



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

JAMES H. TROGDON, III  
SECRETARY

November 9, 2017

**NOTICE TO PROSPECTIVE BIDDERS**

**Subject: Invitation to Bid on Division Contract**

**Project Description: DD00237**

The North Carolina Department of Transportation is requesting bids for **CRACK SEALING** work located on **VARIOUS ROUTES in District 2 in Nash and Wilson Counties**.

Any firm that wishes to perform work on Division Purchase Order Contracts as either the prime contractor or as a subcontractor on the project must be prequalified for the type of work they wish to perform. Firms that wish to bid on these projects as the prime contractor must be prequalified as a Bidder or PO Prime Contractor prior to submitting your bid. Firms that wish to perform as a subcontractor to the prime contractor must be prequalified prior to beginning work on the project. Information regarding prequalification can be found at: <https://connect.ncdot.gov/business/Prequal/Pages/default.aspx>

If you are unsure as to whether your firm is currently prequalified by the Department by the Contractual Services Unit, a search of the Directory of Transportation Firms can be performed on the website at <https://apps.dot.state.nc.us/vendor/directory/>

Sealed Bids must be received in the Division Office at 509 Ward Blvd., Wilson, NC 27893 by **2:00 PM on Tuesday, December 5, 2017**. Bids must be submitted on the official bid sheet included in the proposal and display the following statement on the front of the envelope:

**QUOTATION FOR DD00237 TO BE OPENED AT 2:00 PM, ON DECEMBER 5, 2017**

The North Carolina Department of Transportation, in accordance with the provisions of Title VI of the Civil Rights of 1964 (78 Stat.252) and the Regulations of the Department of Transportation (49 C.F.R., Part 21), issued pursuant to such act, hereby notifies all bidders that it will affirmatively insure that the contract entered into pursuant to this notice will be awarded to the lowest responsible bidder without discrimination on the grounds of sex, race, color, or national origin.

**An electronic copy of the proposal may be downloaded for bidding purposes at <https://connect.ncdot.gov/letting/Pages/Division.aspx>.**

***It is the bidder's responsibility to check the previously noted website for any and all addendums that may be posted for these projects. Bids submitted without posted addendums will be rejected.***

Electronic bidding is acceptable.

Mailing Address:  
NC DEPARTMENT OF TRANSPORTATION  
DIVISION FOUR OFFICE  
POST OFFICE BOX 3165  
WILSON, NC 27895

Telephone: (252) 640-6400  
Fax: (252) 234-6174  
Customer Service: 1-877-368-4968

Location:  
509 WARD BOULEVARD  
WILSON, NC 27895

Website: [www.ncdot.gov](http://www.ncdot.gov)

As of June 28, 2016 Division 4 can accept electronic bids through Bid Express®.

Electronic Bid Preparation with Manual Delivery is also acceptable. If you wish to submit your bid in this manner, please download the EBS file and the NC\_DBE file. Please submit a CD or USB flash drive of your electronic bid along with a printed, signed copy of your bid attached to the proposal.

Do NOT submit bids for projects let by Division 4 to the NCDOT Statewide Project Letting Office.

For further information or questions, please contact me by phone at 252-640-6416 or by email at [ccauley@ncdot.gov](mailto:ccauley@ncdot.gov).

Sincerely,

DocuSigned by:  
  
BC8FE3BCFE014EA...

11/9/2017

J. Charles Cauley, PLS  
Division 4 Contracts and Proposals Engineer

JCC/

## ***ATTENTION DIVISION BIDDERS:***

Effective with lettings on or after January 1, 2018, the NC Department of Transportation will require electronic bidding through Bid Express® on Division let construction projects. SBE contracts are excluded. As NCDOT transitions to electronic bidding, please note the following dates:

### ***Effective August 1, 2017:***

Lettings on or after August 1, 2017: all bidding will use the Expedite 5.11a-1 software. You will have two methods to submit a bid:

1) Printed signed proposal with a priced bid form printed from Expedite and submitted to the Division with a CD/flash drive containing the priced EBS file.

2) Bid submitted through Bid Express® using Expedite. You will need a NCDOT – Divisions Digital ID to bid. Information regarding obtaining a NCDOT – Divisions Digital ID may be found at

<https://connect.ncdot.gov/letting/Help%20Files/Internet%20Bidding%20with%20the%20Expedite%20Bid%20Software.pdf>

### ***Effective January 1, 2018:***

Lettings on or after January 1, 2018: all bidding will use the Expedite 5.11a-1 software and submission will be through Bid Express®. You will only have one method to submit a bid:

1) Bid submitted through Bid Express® using Expedite. You will need a Digital ID to bid.

## ***Resources:***

Bid Express: <https://bidx.com/>

Division Lettings: <https://connect.ncdot.gov/letting/Pages/Division.aspx>

Expedite 5.11a-1: <https://connect.ncdot.gov/letting/Pages/EBS-Information.aspx>

Expedite, Digital ID or electronic bidding questions can be answered by Bid Express® at 1-888-352-2439 or Jaci Kincaid at 919-707-6920 or [jakincaid@ncdot.gov](mailto:jakincaid@ncdot.gov).

Project specific questions will be answered by the Division. Contact information should be included in the proposal.

**\*Please review the Instructions to Bidders provision in the proposal you intend to bid upon. \***