



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

JAMES H. TROGDON, III  
SECRETARY

September 14, 2017

Little J's Enterprise, LLC  
PO Box 1527  
Forest City, N.C. 28043

Contract No.: P.O. Pending  
TIP No: None  
Federal Aid No: State Funded  
WBS Element: 12.101815 & 12.201815  
County(s): Catawba  
Description: Long Arm Mowing.

**RE: Notification of Award of Contract**

Dear Sir:

I am pleased to inform you that **Little J's Enterprise, LLC** has been awarded the contract for the above project based on the bid submitted on **September 12, 2017** in the amount of **\$80,376.00**.

No performance or payments bonds are required for this contract. **Please provide a current certificate of insurance within 14 calendar days** from the date you receive your award letter. Certificate of Insurance should be returned to me, Jackie McSwain, at P.O. Box 47, Shelby, N.C. 28151-0047 or by e-mail. Please remember that work may not start before the contract has been properly executed and a preconstruction conference has been held.

In addition, your attention is directed to Articles 107-16, 108-1, 108-2 and 108-3 of the Standard Specifications relative to prosecution of work, progress schedule and preconstruction conference. Information regarding these items should be addressed prior to beginning work. Please forward remaining information to the Roadside Engineer, **Mr. Chad Drewery**, as soon as possible so that a preconstruction conference can be held. Chad Drewery's mailing address is **2312 King Road Extension, Shelby, NC 28152** and telephone number is **704-480-5650**.

*Mailing Address:*  
NC DEPARTMENT OF TRANSPORTATION  
DIVISION 12  
PO BOX 47  
SHELBY, NC 28151-0047

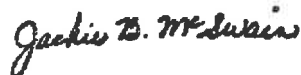
*Telephone:* (704) 480-9020  
*Fax:* (704) 480-5401  
*Courier:* 06-53-03  
*Website:* [www.ncdot.gov](http://www.ncdot.gov)

*Location:*  
1710 E. MARION STREET  
SHELBY, NC 28152

In accordance with Article 104-2 of the *Standard Specifications*, it will be necessary for you to submit the name of those individuals within your organization who will be authorized to sign supplemental agreements that may be necessary in the performance of the work under this contract. Please furnish this information to **Mr. Chad Drewery, Roadside Engineer** whose mailing address is **2312 Kings Road Extension, Shelby, N.C. 28152** and telephone number is **(704) 480-5650**.

If you have any questions, please contact me at (704) 480-9020

Sincerely,

A handwritten signature in black ink that reads "Jackie B. McSwain". The signature is written in a cursive style with a large initial "J".

Jackie B. McSwain  
Division 12 Team Lead

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cc: Mark Stafford, PE  
Cole Gurley, PE  
Jason Willis  
Chad Drewery