



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

JAMES H. TROGDON, III  
SECRETARY

May 18, 2017

WBS ELEMENT: DF15002.1054001FHWA Routes  
DF15002.2054001Non-FHWA Routes  
COUNTY: Lenoir  
ROUTE: Various  
DESCRIPTION: Unsafe Tree Removal and Hanging Limbs

TO: Perspective Bidders

**Pre-Bid Meeting Notes**

A Pre Bid meeting was held for the above referenced project on May 17, 2017 at 10:00 am and 2 pm in the Division 2 Conference Room. Those in attendance are on the attached sign in sheet.

Ms. Moore began the meeting with reviewing the proposal. Items that were highlighted were;

- Instructions to Bidders
- Date of Availability (DOA) June 1, 2017 and Date of Completion (DOC) July 31, 2017.
- Traffic Control
- No DBE Goals are required for this contract.
- Liability Insurance
- Roadway Provision **“Hanger and Unsafe Tree Provision”**.
- Roadway Provision **“Debris Removal and Disposal Provision”** noting that the Tipping Fee charged by the Lenoir County Landfill will be paid per load by the Contractor and reimbursed by NCDOT. Contractors will provide mechanical means of loading debris into trucks.
- Roadway Provision **“Debris Removal Equipment Provision”** noting that there is no payment for mobilization.
- Roadway Provision **“Posted Weight Limits Provision.”**
- Roadway Provision **“Notice of Operation Provision”**
- Roadway Provision **“Utility Conflict Provision ”**
- Roadway Provision **“Traffic Control”** noting that traffic control is incidental to the contract.

- All sites have been identified with photographs and are located on the project plans.
- There will not be additional piles of debris for removal.
- Certified Payrolls are required.
- Flaggers shall be qualified through the NCDOT approved training resource. A complete listing can be found on the NCDOT Work Zone Traffic Control's webpage.

Sincerely,  
DocuSigned by:



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Mary Voelker Moore

Division Contract Engineer

cc: Mr. Preston Hunter, PE  
Mr. Jeremy Stroud, PE  
Mr. William Kincannon, PE  
Ms. Rich Godley  
Ms. Claudia Wainwright

