



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J. ERIC BOYETTE
SECRETARY

January 19, 2022

NOTIFICATION OF AWARD – BONDS ARE NOT REQUIRED

Russell Enterprises, LLC
Attn: Dennis Russell
350 Western Place
Smithfield, NC 27577

Contract No.: D3POC0123
TIP No.: N/A
Federal Aid No.: State Funds
WBS Element: Per Site
Counties: Duplin and Sampson
Description: On-Call Tree Trimming, Cutting, and Stump Grinding Services as Needed

Dear Sir:

I am pleased to inform you that **Russell Enterprises, LLC** has been awarded the contract for the above project based on the bid submitted on **January 13, 2022** in the amount of **\$359,500**.

Please provide a current Certificate of Insurance *with the contract number D3POC0123 included in the description at the bottom*, and two (2) original Execution of Contract Forms within 14 calendar days from the date you receive your award letter.

These documents should be returned to **Tootie Murphy**. Ms. Murphy's **new** mailing address is **5505 Barbados Blvd, Castle Hayne, NC 28429**. The Execution of Contract Forms are available on the NCDOT web site at <https://connect.ncdot.gov/letting/Pages/Central-Letting-Forms.aspx>. Please remember that work may not start before the contract has been properly executed.

In addition, your attention is directed to Articles 107-16, 108-1, 108-2 and 108-3 of the *Standard Specifications* relative to prosecution of work, progress schedule and preconstruction conference. Information regarding these items should be addressed prior to beginning work. Please forward remaining information to the **Division Roadside Environmental Engineer, Daniel Jones**, as soon as possible so that a preconstruction conference can be held. Mr. Jones' mailing address is **803 Penderlea Hwy., Burgaw, NC 28425**, telephone number is **(910) 259-4919**, and email address is **dfjones@ncdot.gov**.

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
5505 BARBADOS BOULEVARD
CASTLE HAYNE, NC 28429-5647

Telephone: 910-341-2001
Fax: 910-675-0143
Customer Service: 1-877-368-4968

Location:
5505 BARBADOS BOULEVARD
CASTLE HAYNE, NC 28429-5647

Website: ncdot.gov

In accordance with Article 104-2 of the Standard Specifications, it will be necessary for you to submit the name of those individuals within your organization who will be authorized to sign supplemental agreements that may be necessary in the performance of the work under this contract. Please furnish this information to the **Division Roadside Environmental Engineer, Daniel Jones.**

If you have any questions, please contact me at (910) 341-2001.

Sincerely,

DocuSigned by:

02B404268BC84C2..
Jonathan W. Mitchell
Division Contract Engineer

JWM/stm

cc: D. Chad Kimes, PE, Division Engineer
Bill Kincannon, PE, Deputy Division Engineer
Katie Hite, PE, Division Project Development Engineer
Anthony W. Law, Division Construction Engineer
Trevor Carroll, PE, Assistant Division Construction Engineer
Keith Eason, PE, Division Maintenance Engineer
Caitlin Marks, PE, Assistant Division Maintenance Engineer
Daniel Jones, Division Roadside Environmental Engineer