



PAT McCRORY
Governor

NICHOLAS J. TENNYSON
Secretary

August 8, 2016

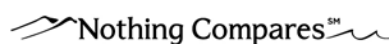
CONTRACT: DB00307
WBS ELEMENT: 36249.3633
FEDERAL-AID NO: State Funded
COUNTY: Carteret
ROUTE: None
DESCRIPTION: Rejuvenating Asphalt at NC Aquarium at Pine Knoll Shores

Pre-Bid Meeting Notes

A Pre Bid meeting was held for the above referenced project on August 8, 2016 at 10:00 am at the North Carolina Aquarium at Pine Knoll Shores. The attached sign in sheet shows those that were in attendance.

Ms. Lentine began the meeting with reviewing the proposal. Items that were highlighted were;

- The Contractors should make sure they are either a prequalified PO Prime Contractor or a Bidder before the bid opening.
- The Contractors should use the Instruction to Bidders sheet as a checklist to ensure their bid is done correctly.
- Number 10 of the Instruction to Bidders sheet has the incorrect date. This is addressed in Addendum 1.
- The requirements for working with the bump stops (parking stops) was addressed.
- If a bump stop is cracked the Contractor shall notify the inspector prior to moving it. If an undamaged bump stop is damaged by the Contractor, the Contractor shall replace the bump stop at their expense.
- The Aquarium will spray herbicide along areas that the vegetation has grown onto the pavement.
- The Aquarium will allow the blocking off of parts of the parking lot to allow the removal of vegetation work.
- The debris will need to be moved to the onsite waste area located off of the West Staff Parking Lot.
- The work required to remove the vegetation from the edge of the pavement will not be considered the start date of the Intermediate Contract Times.
- The pavement markings shall be installed as they are currently installed. The font of the lettering, does not have to be an exact match, but must be the same size and a similar font. The originals must be covered, so the old markings do not bleed through.





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- The Contractor will be required to provide all traffic control. The Aquarium will provide a message board.

There being no further business, the meeting was adjourned.

Sincerely,

A handwritten signature in black ink, appearing to read "Sarah Lentine".

Sarah Lentine, PE
Division Contract Officer

cc: Mr. Ed Eatmon, PE
Mr. Jeremy Stroud, PE
Mr. Brad McMannen, PE

