



PAT McCRORY
Governor

NICHOLAS J. TENNYSON
Secretary

January 19, 2016

MEMORANDOM: Meeting Attendees

FROM Mr. Steve Cannon, PE *Steve Cannon*
NCDOT District 1 Engineer

SUBJECT: Project DN00503 Saluda Sidewalk SR 1178 (W. Main St.) and SR 1147
(Carolina Ave.)

Please find attached, for consideration minutes from the subject meeting.

**DN00503 Project Pre-bid Meeting Minutes
Polk County, January 14, 2016 at 2:00 PM**

The persons listed below were in attendance at this meeting.

| Name | Representing | Telephone | Email |
|------------------|----------------------|--------------|--|
| Steve Cannon, PE | NCDOT | 828-891-7911 | slcannon@ncdot.gov |
| Robbie Allison | Allison Contractors | 828-692-8720 | allisoncontractors@att.net |
| Nathan Waldroup | GCLC | 828-479-3851 | john@gclnc.com |
| John Jacobs | Thunder Contracting | 828-467-3335 | johnna@thunderdisaster.com |
| Bobby Troutman | Arrowood Landscaping | 828-206-0772 | Arrowoodlandscaping@yahoo.com |
| Austin Patton | Patton Construction | 828-777-0853 | cotton@pattonconstructiongroup.com |
| Beth Tingle | NCDOT | 828-891-7911 | btingle@ncdot.gov |

This meeting was held at the gravel parking lot on project site, SR 1147, Carolina Ave. in Saluda, NC. Mr. Steve Cannon opened the meeting and introductions were made. Steve Cannon introduced the project and provided background information about the project. Only contractors present at the Pre-Bid may present Bids.

Meeting Objective: To conduct the Pre-bid meeting to inform prospective bidders of the project.

Timeline: Bids shall be opened on January 26, 2016 at 2:00pm. Bids shall be submitted to Jeffrey Alspaugh, Proposal Engineer at the Division 14 Division Office located in Sylva, NC as per the Contract Terms. Date of availability for this contract is **April 4, 2016** and the **Completion Date is May 20, 2016**. The liquidated damages for this contract is Five Hundred Dollars (\$500.00) per calendar day.

Pre-Bid Notes:

- The Contractor shall not narrow or close a lane of traffic on U.S 176 , SR 1178 (W. Main St.), and SR 1147 (Carolina Ave.), detain and /or alter the traffic flow on or during holiday, weekends, special events, or any other time when traffic is unusually heavy. NCDOT may waive the Intermediate Traffic Control on SR 1147 and SR 1178, if needed.



- NCDOT will determine if parcel #3 requires a driveway cut.
- Typical section is noted on plans, along with the recorded plat on parcel #3.
- Old Drainage structure is damaged at approximate Sta. 15+00. Any repairs deemed necessary during construction will be considered by means of a supplemental agreement.
- Right of way for project will be staked by NCDOT survey party. Surveys will also indicate indicating the beginning and end of project, and stationing.
- The existing rock wall at Station 13+00 shall not be disturbed. Sidewalk is to be set 1 ft. from the bottom of slope.
- Any signs reset are incidental to the contract. The three signs at the intersection of Hwy 176 and SR 1147 shall be reset.

Any questions are to be directed to Jeffery Alsbaugh, NCDOT Contract Engineer, at 828-586-2141.

If you find any errors or omissions in these minutes, please call Steve Cannon at (828)-891-7911

SLC/bt

Cc: Meeting attendees
file

