



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

PAT MCCRORY
GOVERNOR

ANTHONY J. TATA
SECRETARY

August 20, 2013

SUBJECT: REQUEST FOR QUOTATION

MEMORANDUM TO PROSPECTIVE BIDDERS

The North Carolina Department of Transportation is requesting bids for the following projects in Division 5:

- **Annual Needs for Maintenance of Toll Lighting Facilities in Division Five (Durham and Wake Counties) WBS Element: Various**
Date of Availability: October 1, 2013; Completion Date: September 30, 2014
May be Renewable for (2) Additional One Year Terms
DBE (0%)

A Mandatory Pre-Bid Conference will be held at **10:00 a.m. on Friday, September 6, 2013** in Roadside Environmental Engineer's Office located at 200 Roscoe Trail, Raleigh, NC 27607. We will discuss the scope of the project and give bidders the opportunity to ask any questions they may have. Attendance at the entire Pre-Bid Conference is required in order for your bid to be considered.

Effective **July 1, 2009**, any firm that wishes to perform work on Division Purchase Order Contracts as either the prime contractor or as a subcontractor on the project must be prequalified for the type of work they wish to perform. Firms that wish to bid on these projects as the prime contractor must be prequalified prior to submitting your bid. Firms that wish to perform as a subcontractor to the prime contractor must be prequalified prior to beginning work on the project.

For the purposes of prequalification, any firm that is currently prequalified as a prime or a subcontractor on central let projects for the appropriate work codes is considered eligible to work and/or bid on Purchase Order Contracts as long as other items such as bonding and license requirements for the contract are met.

Information regarding the requirements to become prequalified as a Purchase Order Contract contractor, including the application to become prequalified if you are not already prequalified, can be found at the following website:

<http://www.ncdot.org/business/howtogetstarted/>

If you are unsure as to whether your firm is currently prequalified by the Department by the Contractual Services Unit, a search of the Directory of Transportation Firms can be performed at the website below:

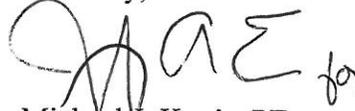
<https://apps.dot.state.nc.us/vendor/directory/>

Exceptions to the above prequalification requirements are Small Business Enterprise (SBE) Contracts and Fully Operated Rental Equipment (FORE) Contracts. The requirements for eligibility on these contracts remain the same, and are not affected by the above requirements regarding prequalification.

In order to receive due consideration, your quotation must be submitted on the Bid Proposal Form and the entire proposal must be received in this office no later than **2:00 p.m. on Wednesday, September 11, 2013.**

Bid packages are available in the Division Engineer's Office located at 2612 North Duke Street in Durham, North Carolina. Interested bidders should pick up bid packages at this location or they will be mailed upon request by contacting me or my staff at (919) 220-4600.

Sincerely,

A handwritten signature in black ink, appearing to read 'MAE for', written over a printed name.

Michael J. Kneis, PE
Division Project Manager

cc: J. Allen
Civil Rights Office