



PAT McCRORY
Governor
NICHOLAS J. TENNYSON
Secretary

February 16, 2016

To: Prospective Bidders

From: Lloyd G. Royall, Jr.
Division Proposals Engineer

DocuSigned by:
Lloyd G. Royall, Jr
8418B7231C1F4AE...

Contract ID#: DC00115

WBS Element: 17BP.3.R.37

- **Subject: Addendum #2** Sampson Bridge 224

The Subject contract proposal contains the following addendum:

- 1- Replace the entire "Instruction to Bidders" with the one dated 2/11/2016

Addendum must be signed and dated.

You MUST sign as your acknowledgement that you did in fact receive this addendum. Failure to do so shall cause the bid to be considered irregular and shall be grounds for rejection of the bid.

Signature _____ **Date** _____

LGR/lgr



INSTRUCTIONS TO BIDDERS

PLEASE READ ALL INSTRUCTIONS CAREFULLY BEFORE PREPARING AND SUBMITTING YOUR BID.

All bids shall be prepared and submitted in accordance with the following requirements, except that bids may be prepared by electronic means as described elsewhere in the proposal. Failure to comply with any requirement shall cause the bid to be considered irregular and shall be grounds for rejection of the bid.

1. The bid sheet furnished by NCDOT with the proposal shall be used and shall not be altered in any manner. **DO NOT SEPARATE THE BID SHEET FROM THE PROPOSAL!**
Proposals may be downloaded from <https://connect.ncdot.gov/letting/Pages/Division.aspx> or picked up at Division 3 office located at 5501 BARBADOS BLVD., CASTLE HAYNE, NC 28429. Proposals should be printed double-sided. ALL BIDDERS SHOULD CONTACT THE DIVISION 3 CONTRACTING OFFICE VIA EMAIL D3CONTRACTS@NCDOT.GOV PRIOR TO NOON THE DAY OF LETTING TO RECEIVE A VALIDATION EMAIL. Proposals submitted without the validation email may be rejected.
2. All entries on the bid sheet, including signatures, shall be written in ink.
3. The Bidder shall submit a unit price for every item on the bid form. The unit prices for the various contract items shall be written in figures. *****Unit Prices shall be rounded off by the bidder to contain no more than FOUR decimal places.*****
4. An amount bid shall be entered on the bid sheet for every item. The amount bid for each item shall be determined by multiplying each unit bid by the quantity for that item, and shall be written in figures in the "Amount Bid" column of the sheet.
5. The total amount bid shall be written in figures in the proper place on the bid sheet. The total amount shall be determined by adding the amounts bid for each item.
6. Changes in any entry shall be made by marking through the entry in ink and making the correct entry adjacent thereto in ink. A representative of the Bidder shall initial the change in ink.
7. The bid shall be properly executed. All bids shall show the following information:
 - a. Name of individual, firm, corporation, partnership, or joint venture submitting bid.
 - b. Name and signature of individual or representative submitting bid and position or title.
 - c. Name, signature, and position or title of witness.
 - d. Federal Identification Number (or Social Security Number of Individual)
 - e. Contractor's License Number (if Applicable)
8. Bids submitted by corporations shall bear the seal of the corporation.
9. The bid shall not contain any unauthorized additions, deletions, or conditional bids.
10. The bidder shall not add any provision reserving the right to accept or reject an award, or to enter into a contract pursuant to an award.
11. **THE PROPOSAL WITH THE BID SHEET STILL ATTACHED OR INSERTED AND THE ELECTRONIC MEDIA CONTAINING THE EXPEDITE FILE SHALL BE PLACED IN A SEALED ENVELOPE AND SHALL HAVE BEEN DELIVERED TO AND RECEIVED IN THE DIVISION 3 ENGINEER'S OFFICE AT 5501 Barbados Blvd., Castle Hayne, NC 28429 BY 2:00 PM ON Thursday, February 18, 2016.**
12. The sealed bid must display the following statement on the front of the sealed envelope:

**QUOTATION FOR WBS ELEMENT 17BP.3.R.37 DESCRIPTION Bridge 224 SR 1742 IN
SAMPSON COUNTY TO BE OPENED AT 2:00 PM ON Thursday, February 18, 2016.**

13. If delivered by mail, the sealed envelope shall be placed in another sealed envelope and the outer envelope shall be addressed as follows:

**N. C. DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS, DIVISION 3
ATTN: Lloyd G. Royall, Jr., PLS
5501 Barbados Blvd.
Castle Hayne, NC 28429**