



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

J. ERIC BOYETTE  
SECRETARY

July 27, 2023

CONTRACT: DB00567  
WBS ELEMENT: 2023CPT.02.15.20252  
COUNTY: CRAVEN  
ROUTE: SR 1400  
DESCRIPTION: WIDENING AND FULL DEPTH RECLAMATION OF SR 1400  
IN CRAVEN COUNTY

**Pre-Bid Meeting Notes**

A Pre Bid meeting was held for the above referenced project on July 26, 2023 at 10:00 am at the Division 2 Conference Room. Those in attendance are on the attached sign in sheet.

Ms. Moore began the meeting reviewing the proposal. Items that were highlighted were;

- The all bidders must sign up on the Interested Parties no later than 11:59PM on August 8, 2023.
- Liability Insurance should add to the following: the Each Occurrence lines for General Liability and Umbrella Liability should add to the amount of \$5,000,000 and the General Aggregate lines for General Liability and Umbrella Liability should add to the amount of \$5,000,000.
- Contract time starts September 15, 2023, and the completion day December 15, 2024.
- There is no Minority Business Enterprise and Women Business Enterprise (MBE/WBE) goal for this proposal due to the nature of the work.
- DB00427 W-5702V is under construction at the intersection of SR 1400 and SR 1450. The Contractor must coordinate work on DB00427.
- NCDOT is responsible for detours and pavement markings.
- Erosion and Sediment Control is included as contingency.

Mr. Davenport and Ms. Houston continued to highlight the following:

- Intermediate Contract Time Number 1 limits the Contractor to work on one map at a time. The NCDOT will place a double seal on the roadway over the full depth reclamation surface. The Contractor is required to provide Grady Raynor with 2 weeks of notice in advance of the completion of a map. Once the map is complete, the NCDOT will place a double seal treatment on the completed map

within 5 days. The Contractor will not work on another map until the prior map is open to traffic.

- Grady Raynor can be reached at 252-341-0046.
- NCDOT will coordinate striping once the double seal treatment is complete.
- The asphalt roadway will be pulverized and mixed to breakup the roadway so that 100% of the weight passes a 2" sieve and 50% passes a No 4 sieve after the second pass. The moisture content must be maintained.
- The spreading and mixing of the concrete will be placed on a pulverized roadway and will be evenly distributed.
- Contractors shall bid as the specification is written in accordance with the proposal.
- Each roadway map will be closed to traffic except for local traffic.
- Trenching for widening will be select granular material. Stockpile of the removed material will be hauled to the NCDOT Spring Garden Pit. All material will be moved to the NCDOT facility.
- Construction sequence is 1) trench and widen, 2) add select fill, 3) full depth reclamation.
- Contractor can perform the trenching for widening by any means.
- There should be no shoulder reconstruction.
- A resurfacing project will be let once this project is complete.

Sincerely,

DocuSigned by:  
*Mary Voelker Moore*  
714C11DCCCEBC4C6...

Mary Voelker Moore, PE  
Division Contract Engineer

cc: Ms. Mary Beth Houston, PE  
Mr. Jordan Davenport, PE  
Ms. Heather Lane, PE  
Mr. Aaron Bullard, PE  
Mr. Cadmus Capehart, PE  
Mr. Jordan Scott, PE

Name	Company Name and Address	Phone	Email
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