

## Memorandum

July 28, 2015

To: Bidding Contractors

Fr: Robert Woodruff  
ADW Architects, p.a.

Re: **ADDENDUM NO. 1**

**North Carolina Department of Transportation**  
**Div 7 Support Facilities for Roadside Environmental and Road Oil Operations**  
Graham, NC  
SCO No. 13-10060-01A  
ADW #13070

### SUPPLEMENTAL INFORMATION TO BIDDERS

1. Agenda and comments from the project's pre-bid conference attached.
  - a. Requests for Information for Project Document questions may be submitted in writing to [rwoodruff@adwarchitects.com](mailto:rwoodruff@adwarchitects.com). Please include "DOT DIV 7 BID RFI" in the subject header. All questions must be submitted no later than July 29<sup>th</sup> to allow time to respond and incorporate into addendum as necessary.
  - b. Requests for Information for Clerical and Bid Administration questions may be submitted in writing to [mreeder@adwarchitects.com](mailto:mreeder@adwarchitects.com). Please include "DOT DIV 7 BID RFI" in the subject header.
  - c. For Site visits during bid period, contact Patrick Wilson at 336.487.0000 to schedule a time. Site visitation hours must be between 7am and 3:30pm, Monday through Friday.
  - d. Final date Addenda may be issued is July 30<sup>th</sup>
2. Attendance sheet from pre-bid conference attached.

These clarifications constitute **Addendum No. 1** and should be considered part of the Bid Documents. General Contractor shall see that their sub-contractors are in full receipt of the information contained herein.

### **End of Addendum**

Cc: \ Pre-bid conference attendees  
Project plan rooms  
Priscilla Tyree Williams, NCDOT  
Patrick Wilson, NCDOT

**North Carolina Department of Transportation  
Division 7 Support Facilities for Roadside Environmental and Road Oil Operations**

Graham, NC  
SCO No. 13-10060-01A  
ADW #13070

**Pre-Bid Meeting Agenda**

Meeting Date: July 23, 2015 at 11:00am

Location: District Office in Graham, 115 Crescent Square Drive, 27253

**A. Introduction of Team Members and Roles**

1. Owner's Representatives
2. Design Team

**B. Review of HUB Goals**

1. The State's minimum requirements are specifically outlined in the MBE Guidelines on the State Construction Office website (<http://www.nc-sco.com/default.aspx>). 10% participation is the minimum verifiable percentage for this project. Greater participation is encouraged.
2. Bidders are reminded that they must submit Affidavit A or Affidavit B with their Bid.
3. The lowest responsible bidder will provide Affidavit C or Affidavit D. Documentation of Good Faith Effort will be thoroughly reviewed.
4. Resources are available including a listing of Minority Contractors and Suppliers that will be made available to all interested bidders.

*For a partial listing of local HUB and MWSBE Contractors and Suppliers, please email Melaine Reeder ([mreeder@adwarchitects.com](mailto:mreeder@adwarchitects.com)) with the subject header "DOT DIV 7 HUB LIST".*

**C. Review of Bid Documents**

1. General overview of project scope
  - i) 10,300 square foot, single-story load bearing metal stud and CMU office and storage building located in the NCDOT, Division of Highways, Division 7 Alamance County Maintenance Yard near 333 Prison Camp Road in Graham, NC. Exterior consists of masonry cavity wall and single-wythe CMU construction. Includes pre-finished storefront, overhead doors, full HVAC, electrical, and plumbing, and asphalt shingle roof on prefabricated wood trusses. Project scope also includes select site demolition, grading, erosion control, utilities, and paving.
2. Basic review of Plans and Specifications
3. Permit Status
  - i) Approved for bid by the North Carolina State Construction Office
  - ii) Site Plan approved by the City of Graham
4. Review of Contract Documents
  - i) State Construction project – please review the requirements of the General Conditions of the Contract and the Supplementary General Conditions.

- ii) Unit Costs (Section 01 22 00)
- iii) Alternates (Section 01 23 00)
- iv) Construction Time/Schedule
  - (1) The Contractor shall fully complete all work hereunder within 180 consecutive calendar days.  
*Work hours to be as early as 7am to as late as 5pm Monday through Friday. Weekend and after-hour work may be considered upon request.*
- v) Staging Area/Parking
- vi) Construction Inspections
  - (1) State Construction Project Monitor and State Electrical Inspector will be inspecting the project's construction. Local building inspectors are not involved.
  - (2) Erosion and Sedimentation Control/Stormwater will be inspected by the North Carolina Department of Transportation Roadside Environmental Unit, not NCDENR
  - (3) No Special Inspections required on this project
  - (4) Designer Inspections will occur routinely, as often as once per week
- 5. Printer: Duncan-Parnell, Greensboro, NC (336.855.1211 or 888.688.7961)
  - i) Print Manager – Michaela Bruinius (704.372.7770 x1005; [michaela.bruinius@duncan-arnell.com](mailto:michaela.bruinius@duncan-arnell.com))
  - ii) Web address for the Duncan-Parnell online project plan room: [http://www.dpibidroom.com/View/ViewJob.aspx?job\\_id=15252](http://www.dpibidroom.com/View/ViewJob.aspx?job_id=15252)
- 6. Plan Rooms:
  - i) North Carolina Department of Transportation website ([https://connect.ncdot.gov/letting/Pages/Letting-List.aspx?let\\_type=7&let\\_status=Advertised](https://connect.ncdot.gov/letting/Pages/Letting-List.aspx?let_type=7&let_status=Advertised))
  - ii) Associated General Contractors, Carolinas Branch, Charlotte (<http://www.isqft.com/cagc>, online only)
  - iii) Hispanic Contractors Association of the Carolinas, (HCAC) in Winston-Salem, Charlotte and Raleigh Areas – 877-227-1680
  - iv) Dodge Corporation ([www.construction.com](http://www.construction.com))
  - v) CMD Group (<http://www.cmdgroup.com/>)
- 7. Civil CAD files are available to all interested General Contractors and Grading Subcontractors. To obtain files, provide written request to Scott Homewood (mshomewood@matternandcraig.com) and include "DOT DIV 7 SITE CAD REQUEST" in the subject header.

**D. Bidding Information**

- 1. Date/Time: August 6<sup>th</sup>, 2015 at 11:00 am.
- 2. Location: Division Office of Patrick Wilson, 1584 Yanceyville St., Greensboro, NC 27405
- 3. Receipt of Bids
  - i) Hand delivering Bids
  - ii) Mailing Bids - PO Box 14996, 27415-4996
- 4. Processing of Addenda prior to bid opening
  - i) Requests for Information for Project Document questions may be submitted in writing to [rwoodruff@adwarchitects.com](mailto:rwoodruff@adwarchitects.com). Please include "DOT DIV 7 BID RFI" in the subject header. All questions must be submitted no later than July 29<sup>th</sup> to allow time to respond and incorporate into addendum as necessary.

- ii) Requests for Information for Clerical and Bid Administration questions may be submitted in writing to [mreeder@adwarchitects.com](mailto:mreeder@adwarchitects.com). Please include "DOT DIV 7 BID RFI" in the subject header.
  - iii) Pre-Bid Substitutions requests may be submitted in writing to [rwoodruff@adwarchitects.com](mailto:rwoodruff@adwarchitects.com). Please include "DOT DIV 7 BID SUB" in the subject header. Refer to section 01 25 00 for required Substitution request procedures. Substitution requests must be received no later than July 27<sup>th</sup> to allow adequate time for review and consideration.
  - iv) Final date Addenda may be issued is July 30<sup>th</sup>.
- E. Site Visitation during Bidding**
- 1. For Site visits during bid period, contact Patrick Wilson at 336.487.0000 to schedule a time.  
*Site visitation hours must be between 7am and 3:30pm, Monday through Friday.*
- F. Questions**

*Please be sure to sign Attendance sheet before leaving.*

Division 7 Support Facilities for Roadside Environmental and Road Oil Operations  
Pre-Bid Meeting Sign-in Sheet

Project Mgr: Rob Woodruff, AIA, CDT

07.23.15

11:00 AM

Attendee	Company	Prime GC? (Y/N)	Phone #	Email
Kenneth Westbrook	Triangle Grading Paving		336-584-1745	KWESTBROOKS@TRIANGLEGRADINGPAVING.COM
Rick Hodgkin	Hodgin Const. Co.		336-299-5466	hodgince@triadbiz.com
Kim Richards	Muter Construction		919-749-0340	Jmuter@MuterConstruction.com
David Hatch	Metcon Inc		919 2193882	Dhatch@metconus.com
JOHNNY BEAMER	SMITH-ROWE, LLC		336-705-0362	JOHNNY@SMITHROWE.COM
Colt Simmons	Clf Simmons Construction		336 705 3625	colt@cltSimmonsConstruction.com
Cody Collins	SMITH-ROWE, LLC	Y	336-757-6055	CCOLLINS@SMITHROWE.COM
Jason McCraw	Simcon Company, LLC	Y	336-789-4909	JMCCRAW@SIMCONCOMPANY.COM
Scott Yarbrough	H M Kern	Y	336-668-3213	Jkepky@hmkern.com
Chris Hoover	W.C. Construction Company	Y	336-721-3430	chrish@wccconstructionco.com
Keith Clapp	NC DOT		336-382-9098	gclapp@ncdot.gov
Van Hodges	NC DOT		336-613-6095	VanHodges@ncdot.gov
Ken Tafferi	NC DOT		336-487-0000	Ktafferi@ncdot.gov





