



PAT McCrory  
Governor

NICHOLAS J. TENNYSON  
Secretary

November 1, 2016

SUBJECT: PRE-BID MEETING MINUTES/ADDENDUM 1 FOR D5POC038 – ANNUAL NEEDS FOR LITTER REMOVAL ON INTERSTATE AND STATEWIDE ROUTES IN DURHAM AND WAKE COUNTIES

MEMORANDUM TO PROSPECTIVE BIDDERS AND MEETING ATTENDEES

A **mandatory** Pre-Bid Conference was held at 1:00 p.m. on Monday October 31, 2016 at the Division Roadside Environmental Engineer Office, 200 Roscoe Trail, Raleigh N.C. 27607. The sign in sheet is attached showing people in attendance. Also attached is a Litter-Recycables Handout.

The meeting opened with introductions by Mr. Jason Holmes and a review of the proposal.

Special attention was drawn to the following items:

All Requests for payment shall be submitted to Mr. Corey Sudderth not Mr. Jason Holmes. Mr. Sudderth's address is as follows:

Mr. Corey Sudderth  
Division Roadside Environmental Engineer  
NC Department of Transportation  
1513 Mail Service Center (Mail)  
Raleigh, NC 27699-1513  
200 Roscoe Trail (Delivery)  
Raleigh, NC 27607

Jason noted that a new Litter/Debris Removal and Recycling Report is to be filled out daily and submitted monthly. This report is to document how many lbs. were disposed and recycled from each route.

Jason emphasized that the disposal of litter must be done in an approved facility and the dump tickets must be submitted monthly with invoices.

Clarification was given as to what a Corridor Mile represented. It was explained that it was from Control of Access Fence to Control of Access Fence. This includes all shoulders and median.

Special emphasis was given to the fact that each route is to be completed in its entirety before jumping to other routes. This insures that inspection will be successful.

It shall be noted that on the bottom of page 29 where it states "Additional Clean Up Median, Toll Facilities", it should read "Additional Clean Up Median, Non-Toll Facilities".

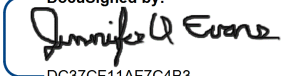


In addition to what was discussed at the Prebid Meeting, the Division would like to reiterate that Firms that wish to bid on this project must meet the pre-qualification requirements as stated on page 5 of the proposal.

**Please indicate receipt and acknowledgment of this document by signing receipt of Addendum #1 on the ADDENDUM(S) form. This form is found toward the back of the bid proposal.**

If you have any questions prior to bid opening, feel free to call me at (919) 220-4600.

Sincerely,

DocuSigned by:  
  
DC37CF11AF7C4B3...  
Jennifer A. Evans, PE  
Local Projects Manager

cc: Meeting Attendees

Sign Up Sheet for Prebid Meeting Project DSPOC038 Date 10/31/16

Name	Representing	Email Address
Alejandro Macia	Adopt a Highway Litter Removal Sweep America Inc.	alejandromacia@adoptahighway.net
Renée Melvin	Turf Builders Inc.	turf-builders@msn.com
JOHNATHAN PRATT	JOHNATHAN PRATT LANDSCAPING S/S	johnathanpratt@aol.com
David M Whitsett	DMW Contracting	dmwhitsett48@gmail.com
Chris Taylor	Dixie Lawn Ser	C.Taylor@dixielawn.com
Andrew Carringer	Carver Contracting	Bucky@Carvernc.com
Bradley Young	Louis Buyer (NCDOT)	sbyoung1@ncdot.gov
Jason Holmes	NCDOT	jnholmes@ncdot.gov
Teresa McClenny	NCDOT	Tgmcclenny@ncdot.gov

# SINGLE-STREAM RECYCLING

## RECICLAJE DE UN SOLO FLUJO



**Magazines**  
Revistas



**Office Paper**  
Papel de oficina



**Brown Paper Bags**  
Bolsas de papel



**Newspapers**  
Periódicos



**Paperboard**  
Cartón



**Paper Cardboard, Dairy and Juice Containers**  
Envases de cartón de lácteos y de jugos



**Junk Mail**  
Correo no deseado



**Phone Books**  
Directorios



(Must be cut down into 2-ft. x 2-ft. squares.)  
[Debe cortarse en cuadrados de 2 pies por 2 pies (2x2).]

**Cardboard**  
Cajas de cartón



**Glass Bottles and Jars**  
Botellas y frascos de vidrio



**Plastic Bottles and Containers #1-7**  
Botellas de plástico y recipientes #1-7



**Aluminum Cans**  
Latas de aluminio



**Tin or Steel Cans**  
Latas de hojalata y acero

**DO NOT INCLUDE** food waste, films, plastic bags, plastic wrap, or foam cups and containers.

Please call XXX-XXX-XXXX with any questions.

Please save this for reference.

**NO INCLUYA** residuos de alimentos, películas, bolsas o envolturas de plástico, vasos o recipientes de poliestireno.

Favor de llamar al XXX-XXX-XXXX con cualquier pregunta.

Por favor, guarde este inserto como referencia.



**THINK GREEN.**