



PAT McCRORY  
Governor

NICHOLAS J. TENNYSON  
Secretary

February 3, 2016

SUBJECT: REQUEST FOR QUOTATION  
MEMORANDUM TO PROSPECTIVE BIDDERS

The North Carolina Department of Transportation is requesting bids for the following projects in Division 5:

- **DE00145, Chip Sealing 12 Secondary Routes in Wake County**  
**WBS Element: 2016CPT.05.18.20922.1**  
Floating Date of Availability: April 15, 2016 to August 15, 2016 Completion Date: 60 Days from Availability  
MBE (2%) WBE (2%)

Any firm that wishes to perform work on Division Purchase Order Contracts as either the prime contractor or as a subcontractor on the project must be prequalified for the type of work they wish to perform. Firms that wish to bid on these projects as the prime contractor must be prequalified prior to submitting your bid. Firms that wish to perform as a subcontractor to the prime contractor must be prequalified prior to beginning work on the project.

Any firm that wishes to bid as a prime contractor shall be prequalified as a Bidder or PO Prime Contractor prior to submitting a bid. Information regarding prequalification can be found at: <https://connect.ncdot.gov/business/Prequal/Pages/default.aspx>.

If you are unsure as to whether your firm is currently prequalified by the Department by the Contractual Services Unit, a search of the Directory of Transportation Firms can be performed at the website below:

<https://apps.dot.state.nc.us/vendor/directory/>

In order to receive due consideration, your quotation must be submitted on the Bid Proposal Form and the entire proposal must be received in this office no later than:

**2:00 p.m. on Wednesday, February 24, 2016.**

**Bid packages are available at [https://connect.ncdot.gov/letting/Pages/Letting-List.aspx?let\\_type=5&let\\_status=Advertised](https://connect.ncdot.gov/letting/Pages/Letting-List.aspx?let_type=5&let_status=Advertised). The proposal shall be printed, stapled and returned in its entirety at the bid opening. Paper packages are available, if needed, in the Division Engineer's Office located at 2612 North Duke Street in Durham, North Carolina. Interested bidders should pick up bid packages at this location or they will be mailed upon request by contacting me or my staff at (919) 220-4600.**

**“Electronic” bidding is acceptable. If you wish to submit your bid electronically, please download the EBS file and the DBE file. Division 5 cannot accept online bids, please submit a CD of your electronic bid along with a printed, signed copy of your bid attached to the proposal.**



**Do NOT submit bids for the project let by Division 5 to the NCDOT Statewide Project Letting Office.**

Sincerely,

DocuSigned by:  


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Michael J. Kneis, PE  
Division Project Manager

cc: D. Jernigan  
Resident  
B. McCurry  
B. Sloan  
M. Biedell