



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

PAT MCCRORY
GOVERNOR

ANTHONY J. TATA
SECRETARY

June 4, 2014

SUBJECT: REQUEST FOR QUOTATION
MEMORANDUM TO PROSPECTIVE BIDDERS

The North Carolina Department of Transportation is requesting bids for the following project in Division 5:

- **Annual Needs for Selective Tree Removal and Trimming for Traffic Cameras and Wireless Radio Transmitters, WBS Element: 34601.3.6**
Date of Availability: July 15, 2014; Completion Date: July 14, 2015
May be Renewable for 2 Terms
DBE (0%)

Any firm that wishes to perform work on Division Purchase Order Contracts as either the prime contractor or as a subcontractor on the project must be prequalified for the type of work they wish to perform. Firms that wish to bid on these projects as the prime contractor must be prequalified prior to submitting your bid. Firms that wish to perform as a subcontractor to the prime contractor must be prequalified prior to beginning work on the project.

For the purposes of prequalification, any firm that is currently prequalified as a prime or a subcontractor on central let projects for the appropriate work codes is considered eligible to work and/or bid on Purchase Order Contracts as long as other items such as bonding and license requirements for the contract are met.

Information regarding the requirements to become prequalified as a Purchase Order Contract contractor, including the application to become prequalified if you are not already prequalified, can be found at the following website:

<http://www.ncdot.org/business/howtogetstarted/>

If you are unsure as to whether your firm is currently prequalified by the Department by the Contractual Services Unit, a search of the Directory of Transportation Firms can be performed at the website below:

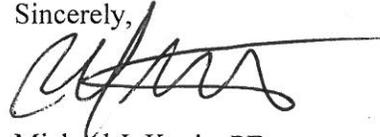
<https://apps.dot.state.nc.us/vendor/directory/>

In order to receive due consideration, your quotation must be submitted on the Bid Proposal Form and the entire proposal must be received in this office no later than:

2:00 p.m. on Wednesday, June 25, 2014.

Bid packages are available at https://connect.ncdot.gov/letting/Pages/Letting-List.aspx?let_type=5. The proposal shall be printed, stapled and returned in its entirety at the bid opening. Paper packages are available, if needed, in the Division Engineer's Office located at 2612 North Duke Street in Durham, North Carolina. Interested bidders should pick up bid packages at this location or they will be mailed upon request by contacting me or my staff at (919) 220-4600.

Sincerely,

A handwritten signature in black ink, appearing to read 'Michael J. Kneis', written over a horizontal line.

Michael J. Kneis, PE
Division Project Manager

cc: E. Sirgany
Civil Rights Office