



PAT McCRORY
Governor

NICHOLAS J. TENNYSON
Secretary

December 4, 2015

Mr. James Camp
Little Js Enterprise LLC
P. O. Box 1404
Forest City, NC 28043

Project: Tree and Limb Removal, Various Primary and Secondary Roads
County: Union
WBS Element: 10.109011 and 10.209011

Dear Mr. Camp:

Little Js Enterprise LLC has been awarded the above blanket purchase order contract for which bids were opened on December 2, 2015.

Advertised contract goals for the subject project were set at: MBE 0.0% WBE 0.0%

NCDOT shall proceed with award of the above-mentioned project to Little Js Enterprise LLC in the amount of \$149,100.00. Before final recommendation can be submitted to our Purchasing Department for approval, we must receive the following item from you:

- A Certificate of Public Liability and Property Damage Insurance for the coverage stated in Section 107-15 of the January 2012 *Standard Specifications for Roads and Structures* and the Project Special Provisions. This certificate must include the NC Department of Transportation as an additional insured on the policy.

Please submit the above item to the following address:

Mr. Ritchie Hearne, PE
NC Department of Transportation
716 West Main Street
Albemarle, NC 28001

No further action will be taken until we receive the correspondence listed above.

Sincerely,

A handwritten signature in black ink that reads "Ritchie Hearne". The signature is written in a cursive style.

Ritchie Hearne, PE
Project Manager

cc: Benny Sloan, State Contractor Utilization Engineer

