



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J. ERIC BOYETTE
SECRETARY

September 9, 2021

WBS No.: 10.109011, Etc
CONTRACT NO.: 10-03-164
COUNTY: Union
DESCRIPTION: "As needed" Contract for Cut and Shove Crews

Custom Tree Care Inc.
6021 SW 29th St. PMB #130
Topeka, KS 66614

Dear Sir/Madam:

Custom Tree Care Inc. has been awarded the above-mentioned project. Your bid proposal indicated adequate participation to satisfy the advertised combined MBE/WBE goal of 0%.

NCDOT shall proceed with award of the above project to Custom Tree Care Inc. in the amount of \$29,800.00. Before final recommendation can be submitted for approval, we must receive the following items from you:

- A Certificate of Public Liability and Property Damage Insurance for the coverage as stated in Section 107-15 of the NCDOT Standard Specifications. This certificate must include the NC Department of Transportation as an additional insured on the policy.

Please submit the above items to the following address:

Ms. Tanya Almond
716 West Main Street
Albemarle, NC 28001

No further action will be taken until we receive the correspondence listed above. Work will be assigned by David Gillette, County Maintenance Engineer in Union County. He can be reached at (704) 218-5140 to schedule a Preconstruction Conference prior to beginning work. No time extensions will be considered for delays in scheduling the Preconstruction Conference except as authorized by Section 108-10 of the Standard Specifications.

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
DIVISION 10
716 WEST MAIN STREET
ALBEMARLE, NC 28001


Telephone: (704) 983-4400
Fax: (704) 982-3146
Customer Service: 1-877-368-4968

Location:
716 WEST MAIN STREET
ALBEMARLE, NC 28001

Website: www.ncdot.gov

If you have any questions, please contact me at (704) 983-4400.

Sincerely,

DocuSigned by:

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Terry Burleson
Division Contract Engineer

cc: Brett Canipe, PE, Division Engineer
Jeff Littlefield, PE, Deputy Division Engineer
Lee Ainsworth, PE, Division Maintenance Engineer
Travis Preslar, PE, District Engineer
David Gillette, County Maintenance Engineer