



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

PAT MCCRORY  
GOVERNOR

ANTHONY J. TATA  
SECRETARY

May 8, 2015

To Prospective Bidders:

Subject: Addendum 1 for: Grading, Drainage, Paving and Signs for Mars Hill Greenway

CONTRACT No: DM00137  
TIP: EB-5536  
FA: STPEB-1318(14)  
WBS: 50051.3.FD1  
COUNTY: Madison

This letter is to advise all prospective bidders of the following contract addendum.

- The Pre-Bid minutes issued by the North Carolina Department of Transportation for the subject contract are considered a part of the contract bid document and shall be signed by an authorized agent of the company and returned with the bid proposal. Proposals submitted without the Pre-Bid minutes shall be considered irregular and will not be considered for award.

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Division Thirteen  
Phone: 828/251-6171

Office of the Division Engineer  
Post Office Box 3279

Asheville, NC 28802  
Fax: 828/251-6709

This addendum officially becomes a part of the contract bid document. If this office can provide additional information, please feel free to contact me at (828) 251-6171.

Sincerely,

**DocuSigned by:**  
  
45D3FED3257B4CA...

M.K. Calloway  
Division Project Manager

Cc: Mr. J.J. Swain, Jr., P.E., Division Engineer  
Mr. R.A. Tipton, P.E., PLS, Division Construction Engineer  
Mr. M.T. Gibbs, P.E., Division Maintenance Engineer  
Mr. Randall J. McKinney, P.E., Resident Engineer  
Mr. Chris Deyton, P.E., County Maintenance Engineer  
Mr. J.L. Willis, District Engineer



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May 6, 2015

PRE-BID MEETING MINUTES

CONTRACT : DM00137

DESCRIPTION: EB-5536 Gabriel Creek Greenway Construction – Mars Hill in Madison County

The Pre-Bid Conference for the above project was held at the Mars Hill Town Hall on May 6, 2015. See the attached sign-in sheet for a list of attendees.

**CONTRACTOR'S REPRESENTATIVES IN ATTENDANCE:**

|                 |                            |  |
|-----------------|----------------------------|--|
| Tyler Howard    | Patton Construction        | ( <a href="mailto:tyler@pattonconstructiongroup.com">tyler@pattonconstructiongroup.com</a> ) |
| Bobby Arrowood  | Arrowood Landscaping       | ( <a href="mailto:arrowoodlandscaping@yahoo.com">arrowoodlandscaping@yahoo.com</a> )         |
| Camala Ferguson | Thunder Disaster Services  | ( <a href="mailto:mail@thunderdisaster.com">mail@thunderdisaster.com</a> )                   |
| Jessica Best    | JLS Company, LLC           | ( <a href="mailto:jessicab@jlscompanyllc.com">jessicab@jlscompanyllc.com</a> )               |
| Mark Stepp      | GLF                        | ( <a href="mailto:mstepp@glfusa.com">mstepp@glfusa.com</a> )                                 |
| Adam Rice       | NHM                        | ( <a href="mailto:arice@nhmconstructors.com">arice@nhmconstructors.com</a> )                 |
| Alex Keith      | GLF                        | ( <a href="mailto:akeith@glfusa.com">akeith@glfusa.com</a> )                                 |
| Armand Huppe    | Harrison Construction Co.  | ( <a href="mailto:ahuppe@harrisoncc.com">ahuppe@harrisoncc.com</a> )                         |
| Charles Baker   | Baker Grading & Lanscaping | ( <a href="mailto:charles@bakergrading.com">charles@bakergrading.com</a> )                   |
| Kenny Goodson   | Bryant Land & Development  | ( <a href="mailto:kbryantindustries@yahoo.com">kbryantindustries@yahoo.com</a> )             |

**DEPARTMENT OF TRANSPORTATION / TOWN OF MARS HILL PERSONNEL**

|                |                   |  |
|----------------|-------------------|--|
| Dahryl Boone   | Town of Mars Hill | ( <a href="mailto:dboone@townofmarshill.org">dboone@townofmarshill.org</a> ) |
| Randy McKinney | NCDOT             | ( <a href="mailto:rmckinney@ncdot.gov">rmckinney@ncdot.gov</a> )             |
| Mike Calloway  | NCDOT             | ( <a href="mailto:mkcalloway@ncdot.gov">mkcalloway@ncdot.gov</a> )           |
| John Freeman   | NCDOT             | ( <a href="mailto:jpfreeman@ncdot.gov">jpfreeman@ncdot.gov</a> )             |
| Stephen Sparks | NCDOT             | ( <a href="mailto:ssparks@ncdot.gov">ssparks@ncdot.gov</a> )                 |
| Renee Chambard | NCDOT             | ( <a href="mailto:rcchambard@ncdot.gov">rcchambard@ncdot.gov</a> )           |

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Asheville, NC 28802  
Fax: 828/251-6394

Randy McKinney discussed proposal items and clarification of the following:

This is a **Greenway project** located in a FEMA flood plain area. It is Federally funded and the construction standards fall under the *North Carolina Department of Transportation, Raleigh, Standard Specifications for Roads and Structures, January 2012.*

**Bid Bonds** are required in accordance with Section 102-10 of the 2012 Standard Specifications

**Contract Payment and Performance Bonds** are required for this project.

The **Overall Contract Time and Liquidated Damages**

|                       |                            |
|-----------------------|----------------------------|
| Date of Availability: | June 15, 2015              |
| Completion Date:      | May 31, 2015               |
| Liquidated Damages:   | \$1000.00 per calendar day |

To avoid interference with egress and ingress traffic, we ask that you **not work** near the local elementary school driveway during the following hours: **7:00 am to 8:00 am** and **1:30 pm to 3:00 pm**. Also be mindful not to work during hours where the driveway may be used for special events.

**DBE Goals are 2%** - remember you must use committed DBE to perform those bid items.

**Underground Utilities** - Darhyl Boone confirmed there is underground phone and a pedestal that will need to be moved. He also requested that any underground pipes removed be saved for the Town of Mars Hill.

**Clearing and Grubbing** - Clear dead brush and trees (24" or less in diameter) within the greenway easement. Darhyl Boone is currently getting personnel to remove the brush and trees that are leaning into the easement.

**Shoulder and Fill Slope Material** – Be sure to create good drainage when ditching, especially near the practice fields. There are existing ditches which may need to be reworked. Because this is a FEMA flood plain area, any fill area should be brought back to the original elevation. The Engineer will use proof rolling to determine if subgrade is suitable. If soft spots are found, we have pay items to cover building the subgrade.

**Timber Bollards** – we have a detail plan sheet for this item in the contract documents.

**Waste Material** – All waste must be sent only permitted sites. Because this is a FEMA floodplain area, no dirt is to be wasted on site.

**Response to Erosion Control** – If you have subcontractors for this pay item, be sure they are familiar with the 2012 Specification Book for detailed information on this work.

**Construction Surveying** – Using the plan sheets provided in the contract documents, the section of the greenway alignment that runs behind the parking lot will be need to be moved. Add 40 feet to PC STA 41+72.82 to shift the existing alignment 40 to the north, away from the parking lot.

Any **damages** to the asphalt parking area made by the Contractor must be repaired by the Contractor.

**Work Progress** - Randy McKinney asked that the contractor begin and stay working in a continuous manner.

**ANSWERS TO QUESTIONS:**

There are no Trout Moratoriums.

The NCDOT will prepare the as-builts for this project.

The Greenway will be closed for use during construction.

The 3 Rail Slotted Cedar Fence will be used for this project. The fence detail is shown in the contract document plans. Do not install the wire panels. Before you purchase the fencing materials, let the Resident Engineers Office know what you plan on using.

The NCDOT will pay for seeding and silt fence on a waste area set up and permitted by the Contractor.

Leave Erosion Control measures up until grass is established. Remember to remove these EC measures once the grass is established.

Authorized Agent Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_

# Mandatory Pre-Bid

5/6/15

Mars Hill Greenway EB-5536

| <u>Name</u>       | <u>Company</u>                 | <u>Email</u>                      | <u>phone #</u> |
|-------------------|--------------------------------|-----------------------------------|----------------|
| Mike Calloway ✓   | NC DOT                         | mkcalloway@ncdot.gov              | 828-251-6171   |
| Tyler Holland ✓   | Patton Construction            | tyler@pattonconstructiongroup.com | 828-687-7087   |
| Bobby Arrowood ✓  | Arrowood Landscaping           | Arrowood Landscaping@yahoo.com    | 828 206 0772   |
| Camala Ferguson ✓ | Thunder Disaster Services Inc. | mail@thunderdisaster.com          | 828.452.3335   |
| Jessica Best ✓    | JLS Company, LLC               | jessicab@jlscompanyllc.com        | 828-684-7716   |
| MARK STEPP ✓      | GLF                            | MSTEPP@GLFUSA.COM                 | (828) 575-6188 |
| Adam Rae ✓        | NHM                            | arice@nhmconstructors.com         | (828) 777-0609 |
| Alex Keith ✓      | GLF                            | aKeith@GLFUSA.COM                 | 828-620-1393   |
| Armand Huppe ✓    | Harrison Const. Co.            | ahuppe@harrisoncc.com             | 828-508-4905   |
| Charles Baker ✓   | Baker Grading & Landscaping    | charles@bakergrading.com          | 828-668-5060   |
| Darhyl Boone ✓    | Town of Mars Hill              | dboone@townofmarshill.org         | 828-689-2301   |
| Kenny Goodson ✓   | Bryant Land & Dev.             | kgbryantindustries@yahoo.com      | 828-678-9966   |