



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

PAT MCCRORY  
GOVERNOR

ANTHONY J. TATA  
SECRETARY

August 6, 2014

**CERTIFIED MAIL – RETURN RECEIPT REQUESTED**

WBS: 12C.055075  
COUNTY: Lincoln  
ROUTE: SR 1361 (Paysour Pond Road)  
DESCRIPTION: Grading, Asphalt Removal. Pipe Installation, Paving and Erosion Control

SUBJECT: Addendum #1 - Pre-Bid Conference Minutes

To whom it may concern:

A pre-bid conference for the above project was held Tuesday, August 5, 2014, at 10:00 AM onsite at the project location along SR 1361 (Paysour Pond Rd.). The following personnel from the Department of Transportation were in attendance:

Michael Poe, PE – District Engineer  
Michael Watson – Assistant District Engineer

In addition, contractors in attendance are shown on the attached sign-in/sign-out sheet.

The purpose of this conference is to ensure all prospective bidders are given an opportunity to obtain information relevant to the project and to ask any questions they may have. No questions concerning the project will be answered by any Department personnel at any time, except at this conference.

The following items concerning the contract were discussed:

- Pre-Bid Conference start time was amended to 10:20 AM to allow perspective contractors additional time to make it to the conference due to work zone delays on NC 27 in Lincolnton. (however, no additional contractors showed up after 10 AM)
- General Provision on page 3 of the contract proposal
- Pre-Bid Conference Provision on page 5 of the contract proposal
- Sealed bids for this project are to be opened at 10:00 AM on Tuesday, August 12, 2014, at the Division Office located at 1710 East Marion Street, Shelby, NC.
- A 5% bid bond or bid deposit is required for this contract
- Division Let Contract Prequalification on Page 6 of the contract proposal

- The date of availability for this project is September 2, and the contract completion date is November 21, 2014. No work can begin until the issuance of a purchase order. Liquidated Damages are \$500 per calendar day
- Contract Payment and Performance Bond provision on Page 7 of the contract proposal
- Discussed MBE/WBE provision on pages 8-22 of the contract proposal (MBE Goal is 3%, WBE Goal is 3%)
- Erosion and Sediment Control/Stormwater Certification provision on pages 24-30 of the contract proposal
- Reviewed the Preparation and Submission of Bids provision on page 31 of the contract proposal
- Borrow and Waste Site Reclamation Procedures on page 34 of the contract proposal
- Mandatory Subcontractor Information on pages 36-37 of the contract proposal
- Temporary Traffic Control on pages 57-61
- Plan Sheet 1A – Under “Utilities”, Rutherford Electric is the owner, not Duke Energy.
  
- Questions from Contractors in attendance:
  - Will flattening of fill slopes be allowed?
    - Answer – NCDOT may allow the contractor to do this on a case-by-case basis with property owner permission. During construction, the contractor will be allowed to make a proposal for consideration by the Engineer.
  - What are the expectations regarding traffic control?
    - Answer – Two-way traffic will need to be maintained at all times. The road needs to be kept in a good, passable condition at all times.
  - Question about traffic control signage placement referred to on page 59 of the contract proposal.
    - Answer – On page 59, under section “3) Work Zone Signing, Description”, the contracts states “Install advance/general work zone signs according to the Detail Drawing provided in these plans prior to beginning work.” No detail drawing was provided in the plans for traffic control. To clarify this requirement, the contractor will be expected to install stationary Work Zone Advance Warning Signs in accordance with 2012 NCDOT Standard Drawing Number 1101.01.
  - How much of the existing asphalt has to be removed?
    - Answer – All of the existing asphalt pavement has to be removed as shown on the plans. The contractors were reminded that this work is included in the Comprehensive Grading line item.
  - The tonnage for Asphalt Base Course is insufficient; how is this going to be handled?

- Answer – NCDOT has reviewed the estimated quantities for line item #9 “Asphalt Concrete Base Course, B25.0B” and #11 “Asphalt Binder for Plant Mix” and has determined that no changes will be made at this time. The contractors are reminded that no asphalt base course will be placed between Station 45+60 – 54+60.
- Is any subsurface information available?
  - Answer – No.
- What do you plan to do with the situation at the end of the road where drainage that is currently flowing off the road on one side will be piped under the road and diverted onto another property owner once construction is completed?
  - Answer - NCDOT has reviewed this issue and determined that no diversion will result from the drainage routing shown on the plans and therefore does not anticipate any plan changes in regards to this.
- What will be done at properties where there currently is no pipe but property owners have access because there is no defined ditch?
  - Answer - The plans indicate where driveway access is tied in. In general, if there is a driveway present currently, that driveway will be tied back into the roadway and a culvert will be installed if the location requires a pipe. Driveways and culverts will not be constructed to access property where no driveway currently exists.

These minutes are prepared as they are documented and are hereby part of the contract document. Minutes are being distributed to all pre-bid conference attendees by certified mail.

Sincerely,



M. L. Poe, PE  
District Engineer

MLP:mp

cc: Reuben Chandler, PE, Division Engineer  
Jackie McSwain, Division Contract Officer  
Lee Garrison, PE, County Maintenance Engineer

