



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

JAMES H. TROGDON, III
SECRETARY

MEETING NOTES

To: Meeting Participants
From: Clark, Michael G
Date: July 11, 2019
Subject: U-5971A Pre - Bid

A mandatory pre - bid was held on site at 1129 Patton Avenue on July 11, 2019. The meeting objectives were to provide a discussion of the plans, contract pay items, special provisions, schedule, etc. with potential bidders. Meeting participants are listed below. A summary of the meeting follows.

MEETING PARTICIPANTS

Prospective Bidders
Tim Goodson – Tennoca Construction Co.
Jeff Ball – Wright Brothers Construction
Jennifer Granner – Wright Brothers Construction
Joel Chambers – Harrison Construction
Tommy Smith – T.P. Smith Construction Corp.
Mike Rouse – Southeastern Asphalt

NCDOT
Steve Cannon – NCDOT Division 13 Project Development Engineer
Mike Clark - NCDOT Division 13 Project Engineer
Cody Weddle – NCDOT Division 13 Assistant Resident Engineer

MEETING SUMMARY

Steve Cannon opened the meeting at 9:00 AM. There were conflicting times for the meeting of 8:30 AM and 9:00 AM. Mr. Cannon informed all the attendees at 8:30 that we could either go through the information for them and again for any attendees that attended at 9:00 AM. All parties agreed to wait until 9:00 to assure all information was giving at once. At 9:00 AM, the meeting began, and the following items were discussed:

Mr. Cannon explained that this was a temporary project until a larger project was completed and that all work should be performed within current NCDOT ROW.

Mr. Cannon reviewed the Proposal with prospective bidders, specifically:

- Date of Bid Opening
- Type of Work
- Electronic On-Line Bid. All prospective bidders' acknowledgment of process.
- Bond Requirements
- Contract Time and Liquidated Damages
- Day and Time Restrictions
- Prosecution of Work
- Fuel Price Adjustments
- MBE and WBE
- No subsurface information on project
- Fine Grading is considered incidental to other items of project.
- Sign Types
- Street Signs and Markers and Route Markers – Contract is responsible for any damaged signs.
- High Strength Concrete for Driveways.
- Traffic Control Plans – Refer to plans and specifications Lane Closures will be measured as actual number of approved temporary lane closures satisfactorily installed.
- Provide appropriate lighting in accordance with Section 1413 of 2018 Standard Specifications.

Mike Rouse asked if the plans and specifications had changed since the previous LET. Mr. Cannon explained that there were minor changes to the drainage with the addition of single curb inlet near the Ingles driveway. Further, the typical has minor changes to the curb and back of curb at certain stations.

A walk thru of the project area was performed by all attendees. Concerns were noted as follows (NCDOT Response in **BOLD**):

- Tommy Smith inquired about the light foundations and who would be responsible for removal. **It has been determined that the contractor will be responsible for the removal of the existing concrete foundations left over from the light poles and shall be incidental to the unclassified excavation line item 0003.**
- **The drainage structure in the parking lot near station 30+00 will be retained.**
- Tommy Smith inquired about the water valves, meters and water line. **After speaking with the NCDOT Division 13 Utility Coordinator, once the project is LET, The City of Asheville will relocate the valves and meters accordingly. The contractor will not be responsible for any wet utility relocations.**
- Tim Goodson inquired about the light / utility pole located at the intersection of Patton Avenue and Leicester Highway. **After speaking with the NCDOT Division 13 Utility Coordinator, once the project is LET, Duke Power is going to abandon the pole and remove.**

CORRECTIONS & OMISSIONS: This summary is the writer's interpretation of the events, discussions, and transactions that took place during the meeting. If there are any additions and/or corrections, please inform the author.

