title VI and other discrimination complaints may be submitted to the following entities:

- North Carolina Department of Transportation, Office of Equal Opportunity & Workforce Services (EOWS), External Civil Rights Section, 1511 Mail Service Center, Raleigh, NC 27699-1511; 919-508-1808 or toll free 800-522-0453
- US Department of Transportation, Departmental Office of Civil Rights, External Civil Rights Programs Division, 1200 New Jersey Avenue, SE, Washington, DC 20590; 202-366-4070

**Federal Highway Administration**, North Carolina Division Office, 310 New Bern Avenue, Suite 410, Raleigh, NC 27601, 919-747-7010

**Federal Highway Administration**, Office of Civil Rights, 1200 New Jersey Avenue, SE, 8<sup>th</sup> Floor, E81-314, Washington, DC 20590, 202-366-0693 / 366-0752

**Federal Transit Administration**, Office of Civil Rights, ATTN: Title VI Program Coordinator, East Bldg. 5<sup>th</sup> Floor – TCR, 1200 New Jersey Avenue, SE, Washington, DC 20590

**Federal Aviation Administration**, Office of Civil Rights, 800 Independence Avenue, SW, Washington, DC 20591, 202-267-3258

- US Department of Justice, Special Litigation Section, Civil Rights Division, 950 Pennsylvania Avenue, NW, Washington, DC 20530, 202-514-6255 or toll free 877-218-5228
- 4. Format for Complaints Complaints must be in writing and signed by the complainant(s) or a representative and include the complainant's name, address, and telephone number. Complaints received by fax or e-mail will be acknowledged and processed. Allegations received by telephone will be reduced to writing and provided to the complainant for confirmation or revision before processing. Complaints will be accepted in other languages including Braille.
- **5.** Discrimination Complaint Form Contact NCDOT EOWS at the phone number above to receive a full copy of the Discrimination Complaint Form and procedures.
- 6. Complaint Basis Allegations must be based on issues involving race, color, national origin, sex, age, or disability. The term "basis" refers to the complainant's membership in a protected group category. Contact this office to receive a Discrimination Complaint Form.

| Protected<br>Categories | Definition                       | Examples                | Applicable Statutes and<br>Regulations |               |
|-------------------------|----------------------------------|-------------------------|--|---------------|
|                         |                                  |                         | FHWA                                   | FTA           |
| Race                    | An individual belonging to       | Black/African American, | Title VI of                            | Title VI of   |
|                         | one of the accepted racial       | Hispanic/Latino, Asian, | the Civil                              | the Civil     |
|                         | groups; or the perception,       | American Indian/Alaska  | Rights Act                             | Rights Act    |
|                         | based usually on physical        | Native, Native          | of 1964;                               | of 1964;      |
|                         | characteristics that a person is | Hawaiian/Pacific        | 49 CFR Part                            | 49 CFR        |
|                         | a member of a racial group       | Islander, White         | 21;                                    | Part 21;      |
| Color                   | Color of skin, including shade   | Black, White, brown,    | 23 CFR 200                             | Circular      |
|                         | of skin within a racial group    | yellow, etc.            |  | 4702.1B       |
| National                | Place of birth. Citizenship is   | Mexican, Cuban,         |  |               |
| Origin                  | not a factor. Discrimination     | Japanese, Vietnamese,   |  |               |
|                         | based on language or a           | Chinese                 |  |               |
|                         | person's accent is also          |                         |  |               |
|                         | covered.                         |                         |  |               |
| Sex                     | Gender                           | Women and Men           | 1973                                   | Title IX of   |
|                         |                                  |                         | Federal-Aid                            | the           |
|                         |                                  |                         | Highway                                | Education     |
|                         |                                  |                         | Act                                    | Amendmen      |
|                         |                                  |                         |  | ts of 1972    |
| Age                     | Persons of any age               | 21 year old person      | Age Discrimi                           | nation Act of |
| <b>D</b> : 1:11:        |                                  |                         | 1975                                   | 6.1           |
| Disability              | Physical or mental               | Blind, alcoholic, para- | Section 504 o                          | t the         |

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|-----------|---|--|--|--|
|           | impairment, permanent or temporary, or perceived. | amputee, epileptic,<br>diabetic, arthritic | Rehabilitation Act of 1973; Americans with |  |
|           | temporary, or percerved.                          | diabolic, artifilic                        | Disabilities Act of 1990                   |  |

# III. <u>Pertinent Nondiscrimination Authorities</u>

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest agrees to comply with the following non-discrimination statutes and authorities, including, but not limited to:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 *et seq.*), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq.*), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 – 12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

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- Title VII of the Civil Rights Act of 1964 (42 U.S.C. § 2000e *et seq.*, Pub. L. 88-352), (prohibits employment discrimination on the basis of race, color, religion, sex, or national origin);
- 49 CFR Part 26, regulation to ensure nondiscrimination in the award and administration of DOT-assisted contracts in the Department's highway, transit, and airport financial assistance programs, as regards the use of Disadvantaged Business Enterprises (DBEs);
- Form FHWA-1273, "Required Contract Provisions," a collection of contract provisions and proposal notices that are generally applicable to *all Federal-aid construction projects* and must be made a part of, and physically incorporated into, *all federally-assisted contracts*, as well as appropriate subcontracts and purchase orders, particularly Sections II (Nondiscrimination) and III (Nonsegregated Facilities).

#### NAME CHANGE FOR NCDENR:

(1-19-16)

Wherever in the 2012 Standard Specifications, Project Special Provisions, Standard Special Provisions, Permits or Plans that reference is made to "NCDENR" or "North Carolina Department of Environment and Natural Resources", replace with "NCDEQ" or North Carolina Department of Environmental Quality" respectively, as the case may be.

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| LISTING OF MBE/WBE SUBCONTRACTORS Sheet of |               |             |                  |                                |                             |  |
|--|---------------|-------------|------------------|--------------------------------|-----------------------------|--|
| Firm Name and Address                      | Circle<br>One | Item<br>No. | Item Description | * Agreed<br>upon Unit<br>Price | ** Dollar Volume of<br>Item |  |
| Name                                       | MBE           |             |                  |                                |                             |  |
| Address                                    | WBE           |             |                  |                                |                             |  |
|  |               |             |                  |                                |                             |  |
| Name                                       | MBE           |             |                  |                                |                             |  |
| Address                                    | WBE           |             |                  |                                |                             |  |
| ••   |               |             |                  |                                |                             |  |
| Name                                       | MBE           |             |                  |                                |                             |  |
| Address                                    | WBE           |             |                  |                                |                             |  |
|  |               |             |                  |                                |                             |  |
| Name                                       | MBE           |             |                  |                                |                             |  |
| Address                                    | WBE           |             |                  |                                |                             |  |
| **   |               |             |                  |                                |                             |  |
| Name                                       | MBE           |             |                  |                                |                             |  |
| Address                                    | WBE           |             |                  |                                |                             |  |
|  |               |             |                  |                                |                             |  |
| Name                                       | MBE           |             |                  |                                |                             |  |
| Address                                    | WBE           |             |                  |                                |                             |  |
|  |               |             |                  |                                |                             |  |

\* The Dollar Volume shown in this column shall be the Actual Price Agreed Upon by the Prime Contractor and the MBE/WBE subcontractor, and these prices will be used to determine the percentage of the MBE/WBE participation in the contract.

\*\* Dollar Volume of MBE/WBE Subcontractor Percentage of Total Contract Bid Price: If firm is a Material Supplier Only, show Dollar Volume as 60% of Agreed Upon Amount from Letter of Intent. If firm is a Manufacturer, show Dollar Volume as 100% of Agreed Upon Amount from Letter of Intent.

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#### Mecklenburg

| LISTING OF N          | MBE/          | WBE S       | UBCONTRACTOR     |                                | of                          |
|-----------------------|---------------|-------------|------------------|--------------------------------|-----------------------------|
| Firm Name and Address | Circle<br>One | Item<br>No. | Item Description | * Agreed<br>upon Unit<br>Price | ** Dollar Volume of<br>Item |
| Name                  | MBE           |             |                  |                                |                             |
| Address               | WBE           |             |                  |                                |                             |
| Name                  | MBE           |             |                  |                                |                             |
| Address               | WBE           |             |                  |                                |                             |
| Name                  | MBE           |             |                  |                                |                             |
| Address               | WBE           |             |                  |                                |                             |
| Name                  | MBE           |             |                  |                                |                             |
| Address               | WBE           |             |                  |                                |                             |
| Name                  | MBE           |             |                  |                                |                             |
| Address               | WBE           |             |                  |                                |                             |
| Name                  | MBE           |             |                  |                                |                             |

\* The Dollar Volume shown in this column shall be the Actual Price Agreed Upon by the Prime Contractor and the MBE/WBE subcontractor, and these prices will be used to determine the percentage of the MBE/WBE participation in the contract.

\*\* Dollar Volume of MBE/WBE Subcontractor Percentage of Total Contract Bid Price: \*\* Dollar Volume of MBE Subcontractor \$ \_\_\_\_\_\_
MBE Percentage of Total Contract Bid Price \_\_\_\_\_\_%
\*\* Dollar Volume of WBE Subcontractor \$ \_\_\_\_\_\_
WBE Percentage of Total Contract Bid Price \_\_\_\_\_\_%

If firm is a Material Supplier Only, show Dollar Volume as 60% of Agreed Upon Amount from Letter of Intent. If firm is a Manufacturer, show Dollar Volume as 100% of Agreed Upon Amount from Letter of Intent.

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Mecklenburg

# LETTER OF INTENT TO PERFORM AS A SUBCONTRACTOR

CONTRACT:

NAME OF BIDDER:

The undersigned intends to perform work in connection with the above contract upon execution of the bid and subsequent award of contract by the Local Public Agency as:

 Name of MBE/WBE/DBE Subcontractor\_\_\_\_\_

 Address

City\_\_\_\_\_Zip\_\_\_\_

Please check all that apply: Minority Business Enterprise (MBE)\_\_\_\_ Women Business Enterprise (WBE)\_\_\_\_ Disadvantaged Business Enterprise (DBE)\_\_\_\_

The MBE /WBE /DBE status of the above named subcontractor is certified by the North Carolina Department of Transportation. The above named subcontractor is prepared to perform the described work listed on the attached MBE/WBE/DBE Commitment Items sheet, in connection with the above contract upon execution of the bid and subsequent award of contract by the Local Public Agency. The above named subcontractor is prepared to perform the described work at the estimated Commitment Total for Subcontractor Price identified on the MBE/WBE/DBE Commitment Items sheet and amount indicated below.

Commitment Total based on estimated Unit Prices and Quantities on the "attached" MBE/WBE/DBE Commitment Items sheet:

Amount \$ \_\_\_\_\_

The above named bidder and subcontractor mutually accepts the Commitment Total estimated for the Unit Prices and Quantities. This commitment total is based on estimated quantities only and most likely will vary up or down as the project is completed. Final compensation will be based on actual quantities of work performed and accepted during the pursuance of work. The above listed amount represents the entire dollar amount quoted based on these estimated quantities. No conversations, verbal agreements, and/or other forms of non-written representations shall serve to add, delete, or modify the terms as stated.

This document shall not serve in any manner as an actual subcontract between the two parties. A separate subcontractor agreement will describe in detail the contractual obligations of the bidder and the MBE/WBE/DBE subcontractor.

#### Affirmation

The above named MBE/ WBE/ DBE subcontractor affirms that it will perform the portion(s) of the contract for the estimated dollar value as stated above.

Name of MBE/ WBE/ DBE Subcontractor

Name of Bidder

Signature / Title

Signature / Title

Date

Date

| 10. | 106036 |
|-----|--------|
|     |        |

# **SUBSTITUTE FORM W-9** VENDOR REGISTRATION FORM NORTH CAROLINA DEPARTMENT OF TRANSPORTATION

**66** 

Pursuant to Internal Revenue Service (IRS) Regulations, vendors must furnish their Taxpayer Identification Number (TIN) to the State. If this number is not provided, you may be subject to a 20% withholding on each payment. To avoid this 20% withholding and to insure that accurate tax information is reported to the Internal Revenue Service and the State, please use this form to provide the requested information exactly as it appears on file with the IRS.

| INDIVIDUAL AND SOLE PROPRIETO<br>CORPORATION OR PARTNERSHIP<br>NAME:  | R: ENTER NAME AS SHOWN ON SOCIAL SEC<br>: ENTER YOUR LEGAL BUSINESS NAME   | URITY CARD  |  |  |
|---|--|---|--|--|
| MAILING ADDRESS: STREET/PO BOX:   |  |   |  |  |
| CITY, STATE, ZIP:   |  |   |  |  |
| DBA / TRADE NAME (IF APPLICABLE):   |  |   |  |  |
|   | <ul> <li>INDIVIDUAL (use Social Security No.)</li> <li>CORPORATION (use Federal ID No.)</li> <li>ESTATE/TRUST (use Federal ID no.)</li> <li>OTHER / SPECIFY</li> </ul> | SOLE PROPRIETER (use SS No. or Fed ID No.)<br>PARTNERSHIP (use Federal ID No.)<br>STATE OR LOCAL GOVT. (use Federal ID No.) |  |  |
|   |  | (Social Security #)   |  |  |
| OR<br>FED.EMPLOYER IDENTIFICATION NO.   |  | (Employer Identification #)   |  |  |
| COMPLETE THIS SECTION IF PAYMENTS<br>REMIT TO ADDRESS: STREET / PO BOX<br>CITY, STATE, ZIP:   |  | N THE ONE LISTED ABOVE:   |  |  |
| firm's group definition.  |  | f you choose to participate, circle the answer that best fits your  |  |  |
| American,<br>What is your firm's gender? (Prefer Not to   | Other:   | ed Business? ( Prefer Not to Answer,  Yes, No)  |  |  |
| <ul> <li>IRS CERTIFICATION</li> <li>Under penalties of perjury, I certify that:</li> <li>The number shown on this form is my correct taxpayer identification and</li> <li>I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the IRS that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and</li> <li>I am a U.S. person (including a U.S. resident alien).</li> </ul> |  |   |  |  |
| NAME (Print or Type)  | TITLE (Pr  | int or Type)  |  |  |
| SIGNATURE   | DATE   | PHONE NUMBER  |  |  |
| To avoid payment delays, completed t  | forms should be returned promptly to the Con   | ntract Administrator.   |  |  |

**EXECUTION OF BID** 

#### NON-COLLUSION AFFIDAVIT, DEBARMENT CERTIFICATION AND GIFT BAN CERTIFICATION

#### **CORPORATION**

The person executing the bid, on behalf of the Bidder, being duly sworn, solemnly swears (or affirms) that neither he, nor any official, agent or employee of the bidder has entered into any agreement, participated in any collusion, or otherwise taken any action which is in restraint of free competitive bidding in connection with any bid or contract, that the bidder has not been convicted of violating *N.C.G.S.* § 133-24 within the last three years, and that the Bidder intends to do the work with its own bonafide employees or subcontractors and is not bidding for the benefit of another contractor.

In addition, execution of this bid in the proper manner also constitutes the Bidder's certification of status under penalty of perjury under the laws of the United States in accordance with the Debarment Certification attached, provided that the Debarment Certification also includes any required statements concerning exceptions that are applicable.

*N.C.G.S.* § 133-32 and Executive Order 24 prohibit the offer to, or acceptance by, any State Employee of any gift from anyone with a contract with the State, or from any person seeking to do business with the State. By execution of any response in this procurement, you attest, for your entire organization and its employees or agents, that you are not aware that any such gift has been offered, accepted, or promised by any employees of your organization.

|            |   | Full name of Cor | poration  |
|------------|---|------------------|---|
|            |   |                  |   |
|            |   | Address as Prequ | ualified  |
| Attest     |   | By               |   |
| _          | Secretary/Assistant Secretary<br>Select appropriate title |                  | President/Vice President/Assistant Vice President<br>Select appropriate title |
|            | Print or type Signer's name                               |                  | Print or type Signer's name   |
|            |   |                  | CORPORATE SEAL  |
|            | AFFIDA  | AVIT MUST B      | E NOTARIZED   |
| Subscribe  | ed and sworn to before me t                               | his the          |   |
| da         | y of  | 20               |   |
|            |   |                  | NOTARY SEAL   |
|            | Signature of Notary Public                                |                  |   |
| of         |   | _County          |   |
| State of _ |   |                  |   |
| Mv Comr    | mission Expires:  |                  |   |

**EXECUTION OF BID** 

#### NON-COLLUSION AFFIDAVIT, DEBARMENT CERTIFICATION AND GIFT BAN CERTIFICATION

#### PARTNERSHIP

The person executing the bid, on behalf of the Bidder, being duly sworn, solemnly swears (or affirms) that neither he, nor any official, agent or employee of the bidder has entered into any agreement, participated in any collusion, or otherwise taken any action which is in restraint of free competitive bidding in connection with any bid or contract, that the bidder has not been convicted of violating N.C.G.S. § 133-24 within the last three years, and that the Bidder intends to do the work with its own bonafide employees or subcontractors and is not bidding for the benefit of another contractor.

In addition, execution of this bid in the proper manner also constitutes the Bidder's certification of status under penalty of perjury under the laws of the United States in accordance with the Debarment Certification attached, provided that the Debarment Certification also includes any required statements concerning exceptions that are applicable.

*N.C.G.S.* § 133-32 and Executive Order 24 prohibit the offer to, or acceptance by, any State Employee of any gift from anyone with a contract with the State, or from any person seeking to do business with the State. By execution of any response in this procurement, you attest, for your entire organization and its employees or agents, that you are not aware that any such gift has been offered, accepted, or promised by any employees of your organization.

| Full Name of Partnership                   |         |                             |  |  |  |
|--|---------|-----------------------------|--|--|--|
| Address as Prequalified                    |         |                             |  |  |  |
| By   |         |                             |  |  |  |
| Signature of Witness                       |         | Signature of Partner        |  |  |  |
|  |         |                             |  |  |  |
| Print or type Signer's name                |         | Print or type Signer's name |  |  |  |
|  |         |                             |  |  |  |
|  |         |                             |  |  |  |
| AFFIDAVIT N                                | IUST BE | NOTARIZED                   |  |  |  |
| Subscribed and sworn to before me this the |         | NOTARY SEAL                 |  |  |  |
| day of 20_                                 |         |                             |  |  |  |
|  |         |                             |  |  |  |
| Signature of Notary Public                 |         |                             |  |  |  |
| ofCount                                    | У       |                             |  |  |  |
| State of                                   |         |                             |  |  |  |
| My Commission Expires:                     |         |                             |  |  |  |

#### **EXECUTION OF BID**

#### NON-COLLUSION AFFIDAVIT, DEBARMENT CERTIFICATION AND GIFT BAN CERTIFICATION

#### LIMITED LIABILITY COMPANY

The person executing the bid, on behalf of the Bidder, being duly sworn, solemnly swears (or affirms) that neither he, nor any official, agent or employee of the bidder has entered into any agreement, participated in any collusion, or otherwise taken any action which is in restraint of free competitive bidding in connection with any bid or contract, that the bidder has not been convicted of violating N.C.G.S. § 133-24 within the last three years, and that the Bidder intends to do the work with its own bonafide employees or subcontractors and is not bidding for the benefit of another contractor.

In addition, execution of this bid in the proper manner also constitutes the Bidder's certification of status under penalty of perjury under the laws of the United States in accordance with the Debarment Certification attached, provided that the Debarment Certification also includes any required statements concerning exceptions that are applicable.

*N.C.G.S.* § 133-32 and Executive Order 24 prohibit the offer to, or acceptance by, any State Employee of any gift from anyone with a contract with the State, or from any person seeking to do business with the State. By execution of any response in this procurement, you attest, for your entire organization and its employees or agents, that you are not aware that any such gift has been offered, accepted, or promised by any employees of your organization.

| Full Name of Firm                          |  |  |  |
|--|--|--|--|
| Address as Pre                             | malified   |  |  |
| Address as The                             | quameu   |  |  |
| Signature of Witness                       | Signature of Member/Manager/Authorized Agent<br>Select appropriate title |  |  |
| Print or type Signer's name                | Print or type Signer's Name  |  |  |
| AFFIDAVIT MUST                             | BE NOTARIZED   |  |  |
| Subscribed and sworn to before me this the | NOTARY SEAL  |  |  |
| day of 20                                  |  |  |  |
| Signature of Notary Public                 |  |  |  |
| ofCounty                                   |  |  |  |
| State of                                   |  |  |  |
| My Commission Expires:                     |  |  |  |

(1)

**EXECUTION OF BID** 

#### NON-COLLUSION AFFIDAVIT, DEBARMENT CERTIFICATION AND GIFT BAN CERTIFICATION

#### JOINT VENTURE (2) or (3)

The person executing the bid, on behalf of the Bidder, being duly sworn, solemnly swears (or affirms) that neither he, nor any official, agent or employee of the bidder has entered into any agreement, participated in any collusion, or otherwise taken any action which is in restraint of free competitive bidding in connection with any bid or contract, that the bidder has not been convicted of violating N.C.G.S. § 133-24 within the last three years, and that the Bidder intends to do the work with its own bonafide employees or subcontractors and is not bidding for the benefit of another contractor.

In addition, execution of this bid in the proper manner also constitutes the Bidder's certification of status under penalty of perjury under the laws of the United States in accordance with the Debarment Certification attached, provided that the Debarment Certification also includes any required statements concerning exceptions that are applicable.

N.C.G.S. § 133-32 and Executive Order 24 prohibit the offer to, or acceptance by, any State Employee of any gift from anyone with a contract with the State, or from any person seeking to do business with the State. By execution of any response in this procurement, you attest, for your entire organization and its employees or agents, that you are not aware that any such gift has been offered, accepted, or promised by any employees of your organization.

#### SIGNATURE OF CONTRACTOR

Instructions: 2 Joint Venturers Fill in lines (1), (2) and (3) and execute. 3 Joint Venturers Fill in lines (1), (2), (3) and (4) and execute. On Line (1), fill in the name of the Joint Venture Company. On Line (2), fill in the name of one of the joint venturers and execute below in the appropriate manner. On Line (3), print or type the name of the other joint venturer and execute below in the appropriate manner. On Line (4), fill in the name of the third joint venturer, if applicable and execute below in the appropriate manner.

|   |                                      | Name of Joint Venture                                   |  |
|---|--------------------------------------|---|--|
| (2)   |                                      | Name of Contractor                                      |  |
|   |                                      | Address as Prequalified                                 |  |
|   | Signature of Witness or Attest       | Ву  | Signature of Contractor                                |
|   | Print or type Signer's name          |   | Print or type Signer's name                            |
|   | If Corporation, affix Corporate Seal | and   |  |
| (3)   |                                      |   |  |
|   |                                      | Name of Contractor                                      |  |
|   |                                      | Address as Prequalified                                 |  |
|   | Signature of Witness or Attest       | Ву  | Signature of Contractor                                |
|   | Print or type Signer's name          |   | Print or type Signer's name                            |
|   | If Corporation, affix Corporate Seal | and   |  |
| (4)   |                                      |   |  |
|   |                                      | Name of Contractor (for 3 Joint Venture only            | y)   |
|   |                                      | Address as Prequalified                                 |  |
|   | Signature of Witness or Attest       | By  | Signature of Contractor                                |
|   | Print or type Signer's name          |   | Print or type Signer's name                            |
|   | If Corporation, affix Corporate Seal |   |  |
| NOTARY SEAL<br>Affidavit must be notarized for Line (2) |                                      | NOTARY SEAL<br>Affidavit must be notarized for Line (3) | NOTARY SEA<br>Affidavit must be notarized for Line (4) |
|   | ad sworn to before me this           | Subscribed and sworn to before me this                  | Subscribed and sworn to before me this                 |
| day of_   | 20                                   | day of 20   | day of20   |
| Signature of Notary Public                              |                                      | Signature of Notary Public                              | Signature of Notary Public                             |
|   | County                               | ofCount   | y ofCounty   |
|   |                                      | State of  |  |
| My Commiss  | ion Expires:                         | My Commission Expires:                                  | My Commission Expires:                                 |

**EXECUTION OF BID** 

#### NON-COLLUSION AFFIDAVIT, DEBARMENT CERTIFICATION AND GIFT BAN CERTIFICATION

#### INDIVIDUAL DOING BUSINESS UNDER A FIRM NAME

The person executing the bid, on behalf of the Bidder, being duly sworn, solemnly swears (or affirms) that neither he, nor any official, agent or employee of the bidder has entered into any agreement, participated in any collusion, or otherwise taken any action which is in restraint of free competitive bidding in connection with any bid or contract, that the bidder has not been convicted of violating N.C.G.S. § 133-24 within the last three years, and that the Bidder intends to do the work with its own bonafide employees or subcontractors and is not bidding for the benefit of another contractor.

In addition, execution of this bid in the proper manner also constitutes the Bidder's certification of status under penalty of perjury under the laws of the United States in accordance with the Debarment Certification attached, provided that the Debarment Certification also includes any required statements concerning exceptions that are applicable.

*N.C.G.S.* § *133-32* and Executive Order 24 prohibit the offer to, or acceptance by, any State Employee of any gift from anyone with a contract with the State, or from any person seeking to do business with the State. By execution of any response in this procurement, you attest, for your entire organization and its employees or agents, that you are not aware that any such gift has been offered, accepted, or promised by any employees of your organization.

| Name of Contractor            |                  |                                       |
|-------------------------------|------------------|---------------------------------------|
|                               |                  | Individual name                       |
| Trading and doing business a  | .s               | Full name of Firm                     |
|                               |                  |                                       |
|                               | Address as Prequ | alified                               |
| Signature of Witness          |                  | Signature of Contractor, Individually |
| Print or type Signer's        | name             | Print or type Signer's name           |
| A                             | FFIDAVIT MUST BI | E NOTARIZED                           |
| Subscribed and sworn to befor | e me this the    | NOTARY SEAL                           |
| day of                        | 20               |                                       |
| Signature of Notary Pu        | ıblic            |                                       |
| of                            | County           |                                       |
| State of                      |                  |                                       |
| My Commission Expires:        |                  |                                       |

**EXECUTION OF BID** 

#### NON-COLLUSION AFFIDAVIT, DEBARMENT CERTIFICATION AND GIFT BAN CERTIFICATION

#### INDIVIDUAL DOING BUSINESS IN HIS OWN NAME

The person executing the bid, on behalf of the Bidder, being duly sworn, solemnly swears (or affirms) that neither he, nor any official, agent or employee of the bidder has entered into any agreement, participated in any collusion, or otherwise taken any action which is in restraint of free competitive bidding in connection with any bid or contract, that the bidder has not been convicted of violating *N.C.G.S.* § 133-24 within the last three years, and that the Bidder intends to do the work with its own bonafide employees or subcontractors and is not bidding for the benefit of another contractor.

In addition, execution of this bid in the proper manner also constitutes the Bidder's certification of status under penalty of perjury under the laws of the United States in accordance with the Debarment Certification attached, provided that the Debarment Certification also includes any required statements concerning exceptions that are applicable.

*N.C.G.S.* § 133-32 and Executive Order 24 prohibit the offer to, or acceptance by, any State Employee of any gift from anyone with a contract with the State, or from any person seeking to do business with the State. By execution of any response in this procurement, you attest, for your entire organization and its employees or agents, that you are not aware that any such gift has been offered, accepted, or promised by any employees of your organization.

#### SIGNATURE OF CONTRACTOR

Name of Contractor

Print or type Individual name

Address as Prequalified

Signature of Contractor, Individually

Print or type Signer's Name

Signature of Witness

Print or type Signer's name

#### AFFIDAVIT MUST BE NOTARIZED

Subscribed and sworn to before me this the

**NOTARY SEAL** 

\_\_\_\_\_ day of \_\_\_\_\_\_ 20\_\_\_.

Signature of Notary Public

of \_\_\_\_\_County

State of

My Commission Expires:\_\_\_\_\_
### 10.106036 DEBARMENT CERTIFICATION

Conditions for certification:

- 1. The prequalified bidder shall provide immediate written notice to the Municipality if at any time the bidder learns that his certification was erroneous when he submitted his debarment certification or explanation filed with the Municipality, or has become erroneous because of changed circumstances.
- 2. The terms *covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded,* as used in this provision, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. A copy of the Federal Rules requiring this certification and detailing the definitions and coverages may be obtained from the Municipality project representative.
- 3. The prequalified bidder agrees by submitting this form, that he will not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in Municipal contracts, unless authorized by the Municipality.
- 4. For Federal Aid projects, the prequalified bidder further agrees that by submitting this form he will include the Federal-Aid Provision titled *Required Contract Provisions Federal-Aid Construction Contract (Form FHWA PR* 1273) provided by the Municipality, without subsequent modification, in all lower tier covered transactions.
- 5. The prequalified bidder may rely upon a certification of a participant in a lower tier covered transaction that he is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless he knows that the certification is erroneous. The bidder may decide the method and frequency by which he will determine the eligibility of his subcontractors.
- 6. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this provision. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- 7. Except as authorized in paragraph 6 herein, the Municipality may terminate any contract if the bidder knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available by the Federal Government.

### **DEBARMENT CERTIFICATION**

The prequalified bidder certifies to the best of his knowledge and belief, that he and his principals:

- a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- b. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records; making false statements; or receiving stolen property;
- c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph b. of this certification; and
- d. Have not within a three-year period preceding this proposal had one or more public transactions (Federal, State or local) terminated for cause or default.
- e. Will submit a revised Debarment Certification immediately if his status changes and will show in his bid proposal an explanation for the change in status.

If the prequalified bidder cannot certify that he is not debarred, he shall provide an explanation with this submittal. An explanation will not necessarily result in denial of participation in a contract.

Failure to submit a non-collusion affidavit and debarment certification will result in the prequalified bidder's bid being considered non-responsive.

Check here if an explanation is attached to this certification.

## 75 ADDENDUM(S)

Mecklenburg

(3-3-2014)

SPD 25-100

### ADDENDUM #1

| I,                                  | representing |  |  |  |  |  |  |
|-------------------------------------|--------------|--|--|--|--|--|--|
| (SIGNATURE)                         |              |  |  |  |  |  |  |
| Acknowledge receipt of Addendum #1. |              |  |  |  |  |  |  |
|                                     |              |  |  |  |  |  |  |
| ADDENDUM #2                         |              |  |  |  |  |  |  |
| I,(SIGNATURE)                       | representing |  |  |  |  |  |  |
| Acknowledge receipt of Addendum #2. |              |  |  |  |  |  |  |
| ADDENDUM #3                         |              |  |  |  |  |  |  |
| I,(SIGNATURE)                       | representing |  |  |  |  |  |  |
| Acknowledge receipt of Addendum     | #3.          |  |  |  |  |  |  |

# Appendix A

## 76



The Reinforced Earth Company

#### **MECKLENBERG COUNTY I-85 END BENT #2** PANEL REPAIR PROCEDURE

#### **DESCRIPTION:**

This procedure shall be used to repair four installed MSE cracked panels at End Bent #2.

The approach is to remove damaged portions of existing wall panels and cast new panels in place.

#### **MATERIALS:**

NCDOT approved materials.

- Concrete minimum compressive strength f'c = 4000 psi
- Reinforcing steel grade 60
- Bearing pads by RECo
- Clevis loops by RECo
- Connector rods by RECo

#### **CONSTRUCTION:**

(Refer to attached Figures)

- Contractor to follow requirements of NCDOT.
- Refer to attached detail of standard panel for location of embedded items.
- Install 2 wood wedges per panel @ joints as shown.
- Install L7"x4"x3/8"x20' brace at location shown. Use at least 2 Hilti KB TZ 5/8" x 4 1/2" per panel (field drill angle and panels and install per manufacturer directions).
- Stabilize backfill material by injecting fluid grout or by other means. Backfill must be stabilized adequately to allow removal of damaged panels.
- . Remove damaged panels. Saw cut panels where shown. Use chipping hammer to remove broken concrete. Expose existing looped ends of wire mesh soil reinforcements. Exercise caution so as to avoid damage to existing wire mesh soil reinforcements.
- British Car Carefully remove portion of stabilized backfill in order to achieve 6" minimum thickness of . new C.I.P. panel. Slightly over-excavate stabilized backfill at all edges as shown in sections A-A and B-B.
- Straighten and align the exposed ends of existing wire mesh soil reinforcements.
- Install new galvanized clevis loops and new galvanized connector rods. Use plastic ties to . securely hold new components in their proper orientation.
- Install new reinforcing bars consisting of #4 @ 12" oc each way.



- Install ½" or ¾" expansion joint material as needed to match adjacent existing joints. Expansion
  joint material shall create tongue and groove edges on sides and bottom of repair casting to
  match adjacent existing panels. Form ¾" open joints where existing panels have been cut.
- Install 3/4" bearing pads and expansion joint material where shown.
- Form and pour repair casting. Rod and/or vibrate adequately to completely fill the void. Stop the pour about 4" below the bottom of the existing precast panels above.
- Allow the casting to harden overnight. Then pump grout through ports at the top of the formwork to fill the top 4" of the void. Grout pressure must be maintained in order to completely fill the void.
- Strip form, remove steel brace, patch spalls/holes and apply a hand rubbed finish to blend repair into existing wall.

|  | DESIGNED BY:<br>EEH  | PROJECT NAME      | I-85 NB EXIT 42                                | DATE<br>3/8/17           |  |
|--|----------------------|-------------------|--|--------------------------|--|
| 12001 SUNRISE VALLEY DRIVE, SUITE 400, RESTON, VA 20191                        | PROJECT ENGR:<br>JRS | LOCATION          | CHARLOTTE NORTH CAROLINA                       | CONTRACT NO.<br>RE-18640 |  |
| Telephone: (703)-499-9818<br>"REINFORCED EARTH" is the registered trademark of | CHECKED BY:<br>JRS   | OWNER             | NORTH CAROLINA<br>DEPARTMENT OF TRANSPORTATION | DRAWING NO.<br>2 OF 11   |  |
| The Reinforced Earth Company.  | ENG. MANAGER<br>JRS  | DRAWING<br>COVERS | PANEL REPAIR PROCEDURE CONT'D                  | SCALE<br>AS SHOWN        |  |



















# Appendix A 85









## Appendix A 89



|   | WBS #                           |             | 10.106036                                 | TIP# Non     | е    | FA# None      |                 |  |
|---|---------------------------------|-------------|---|--------------|------|---------------|-----------------|--|
|   | Type of Work                    |             | Panel Repair for MSE Retaining Wall       |              |      |               |                 |  |
|   | County                          |             | Mecklenburg                               |              |      |               |                 |  |
| Location Existing MSE Wall for End Bent #2 on I-85 NorthBound, Exit 42. |                                 |             |   |              |      |               |                 |  |
| LINE<br>NO.   | MASTER<br>ITEM NO.              | SEC.<br>NO. | ITEM DESCRIPTION                          | EST.<br>QTY. | UNIT | UNIT<br>PRICE | TOTAL<br>AMOUNT |  |
| 1   | 4413000000-E                    | SP          | WORK ZONE ADVANCE/GENERAL WARNING SIGNING | 82           | SF   |               |                 |  |
| 2   | 4465000000-N                    | 1160        | TEMPORARY CRASH CUSHIONS                  | 1            | EA   |               |                 |  |
| 3   | 4485000000-E                    | 1170        | PORTABLE CONCRETE BARRIER                 | 700          | LF   |               |                 |  |
| 4   | 8847000000-E                    | SP          | MSE RETAINING WALL REPAIR                 | 60           | SF   |               |                 |  |
|   |                                 |             |   |              |      |               |                 |  |
|   | Total Cost for Project          |             |   |              |      |               |                 |  |
|   |                                 |             |   |              |      |               |                 |  |
|   |                                 |             |   |              |      |               |                 |  |
|   | CONTRACTOR                      |             |   |              |      |               |                 |  |
|   |                                 |             |   |              |      |               |                 |  |
|   | ADDICEOU                        |             |   | _            |      |               |                 |  |
|   | Endoral ID No.                  |             |   | _            |      | CORPORAT      | E SEAL          |  |
|   |                                 |             |   | _            |      |               |                 |  |
|   |                                 |             |   | _            |      |               |                 |  |
|   |                                 |             |   |              |      |               |                 |  |
|   |                                 |             |   |              | L    |               |                 |  |
| Authorized Agent Title  |                                 |             |   |              |      |               |                 |  |
|   | Signature Date<br>Witness Title |             |   |              |      |               |                 |  |
|   |                                 |             |   |              |      |               |                 |  |
|   | Signature                       |             |   | Date         |      |               |                 |  |