



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

PAT MCCRORY  
GOVERNOR

ANTHONY J. TATA  
SECRETARY

November 5, 2013

SUBJECT: REQUEST FOR QUOTATION

MEMORANDUM TO PROSPECTIVE BIDDERS

The North Carolina Department of Transportation is requesting bids for the following project in Division 5:

- **Litter Removal on Interstate and Statewide Routes in Durham and Wake Counties**  
**WBS Element: Various Federal Aid Number: N/A**  
Date of Availability: January 1, 2014; Completion Date: December 31, 2014  
May be Renewable for (2) Additional One Year Terms  
MBE (0%) WBE (0%)

A **mandatory** Pre-Bid Conference will be held at **10:00 a.m. on Thursday, November 14, 2013** in the Division Office, 2612 N. Duke Street, Durham N.C. 27704. We will discuss the scope of the project and give bidders the opportunity to ask any questions they may have. **Attendance at the Pre-Bid Conference is required in order for your bid to be considered.**

The Contractor is not required to be prequalified in order to perform litter clean up and removal operations BUT the Contractor performing the traffic control work (either as a subcontractor or as the prime contractor) will be required to be prequalified for Work Zone Traffic Control Devices. If the Contractor is going to self perform traffic control, they shall be prequalified for Work Zone Traffic Control Devices prior to bid opening.

For the purposes of prequalification, any firm that is currently prequalified as a prime or a subcontractor on central let projects for the appropriate work codes is considered eligible to work and/or bid on Purchase Order Contracts as long as other items such as bonding and license requirements for the contract are met.

Information regarding the requirements to become prequalified as a Purchase Order Contract contractor, including the application to become prequalified if you are not already prequalified, can be found at the following website:

**<http://www.ncdot.org/business/howtogetstarted/>**

If you are unsure as to whether your firm is currently prequalified by the Department by the Contractual Services Unit, a search of the Directory of Transportation Firms can be performed at the website below:

**<https://apps.dot.state.nc.us/vendor/directory/>**

Exceptions to the above prequalification requirements are Small Business Enterprise (SBE) Contracts and Fully Operated Rental Equipment (FORE) Contracts. The requirements for

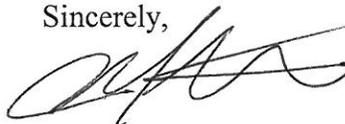
eligibility on these contracts remain the same, and are not affected by the above requirements regarding prequalification.

In order to receive due consideration, your quotation must be submitted on the Bid Proposal Form and the entire proposal must be received in this office no later than **2:00 p.m. on Wednesday, November 27, 2013.**

**Bid packages are available at:**

**[https://connect.ncdot.gov/letting/Pages/Letting-List.aspx?let\\_type=5](https://connect.ncdot.gov/letting/Pages/Letting-List.aspx?let_type=5). The proposal shall be printed, stapled and returned in its entirety at the bid opening. Paper packages are available, if needed, in the Division Engineer's Office located at 2612 North Duke Street in Durham, North Carolina. Interested bidders should pick up bid packages at this location or they will be mailed upon request by contacting me or my staff at (919) 220-4600.**

Sincerely,



Michael J. Kneis, PE  
Division Project Manager

cc: J. Allen  
J. Holmes/B. McCurry  
A. Pilkington  
B. Jones  
Civil Rights Office