



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

PAT MCCRORY  
GOVERNOR

ANTHONY J. TATA  
SECRETARY

October 16, 2013

**NOTICE TO PROSPECTIVE BIDDERS**

**SMALL BUSINESS ENTERPRISE**

**Subject:** Invitation to Bid on Purchase Order Contract

**County:** Buncombe, Burke, Madison, McDowell, Mitchell, Rutherford, Yancey

**Project Description:** Tree Service along various roadways and counties in Division 13

The North Carolina Department of Transportation is requesting bids for a *Blanket Contract for Tree Service Consisting of the Pruning or Removal of Trees Using Sound Established Arboricultural Principles from NCDOT Right of Way along Interstates, Primary, and Secondary Routes in Division 13*. The Contractor is to furnish labor, material, equipment, and traffic control.

**The availability date for this project is December 4, 2013.**

**The completion date is December 3, 2013.**

Sealed bids must be received in the NC Department of Transportation Division Office at 55 Orange Street, Asheville, NC 28801 by 2:00 p.m. on Wednesday, November 6, 2013. Bids must be submitted on the official bid sheet included in the proposal and display the following statement on the front of the envelope:

**Quotation For Contract Number 11307213 - Blanket Contract for Tree Service Consisting of the Pruning or Removal of Trees Using Sound Established Arboricultural Principles from NCDOT Right of Way along Interstates, Primary, and Secondary Routes in Division 13 to be opened at 2:00 P.M. on Wednesday, November 6, 2013 .**

**Attn: Mike Calloway, Division Project Manager**

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Division Thirteen  
Phone: 828/251-6171

Office of the Division Engineer  
Post Office Box 3279  
[www.ncdot.gov/doh/operations/division13](http://www.ncdot.gov/doh/operations/division13)

Asheville, NC 28802  
Fax: 828/251-6709

This is a Small Business Enterprise (SBE) contract. To qualify for the NCDOT SBE Program a firm must have an annual gross income of \$1,500,000 or less, exclusive of materials. Only contractors currently certified as an SBE Contractor by the Contractual Services Unit of NCDOT and listed in the Directory of Transportation Firms at bid opening will be considered for award of this project.

Prospective bidders who qualify for the SBE Program and are not currently certified should submit a completed application packet prior to bid submittal to allow for review time. The application packet and additional information on the program may be obtained online at:

<http://www.ncdot.org/business/ocs/sbe/>

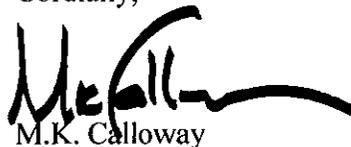
Per G.S. 136-28.10, a NC General Contractor's license and contract payment and performance bonds may be waived for SBE contracts. For this project, the NC General Contractor's license and contract payment and performance bonds will be waived.

It shall be the responsibility of the bidder to check our website for any addenda prior to submitting their bids. **Bids submitted without project addenda included will not be considered for award.**

The North Carolina Department of Transportation, in accordance with the provisions of Title VI of the Civil Rights of 1964 (78 Stat.252) and the Regulations of the Department of Transportation (49 C.F.R., Part 21), issued pursuant to such act, hereby notifies all bidders that it will affirmatively insure that the contract entered into pursuant to this notice will be awarded to the lowest responsible bidder without discrimination on the grounds of sex, race, color, or national origin.

Proposals may be obtained online at: <http://www.ncdot.org/doh/operations/division13/notice/>, or from the Division Engineer's office at 55 Orange Street, Asheville, NC 28801. Proposals obtained from the Departments website shall be printed in their entirety and submitted per the Instructions to Bidders directions. For all other request for proposals, please contact Mr. Josh Wortman, Division Staff Engineer at (828) 251-6171.

Cordially,



M.K. Calloway  
Division Project Manager

cc: Mr. J.J. Swain, Jr., P.E., Division Engineer  
Mr. K.A. Wilson, P.E., Division Operations Engineer  
Ms. A.G. Henderson, P.E., Division Traffic Engineer