



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J. ERIC BOYETTE
SECRETARY

May 13, 2021

NOTIFICATION OF AWARD – BONDS ARE NOT REQUIRED

Custom Tree Care Inc.
Attn: Greg Gathers
6021 SW 29th Street
Topeka, KS 66614

Contract No.: D3POC0110
TIP No.: N/A
Federal Aid No.: N/A
WBS Element: 3.106511 and 3.206511
Counties: New Hanover County
Description: Cut and Shove Crew for Removal of Storm Related Debris from State Maintained Roadways

Dear Sir:

I am pleased to inform you that **Custom Tree Care Inc.** has been awarded the contract for the above project based on the bid submitted on May 6, 2021 in the amount of **\$48,384.00**.

Please provide a current Certificate of Insurance *with the contract number D3POC0110 included in the description at the bottom*, and two (2) original Execution of Contract Forms (if you did not include the Execution of Bid form in the contract) within 14 calendar days from the date you receive your award letter. These documents should be returned to **Tootie Murphy**. Ms. Murphy's **new** mailing address is **5505 Barbados Blvd, Castle Hayne, NC 28429**. The Execution of Contract Forms are available on the NCDOT web site at <https://connect.ncdot.gov/letting/Pages/Central-Letting-Forms.aspx>. Please remember that work may not start before the contract has been properly executed.

In addition, your attention is directed to Articles 107-16, 108-1, 108-2 and 108-3 of the *Standard Specifications* relative to prosecution of work, progress schedule and preconstruction conference. Information regarding these items should be addressed prior to beginning work. Please forward remaining information to the **County Maintenance Engineer, Kathy Stephens** as soon as possible so that a preconstruction conference can be held. Ms. Stephen's mailing address is **5310 Barbados Blvd., Castle Hayne, NC 28429**, telephone number is **(910) 341-2250**, and email address is **kstephens@ncdot.gov**.

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
5505 BARBADOS BOULEVARD
CASTLE HAYNE, NC 28429-5647

Telephone: 910-341-2001
Fax: 910-675-0143
Customer Service: 1-877-368-4968

Location:
5505 BARBADOS BOULEVARD
CASTLE HAYNE, NC 28429-5647

Website: ncdot.gov

In accordance with Article 104-2 of the Standard Specifications, it will be necessary for you to submit the name of those individuals within your organization who will be authorized to sign supplemental agreements that may be necessary in the performance of the work under this contract. Please furnish this information to the **County Maintenance Engineer, Kathy Stephens.**

If you have any questions, please contact me at (910) 341-2001.

Sincerely,

DocuSigned by:

02B404268BC84C2
Jonathan W. Mitchell
Division Contracts and Proposals Engineer

JWM/stm

cc: D. Chad Kimes, PE, Division Engineer
Bill Kincannon, PE, Deputy Division Engineer
Katie Hite, PE, Division Project Development Engineer
Anthony W. Law, Division Construction Engineer
Trevor Carroll, PE, Assistant Division Construction Engineer
Robert Vause, PE, Division Maintenance Engineer
Gerard Taylor, Assistant Division Maintenance Engineer
Kathy Stephens, County Maintenance Engineer