



PAT McCRORY  
Governor

NICHOLAS J. TENNYSON  
Secretary

March 14, 2016

MEMORANDUM TO: Meeting Attendees

FROM: Mr. Steve Cannon, PE  
NCDOT District Engineer

SUBJECT: Project DN00455 : R-5657 Pre-Bid Minutes

Please find attached, for consideration minutes from the subject meeting.

**DN00455 : R-5657 Project Pre-bid Meeting Minutes  
Polk County, March 14, 2016 at 10:00 AM**

The persons listed below were in attendance at this meeting.

Name	Company Name	Email	Phone No.
Chris Byers	Young & McQueen	<a href="mailto:Cbyers@youngmcqueen.com">Cbyers@youngmcqueen.com</a>	828-682-7714
Randy Wilson	Sisk Grading	<a href="mailto:randy@siskgrading.com">randy@siskgrading.com</a>	828-429-3575
Brad Cabbage	Rogers Group Inc	<a href="mailto:brad.cabbage@rogersgroupinc.com">brad.cabbage@rogersgroupinc.com</a>	828-697-1007
Ryan Tomlinson	Rogers Group Inc	<a href="mailto:ryan.tomlinson@rogersgroupinc.com">ryan.tomlinson@rogersgroupinc.com</a>	828-551-6393
D. Brian Caldwell	Caldwell Construction	<a href="mailto:brian@caldwellconstructionservices.com">brian@caldwellconstructionservices.com</a>	828-289-7353
John Caldwell	Caldwell Construction	<a href="mailto:john@caldwellconstructionservices.com">john@caldwellconstructionservices.com</a>	828-748-3017
Shep Cordray	NCDOT	<a href="mailto:cscordray@ncdot.gov">cscordray@ncdot.gov</a>	828-891-5367
Kyle Johnson	Site Development	<a href="mailto:asouthards@sitedevelopmentcorp.com">asouthards@sitedevelopmentcorp.com</a>	828-371-2017
Mark Buchanan	BSI	<a href="mailto:mark@bsi-construction.com">mark@bsi-construction.com</a>	828-497-9720
Jim Blevins	Thunder Contracting	<a href="mailto:jim@thunderdisaster.com">jim@thunderdisaster.com</a>	828-452-3335
Fate Lawing	Clary Hood Inc	<a href="mailto:fatelawing@claryhood.com">fatelawing@claryhood.com</a>	828-497-2901
Jeff Brown	Tryon Equestrian	<a href="mailto:jbrown@tryon.com">jbrown@tryon.com</a>	828-980-4400
David Odom	Odom Engineering, PLLC	<a href="mailto:davidodom@odomengineering.com">davidodom@odomengineering.com</a>	828-289-4355



This meeting was held at the gravel parking lot of the Tryon International Equestrian Center – Welcome Center. Mr. Steve Cannon opened the meeting and provided background information about the project. Only contractors present at the Pre Bid may present Bids.

**Timeline: Bid Opening is Tuesday March 22, 2016 at 2:00pm**

Bids shall be submitted to Jeffrey Alspaugh, Proposal Engineer at the Division 14 Division Office located in Sylva, NC.

**Date of availability for this contract is April 21, 2016**

**Completion date for this contract is June 20, 2016.**

The liquidated damages for this contract are **Seven Hundred Fifty Dollars ( \$750.00)** per calendar day.

**Construction of Project:**

- Weekly coordination meetings shall be held by Contractor, NCDOT, and Tryon Equestrian Representatives
- The base index price for DIESEL. #2 Fuel is \$ 0.9532
- MBE Goal = 1.0%
- WBE Goal = 2.0%
- All steel and iron products that are permanently incorporated into this project shall be produced in the United States.
- It is unlawful for any State Employee to accept any gifts.
- Liability insurance is required by the contractor.
- Utilities:
  - Dave Odom commented the following regarding utilities;
    - Fiber near roundabout to be cut, with advance notification provided to utility
    - Guy wire relocation on John Shehan to be coordinated with REMC
- ICT shall not apply to new location work
- **Letter of Intent for Retaining wall to be supplied by noon Wednesday March 23, 2016**

Any questions are to be directed to Jeffery Alspaugh, NCDOT Proposal Engineer, at 828-586-2141.

If you find any errors or omissions in these minutes, please call Steve Cannon at 828-891-7911

SLC/slc

Cc: Meeting attendees  
file