



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

J. ERIC BOYETTE  
SECRETARY

August 11, 2022

**Pre Bid Conference Meeting Minutes**

**Subject: D3POC0144 Brunswick, Duplin, New Hanover,  
Onslow, Pender & Sampson Signal Maintenance**

**\*Federal Work Only\***

Division Three

A Mandatory Pre-Bid Conference was held for the D3POC0144 project on August 9<sup>th</sup>, 2022 at 10:00am at the Division 3 Operations Building main conference room.

See Pre-Bid Roster for attendees.

The conference began promptly at 10:00am. No other contractors were allowed to enter the conference after 10:00am. Introductions were made and the project was presented. It was noted that bonds are only required if a single work order is greater the \$500,000.00. The goals are set at 0% DBE for this project. The proposal was reviewed in full highlighting contract times, notes to contractor, and project special provisions for signal maintenance. Clarification was provided on specific proposal pages that need to be filled out. It was noted that an Addendum #1 has already been issued with a revised Invitation to Bid and would need to be printed, signed, and submitted with the bid package.

Pre-Bid Conference attendees were informed that if any contractor had additional questions that these should be asked by COB August 10<sup>th</sup>, 2022. It was noted that an Addendum #2 would be issued by Thursday August 11<sup>th</sup>, 2022 to address various questions and concerns if needed.

Meeting Concluded.

Cc: Chad Kimes, PE  
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