



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

J. ERIC BOYETTE  
SECRETARY

January 15, 2021

Contract No.: DM00308  
F. A. Number: State Funded  
TIP No.: N/A  
WBS Element: 51214.01AH  
Route: I-240  
Counties: Buncombe

Subject: Mandatory Pre-Bid Meeting Minutes for Drainage and Sinkhole Repair Along Eastbound I-240 Approximately 150 Feet West of Central Avenue in the City of Asheville

The above subject pre-bid meeting was held on site at the Four Points Hotel Central Avenue parking lot, Asheville, NC 28801 as described in the proposal and the Notice to Prospective Bidders on Thursday, January 14, 2021.

Mr. Chris Deyton called the meeting to order at 1:20 PM after all attendees were signed in. Mr. Deyton also explained that the meeting was to provide knowledge of the project site and existing conditions that will require temporary shoring installed to replace the damaged storm drainage.

Meeting topics discussed were as follows:

**Utilities:**

- It was explained that Spectrum is the only known conflict within the affected project work area.
- Representatives from Spectrum advised that the utilities would need to be spliced and temporarily located on the ground along the existing I-240 slope above the work area. It is projected that this will take 8-9 weeks to properly notify customers of the outage and perform the work.
- Mr. Deyton inquired if this work could be initiated immediately since it will no longer be dependent upon the proposed temporary shoring design. Spectrum reps said they would start as soon as they could.
- It was advised to the contractor to contact 811 prior to any excavation or shoring install to be certain of utility locations and that it will be their responsibility to coordinate with utility owners to complete the project.

*Mailing Address:*  
NC DEPARTMENT OF TRANSPORTATION  
DIVISION THIRTEEN  
55 ORANGE STREET  
ASHEVILLE, NC 28801-2340

*Telephone:* (828) 250-3000  
*Fax:* (828) 251-6394  
*Customer Service:* 1-877-368-4968

*Location:*  
55 ORANGE STREET  
ASHEVILLE, NC 28801-2340

*Website:* [www.ncdot.gov](http://www.ncdot.gov)

- The existing power to the hotel parking lot lighting shall be preserved. The contractor will not be responsible for reinstalling the pole and luminaries.

### **Temporary Shoring**

- The proposal describes that it will be the contractor's responsibility to design the temporary shoring and submit for approval by the Department prior to beginning construction. The Department is not directing the type of shoring to be installed.
  - It was asked if a subsurface investigation was available for the proposed shoring location?
    - No boring logs will be available prior to the January 20<sup>th</sup>, 2021 bid opening date. Mr. Deyton explained that the subsurface investigation would be the responsibility of the contractor prior to shoring approval and should be performed under encroachment if desired before the bid opening.
  - Several contractors inquired if it would be possible to delay the bid opening and for the Department to perform the boring and that information be included in the plans.
    - Shane Clark, NCDOT Geotechnical Engineer, said they could schedule the boring if the project could be delayed.
    - Mr. Deyton said he would ask if the letting date could be delayed allowing this to take place.
  - It was asked if the existing trench could be backfilled to allow for shoring installation?
    - Mr. Deyton advised that the trench could be backfilled with the caveat that the live water be temporarily diverted by an approved dewatering method or fully contained in an approved temporary pipe system at no additional cost to the Department.

### **Miscellaneous**

- Contractors inquired about availability of As-Built plans for the section of I-240 where the project is located.
  - Chad Loftis advised that As-Builts do exist for this section. He also advised that the official way to obtain those would be through a Public Records Request.
- It was asked if the original system was installed during construction of I-240 and was pointed out that the existing drainage system does not meet current standards.
  - Mr. Deyton agreed that the existing drainage most likely does not meet current standards.
  - Field conditions do not indicate that the drainage system was installed separate of I-240 construction. Without As-Built plans on hand at the meeting no assumption can be supported as to whether the system was installed during or after.
- NCDOT forces will be responsible for paving once contractor brings the excavation to existing subgrade level to match parking lot.

This completes the minutes for the pre-bid meeting as recorded. Any questions concerning the proposed contract prior to letting can be directed to Mr. McCray Coates, P.E. at the following number (828)250-3000.

Sincerely,

Chris Deyton, P.E.  
Resident Engineer - Weaverville

cc: Mark Gibbs, P.E., Division Engineer  
Tim Anderson, P.E., Division Maintenance Engineer  
Scott Killough, Assistant Division Maintenance Engineer  
Chad Young, Buncombe County Maintenance Engineer  
Justin Rice, Division Bridge Maintenance Engineer  
Randy McKinney, P.E., Division Construction Engineer  
Nathan Moneyham, P.E., Assistant Division Construction Engineer  
Chris Medlin, P.E., District 2 Engineer  
McCray Coates, P.E., Division Project Manager  
Steve Cannon, P.E., Division Project Development Engineer  
Shane Clark, P.E., Geotechnical Regional Design Engineer  
Dan Johnson, Division Proposal Engineer