



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J.R. "JOEY" HOPKINS
SECRETARY

February 1, 2024

CONTRACT: 12099131
WBS ELEMENT: TBD
COUNTY: BEAUFORT, CARTERET, CRAVEN, GREENE, JONES,
LENOIR, PAMLICO, AND PITT
ROUTE: VARIOUS
DESCRIPTION: DIVISION 2 IDIQ SNOW AND ICE REMOVAL
TO: Perspective Bidders

Pre-Bid Meeting Notes

A Pre Bid meeting was held for the above referenced project on April 18, 2018 at 9:00 am in the Division 2 Project Development Conference Room. Those in attendance are on the attached sign in sheet.

Ms. Moore began the meeting with reviewing the proposal. Items that were highlighted were;

- Instructions to Bidders
- Date of Availability (DOA) April 1, 2024 and Date of Completion (DOC) March 31, 2025. Five-year renewal. It is the intent of the NCDOT to renew the contract for all 5 years depending on the performance of the Contractor.
- Increases in the Equipment Operating Rate is dependent on the Consumer Price Index during the contract time. This will be based on the CPI for the most recent December.
- 10 trucks will be outfitted with equipment. There may be more than one contract awarded if the low bidder cannot commit 10 trucks.
- If awarded number of Trucks to be outfitted is less than the number that the contractor can commit, the contractor can decline the award.
- The proposal has Federal provision and requires Certified Payrolls for all work.

Jordan Davenport highlighted the following:

- There is a three (3) hour mobilization time for anywhere in the Division. There is no payment for mobilization or demobilization. The Contractor will be paid for three (3) hours of Equipment Operating Rate.
- Inspection of the work
- Supervision by the Contractor

- Equipment required to be provided.
- Material Spreader can be of any type as long as it can be operated safely, and it meets the capacity and rate requirements.
- One supervisor is required per 2 truck team.
- Trucks will run 24 hours a day while drivers should drive no more than 12 hours at a time.
- Equipment is subject to inspection by the Engineer at any time.
- Equipment should be in in good operating equipment and be operated by properly trained and qualified personnel.
- If the Contractor is asked to stage before a storm, time will start at the time the contractor is told to report.
- Trucks can be sent anywhere in the Division as needed. Engineer will try to keep trucks together but it will depend on the conditions and where crews are needed.
- The dry-run will be held yearly in November. The rate paid for the dry-run will be \$35 per hour per eligible person.
- The outfitting fee and payment for was discussed.
- If the Contractor does not repair or replace any equipment within a reasonable timeframe, as established by the Engineer, this shall constitute grounds for termination of the contract and the Contractor will be invoiced for all, Outfitting Fees, GPS Outfitting Fees, and the GPS Yearly Subscription for said equipment.
- Plow and Spreader Control is not needed on the GPS report.
- Hourly payment for truck during storm will not be paid for downtime due to meals, equipment failure, blade change outs, equipment maintenance, accidents, or other conditions.
- Trucks shall have three or more axles.
- NC DOT will provide all necessary brine, salt, sand, etc.
- Addendum 1 is attached revising the DBE Goal to 0%.

Sincerely,

DocuSigned by:
Mary Voelker Moore
714C11DCCEBC4C6...

Mary Voelker Moore, PE
Division Contract Engineer

cc: Ms. Mary Beth Houston, PE
Mr. Jordan Davenport, PE
Ms. Heather C. Lane, PE
Ms. Debra Roberson

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