



Town of Black Mountain

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Mayor

Carl R. Bartlett

Town Manager

Matt Settlemyer

Board of Aldermen

Vice Mayor Tim Rayburn
Alderman Don Collins
Alderman Carlos Showers
Alderman Michael Sobol
Alderman Maggie Tuttle

April 15, 2013

NOTICE TO PROSPECTIVE BIDDERS

Subject: Invitation to Bid on Purchase Order Contract
County: Buncombe
Project Description: Safe Routes to Schools Project in Black Mountain, NC
Entitled "Flat Creek Road Sidewalk Improvements"

The Town of Black Mountain is requesting bids for installing approximately 1000 LF of new concrete sidewalk and related features along Flat Creek Road in the Town of Black Mountain adjoining the Black Mountain Elementary School. The Contractor is to furnish labor, material, equipment, and traffic control.

The availability date for this project is June 1, 2013

The completion date is August 1, 2013.

A **mandatory** pre-bid will be held Tuesday, May 7, 2013 at 2:00 p.m. at the Town of Black Mountain, Town Hall, located at 160 Midland Avenue, Black Mountain, NC. **ALL PARTIES INTERESTED IN BIDDING ON THIS PROJECT MUST ATTEND THE PRE-BID CONFERENCE.**

Sealed bids must be received in the Town of Black Mountain Town Hall, 160 Midland Avenue, Black Mountain, NC by 2:00 p.m. on Wednesday, May 15, 2013. Bids must be submitted on the official bid sheet included in the proposal and display the following statement on the front of the envelope:

QUOTATION FOR CONTRACT:

SRTS # NC-781; FLAT CREEK ROAD SIDEWALK IMPROVEMENTS IN BLACK MOUNTAIN TO BE OPENED AT 2:00 P.M. ON MAY 15, 2013.

ATTN: MATT SETTLEMYER, TOWN MANAGER

Firms that wish to perform work on this project as either the prime contractor or as a subcontractor on the project must be prequalified by the **North Carolina Department of Transportation** for the type work they wish to perform. Firms that wish to bid on these projects as the prime contractor must be prequalified by the **North Carolina Department of Transportation** prior to submitting your bid.

Firms that wish to perform as a subcontractor to the prime contractor must be prequalified by the **North Carolina Department of Transportation** prior to beginning work on the project.

For the purposes of prequalification, any firm that is currently prequalified as a prime or a subcontractor are considered eligible to work and/or bid on Contracts as long as other items such as bonding and license requirements for the contract are met. Information regarding the requirements to become prequalified as a contractor, including the application to become prequalified if you are not already prequalified, can be found at the following website: <http://www.ncdot.org/business/howtogetstarted/>.

If you are unsure as to whether your firm is currently prequalified by the Department by the Contractual Services Unit, a search of the Directory of Transportation Firms can be performed at the following website: <https://apps.dot.state.nc.us/vendor/directory/>.

It shall be the responsibility of the bidder to provide an email address for receipt of electronic Addenda from the Owner's Engineer, McGill Associates and to verify the receipt of Addenda by attaching said Addenda to the Proposal. Bids submitted without project Addenda included will not be considered for award.

The North Carolina Department of Transportation, in accordance with the provisions of Title VI of the Civil Rights of 1964 (78 Stat.252) and the Regulations of the Department of Transportation (49 C.F.R., Part 21), issued pursuant to such act, hereby notifies all bidders that it will affirmatively insure that the contract entered into pursuant to this notice will be awarded to the lowest responsible bidder without discrimination on the grounds of sex, race, color, or national origin.

Statements of Disadvantaged Business Enterprises participation must be presented with the bids.

Proposals and Plans may be obtained from Town Clerk Darlene Whisenant at the Town of Black Mountain, 160 Midland Avenue, Black Mountain, NC.

Cordially,

Matt Settlemyer
Town Manager

cc: Mr. M.K. Calloway, NCDOT Division Project Manager
Mr. Dale Pennell, PE, McGill Associates