



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

J.R. "JOEY" HOPKINS  
SECRETARY

October 22, 2024

**NOTIFICATION OF AWARD**

Sarah Simmons  
3723 Nine Mile Road  
Richmond, VA 23223

CONTRACT ID: DG00641  
WBS ELEMENT NO.: 2025CPT.07.05.20172  
COUNTY: CASWELL  
ROUTE: 24 SECONDARY ROADS  
LOCATION: TWENTY-FOUR SECONDARY ROADS  
TYPE OF WORK: AST RETREATMENT & PAVEMENT MARKINGS

Ms. Simmons,

I am pleased to inform you that **Whitehirst Paving Co., Inc** has been awarded the contract for the above project based on the bid submitted **October 17, 2024**, in the amount of **\$1,402,303.50**.

Please provide the following documents to the Division 7 Contract Office within 14 calendar days from the date you receive your award letter:

1. A current certificate of insurance on an **ACORD** form. The certificate of insurance must verify coverage as required by Article 107-15 of the Standard Specifications and must name the State of North Carolina as an additional insured on the commercial general liability policy. The contract ID must be listed on the form. The certificate of insurance should be returned to me.
2. A properly executed **Execution of Contract Non-Collusion, Debarment and Gift Ban Certification**. The Execution Forms (Post-Bid) are available on the NCDOT web site at <https://connect.ncdot.gov/letting/Pages/Central-LettingForms.aspx>. The execution of the contract shall conform to Section 102-8 of the *Standard Specifications* and shall be sent to:

**Jennifer Sour, Division Proposal Engineer**  
**N.C. Department of Transportation**  
**P.O. Box 14996**  
**Greensboro, N.C. 27415-14996**

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*Mailing Address:*  
NC DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS DIVISION 7  
PO BOX 14996  
GREENSBORO, NC 27415-4996

*Telephone:* (336) 487-0075  
*Fax:* (336) 334-3637  
*Customer Service:* 1-877-368-4968

*Location:*  
1584 YANCEYVILLE STREET  
GREENSBORO, NC 27405

*Website:* [www.ncdot.gov](http://www.ncdot.gov)

Two (2) original sets of executed Payment and Performance bonds, including power of attorney. The bond forms are available on the NCDOT web site at <https://connect.ncdot.gov/letting/Pages/Central-Letting-Forms.aspx>. Bonds should be returned to me.

As soon as possible following receipt of the properly executed contract bonds, the Department will complete the execution of the contract and return one copy of the contract to you. Please remember that work may not start before the contract has been properly executed.

In addition, your attention is directed to Articles 107-16, 108-1, 108-2 and 108-3 of the Standard Specifications relative to prosecution of work, progress schedule and preconstruction conference. Information regarding these items should be addressed prior to beginning work. Please forward remaining information to the Division Construction Engineer, Bojan Cvijetic, PE, as soon as possible so that a preconstruction conference can be held. Mr. Cvijetic's mailing address is 1584 Yanceyville St., Greensboro, NC 27405 and telephone number is (336) 487-0000.

In accordance with Article 104-2 of the Standard Specifications, it will be necessary for you to submit the name of those individuals within your organization who will be authorized to sign supplemental agreements that may be necessary in the performance of the work under this contract. Please furnish this information to Resident Engineer, Jeremy Delapp. The Resident Engineer's mailing address is 1126 N. Scales Street, Reidsville, NC 27320--and telephone number is (336) 520-6060.

If you have any questions, please contact me by telephone at (336) 487-0080.

Best Regards,

DocuSigned by:

*Jennifer A. Sour*

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Jennifer A. Sour

Division Proposal Engineer

JAS

cc: file

ec: W. R. Archer, III, PE., Division Engineer

B. Cvijetic, P.E., Division Construction Engineer

M. P. Whitley, PE, Division Maintenance Engineer

S. D. Dixon, Division Maintenance Staff Engineer

C. B. Smitherman, PE, Division Project Delivery Engineer

J. DeLapp, Resident Engineer

N. Abrams, QA Supervisor

SMO