



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J. ERIC BOYETTE
SECRETARY

January 25, 2022

Contract No.: 11990775
F. A. Number: State Funded
TIP No.: N/A
WBS Element: 13.1011SM, etc.
Route: Various
Counties: Division 13 Wide

Subject: Mandatory Pre-Bid Meeting Minutes for Upon Request Traffic Signal Construction in Division 13

The above subject pre-bid meeting was held at Division Engineer's office at 55 Orange St. Asheville, NC 28801 and was available through Microsoft Teams as described in the proposal and the Notice to Prospective Bidders on January 12, 2022.

Mr. Chad Lofts called the meeting to order at 1:30 PM after all attendees were signed in or logged onto the meeting. Mr. Lofts also explained that the meeting was to provide thorough knowledge of the contract and the intent of individual items in the contract.

Meeting topics discussed were as follows:

General Provisions:

- The general provisions were highlighted in the meeting with no questions from the participating bidders being asked.
- ICT No. 1 was noted to make bidders aware that the contractor may be directed to conduct operations during the night or weekend hours as directed by the Engineer.

Project Special Provisions

- Each special provision was highlighted in the meeting with no questions from the participating bidders being asked.
- Provisions with a Measurement & Payment using Cost + % was discussed in detail. These are items that were predetermined by the Department and are not to be altered on the bid form.
- In cases where materials are specified powder coated black, application of paint must be done at the factory. Painting of the pole or signal equipment after it is received is not acceptable.

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
DIVISION THIRTEEN
55 ORANGE STREET
ASHEVILLE, NC 28801-2340

Telephone: (828) 250-3000
Fax: (828) 251-6394
Customer Service: 1-877-368-4968

Location:
55 ORANGE STREET
ASHEVILLE, NC 28801-2340

Website: www.ncdot.gov

This completes the minutes for the pre-bid meeting as recorded. Any questions concerning the proposed contract prior to letting can be directed to Mr. McCray Coates, P.E. at the following number (828)250-3000.

Sincerely,

DocuSigned by:
Randall Tritt
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Randy Tritt
Assistant Division Traffic Engineer

cc: Mark Gibbs, P.E., Division Engineer
Tim Anderson, P.E., Division Maintenance Engineer
Anna Henderson, P.E., Division Traffic Engineer
McCray Coates, P.E., Division Project Manager
Dan Johnson, Division Contract/Proposal Engineer