



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

J. ERIC BOYETTE  
SECRETARY

April 20, 2023

**Notice to Prospective Bidders**  
**Small Business Enterprise**  
Contracting Opportunity

The North Carolina Department of Transportation is requesting bids for **D4POC0121 – ON CALL LIGHT DUTY MAINTENANCE CREW** at **VARIOUS LOCATIONS** in **JOHNSTON COUNTY**.

**PRE-BID MEETING**

**A mandatory pre-bid meeting is scheduled for Thursday, May 11, 2023 at 11:00 AM in the Division Four Conference Room located at 509 Ward Blvd. in Wilson. Bids received from companies which are absent from the pre-bid meeting will not be considered.**

The Department of Transportation does not exclude any person from participation in, deny any person the benefits of, or otherwise discriminate against anyone in connection with the award and performance of any contract covered by this program on the basis of race, color, sex, political affiliation/ influence, or national origin.

**SBE PROGRAM INFORMATION**

This is a SBE contract and to qualify for the NCDOT SBE Program a firm must have an annual gross income of \$1,500,000 or less, exclusive of materials. **Only contractors currently certified as a SBE Contractor by the Contractual Services Unit of NCDOT and listed in the Directory of Transportation Firms at bid opening will be eligible to bid on this project.** Prospective bidders who qualify for the SBE Program and are not currently certified should submit a completed application packet prior to bid submittal to allow for review time. The application packet and additional information on the program may be obtained online at:

<https://connect.ncdot.gov/business/SmallBusiness/Pages/default.aspx>

Per G.S. 136-28.10, a NC General Contractor's license may be waived for SBE contracts. For this project, the NC General Contractor's license *will* be waived. Per G.S. 136-28.10, contract payment and performance bonds may be waived. For this project, the contract payment and performance bonds *will* be waived.

Mailing Address:  
NC DEPARTMENT OF TRANSPORTATION  
DIVISION FOUR OFFICE  
POST OFFICE BOX 3165  
WILSON, NC 27895

Telephone: (252) 640-6400  
Fax: (252) 234-6174  
Customer Service: 1-877-368-4968

Location:  
509 WARD BOULEVARD  
WILSON, NC 27895

Website: [www.ncdot.gov](http://www.ncdot.gov)

## OTHER INFORMATION

An electronic copy of the proposal may be downloaded for bidding purposes at <https://connect.ncdot.gov/letting/Pages/Division4Letting.aspx> or can be e-mailed to interested bidders upon request.

***It is the bidder's responsibility to check the previously noted website for any and all addendums that may be posted for this project. Bids submitted without posted addendums will be rejected.***

Bids will be opened at 2:00 p.m. on Tuesday, May 23, 2023 at the Department of Transportation Division 4 Conference Room located at 509 Ward Blvd., Wilson, NC 27893.

“As-read” bid results should be posted to the Bidding & Letting website within two hours of the bid opening.

**DIVISION CONTACT INFORMATION:** Name: Vickie Gardner  
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