PROJECT MANUAL FOR:

NEW FOUR-BAY SALT STORAGE BUILDING, ALLEGHANY COUNTY

271 GRANDVIEW DRIVE
SPARTA, NORTH CAROLINA 28675

NORTH CAROLINA DEPARTMENT OF TRANSPORTATION

HIGHWAY DIVISION 11

SCO ID# 16-13024-01A

STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

NORTH CAROLINA
PROFESSIONAL
SEAL
17326
ENGINEER
MICHAEL D. MOUNTCASTLE
4/10/17

Architect :

FACILITIES DESIGN
GENERAL SERVICES DIVISION, NCDOT
1 SOUTH WILMINGTON STREET
RALEIGH, NORTH CAROLINA 27601

APRIL 10, 2017

SET NO._____

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STATE OF NORTH CAROLINA
STANDARD FORM OF INFORMAL CONTRACT
AND GENERAL CONDITIONS FOR

North Carolina Department of Transportation, Division of Highways
Four-Bay Salt Storage Building, Alleghany County
SCO ID# - 16-13024-01A

SCOPE OF WORK

The successful bidder will be responsible for construction of a four-bay salt storage facility. The building is constructed of cast in place concrete walls bearing on a shallow concrete foundation, with wood truss roof. There is no plumbing or mechanical work included in this project. Electrical work is included in the contract.

NOTICE TO BIDDERS

Sealed bids for this work will be received by:

Joe Laws, P.E.
Highway Division 11
801 Statesville Road
N. Wilkesboro, NC 28659
336-903-9138

up to **2:00 PM**, on **Thursday, May 4, 2017** and immediately thereafter publicly opened and read aloud. A **MANDATORY** pre-bid meeting will be held for all interested bidders at **10:00 AM,** on **Wednesday, April 26, 2017** at the site. The site address is: 271 Grandview Drive, Sparta, NC 28675.

Plans and project manual will not be distributed in paper format. Complete plans and project manual can be obtained from the following web address: www.ncdot.org/doh/operations/division11/Bid_Table.html. All questions during the bid are to be directed to Michael Mountcastle via email to mdmountcastle@ncdot.gov. All documentation during the bid period, will be posted on the web site. It is the responsibility of all participating in the bid to check the web site at intervals for addenda, list of registered general contractors, etc. The list of general contractors attending the pre-bid will be posted on the web site after the pre-bid meeting.

Digital documents will be forwarded to the Associated General Contractors, Carolinas Branch, Charlotte, the local North Carolina offices of McGraw-Hill Dodge Corporation, and the Eastern Regional Office of Reed Construction Data in Norcross, GA, and to the following Minority Plan Rooms:

1. Hispanic Contractors Association of the Carolinas in the Winston-Salem, Charlotte, and Raleigh Areas (877-227-1680).
2. Cherokee Business Development Center, 810 Acquoni Road, Cherokee, NC 28719 (828-497-1665).

Contractors are hereby notified that they must have proper license under the State laws governing their respective trades and that North Carolina General Statute 87 will be observed in receiving and awarding contracts. General Contractors must have general license classification, at minimum, for Building-Limited.

A bid bond is not required. Performance and payment bonds and insurance must be provided by the contractor.

No bid may be withdrawn after the opening of bids for a period of 30 days. The Owner reserves the right to reject any or all bids and waive informalities. Proposals shall be made only on the form provided herein with all blank spaces for bids properly filled in and all signatures properly executed.

Please note on the envelope – Bid Proposal: Attn: proposal engineer

(Project Name)
(Bid Date)
(Contractor)
(License Number)

GENERAL CONDITIONS

1. GENERAL

It is understood and agreed that by submitting a bid that the Contractor has examined these contract documents, drawings and specifications and has visited the site of the Work, and has satisfied himself relative to the Work to be performed.

2. DEFINITIONS

Owner: "Owner" shall mean, The State of North Carolina through NC Department of Transportation.

Contractor: "Contractor" shall mean the entity that will provide the services for the Owner.

Designer: The **designer(s)** are those referred to within this contract, or their authorized representatives. The Designer(s), as referred to herein, shall mean architect and/or engineer responsible for preparing the project plans and specifications. They will be referred to hereinafter as if each were of the singular number, masculine gender.

Contract Documents: "Contract Documents" shall consist of the Notice to Bidders; General Conditions of the Contract; special conditions if applicable; Supplementary General Conditions; the drawing and specifications, including all bulletins, addenda or other modifications of the drawings and specifications incorporated into the documents prior to their execution; the bid; the contract; the performance bond if applicable; and insurance certificates. All of these items together form the contract.

3. INTENT AND EXECUTION OF DOCUMENTS

The drawings and specifications are complementary, one to the other. That which is shown on the drawings or called for in the specifications shall be as binding as if it were both called for and shown. The intent of the drawings and specifications is to establish the scope of all labor, materials, transportation, equipment, and any and all other things necessary to provide a complete job. In case of discrepancy or disagreement in the Contract Documents, the order of precedence shall be: Form of Contract, specifications, large-scale detail drawings, small-scale drawings.

In such cases where the nature of the work requires clarification by the Designer/ Owner, the Designer/ Owner shall furnish such clarification. Clarifications and drawings shall be consistent with the intent of the Contract Documents, and shall become a part thereof.

4. AS-BUILT MARKED-UP CONSTRUCTION DOCUMENTS

Contractor shall provide one complete set of legible "as-built" marked-up construction drawings and specifications recording any and all changes made to the original design during the course of construction. In the event no changes occurred, submit construction drawings and specifications set with notation "No Changes." The Designer/Owner must receive "As-built" marked-up construction drawings and specifications before the final pay request can be processed.

5. SUBMITTAL DATA

The Contractor awarded the contract shall submit all specified submittals to the Owner/Designer. A minimum number of copies as specified by the owner, of all required submittal data pertaining to construction, performance and general dimensional criteria of the components listed in the technical specifications shall be submitted. No material or equipment shall be ordered or installed prior to written approval of the submittals by the Designer/Owner. Failure to provide submittal data for review on equipment listed in the technical specifications will result in removal of equipment by the Contractor at his expense if the equipment is not in compliance with the specifications.

6. SUBSTITUTIONS

In accordance with the provisions of G.S. 133-3, material, product, or equipment substitutions proposed by the bidders to those specified herein can only be considered during the bidding phase until five (5) days prior to the receipt of bids or by the date specified in the pre bid conference, when submitted to the Designer with sufficient data to confirm material, product, or equipment equality. Proposed substitutions submitted after this time will be considered only as potential change order.

Submittals for proposed substitutions shall include the following information:

a. Name, address, and telephone number of manufacturer and supplier as appropriate.

b. Trade name, model or catalog designation.

c. Product data including performance and test data, reference standards, and technical descriptions of material, product, or equipment. Include color samples and samples of available finishes as appropriate.

d. Detailed comparison with specified products including performance capabilities, warranties, and test results.

e. Other pertinent data including data requested by the Designer to confirm product equality.

If a proposed material, product, or equipment substitution is deemed equal by the Designer to those specified, all bidders of record will be notified by Addendum.

7. WORKING DRAWINGS AND SPECIFICATIONS AT THE JOB SITE

The contractor shall maintain, in readable condition at his job site one complete set of working drawings and specifications for his work including all shop drawings. Such drawings and specifications shall be available for use by the owner, designer or his authorized representative.

The contractor shall maintain at the job site, a day-to-day record of work-in-place that is at variance with the contract documents. Such variations shall be fully noted on project drawings by the contractor and submitted to the designer upon project completion and no later than 30 days after acceptance of the project.

8. MATERIALS, EQUIPMENT, EMPLOYEES

a. The contractor shall, unless otherwise specified, supply and pay for all labor, transportation, materials, tools, apparatus, lights, power, fuel, heat, sanitary facilities, water, scaffolding and incidentals necessary for the completion of his work, and shall install, maintain and remove all equipment of the construction, other utensils or things, and be responsible for the safe, proper and lawful construction, maintenance and use of same, and shall construct in the best and most workmanlike manner, a complete job and everything incidental thereto, as shown on the plans, stated in the specifications, or reasonably implied therefrom, all in accordance with the contract documents.

b. All materials shall be new and of quality specified, except where reclaimed material is authorized herein and approved for use. Workmanship shall at all times be of a grade accepted as the best practice of the particular trade involved, and as stipulated in written standards of recognized organizations or institutes of the respective trades except as exceeded or qualified by the specifications.

c. Upon notice, the contractor shall furnish evidence as to quality of materials.

d. Products are generally specified by ASTM or other reference standard and/or by manufacturer's name and model number or trade name. When specified only by reference standard, the Contractor may select any product meeting this standard, by any manufacturer. When several products or manufacturers are specified as being equally acceptable, the Contractor has the option of using any product and manufacturer combination listed. However, the contractor shall be aware that the cited examples are used only to denote the quality standard of product desired and that they do not restrict bidders to a specific brand, make, manufacturer or specific name; that they are used only to set forth

and convey to bidders the general style, type, character and quality of product desired; and that equivalent products will be acceptable. Request for substitution of materials, items, or equipment shall be submitted to the designer for approval or disapproval; the designer prior to the opening of bids shall make such approval or disapproval. Alternate materials may be requested after the award if it can clearly be demonstrated that it is an added benefit to the owner and the designer and owner approves.

e. The designer is the judge of equality for proposed substitution of products, materials or equipment.

f. If at any time during the construction and completion of the work covered by these contract documents, the language, conduct, or attire of any workman of the various crafts be adjudged a nuisance to the owner or designer, or if any workman be considered detrimental to the work, the contractor shall order such parties removed immediately from grounds.

g. The Contractor shall cooperate with the designer and the owner in coordinating construction activities.

h. The Contractor shall maintain qualified personnel and effective supervision at the site at all times during the project, and exercise the appropriate quality control program to ensure compliance with the project drawings and specifications. The designer is responsible for determining compliance with the drawings and specifications.

9. CODES, PERMITS AND INSPECTIONS

The Contractor shall obtain the required permits, if required, give all notices, and comply with all laws, ordinances, codes, rules and regulations bearing on the conduct of the work under this contract. If the Contractor observes that the drawings and specifications are at variance therewith, he shall promptly notify the Designer in writing. If the Contractor performs any work knowing it to be contrary to such laws, ordinances, codes, rules and regulations, and without such notice to the Owner, he shall bear all cost arising there from.

All work under this contract shall conform to the current North Carolina Building Code and other state and national codes as are applicable.

Projects constructed by the State of North Carolina or by any agency or institution of the State are not subject to county or municipal building codes and may* not be subject to inspection by county or municipal authorities. Where appropriate, the Contractor shall, cooperate with the county or municipal authorities by obtaining building permits. The contractor at no cost may obtain permits to the owner.

All fire alarm work shall be in accordance with the latest State Construction Office (SCO) *Guidelines for Fire Alarm Installation* (NFPA72). Where the contract documents are in conflict with the SCO guidelines, the SCO guidelines shall govern. The Contractor shall be responsible for all the costs for the correction of the work where he installs it in conflict with the latest edition of the SCO *Guidelines for Fire Alarm Installation*..

10. PROTECTION OF WORK, PROPERTY, THE PUBLIC AND SAFETY

a. The contractors shall be jointly responsible for the entire site and the building or construction of the same and provide all the necessary protections, as required by the owner or designer, and by laws or ordinances governing such conditions. They shall be responsible for any damage to the owner's property or of that of others on the job, by them, their personnel, or their subcontractors, and shall make good such damages. They shall be responsible for and pay for any damages caused to the owner. All contractors shall have access to the project at all times, except as indicated in the Supplemental General Conditions.

b. The contractor shall provide cover and protect all portions of the structure when the work is not in progress, provide and set all temporary roofs, covers for doorways, sash and windows, and all other materials necessary to protect all the work on the building, whether set by him, or any of the subcontractors. Any work damaged through the lack of proper protection or from any other cause, shall be repaired or replaced without extra cost to the owner.

c. No fires of any kind will be allowed inside or around the operations during the course of construction without special permission from the designer and owner.

d. The contractor shall protect all trees and shrubs designated to remain in the vicinity of the operations by building substantial boxes around it. He shall barricade all walks, roads, etc., as directed by the designer to keep the public away from the construction. All trenches, excavations or other hazards in the vicinity of the work shall be well barricaded and properly lighted at night.

e. The contractor shall provide all necessary safety measures for the protection of all persons on the job, including the requirements of the A.G.C. *Accident Prevention Manual in Construction*, as amended, and shall fully comply with all state laws or regulations and North Carolina State Building Code requirements to prevent accident or injury to persons on or about the location of the work. He shall clearly mark or post signs warning of hazards existing, and shall barricade excavations, elevator shafts, stairwells and similar hazards. He shall protect against damage or injury resulting from falling materials and he shall maintain all protective devices and signs throughout the progress of the work.

f. The contractor shall adhere to the rules, regulations and interpretations of the North Carolina Department of Labor relating to Occupational Safety and Health Standards for the Construction Industry (Title 29, Code of Federal Regulations, Part 1926, published in Volume 39, Number 122, Part II, June 24, 1974, *Federal Register*), and revisions thereto as adopted by General Statutes of North Carolina 95-126 through 155.

g. In the event of emergency affecting the safety of life, the protection of work, or the safety of adjoining properties, the contractor is hereby authorized to act at his own discretion, without further authorization from anyone, to prevent such threatened injury or damage. Any compensation claimed by the contractor on account of such action shall be determined as provided for under Article 13(b).

h. Any and all costs associated with correcting damage caused to adjacent properties of the construction site or staging area shall be borne by the contractor. These costs shall include but not be limited to flooding, mud, sand, stone, debris, and discharging of waste products.

11. SUBCONTRACTS AND SUBCONTRACTORS

The Contractor is and remains fully responsible for his own acts or omissions as well as those of any subcontractor or of any employee of either. The Contractor agrees that no contractual relationship exists between the subcontractor and the Owner in regard to the contract, and that the subcontractor acts on this work as an agent or employee of the Contractor.

12. CONTRACTOR-SUBCONTRACTOR RELATIONSHIPS

The Contractor agrees that the terms of these Contract Documents shall apply equally to each Subcontractor as to the Contractor, and the Contractor agrees to take such action as may be necessary to bind each Subcontractor to these terms. The Contractor further agrees to conform to the Code of Ethical Conduct as adopted by the Associated General Contractors of America, Inc., with respect to Contractor-Subcontractor relationships. The Owner reserves the right to limit the amount of portions of work to be subcontracted as hereinafter specified.

13. CHANGES IN THE WORK AND CLAIMS FOR EXTRA COST

a. The owner may have changes made in the work covered by the contract. These changes will not invalidate and will not relieve or release the contractor from any guarantee given by him pertinent to the contract provisions. These changes will not affect the validity of the guarantee bond and will not relieve the surety or sureties of said bond. All extra work shall be executed under conditions of the original contract.

b. Except in an emergency endangering life or property, no change shall be made by the contractor except upon receipt of approved change order from the designer, countersigned by the owner authorizing such change. No claim for adjustments of the contract price shall be valid unless this procedure is followed. Should a claim for extra compensation by the contractor be denied by the designer or the owner, the contractor may pursue his claim in accordance with G.S. 143-135.3.

In the event of emergency endangering life or property, the contractor may be directed to proceed on a time and material basis whereupon the contractor shall proceed and keep accurately on such form as specified by the designer or owner, a correct account of costs together with all proper

invoices, payrolls and supporting data. Upon completion of the work the change order will be prepared as outlined under either Method "c(1)" or Method "c(2)" or both.

c. In determining the values of changes, either additive or deductive, contractors are restricted to the use of the following methods:

1. Where the extra work involved is covered by unit prices quoted in the proposal, or subsequently agreed to by the Contractor, Designer, Owner and State Construction Office the value of the change shall be computed by application of unit prices based on quantities, estimated or actual as agreed of the items involved, except is such cases where a quantity exceeds the estimated quantity allowance in the contract by one hundred percent (100%) or more. In such cases, either party may elect to proceed under subparagraph c (2) herein. If neither party elects to proceed under c (2), then unit prices shall apply.

2. The contracting parties shall negotiate and agree upon the equitable value of the change prior to issuance of the change order, and the change order shall stipulate the corresponding lump sum adjustment to the contract price.

d. Under Paragraph "b" and Methods "c(2)" above, the allowances for overhead and profit combined shall be as follows: all contractors (the single contracting entity (prime), his subcontractors(1st tier subs), or their sub-subcontractors (2nd tier subs, 3rd tier subs, etc.) shall be allowed a maximum of 10% on work they each self-perform; the prime contractor shall be allowed a maximum of 5% on contracted work of his 1st tier sub; 1st tier, 2nd tier, 3rd tier, etc. contractors shall be allowed a maximum of 2.5% on the contracted work of their subs. ; Under Method "c(1)", no additional allowances shall be made for overhead and profit. In the case of deductible change orders, under Method "c(2)" and Paragraph (b) above, the contractor shall include no less than five percent (5%) profit, but no allowances for overhead.

e. The term "net cost" as used herein shall mean the difference between all proper cost additions and deductions. The "cost" as used herein shall be limited to the following:

1. The actual costs of materials and supplies incorporated or consumed as part of the work;

2. The actual costs of labor expended on the project site; labor expended in coordination, change order negotiation, record document maintenance, shop drawing revision or other tasks necessary to the administration of the project are considered overhead whether they take place in an office or on the project site.

3. The actual costs of labor burden, limited to the costs of social security (FICA) and Medicare/Medicaid taxes; unemployment insurance costs; health/dental/vision insurance premiums; paid employee leave for holidays, vacation, sick leave, and/or petty leave, not to exceed a total of 30 days per year; retirement contributions; worker's compensation insurance premiums; and the costs of general liability insurance when premiums are computed based on payroll amounts; the total of which shall not exceed thirty percent (30%) of the actual costs of labor;

4. The actual costs of rental for tools, excluding hand tools; equipment; machinery; and temporary facilities required for the work;

5. The actual costs of premiums for bonds, insurance, permit fees and sales or use taxes related to the work.

Overtime and extra pay for holidays and weekends may be a cost item only to the extent approved by the owner.

f. Should concealed conditions be encountered in the performance of the work below grade, or should concealed or unknown conditions in an existing structure be at variance with the conditions indicated by the contract documents, the contract sum and time for completion may be equitably adjusted by change order upon claim by either party made within thirty (30) days after the condition has been identified. The cost of such change shall be arrived at by one of the foregoing methods.

All change orders shall be supported by a unit cost breakdown showing method of arriving at net cost as defined above.

g. Change orders shall be submitted by the contractor in writing to the owner/designer for review and approval. The contractor will provide such proposal and supporting data in suitable format. The designer shall verify correctness. Delay in the processing of the change order due to lack of proper submittal by the contractor of all required supporting data shall not constitute grounds for a time extension or basis of a claim. Within fourteen (14) days after receipt of the contractor's accepted proposal including all supporting documentation required by the designer, the designer shall prepare the change order and forward to the contractor for his signature or otherwise respond, in writing, to the contractor's proposal. Within seven (7) days after receipt of the change order executed by the contractor, the designer shall, certify the change order by his signature, and forward the change order and all supporting data to the owner for the owner's signature. The owner shall execute the change order,w ithin seven (7) days of receipt.

At the time of signing a change order, the contractor shall be required to certify as follows:

"I certify that my bonding company will be notified forthwith that my contract has been changed by the amount of this change order, and that a copy of the approved change order will be mailed upon receipt by me to my surety."

h. A change order, when issued, shall be full compensation, or credit, for the work included, omitted or substituted. It shall show on its face the adjustment in time for completion of the project as a result of the change in the work.

i. If, during the progress of the work, the owner requests a change order and the contractor's terms are unacceptable, the owner, may require the contractor to perform such work on a time and material basis whereupon the contractor shall proceed and keep accurately on such form as specified by the Designer or owner, a correct account of cost together with all proper invoices, payrolls and supporting data. Upon completion of the work a change order will be prepared with allowances for overhead and profit per paragraph d. above and "net cost" and "cost" per paragraph e. above. Without prejudice, nothing in this paragraph shall preclude the owner from performing or to have performed that portion of the work requested in the change order.

14. ANNULMENT OF CONTRACT

If the contractor fails to begin the work under the contract within the time specified, or the progress of the work is not maintained on schedule, or the work is not completed within the time specified, or fails to perform the work with sufficient workmen and equipment or with sufficient materials to ensure the prompt completion of said work, or shall perform the work unsuitably or shall discontinue the prosecution of the work, or if the contractor shall become insolvent or be declared bankrupt or commit any act of bankruptcy or insolvency, or allow any final judgment to stand against him unsatisfied for a period of forty-eight (48) hours, or shall make an assignment for the benefit of creditors, or for any other cause whatsoever shall not carry on the work in an acceptable manner, the owner may give notice in writing, sent by certified mail, return receipt requested, to the contractor and his surety (if applicable) of such delay, neglect or default, specifying the same, and if the contractor within a period of seven (7) days after such notice shall not proceed in accordance therewith, then the owner shall, declare this contract in default, and, thereupon, the surety shall promptly take over the work and complete the performance of this contract in the manner and within the time frame specified. In the event the contractor, or the surety (if applicable) shall fail to take over the work to be done under this contract within seven (7) days after being so notified and notify the owner in writing, sent by certified mail, return receipt requested, that he is taking the same over and stating that he will diligently pursue and complete the same, the owner shall have full power and authority, without violating the contract, to take the prosecution of the work out of the hands of said contractor, to appropriate or use any or all contract materials and equipment on the grounds as may be suitable and acceptable and may enter into an agreement, either by public letting or negotiation, for the completion of said contract according to the terms and provisions thereof or use such other methods as in his opinion shall be required for the completion of said contract in an acceptable manner. All costs and charges incurred by the owner, together with the costs of completing the work under contract, shall be deducted from any monies due or which may become due said contractor and surety (if applicable). In case the expense so incurred by the owner shall be less than the sum which would have been payable under the contract, if it had been completed by said contractor, then the said contractor and surety (if applicable) shall be entitled to receive the difference, but in case such expense shall exceed the sum which would

have been payable under the contract, then the contractor and the surety (if applicable) shall be liable and shall pay to the owner the amount of said excess.

15. TERMINATION FOR CONVENIENCE

a. Owner may at any time and for any reason terminate Contractor's services and work at Owner's convenience, after notification to the contractor in writing via certified mail. Upon receipt of such notice, Contractor shall, unless the notice directs otherwise, immediately discontinue the work and placing of orders for materials, facilities and supplies in connection with the performance of this Agreement.

b. Upon such termination, Contractor shall be entitled to payment only as follows: (1) the actual cost of the work completed in conformity with this Agreement; plus, (2) such other costs actually incurred by Contractor as approved by Owner; (3) plus ten percent (10%) of the cost of the balance of the work to be completed for overhead and profit. There shall be deducted from such sums as provided in this subparagraph the amount of any payments made to Contractor prior to the date of the termination of this Agreement. Contractor shall not be entitled to any claim or claim of lien against Owner for any additional compensation or damages in the event of such termination and payment.

16. OWNER'S RIGHT TO DO WORK

If, during the progress of the work or during the period of guarantee, the contractor fails to prosecute the work properly or to perform any provision of the contract, the owner, after seven (7) days' written notice sent by certified mail, return receipt requested, to the contractor from the designer, may perform or have performed that portion of the work. The cost of the work may be deducted from any amounts due or to become due to the contractor, such action and cost of same having been first approved by the designer. Should the cost of such action of the owner exceed the amount due or to become due the contractor, then the contractor or his surety, or both, shall be liable for and shall pay to the owner the amount of said excess.

17. REQUESTS FOR PAYMENT

Contractor shall refer to the Supplemental General Conditions for specific directions on payment schedule, procedures and the name and address where to send applications for payments for this project. It is imperative that invoices be sent only to the above address in order to assure proper and timely delivery and handling.

The Designer/Owner will process all Contractor pay requests as the project progresses. The Contractor shall receive payment within thirty (30) consecutive days after Designer/Owner's approval of each pay request. Payment will only be made for work performed as determined by the Designer/Owner.

Retainage:

a. Retainage withheld will not exceed 5% at any time.
b. The same terms apply to general contractor and subcontractors alike.
c. Following 50% completion of the project no further retainage will be withheld if the contractor/subcontractor has performed their work satisfactorily.
d. Exceptions:
    1. Owner/Contractor can reinstate retainage if the contractor/subcontractor does not continue to perform satisfactorily.
    2. Following 50% completion of the project, the owner is authorized to withhold additional retainage from a subsequent periodic payment if the amount of retainage withheld falls below 2.5%.

Final payment will be made within forty-five (45) consecutive days after acceptance of the work, receipt of marked-up "as-built" drawings and specifications and the submission both of notarized Contractor's affidavit and final pay request. All pay requests shall be submitted to the Designer/Owner for approval.

THE CONTRACTOR'S FINAL PAYMENT AFFIDAVIT SHALL STATE: "THIS IS TO CERTIFY THAT ALL COSTS OF MATERIALS, EQUIPMENT, LABOR, SUBCONTRACTED WORK, AND ALL ELSE ENTERING INTO THE ACCOMPLISHMENT OF THIS CONTRACT, INCLUDING PAYROLLS, HAVE BEEN PAID IN FULL."

18. PAYMENTS WITHHELD

The designer with the approval of the Owner may withhold payment for the following reasons:

a. Faulty work not corrected.

b. The unpaid balance on the contract is insufficient to complete the work in the judgment of the designer.

c. To provide for sufficient contract balance to cover liquidated damages that will be assessed.

d. The secretary of the Department of Administration may authorize the withholding of payment for the following reasons:

i. Claims filed against the contractor or evidence that a claim will be filed.

ii. Evidence that subcontractors have not been paid.

When grounds for withholding payments have been removed, payment will be released. Delay of payment due the contractor without cause will make owner liable for payment of interest to the contractor as provided in G.S. 143-134.**1.** As provided in G.S. 143-134.1(e), the owner shall not be liable for interest on payments withheld by the owner for unsatisfactory job progress, defective construction not remedied, disputed work, or third-party claims filed against the owner or reasonable evidence that a third-party claim will be filed.

19. MINIMUM INSURANCE REQUIREMENTS

The work under this contract shall not commence until the contractor has obtained all required insurance and verifying certificates of insurance have been approved in writing by the owner. These certificates shall document that coverages afforded under the policies will not be cancelled, reduced in amount or coverages eliminated until at least thirty (30) days after mailing written notice, by certified mail, return receipt requested, to the insured and the owner of such alteration or cancellation. If endorsements are needed to comply with the notification or other requirements of this article copies of the endorsements shall be submitted with the certificates.

a. **Worker's Compensation and Employer's Liability**

The contractor shall provide and maintain, until final acceptance, workmen's compensation insurance, as required by law, as well as employer's liability coverage with minimum limits of $100,000.

b. **Public Liability and Property Damage**

The contractor shall provide and maintain, until final acceptance, comprehensive general liability insurance, including coverage for premises operations, independent contractors, completed operations, products and contractual exposures, as shall protect such contractors from claims arising out of any bodily injury, including accidental death, as well as from claims for property damages which may arise from operations under this contract, whether such operations be by the contractor or by any subcontractor, or by anyone directly or indirectly employed by either of them and the minimum limits of such insurance shall be as follows:

Bodily Injury:	$500,000 per occurrence
Property Damage:	$100,000 per occurrence / $300,000 aggregate

In lieu of limits listed above, a $500,000 combined single limit shall satisfy both conditions.

Such coverage for completed operations must be maintained for at least two (2) years following final acceptance of the work performed under the contract.

c. **Property Insurance (Builder's Risk/Installation Floater)**

The contractor shall purchase and maintain property insurance until final acceptance, upon the entire work at the site to the full insurable value thereof. This insurance shall include the interests of the owner, the contractor, the subcontractors and sub-subcontractors in the work and shall insure against the perils of fire, wind, rain, flood, extended coverage, and vandalism and malicious mischief. If the owner is damaged by failure of the contractor to purchase or maintain such insurance, then the contractor shall bear all reasonable costs properly attributable thereto; the contractor shall effect and maintain similar property insurance on portions of the work stored off the site when request for payment per articles so includes such portions.

d. **Deductible**

Any deductible, if applicable to loss covered by insurance provided, is to be borne by the contractor.

e. **Other Insurance**

The contractor shall obtain such additional insurance as may be required by the owner or by the General Statutes of North Carolina including motor vehicle insurance, in amounts not less than the statutory limits.

f. **Proof of Carriage**

The contractor shall furnish the owner with satisfactory proof of carriage of the insurance required before written approval is granted by the owner.

20. ASSIGNMENT

No assignment of the Contractor's obligations or the Contractor's right to receive payment hereunder shall be permitted. However, upon written request approved by the Owner and solely as a convenience to the Contractor, the Owner may: (1) forward the Contractor's payment check directly to any person or entity designated by the Contractor, and (2) include any person or entity designated by Contractor as a joint payee on the Contractor's payment check. In no event shall such approval and action obligate the Owner to anyone other than the Contractor, and the Contractor shall remain responsible for fulfillment of all contract obligations.

21. CLEANING UP AND RESTORATION OF SITE

The Contractor shall keep the sites and surrounding area reasonably free from rubbish at all times and shall remove debris from the site from time to time or when directed to do so by the Owner. Before final inspection and acceptance of the project, the Contractor shall thoroughly clean the sites, and completely prepare the project and site for use by the Owner.

At the end of construction, the contractor shall oversee and implement the restoration of the construction site to its original state. Restoration includes but not limited to walks, drives, lawns, trees and shrubs, corridors, stairs and other elements shall be repaired, cleaned or otherwise restored to their original state.

22. GUARANTEE

The contractor shall unconditionally guarantee materials and workmanship against patent defects arising from faulty materials, faulty workmanship or negligence for a period of twelve (12) months following the final acceptance of the work and shall replace such defective materials or workmanship without cost to the owner.

Where items of equipment or material carry a manufacturer's warranty for any period in excess of twelve (12) months, then the manufacturer's warranty shall apply for that particular piece of equipment or material. The contractor shall replace such defective equipment or materials, without cost to the owner, within the manufacturer's warranty period.

Additionally, the owner may bring an action for latent defects caused by the negligence of the contractor, which is hidden or not readily apparent to the owner at the time of beneficial occupancy or final acceptance, whichever occurred first, in accordance with applicable law.

Guarantees for roofing workmanship and materials shall be stipulated in the specifications sections governing such roof, equipment, materials, or supplies.

23. STANDARDS

All manufactured items and/or fabricated assemblies subject to operation under pressure, operation by connection to an electric source, or operation involving a connection to a manufactured, natural, or LP gas source shall be constructed and approved in a manner acceptable to the appropriate State inspector which customarily requires the label or re-examination listing or identification marking of appropriate safety standard organization, such as the American Society of Mechanical Engineers for pressure vessels; the Underwriters Laboratories and/or National Electrical Manufacturers Association for electrically operated assemblies; or the American Gas Association for gas operated assemblies, where such approvals of listings have been established for the type of device offered and furnished. Further, all items furnished shall meet all requirements of the Occupational Safety and Health Act (OSHA), and State and federal requirements relating to clean air and water pollution.

All equipment and products must be independent third party tested and labeled (UL, FM, or CTS) before final connections to Owner services or utilities.

24. TAXES

a. Federal excise taxes do not apply to materials entering into state work (Internal Revenue Code, Section 3442(3)).

b. Federal transportation taxes do not apply to materials entering into state work (Internal Revenue Code, Section 3475(b) as amended).

c. North Carolina sales tax and use tax, as required by law, do apply to materials entering into state work and such costs shall be included in the bid proposal and contract sum.

d. Local option sales and use taxes, as required by law, do apply to materials entering into state work as applicable and such costs shall be included in the bid proposal and contract sum.

e. **Accounting Procedures for Refund of County Sales & Use Tax**

Amount of county sales and use tax paid per contractor's statements:

Contractors performing contracts for state agencies shall give the state agency for whose project the property was purchased a signed statement containing the information listed in G.S. 105-164.14(e).

The Department of Revenue has agreed that in lieu of obtaining copies of sales receipts from contractors, an agency may obtain a certified statement as of April 1, 1991 from the contractor setting forth the date, the type of property and the cost of the property purchased from each vendor, the county in which the vendor made the sale and the amount of local sales and use taxes paid thereon. If the property was purchased out-of-state, the county in which the property was delivered should be listed. The contractor should also be notified that the certified statement may be subject to audit.

In the event the contractors make several purchases from the same vendor, such certified statement must indicate the invoice numbers, the inclusive dates of the invoices, the total amount of the invoices, the counties, and the county sales and use taxes paid thereon.

Name of taxing county: The position of a sale is the retailer's place of business located within a taxing county where the vendor becomes contractually obligated to make the sale. Therefore, it is important that the county tax be reported for the county of sale rather than the county of use.

When property is purchased from out-of-state vendors and the county tax is charged, the county should be identified where delivery is made when reporting the county tax.

Such statement must also include the cost of any tangible personal property withdrawn from the contractor's warehouse stock and the amount of county sales or use tax paid thereon by the contractor.

Similar certified statements by his subcontractors must be obtained by the general contractor and furnished to the claimant.

Contractors are not to include any tax paid on supplies, tools and equipment which they use to perform their contracts and should include only those building materials, supplies, fixtures and equipment which actually become a part of or annexed to the building or structure.

25. EQUAL OPPORTUNITY CLAUSE

The non-discrimination clause contained in Section 202 (Federal) Executive Order 11246, as amended by Executive Order 11375, relative to equal employment opportunity for all persons without regard to race, color, religion, sex or national origin, and the implementing rules and regulations prescribed by the secretary of Labor, are incorporated herein.

The contractor(s) agree not to discriminate against any employee or applicant for employment because of physical or mental disabilities in regard to any position for which the employee or applicant is qualified. The contractor agrees to take affirmative action to employ, advance in employment and otherwise treat qualified individuals with such disabilities without discrimination based upon their physical or mental disability in all employment practices.

26. MINORITY BUSINESS PARTICIPATION

GS 143-128.2 establishes a ten percent (10%) goal for participation by minority business in total value of work for each State building project.

For construction contracts with a value of less than $300,000, the Owner has the responsibility to make a good faith effort to solicit minority bids and to attain the goal. The contractor shall include with his bid a completed Identification of HUB Certified/Minority Business Participation form. Contractor shall submit completed Appendix E MBE Documentation for Contract Payments form with final payment request.

For construction contracts with a value of $300,000 or greater, the contractor shall comply with the document *Guidelines for Recruitment and Selection of Minority Businesses for Participation in State Construction Contracts including Identification of Minority Business Participation*, Affidavits A, B, C, and D, and Appendix E. These forms provided herein are hereby incorporated and made a part of this contract.

27. ACCESS TO PERSONS AND RECORDS

The State Auditor shall have access to persons and records as a result of all contracts or grants entered into by the Owner in accordance with General Statute 147-64.7. The Owner's internal auditors shall also have the right to access and copy the Contractor's records relating to the Contract and Project during the term of the Contract and within two years following the completion of the Project/close-out of the Contract to verify accounts, accuracy, information, calculations and/or data affecting and/or relating to Contractor's requests for payment, requests for change orders, change orders, claims for extra work, requests for time extensions and related claims for delay/extended general conditions costs, claims for lost productivity, claims for lost efficiency, claims for idle equipment or labor, claims for price/cost escalation, pass-through claims of subcontractors and/or suppliers, and/or any other type of claim for payment or damages from Owner and/or its project representatives.

28. GOVERNING LAWS

This contract is made under and shall be governed by and construed in accordance with the laws of the State of North Carolina. The Contractor shall comply with all applicable federal, State and local laws, statutes, ordinances and regulations including, but not limited to, the Omnibus Transportation Act of 1991 and its implementing regulations.

29. CONTRACTOR EVALUATION

The contractor's overall work performance on the project shall be fairly evaluated in accordance with the State Building Commission policy and procedures, for determining qualifications to bid on future State projects. In addition to final evaluation, an interim evaluation may be prepared during the progress of project. The owner may request the contractor's comments to evaluate the designer.

SUPPLEMENTARY GENERAL CONDITIONS

TIME OF COMPLETION

The Contractor shall commence work to be performed under this Contract on a date to be specified in written order from the Designer and shall fully complete all work hereunder within (140) consecutive calendar days from the Notice to Proceed for base bid contract. For each day in excess of the above number of days, the Contractor shall pay the Owner the amount of two-hundred dollars ($200) as liquidated damages reasonably estimated in advance to cover the losses to be incurred by the Owner should the Contractor fail to complete the Work within the time specified.

If the Contractor is delayed at any time in the progress of his work by any act or negligence of the Owner, his employees or his separate contractor, by changes ordered in the work; by abnormal weather conditions; by any causes beyond the Contractor's control or by other causes deemed justifiable by Owner, then the contract time may be reasonably extended in a written order from the Owner upon written request from the contractor within ten days following the cause for delay. Time extensions for weather delays, acts of God, labor disputes, fire, delays in transportation, unavoidable casualties or other delays which are beyond the control of the Owner do not entitle the Contractor to compensable damages for delays. Any contractor claim for compensable damages for delays is limited to delays caused solely by the owner or its agents.

PAYMENTS

Monthly applications for payment may be made using standard AIA forms. See also Section 01 2000.

ROOFING GUARANTEE

The following paragraph is hereby added and shall become a part of the Guarantee of the General Conditions of the Contract. The substitution of an equal or longer term manufacturer's warranty in lieu of this requirement will not be accepted.

The Roofing Contractor shall warrant the materials and workmanship of the roofing system against leakage and against defects due to faulty materials, workmanship and contract negligence for a period of two (2) years following acceptance of the project by the Owner."

The Roofing System Manufacturer shall inspect the installation and warrant the materials and workmanship of the roofing system against leakage for a minimum period of ten (10) years following acceptance of the project by the Owner.

UTILITIES

Water and electrical service are available at the site for the Contractor's use. The Contractor will be responsible for providing on-site toilet facilities.

USE OF SITE

The county maintenance yard is typically open from 7:00 A.M. to 3:30 P.M., Monday through Friday. The yard may be available if requested by the contractor, as permitted by the Owner.

PERFORMANCE AND PAYMENT BONDS

Contractor shall furnish a Performance Bond and Payment Bond executed by a surety company authorized to do business in North Carolina. The bonds shall be in the full contract amount. Bonds shall be executed in the form bound with these specifications (Forms 307 & 308). An authorized agent of the bonding company who is licensed to do business in North Carolina shall countersign all bonds.

MINORITY BUSINESS PARTICIPATION

The state-wide goal is 10% participation by HUB certified subcontractors. Certified contractors may be found at www.doa.nc.gov.

SECTION 01 2000

PRICE AND PAYMENT PROCEDURES

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Procedures for preparation and submittal of applications for progress payments.

1.02 SCHEDULE OF VALUES

A. Electronic media printout including equivalent information will be considered in lieu of standard form specified; submit draft to Architect for approval.

B. Forms filled out by hand will not be accepted.

C. Submit Schedule of Values in duplicate within 20 days after date established in Notice to Proceed.

D. Revise schedule to list approved Change Orders, with each Application For Payment.

1.03 APPLICATIONS FOR PROGRESS PAYMENTS

A. Payment Period: Submit at intervals stipulated in the Agreement.

B. Electronic media printout including equivalent information will be considered in lieu of standard form specified; submit sample to Architect for approval.

C. Forms filled out by hand will not be accepted.

D. Execute certification by signature of authorized officer.

E. Submit one copies of each Application for Payment.

F. Include the following with the application:
   1. Partial release of liens from major Subcontractors and vendors.

G. When Architect requires substantiating information, submit data justifying dollar amounts in question. Provide one copy of data with cover letter for each copy of submittal. Show application number and date, and line item by number and description.

1.04 APPLICATION FOR FINAL PAYMENT

A. Prepare Application for Final Payment as specified for progress payments, identifying total adjusted Contract Sum, previous payments, and sum remaining due.

B. Application for Final Payment will not be considered until the following have been accomplished:
   1. All closeout procedures specified in Section 01 7000.

END OF SECTION

SECTION 01 3000
ADMINISTRATIVE REQUIREMENTS

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Preconstruction meeting.

B. Progress meetings.

C. Construction progress schedule.

D. Coordination drawings.

E. Submittals for review, information, and project closeout.

F. Number of copies of submittals.

G. Submittal procedures.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION

3.01 PRECONSTRUCTION MEETING

A. Architect will schedule a meeting after Notice of Award.

B. Attendance Required:
   1. Owner.
   2. Architect.
   3. Contractor.

3.02 PROGRESS MEETINGS

A. Architect will make arrangements for meetings, prepare agenda with copies for participants, preside at meetings.

B. Attendance Required:
   1. Contractor.
   2. Owner.
   3. Architect.
   4. Contractor's Superintendent.
   5. Major Subcontractors.

3.03 CONSTRUCTION PROGRESS SCHEDULE

A. If preliminary schedule requires revision after review, submit revised schedule within 10 days.

B. Within 20 days after review of preliminary schedule, submit draft of proposed complete schedule for review.

C. Within 10 days after joint review, submit complete schedule.

3.04 SUBMITTALS FOR REVIEW

A. When the following are specified in individual sections, submit them for review:
   1. Product data.
   2. Shop drawings.
   3. Samples for selection.
   4. Samples for verification.

B. Submit to Architect for review for the limited purpose of checking for conformance with information given and the design concept expressed in the contract documents.

C. Samples will be reviewed only for aesthetic, color, or finish selection.

D. After review, provide copies and distribute in accordance with SUBMITTAL PROCEDURES article below and for record documents purposes described in Section 01 7800 - Closeout Submittals.

3.05 SUBMITTALS FOR INFORMATION

A. When the following are specified in individual sections, submit them for information:
   1. Design data.
   2. Certificates.
   3. Test reports.
   4. Inspection reports.
   5. Manufacturer's instructions.
   6. Manufacturer's field reports.
   7. Other types indicated.

B. Submit for Architect's knowledge as contract administrator or for Owner. No action will be taken.

3.06 SUBMITTALS FOR PROJECT CLOSEOUT

A. Submit Correction Punch List for Substantial Completion.

B. Submit Final Correction Punch List for Substantial Completion.

C. When the following are specified in individual sections, submit them at project closeout:
   1. Project record documents.
   2. Operation and maintenance data.
   3. Warranties.
   4. Bonds.
   5. Other types as indicated.

D. Submit for Owner's benefit during and after project completion.

3.07 NUMBER OF COPIES OF SUBMITTALS

A. Electronic Documents: Submit one electronic copy in PDF format; an electronically-marked up file will be returned. Create PDFs at native size and right-side up; illegible files will be rejected.

B. Samples: Submit the number specified in individual specification sections; one of which will be retained by Architect.
   1. After review, produce duplicates.
   2. Retained samples will not be returned to Contractor unless specifically so stated.

3.08 SUBMITTAL PROCEDURES

A. Shop Drawing Procedures:
   1. Prepare accurate, drawn-to-scale, original shop drawing documentation by interpreting the Contract Documents and coordinating related Work.
   2. Generic, non-project specific information submitted as shop drawings do not meet the requirements for shop drawings.

B. Sequentially number the transmittal form. Revise submittals with original number and a sequential alphabetic suffix.

C. Identify Project, Contractor, Subcontractor or supplier; pertinent drawing and detail number, and specification section number, as appropriate on each copy.

D. Apply Contractor's stamp, signed or initialed certifying that review, approval, verification of Products required, field dimensions, adjacent construction Work, and coordination of information is in accordance with the requirements of the Work and Contract Documents.

E. Schedule submittals to expedite the Project, and coordinate submission of related items.

F. For each submittal for review, allow 15 days excluding delivery time to and from the Contractor.

G. Identify variations from Contract Documents and Product or system limitations that may be detrimental to successful performance of the completed Work.

H. Provide space for Contractor and Architect review stamps.

I. When revised for resubmission, identify all changes made since previous submission.

J. Distribute reviewed submittals as appropriate. Instruct parties to promptly report any inability to comply with requirements.

K. Submittals not requested will not be recognized or processed.

END OF SECTION

SECTION 01 4000
QUALITY REQUIREMENTS

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Control of installation.

B. Tolerances.

C. Testing and inspection agencies and services.

D. Control of installation.

E. Tolerances.

F. Defect Assessment.

1.02 RELATED REQUIREMENTS

A. Section 01 3000 - Administrative Requirements: Submittal procedures.

1.03 TESTING AND INSPECTION AGENCIES AND SERVICES

A. Owner will employ and pay for services of an independent testing agency to perform other specified testing.

B. Employment of agency in no way relieves Contractor of obligation to perform Work in accordance with requirements of Contract Documents.

PART 3 EXECUTION

2.01 CONTROL OF INSTALLATION

A. Monitor quality control over suppliers, manufacturers, products, services, site conditions, and workmanship, to produce Work of specified quality.

B. Comply with manufacturers' instructions, including each step in sequence.

C. Should manufacturers' instructions conflict with Contract Documents, request clarification from Architect before proceeding.

D. Comply with specified standards as minimum quality for the Work except where more stringent tolerances, codes, or specified requirements indicate higher standards or more precise workmanship.

E. Have Work performed by persons qualified to produce required and specified quality.

F. Verify that field measurements are as indicated on shop drawings or as instructed by the manufacturer.

G. Secure products in place with positive anchorage devices designed and sized to withstand stresses, vibration, physical distortion, and disfigurement.

2.02 TOLERANCES

A. Monitor fabrication and installation tolerance control of products to produce acceptable Work. Do not permit tolerances to accumulate.

B. Comply with manufacturers' tolerances. Should manufacturers' tolerances conflict with Contract Documents, request clarification from Architect before proceeding.

C. Adjust products to appropriate dimensions; position before securing products in place.

2.03 TESTING AND INSPECTION

A. Testing Agency Duties:
   1. Provide qualified personnel at site. Cooperate with Architect and Contractor in performance of services.
   2. Perform specified sampling and testing of products in accordance with specified standards.
   3. Ascertain compliance of materials and mixes with requirements of Contract Documents.

4. Promptly notify Architect and Contractor of observed irregularities or non-conformance of Work or products.
5. Perform additional tests and inspections required by Architect.
6. Submit reports of all tests/inspections specified.

B. Contractor Responsibilities:
1. Deliver to agency at designated location, adequate samples of materials proposed to be used that require testing, along with proposed mix designs.
2. Cooperate with laboratory personnel, and provide access to the Work and to manufacturers' facilities.
3. Provide incidental labor and facilities:
   a. To provide access to Work to be tested/inspected.
   b. To obtain and handle samples at the site or at source of Products to be tested/inspected.
   c. To facilitate tests/inspections.
   d. To provide storage and curing of test samples.
4. Notify Architect and laboratory 24 hours prior to expected time for operations requiring testing/inspection services.
5. Employ services of an independent qualified testing laboratory and pay for additional samples, tests, and inspections required by Contractor beyond specified requirements.
6. Arrange with Owner's agency and pay for additional samples, tests, and inspections required by Contractor beyond specified requirements.

C. Re-testing required because of non-conformance to specified requirements shall be performed by the same agency on instructions by Architect.

D. Re-testing required because of non-conformance to specified requirements shall be paid for by Contractor.

2.04 DEFECT ASSESSMENT

A. Replace Work or portions of the Work not conforming to specified requirements.

B. If, in the opinion of Architect, it is not practical to remove and replace the Work, Architect will direct an appropriate remedy or adjust payment.

END OF SECTION

SECTION 01 6000
PRODUCT REQUIREMENTS

PART 1 GENERAL

1.01 SECTION INCLUDES

A. General product requirements.

B. Transportation, handling, storage and protection.

C. Product option requirements.

D. Substitution limitations and procedures.

1.02 RELATED REQUIREMENTS

A. Section 01 4000 - Quality Requirements: Product quality monitoring.

1.03 SUBMITTALS

A. Product Data Submittals: Submit manufacturer's standard published data. Mark each copy to identify applicable products, models, options, and other data. Supplement manufacturers' standard data to provide information specific to this Project.

B. Shop Drawing Submittals: Prepared specifically for this Project; indicate utility and electrical characteristics, utility connection requirements, and location of utility outlets for service for functional equipment and appliances.

C. Sample Submittals: Illustrate functional and aesthetic characteristics of the product, with integral parts and attachment devices. Coordinate sample submittals for interfacing work.

1. For selection from standard finishes, submit samples of the full range of the manufacturer's standard colors, textures, and patterns.

PART 2 PRODUCTS

2.01 NEW PRODUCTS

A. Provide new products unless specifically required or permitted by the Contract Documents.

2.02 PRODUCT OPTIONS

A. Products Specified by Reference Standards or by Description Only: Use any product meeting those standards or description.

B. Products Specified by Naming One or More Manufacturers: Use a product of one of the manufacturers named and meeting specifications, no options or substitutions allowed.

C. Products Specified by Naming One or More Manufacturers with a Provision for Substitutions: Submit a request for substitution for any manufacturer not named.

PART 3 EXECUTION

3.01 SUBSTITUTION PROCEDURES

A. Document each request with complete data substantiating compliance of proposed substitution with Contract Documents.

B. A request for substitution constitutes a representation that the submitter:

1. Has investigated proposed product and determined that it meets or exceeds the quality level of the specified product.
2. Agrees to provide the same warranty for the substitution as for the specified product.
3. Agrees to coordinate installation and make changes to other Work that may be required for the Work to be complete with no additional cost to Owner.
4. Waives claims for additional costs or time extension that may subsequently become apparent.

3.02 TRANSPORTATION AND HANDLING

A. Package products for shipment in manner to prevent damage; for equipment, package to avoid loss of factory calibration.

B. If special precautions are required, attach instructions prominently and legibly on outside of packaging.

C. Coordinate schedule of product delivery to designated prepared areas in order to minimize site storage time and potential damage to stored materials.

D. Transport and handle products in accordance with manufacturer's instructions.

E. Transport materials in covered trucks to prevent contamination of product and littering of surrounding areas.

F. Promptly inspect shipments to ensure that products comply with requirements, quantities are correct, and products are undamaged.

G. Provide equipment and personnel to handle products by methods to prevent soiling, disfigurement, or damage, and to minimize handling.

H. Arrange for the return of packing materials, such as wood pallets, where economically feasible.

3.03 STORAGE AND PROTECTION

A. Designate receiving/storage areas for incoming products so that they are delivered according to installation schedule and placed convenient to work area in order to minimize waste due to excessive materials handling and misapplication.

B. Store and protect products in accordance with manufacturers' instructions.

C. Store with seals and labels intact and legible.

D. Store sensitive products in weather tight, climate controlled, enclosures in an environment favorable to product.

E. For exterior storage of fabricated products, place on sloped supports above ground.

F. Protect products from damage or deterioration due to construction operations, weather, precipitation, humidity, temperature, sunlight and ultraviolet light, dirt, dust, and other contaminants.

G. Comply with manufacturer's warranty conditions, if any.

H. Cover products subject to deterioration with impervious sheet covering. Provide ventilation to prevent condensation and degradation of products.

I. Prevent contact with material that may cause corrosion, discoloration, or staining.

J. Provide equipment and personnel to store products by methods to prevent soiling, disfigurement, or damage.

K. Arrange storage of products to permit access for inspection. Periodically inspect to verify products are undamaged and are maintained in acceptable condition.

END OF SECTION

SECTION 01 7000

EXECUTION AND CLOSEOUT REQUIREMENTS

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Examination, preparation, and general installation procedures.

B. Cutting and patching.

C. Surveying for laying out the work.

D. Cleaning and protection.

E. Closeout procedures, including Contractor's Correction Punch List, except payment procedures.

1.02 QUALIFICATIONS

A. For survey work, employ a land surveyor registered in North Carolina and acceptable to Architect. Submit evidence of Surveyor's Errors and Omissions insurance coverage in the form of an Insurance Certificate.

B. For design of temporary shoring and bracing, employ a Professional Engineer experienced in design of this type of work and licensed in North Carolina.

1.03 PROJECT CONDITIONS

A. Grade site to drain. Maintain excavations free of water. Provide, operate, and maintain pumping equipment.

B. Protect site from puddling or running water. Provide water barriers as required to protect site from soil erosion.

C. Ventilate enclosed areas to assist cure of materials, to dissipate humidity, and to prevent accumulation of dust, fumes, vapors, or gases.

D. Erosion and Sediment Control: Plan and execute work by methods to control surface drainage from cuts and fills, from borrow and waste disposal areas. Prevent erosion and sedimentation.

1. Minimize amount of bare soil exposed at one time.
2. Provide temporary measures such as berms, dikes, and drains, to prevent water flow.
3. Construct fill and waste areas by selective placement to avoid erosive surface silts or clays.
4. Periodically inspect earthwork to detect evidence of erosion and sedimentation; promptly apply corrective measures.

1.04 COORDINATION

A. Coordinate scheduling, submittals, and work of the various sections of the Project Manual to ensure efficient and orderly sequence of installation of interdependent construction elements, with provisions for accommodating items installed later.

B. Notify affected utility companies and comply with their requirements.

C. Verify that utility requirements and characteristics of new operating equipment are compatible with building utilities. Coordinate work of various sections having interdependent responsibilities for installing, connecting to, and placing in service, such equipment.

D. Coordinate completion and clean-up of work of separate sections.

PART 2 PRODUCTS

2.01 PATCHING MATERIALS

A. New Materials: As specified in product sections; match existing products and work for patching and extending work.

B. Type and Quality of Existing Products: Determine by inspecting and testing products where necessary, referring to existing work as a standard.

C. Product Substitution: For any proposed change in materials, submit request for substitution described in Section 01 6000 - Product Requirements.

PART 3 EXECUTION

3.01 EXAMINATION

A. Verify that existing site conditions and substrate surfaces are acceptable for subsequent work. Start of work means acceptance of existing conditions.

B. Verify that existing substrate is capable of structural support or attachment of new work being applied or attached.

C. Examine and verify specific conditions described in individual specification sections.

D. Take field measurements before confirming product orders or beginning fabrication, to minimize waste due to over-ordering or misfabrication.

E. Verify that utility services are available, of the correct characteristics, and in the correct locations.

F. Prior to Cutting: Examine existing conditions prior to commencing work, including elements subject to damage or movement during cutting and patching. After uncovering existing work, assess conditions affecting performance of work. Beginning of cutting or patching means acceptance of existing conditions.

3.02 PREPARATION

A. Clean substrate surfaces prior to applying next material or substance.

B. Seal cracks or openings of substrate prior to applying next material or substance.

C. Apply manufacturer required or recommended substrate primer, sealer, or conditioner prior to applying any new material or substance in contact or bond.

3.03 LAYING OUT THE WORK

A. Verify locations of survey control points prior to starting work.

B. Promptly notify Architect of any discrepancies discovered.

C. Contractor is responsible for building layout and elevations. Building location is to be coordinated with Owner on site.

D. Protect survey control points prior to starting site work; preserve permanent reference points during construction.

E. Promptly report to Architect the loss or destruction of any reference point or relocation required because of changes in grades or other reasons.

F. Replace dislocated survey control points based on original survey control. Make no changes without prior written notice to Architect.

G. Utilize recognized engineering survey practices.

H. Establish elevations, lines and levels. Locate and lay out by instrumentation and similar appropriate means:
   1. Site improvements including pavements; stakes for grading, fill and topsoil placement; utility locations, slopes, and invert elevations.
   2. Grid or axis for structures.
   3. Building foundation, column locations, ground floor elevations.

I. Periodically verify layouts by same means.

J. Maintain a complete and accurate log of control and survey work as it progresses.

3.04 GENERAL INSTALLATION REQUIREMENTS

A. Install products as specified in individual sections, in accordance with manufacturer's instructions and recommendations, and so as to avoid waste due to necessity for replacement.

B. Make vertical elements plumb and horizontal elements level, unless otherwise indicated.

C. Install equipment and fittings plumb and level, neatly aligned with adjacent vertical and horizontal lines, unless otherwise indicated.

D. Make consistent texture on surfaces, with seamless transitions, unless otherwise indicated.

E. Make neat transitions between different surfaces, maintaining texture and appearance.

3.05 CUTTING AND PATCHING

A. Whenever possible, execute the work by methods that avoid cutting or patching.

B. Perform whatever cutting and patching is necessary to:
   1. Complete the work.
   2. Fit products together to integrate with other work.
   3. Provide openings for penetration of mechanical, electrical, and other services.
   4. Match work that has been cut to adjacent work.
   5. Repair areas adjacent to cuts to required condition.
   6. Repair new work damaged by subsequent work.
   7. Remove samples of installed work for testing when requested.
   8. Remove and replace defective and non-conforming work.

C. Execute work by methods that avoid damage to other work and that will provide appropriate surfaces to receive patching and finishing. In existing work, minimize damage and restore to original condition.

D. Employ original installer to perform cutting for weather exposed and moisture resistant elements, and sight exposed surfaces.

E. Cut rigid materials using masonry saw or core drill. Pneumatic tools not allowed without prior approval.

F. Restore work with new products in accordance with requirements of Contract Documents.

G. Fit work air tight to pipes, sleeves, ducts, conduit, and other penetrations through surfaces.

H. Patching:
   1. Finish patched surfaces to match finish that existed prior to patching. On continuous surfaces, refinish to nearest intersection or natural break. For an assembly, refinish entire unit.
   2. Match color, texture, and appearance.
   3. Repair patched surfaces that are damaged, lifted, discolored, or showing other imperfections due to patching work. If defects are due to condition of substrate, repair substrate prior to repairing finish.

3.06 PROGRESS CLEANING

A. Maintain areas free of waste materials, debris, and rubbish. Maintain site in a clean and orderly condition.

B. Remove debris and rubbish from pipe chases, plenums, attics, crawl spaces, and other closed or remote spaces, prior to enclosing the space.

C. Broom and vacuum clean interior areas prior to start of surface finishing, and continue cleaning to eliminate dust.

D. Collect and remove waste materials, debris, and trash/rubbish from site periodically and dispose off-site; do not burn or bury.

3.07 PROTECTION OF INSTALLED WORK

A. Protect installed work from damage by construction operations.

B. Provide special protection where specified in individual specification sections.

C. Provide temporary and removable protection for installed products. Control activity in immediate work area to prevent damage.

D. Provide protective coverings at walls, projections, jambs, sills, and soffits of openings.

E. Protect finished floors, stairs, and other surfaces from traffic, dirt, wear, damage, or movement of heavy objects, by protecting with durable sheet materials.

F. Prohibit traffic or storage upon waterproofed or roofed surfaces. If traffic or activity is necessary, obtain recommendations for protection from waterproofing or roofing material manufacturer.

G. Remove protective coverings when no longer needed; reuse or recycle plastic coverings if possible.

3.08 FINAL CLEANING

A. Execute final cleaning prior to final project assessment.

B. Use cleaning materials that are nonhazardous.

C. Clean interior and exterior glass, surfaces exposed to view; remove temporary labels, stains and foreign substances, polish transparent and glossy surfaces, vacuum carpeted and soft surfaces.

D. Remove all labels that are not permanent. Do not paint or otherwise cover fire test labels or nameplates on mechanical and electrical equipment.

E. Clean equipment and fixtures to a sanitary condition with cleaning materials appropriate to the surface and material being cleaned.

F. Clean filters of operating equipment.

G. Clean debris from roofs, gutters, downspouts, scuppers, overflow drains, area drains, and drainage systems.

H. Clean site; sweep paved areas, rake clean landscaped surfaces.

I. Remove waste, surplus materials, trash/rubbish, and construction facilities from the site; dispose of in legal manner; do not burn or bury.

3.09 CLOSEOUT PROCEDURES

A. Make submittals that are required by governing or other authorities.
   1. Provide copies to Architect.

B. Accompany Project Coordinator on preliminary inspection to determine items to be listed for completion or correction in the Contractor's Correction Punch List for Contractor's Notice of Substantial Completion.

C. Notify Architect when work is considered ready for Architect's final inspection.

D. Submit written certification containing Contractor's Correction Punch List, that Contract Documents have been reviewed, work has been inspected, and that work is complete in accordance with Contract Documents and ready for Architect's final inspection.

E. Conduct Architect's final inspection and create Final Correction Punch List containing Architect's and Contractor's comprehensive list of items identified to be completed or corrected and submit to Architect.

F. Correct items of work listed in Final Correction Punch List and comply with requirements for access to Owner-occupied areas.

G. Notify Architect when work is considered finally complete and ready for Architect and State Construction Office final inspection.

H. Complete items of work determined by Architect listed in executed Certificate of Substantial Completion.

END OF SECTION

SECTION 01 7800
CLOSEOUT SUBMITTALS

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Project Record Documents.

B. Warranties and bonds.

1.02 RELATED REQUIREMENTS

A. Section 01 3000 - Administrative Requirements: Submittals procedures, shop drawings, product data, and samples.

B. Section 01 7000 - Execution and Closeout Requirements: Contract closeout procedures.

C. Individual Product Sections: Warranties required for specific products or Work.

1.03 SUBMITTALS

A. Project Record Documents: Submit documents to Architect with claim for final Application for Payment.

B. Warranties and Bonds:
   1. For equipment or component parts of equipment put into service during construction with Owner's permission, submit documents within 10 days after acceptance.
   2. Make other submittals within 10 days after Date of final acceptance, prior to final Application for Payment.
   3. For items of Work for which acceptance is delayed beyond Date of final acceptance, submit within 10 days after acceptance, listing the date of acceptance as the beginning of the warranty period.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION

3.01 PROJECT RECORD DOCUMENTS

A. Maintain on site one set of the following record documents; record actual revisions to the Work:
   1. Drawings.
   2. Addenda.
   3. Change Orders and other modifications to the Contract.

B. Ensure entries are complete and accurate, enabling future reference by Owner.

C. Store record documents separate from documents used for construction.

D. Record information concurrent with construction progress.

E. Record Drawings : Legibly mark each item to record actual construction including:
   1. Field changes of dimension and detail.
   2. Details not on original Contract drawings.

3.02 WARRANTIES AND BONDS

A. Obtain warranties and bonds, executed in duplicate by responsible Subcontractors, suppliers, and manufacturers, within 10 days after completion of the applicable item of work. Except for items put into use with Owner's permission, leave date of beginning of time of warranty until the Date of Final Acceptance is determined.

B. Warranty periods do not begin at installation or substantial completion. Warranty periods begin at the date of Final Acceptance by the NC Office of State Construction.

C. Verify that documents are in proper form, contain full information, and are notarized.

D. Co-execute submittals when required.

E. Retain warranties and bonds until time specified for submittal.

F. All warranties shall be governed by the laws of North Carolina.

G. The minimum monetary limit on expenditures required to repair the roofing system shall be the Owner's original cost of materials and installation. The limit may be prorated over the warranty period.

END OF SECTION

SECTION 03 3000
CAST-IN-PLACE CONCRETE

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Concrete formwork.

B. Floors and slabs on grade.

C. Concrete retaining walls.

D. Concrete reinforcement.

E. Joint devices associated with concrete work.

F. Concrete curing.

1.02 RELATED REQUIREMENTS

A. Section 07 9200 - Joint Sealants: Products and installation for sealants for saw cut joints and isolation joints in slabs.

1.03 REFERENCE STANDARDS

A. ACI 117 - Standard Specifications for Tolerances for Concrete Construction and Materials; 2010.

B. ACI 211.1 - Standard Practice for Selecting Proportions for Normal, Heavyweight, and Mass Concrete; 1991 (Reapproved 2009).

C. ACI 301 - Specifications for Structural Concrete; 2010 (Errata 2012).

D. ACI 302.1R - Guide for Concrete Floor and Slab Construction; 2004 (Errata 2007).

E. ACI 304R - Guide for Measuring, Mixing, Transporting, and Placing Concrete; 2000.

F. ACI 305R - Hot Weather Concreting; 2010.

G. ACI 306R - Cold Weather Concreting; 2010.

H. ACI 308R - Guide to Curing Concrete; 2001 (Reapproved 2008).

I. ACI 318 - Building Code Requirements for Structural Concrete and Commentary; 2011.

J. ACI 347R - Guide to Formwork for Concrete; 2014.

K. ASTM A615/A615M - Standard Specification for Deformed and Plain Carbon Steel Bars for Concrete Reinforcement; 2015.

L. ASTM A775/A775M - Standard Specification for Epoxy-Coated Steel Reinforcing Bars; 2007b (Reapproved 2014).

M. ASTM C39/C39M - Standard Test Method for Compressive Strength of Cylindrical Concrete Specimens; 2015a.

N. ASTM C94/C94M - Standard Specification for Ready-Mixed Concrete; 2015.

O. ASTM C143/C143M - Standard Test Method for Slump of Hydraulic-Cement Concrete; 2012.

P. ASTM C150/C150M - Standard Specification for Portland Cement; 2016.

Q. ASTM C260/C260M - Standard Specification for Air-Entraining Admixtures for Concrete; 2010a.

R. ASTM C494/C494M - Standard Specification for Chemical Admixtures for Concrete; 2013.

S. ASTM C618 - Standard Specification for Coal Fly Ash and Raw or Calcined Natural Pozzolan for Use in Concrete; 2015.

T. ASTM C685/C685M - Standard Specification for Concrete Made by Volumetric Batching and Continuous Mixing; 2014.

U. ASTM D1751 - Standard Specification for Preformed Expansion Joint Filler for Concrete Paving and Structural Construction (Nonextruding and Resilient Bituminous Types); 2004 (Reapproved 2013).

V. ASTM D3963/D3963M - Standard Specification for Fabrication and Jobsite Handling of Epoxy-Coated Reinforcing Steel Bars; 2001 (Reapproved 2007).

1.04 SUBMITTALS

A. See Section 01 3000 - Administrative Requirements, for submittal procedures.

B. Product Data: Submit manufacturers' data on manufactured products showing compliance with specified requirements and installation instructions.

C. Mix Design: Submit proposed concrete mix design.
   1. Indicate proposed mix design complies with requirements of ACI 301, Section 4 - Concrete Mixtures.
   2. Indicate proposed mix design complies with requirements of ACI 318, Chapter 5 - Concrete Quality, Mixing and Placing.

D. Project Record Documents: Accurately record actual locations of embedded utilities and components that will be concealed from view upon completion of concrete work.

1.05 QUALITY ASSURANCE

A. Perform work of this section in accordance with ACI 301 and ACI 318.

B. Follow recommendations of ACI 305R when concreting during hot weather.

C. Follow recommendations of ACI 306R when concreting during cold weather.

PART 2 PRODUCTS

2.01 FORMWORK

A. Formwork Design and Construction: Comply with guidelines of ACI 347R to provide formwork that will produce concrete complying with tolerances of ACI 117.

B. Form Materials: Contractor's choice of standard products with sufficient strength to withstand hydrostatic head without distortion in excess of permitted tolerances.
   1. Form Facing for Exposed Finish Concrete: Contractor's choice of materials that will provide smooth, stain-free final appearance.
   2. Form Coating: Release agent that will not adversely affect concrete or interfere with application of coatings.
   3. Form Ties: Cone snap type that will leave no metal within 1-1/2 inches of concrete surface.
   4. Plywood forms with deformation or delamination of the wood plies is not acceptable.
   5. Any foreign material present when the forms are removed must be cleaned from the concrete prior to placement of waterproofing or paint.

2.02 REINFORCEMENT

A. Reinforcing Steel: ASTM A615/A615M, Grade 60 (60,000 psi).
   1. Type: Deformed billet-steel bars.
   2. Finish: Unfinished, unless otherwise indicated.
   3. Finish: Epoxy coated in accordance with ASTM A775/A775M, unless otherwise indicated.

B. Reinforcement Accessories:
   1. Tie Wire: Annealed, minimum 16 gage, 0.0508 inch.
   2. Chairs, Bolsters, Bar Supports, Spacers: Sized and shaped for adequate support of reinforcement during concrete placement.

2.03 CONCRETE MATERIALS

A. Cement: ASTM C150/C150M, Type I - Normal Portland type.
   1. Acquire all cement for entire project from same source.

B. Fine and Coarse Aggregates: ASTM C 33.
   1. Acquire all aggregates for entire project from same source.

C. Fly Ash: ASTM C618, Class C or F.

D. Water: Clean and not detrimental to concrete.

2.04 ADMIXTURES

A. Do not use chemicals that will result in soluble chloride ions in excess of 0.1 percent by weight of cement.

B. Air Entrainment Admixture: ASTM C260/C260M.

C. High Range Water Reducing Admixture: ASTM C494/C494M Type F.

D. Water Reducing Admixture: ASTM C494/C494M Type A.

2.05 BONDING AND JOINTING PRODUCTS

A. Slab Isolation Joint Filler: 1/2 inch thick, height equal to slab thickness, with removable top section that will form 1/2 inch deep sealant pocket after removal.
   1. Material: ASTM D1751, cellulose fiber.

2.06 CURING MATERIALS

A. Curing Compound, Naturally Dissipating: Clear, water-based, liquid membrane-forming compound; complying with ASTM C309.

2.07 CONCRETE MIX DESIGN

A. Proportioning Normal Weight Concrete: Comply with ACI 211.1 recommendations.

B. Concrete Strength: Establish required average strength for each type of concrete on the basis of field experience or trial mixtures, as specified in ACI 301.
   1. For trial mixtures method, employ independent testing agency acceptable to Architect for preparing and reporting proposed mix designs.

C. Admixtures: Add acceptable admixtures as recommended in ACI 211.1 and at rates recommended or required by manufacturer.

D. Normal Weight Concrete:
   1. Compressive Strength, when tested in accordance with ASTM C39/C39M at 28 days: As noted on plans.
   2. Fly Ash Content: Maximum 20 percent of cementitious materials by weight.

2.08 MIXING

A. On Project Site: Mix in drum type batch mixer, complying with ASTM C685. Mix each batch not less than 1-1/2 minutes and not more than 5 minutes.

B. Transit Mixers: Comply with ASTM C94/C94M.

PART 3 EXECUTION

3.01 EXAMINATION

A. Verify lines, levels, and dimensions before proceeding with work of this section.

3.02 PREPARATION

A. Formwork: Comply with requirements of ACI 301. Design and fabricate forms to support all applied loads until concrete is cured, and for easy removal without damage to concrete.

B. Verify that forms are clean and free of rust before applying release agent.

C. Coordinate placement of embedded items with erection of concrete formwork and placement of form accessories.

3.03 INSTALLING REINFORCEMENT AND OTHER EMBEDDED ITEMS

A. Fabricate and handle epoxy-coated reinforcing in accordance with ASTM D3963/D3963M.

B. Comply with requirements of ACI 301. Clean reinforcement of loose rust and mill scale, and accurately position, support, and secure in place to achieve not less than minimum concrete coverage required for protection.

C. Verify that anchors, seats, plates, reinforcement and other items to be cast into concrete are accurately placed, positioned securely, and will not interfere with concrete placement.

3.04 PLACING CONCRETE

A. Place concrete in accordance with ACI 304R.

B. Place concrete for floor slabs in accordance with ACI 302.1R.

C. Notify Architect not less than 24 hours prior to commencement of placement operations.

D. Ensure reinforcement, inserts, waterstops, and embedded parts will not be disturbed during concrete placement.

E. Place concrete continuously without construction (cold) joints wherever possible; where construction joints are necessary, before next placement prepare joint surface by removing laitance and exposing the sand and sound surface mortar, by sandblasting or high-pressure water jetting.

F. Finish floors level and flat, unless otherwise indicated, within the tolerances specified below.

3.05 SLAB JOINTING

A. Locate joints as indicated on the drawings.

B. Anchor joint fillers and devices to prevent movement during concrete placement.

C. Isolation Joints: Use preformed joint filler with removable top section for joint sealant, total height equal to thickness of slab, set flush with top of slab.

D. Saw Cut Contraction Joints: Saw cut joints before concrete begins to cool, within 4 to 12 hours after placing; use 3/16 inch thick blade and cut at least 1 inch deep but not less than one quarter (1/4) the depth of the slab.

3.06 FLOOR FLATNESS AND LEVELNESS TOLERANCES

A. Maximum Variation of Surface Flatness:
   1. Exposed Concrete Floors: 1/4 inch in 10 feet.

B. Correct the slab surface if tolerances are less than specified.

C. Correct defects by grinding or by removal and replacement of the defective work. Areas requiring corrective work will be identified. Re-measure corrected areas by the same process.

3.07 CONCRETE FINISHING

A. Repair surface defects, including tie holes, immediately after removing formwork.

B. Exposed Form Finish: Rub down or chip off and smooth fins or other raised areas 1/4 inch or more in height. Provide finish as follows:
   1. Smooth Rubbed Finish: Wet concrete and rub with carborundum brick or other abrasive, not more than 24 hours after form removal.

C. Concrete Slabs: Finish to requirements of ACI 302.1R, and as follows:
   1. Other Surfaces to Be Left Exposed: Trowel as described in ACI 302.1R, minimizing burnish marks and other appearance defects.

3.08 CURING AND PROTECTION

A. Comply with requirements of ACI 308R. Immediately after placement, protect concrete from premature drying, excessively hot or cold temperatures, and mechanical injury.

B. Maintain concrete with minimal moisture loss at relatively constant temperature for period necessary for hydration of cement and hardening of concrete.
   1. Normal concrete: Not less than 7 days.

C. Surfaces Not in Contact with Forms:
   1. Initial Curing: Start as soon as free water has disappeared and before surface is dry. Keep continuously moist for not less than three days by water ponding, water-saturated sand, water-fog spray, or saturated burlap.
   2. Final Curing: Begin after initial curing but before surface is dry.
      a. Curing Compound: Apply in two coats at right angles, using application rate recommended by manufacturer.

3.09 FIELD QUALITY CONTROL

A. An independent testing agency will perform field quality control tests, as specified in Section 01 4000 - Quality Requirements.

B. Provide free access to concrete operations at project site and cooperate with appointed firm.

C. Submit proposed mix design of each class of concrete to inspection and testing firm for review prior to commencement of concrete operations.

D. Tests of concrete and concrete materials may be performed at any time to ensure conformance with specified requirements.

E. Compressive Strength Tests: ASTM C39/C39M. For each test, mold and cure three concrete test cylinders. Obtain test samples for every 100 cubic yards or less of each class of concrete placed.

F. Take one additional test cylinder during cold weather concreting, cured on job site under same conditions as concrete it represents.

G. Perform one slump test for each set of test cylinders taken, following procedures of ASTM C143/C143M.

3.10 DEFECTIVE CONCRETE

A. Test Results: The testing agency shall report test results in writing to Architect and Contractor within 24 hours of test.

B. Defective Concrete: Concrete not conforming to required lines, details, dimensions, tolerances or specified requirements.

C. Repair or replacement of defective concrete will be determined by the Architect. The cost of additional testing shall be borne by Contractor when defective concrete is identified.

D. Do not patch, fill, touch-up, repair, or replace exposed concrete except upon express direction of Architect for each individual area.

3.11 PROTECTION

A. Do not permit traffic over unprotected concrete floor surface until fully cured.

END OF SECTION

SECTION 06 1000
ROUGH CARPENTRY

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Structural dimension lumber framing.

B. Sheathing.

C. Preservative treated wood materials.

D. Miscellaneous framing and sheathing.

1.02 RELATED REQUIREMENTS

A. Section 03 3000 - Cast-in-Place Concrete: Setting anchors in concrete.

B. Section 06 1753 - Shop-Fabricated Wood Trusses.

C. Section 06 1800 - Glued-Laminated Construction.

1.03 REFERENCE STANDARDS

A. AFPA (WFCM) - Wood Frame Construction Manual for One- and Two-Family Dwellings; 2012.

B. AWPA U1 - Use Category System: User Specification for Treated Wood; 2012.

C. PS 2 - Performance Standard for Wood-Based Structural-Use Panels; 2010.

D. PS 20 - American Softwood Lumber Standard; 2010.

E. SPIB (GR) - Grading Rules; 2014.

1.04 SUBMITTALS

A. See Section 01 3000 - Administrative Requirements, for submittal procedures.

1.05 DELIVERY, STORAGE, AND HANDLING

A. General: Cover wood products to protect against moisture. Support stacked products to prevent deformation and to allow air circulation.

1.06 WARRANTY

A. See Section 01 7800 - Closeout Submittals, for additional warranty requirements.

PART 2 PRODUCTS

2.01 GENERAL REQUIREMENTS

A. Dimension Lumber: Comply with PS 20 and requirements of specified grading agencies.
   1. Species: Spruce-Pine-Fir (South), unless otherwise indicated.
   2. If no species is specified, provide any species graded by the agency specified; if no grading agency is specified, provide lumber graded by any grading agency meeting the specified requirements.
   3. Grading Agency: Any grading agency whose rules are approved by the Board of Review, American Lumber Standard Committee (www.alsc.org) and who provides grading service for the species and grade specified; provide lumber stamped with grade mark unless otherwise indicated.
   4. Lumber of other species or grades is acceptable provided structural and appearance characteristics are equivalent to or better than products specified.

2.02 DIMENSION LUMBER

A. Grading Agency: Southern Pine Inspection Bureau, Inc. (SPIB).

B. Sizes: Nominal sizes as indicated on drawings, S4S.

C. Moisture Content: S-dry or MC19.

D. Stud Framing (2 by 2 through 2 by 6):
   1. Grade: No. 2.

E. Joist, Rafter, and Small Beam Framing (2 by 6 through 4 by 16):
   1. Grade: No. 2.

2.03 CONSTRUCTION PANELS

A. Roof Sheathing: Oriented strand board wood structural panel; PS 2.
   1. Grade: Sheathing.
   2. Bond Classification: Exposure 1.
   3. Performance Category: 5/8 PERF CAT.
   4. Span Rating: 40/20.
   5. Edges: Square.

B. Roof Sheathing: Oriented strand board structural wood panel, PS 2, with factory laminated roofing underlayment layer.
   1. Sheathing Panel:
      a. Grade: Sheathing.
      b. Size: 4 feet wide by 8 feet long.
      c. Performance Category: 5/8 PERF CAT.
      d. Span Rating: 40/20.
      e. Edge Profile: Square edge.
   2. Integral Roofing Underlayment Layer: Medium density, phenolic impregnated kraft paper overlay.
   3. Seam Tape: Manufacturer's standard pressure-sensitive, self-adhering, cold-applied seam tape consisting of polyolefin film with acrylic adhesive.
   4. Warranty: Manufacturer's standard 30 year limited system warranty of:
      a. Performance: Panel and tape resistance to water penetration; tape adhesion.
      b. Material: Free from manufacturing defects and panel delamination.

C. Wall Sheathing: Any PS 2 type.
   1. Bond Classification: Exterior.
   2. Grade: Sheathing.
   3. Span Rating: 24.
   4. Performance Category: 7/16 PERF CAT.
   5. Edge Profile: Square edge.

2.04 ACCESSORIES

A. Subfloor Glue: Waterproof, air cure type, cartridge dispensed.

B. Water-Resistive Barrier: Plastic sheet complying with ICC-ES AC38.

2.05 FACTORY WOOD TREATMENT

A. Treated Lumber and Plywood: Comply with requirements of AWPA U1 - Use Category System for wood treatments determined by use categories, expected service conditions, and specific applications.
   1. Preservative-Treated Wood: Provide lumber and plywood marked or stamped by an ALSC-accredited testing agency, certifying level and type of treatment in accordance with AWPA standards.

B. Preservative Treatment:
   1. Preservative Pressure Treatment of Lumber Above Grade: AWPA U1, Use Category UC3B, Commodity Specification A using waterborne preservative.
      a. Kiln dry lumber after treatment to maximum moisture content of 19 percent.
      b. Treat lumber exposed to weather.
      c. Treat lumber in contact with concrete.

PART 3 EXECUTION

3.01 PREPARATION

A. Coordinate installation of rough carpentry members specified in other sections.

3.02 INSTALLATION - GENERAL

A. Select material sizes to minimize waste.

B. Reuse scrap to the greatest extent possible; clearly separate scrap for use on site as accessory components, including: shims, bracing, and blocking.

C. Where treated wood is used on interior, provide temporary ventilation during and immediately after installation sufficient to remove indoor air contaminants.

3.03 FRAMING INSTALLATION

A. Set structural members level, plumb, and true to line. Discard pieces with defects that would lower required strength or result in unacceptable appearance of exposed members.

B. Make provisions for temporary construction loads, and provide temporary bracing sufficient to maintain structure in true alignment and safe condition until completion of erection and installation of permanent bracing.

C. Install structural members full length without splices unless otherwise specifically detailed.

D. Comply with member sizes, spacing, and configurations indicated, and fastener size and spacing indicated, but not less than required by applicable codes and AFPA Wood Frame Construction Manual.

E. Construct double joist headers at floor and ceiling openings and under wall stud partitions that are parallel to floor joists; use metal joist hangers unless otherwise detailed.

F. Frame wall openings with two or more studs at each jamb; support headers on cripple studs.

3.04 BLOCKING, NAILERS, AND SUPPORTS

A. Provide framing and blocking members as indicated or as required to support finishes, fixtures, specialty items, and trim.

3.05 ROOF-RELATED CARPENTRY

A. Coordinate installation of roofing carpentry with deck construction, framing of roof openings, and roofing assembly installation.

3.06 INSTALLATION OF CONSTRUCTION PANELS

A. Subflooring/Underlayment Combination: Glue and nail to framing; staples are not permitted.

B. Roof Sheathing: Secure panels with long dimension perpendicular to framing members, with ends staggered and over firm bearing.
   1. At long edges use sheathing clips where joints occur between roof framing members.
   2. Nail panels to framing; staples are not permitted.

C. Wall Sheathing: Secure with long dimension perpendicular to wall studs, with ends over firm bearing and staggered, using nails, screws, or staples.
   1. Place water-resistive barrier horizontally over wall sheathing, weather lapping edges and ends.

3.07 TOLERANCES

A. Framing Members: 1/4 inch from true position, maximum.

B. Variation from Plane (Other than Floors): 1/4 inch in 10 feet maximum, and 1/4 inch in 30 feet maximum.

END OF SECTION

SECTION 06 1753

SHOP-FABRICATED WOOD TRUSSES

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Shop fabricated wood trusses for roof framing.

B. Bridging, bracing, and anchorage.

1.02 RELATED REQUIREMENTS

A. Section 06 1000 - Rough Carpentry: Installation requirements for miscellaneous framing.

B. Section 06 1000 - Rough Carpentry: Material requirements for blocking, bridging, plates, and miscellaneous framing.

1.03 REFERENCE STANDARDS

A. ASTM A653/A653M - Standard Specification for Steel Sheet, Zinc-Coated (Galvanized) or Zinc-Iron Alloy-Coated (Galvannealed) by the Hot-Dip Process; 2015.

B. SPIB (GR) - Grading Rules; 2014.

C. TPI 1 - National Design Standard for Metal-Plate-Connected Wood Truss Construction; 2007 and errata.

D. TPI DSB-89 - Recommended Design Specification for Temporary Bracing of Metal Plate Connected Wood Trusses; 1989.

1.04 SUBMITTALS

A. See Section 01 3000 - Administrative Requirements, for submittal procedures.

B. Product Data: Manufacturer's data sheets on plate connectors, bearing plates, and metal bracing components.

C. Shop Drawings: Show truss configurations, sizes, spacing, size and type of plate connectors, cambers, framed openings, bearing and anchor details, and bridging and bracing.
   1. Include identification of engineering software used for design.
   2. Provide shop drawings stamped or sealed by design engineer.

1.05 QUALITY ASSURANCE

A. Designer Qualifications: Perform design by or under direct supervision of a Professional Engineer experienced in design of this Work and licensed in North Carolina.

B. Fabricator Qualifications: Company specializing in manufacturing the products specified in this section with minimum three years of documented experience.

1.06 DELIVERY, STORAGE, AND HANDLING

A. Handle and erect trusses in accordance with TPI BCSI 1.

B. Store trusses in vertical position resting on bearing ends.

PART 2 PRODUCTS

2.01 TRUSSES

A. Wood Trusses: Designed and fabricated in accordance with TPI 1 and TPI DSB-89 to achieve structural requirements indicated.
   1. Species and Grade: Southern Pine, SPIB Grade 2.
   2. Connectors: Steel plate.
   3. Structural Design: Comply with applicable code for structural loading criteria.

2.02 MATERIALS

A. Lumber:
   1. Moisture Content: Between 7 and 9 percent.

B. Steel Connectors: Hot-dipped galvanized steel sheet, ASTM A653/A653M Structural Steel (SS) Grade 33/230, with G90/Z275 coating; die stamped with integral teeth; thickness as indicated.

C. Truss Bridging: Type, size and spacing recommended by truss manufacturer.

PART 3 EXECUTION

3.01 EXAMINATION

A. Verify that supports and openings are ready to receive trusses.

3.02 ERECTION

A. Install trusses in accordance with manufacturer's instructions and TPI DSB-89 and TPI BCSI 1; maintain a copy of each TPI document on site until installation is complete.

B. Set members level and plumb, in correct position.

C. Make provisions for erection loads, and for sufficient temporary bracing to maintain structure plumb, and in true alignment until completion of erection and installation of permanent bracing.

D. Do not field cut or alter structural members without approval of Architect.

E. Install permanent bridging and bracing.

3.03 TOLERANCES

A. Framing Members: 1/2 inch maximum, from true position.

END OF SECTION

SECTION 06 1800
GLUED-LAMINATED CONSTRUCTION

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Glue laminated wood beams and purlins.

B. Preservative treatment of wood.

C. Steel hardware and attachment brackets.

1.02 REFERENCE STANDARDS

A. AITC A190.1 - American National Standard for Wood Products - Structural Glued Laminated Timber; 2007.

B. ASTM A36/A36M - Standard Specification for Carbon Structural Steel; 2014.

C. ASTM A153/A153M - Standard Specification for Zinc Coating (Hot-Dip) on Iron and Steel Hardware; 2009.

D. ASTM A325 - Standard Specification for Structural Bolts, Steel, Heat Treated, 120/105 ksi Minimum Tensile Strength; 2014.

E. ASTM A563 - Standard Specification for Carbon and Alloy Steel Nuts; 2007a (Reapproved 2014).

F. AWPA U1 - Use Category System: User Specification for Treated Wood; 2012.

G. SPIB (GR) - Grading Rules; 2014.

1.03 SUBMITTALS

A. See Section 01 3000 - Administrative Requirements, for submittal procedures.

B. Product Data: Provide technical data on wood preservative materials, application technique and resultant performance information.

1.04 QUALITY ASSURANCE

A. Manufacturer/Fabricator Qualifications: Company specializing in manufacture of glue laminated structural units with three years of documented experience, and certified by AITC in accordance with AITC A190.1.

PART 2 PRODUCTS

2.01 GLUED-LAMINATED UNITS

A. Glued-Laminated Units: Fabricate in accordance with AITC 117 Industrial grade.
   1. Verify dimensions and site conditions prior to fabrication.
   2. Cut and fit members accurately to length to achieve tight joint fit.
   3. Fabricate member with camber built in.
   4. Do not splice or join members in locations other than those indicated without permission.
   5. After end trimming, seal with penetrating sealer in accordance with AITC requirements.

2.02 MATERIALS

A. Lumber: Softwood lumber conforming to SPIB grading ruleswith 12 percent maximum moisture content before fabrication. Design for the following values:
   1. Bending (Fb): 2400 psi.
   2. Horizontal Shear (Fv): 190 psi.
   3. Modulus of Elasticity (E): 1,700,000 psi.

B. Steel Connections and Brackets: ASTM A36/A36M weldable quality, galvanize per ASTM A123/A123M.

C. Hardware: ASTM A325 (ASTM A325M) Type 1 high strength heavy hex bolts and ASTM A563 (ASTM A563M) nuts, hot-dip galvanized to meet requirements of ASTM A153/A153M, matching washers.

D. Bearing Plate Anchors: Expansion shield and lag bolt type for anchorage to solid masonry or concrete.

2.03 WOOD TREATMENT

A. Factory-Treated Lumber: Comply with requirements of AWPA U1 - Use Category System for pressure impregnated wood treatments determined by use categories, expected service conditions, and specific applications.

B. Preservative Pressure Treatment:

1. Preservative Pressure Treatment of Glued-Laminated Structural Units: AWPA U1, Use Category UC3B, Commodity Specification F using waterborne preservative to 0.25 lb/cu ft retention.

   a. Kiln dry lumber after treatment and before lamination to maximum moisture content of 19 percent.

2.04 FABRICATION

A. Fabricate glue laminated structural members in accordance with AITC Industrial grade.

B. After end trimming, seal with penetrating sealer in accordance with AITC requirements.

PART 3 EXECUTION

3.01 EXAMINATION

A. Verify that supports are ready to receive units.

B. Verify sufficient end bearing area.

3.02 PREPARATION

A. Coordinate placement of bearing items.

3.03 ERECTION

A. Lift members using protective straps to prevent visible damage.

B. Set structural members level and plumb, in correct positions or sloped where indicated.

C. Provide temporary bracing and anchorage to hold members in place until permanently secured.

END OF SECTION

SECTION 07 1400

FLUID-APPLIED WATERPROOFING

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Fluid applied membrane waterproofing.

1.02 REFERENCE STANDARDS

A. ASTM D412 - Standard Test Methods for Vulcanized Rubber and Thermoplastic Elastomers--Tension; 2006a (Reapproved 2013).

B. ASTM D4541 - Standard Test Method for Pull-Off Strength of Coatings Using Portable Adhesion Testers; 2009.

C. ASTM E96/E96M - Standard Test Methods for Water Vapor Transmission of Materials; 2014.

1.03 SUBMITTALS

A. See Section 01 3000 - Administrative Requirements, for submittal procedures.

B. Product Data: Provide data for membrane, surface conditioner, flexible flashings, joint cover sheet, and joint and crack sealants.

PART 2 PRODUCTS

2.01 MEMBRANE AND FLASHING MATERIALS

A. Water-Based Asphalt Emulsion Waterproofing:
   1. Cured Thickness: 60 mils (0.060 inches), minimum.
   2. Suitable for installation over concrete substrates.
   3. Elongation: 1000 percent, measured in accordance with ASTM D412.
   4. Water Vapor Permeability: 0.02 perm inch, measured in accordance with ASTM E96/E96M.
   5. Peel Adhesion: According to ASTM D412, for the following substrates.
      a. Concrete and Concrete Masonry: 14.1 pound-inches.
   6. Adhesion: Greater than 150 psi, measured in accordance with ASTM D4541.
   7. Products:
      a. Carlisle Coatings & Waterproofing, Inc.; BarriCoat-R: www.carlisleccw.com/sle.
      b. Epro Waterproofing Systems; ECOLINE-R: www.eproserv.com.
      c. W.R. Meadows, Inc; MEL-ROL LM: www.wrmeadows.com.
      d. Parex USA, Inc; WeatherSeal BG: www.parexusa.com.

PART 3 EXECUTION

3.01 EXAMINATION

A. Verify existing conditions before starting work.

B. Verify substrate surfaces are free of frozen matter, dampness, loose particles, cracks, pits, projections, penetrations, or foreign matter detrimental to adhesion or application of waterproofing system.

C. Verify that substrate surfaces are smooth, free of honeycomb or pitting, and not detrimental to full contact bond of waterproofing materials.

3.02 PREPARATION

A. Protect adjacent surfaces not designated to receive waterproofing.

B. Clean and prepare surfaces to receive waterproofing in accordance with manufacturer's instructions.

3.03 INSTALLATION

A. Apply waterproofing in accordance with manufacturer's instructions to specified minimum thickness.

B. Apply primer or surface conditioner at a rate recommended by manufacturer. Protect conditioner from rain or frost until dry.

C. Seal membrane and flashings to adjoining surfaces. Install termination bar at all edges. Install counterflashing over all exposed edges.

END OF SECTION

SECTION 07 3113
ASPHALT SHINGLES

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Asphalt shingle roofing.

B. Flexible sheet membranes for eave protection, underlayment, and valley protection.

C. Associated metal flashings and accessories.

1.02 RELATED REQUIREMENTS

A. Section 06 1000 - Rough Carpentry: Roof sheathing.

B. Section 07 6200 - Sheet Metal Flashing and Trim: Edge and cap flashings.

C. Section 07 7123 - Manufactured Gutters and Downspouts.

1.03 REFERENCE STANDARDS

A. ASTM D1970/D1970M - Standard Specification for Self-Adhering Polymer Modified Bituminous Sheet Materials Used as Steep Roofing Underlayment for Ice Dam Protection; 2013.

B. ASTM D3161 - Standard Test Method for Wind-Resistance of Steep Slope Roofing Products (Fan-Induced Method); 2014.

C. ASTM D3462 - Standard Specification for Asphalt Shingles Made From Glass Felt and Surfaced with Mineral Granules; 2010a.

D. ASTM D4586/D4586M - Standard Specification for Asphalt Roof Cement, Asbestos-Free; 2007 (Reapproved 2012).

E. ICC-ES AC188 - Acceptance Criteria for Roof Underlayments; 2012.

F. ICC-ES AC207 - Acceptance Criteria for Polypropylene Roof Underlayments; 2012.

G. NRCA MS104 - The NRCA Roofing Manual: Steep-slope Roof Systems; 2013.

H. SMACNA (ASMM) - Architectural Sheet Metal Manual; 2012.

1.04 SUBMITTALS

A. See Section 01 3000 - Administrative Requirements, for submittal procedures.

B. Product Data: Provide data indicating material characteristics.

C. Manufacturer's Certificate: Certify that products meet or exceed specified requirements.

1.05 QUALITY ASSURANCE

A. Perform Work in accordance with the recommendations of NRCA Steep Roofing Manual.

1.06 FIELD CONDITIONS

A. Do not install shingles or eave protection membrane when surface temperatures are below 45 degrees F.

PART 2 PRODUCTS

2.01 SHINGLES

A. Asphalt Shingles: Asphalt-coated glass felt, mineral granule surfaced, complying with ASTM D3462; Class A fire resistance.
   1. Wind Resistance: Class F, when tested in accordance with ASTM D3161.
   2. Warranted Wind Speed: Not less than tested wind resistance.
   3. Self-sealing type.
   4. Style: Laminated overlay.
   5. Color: Selected by engineer from manufacturer's standard pallette.

2.02 SHEET MATERIALS

A. Underlayment: Synthetic non-asphaltic sheet, intended by manufacturer for mechanically fastened roofing underlayment without sealed seams.
   1. Type: Woven polypropylene with anti-slip polyolefin coating on both sides.
   2. Minimum Requirements: Comply with requirements of ICC-ES AC207 for non-self-adhesive sheet.
   3. Self Sealability: Passing nail sealability test specified in ASTM D1970D1970M.
   4. Low Temperature Flexibility: Passing test specified in ASTM D1970/D1970M.
   5. Fasteners: As specified by manufacturer and building code qualification report or approval, if any.

2.03 ACCESSORIES

A. Nails: Standard round wire shingle type, of hot-dipped zinc coated steel, 10 wire gage, 0.1019 inch shank diameter, 3/8 inch head diameter, of sufficient length to penetrate through roof sheathing or 3/4 inch into roof sheathing or decking.

B. Plastic Cement: ASTM D4586/D4568M, asphalt roof cement.

2.04 METAL FLASHINGS

A. Metal Flashings: Provide sheet metal eave edge, gable edge, and other flashing indicated.

B. Aluminum Sheet Metal: Prefinished aluminum, 26 gage, 0.017 inch minimum thickness; stucco embossed, PVC coating, _____ color.

C. Sheet Metal: Galvanized steel, as specified in Section 07 6200.

PART 3 EXECUTION

3.01 EXAMINATION

A. Verify existing conditions prior to beginning work.

B. Verify deck surfaces are dry, free of ridges, warps, or voids.

3.02 PREPARATION

A. Install eave edge and gable edge flashings tight with fascia boards. Weather lap joints 2 inches and seal with plastic cement. Secure flange with nails spaced 16 inches on center.

3.03 INSTALLATION - UNDERLAYMENT

A. Underlayment At Roof Slopes Greater Than 4:12: Install underlayment perpendicular to slope of roof, with ends and edges weather lapped minimum 4 inches. Stagger end laps of each consecutive layer. Nail in place. Weather lap minimum 4 inches over eave protection.

B. Items projecting through or mounted on roof: Weather lap and seal watertight with plastic cement.

3.04 INSTALLATION - SHINGLES

A. Install shingles in accordance with manufacturer's instructions.
   1. Fasten individual shingles using 2 nails per shingle, or as required by code, whichever is greater.
   2. Fasten strip shingles using 4 nails per strip, or as required by code, whichever is greater.

B. Place shingles in straight coursing pattern with 5 inch weather exposure to produce double thickness over full roof area. Provide double course of shingles at eaves.

C. Project first course of shingles 3/4 inch beyond fascia boards.

D. Extend shingles 1/2 inch beyond face of gable edge fascia boards.

E. Complete installation to provide weather tight service.

END OF SECTION

SECTION 07 4646
FIBER CEMENT SIDING

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Wood-fiber cement siding.

1.02 RELATED REQUIREMENTS

A. Section 06 1000 - Rough Carpentry: Siding substrate.

B. Section 06 1000 - Rough Carpentry: Water-resistive barrier under siding.

C. Section 09 9113 - Exterior Painting: Field painting.

1.03 REFERENCE STANDARDS

A. ASTM C1186 - Standard Specification for Flat Fiber Cement Sheets; 2008 (Reapproved 2012).

PART 2 PRODUCTS

2.01 SIDING

A. Panel Siding: Vertically oriented panels made of cement and cellulose fiber formed under high pressure with integral surface texture, complying with ASTM C1186 Type A Grade II; with machined edges, for nail attachment.
   1. Length (Height): 96 inches, nominal.
   2. Width: 48 inches.
   3. Thickness: 5/16 inch, nominal.
   4. Finish: Factory applied primer.
   5. Warranty: 50 year limited; transferable.

B. Soffit Panels: Smooth panels of same material and finish.

C. Soffit Panels: Panels made of cement and cellulose fiber formed under high pressure with integral surface texture, complying with ASTM C1186 Type A Grade II; with machined edges, for nail attachment.
   1. Texture: Smooth.
   2. Length: 96 inches, nominal.
   3. Width: 48 inches.
   4. Thickness: 5/16 inch, nominal.
   5. Finish: Factory applied primer.
   6. Manufacturer: Same as siding.

2.02 ACCESSORIES

A. Trim: Same material and texture as siding.

B. Fasteners: Galvanized or corrosion resistant; length as required to penetrate minimum 1-1/4 inch.

C. Sealant: Elastomeric, polyurethane or silyl-terminated polyether/polyurethane, and capable of being painted.

PART 3 EXECUTION

3.01 PREPARATION

A. Examine substrate and clean and repair as required to eliminate conditions that would be detrimental to proper installation.

B. Verify that water-resistive barrier has been installed over substrate completely and correctly.

C. Do not begin until unacceptable conditions have been corrected.

D. If substrate preparation is the responsibility of another installer, notify Architect of unsatisfactory preparation before proceeding.

3.02 PREPARATION

A. Install sheet metal flashing:
   1. Above horizontal trim in field of siding.

3.03 INSTALLATION

A. Install in accordance with manufacturer's instructions and recommendations.
   1. Read warranty and comply with all terms necessary to maintain warranty coverage.
   2. Use trim details indicated on drawings.
   3. Touch up all field cut edges before installing.
   4. Pre-drill nail holes if necessary to prevent breakage.

B. Over Wood and Wood-Composite Sheathing: Fasten siding through sheathing into studs.

C. Joints in Vertical Siding: Install Z-flashing in horizontal joints between successive courses of vertical siding.

D. Do not install siding less than 6 inches from surface of ground nor closer than 1 inch to roofs, patios, porches, and other surfaces where water may collect.

E. After installation, seal all joints except lap joints of lap siding. Seal around all penetrations. Paint all exposed cut edges.

F. Finish Painting: Specified in Section 09 9113.

3.04 PROTECTION

A. Protect installed products until completion of project.

B. Touch-up, repair or replace damaged products before final acceptance.

END OF SECTION

SECTION 07 7123

MANUFACTURED GUTTERS AND DOWNSPOUTS

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Pre-finished aluminum gutters and downspouts.

B. Precast concrete splash pads.

1.02 REFERENCE STANDARDS

A. ASTM B209 - Standard Specification for Aluminum and Aluminum-Alloy Sheet and Plate; 2014.

B. ASTM B209M - Standard Specification for Aluminum and Aluminum-Alloy Sheet and Plate [Metric]; 2014.

1.03 SUBMITTALS

A. See Section 01 3000 - Administrative Requirements, for submittal procedures.

B. Product Data: Provide data on prefabricated components.

1.04 DELIVERY, STORAGE, AND HANDLING

A. Stack material to prevent twisting, bending, or abrasion, and to provide ventilation. Slope to drain.

B. Prevent contact with materials that could cause discoloration, staining, or damage.

PART 2 PRODUCTS

2.01 MATERIALS

A. Pre-Finished Aluminum Sheet: ASTM B209 (ASTM B209M); 0.032 inch thick.
   1. Finish: Plain, shop pre-coated with modified silicone coating.
   2. Color: As scheduled.

2.02 COMPONENTS

A. Gutters: CDA rectangular style profile.

B. Downspouts: CDA Rectangular profile.

C. Anchors and Supports: Profiled to suit gutters and downspouts.
   1. Anchoring Devices: In accordance with CDA requirements.
   2. Gutter Supports: Brackets.
   3. Downspout Supports: Brackets.

D. Fasteners: Same material and finish as gutters and downspouts, with soft neoprene washers.

2.03 ACCESSORIES

A. Splash Pads: Precast concrete type, size and profiles indicated; minimum 3000 psi at 28 days, with minimum 5 percent air entrainment.

2.04 FABRICATION

A. Form gutters and downspouts of profiles and size indicated.

B. Fabricate with required connection pieces.

C. Form sections square, true, and accurate in size, in maximum possible lengths, free of distortion or defects detrimental to appearance or performance. Allow for expansion at joints.

D. Hem exposed edges of metal.

E. Fabricate gutter and downspout accessories; seal watertight.

PART 3 EXECUTION

3.01 PREPARATION

A. Paint concealed metal surfaces and surfaces in contact with dissimilar metals with protective backing paint to a minimum dry film thickness of 15 mil.

3.02 INSTALLATION

A. Install gutters, downspouts, and accessories in accordance with manufacturer's instructions.

B. Sheet Metal: Join lengths with formed seams sealed watertight. Flash and seal gutters to downspouts and accessories.

C. Slope gutters 1/8 inch per foot .

END OF SECTION

SECTION 09 9113
EXTERIOR PAINTING

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Surface preparation.

B. Field application of paints.

C. Scope: Finish exterior surfaces exposed to view, unless fully factory-finished and unless otherwise indicated.

D. Do Not Paint or Finish the Following Items:
   1. Items factory-finished unless otherwise indicated; materials and products having factory-applied primers are not considered factory finished.
   2. Items indicated to receive other finishes.
   3. Items indicated to remain unfinished.
   4. Floors, unless specifically indicated.
   5. Concealed pipes, ducts, and conduits.

1.02 REFERENCE STANDARDS

A. ASTM D4442 - Standard Test Methods for Direct Moisture Content Measurement of Wood and Wood-Base Materials; 2007.

B. MPI (APSM) - Master Painters Institute Architectural Painting Specification Manual; Current Edition, www.paintinfo.com.

C. SSPC V1 (PM1) - Good Painting Practice: Painting Manual, Volume 1; Fourth Edition.

D. SSPC-SP 13 - Surface Preparation of Concrete; (Reaffirmed 2015); 2003.

1.03 SUBMITTALS

A. See Section 01 3000 - Administrative Requirements, for submittal procedures.

B. Product Data: Provide complete list of products to be used, with the following information for each:
   1. Manufacturer's name, product name and/or catalog number, and general product category (e.g. "alkyd enamel").
   2. MPI product number (e.g. MPI #47).
   3. Cross-reference to specified paint system(s) product is to be used in; include description of each system.

1.04 QUALITY ASSURANCE

A. Manufacturer Qualifications: Company specializing in manufacturing the products specified, with minimum three years documented experience.

B. Applicator Qualifications: Company specializing in performing the type of work specified with minimum three years experience.

1.05 DELIVERY, STORAGE, AND HANDLING

A. Deliver products to site in sealed and labeled containers; inspect to verify acceptability.

B. Container Label: Include manufacturer's name, type of paint, brand name, lot number, brand code, coverage, surface preparation, drying time, cleanup requirements, color designation, and instructions for mixing and reducing.

C. Paint Materials: Store at minimum ambient temperature of 45 degrees F and a maximum of 90 degrees F, in ventilated area, and as required by manufacturer's instructions.

1.06 FIELD CONDITIONS

A. Do not apply materials when surface and ambient temperatures are outside the temperature ranges required by the paint product manufacturer.

B. Follow manufacturer's recommended procedures for producing best results, including testing of substrates, moisture in substrates, and humidity and temperature limitations.

C. Provide lighting level of 80 ft candles measured mid-height at substrate surface.

PART 2 PRODUCTS

2.01 MANUFACTURERS

A. Provide paints and finishes from the same manufacturer to the greatest extent possible.

B. Paints:
   1. Duron, Inc: www.duron.com.
   2. Glidden Professional, a product of PPG Architectural Coatings: www.gliddenprofessional.com.
   3. Benjamin Moore & Co: www.benjaminmoore.com.
   4. PPG Architectural Finishes, Inc: www.ppgaf.com.
   5. Sherwin-Williams Company: www.sherwin-williams.com.
   6. Valspar Corporation: www.valsparpaint.com.

C. Primer Sealers: Same manufacturer as top coats.

2.02 PAINTS AND FINISHES - GENERAL

A. Paints and Finishes: Ready mixed, unless required to be a field-catalyzed paint.
   1. Provide paints and finishes of a soft paste consistency, capable of being readily and uniformly dispersed to a homogeneous coating, with good flow and brushing properties, and capable of drying or curing free of streaks or sags.
   2. Supply each paint material in quantity required to complete entire project's work from a single production run.
   3. Do not reduce, thin, or dilute paint or finishes or add materials unless such procedure is specifically described in manufacturer's product instructions.

B. Sheens: Provide the sheens specified; where sheen is not specified, sheen will be selected later by Architect from the manufacturer's full line.

C. Colors: To be selected from manufacturer's full range of available colors.
   1. Selection to be made by Architect after award of contract.
   2. Allow for minimum of three colors for each system, unless otherwise indicated, without additional cost to Owner.

2.03 PAINT SYSTEMS - EXTERIOR

A. Paint E-OP - Exterior Surfaces to be Painted, Unless Otherwise Indicated: Including concrete, concrete masonry units, brick, fiber cement siding, primed wood, and primed metal.
   1. Two top coats and one coat primer.
   2. Top Coat(s): Exterior Latex.
   3. Top Coat Sheen:
      a. Eggshell: MPI gloss level 3; use this sheen at walls.
      b. Satin: MPI gloss level 4; use this sheen for soffit, fascia, and trim.
   4. Primer: As recommended by top coat manufacturer for specific substrate.

B. Paint CE-OP-3L - Masonry/Concrete, Opaque, Latex, 3 Coat:
   1. One coat of block filler.
   2. Semi-gloss: Two coats of latex enamel; .

2.04 ACCESSORY MATERIALS

A. Accessory Materials: Provide primers, sealers, cleaning agents, cleaning cloths, sanding materials, and clean-up materials as required for final completion of painted surfaces.

B. Patching Material: Latex filler.

C. Fastener Head Cover Material: Latex filler.

PART 3 EXECUTION

3.01 EXAMINATION

A. Verify that surfaces are ready to receive work as instructed by the product manufacturer.

B. Examine surfaces scheduled to be finished prior to commencement of work. Report any condition that may potentially effect proper application.

C. Test shop-applied primer for compatibility with subsequent cover materials.

D. Measure moisture content of surfaces using an electronic moisture meter. Do not apply finishes unless moisture content of surfaces are below the following maximums:
   1. Fiber Cement Siding: 12 percent.
   2. Masonry, Concrete, and Concrete Masonry Units: 12 percent.
   3. Exterior Wood: 15 percent, measured in accordance with ASTM D4442.

3.02 PREPARATION

A. Clean surfaces thoroughly and correct defects prior to application.

B. Prepare surfaces using the methods recommended by the manufacturer for achieving the best result for the substrate under the project conditions.

C. Remove or mask surface appurtenances, including electrical plates, hardware, light fixture trim, escutcheons, and fittings, prior to preparing surfaces for finishing.

D. Seal surfaces that might cause bleed through or staining of topcoat.

E. Remove mildew from impervious surfaces by scrubbing with solution of tetra-sodium phosphate and bleach. Rinse with clean water and allow surface to dry.

F. Concrete:
   1. Remove release agents, curing compounds, efflorescence, and chalk. Do not coat surfaces if moisture content or alkalinity of surfaces to be coated exceeds that permitted in manufacturer's written instructions.
   2. Prepare surface as recommended by top coat manufacturer and according to SSPC-SP 13.

G. Fiber Cement Siding: Remove dirt, dust and other foreign matter with a stiff fiber brush. Do not coat surfaces if moisture content or alkalinity of surfaces to be coated exceeds that permitted in manufacturer's written instructions.

H. Exterior Wood Surfaces to Receive Opaque Finish: Remove dust, grit, and foreign matter. Seal knots, pitch streaks, and sappy sections. Fill nail holes with tinted exterior calking compound after prime coat has been applied. Back prime concealed surfaces before installation.

I. Glue-Laminated Beams: Prior to finishing, wash surfaces with solvent, remove grease and dirt.

3.03 APPLICATION

A. Exterior Wood to Receive Opaque Finish: If final painting must be delayed more than 2 weeks after installation of woodwork, apply primer within 2 weeks and final coating within 4 weeks.

B. Apply products in accordance with manufacturer's written instructions and recommendations in "MPI Architectural Painting Specification Manual".

C. Do not apply finishes to surfaces that are not dry. Allow applied coats to dry before next coat is applied.

D. Apply each coat to uniform appearance.

E. Vacuum clean surfaces of loose particles. Use tack cloth to remove dust and particles just prior to applying next coat.

3.04 CLEANING

A. Collect waste material that could constitute a fire hazard, place in closed metal containers, and remove daily from site.

3.05 PROTECTION

A. Protect finishes until completion of project.

B. Touch-up damaged finishes after Substantial Completion.

END OF SECTION

SECTION 31 2200
GRADING

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Removal of topsoil.

B. Rough grading and excavation of the site for site structures and building pads.

C. Finish grading .

1.02 SUBMITTALS

A. Project Record Documents: Accurately record actual locations of utilities remaining by horizontal dimensions, elevations or inverts, and slope gradients.

1.03 QUALITY ASSURANCE

A. Perform Work in accordance with State of North Carolina, Highway Department standards.

PART 2 PRODUCTS

2.01 MATERIALS

A. Topsoil: Conforming to State of North Carolina, Highway Department standards.

PART 3 EXECUTION

3.01 EXAMINATION

A. Verify that survey bench mark and intended elevations for the Work are as indicated.

3.02 PREPARATION

A. Identify required lines, levels, contours, and datum.

B. Stake and flag locations of known utilities.

3.03 ROUGH GRADING

A. Remove topsoil from areas to be further excavated, re-landscaped, or re-graded, without mixing with foreign materials.

B. Do not remove topsoil when wet.

3.04 SOIL REMOVAL

A. Stockpile excavated topsoil on site.

B. Stockpile excavated subsoil on site.

C. Stockpiles: Use areas designated on site; pile depth not to exceed 8 feet; protect from erosion.

3.05 FINISH GRADING

A. Before Finish Grading:
   1. Verify building and trench backfilling have been inspected.
   2. Verify subgrade has been contoured and compacted.

B. Remove debris, roots, branches, stones, in excess of 1/2 inch in size. Remove soil contaminated with petroleum products.

C. In areas where vehicles or equipment have compacted soil, scarify surface to depth of 3 inches.

D. Fine grade topsoil to eliminate uneven areas and low spots. Maintain profiles and contour of subgrade.

3.06 REPAIR AND RESTORATION

A. Existing Facilities, Utilities, and Site Features to Remain: If damaged due to this work, repair or replace to original condition.

END OF SECTION

BID/ACCEPTANCE FORM

for

New Four-Bay Salt Storage Building, Alleghany County
ID# 16-13024-01A

This contract is for construction of a new, four-bay salt storage facility. The building is constructed of cast in place concrete walls bearing on a shallow concrete foundation, with wood truss roof. Electrical work will be included in this contract.

We are in receipt of Addendum _____1 _____2 _____3

The undersigned, as bidder, proposes and agrees if this bid is accepted to contract with the State of North Carolina through the Department of Transportation for the furnishing of all materials, equipment, and labor necessary to complete the construction of the work described in these documents in full and complete accordance with plans, specifications, and contract documents, and to the full and entire satisfaction of the State of North Carolina and the Department of Transportation, for the sum of:

BASE BID: _____ Dollars $ _____

Respectively submitted this _____day of_____20____

_____
(Contractor's Name)

Federal ID#:_____ By:_____

Witness:_____ Title:_____
(Owner, partner, corp. Pres. Or Vice President)

_____ Address:_____
(Proprietorship or Partnership)

Attest: *(corporation)* Email Address:_____

(Corporate Seal)

By:_____ License #:_____

Title:_____
(Corporation, Secretary./Ass't Secretary.)

ACCEPTED by the STATE OF NORTH CAROLINA

through the

Total amount of accepted by the owner, included base bid and bid alternates:_____

_____
(Agency/Institution)

BY:_____TITLE:_____

FORM OF PERFORMANCE BOND

Date of Contract: _____

Date of Execution: _____

Name of Principal (Contractor) _____

Name of Surety: _____

Name of Contracting Body: _____

Amount of Bond: _____

Project

KNOW ALL MEN BY THESE PRESENTS, that we, the principal and surety above named, are held and firmly bound unto the above named contracting body, hereinafter called the contracting body, in the penal sum of the amount stated above for the payment of which sum well and truly to be made, we bind, ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the principal entered into a certain contract with the contracting body, identified as shown above and hereto attached:

NOW, THEREFORE, if the principal shall well and truly perform and fulfill all the undertakings, covenants, terms, conditions and agreements of said contract during the original term of said contract and any extensions thereof that may be granted by the contracting body, with or without notice to the surety, and during the life of any guaranty required under the contract, and shall also well and truly perform and fulfill all the undertakings, covenants, terms, conditions and agreements of any and all duly authorized modifications of said contract that may hereafter be made, notice of which modifications to the surety being hereby waived, then, this obligation to be void; otherwise to remain in full force and virtue.

IN WITNESS WHEREOF, the above-bounden parties have executed this instrument under their several seals on the date indicated above, the name and corporate seal of each corporate party being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

Executed in _____ counterparts.

Witness :

_____
(Proprietorship or Partnership)

Attest: (Corporation)

By : _____

Title : _____
(Corp. Sec. or Asst. Sec.. only)

(Corporate Seal)

_____
Contractor: (Trade or Corporate Name)

By : _____

Title : _____
(Owner, Partner, or Corp. Pres. or Vice Pres. only)

_____
(Surety Company)

Witness :

_____

By : _____

Title : _____
(Attorney in Fact)

Countersigned :

_____

_____
(N.C. Licensed Resident Agent)

_____

_____
Name and Address-Surety Agency

_____

_____
Surety Company Name and N.C.
Regional or Branch Office Address

(Surety Corporate Seal)

FORM OF PAYMENT BOND

Date of Contract: _____

Date of Execution: _____

Name of Principal (Contractor) _____

Name of Surety: _____

Name of Contracting Body: _____

Amount of Bond: _____

Project _____

KNOW ALL MEN BY THESE PRESENTS, that we, the principal and surety above named, are held and firmly bound unto the above named contracting body, hereinafter called the contracting body, in the penal sum of the amount stated above for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the principal entered into a certain contract with the contracting body identified as shown above and hereto attached:

NOW, THEREFORE, if the principal shall promptly make payment to all persons supplying labor/material in the prosecution of the work provided for in said contract, and any and all duly authorized modifications of said contract that may hereafter be made, notice of which modifications to the surety being hereby waived, then this obligation to be void; otherwise to remain in full force and virtue.

IN WITNESS WHEREOF, the above-bounden parties have executed this instrument under their several seals on the date indicated above, the name and corporate seal of each corporate party being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

Executed in _____ counterparts.

Witness :

_____
(Proprietorship or Partnership)

Attest: (Corporation)

By : _____

Title : _____
(Corp. Sec. or Asst. Sec.. only)

(Corporate Seal)

_____
Contractor: (Trade or Corporate Name)

By : _____

Title : _____
(Owner, Partner, or Corp. Pres. or Vice Pres. only)

_____
(Surety Company)

Witness :

_____

By : _____

Title : _____
(Attorney in Fact)

Countersigned :

_____

_____
(N.C. Licensed Resident Agent)

_____

_____
Name and Address-Surety Agency

_____

_____
Surety Company Name and N.C.
Regional or Branch Office Address

(Surety Corporate Seal)

STATE OF NORTH CAROLINA
COUNTY SALES AND USE TAX REPORT
SUMMARY TOTALS AND CERTIFICATION

CONTRACTOR: _____ Page __1____ of _____

PROJECT: _____ FOR PERIOD: _____

	TOTAL FOR COUNTY OF:	TOTAL FOR COUNTY OF:	TOTAL FOR COUNTY OF:	TOTAL FOR COUNTY OF:	TOTAL FOR COUNTY OF:	TOTAL FOR COUNTY OF:	TOTAL ALL COUNTIES
CONTRACTOR							
SUBCONTRACTOR(S)*							
COUNTY TOTAL							

* Attach subcontractor(s) report(s)
** Must balance with Detail Sheet(s)

I certify that the above figures do not include any tax paid on supplies, tools and equipment which were used to perform this contract and only includes those building materials, supplies, fixtures and equipment which actually became a part of or annexed to the building or structure. I certify that, to the best of my knowledge, the information provided here is true, correct, and complete.

Sworn to and subscribed before me,

This the _____ day of _____, 20____

_____
Signed

_____
Notary Public

_____
Print or Type Name of Above

My Commission Expires: _____

Seal

NOTE:
This certified statement may be subject to audit.

STATE OF NORTH CAROLINA
SALES AND USE TAX REPORT DETAIL

CONTRACTOR: _____

SUBCONTRACTOR _____ FOR PERIOD: _____

PROJECT: _____

PURCHASE DATE	VENDOR NAME	INVOICE NUMBER	TYPE OF PROPERTY	INVOICE TOTAL	COUNTY TAX PAID	COUNTY OF SALE *
				$	$	
				TOTAL:	$	

* If this is an out-of-state vendor, the County of Sale should be the county to which the merchandise was shipped.

APPENDIX E

MBE DOCUMENTATION FOR CONTRACT PAYMENTS

Prime Contractor/Architect: _____

Address & Phone: _____

Project Name: _____

Pay Application #: _____ Period: _____

The following is a list of payments made to Minority Business Enterprises on this project for the above-mentioned period.

MBE FIRM NAME	* INDICATE TYPE OF MBE	AMOUNT PAID THIS MONTH	TOTAL PAYMENTS TO DATE	TOTAL AMOUNT COMMITTED

*Minority categories: Black, African American (B), Hispanic (H), Asian American (A), American Indian (I), Female (F), Social and Economically Disadvantage (D)

Date: _____ Approved/Certified By: _____
Name

_____
Title

_____
Signature

SUBMIT WITH EACH PAY REQUEST & FINAL PAYMENT

(Revised on 3/14/2003)

North Carolina
State Construction Office

PROJECT APPROVAL AUTHORIZATION
FINAL INSPECTION FOR OWNER OCCUPANCY:

Project: ALLEGHANY COUNTY FOUR-BAY SALT STORAGE BUILDING

SCO Identification Number: 16-13024-01A Contract Completion Date: _____

Project Owning Agency: NC Department of Transportation, Division 14

Owning Agency's Requester: NCDOT Facility Design Unit Date: _____

Designer's Statement:

Facility Design Unit (Designer of Project) provides information to the owner and the State Construction Office that the project has been evaluated and field inspected to assure that construction meets contract requirements for final inspection to allow occupancy by the owning agency.

_____
Designer's Representative Signature

Project Description: Construction of a new salt storage building.

BACK-UP DATA:
CONTRACTORS' APPROVAL DOCUMENTS:

Contractor's statement of completion with request for designer's inspection: Date _____ N/A ☐

Designer's Pre-final Punch List Inspection with copies provided to the Owning Agency and State Construction Office: Date _____ N/A ☐

Designer provides the Owning Agency and the State Construction Office verification the punchlist has been completed: Date _____ N/A ☐

Scheduled Final Inspection by designer accompanied by the Owning Agency and the State Construction Office Date _____ N/A ☐

SCO Electrical Inspection (Certificate of Electrical Completion): Date _____ N/A ☐

North Carolina
State Construction Office

Certificate of Occupancy by Local Authority Having Jurisdiction: (Community College)	Date _____	N/A ☒
Installer's Fire Alarm System Record of Completion (Certification) as required by NFPA 72:	Date _____	N/A ☒
Installer's Sprinkler System Record of Material and Test Reports as required by:		
NFPA 13-(Sprinkler Systems)	Date _____	N/A ☒
NFPA 14-(Standpipe and Hose Systems)	Date _____	N/A ☒
NFPA 20-(Centrifugal Fire Pumps)	Date _____	N/A ☒
NFPA 22-(Water Tanks for Private Fire Protection)	Date _____	N/A ☒
NFPA 24-(Private Fire Service Mains)	Date _____	N/A ☒
Other: SCO Approval Letter Sprinkler System	Date _____	N/A ☒
Designer's Inspection to Assure Life Safety Construction involving Fire Protection Systems (Fire Alarm, Sprinkler, etc.), egress, fire rated walls and egress travel distances are constructed in accordance with contract documents:	Date _____	N/A ☒
Dept. of Labor Approval for Elevator:	Date _____	N/A ☒
Dept. of Labor Approval for Boiler & Pressure Vessels:	Date _____	N/A ☒
Engr's. Verification Letter Fire Damper Operation	Date _____	N/A ☒
Health Dept. Inspection and Acceptance for Use:	Date _____	N/A ☒
Domestic Water Test Report and Acceptance for Use:	Date _____	N/A ☒
Laboratory Hood Certification:	Date _____	N/A ☒
Engineer's Approval of Test & Balance Report (TAB)	Date _____	N/A ☒
Engineer's Approval Battery Powered Emer. Devices	Date _____	N/A ☒
Engineer's Approval Emergency Generator Load Test	Date _____	N/A ☒
Engineer's Approval Electrical Svc Grnd Test Rpt	Date _____	N/A ☐
Backflow Preventer Certification	Date _____	N/A ☒
Engineer's Approval Stair/Ramp Survey	Date _____	N/A ☒
Engineer's Approval Site Survey (DENR)	Date _____	N/A ☒
Metal Building Manufacturer's Warranty	Date _____	N/A ☒
Roofing Manufacturer's Warranty	Date _____	N/A ☐
Commissioning Engineer's Approval	Date _____	N/A ☒
Lightning Protection UL Master Label	Date _____	N/A ☒

North Carolina
State Construction Office

Special Inspector's Final Report/Resolutions	Date _____	N/A ☒
Dept. of Agriculture Approval for Fuel Tanks:	Date _____	N/A ☒
Owner's Assumption of Responsibility for Maintenance, Heat, Utilities, and Insurance. Comments: _____	Date _____	N/A ☐
Established Date for Guarantees and Warranties. Comments: _____	Date _____	N/A ☐
Cancellation of Contractors' Insurance Carriers Public Liability, Property Damage and Builders' Risk)	Date _____	N/A ☐

Designer's Approval: Date: _____ Signature: _____

SCO Approval: Date: _____ Signature: _____

SCO (Rev. 02/25/10)

	Owner	☐
	Designer	☐
CONSENT OF SURETY	Contractor	☐ SCO ID #_____
COMPANY TO FINAL	Surety	☐
PAYMENT	Other	☐

For Use with State of North Carolina Projects

_____
PROJECT Name & Location:

TO: (OWNER)

CONTRACT FOR:

CONTRACT DATE:

CONTRACTOR:

In accordance with the provisions of the contract between the owner and the contractor as indicated above, the (here inset name and address of surety company)

SURETY COMPANY

on bond of (here insert name and address of contractor)

CONTRACTOR

hereby approves of the final payment to the contractor, and agrees that final payment to the contractor shall not relieve the surety company of any of its obligations to (here insert name and address of owner)

OWNER

as set forth in said surety company's bond.

IN WITNESS WHEREOF,
the surety company has hereunto set its hand this ____ day of _____, 20

_____
Surety Company

_____
Signature of Authorized Representative

_____
Title

Attest:

(Visible Seal):

SECTION 316

	Owner	☐
	Designer	☐
CONTRACTOR'S	Contractor	☐ Code_____Item_____
AFFIDAVIT OF	Surety	☐
RELEASE OF LIENS	Other	☐

For Use with State of North Carolina Projects

TO: (OWNER)

CONTRACT FOR:

CONTRACT DATE:

SCO PROJECT ID:

PROJECT INFORMATION:
(Name & Location)

State of:

County of:

The undersigned, pursuant to Article 36 of the General Conditions of the Contract, hereby certifies that to the best of his knowledge, information and belief, the Releases or Waivers of Lien attached hereto include the contractor, all subcontractors, all suppliers of materials and equipment, and all performers of work, labor or services who have or may have liens against any property of the owner arising in any manner out of the performance of the contract referenced above.

SUPPORTING DOCUMENTS ATTACHED HERETO:

CONTRACTOR:

Address:

By

Subscribed and sworn to before me
this day of , 20

Signature Notary Public:

Printed Name of Notary Public:

My Commission Expires:

	Owner	☐	
	Designer	☐	
CONTRACTOR'S	Contractor	☐	Code_____Item_____
AFFIDAVIT OF PAYMENT	Surety	☐	
OF DEBTS AND CLAIMS	Other	☐	

For Use with State of North Carolina Projects

TO (OWNER)

CONTRACT FOR:

CONTRACT DATE:

PROJECT INFORMATION:
Name & Location:

State of:

County of:

The undersigned, pursuant to Article 36 of the General Conditions of the Contract, hereby certifies that, he has paid in full or has otherwise satisfied all obligations for all materials and equipment furnished, for all work, labor and services performed, and for all known indebtedness and claims against the contractor for damages arising in any manner in connection with the performance of the contract referenced above for which the owner or his property might in any way be held responsible.

SUPPORTING DOCUMENTS ATTACHED HERETO:

1. Consent of Surety to Final Payment. Whenever surety is involved, Consent of Surety is required.
   Indicate attachment: (yes) (no).
   The following supporting documents should be attached hereto if required by the owner:
   a. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
   b. Separate Releases or Waivers of Liens from subcontractors and material and equipment suppliers to the extent required by the owner, accompanied by a list thereof.
   c. Contractor's Affidavit of Release of Liens.

CONTRACTOR:
Address:

By:
Subscribed and sworn to before me this __day of _____ 20__

Signature of Notary Public:

Printed Name of Notary Public:

My Commission Expires: